



Minutes of the **Board of Supervisors Regular Board Meeting** held June 13, 2016.

1. Meeting called to order by Chair Humphrey at 3:05 p.m.

Roll of Attendance

Supervisors present:

Others present:

Margaret Behrens	Michelle Wohlers, NRCS Staff
Paul Gardner	Michael Schumann, RCD Staff
Mara Humphrey	Ann WhiteEagle, RCD Staff
Carrie Wasley	Ashley Bennett, RCD Staff
Gwen Willems	Andrea Prichard, RCD Staff
	Brian Olsen, RCD Staff
	Joe Lochner, RCD Staff
	Layne Warner, Conservation Corpmember

- A. Approval of Agenda: **Motion by Supervisor Behrens and Supervisor Willems seconded** to approve the final agenda. Motion carried unanimously.
- B. Announcements: The Board was sent a list of upcoming meetings in the board packets. Ann requested either moving or cancelling the July board meeting, due to the July 4th holiday. **Motion by Wasley and seconded by Supervisor Behrens** to cancel the July board meeting. Motion carried unanimously.

2. USDA – NRCS Local Work Group Meeting: Michelle Wohlers from the Natural Resources Conservation Service presented a summary of the Open House and Listening Session that directly preceded the meeting. Those present included Don and Sheri Heinel of Heinel Farms and Betsy Leach of the District 1 Community Council. Ms. Wohlers also asked for input from the RCD staff and Board for what would they would like to see in Ramsey County. Several ideas were suggested such as; nutrient management, cover crops, high tunnels, food policy, pollinator planting, soil testing, community gardens and finding garden space in developed areas.

3. Staff Reports: The staff updated the board on recent projects and activities.

4. Approval of Standing Reports: Secretary’s Report – Minutes of May 9, 2016
Motion by Supervisor Wasley and Supervisor Willems seconded to approve the minutes.
 Motion carried unanimously.

4. Action Items

- A. Approval of May, 2016 Supervisor Expense Claims: **Resolution 16-06-01.** Supervisor Wasley moved and Supervisor Behrens seconded. Resolved, the Board approved the expense reports as submitted by Supervisors Behrens \$247.68, Gardner \$175.92, Humphrey \$175.92, Wasley \$169.44, and Willems \$218.36.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

- B. FY14/15 CWF Community Partners Grant Encumbrance: **Resolution 16-06-02.** Supervisor Behrens moved and Supervisor Gardner seconded.

Whereas, The MN BWSR has provided \$150,000 in both FY2014 and FY2015 Clean Water Funds through the Community Partners Conservation Program Grant to the RCD for water quality projects installed on Faith Organizations, Schools, and Business properties;

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost; and

Whereas, the RCD Board of Supervisors designates, Joe Lochner, Ramsey Conservation District Staff as the technical representative for these projects.

Now therefore Be It Resolved, the RCD Board agrees to enter into BWSR cost-share agreements with the following:

Public Arts St. Paul: Spokesperson Mary Johnson: 387 Marian St, St. Paul, MN 55103 for an infiltration basin and educational signage.

Contract #CP 14-09, Conservation Practice 570; Total Project Cost: \$9,590.00; BWSR Cost Share for eligible components: 47.5%/\$4,555.00. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 47.5%/\$4,555.00. Landowner Contribution: 5%/\$480.00. Technical and Administrative amount to be consistent with percentages outlined in grant work plan.

The project must be started by August 1, 2016 and completed by December 1, 2016, unless otherwise amended by mutual consent and agreement by both parties.

Roseville Area Schools: Spokesperson Shari Thompson: 30 County Road B East for infiltration basins and educational signage.

Contract #CP 14-10, Conservation Practice 570; Total Project Cost: \$82,790.00; BWSR Cost Share for eligible components: 30%/FY14 \$3,231.22 and FY15 \$21,738.78. Local Watershed (Capitol Region Watershed District) Cost Share for eligible components: 57%/\$46,900.00. Landowner Contribution: 13%/\$10,890.00. Technical and Administrative amount to be consistent with percentages outlined in grant work plan.

The project must be started by September 1, 2016 and completed by November 30, 2016, unless otherwise amended by mutual consent and agreement by both parties.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

FY14/15 CWF Community Partners Grant Reimbursement: **Resolution 16-06-03.** Supervisor Willems moved and Supervisor Wasley seconded. Resolved the Board approved the following reimbursement:

The MN BWSR has provided \$150,000.00 in FY2014 Clean Water Funds through the Community Partners Conservation Program Grant to the RCD for water quality projects installed on Faith Organization, School, and Business properties;

Whereas, the BWSR cost-share shall not exceed 75% of the total construction cost; and

Whereas, the RCD Board of Supervisors designates, Joe Lochner, Ramsey Conservation District Staff as the technical representative for this project.

Now Therefore Be It Resolved, the RCD Board agrees to approve reimbursement payment in the following amounts:

Abiding Savior Lutheran Church: Spokesperson Ryan Brodin at 8211 Red Oak Drive, Mounds View, MN 55112 for infiltration basins.

Contract #CP 14-01, Conservation Practice 570; Total Project Cost: \$29,651.00; BWSR Cost Share for eligible components: 75%/\$22,238.25. Local Watershed (Rice Creek Watershed District) Cost Share for eligible components: 25%/\$7,412.75. Landowner Contribution: 00%/\$0.00. Technical and Administrative amount to be consistent with percentages outlined in grant work plan.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

- C. FY15/16 WCA Grant Reimbursement: **Resolution 16-06-04**. Supervisor Wasley moved and Supervisor Behrens seconded.

Whereas, BWSR has provided \$16,677 in funds for FY15 for the purpose of reimbursing the RCD and LGUs for the administration of WCA in Ramsey County; and

Whereas, the RCD has long-standing program (1992 to the present) to reimburse LGUs and the RCD for administering WCA, and Whereas, the RCD has agreements with the Ramsey- Washington Metro Watershed District (RWMWD), Rice Creek Watershed District, the City of St. Paul and Vadnais Lake Area Water Management Organization (VLAWMO) to reimburse for the administration of WCA;

Whereas, VLAWMO, RWMWD, RCWD, and RCD have all submitted documented reimbursable WCA administrative expenses for the period of January 1, 2016 through May 31, 2016; and

Now Therefore Be It Resolved, the entities shall be reimbursed in the following amounts from the FY2015 WCA Administrative funds: RCWD \$660.00; VLAWMO \$1,334.00; RWMWD \$205.56; and RCD \$3,116.62 and from the FY2016 WCA funds, reimburse \$1,947.60 to the RCD.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

- FY16 MAWQCP Grant Reimbursement: **Resolution 16-06-05**. Supervisor Wasley moved and Supervisor Behrens seconded. Resolved the Board approved the following:

Whereas, BWSR has provided \$2,000 in funds for FY16 for the purpose of reimbursing the RCD for assistance with the Agricultural Water Quality Certification Program Implementation; and

Whereas, the RCD is responsible for promoting the MAWQCP program and provided BWSR via ELink with documents with staff hours; and

Now Therefore Be It Resolved, the RCD shall be reimbursed 2,000 for promoting the MAWQCP Program.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

- D. 2016 Tour: Ann updated the board on the progress for planning the 2016 tour. The board requested a scheduling email to be sent to assist with finding a common date. **Resolution 16-06-06**. Supervisor Wasley moved and Supervisor Willems seconded. Resolved the Board approved the staff spending up to \$500 for the 2016 tour.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

- E. Hiring Update/Request: Ann explained that the RCD has been receiving numerous calls regarding boat launch inspections for Aquatic Invasive Species (AIS). She requested Board approval to hire additional seasonal staff to assist with the effort. Supervisor Humphrey suggested contacting the city of St. Paul and their Right Start Program to assist with staffing. **Resolution 16-06-07**. Supervisor

Willems moved and Supervisor Wasley seconded. Resolved the Board approved hiring up to four seasonal interns to assist with the AIS program at \$10/per hour.

Voting in favor of the resolution: Behrens, Gardner, Humphrey, Wasley, Willems – Voting against: none – Abstaining: none

Ann explained that she expected the Clean Water Grant RFPs would be released by the end of June and the due date for the grants might be before the next RCD board meeting. **Resolution 16-06-08.** Supervisor Willems moved and Supervisor Wasley seconded. Resolved the Board approved the staff submitting grant applications to BWSR for 2016 Clean Water grants.

6. Standing Committee Reports- The Board reported on the committee meetings they attended.
 - A. Metro Conservation Districts- Supervisor Willems
 - B. Rice Creek Advisory Committee Supervisor Gardner
 - C. Ramsey- Washington Metro Watershed District Citizen Advisory Committee and Board- Supervisor Gardner
 - D. Capitol Region Watershed District Citizen Advisory Committee and Board Meeting- Supervisor Wasley and Supervisory Willems
 - E. Ramsey County League of Local Governments- Supervisor Behrens
 - F. VLAWMO Tech and Advisory Committee- Supervisor Behrens
 - G. White Bear Lake CD Lake Level Committee – Supervisor Behrens- No Report
7. Next Regular Meeting Date– Monday, August 8, 2016 at 3:00pm.
8. Adjournment: **Motion by Supervisor Willems, Supervisor Behrens seconded** to adjourn at 4:30 pm.

These minutes are respectfully submitted by Layne Warner.