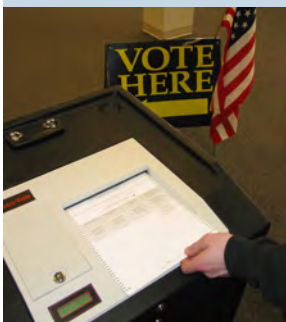




# 2008-2009 Biennial Budget



Ramsey County, Minnesota





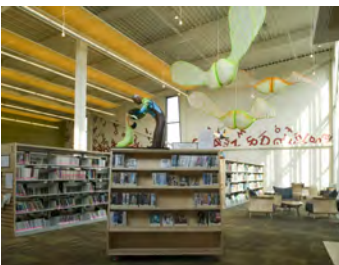
The County's new state-of-the-art Emergency Communications Center, serving virtually all Ramsey County residents, is complete. The municipalities and County collaborated to consolidate three dispatch centers.



Ramsey County Parks and Recreation Department provides over 20 miles of regional trails, including a new segment along the north side of Lower Afton Road in Maplewood. The trail demonstrates the use of recycled materials, and is the result of the collaborative efforts of the State, Ramsey County and the City of Maplewood. This trail segment was recently dedicated in honor of Emil Sturzenegger, a 96-year old local resident and champion of trail development.



In 2005, Active Living Ramsey County (ALRC) was established as a collaborative effort involving community business leaders, elected officials, and representatives from the County, its cities and school districts with a common mission: "To create and promote environments that make it safe and convenient for people to integrate physical activity into their daily routines." ALRC surveyed county residents, established a website, launched the "1,000 Benches Program," and provided technical support to communities on incorporating active living principles into their comprehensive plans.



The Ramsey County Library in Maplewood has been an important gathering place for residents for the past 40 years. Today, the new 31,000 square foot facility provides an inviting, open environment with larger spaces, enhanced computer and internet access, quiet study areas, a cozy fireplace, and a cafe. Expansive picture windows frame 10 acres of wetlands and a new sculpture park, providing a connection between the library and its beautiful setting.



Contact information:

Ramsey County General Info Line  
Ramsey County Board of Commissioners  
Ramsey County website:

651-266-8500  
651-266-8350  
[www.co.ramsey.mn.us](http://www.co.ramsey.mn.us)





# **2008-2009 Budget**

## **Ramsey County, Minnesota**

As approved on December 18, 2007 by the

### **RAMSEY COUNTY BOARD OF COMMISSIONERS**

|                      |                          |
|----------------------|--------------------------|
| Tony Bennett, Chair. | 1 <sup>st</sup> District |
| Jan Parker           | 2 <sup>nd</sup> District |
| Janice Rettman       | 3 <sup>rd</sup> District |
| Toni Carter          | 4 <sup>th</sup> District |
| Rafael Ortega        | 5 <sup>th</sup> District |
| Jim McDonough        | 6 <sup>th</sup> District |
| Victoria Reinhardt   | 7 <sup>th</sup> District |

Ramsey County Manager

David Twa

Prepared by the Budgeting and Accounting Office



## Mission Statement

Ramsey County - Working with You  
to Enhance Our Quality of Life

## Values Statement

Ramsey County is community-centered and serves the citizens  
with integrity, honesty, respect, innovation and responsibility.

## Operating Principles

The following principles guide our daily work:

- Service Comes First - ensuring the public's health and safety is our top priority
- Excellence - carry out the work of the County with professionalism and high standards
- Valuing Employees - treat employees in our diverse workplace with respect and dignity so they can achieve excellence in their work
- Fiscal Accountability - practice good stewardship of public funds and maximize resources
- Communication - seek and encourage citizen input and feedback, and inform and educate citizens about the County's needs and services
- Responsiveness - understand the urgency of our work and do what it takes to get the job done
- Collaboration - work together to build strong communities
- Results Focused - be proactive about community issues with an emphasis on prevention and outcomes

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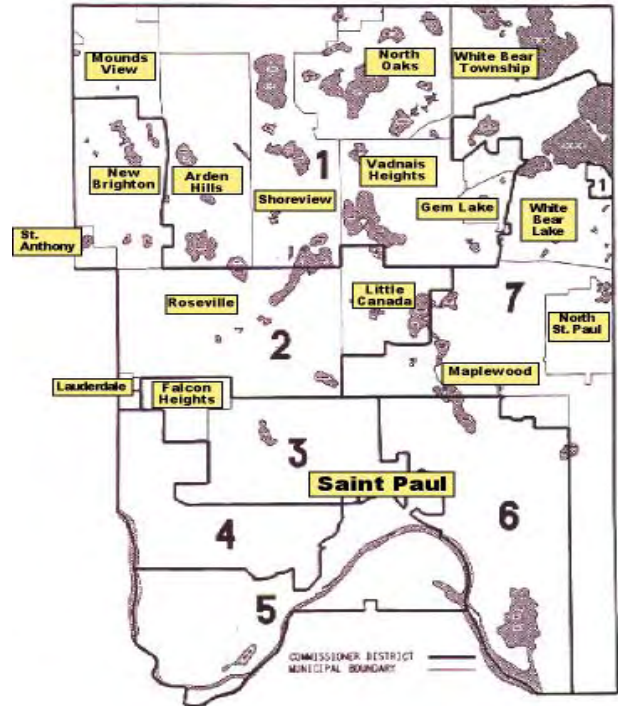
# Ramsey County Profile

## Government

A seven-member Board of Commissioners elected by district for staggered four-year terms governs Ramsey County. The County Attorney and Sheriff are also elected officials. County Commissioners are responsible, among other things, for authorizing resolutions, adopting the annual budget, appointing committees, and hiring the county administrator. The County Manager is responsible for carrying out the policies and resolution of the Board of Commissioners, for overseeing the day-to-day operations of the County, and for appointing the heads of the County's departments.

In 1990, Ramsey County citizens voted to become the first Home Rule Charter County in Minnesota. Adopted in 1992, the Charter means the people assume more control on the local level over the County and the policies it makes. Ramsey County's Charter called for a strategic plan to be created on behalf of the entire County. The current strategic plan enlisted the input of thousands of County residents.

Ramsey County has received acclaim for its management. David Twa, the County Manager, received the 2007 County Manager of the Year award from the Association of Minnesota Counties. Additionally, the County is one of the approximately 34 counties nationwide to receive a triple A credit rating, the highest possible from both Moody's and Standard and Poor's rating agencies. Ramsey has maintained this rating since 2001. Ramsey has had a Aaa rating with Moody's since 1977.



|                          |                    |
|--------------------------|--------------------|
| 1 <sup>st</sup> District | Tony Bennett       |
| 2 <sup>nd</sup> District | Jan Parker         |
| 3 <sup>rd</sup> District | Janice Rettman     |
| 4 <sup>th</sup> District | Toni Carter        |
| 5 <sup>th</sup> District | Rafael Ortega      |
| 6 <sup>th</sup> District | Jim McDonough      |
| 7 <sup>th</sup> District | Victoria Reinhardt |

County Attorney  
County Sheriff

Susan Gaertner  
Bob Fletcher

## Geography

Ramsey County was established by the territorial legislature of Minnesota in 1849, nine years before Minnesota became a state and was named for Alexander Ramsey, the first governor of the Minnesota territory.

Ramsey County is located at the bend in the Mississippi River, which forms a portion of its southern border. The City of Saint Paul, the county seat and the capital of Minnesota, is one of 19 cities located in its borders. The County encompasses 170 square miles with 81 lakes and numerous parks and trails providing recreational opportunities and community amenities to residents



## Population

Ramsey County has the second largest county population in Minnesota and the smallest land area.

With its population of 515,059, it is the most fully developed and densely populated county in Minnesota. It is also one of most developed counties in the US. Saint Paul is the central city and has about 56% of residents. The suburban area includes communities that range in size from Gem Lake (468 people) to Maplewood (36,279 people).

The County has a diverse community. The largest minority populations are African American (11%) and Asian (10%). About 6% of the people have a Hispanic or Latino ethnic background. Seventeen percent of people ages 5 years and older in Ramsey County live in homes where a language other than English is spoken.

## Income

Income in Ramsey County is above the US average. The Census Bureau estimates the 2006 median household income is \$50,777 compared with that US median of \$48,451. About 9.1% of families were below the poverty level; nationally 9.8% of families were below poverty.

## Education

Ramsey County has a well-educated population. Of the people 25 and over, 15.2% have a graduate or professional degree; the US rate is 9.9%. About 38.6% have a bachelors or higher degree in Ramsey County; 90.1% have completed high school. The national rates are 84.1% and 27% respectively. In addition, it is home to more colleges and universities than any other county within Minnesota.

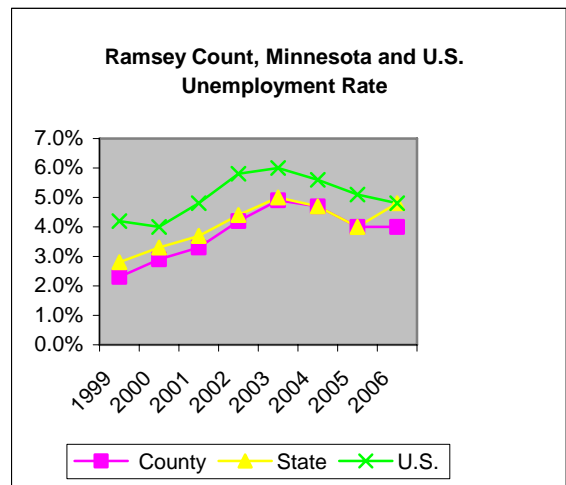
## Jobs

Ramsey County is a major employment center that draws people from surrounding counties to fill the need for employees. There were 332,438 people employed here in 2006. This is more than the number of Ramsey County residents in the labor force (262,981). About 58% if Ramsey County residents work in the County, the others commute to other counties, especially Hennepin. Of people working in Ramsey County, about half are Ramsey residents and half from other counties.

More than half of the employment is in Saint Paul, 54.5%. However, employment in the suburban area is increasing at faster rate.

Ramsey County is home to many of Minnesota's largest employers including 3M Company, U.S. Bancorp, Minnesota Mutual Life, Ford Motors Company, and Ecolab, Inc.

Ramsey County's unemployment rate is consistently below national and state rates. In 2006, the average unemployment rate within the county was 4.3 percent



## Services Provided by Ramsey County

Ramsey County is delivering services to its residents, day and night, touching every community within its borders. The county responds to changing community needs by listening to its residents and providing innovative and collaborative programs in the areas of:

### Public Safety and Justice

#### Community Corrections

Carrying out the decisions of the court system and implementing conditions of probation and treatment plans for juveniles and adult offenders

#### County Attorney's Office

Prosecuting adult, felony and juvenile offenders who have committed crimes in the County, establishing and collecting child support, and representing County Agencies in legal matters

#### Sheriff's Department

Providing crime prevention, law enforcement, courtroom security, and operating the pretrial detention facility

#### Courts-County functions

Title Examiner

#### Emergency Communications

Providing 911 dispatch to County residents and maintains the County's new 800 MHz interoperable radio system

### Transportation, Recreation, Culture

#### Libraries

Providing seven suburban Ramsey County Libraries

#### Parks & Recreation

Providing more than 6300 acres of parks, open space, trails and recreation areas, used for hiking, biking, picnicking, nature discovery, swimming, fishing, cross-country skiing, archery, ice skating and golf

#### Public Works

Responsible for a 280-mile system of county roads, including construction, repairs, maintenance and snow removal

#### Ramsey County Historical Society

Providing for the operations of the Gibbs Farm

### Health & Human Services

#### Community Human Services

Helping people survive and thrive, each year the County administers and delivers services to approximately 80,000 children and families, low-income and homeless, elderly and physically disabled, chemically dependent, and developmentally disabled residents living at home or in facilities provided by the County or others including the Ramsey County Care Center and Lake Owasso Residence

#### Workforce Solutions

Providing job search services for all Ramsey County residents

#### Public Health

Ensuring good health for everyone, working to prevent the spread of disease, protect against environmental hazards, prevent injuries, promote healthy behavior, respond to disasters, and assure accessibility of health services

#### Veteran Services

Providing State mandated services to Ramsey County veterans

### County Administration & Taxpayer Services

#### Property Records and Elections

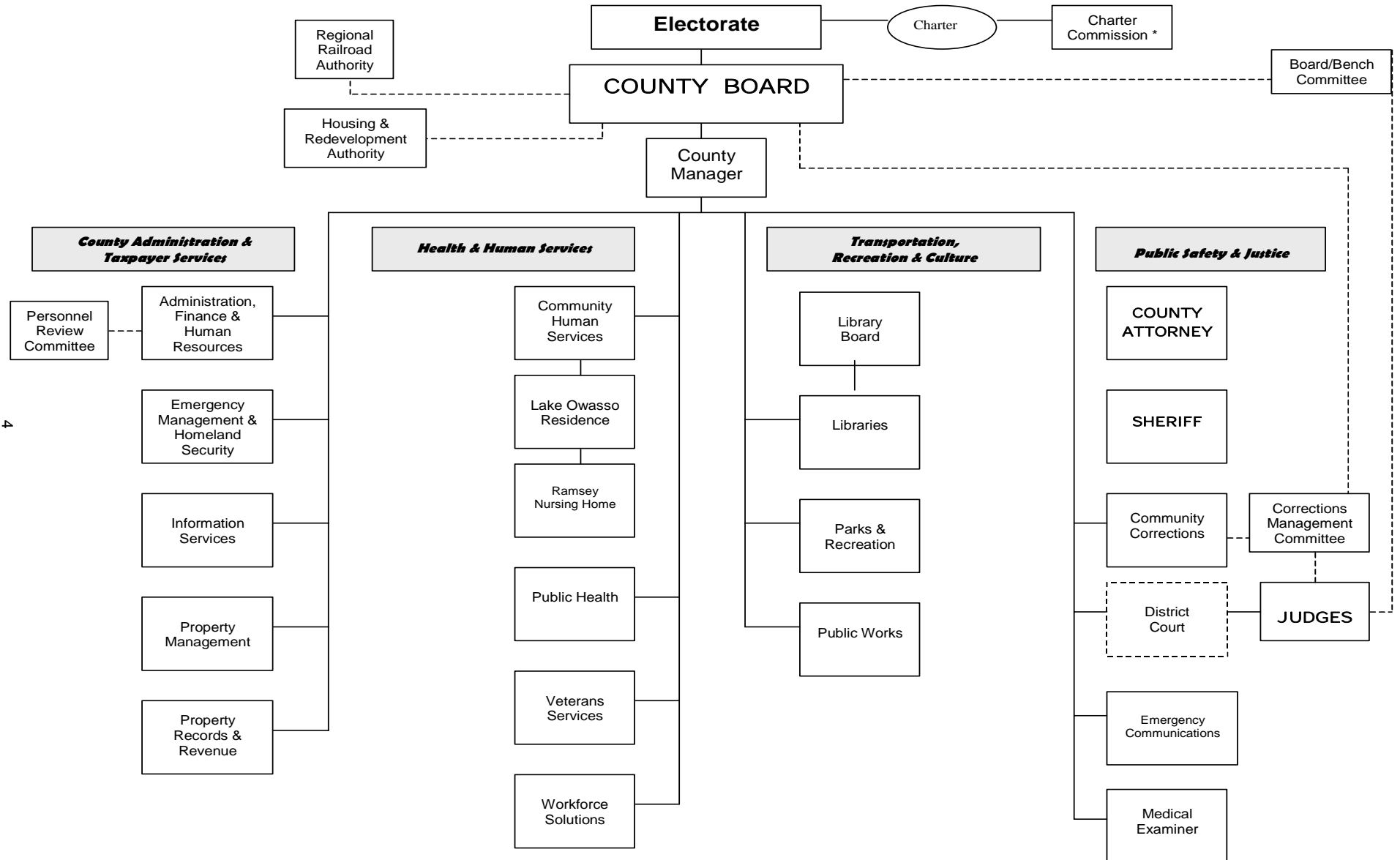
Responsible for assessing the market value of all county properties, conducting county elections, maintaining voter registration files, and serves as the County recorder

Ramsey County employs more than 4,200 people and utilizes more than 3,000 volunteers annually.

**Ramsey County ... working with you  
to enhance our quality of life**



# RAMSEY COUNTY ORGANIZATION CHART



**BOLD** Elected      - - - - Policy      - - - - State of Minnesota      \* Appointed by District Court



Working with You To  
Enhance Our Quality of Life

## **Office of the County Manager**

David J. Twa, County Manager

250 Court House  
15 West Kellogg Boulevard  
St. Paul, MN 55102

Tel: 651-266-8000  
Fax: 651-266-8039  
e-mail: david.twa@co.ramsey.mn.us

March 11, 2008

The Honorable Board of County Commissioners  
County of Ramsey  
Saint Paul, Minnesota 55102

Dear Commissioners:

I am pleased to present to you the 2008 – 2009 Ramsey County Budget. The Ramsey County Mission, Goals, and Critical Success Indicators guided the preparation of this budget. I believe this budget responsibly balances the need for essential government services with our community's ability to pay for these services. This budget:

1. Provides public safety and justice services, health and human services, libraries, parks, and road systems and other community services, especially for those most vulnerable;
2. Supports a strong, healthy, and economically sound community today and in the future;
3. Delivers cost-effective, quality services to County taxpayers; and
4. Positions the County to maintain its "Triple A" credit rating into the future.

### **DELIVERING PUBLIC VALUE**

Ramsey County continues to be a great place to live, work, and do business. The County has a broad, diverse economy and our unemployment rate remains low. Residents' total personal income ranks second in the State. Our Triple A credit rating, the highest achievable, reflects strong County management and sound financial condition.

Our residents expect a broad array of high-quality services and they expect them to be delivered cost effectively. The demand for almost every one of these services is increasing, along with the cost of providing them.

Maintaining services has been a challenge over the past several years because of significant losses of State and Federal funding. We have been forced to reduce or eliminate programs, restructure services, reassign employees, and, in some cases, lay off employees.

County finances will continue to be challenged. The County faces significant cost drivers, including rapidly rising health care for County clients, employees and retirees; underfunded employee pension plans; new debt service and operating costs for Regional Railroad Authority transit projects; and replacement of space resulting from riverfront development. Federal and State revenue will continue to be constrained, and property tax increases will be limited.

Excellence ● Respect ● Diversity

## **MANAGING FOR RESULTS**

Managing for results in Ramsey County is a process to continually refocus resources on services that make the most difference. We have made significant progress toward improved financial management, strategic planning, and integrating measures of results with budget decisions. In 2006 and 2007, as part of our two-year budget implementation, we began a project to revitalize, reenergize, and reinvent our performance measurement system. The aim of the project is to improve the alignment of department budgets and performance measures with the County Board's mission and goals. This budget reflects significant progress in this effort to make sure our residents receive the best value for their tax dollars.

## **BUDGET HIGHLIGHTS**

The Ramsey County Budget is increasing in 2008 and in 2009.

The overall strategy behind development of the budget was to control costs, preserve services that make the most difference, and maintain the financial health of the County. Some reductions are necessary, because State revenue provided for mandated services is still far below the cost.

The budget includes additional amounts to fund the liability for retiree health insurance and for preservation and maintenance of the County's existing infrastructure. Department operational increases are small and focus on delivery of essential and mandated services.

**Public Safety:** Public safety programs continue to account for the largest budget increases. Our new State-of-the-art Emergency Communications Center, serving virtually all Ramsey County residents, is complete. The municipalities and the County collaborated to consolidate three dispatch centers. The new Emergency Communications Center will soon dispatch emergency calls for law enforcement, fire and emergency first responders throughout the County. The Budget includes increases of \$1,200,000 in 2008 and \$700,000 in 2009 for Emergency Communications. Renovation and expansion of the Adult Correctional Facility to house increased numbers of offenders and to house the women prisoners that are currently at a facility operated by a vendor will be complete in late fall 2008. The expansion will increase net operating costs by \$226,000 in 2008 and \$930,000 in 2009. Youth diversion programs were also increased by \$225,000 in 2008 and 2009. Over the two years, 26.4 new positions are proposed, mostly for the Community Corrections adult facility expansion and relocation of women prisoners.

**Health and Human Services:** Health and Human Services has sustained the largest budget reductions in the past several years. The 2008 – 2009 Budget, however, requires fewer reductions than at any time since 2003. The County could not deliver essential human services without our community partners. Because of the State and Federal revenue losses, payments to these non-profit vendors have not kept pace with rising costs. The Budget includes funding for a modest increase for the first time in three years. Ten positions are eliminated over the two-year budget, but these should be manageable with very few, if any, layoffs. The 2009 Budget

reflects a reduction in expenditures for the Resource Recovery facility. The County now has a contract with the operator of the facility, which limits the counties' risk and provides for the phase-out of processing fees over the next five years.

**Infrastructure/Quality of Life:** The Proposed Budget includes \$850,000 in 2008 and \$850,000 in 2009 to fund a Board of Commissioners goal to implement a Comprehensive Capital Assets Management and Preservation Plan to maintain high-quality services and maximize return on its public investment. The budget will finance predictable life cycle maintenance of buildings and grounds and road construction projects. Although modest, higher increases than previous years are included for Parks and Recreation, Public Works, and Libraries to maintain services and facilities that improve the livability of our community. A major capital improvement project to renovate and expand the Roseville Library, which is the most heavily used library in the State, is included in the 2008 – 2009 budget.

**2008-2009 BUDGET**

*The 2008 Budget calls for spending \$570,945,720, an increase of \$19,649,322, or 3.6% more than 2007. The 2009 Budget calls for spending \$586,641,154, an increase of \$15,695,434, or 2.7% more than 2008.*

|                             | <u>2007 Approved</u>        |                      | <u>2008 Approved</u>        |                      | <u>2009 Approved</u>        |                      |
|-----------------------------|-----------------------------|----------------------|-----------------------------|----------------------|-----------------------------|----------------------|
|                             | <u>Amount</u>               | <u>%</u>             | <u>Amount</u>               | <u>%</u>             | <u>Amount</u>               | <u>%</u>             |
| Administration &            |                             |                      |                             |                      |                             |                      |
| Taxpayer Services           | \$ 51,402,658               | 9.3%                 | \$ 52,067,215               | 9.1%                 | \$ 54,637,748               | 9.3%                 |
| General County Purposes*    | 42,230,109                  | 7.7%                 | 43,640,598                  | 7.6%                 | 49,043,650                  | 8.4%                 |
| Public Safety & Justice     | 146,110,987                 | 26.5%                | 152,649,400                 | 26.7%                | 157,348,403                 | 26.8%                |
| Transportation & Recreation | 34,329,863                  | 6.2%                 | 35,606,248                  | 6.2%                 | 36,259,017                  | 6.2%                 |
| Health & Human Services     | <u>277,222,781</u>          | <u>50.3%</u>         | <u>286,982,259</u>          | <u>50.3%</u>         | <u>289,352,336</u>          | <u>49.3%</u>         |
| <b>Totals</b>               | <b><u>\$551,296,398</u></b> | <b><u>100.0%</u></b> | <b><u>\$570,945,720</u></b> | <b><u>100.0%</u></b> | <b><u>\$586,641,154</u></b> | <b><u>100.0%</u></b> |

\*Includes Debt Service

**PROPERTY TAX LEVY**

The trend of increasing reliance on the property tax to finance County-delivered programs and services continues. The tax levy increase is greater than the spending increase for both years because of the State policy to rely more heavily on the property tax to finance services. Before this State policy change, property taxes paid for 36% of the County's budget (2000). After the change, property taxes will pay for 43% of the budget (2009).

The property tax levy will increase 4.8% in 2008 and 5.0% in 2009.

**PROPOSED FINANCING**

Funding for the services provided to the community by the County comes from several sources:

|                                    | <u>2007 Approved</u>        |                      | <u>2008 Approved</u>        |                      | <u>2009 Approved</u>        |                      |
|------------------------------------|-----------------------------|----------------------|-----------------------------|----------------------|-----------------------------|----------------------|
|                                    | <u>Amount</u>               | <u>%</u>             | <u>Amount</u>               | <u>%</u>             | <u>Amount</u>               | <u>%</u>             |
| Charges for Services/<br>Fines     | \$100,524,511               | 18.2%                | \$101,209,750               | 17.7%                | \$105,021,042               | 17.9%                |
| <u>Intergovernmental Revenues</u>  |                             |                      |                             |                      |                             |                      |
| Federal                            | 94,225,363                  | 17.1%                | 98,365,801                  | 17.2%                | 99,764,014                  | 17.0%                |
| State                              | 66,373,584                  | 12.0%                | 67,348,209                  | 11.8%                | 67,806,040                  | 11.6%                |
| State – Aids                       | 16,449,520                  | 3.0%                 | 16,625,524                  | 2.9%                 | 16,509,155                  | 2.8%                 |
| Other                              | <u>3,646,074</u>            | <u>0.7%</u>          | <u>3,250,520</u>            | <u>0.6%</u>          | <u>3,174,680</u>            | <u>0.5%</u>          |
| Total Intergovernmental<br>Revenue | 180,694,541                 | 32.8%                | 185,590,054                 | 32.5%                | 187,253,889                 | 31.9%                |
| Use of Money, Property<br>& Sales  | 26,146,493                  | 4.7%                 | 30,195,117                  | 5.3%                 | 30,124,584                  | 5.2%                 |
| Other Revenue & Taxes              | 11,305,161                  | 2.1%                 | 10,109,672                  | 1.8%                 | 10,120,263                  | 1.7%                 |
| Property Taxes                     | 225,897,820                 | 41.0%                | 236,814,408                 | 41.6%                | 248,905,825                 | 42.4%                |
| Fund Balance                       | <u>6,727,872</u>            | <u>1.2%</u>          | <u>7,026,719</u>            | <u>1.1%</u>          | <u>5,215,551</u>            | <u>0.9%</u>          |
| <b>Totals</b>                      | <b><u>\$551,296,398</u></b> | <b><u>100.0%</u></b> | <b><u>\$570,945,720</u></b> | <b><u>100.0%</u></b> | <b><u>\$586,641,154</u></b> | <b><u>100.0%</u></b> |

**CONCLUSION**

The 2008-2009 Ramsey County Budget balances community needs with taxpayers' ability to pay, and it continues the longstanding Ramsey County tradition of responsible spending. Our residents expect high-quality County services delivered cost-effectively. State revenue continues to lag behind costs and so, to keep the property tax levy manageable, we must continually refocus resources on services that make the most difference. The Budget:

- Stabilizes our organization after major reductions over the past few years
- Provides for a moderate increase in property taxes
- Preserves our strong financial standing
- Provides limited funding for moderate employee and vendor cost of living increases and rising health care costs
- Partially restores funding to some early intervention and prevention services

Total spending is proposed to increase 3.6% in 2008 and 2.7% in 2009. The tax levy increase is 4.8% in 2008 and 5.0% in 2009.



Ramsey County Board of Commissioners

Page 5

The 2008-2009 Ramsey County Budget is attached for your information.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Twa', written over a horizontal line.

David J. Twa  
Ramsey County Manager

Attachments



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Ramsey County  
Minnesota**

For the Biennium Beginning

**January 1, 2006**

President

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the County of Ramsey for its biennial budget for the fiscal years beginning January 1, 2006 and January 1, 2007.

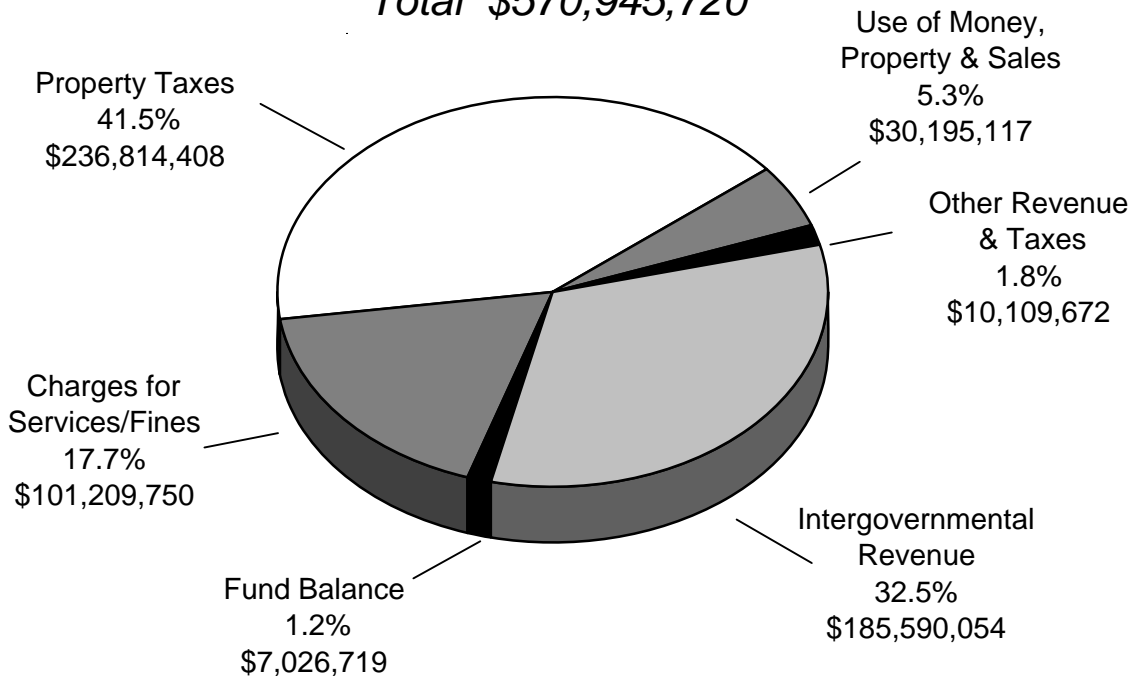
In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan and as a communications device.

The award is valid for a period of two years.

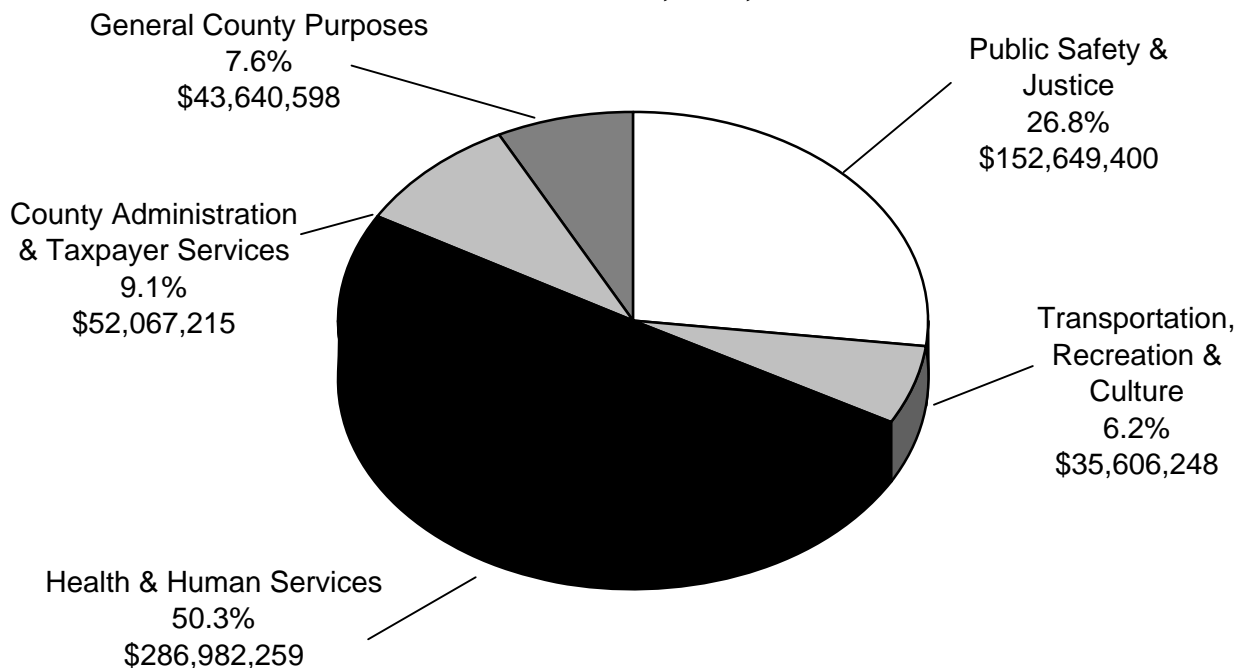
# APPROVED

## RAMSEY COUNTY - YEAR 2008

*Where The County Dollar Comes From*  
**Total \$570,945,720**



*Where The County Dollar Goes*  
**Total \$570,945,720**



**RAMSEY COUNTY BUDGET  
COMPARISON OF 2007 APPROVED WITH 2008 APPROVED**

|  | <b>2007<br/>Approved</b>  |                      | <b>2008<br/>Approved</b>  |                      |
|--|---------------------------|----------------------|---------------------------|----------------------|
|  | <u>Amount</u>             | <u>%</u>             | <u>Amount</u>             | <u>%</u>             |
| <b><u>WHERE THE COUNTY DOLLAR COMES FROM</u></b> |                           |                      |                           |                      |
| Charges for Services/Fines .....                 | 100,524,511               | 18.2%                | 101,209,750               | 17.7%                |
| <u>Intergovernmental Revenue</u>                 |                           |                      |                           |                      |
| Federal .....                                    | 94,225,363                | 17.1%                | 98,365,801                | 17.2%                |
| State .....                                      | 66,373,584                | 12.0%                | 67,348,209                | 11.8%                |
| State - Aids.....                                | 16,449,520                | 3.0%                 | 16,625,524                | 2.9%                 |
| Other .....                                      | 3,646,074                 | 0.7%                 | 3,250,520                 | 0.6%                 |
| Total Intergovernmental Revenue                  | <u>180,694,541</u>        | <u>32.8%</u>         | <u>185,590,054</u>        | <u>32.5%</u>         |
| Use of Money, Property & Sales .....             | 26,146,493                | 4.8%                 | 30,195,117                | 5.3%                 |
| Other Revenue & Taxes .....                      | 11,305,161                | 2.1%                 | 10,109,672                | 1.8%                 |
| Property Taxes .....                             | 225,897,820               | 41.0%                | 236,814,408               | 41.6%                |
| Fund Balance .....                               | 6,727,872                 | 1.2%                 | 7,026,719                 | 1.1%                 |
| <b>Total</b>                                     | <b><u>551,296,398</u></b> | <b><u>100.0%</u></b> | <b><u>570,945,720</u></b> | <b><u>100.0%</u></b> |

|   |                           |                      |                           |                      |
|---|---------------------------|----------------------|---------------------------|----------------------|
| <b><u>WHERE THE COUNTY DOLLAR GOES</u></b>  |                           |                      |                           |                      |
| County Administration and Taxpayer Services | 51,402,658                | 9.3%                 | 52,067,215                | 9.1%                 |
| General County Purposes.....                | 42,230,109                | 7.6%                 | 43,640,598                | 7.6%                 |
| Public Safety & Justice.....                | 146,110,987               | 26.5%                | 152,649,400               | 26.7%                |
| Transportation, Recreation & Culture        | 34,329,863                | 6.2%                 | 35,606,248                | 6.2%                 |
| Health & Human Services.....                | 277,222,781               | 50.3%                | 286,982,259               | 50.3%                |
| <b>Total</b>                                | <b><u>551,296,398</u></b> | <b><u>100.0%</u></b> | <b><u>570,945,720</u></b> | <b><u>100.0%</u></b> |

**RAMSEY COUNTY BUDGET  
COMPARISON OF 2008 APPROVED WITH 2009 APPROVED**

|  | <b>2008<br/>Approved</b>  |                      | <b>2009<br/>Approved</b>  |                      |
|--|---------------------------|----------------------|---------------------------|----------------------|
|  | <u>Amount</u>             | <u>%</u>             | <u>Amount</u>             | <u>%</u>             |
| <b><u>WHERE THE COUNTY DOLLAR COMES FROM</u></b> |                           |                      |                           |                      |
| Charges for Services/Fines .....                 | 101,209,750               | 17.7%                | 105,021,042               | 17.9%                |
| <u>Intergovernmental Revenue</u>                 |                           |                      |                           |                      |
| Federal .....                                    | 98,365,801                | 17.2%                | 99,764,014                | 17.0%                |
| State .....                                      | 67,348,209                | 11.8%                | 67,806,040                | 11.6%                |
| State - Aids.....                                | 16,625,524                | 2.9%                 | 16,509,155                | 2.8%                 |
| Other .....                                      | 3,250,520                 | 0.6%                 | 3,174,680                 | 0.5%                 |
| Total Intergovernmental Revenue                  | <u>185,590,054</u>        | <u>32.5%</u>         | <u>187,253,889</u>        | <u>31.9%</u>         |
| Use of Money, Property & Sales .....             | 30,195,117                | 5.3%                 | 30,124,584                | 5.2%                 |
| Other Revenue & Taxes .....                      | 10,109,672                | 1.8%                 | 10,120,263                | 1.7%                 |
| Property Taxes .....                             | 236,814,408               | 41.6%                | 248,905,825               | 42.4%                |
| Fund Balance .....                               | 7,026,719                 | 1.1%                 | 5,215,551                 | 0.9%                 |
| <b>Total</b>                                     | <b><u>570,945,720</u></b> | <b><u>100.0%</u></b> | <b><u>586,641,154</u></b> | <b><u>100.0%</u></b> |

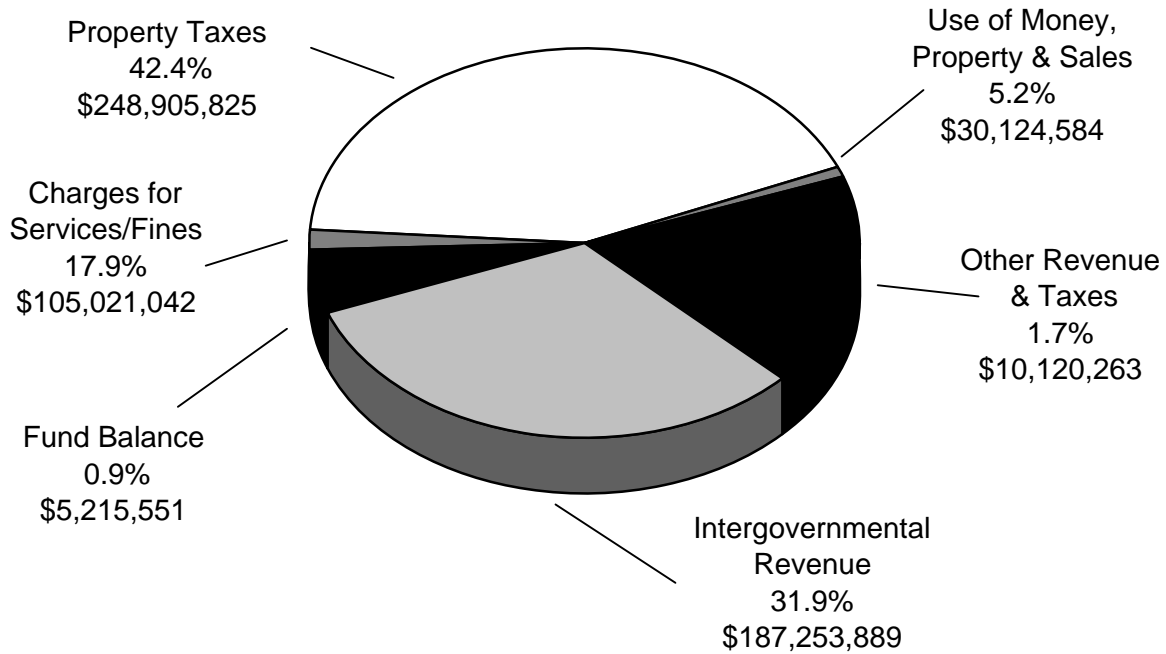
|   |                           |                      |                           |                      |
|---|---------------------------|----------------------|---------------------------|----------------------|
| <b><u>WHERE THE COUNTY DOLLAR GOES</u></b>  |                           |                      |                           |                      |
| County Administration and Taxpayer Services | 52,067,215                | 9.1%                 | 54,637,748                | 9.3%                 |
| General County Purposes.....                | 43,640,598                | 7.6%                 | 49,043,650                | 8.4%                 |
| Public Safety & Justice.....                | 152,649,400               | 26.7%                | 157,348,403               | 26.8%                |
| Transportation, Recreation & Culture        | 35,606,248                | 6.2%                 | 36,259,017                | 6.2%                 |
| Health & Human Services.....                | 286,982,259               | 50.3%                | 289,352,336               | 49.3%                |
| <b>Total</b>                                | <b><u>570,945,720</u></b> | <b><u>100.0%</u></b> | <b><u>586,641,154</u></b> | <b><u>100.0%</u></b> |



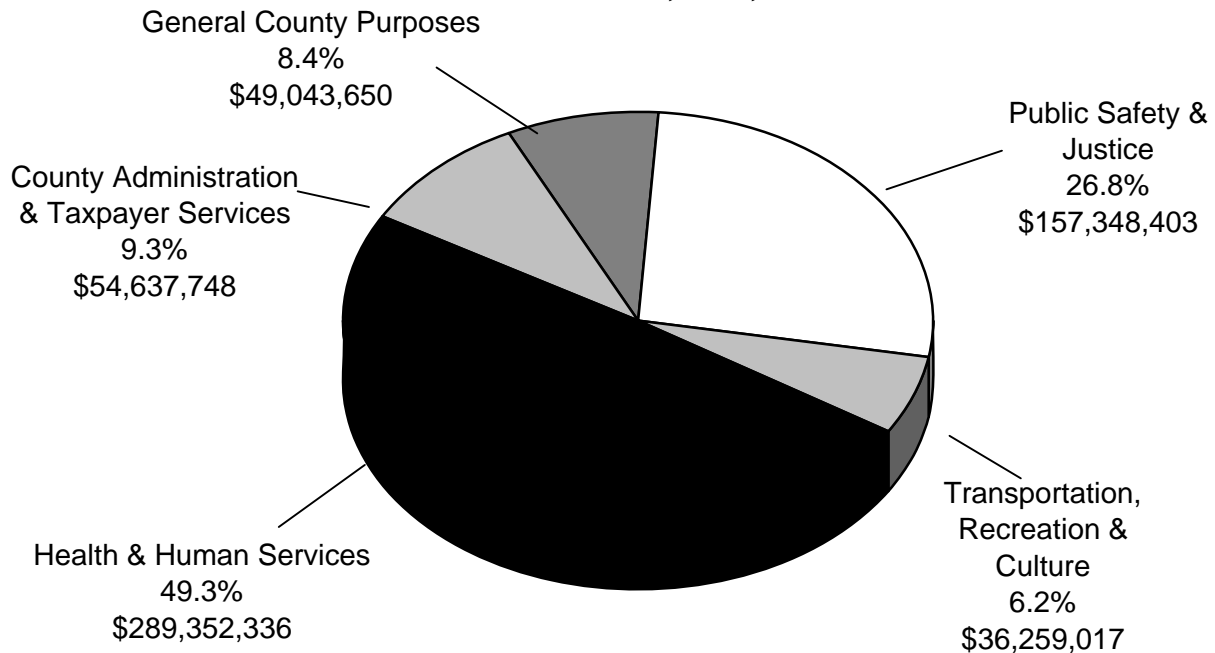
# APPROVED

## RAMSEY COUNTY - YEAR 2009

*Where The County Dollar Comes From*  
**Total \$586,641,154**



*Where The County Dollar Goes*  
**Total \$586,641,154**



## **RAMSEY COUNTY 2008 & 2009 BUDGET HIGHLIGHTS**

### **PUBLIC SAFETY & JUSTICE**

The County's new State-of-the-art Emergency Communications Center, serving virtually all Ramsey County residents, is complete. The municipalities and the County collaborated to consolidate three dispatch centers. The approved budget includes funding increases of \$1,200,000 in 2008 and \$700,000 in 2009. The increased budget will ensure a continued successful transition to the new center.

Renovation and expansion of the Adult Correctional Facility is expected to be completed in the fall of 2008. The approved budget includes additional debt service on the bonds to finance for the final phase of the project. The expansion increases net operating costs by \$226,000 in 2008 and \$930,000 in 2009.

The approved budget increase the funding for youth diversion programs by \$225,000 in both 2008 and 2009

Included in the approved budget for the Sheriff's Department are two additional Deputy Sheriff FTE for the Civil Process Division that are needed in order to handle the phenomenal growth in mortgage foreclosures, and to address the staff shortages that have placed civil process Division staff at greater risk in carrying out many of their civil process duties. The number of Minnesota homeowners in foreclosure on their adjustable-rate home mortgages is at an all time high. The areas reported to be hit the hardest by foreclosure in the Twin Cities Metro Area are the East Side of St. Paul and North Minneapolis.

### **HEALTH AND HUMAN SERVICES**

The 2009 budget for Environmental Health reflects a reduction of \$1.8 million in the processing payment made to the operator of the Resource Recovery Facility in Newport. The facility was sold to RRT technologies late in 2006. As part of that sale a new service contract was negotiated that allows for the cost of processing to decrease over the next five years. The contract also the owner of the Facility to contract with haulers, and landfills reducing the County's risk. The contract also caps the amount that will be paid to the owner for processing each year. The County Environmental Charge (CEC) covers processing fees

The Community Human Services budget for both years includes funding of \$1.9 million from the State of Minnesota to be paid if the Federal Government requires changes in the Targeted Case Management reimbursement program. This funding allows the department and the County time to make any necessary program changes to deal with reduced funding.

The Community Human Services budget includes \$440,000 in funding in 2008 and an additional \$220,000 in 2009 to allow for Cost of Living (COLAS) increases to the community providers. These increases are the first ones given to providers since 2005 when vendors received a 1% increase.

The approved budget includes \$650,000 in 2008 and \$1.9 million in 2009 for the new Transitional Care Unit at the Ramsey Nursing Home. The unit will allow the Nursing home to respond to the needs of the community for rehabilitation services. Construction will begin in the fall of 2007 and will be completed in late summer of 2008

### **TRANSPORTATION, RECREATION & CULTURE**

The approved 2008 and 2009 budget includes the debt service on bonds to finance the expansion and remodeling of the Roseville Library. Construction of the new facility is expected to begin in October 2008, with re-opening of the library slated for spring of 2010. The Roseville Library is the largest and busiest library in the Ramsey County Library system, with the largest collection of books and other materials.

**RAMSEY COUNTY  
2008 & 2009 BUDGET HIGHLIGHTS**

**COUNTY ADMINISTRATION & TAXPAYER SERVICES**

The 2008 and 2009 Property Management budgets include an increase over the 2007 Approved Budget of \$1.4 million to implement a new “blended” rental rate structure utilizing BOMA rentable square footage for the majority of its managed facilities including City Hall/Court House, Ramsey County Government Center East and West, Juvenile Family Justice Center, Law Enforcement Center, Suburban Courts, 90 West Plato, and 911 Dispatch Center. The “blended” rate establishes a 4-year stable rate averaging the estimated expenditures from 2008-2011

**GENERAL COUNTY PURPOSES**

The approved budget includes \$850,000 in 2008 and in 2009 to fund a Board of Commissioners goal to implement a Comprehensive Capital Assets Management and Preservation Plan to maintain high-quality services and maximize return on its public investment. The budget will finance predictable life cycle maintenance of buildings and grounds and road construction projects.

**SUMMARY OF BUDGET**  
**BY DEPARTMENT**  
**2007 - 2009**

| <b>DEPARTMENT</b>                                 | <b>2007<br/>Adjusted<br/>Budget</b> | <b>2008<br/>Approved<br/>Budget</b> | <b>2009<br/>Approved<br/>Budget</b> |
|---|-------------------------------------|-------------------------------------|-------------------------------------|
| Board of County Commissioners                     | 1,704,932                           | 1,819,148                           | 1,865,642                           |
| Capital Improvement/Equip. Replacement            | 1,202,900                           | 2,201,450                           | 2,350,000                           |
| Charter Commission                                | 4,154                               | 1,000                               | 1,000                               |
| Community Corrections                             | 56,010,202                          | 58,704,245                          | 60,118,464                          |
| Community Human Services                          | 182,159,336                         | 189,215,354                         | 191,891,255                         |
| Contingent Account                                | 2,000,000                           | 2,000,000                           | 2,000,000                           |
| County Attorney & Child Support/Collections       | 31,561,064                          | 32,509,916                          | 33,593,436                          |
| County Extension                                  | 65,965                              | 67,614                              | 67,614                              |
| County Manager                                    | 9,632,318                           | 10,368,087                          | 10,458,458                          |
| Debt Service                                      | 19,672,591                          | 19,930,410                          | 19,985,700                          |
| District Court - County Court Functions           | 4,571,146                           | 4,095,502                           | 4,095,502                           |
| Emergency Communications                          | 11,014,525                          | 12,240,396                          | 12,962,246                          |
| General County Expenses                           | 11,375,264                          | 11,087,155                          | 15,520,144                          |
| Griffin Building Lease Revenue Bonds Debt Service | 1,039,880                           | 1,037,293                           | 1,039,093                           |
| Historical Society of Ramsey County               | 91,282                              | 93,564                              | 93,564                              |
| Information Services                              | 8,843,827                           | 9,532,331                           | 9,836,518                           |
| Lake Owasso Residence                             | 8,124,420                           | 8,324,487                           | 8,555,496                           |
| Landmark Center                                   | 910,706                             | 952,000                             | 985,565                             |
| Libraries   | 8,435,142                           | 8,812,234                           | 8,949,516                           |
| Library Debt Service                              | 752,862                             | 1,269,640                           | 2,046,265                           |
| Medical Examiner                                  | 1,772,794                           | 2,078,381                           | 2,130,642                           |
| MPFA Pedestrian Conn. Loan Debt Service           | 394,088                             | 392,985                             | 396,702                             |
| Parks & Recreation                                | 8,437,034                           | 8,641,491                           | 8,824,170                           |
| Ponds at Battle Creek Golf Course                 | 791,200                             | 765,225                             | 772,360                             |
| Property Management                               | 16,001,214                          | 17,833,799                          | 18,314,687                          |
| Property Records & Revenue                        | 15,216,213                          | 12,512,850                          | 14,161,443                          |
| Public Health & Solid Waste Management            | 50,894,387                          | 52,234,225                          | 50,907,654                          |
| Public Works                                      | 15,261,672                          | 15,918,179                          | 16,209,264                          |
| Ramsey Action Programs Debt Service               | 246,834                             | 245,975                             | 245,056                             |
| Ramsey Conservation District                      | 402,827                             | 323,555                             | 324,578                             |
| Ramsey County Care Center                         | 12,895,792                          | 14,356,256                          | 14,964,769                          |
| Sheriff   | 41,181,256                          | 43,020,960                          | 44,448,113                          |
| Technology  | 5,920,690                           | 5,920,690                           | 5,920,690                           |
| Veterans Services                                 | 379,718                             | 388,974                             | 398,987                             |
| Workforce Solutions                               | 22,328,163                          | 22,050,349                          | 22,206,561                          |
| <b>TOTAL</b>                                      | <b>551,296,398</b>                  | <b>570,945,720</b>                  | <b>586,641,154</b>                  |

**RAMSEY COUNTY  
2008 & 2009 PERSONNEL HIGHLIGHTS**

The approved complement for 2008 is 3,839.83 FTEs (full-time equivalents), a net increase of 43.55, or 1.15%, from the 2007 approved complement of 3,796.28 FTEs. The personnel complement will be increased by 64.35 new positions (12.00 FTEs added in 2007) and be reduced by 20.80 existing positions.

The approved complement for 2009 is 3,831.43 FTEs (full-time equivalents), a net decrease of 8.40 FTEs, or -0.22%, from the 2008 approved complement of 3,839.83 FTEs. The personnel complement will be increased by 8.60 new positions and be reduced by 17.00 existing positions.

The following narrative details the changes made to the 2007 personnel complements of County Departments for 2008 and 2009:

**County Manager: A net INCREASE of 3.25 FTEs in 2008 and a DECREASE of 1.00 FTE in 2009**

Administration

1.00 Intergovernmental Relations Specialist to be added in 2008 to work on legislative issues for the County. 1.00 Planning Specialist 2 to be added in 2008 to be the Homeless Services Coordinator.

The funding for nine months of 2008 and a position of 1.00 Senior Intergovernmental Relations Coordinator is approved due to a retirement. This position will be deleted from the personnel complement in 2009.

Budgeting & Accounting - 1.00 Clerk Typist added in 2008 to handle the Court bailiff duties. 1.00 Personnel Transactions Assistant to be deleted in 2008 due to completion of Summit Payroll Upgrade project.

Human Resources - .25 Human Resources Benefits / Claims / Transactions Specialist added in 2008 to enable adding the Lake Owasso Residence to the Workers Compensation Self Insurance Pool.

**Property Management: DECREASES of 6.00 FTEs in 2008 and of 1.00 FTE in 2009**

4.00 Janitor / Building Guard and 2.00 Building Maintenance Mechanic 2 to be deleted from City Hall / Court House Maintenance in 2008. In 2009 1.00 Equipment Operator to be deleted from City Hall / Court House Maintenance.

**Property Records & Revenue: A DECREASE of 1.00 FTE in 2009**

In 2009 1.00 Account Clerk 2 to be deleted from Public Service.

**County Attorney: A net DECREASE of .40 FTE in 2008**

Approved to be added to the Law Office in 2008 are 1.00 Case Aide and 1.00 Clerk Typist.

Approved to be deleted from Child Support in 2008 is 1.00 Assistant County Attorney.

Positions deleted in 2008 due to grant funding are: 1.00 Support Enforcement Agent and .40 Student Worker.

**Sheriff: A net INCREASE of 3.00 FTEs in 2008**

FTEs added in 2008 are:

Courts - 1.0 Deputy Sheriff and 1.00 Community Service Officer

Gun Permits - 1.0 Community Service Officer

Law Enforcement Services - 1.00 Deputy Sheriff

1.00 Deputy Sheriff deleted in 2008 due to grant funding.

**RAMSEY COUNTY  
2008 & 2009 PERSONNEL HIGHLIGHTS**

**Community Corrections: An INCREASE of 32.30 FTEs in 2008 and a net DECREASE of 2.00 FTEs in 2009**

2.0 FTEs added to the personnel complement in 2007 subsequent to the submittal of the 2008 – 2009 budget.

Approved to be hired in Fall, 2008, for the Ramsey County Correctional Facility for the expansion are 22.80 FTEs:

- 13.80 Correctional Officers
- 1.00 Correctional Officer - Engineer
- 1.00 Chief Correctional Officer
- 1.00 Community Corrections Supervisor
- 1.00 Community Corrections Worker
- 1.00 Community Corrections Aide
- 1.00 Clerk Typist
- 1.00 School Teacher
- 1.00 Case Aide
- 1.00 Mental Health Professional

Approved to be added to Adult Services are 6.00 Community Corrections Aides and 1.00 Clerk Typist in 2008. And, .5 Community Corrections Worker to be added to Juvenile Services in 2008.

Approved to be added in 2009 for the Ramsey County Correctional Facility for the expansion are 2.00 FTEs:

- 1.00 Account Clerk
- 1.00 Management Analyst

Approved to be deleted from the Juvenile Detention Center in 2009 are 3.00 Community Corrections Workers and 1.00 Community Corrections Aide.

**Medical Examiner: An INCREASE of 1.00 FTE in 2008**

An increase of 1.00 Medical Examiner Investigator in 2008.

**Libraries: An INCREASE of 2.00 FTEs in 2008**

In 2008 additions of 1.15 Librarian 2, .25 Clerk Typist, and .60 Library Page.

**Parks & Recreation: An INCREASE of 1.35 FTEs in 2008**

An increase of 1.35 Park Aide 2 in 2008 to Park Maintenance & Operations.

**Ramsey Conservation District: A net DECREASE OF .85 FTE in 2008**

Deletion of 1.00 Conservation Technician and addition of .15 Clerk Typist in 2008.

**Community Human Services: A net INCREASE of 2.00 FTEs in 2008 and a DECREASE of 9.00 FTEs in 2009**

4.0 FTEs added to the personnel complement in 2007 subsequent to the submittal of the 2008 – 2009 budget.

1.00 Mental Health Professional to be added to Mental Health Clinical Services

Positions to be deleted in 2008 are:

- 1.00 Data Quality Specialist from Information Support
- 1.00 Financial Worker 3 from Income Maintenance
- 1.00 Social Worker 3 from Social Services

**RAMSEY COUNTY  
2008 & 2009 PERSONNEL HIGHLIGHTS**

**Community Human Services (Continued)**

11.00 FTEs were transferred in 2008 from Social Services to Social Services – Grants.

Positions to be deleted in 2009 are:

- 1.00 Accountant 3 from Controller
- 1.00 Clerk 3 from Support Services
- 1.00 Financial Worker 3 from Income Maintenance
- 1.00 Social Worker 4 from Social Services
- 1.00 Social Worker 3 from Social Services
- 1.00 Management Analyst 2 from Social Services
- 2.00 Case Aide 3 from Social Services
- 1.00 Clerk Typist 3 from Social Services

**Lake Owasso Residence: DECREASES of 3.40 FTEs in 2008 and 1.00 FTE in 2009**

Approved reduction of .80 Licensed Practical Nurse and .10 Nurse Certificate & Diploma from Health Services in 2008.

And, reduction of 2.50 Residential Counselor 1 from Residential Services in 2008.

In 2009 reduction of 1.00 Program Assistant from Developmental Services.

**Ramsey County Care Center: INCREASES of 2.70 FTEs in 2008 and 6.60 FTEs in 2009**

Increase approved of 2.20 FTEs for the new transitional care unit in 2008: 1.00 Nurse Certificate & Diploma, .35 Licensed Practical Nurse, .40 Licensed Practical Nurse Admissions, .35 Nursing Assistant 1, and .10 Clerk Typist 3.

.50 Social Worker 1 to be added to Social Services in 2008.

Increase approved of 6.00 FTEs for the new transitional care unit in 2009: 3.00 Nurse Certificate & Diploma, 1.05 Licensed Practical Nurse, .60 Licensed Practical Nurse Admissions, 1.05 Nursing Assistant 1, and .30 Clerk Typist 3.

.50 Social Worker 1 to be added to Social Services in 2009.

.10 Account Clerk 2 to be added to Administration in 2009.

**Public Health: A net INCREASE OF 6.60 FTEs in 2008 and a net change of 0.00 FTE in 2009**

6.0 FTEs added to the personnel complement in 2007 subsequent to the submittal of the 2008 – 2009 budget.

Addition to Healthy Families of 1.70 Clinic Nurse and .70 Medical Records Technician in 2008 to increase nursing staff at the Law Enforcement Center.

Addition to Environmental Health of 1.00 Health Educator in 2008 and 1.00 Health Educator in 2009.

Approved deletions of 2.80 FTEs in 2008 are: .40 Social Worker 3 from Healthy Families, .40 Health Education Program Assistant from Preventive Health Services, and 2.00 Clerk Typist 2 from Support Services.

Approved to be deleted from Administration Services in 2009 is 1.00 Public Health Section Manager.

**SUMMARY OF PERSONNEL**  
**BY DEPARTMENT**  
**2006 - 2009**

| <b>FUNCTION</b>                        | <b>2006<br/>Full Time<br/>Equivalent<br/>Positions</b> | <b>2007<br/>Full Time<br/>Equivalent<br/>Positions</b> | <b>2008<br/>Full Time<br/>Equivalent<br/>Positions</b> | <b>2009<br/>Full Time<br/>Equivalent<br/>Positions</b> | <b>2008<br/>Inc./<br/>(Dec.)</b> | <b>2009<br/>Inc./<br/>(Dec.)</b> |
|--|--|--|--|--|----------------------------------|----------------------------------|
| County Administration & Taxpayer Svcs. | 393.53   | 392.53   | 388.78   | 385.78   | (3.75)                           | (3.00)                           |
| Public Safety & Justice                | 1,324.19   | 1,415.69   | 1,444.09   | 1,442.09   | 28.40                            | (2.00)                           |
| Transportation, Recreation & Culture   | 320.44   | 324.94   | 324.09   | 324.09   | (0.85)                           | 0.00                             |
| Health & Human Services                | 1,645.77   | 1,663.12   | 1,656.42   | 1,653.02   | (6.70)                           | (3.40)                           |
| <b>TOTAL COUNTY FTE</b>                | <b>3,683.93</b>  | <b>3,796.28</b>  | <b>3,813.38</b>  | <b>3,804.98</b>  | <b>17.10</b>                     | <b>(8.40)</b>                    |

**COUNTY ADMINISTRATION & TAXPAYER SVCS.**

|                                   |               |               |               |               |               |               |
|-----------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 110101 Board of Co. Commissioners | 18.00         | 18.00         | 19.00         | 19.00         | 1.00          | 0.00          |
| 210000 County Manager             | 90.73         | 91.73         | 92.98         | 91.98         | 1.25          | (1.00)        |
| 450000 Information Services       | 60.00         | 60.00         | 60.00         | 60.00         | 0.00          | 0.00          |
| 350000 Property Management        | 83.80         | 83.80         | 77.80         | 76.80         | (6.00)        | (1.00)        |
| 240000 Property Records & Revenue | 141.00        | 139.00        | 139.00        | 138.00        | 0.00          | (1.00)        |
| <b>TOTAL</b>                      | <b>393.53</b> | <b>392.53</b> | <b>388.78</b> | <b>385.78</b> | <b>(3.75)</b> | <b>(3.00)</b> |

**PUBLIC SAFETY & JUSTICE**

|                                 |                 |                 |                 |                 |              |               |
|---------------------------------|-----------------|-----------------|-----------------|-----------------|--------------|---------------|
| 300000 County Attorney          | 317.20          | 323.20          | 322.80          | 322.80          | (0.40)       | 0.00          |
| 480000 Sheriff                  | 404.00          | 405.00          | 406.00          | 406.00          | 1.00         | 0.00          |
| 500000 Community Corrections    | 539.99          | 535.49          | 562.29          | 560.29          | 26.80        | (2.00)        |
| 180000 District Court-County    | 4.00            | 4.00            | 4.00            | 4.00            | 0.00         | 0.00          |
| 210000 Emergency Communications | 45.00           | 134.00          | 134.00          | 134.00          | 0.00         | 0.00          |
| 510101 Medical Examiner         | 14.00           | 14.00           | 15.00           | 15.00           | 1.00         | 0.00          |
| <b>TOTAL</b>                    | <b>1,324.19</b> | <b>1,415.69</b> | <b>1,444.09</b> | <b>1,442.09</b> | <b>28.40</b> | <b>(2.00)</b> |

**TRANSPORTATION, RECREATION & CULTURE**

|                                     |               |               |               |               |               |             |
|-------------------------------------|---------------|---------------|---------------|---------------|---------------|-------------|
| 650101 Libraries                    | 104.55        | 104.55        | 104.55        | 104.55        | 0.00          | 0.00        |
| 660000 Parks & Recreation           | 85.06         | 85.06         | 85.06         | 85.06         | 0.00          | 0.00        |
| 660304 Ponds at Battle Creek Golf   | 4.00          | 4.00          | 4.00          | 4.00          | 0.00          | 0.00        |
| 550000 Public Works                 | 122.18        | 126.68        | 126.68        | 126.68        | 0.00          | 0.00        |
| 750101 Ramsey Conservation District | 4.65          | 4.65          | 3.80          | 3.80          | (0.85)        | 0.00        |
| <b>TOTAL</b>                        | <b>320.44</b> | <b>324.94</b> | <b>324.09</b> | <b>324.09</b> | <b>(0.85)</b> | <b>0.00</b> |

**HEALTH & HUMAN SERVICES**

|                                 |                 |                 |                 |                 |               |               |
|---------------------------------|-----------------|-----------------|-----------------|-----------------|---------------|---------------|
| 600000 Community Human Services | 980.59          | 987.29          | 984.29          | 975.29          | (3.00)        | (9.00)        |
| 620000 Lake Owasso Residence    | 111.20          | 110.20          | 106.00          | 105.00          | (4.20)        | (1.00)        |
| 610000 Ramsey Nursing Home      | 170.30          | 170.30          | 173.00          | 179.60          | 2.70          | 6.60          |
| 580000 Public Health            | 291.03          | 302.68          | 300.48          | 300.48          | (2.20)        | 0.00          |
| 380101 Veterans Services        | 4.00            | 4.00            | 4.00            | 4.00            | 0.00          | 0.00          |
| 810101 Workforce Solutions      | 88.40           | 88.40           | 88.40           | 88.40           | 0.00          | 0.00          |
| 760101 County Extension         | 0.25            | 0.25            | 0.25            | 0.25            | 0.00          | 0.00          |
| <b>TOTAL</b>                    | <b>1,645.77</b> | <b>1,663.12</b> | <b>1,656.42</b> | <b>1,653.02</b> | <b>(6.70)</b> | <b>(3.40)</b> |



**RAMSEY COUNTY  
2008 AND 2009 APPROVED BUDGETS  
BY TAXING DISTRICT AND FUND**

Following is a summary of the Approved Budgets for 2008 and 2009:

| FUND  | 2008<br>BUDGET     | 2009<br>BUDGET     |
|---|--------------------|--------------------|
| <b><u>General County:</u></b>                                     |                    |                    |
| County Revenue .....  | 240,172,981        | 251,605,959        |
| Community Human Services .....                                    | 189,215,354        | 191,891,255        |
| County Debt Service .....   | 18,064,660         | 18,150,200         |
| Public Safety Radio System Debt Service .....                     | 1,865,750          | 1,835,500          |
| Workforce Solutions Program .....                                 | 22,050,349         | 22,206,561         |
| St. Paul Public Health Special Revenue.....                       | 9,310,438          | 9,411,057          |
| Nursing Home .....  | 14,356,256         | 14,964,769         |
| Court House and City Hall .....                                   | 3,795,212          | 3,916,917          |
| Conservation District .....                                       | 323,555            | 324,578            |
| Lake Owasso Residence .....                                       | 8,324,487          | 8,555,496          |
| <b><u>Non-Tax Funds:</u></b>                                      |                    |                    |
| Solid Waste Management .....                                      | 22,359,866         | 20,841,901         |
| Forfeited Tax Properties .....                                    | 488,153            | 506,813            |
| MPFA Pedestrian Conn Loan Debt Service .....                      | 392,985            | 396,702            |
| RAP Certificates of Participation .....                           | 245,975            | 245,056            |
| Griffin Bldg Rev Bonds Debt Service .....                         | 1,037,293          | 1,039,093          |
| Ponds at Battle Creek Golf Course .....                           | 765,225            | 772,360            |
| Law Enforcement Services (Contract Cities) .....                  | 5,625,446          | 5,888,593          |
| Information Services .....  | 9,532,331          | 9,836,518          |
| Ramsey County Buildings .....                                     | 8,949,059          | 9,238,491          |
| Telecommunications .....  | 1,673,513          | 1,675,513          |
| Law Enforcement Center Firing Range .....                         | 50,000             | 50,000             |
| Public Works Facility .....                                       | 1,233,910          | 1,233,910          |
| Library Facilities .....  | 931,048            | 958,131            |
| <b>Total General County Funds</b>                                 | <b>560,763,846</b> | <b>575,545,373</b> |
| <b><u>Library:</u> (Property Tax on Suburban Properties only)</b> |                    |                    |
| Library Operations .....  | 8,812,234          | 8,949,516          |
| Library Technology.....   | 100,000            | 100,000            |
| Library Debt Service .....  | 1,269,640          | 2,046,265          |
|   | <b>10,181,874</b>  | <b>11,095,781</b>  |
| <b>Total 2008 and 2009 Approved Budgets</b>                       | <b>570,945,720</b> | <b>586,641,154</b> |
| Approved Budget From Prior Year                                   | 551,296,398        | 570,945,720        |
| Increase/(Decrease) from Prior Year                               | 19,649,322         | 15,695,434         |
| <b>Percent Inc-/Dec from Prior Year</b>                           | <b>3.6%</b>        | <b>2.7%</b>        |

**RAMSEY COUNTY  
2008 APPROVED BUDGET AND TAX LEVY  
BY TAXING DISTRICT AND FUND**

Following is a summary of the Approved Budget and Tax Levy that was certified for 2008:

| FUND   | BUDGET             | TAX LEVY with<br>UNCOLLECTIBLES |
|--|--------------------|---------------------------------|
| <b>General County:</b>                                     |                    |                                 |
| County Revenue .....                                       | 240,172,981        | 137,164,046                     |
| Community Human Services .....                             | 189,215,354        | 75,099,580                      |
| County Debt Service .....                                  | 18,064,660         | 15,134,021                      |
| Public Safety Radio System Debt Service .....              | 1,865,750          | 1,959,038                       |
| Workforce Solutions Program .....                          | 22,050,349         | 424,782                         |
| St. Paul Public Health Special Revenue.....                | 9,310,438          | 3,243,874                       |
| Nursing Home .....   | 14,356,256         | 374,191                         |
| Court House and City Hall .....                            | 3,795,212          | 0                               |
| Conservation District .....                                | 323,555            | 31,679                          |
| Lake Owasso Residence .....                                | 8,324,487          | 266,066                         |
| <b>Non-Tax Funds:</b>                                      |                    |                                 |
| Solid Waste Management .....                               | 22,359,866         | 0                               |
| Forfeited Tax Properties .....                             | 488,153            | 0                               |
| MPFA Pedestrian Conn Loan Debt Service .....               | 392,985            | 0                               |
| RAP Certificates of Participation .....                    | 245,975            | 0                               |
| Griffin Bldg Rev Bonds Debt Service .....                  | 1,037,293          | 0                               |
| Ponds at Battle Creek Golf Course .....                    | 765,225            | 0                               |
| Law Enforcement Services (Contract Cities) .....           | 5,625,446          | 0                               |
| Information Services .....                                 | 9,532,331          | 0                               |
| Ramsey County Buildings .....                              | 8,949,059          | 0                               |
| Telecommunications .....                                   | 1,673,513          | 0                               |
| Law Enforcement Center Firing Range .....                  | 50,000             | 0                               |
| Public Works Facility .....                                | 1,233,910          | 0                               |
| Library Facilities .....                                   | 931,048            | 0                               |
| <b>Total General County Funds</b>                          | <b>560,763,846</b> | <b>233,697,277</b>              |
| <b>Library: (Property Tax on Suburban Properties only)</b> |                    |                                 |
| Library Operations .....                                   | 8,812,234          | 7,424,427                       |
| Library Technology.....                                    | 100,000            | 102,000                         |
| Library Debt Service .....                                 | 1,269,640          | 839,346                         |
|  | <b>10,181,874</b>  | <b>8,365,773</b>                |
| <b>Total 2008 Approved Budget &amp; Tax Levy</b>           | <b>570,945,720</b> | <b>242,063,050</b>              |
| 2007 Approved Budget & Tax Levy                            | 551,296,398        | 230,921,903                     |
| Increase/(Decrease) from 2007                              | 19,649,322         | 11,141,147                      |
| <b>Percent Inc/-Dec from 2007</b>                          | <b>3.6%</b>        | <b>4.8%</b>                     |

**NOTE:** The Tax Levy includes the allowance for uncollectible taxes (2% on operating funds; 5% on debt service funds)

**TAX LEVY SUMMARY**

**GENERAL COUNTY**  
**(Not Including the Library)**

|                              | <b>2007</b>               | <b>2008</b>               |                          | <b>PERCENT</b>        |
|------------------------------|---------------------------|---------------------------|--------------------------|-----------------------|
|                              | <b><u>APPROVED</u></b>    | <b><u>APPROVED</u></b>    | <b><u>INC/(DEC)</u></b>  | <b><u>INC-DEC</u></b> |
| <b><u>BUDGET</u></b>         | <b><u>542,008,394</u></b> | <b><u>560,763,846</u></b> | <b><u>18,755,452</u></b> | <b><u>3.5%</u></b>    |
| <b><u>FINANCING -</u></b>    |                           |                           |                          |                       |
| Estimated Revenue            | 298,679,859               | 306,518,861               | 7,839,002                | 2.6%                  |
| Special Taxes                | 2,815,000                 | 2,975,556                 | 160,556                  | 5.7%                  |
| Estimated County Program Aid | 16,247,845                | 16,016,530                | (231,315)                | -1.4%                 |
| Fund Balance                 | 6,594,072                 | 6,616,719                 | 22,647                   | 0.3%                  |
| <b>SUBTOTAL</b>              | <b><u>324,336,776</u></b> | <b><u>332,127,666</u></b> | <b><u>7,790,890</u></b>  | <b><u>2.4%</u></b>    |
| <b><u>PROPERTY TAX</u></b>   | 217,671,618               | 228,636,180               | 10,964,562               | 5.0%                  |
| Allowance for Uncollectibles | 4,845,487                 | 5,061,097                 | 215,610                  |                       |
| <b>NET TAX LEVY</b>          | <b><u>222,517,105</u></b> | <b><u>233,697,277</u></b> | <b><u>11,180,172</u></b> | <b><u>5.0%</u></b>    |

**LIBRARY (SUBURBAN ONLY LEVY)**

|                                       | <b>2007</b>                   | <b>2008</b>                   |                              | <b>PERCENT</b>         |
|---------------------------------------|-------------------------------|-------------------------------|------------------------------|------------------------|
|                                       | <b><u>APPROVED</u></b>        | <b><u>APPROVED</u></b>        | <b><u>INC/(DEC)</u></b>      | <b><u>INC-DEC</u></b>  |
| <b><u>BUDGET</u></b>                  | <b><u>9,288,004</u></b>       | <b><u>10,181,874</u></b>      | <b><u>372,505</u></b>        | <b><u>4.0%</u></b>     |
| <b><u>FINANCING -</u></b>             |                               |                               |                              |                        |
| Estimated Revenue                     | 928,002                       | 984,652                       | 56,650                       | 6.1%                   |
| Estimated County Program Aid          | 201,675                       | 608,995                       | 407,320                      | 202.0%                 |
| Fund Balance                          | 133,800                       | 410,000                       | 276,200                      |                        |
| <b>SUBTOTAL</b>                       | <b><u>1,263,477</u></b>       | <b><u>2,003,647</u></b>       | <b><u>740,170</u></b>        | <b><u>58.6%</u></b>    |
| <b><u>PROPERTY TAX</u></b>            | 8,024,527                     | 8,178,227                     | 153,700                      | 1.9%                   |
| Allowance for Uncollectibles          | 178,596                       | 187,546                       | 8,950                        | 5.0%                   |
| <b>NET TAX LEVY</b>                   | <b><u>8,203,123</u></b>       | <b><u>8,365,773</u></b>       | <b><u>162,650</u></b>        | <b><u>2.0%</u></b>     |
| <br><b>OVERALL TOTAL NET TAX LEVY</b> | <br><b><u>230,720,228</u></b> | <br><b><u>242,063,050</u></b> | <br><b><u>11,342,822</u></b> | <br><b><u>4.9%</u></b> |

**COUNTY - WIDE**  
**NET TAX CAPACITY VALUES AND RATES**  
**AND COUNTY AND OVERALL TAX COMPARISONS**  
**GENERAL COUNTY - (Not including the Levy for the Library)**

| <u>TAXABLE MARKET VALUE</u>             | <u>2007</u>    | <u>2008</u>    | <u>INC/(DEC)</u> | <u>PERCENT<br/>INC-/DEC</u> |
|---|----------------|----------------|------------------|-----------------------------|
|   | 45,931,488,000 | 49,095,390,200 | 3,163,902,200    | 6.89%                       |
| <b><u>TAX CAPACITY AND TAX RATE</u></b> |                |                |                  |                             |
| Net Tax Capacity                        | 528,423,534    | 566,514,003    | 38,090,469       | 7.21%                       |
| General County Tax Capacity Rate *      | 41.967%        | 41.158%        | -0.809%          | -1.93%                      |
| Captured Tax Increment Tax Capacity     | 40,581,499     | 47,852,805     | 7,271,306        | 17.92%                      |

\* Does not reflect reduction for Disparity Reduction Aid which applies only to property in the City of St. Paul.

**CITY OF SAINT PAUL PROPERTIES**  
**COUNTY AND OVERALL TAX COMPARISON - PAYABLE 2008**

**Residential Property:** **12.8 % Increase in Market Values**

**County Tax:**

| <u>Home with Estimated Market Value of:</u> | <u>\$150,000</u> | <u>\$200,000</u> | <u>\$250,000</u> | <u>\$300,000</u> |
|---|------------------|------------------|------------------|------------------|
| 2008 Net County Tax                         | \$694.45         | \$925.93         | \$1,157.41       | \$1,388.90       |
| 2007 Net County Tax                         | <u>627.65</u>    | <u>836.86</u>    | <u>1,046.08</u>  | <u>1,255.29</u>  |
| <b>Increase/(Decrease) in County Tax</b>    | <b>\$66.80</b>   | <b>\$89.07</b>   | <b>\$111.33</b>  | <b>\$133.61</b>  |
| <b>Percentage Change</b>                    | <b>10.6%</b>     | <b>10.6%</b>     | <b>10.6%</b>     | <b>10.6%</b>     |

**Overall Tax:**

|   |                 |                 |                 |                 |
|---|-----------------|-----------------|-----------------|-----------------|
| 2008 Net Overall Tax (1)                | \$1,767.12      | \$2,420.29      | \$3,073.47      | \$3,726.65      |
| 2007 Net Overall Tax                    | <u>1,568.83</u> | <u>2,155.90</u> | <u>2,742.98</u> | <u>3,330.05</u> |
| <b>Increase/(Decrease) in Total Tax</b> | <b>\$198.29</b> | <b>\$264.39</b> | <b>\$330.49</b> | <b>\$396.60</b> |
| <b>Percentage Change</b>                | <b>12.6%</b>    | <b>12.3%</b>    | <b>12.0%</b>    | <b>11.9%</b>    |

**Commercial Property:** **5% Increase in Market Value**

**County Tax:**

| <u>Estimated Market Value of:</u> | <u>\$150,000</u> | <u>\$500,000</u> | <u>\$1,000,000</u> |
|-----------------------------------|------------------|------------------|--------------------|
| 2008 Net County Tax               | \$720.30         | \$2,926.78       | \$6,078.47         |
| 2007 Net County Tax               | <u>706.31</u>    | <u>2,903.07</u>  | <u>6,041.29</u>    |
| <b>Increase/(Decrease)</b>        | <b>\$13.99</b>   | <b>\$23.71</b>   | <b>\$37.18</b>     |
| <b>Percentage Change</b>          | <b>2.0%</b>      | <b>0.8%</b>      | <b>0.6%</b>        |

**Overall Tax:**

|                            |                 |                  |                  |
|----------------------------|-----------------|------------------|------------------|
| 2008 Net Overall Tax (1)   | \$3,857.74      | \$15,516.81      | \$32,172.76      |
| 2007 Net Overall Tax       | <u>3,708.42</u> | <u>15,084.48</u> | <u>31,336.01</u> |
| <b>Increase/(Decrease)</b> | <b>\$149.32</b> | <b>\$432.33</b>  | <b>\$836.75</b>  |
| <b>Percentage Change</b>   | <b>4.0%</b>     | <b>2.9%</b>      | <b>2.7%</b>      |

**(1) ASSUMPTIONS USED IN THE CALCULATION OF THE 2008 NET OVERALL TAX**

General Ramsey County net levy of \$233,697,277.

2008 Overall Tax Rates are final.

Property located in the City of Saint Paul, Saint Paul School District #625 & the Capitol Region Watershed Net Overall Tax amounts are reduced for the Homestead Credit (where applicable). The Net County Tax is not Tax Calculations do reflect reductions for Disparity Reduction Aid that applies only in Saint Paul

**Prepared by Property Records & Revenue, Local Government Division March 7, 2008**

**SUBURBAN ONLY**

**NET TAX CAPACITY VALUES AND RATES  
AND COUNTY AND OVERALL TAX COMPARISONS  
(SUBURBAN ONLY LEVY)**

|   | <u>2007</u>    | <u>2008</u>    | <u>INC/(DEC)</u> | <u>PERCENT<br/>INC-/DEC</u> |
|---|----------------|----------------|------------------|-----------------------------|
| <b><u>TAXABLE MARKET VALUE</u></b>      | 24,803,622,400 | 25,969,263,200 | 1,165,640,800    | 4.70%                       |
| <b><u>TAX CAPACITY AND TAX RATE</u></b> |                |                |                  |                             |
| Net Tax Capacity                        | 274,944,945    | 290,938,140    | 15,993,195       | 5.82%                       |
| County Library Tax Capacity Rate        | 2.976%         | 2.865%         | -0.111%          | -3.73%                      |
| Captured Tax Increment Tax Capacity     | 17,608,201     | 19,941,918     | 2,333,717        | 13.25%                      |

**CITY OF ROSEVILLE PROPERTIES  
COUNTY AND OVERALL TAX COMPARISON - PAYABLE 2008**

**Residential Property:**

**1.5% Increase in Market Values**

**County Tax:**

| <b><u>Home with Estimated Market Value of:</u></b> | <b><u>\$ 150,000</u></b> | <b><u>\$ 200,000</u></b> | <b><u>\$ 250,000</u></b> | <b><u>\$ 300,000</u></b> |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 2008 Net County Tax                                | \$670.47                 | \$893.67                 | \$1,117.30               | \$1,340.50               |
| 2007 Net County Tax                                | <u>674.15</u>            | <u>898.86</u>            | <u>1,123.58</u>          | <u>1,348.29</u>          |
| <b>Increase/(Decrease) in County Tax</b>           | <b><u>(\$3.68)</u></b>   | <b><u>(\$5.19)</u></b>   | <b><u>(\$6.28)</u></b>   | <b><u>(\$7.79)</u></b>   |
| <b>Percentage Change</b>                           | <b><u>-0.5%</u></b>      | <b><u>-0.6%</u></b>      | <b><u>-0.6%</u></b>      | <b><u>-0.6%</u></b>      |

**Overall Tax:**

|   |                        |                        |                        |                         |
|---|------------------------|------------------------|------------------------|-------------------------|
| 2008 Net Overall Tax (1)                | \$1,405.67             | \$1,937.80             | \$2,470.78             | \$3,002.90              |
| 2007 Net Overall Tax                    | <u>1,410.97</u>        | <u>1,945.42</u>        | <u>2,479.88</u>        | <u>3,014.33</u>         |
| <b>Increase/(Decrease) in Total Tax</b> | <b><u>(\$5.30)</u></b> | <b><u>(\$7.62)</u></b> | <b><u>(\$9.10)</u></b> | <b><u>(\$11.43)</u></b> |
| <b>Percentage Change</b>                | <b><u>-0.4%</u></b>    | <b><u>-0.4%</u></b>    | <b><u>-0.4%</u></b>    | <b><u>-0.4%</u></b>     |

**Commercial Property:**

**7% Increase in Market Value**

**County Tax:**

| <b><u>Estimated Market Value of:</u></b> | <b><u>\$150,000</u></b> | <b><u>\$500,000</u></b> | <b><u>\$1,000,000</u></b> |
|--|-------------------------|-------------------------|---------------------------|
| 2008 Net County Tax                      | \$747.51                | \$3,023.94              | \$6,275.92                |
| 2007 Net County Tax                      | <u>675.94</u>           | <u>2,777.93</u>         | <u>5,781.02</u>           |
| <b>Increase/(Decrease)</b>               | <b><u>\$71.57</u></b>   | <b><u>\$246.01</u></b>  | <b><u>\$494.90</u></b>    |
| <b>Percentage Change</b>                 | <b><u>10.6%</u></b>     | <b><u>8.9%</u></b>      | <b><u>8.6%</u></b>        |

**Overall Tax:**

|                            |                        |                        |                          |
|----------------------------|------------------------|------------------------|--------------------------|
| 2008 Net Overall Tax (1)   | \$3,775.86             | \$15,044.00            | \$31,141.39              |
| 2007 Net Overall Tax       | <u>3,579.30</u>        | <u>14,493.80</u>       | <u>30,085.76</u>         |
| <b>Increase/(Decrease)</b> | <b><u>\$196.56</u></b> | <b><u>\$550.20</u></b> | <b><u>\$1,055.63</u></b> |
| <b>Percentage Change</b>   | <b><u>5.5%</u></b>     | <b><u>3.8%</u></b>     | <b><u>3.5%</u></b>       |

**(1) ASSUMPTIONS USED IN THE CALCULATION OF THE 2008 NET OVERALL TAX**

General Ramsey County net levy of \$233,697,277 and County Library net levy of \$8,365,773..

2008 Overall Tax Rates are final.

Net Overall Tax amounts are reduced for the Homestead Credit (where applicable). The Net County Tax is not. Property located in the City of Roseville, Roseville School District #623 & the Capitol Region Watershed.

**Prepared by Property Records & Revenue, Local Government Division March 7, 2008**

## **DESCRIPTION OF BUDGETARY BASIS RAMSEY COUNTY, MINNESOTA**

The Home Rule Charter for Ramsey County became effective on November 6, 1992. The Home Rule Charter requires the County to prepare a complete financial plan of all County funds and activities for the ensuing fiscal year. The General and Special Revenue Fund budgets are prepared on the modified accrual basis of accounting with the following exceptions:

1. Budgetary expenditures include purchase orders and contracts issued for goods or services not received at year-end (encumbrances).
2. Budgetary expenditures include appropriations for capital expenditures for which commitments to outside parties have not yet been made (capital reserves).

Actual results of operations presented in accordance with generally accepted accounting principles (GAAP) and the County's accounting policies do not recognize encumbrances and capital reserves as expenditures until the period in which the actual goods or services are received and a liability is incurred. Encumbrances and capital reserve appropriations are presented as reservations for encumbrances on the balance sheets of the Governmental Funds. It is necessary to include budgetary encumbrances and capital reserve appropriations to reflect actual revenue and expenditures on a basis consistent with the County's legally adopted budget. Encumbrances and capital reserves are reported for budgetary control purposes and only represent commitments of the County.

Budgets prepared for the Capital Projects Funds are prepared only at the time the project is authorized, and overlap fiscal years.

Budgets prepared for the Proprietary Funds are also prepared on a modified accrual basis, which is not the same basis of accounting as that used to account for the actual results of operations (accrual basis). The primary differences of these bases are as follows:

1. Depreciation expense is not budgeted; however, expenditures for capital outlays are budgeted. These outlays have been capitalized into fixed assets and eliminated from the results of operations on a GAAP basis.
2. Encumbrances and capital reserves are recognized on a budgetary basis but are not recorded on a GAAP basis.

Encumbrances accounting, under which purchase orders, contracts, capital reserves, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the Governmental Funds. Encumbrances outstanding as year-end are reported as reservations of fund balances and provide authority for the carry-over of appropriations to the subsequent year in order to complete these transactions.

## **BUDGETARY AMENDMENT PROCESS RAMSEY COUNTY, MINNESOTA**

Each year, the County Board approves a line-item budget for each County department. If amendments are needed during the budget year, the department submits a request for budget adjustments to the Budgeting & Accounting Office. This request shows from and to what accounts funds are being transferred. It also indicates reasons for the adjustment, including why funds are available in certain accounts, and why funds are needed in others. Budget adjustments fall into several categories, each one being treated in a different manner, as follows:

Minor Adjustments within A Single Department - The Budget Analyst for each department may approve most adjustments within a single departmental budget that do not involve large dollar amounts or major policy decisions. Other adjustments, within a single departmental budget, not involving major policy decisions, may be approved by the Budget Director.

Major Adjustments Within A Single Department - Budget adjustments within a single department that involve large dollar amounts and/or major policy decisions are submitted to the County Board for formal approval. The Budget Director usually makes a recommendation as to the source of financing.

Adjustments Between Departments - Budget adjustments transferring funds from one department to another must be agreeable to both departments. The Budget Director then makes a recommendation on the source of financing and submits the request to the County Board for formal approval.

Requests For Supplemental Appropriations - When a department is unable to finance necessary programs from within its own budget, a request for supplemental funding may be needed. These funds usually will come from the County's Contingent Account. For these requests, the Budget Director also makes a recommendation as to the source of funding and submits them to the County Board for formal approval.

Appropriation Of Unanticipated Revenue - If a department realizes operating revenues in excess of budgetary estimates, the Budget Director may increase appropriations for operating expenses related to these revenues. Other appropriations of unanticipated revenues must be submitted to the County Board for formal approval.

## **AN OPERATING PRINCIPLE FROM THE COUNTY'S MISSION STATEMENT**

### **FISCAL ACCOUNTABILITY**

"Practice good stewardship of public funds and maximize resources."

### **BUDGETARY GOALS**

1. Prepare budgets for 2008 and 2009 that responsibly balance the need for essential government services with our community's ability to pay for these services and reflects reduced State financial support and cost shifts to the County.
2. Prepare balanced budgets where operating revenues plus use of reserves equals or exceeds expenditures.
3. Provide public safety and justice services, health and human services, libraries, parks, and road systems and other community services, especially for those most vulnerable.
4. Deliver cost-effective, quality services to County taxpayers.
5. Position the County to maintain the "triple A" credit rating into the future.
6. Retain the annual capital improvement program.
7. Maintain an annual equipment replacement schedule.
8. Finance technology hardware and application systems software needs from the annual operating budget.
9. Continue the County's efforts in collaborating and consolidating activities with other governmental units.
10. Encourage the development of innovative and creative solutions to balance the needs of stakeholders.
11. Comply with recommended budgeting and financial management best practices for state and local governments and obtain the Government Finance Officers Association (GFOA) Award for Distinguished Budget Presentation.
12. Maintain the financial strength, stability, and flexibility of the County and anticipate and plan for future operating and capital needs.



## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES RAMSEY COUNTY, MINNESOTA**

Ramsey County's financial policies are found in various sources: State of Minnesota Statutes, Ramsey County Home Rule Charter, Ramsey County Administrative Code, Ramsey County Board Resolutions, Mission, Values Statement, Operating Principles, Goals and Objectives and budgets. Guidelines are based on longstanding County financial management practice, Board direction documented in meeting minutes, and recommended best government finance practices.

The following policies and guidelines assist staff and the County Board throughout the year and aid in developing the annual budget.

### **REVENUE**

#### **Revenue Diversification**

County Departments are encouraged to seek new revenue sources. The County Board regularly pursues legislative initiatives that would allow for more diverse revenue sources, such as sales tax.

#### **Fees and Charges**

The Ramsey County Board has the authority to set fees subject to the limitations provided by law per Section 2.02 of the Ramsey County Home Rule Charter.

The County will charge user fees for various services where it is appropriate and permitted by law. User fees and charges established and maintained at the discretion of the Board of Commissioners should be at a level related to the cost of providing the services for all programs. In calculating that cost, direct and indirect costs may be included. In addition, the rates should be sensitive to the market for similar services.

Fee increases included in the budget are presented to the County Board during the budget process. A public hearing on the fees is held prior to acceptance by the Board.

Per Diem rates charged at County facilities are set by the County Manager in accordance with County Board Resolution 80-1103. The per diems are accepted annually by the County Board.

It is the intent of the County to recover costs for out-of-County facility use through per diem rates. However, it is not always practical to do so. Fixed costs are incurred whether or not the County has any out-of-County facility use. The County will work to recover as much of those costs when the opportunity presents itself.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **Use of One-Time Revenues**

One-time revenues are defined as those that are not expected to reoccur. Examples of one-time revenues are certain types of grants, bond refunding savings, and the sale of capital assets.

Proceeds from the sale of surplus real property or the net revenues generated from such property, such as lease or rent income, may be committed as funding for the Housing Endowment Fund to promote the development of affordable and accessible housing per Co. Bd. Resolution 2000-426.

Where possible, one-time revenues will be used to fund one-time expenditures such as capital purchases. Before purchases are made, consideration will be given to related ongoing operating costs.

Grant funding may be used to finance operations over a designated limited period, and/or for one-time capital needs. All grant-supported personnel positions will be designated as such, and will be eliminated when the grant funding expires.

### **Unpredictable Revenues**

The County Board encourages departments to use conservative estimates for revenues that are considered unpredictable. Factors used for estimating unanticipated revenues are: historic information, the size/scope of the revenue, political environment, and economic conditions.

All revenues are carefully analyzed to determine the budget for the upcoming year. Unpredictable revenues are not used to finance the Operating Budget.

The County Board may approve appropriation of unpredictable revenues for non-recurring costs when realized.

Expenditures are reduced as soon as revenue shortfalls are projected.

### **Gifts & Donations**

The Acceptance of Gifts Policy, defined in Resolution 97-374, describes the gifts that the County Manager may administratively accept on behalf of Ramsey County. It identifies conditions that apply to all types of gifts, and specific conditions for each of four categories of gifts: cash, financial instruments, personal property, and real property. With certain exceptions, the County Manager may accept gifts of cash and personal property of less than \$10,000. Gifts received with implied or stated restrictions involving an individual(s) or employee(s) will not be accepted. Sources – Administrative Code: 3.40.03, 4.21.40, 4.54.40, and 5.40.03.

Due to their unpredictable nature, estimated revenue for gifts and donations are seldom included in the operating budget.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **DEBT**

#### **Debt Policy**

The County strives to maintain the highest possible credit rating on its debt obligations.

Debt is only to be incurred for financing capital assets that, because of their long-term nature or because of budgetary constraints, cannot be acquired from current or budgeted resources. Debt is not used for operational needs.

Debt financing will be considered annually in conjunction with approval by the County Board of the County's Capital Improvement Plan.

Ramsey County's debt program is monitored and measured against financial industry standard benchmarks.

For most debt issues, the actual structure and sale is conducted in conjunction with the County's independent financial advisor. Structuring of each issue will take into consideration current market conditions. Debt will be paid off in a time frame that is less than the useful life of the asset or project acquired through the financing.

Debt issues of the County will be sold competitively unless a unique circumstance dictates a negotiated or private placement sale.

Debt issues will customarily include an option by the County to redeem the outstanding principal after a specific date at a price at or above par. The County will consider refunding outstanding debt in order to achieve interest rate savings, restructuring principal or to eliminate burdensome covenants with bondholders. State law requires a 3% minimum present value savings in interest, after transaction costs, in order to refund.

Proceeds of debt issues will be invested in accordance with State law and the Ramsey County Investment Policy.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **Conduit Financing**

Conduit financing is administered through the Ramsey County Housing and Redevelopment Authority (HRA).

Bonds issued under conduit financing are repaid from the revenues and assets pledged in their support and are not a debt obligation of Ramsey County or the HRA.

Projects requesting conduit financing must address the public purpose of one or more of the following:

1. Preserving and/or rehabilitating affordable housing units.
2. Improve the quality, expand the quantity, or improve the efficiency of providing publicly supported services to County residents, including those who are elderly, disabled, low-income or have special needs.
3. Accomplish local development activities to eliminate slums and blight.

Conduit financing is limited to no more than \$10,000,000 annually for all projects.

### **INVESTMENTS**

County Board Resolution 98-176 approved the Investment Policy.

Safety of principal is the foremost objective of the Investment Policy. Investments will be made in the safest securities and in conformance with Chapter 118A of Minnesota Statutes governing the investment of public funds.

Funds shall be invested prudently to assure preservation of principal, provide needed liquidity for daily cash requirements and provide an acceptable rate of return.

The County shall appoint an Investment Review Committee (IRC) to advise the Investment / Debt Manager. The IRC shall consist of five members, including non-County employees, with investment and cash management expertise.

Operating funds shall be invested in short-term securities with periodic maturity dates that match to the extent possible the forecasted outflows and reserve requirements of the County. The Investment / Debt Officer will practice a "buy and hold" philosophy in managing these funds.

The objective of the long-term reserve fund's portfolio is to provide for safety of principal, adequate liquidity and a total return meeting or exceeding the County's chosen benchmarks. All securities purchased by the County will be held by a third party safekeeping agency appointed as custodian by the County.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **BUDGET**

#### **Contingency Planning**

Minnesota Statutes 383A.45, subd.1 allows the County Board to designate a Contingent Fund, from which the County Board may appropriate money for the purposes it considers in the best interest of the County. The County budgets an annual amount for operating contingencies such as unanticipated needs, emergencies, and infrequent expenses.

The County Board will amend the budget if a public emergency is declared per the Ramsey County Charter, 10.04, and the Administrative Code, 5.10.18.

#### **Balanced Budget**

The Ramsey County Home Rule Charter requires that the total of proposed expenditures shall not exceed the total of estimated income in the operating budget. Estimated income can include a planned use of reserves.

During the budget year, the operating budget must be monitored for any anticipated significant revenue shortfalls or expenditure excesses. The County will take action to assure that the operating budget will remain balanced by reduction of expenditures or appropriation of fund balance.

#### **Capital Improvement Plan Budget**

The County will have a five year capital improvement plan.

#### **Budget Presentation**

The County will strive to maintain the Distinguished Budget Presentation Award from the Government Finance Officers Association at all times.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **FUND BALANCE**

The County attempts to maintain fund balances at appropriate levels identified for the activities of each Fund. The year end fund balances will take into consideration the working capital requirements; future financing needs and risks; revenue and expenditure trends; budget projections; and credit rating considerations. The County maintains sufficient fund balance to avoid the cost of tax anticipation borrowing to cover operating expenses. General Fund balance may be used to finance cash flow needs of other funds on a short term basis. Pursuant to County Board Resolution 97-531, the County will maintain the year end General Fund undesignated fund balance at 7.5% of the subsequent years General Fund Operating Budget to provide flexibility in responding to unexpected economic circumstances. The County will attempt to comply with the Minnesota Office of the State Auditor (MOSA) recommendation that the amount of unreserved fund balance in the general and special revenue funds be with the range of 35 to 50 percent of fund operating revenues.

### **ACCOUNTING, FINANCIAL REPORTING AND AUDITING**

#### **Accounting and Financial Reporting**

The County will strive to maintain the Certificate of Excellence in Financial Reporting from the Government Finance Officers Association at all times.

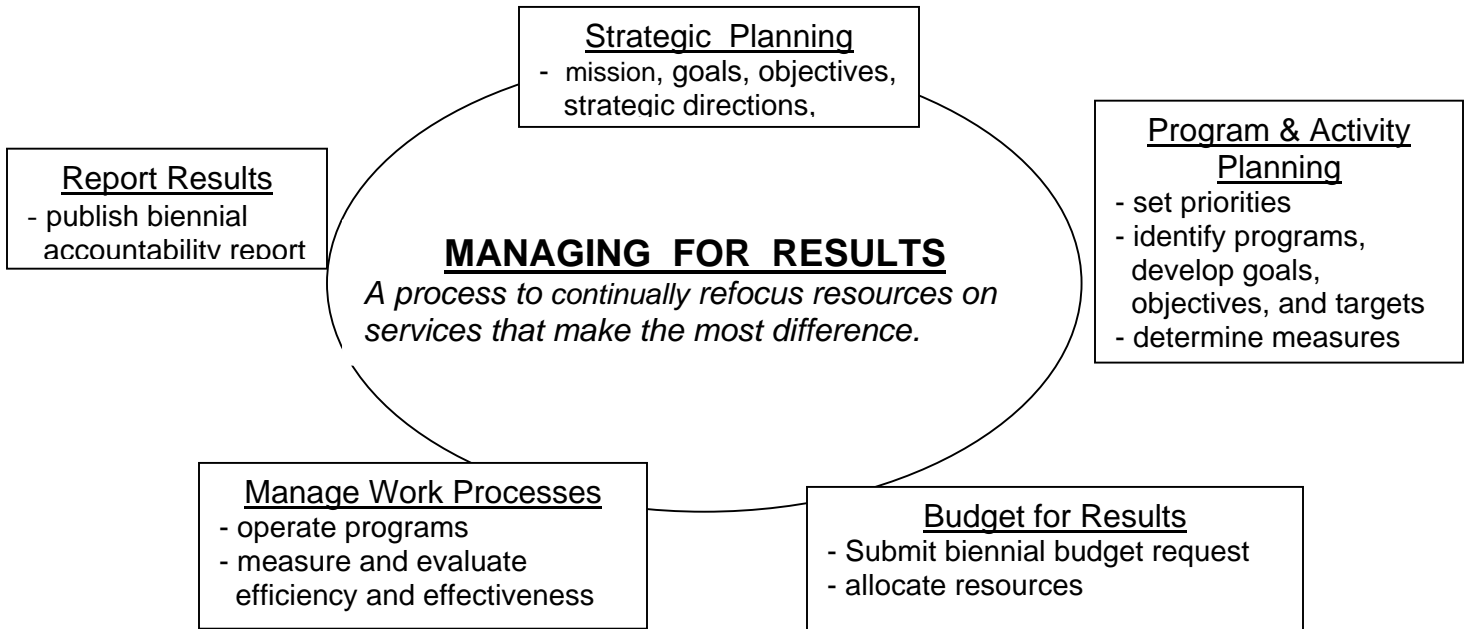
The County will prepare a Comprehensive Annual Financial Report to provide detailed information about the County's finances to interested parties and the public.

The County maintains and upgrades its financial management information systems to ensure proper financial controls and accurate and timely information and reporting.

#### **Auditing**

Pursuant to Minnesota Statute 6.48, the MOSA maintains statutory audit jurisdiction over the County and performs the County's annual financial audit.

## Ramsey County Managing for Results



Managing for results in Ramsey County is a process to continually refocus resources on services that make the most difference. We have made significant progress toward improved financial management, strategic planning, and integrating measures of results with budget decisions. In 2006 and 2007, as part of our two-year budget implementation, we began a project to revitalize, reenergize, and reinvent our performance measurement system. The aim of the project is to improve the alignment of department budgets and performance measures with the County Board's mission and goals. This budget reflects significant progress in this effort to make sure our residents receive the best value for their tax dollars.

On April 17, 2007, the Ramsey County Board of Commissioners adopted six **Goals** that established the strategic direction for Ramsey County over the next several years. The Board also adopted **Critical Success Indicators** for each Goal that measures progress towards that Goal. A Critical Success Indicator answers the question, "What will life in Ramsey County look like 3-5 years from now if the County is successful in moving toward these Goals?" Departments reported their goals under the countywide Critical Success Indicators. The Ramsey County Boards Goals and Critical Success indicators appear on the next page.

*Goal: Be a leader in financial and operational management.*

- All County resources are professionally and effectively managed (finances, capital assets, staff, technology).
- Business support services enable the effective and efficient delivery of high quality county services.
- Information (for internal and external use) is accurate, available, and protected and makes use of technological advances.
- Facilities are functional, safe, and accessible.
- The public is able to access County information and services through a variety of means, including mail, telephone and in person, and also transact business electronically.
- Effective partnerships with public and private systems result in improved benefit to the community.

Goal: Promote multi-modal transit and transportation solutions that effectively serve our citizens.

- A variety of safe and effective transportation options benefit the community.

Goal: Prevent crime and improve public safety.

- The response to criminal behavior is effective.
- Prevention strategies are effective in reducing criminal behavior.
- The County is prepared for emergencies and responds effectively.
- Vulnerable children and adults are safe.
- Over-representation of people of color in the criminal justice system is reduced.

Goal: Be a leader in responding to the changing demographics in Ramsey County.

- Disparities in access and outcomes for diverse populations are reduced.
- Services are culturally sensitive and responsive to diverse populations.
- County services adapt to meet the needs of the aging population.
- Staff reflect the demographics of the working age population of the County.

Goal: Proactively deliver services that improve the quality of life for children and families, and individuals with special needs.

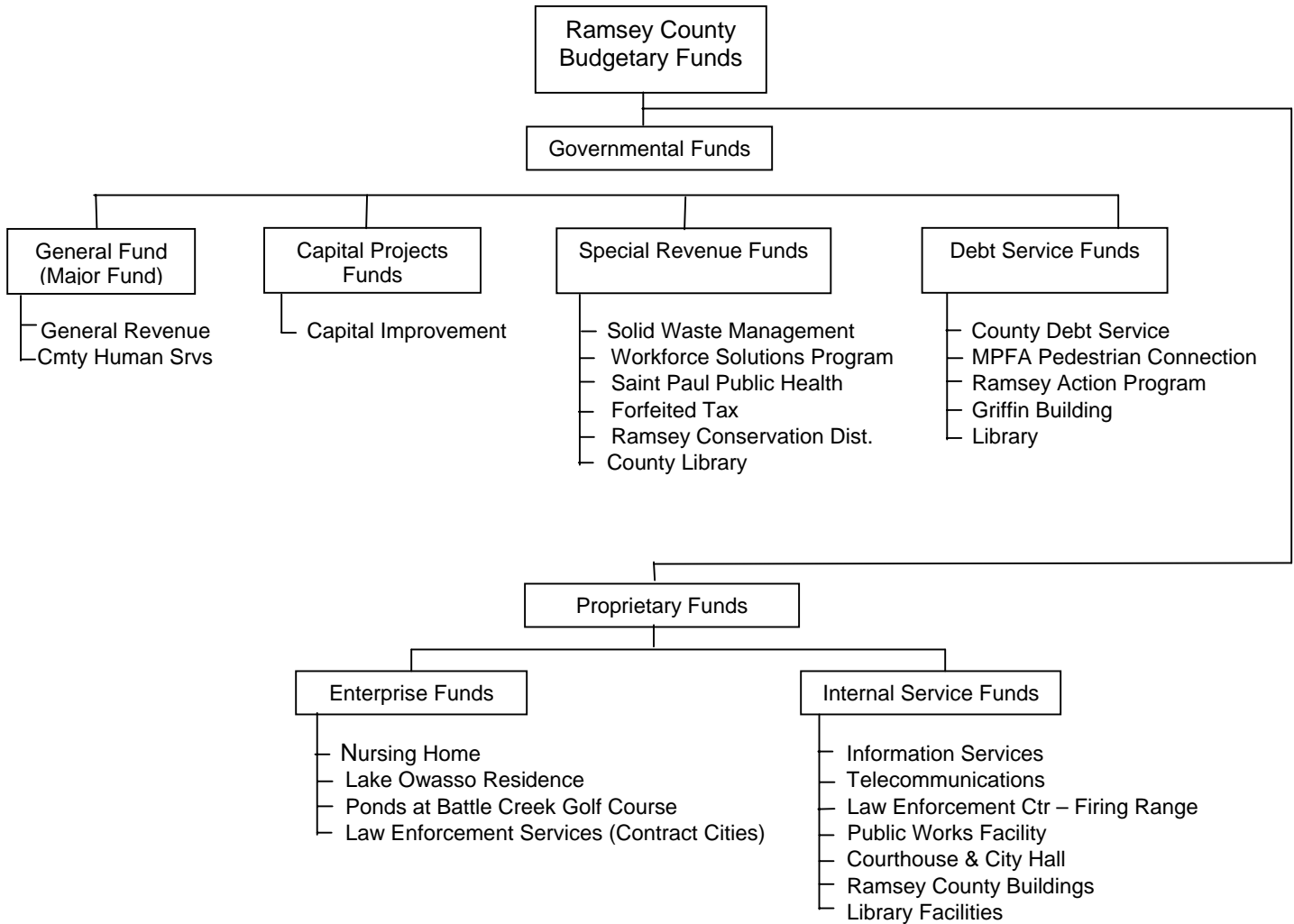
- The basic needs (food, shelter, health care) of residents are met.
- Residents with special needs are healthy and safe in the community.
- Cultural and recreational services are accessible and available.
- Partnerships increase the number of children who go to school ready to learn
- The Ramsey County Libraries continue to be accessible and serve all residents of the County.

Goal: Protect our natural resources and the quality of our environment.

- Services that support environmental stewardship are provided for residents and property owners.
- Natural resources are managed to sustain and enhance the environment.
- Policies and practices reflect sound environmental principles.
- The impact of waste on the environment is minimized.



# RAMSEY COUNTY FUND STRUCTURE



## RAMSEY COUNTY FUND DEFINITIONS

### **FUNDS**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: (1) governmental funds, (2) proprietary funds, and (3) fiduciary funds.

### **GOVERNMENTAL FUNDS**

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. The County maintains three governmental fund types: General, Special Revenue, and Debt Service.

#### **General Fund**

The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

General Revenue - This fund includes judicial, general administration, property records and appraisal, legal, general government buildings, public safety, health, parks & recreation, public works and several other activities. These services are financed mostly from charges and fees, intergovernmental revenue and property taxes.

Community Human Services - This fund is to account for public assistance administration and payments, social services administration and disability categories, clinical services, detoxification services, department financial and support services and special social services grants.

#### **Capital Projects Funds**

The capital projects funds account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure (other than those financed by proprietary funds).

Capital Improvement Program - This program generally involves the County's building and highway construction activities. A Capital Improvement Program Advisory Committee, consisting of up to 14 citizens appointed by the County Board, along with County administrative staff, review the various capital improvement requests and make funding recommendations to the County Board.

#### **Special Revenue Funds**

Funds used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital project(s) that are legally restricted to expenditures for specified purposes.

Solid Waste Management - This fund is to account for collection of the County Environmental Charge which is imposed on the sales price of Waste Management Services. Funds are used to license and inspect all solid waste facilities and solid waste haulers; to provide yard waste, household hazardous waste and problem waste management services; provide public education and technical assistance on waste issues; also includes the processing of solid waste.

## RAMSEY COUNTY FUND DEFINITIONS (Continued)

Workforce Solutions Program - This fund is to account for revenues received from the Federal and State Governments for the Workforce Incentive Act (WIA) which was enacted in 1973 under the Comprehensive Employment and Training Act. This was revised in 1982 by the Federal Government to provide job training and employment opportunities for the economically disadvantaged, unemployed and underemployed persons.

Saint Paul Public Health Special Revenue - This is a special revenue fund that is used to account for all City of Saint Paul Public Health activities that transferred to the County effective July 1, 1997, pursuant to the Joint Powers Agreement.

Forfeited Tax - This fund is to account for the fiscal activities of managing properties forfeited to the State of Minnesota for non-payment of taxes. The primary goal is to return these properties to the tax rolls through auctions, sales to local governments, and repurchase by prior owners.

Ramsey Conservation District - This fund is to account for the fiscal activities of the District. The District encourages the protection and improvement of Ramsey County's natural resources.

County Library - This fund provides for a public library system where governmental units do not maintain their own library. The tax levy is on suburban property only as the City of Saint Paul provides library services.

### **Debt Service Funds**

The debt service fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds.

County Debt Service - This fund is used to account for the payment of principal, interest and related costs on general County long-term debt.

MPFA Pedestrian Connection Loan Debt Service - This fund is to provide the appropriations to pay principal and interest due to the Minnesota Public Facilities Authority (MPFA). In April 2001, the MPFA approved a loan to Ramsey County in the amount of \$6,782,000 with an interest rate of 3.59% for construction of a pedestrian connection between the RiverCentre Complex and the existing skyway system beginning in the Landmark Tower in downtown Saint Paul. The MPFA loan was supported by the issuance of Ramsey County General Obligation Notes Series 2000A. The principal and interest on this loan is paid from revenues from the City of Saint Paul in accordance with a facility lease between Ramsey County and the City of Saint Paul.

Ramsey Action Program - Certificates of Participation - This fund is to account for payments of principal, interest and fees for Certificates of Participation issued for the lease purchase of a building, and the revenue received through a sub-lease of the same property to Ramsey Action Programs. These transactions flow through Wells Fargo Bank Minnesota NA, the Trustee of the building and issuer of the Certificates of Participation. The revenue and expenditures are entered by journal entry onto the County's system.

## RAMSEY COUNTY FUND DEFINITIONS (Continued)

Griffin Building Revenue Debt Service - This fund is to account for payments of principal interest for Lease Revenue Bonds, issued in late 2003, by Ramsey County to finance improvements to the Griffin Building. The Griffin Building is used as the police department headquarters by the City of St. Paul. The City is making payments of principal and interest on these bonds to the Trustee, through a lease purchase agreement with Ramsey County.

Library Debt Service - This fund is to account for payments of principal and interest on bonds issued for construction or renovation of Ramsey County Public Libraries. The payments are to be made from the collection of ad valorem taxes levied on suburban Ramsey County only.

### PROPRIETARY FUNDS

The County maintains two different types of proprietary funds: (1) Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises -- where the intent is that the costs (expenses, including depreciation) or providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges. (2) Internal Services Funds are used to account for the financing of goods or services provided by one department or agency to other departments or agencies of the County, or other governments, on a cost-reimbursement basis.

#### Enterprise Funds

Enterprise Funds account for operations that are financed and operated in a manner similar to private business enterprises. Enterprise Funds in the County are Nursing Home, Lake Owasso Residence, Ponds at Battle Creek Golf Course and Law Enforcement Services that are financed or recovered primarily through user charges.

Nursing Home - This is a fund to account for health care services provided primarily for the elderly who may be physically or mentally handicapped. The operations are financed and operated in a manner similar to private business enterprises -- where the intent is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

Lake Owasso Residence - This fund is used to account for health care and safety services provided to developmentally delayed residents ranging in age from 16 through adult.

Ponds at Battle Creek Golf Course - This fund is used to account for the operations of an instructionally oriented golf facility featuring a regulation length nine hole course and a significant teaching/practice range that will appeal to golfers of all ages and abilities. The facility is maintained primarily with low risk inmates from the Ramsey County Adult Correctional Institution as part of the Productive Day Program.

Law Enforcement Services (Contract Cities) - This is a fund to account for law enforcement services provided on a contract basis to certain municipalities in Ramsey County in addition to the services normally provided or available to all municipalities within Ramsey County.

## RAMSEY COUNTY FUND DEFINITIONS (Continued)

### Internal Service Funds

Internal Service Funds account for data processing and property management services provided to other departments or agencies of the government, or to other governments on a cost reimbursement basis.

Information Services - This fund is used to account for electronic data processing services provided to county departments and other governmental units.

### Property Management

Telecommunications - This is a fund to account for service charges received from occupants of the Ramsey County Courthouse & City Hall, Government Center - East Building and the Government Center - West Building and to pay the expenses incurred in operating and maintaining the telecommunication services.

Law Enforcement Center - Firing Range - This is a fund used to account for the operations of the firearms range located at the Ramsey County Law Enforcement Center.

Public Works Facility - This is a fund used to account for rents received from occupants of the Ramsey County Public Works Facility and to pay the expenses incurred in operating and maintaining the facility.

Courthouse & City Hall - This is a fund used to account for rents received from occupants of the Courthouse & City Hall Facility and to pay the expenses incurred in operating and maintaining the facility.

Ramsey County Buildings - This is a fund used to account for rents received from occupants of the following County buildings: Government Center - East Government Center - West, Juvenile Family Justice Center, Law Enforcement Center, Suburban Courts, 90 West Plato and the Dispatch Center and to pay the expenses incurred in operating and maintaining the facilities.

Library Facilities - This is a fund used to account for rents received from occupants of the Ramsey County Public Library Facilities and to pay the expenses incurred in operating and maintaining the facilities.

## **FIDUCIARY FUNDS**

Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement or budget because the resources of those funds are not available to support the County's own programs.

## **SPECIAL REVENUE FUNDS**

The following Special Revenue Funds are included in the government-wide financial statement, but are not included in this budget document: Housing & Redevelopment Authority, State Funding of the Courts, State Public Defender, Gifts and Donations, Regional Railroad Authority, Sheriff, County Attorney, Health Promotion / Health Improvement, Parks & Recreation, Nursing Home Patients Activity, Law Library and Property Records.

**CAPITAL IMPROVEMENT PROGRAM  
2008/2009 BUDGET  
2008-2013 PLAN**

The 2008/2009 Capital Improvement Program (CIP) Budget and 2008-2013 Capital Improvement Program Plan was presented to the Ramsey County Board at the same time as the Operating Budget. This was done to emphasize the importance of long-range capital planning as a necessary adjunct to the annual operating budget. The operating budget provides for the funding mechanisms, while the Capital Improvement Program Plan document provides the detailed background and analysis for the approved capital expenditures.

**MISSION STATEMENT**

Ramsey County's mission is to enhance the quality of life for its citizens by providing progressive and innovative leadership that addresses Federal and State directives and changing community needs by delivering services in a responsive, professional, and cost-effective manner.

One of the guiding principles critical to the success of the County's mission is: "The County strives to maximize the return on its human, physical, and fiscal resources in providing quality services to the public." The recommendations contained herein are consistent with this principle in that they:

1. Assist departments in providing a quality work environment for employees and clients.
2. Assist departments in preserving and maintaining the County's investment in buildings, land, infrastructure, and equipment.
3. Are based on a prioritized ranking system including the effective utilization of available outside funding sources (Federal, State, Other) in addition to appropriate County funding levels.

**GOALS AND STRATEGIES**

Following are the goals and strategies used in forming recommendations:

- A. To establish long-range (10 years) projected financing levels for regular capital projects and major building projects.
- B. To continue funding for an Equipment Replacement Schedule (primarily for mobile/motorized equipment) using Capital Improvement and Equipment Replacement Levy (pay-as-you-go) as a financing method.
- C. To continue funding scheduled building improvements in County-owned buildings, operated as Internal Services Funds, through dedicated rental revenues.
- D. To establish and finance a Comprehensive Capital Asset Management and Preservation Plan as one of the County Board's priority goals set in 2005.
- E. To establish responsible debt issuance levels, and compare them to certain debt indicator benchmarks.
- F. To provide for needed capital repairs to County buildings, lands, and infrastructure to extend useful lives.
- G. To provide for new capital investment to replace poorly functioning or non-functioning assets.
- H. To maximize the use of Federal, State, and other non-County financing sources.

## **GOVERNANCE**

The Ramsey County Board of Commissioners sets forth and administers the policy and affairs of the Capital Improvement Program Plan.

The Board of Ramsey County Commissioners created a fourteen-member Capital Improvement Program Citizens' Advisory Committee (CIPAC), to be composed of two residents from each of the seven county commissioner districts appointed by the appropriate County Commissioner, to assure citizen participation in the decision making process.

CIPAC members, along with a group of raters assembled by the County Manager, listen to presentations, rate, and rank all submitted CIP projects for recommendation. The results are compiled and the County Manager uses this information in preparing the Proposed Capital Improvement Project Budget.

## **PUBLIC RELATIONS**

At a time when costs and demands are rising and public agencies must compete for limited resources, it is crucial that the County Manager, the staff, and Board Members work together to foster a positive public image for the County. While it is important to establish a formal and active public relations program for the County, public relations also encompasses a wide range of daily and informal activities. CIPAC can play a significant role in creating good will for the County. Through their many and varied contacts in the community, CIPAC members have frequent opportunities to inform others about County capital improvement projects accomplishments, and needs. CIPAC can be County's good will ambassadors, building awareness and support wherever possible.

At the same time CIPAC Members are being vocal and visible on behalf of the County, they can also be sensitive to community information needs and demands for better County services. CIPAC Members enjoy unique opportunities to serve as liaisons between the public and the County Commissioners, translating community needs into improved policies and programs.

## **SCOPE**

Capital Improvement Projects are submitted by all County Departments, Ramsey County Library, Landmark Center, Historical Society, and Extension Services.

## **ANNUAL PROJECT BUDGET PRESENTATION**

| <b>Category</b>             | <b>Phase</b>          | <b>Life-cycle Budget</b>   | <b>Budget Appearance</b>  |
|-----------------------------|-----------------------|--|---------------------------|
| Capital Project Acquisition | 1 <sup>st</sup> Phase | Introduced with Board Approval, then expire upon completion of Acquisition.      | One-time                  |
| Maintenance                 | 2 <sup>nd</sup> Phase | Introduced when Acquisition is complete and ongoing thereafter.                  | On-going                  |
| Operations                  | 2 <sup>nd</sup> Phase | Introduced when Acquisition is complete and ongoing thereafter.                  | On-going                  |
| Replacement                 | 3 <sup>rd</sup> Phase | A portion of the cost to replace asset will be set-aside to finance replacement. | On-going                  |
| Debt-Service                | 1st & 3 <sup>rd</sup> | Introduced when Acquisition is   | Varies, Debt Payment Term |

|  |       |  |  |
|--|-------|--|--|
|  | Phase | underway and repeats until debt is paid. |  |
|--|-------|--|--|

**RECOMMENDATIONS ADOPTED BY COUNTY BOARD**

Recommendations of the 2008/2009 Capital Improvement Program Budget address four areas: provide a base level of annual funding for Undesignated/Major projects; continue the funding of regular project capital needs throughout the County; continue an ongoing capital equipment replacement schedule; and maintain/preserve County owned buildings.

Recommendations are based on the following:

- A. Budgetary and administrative procedures used to prepare the County Operating Budget are also used to prepare the County’s Capital Improvement Plan Program.
- B. Assessments, evaluation, and return-on-investments will be evaluated bi-annually, or the budget year ending in an odd number.
- C. Develop, implement, and manage consistent County-wide capital asset procedures.
- D. Manage comprehensive inventory of existing capital assets owned by the County, showing location, capacities, condition of the asset maintenance schedule, and estimated value.
- E. Maintain and forecast capital asset replacement schedules by year.
- F. Follow the policies and general business practice for contracted services.
- G. Authorize the County manager to approve construction contracts under \$50,000, and all contracts for the purchase of supplies, equipment, materials, and services. Include installation, where the items involved have been included in the budget for the year, and the vendor is the low bidder meeting specification.
- H. Review and analyze all submitted projects as to the overall priority and relative importance according to the following priority order:
  - 1. Protect Life/Safety
  - 2. Maintain Public Health
  - 3. Replace Facility
  - 4. Maintain Physical Property
  - 5. Reduce Operating Costs
  - 6. Protect Property
  - 7. Provide Public Service
  - 8. Provide Public Convenience
  - 9. Enhance County Image



## **ANNUAL CAPITAL IMPROVEMENT PROGRAM BUDGET PLAN BOOK**

The Capital Improvement Program 2008/2009 Budget - 2008-2013 Plan includes:

- A. Overview from County Manager letter
- B. General summary of contents
- C. Capital Improvement Program Project Policies and Procedures
- D. A list of all capital asset projects costing \$25,000 or more that are proposed to be undertaken during the ensuing six fiscal years with appropriate information to show the necessity for these improvements. Each project shall have funding sources delineated, such as bond proceeds, special tax levies, state or federal grants, donation, special assessment, etc.
- E. Cost estimates, method of financing, and recommended time schedule for each of these improvements.
- F. The estimated cost of operating and maintaining the facility to be constructed or acquired:
  - 1. The estimated cost for debt service for capital expenditures. These will be financed from current revenues in the ensuing fiscal year and shall be included in the budget.
  - 2. Status on Active Capital Improvement Projects.

### **MAJOR PROJECTS**

#### **A. Correctional Facility (Workhouse)**

In Ramsey County, as throughout the nation, demands for public safety and criminal justice services have been increasing at faster rates than many other County services. Ramsey County continues to experience increased criminal justice costs with new/expanded/changed laws and legislation passed by the State, not necessarily Ramsey County's crime rates. These changes have resulted in serious overcrowding in the detention and corrections facilities.

In the past few years, the County has increased the number of available beds in the Juvenile Detention Center, and built a new Law Enforcement Center for pre-adjudicated adults. Renovation and expansion of the Ramsey County Correctional Facility (Workhouse) has started in 2006 in the amount of \$4,200,000 using County Bonds. Additional construction costs in 2007 were financed with \$10,700,000 of County Bonds. The remaining construction and occupancy costs were approved in the amount of \$2,933,460 using County Bonds in 2008.

#### **B. Boys Totem Town**

The Ramsey County Property Management department recently completed a review of the Boys Totem Town facility. The conclusion was that significant remodeling would need to be done to bring the facility to contemporary standards. Additionally, the existing layout has inherent flaws and is not conducive to efficient programming. The most cost effective conclusion is to replace the main portion of the facility. The architectural and engineering services related to the replacement of the facility housing the Boys Totem Town program was approved in the amount of \$880,000 using County Bonds in 2009. It is anticipated that the costs related to the replacement of the Boys Totem Town in 2010 and 2011 will be financed with County Bonds.

### **C. Potential Projects**

There are several projects that are under consideration by the County. These projects are not yet fully developed and require further direction from the County Board before they can be implemented. The amounts approved for these projects were \$575,000 in 2008 using County Bonds and \$2,655,000 in 2009 using County Bonds.

### **D. Roseville Library – Phase II Project**

Acquisition of the 3.2 acres north of the library in Roseville was the first step in the expansion of that site, solving a critical parking issue that now exists. The library in Roseville is the busiest of the more than one hundred libraries in the metro area. A Building Program and Schematic Design for an enlarged library in Roseville has been developed. Funding for land acquisition and design was funded with \$1,800,000 in bonds sold in 2004. Funding in the amount of \$17,350,000, was approved to be financed with \$6,450,000 of County Bonds in 2008, \$9,500,000 in County Bonds in 2009 and \$1,400,000 available from the sale of the Maplewood Library property and Phase I remaining dollars.

### **REGULAR PROJECTS APPROVED**

Regular projects approved for funding include capital items, between \$25,000 and \$1,000,000, for land, buildings, building improvements, and new equipment purchases. The projects are related to new/improved technology, expansion of programs, renovations or replacements of assets used in a current program. This will allow the County to maintain and improve services currently provided. Funding in the amount of \$2,460,000 will be available from the sale of bonds for each year.

### **CAPITAL IMPROVEMENT & EQUIPMENT REPLACEMENT LEVY APPROVED**

Continued replacement of mobile/motorized capital equipment on a scheduled basis for the Sheriff, Community Corrections, Parks and Recreation, and Public Works departments was approved.

Approved funding for equipment replacement in the amount of \$1,351,450 for 2008 and \$1,500,000 for 2009 will provide only partial funding for 2008 and 2009 scheduled replacements, and results in an increase in the total equipment replacement backlog created in prior years. The departments are given the discretion to set the priorities for replacement. Some equipment from the backlog could be given a higher priority for replacement over equipment scheduled for replacement in 2008 and/or 2009.

Funding of \$850,000 in 2008 and \$850,000 in 2009 was approved for the Comprehensive Capital Asset Management and Preservation Plan (CCAMPP), a goal set by the County Board in 2005, to finance predictable life cycle maintenance of buildings and grounds currently in the County's General Fixed Assets.

## **BUILDING IMPROVEMENTS/MAINTENANCE APPROVED**

In 1996, the Capital Improvement Program (Citizens) Advisory Committee (CIPAC) recommended, and the County Board approved, the use of dedicated rental revenues in the RCGC-East and RCGC-West buildings' operating budgets to fund a plan of building improvements/maintenance. In the 2001 budget, the County Board approved the use of dedicated rental revenues in the Juvenile and Family Justice Center to finance a 5-Year plan for the first time. Beginning with their opening, the new Law Enforcement Center, new Public Works Facility, new Sheriff Patrol Station and new Suburban Court Facility are also using this same funding method. In the 2007 budget, the County Board approved the use of dedicated rental revenues for the Courthouse/City Hall, the Libraries, the new 911 Dispatch Center, and for the new 90 West Plato Boulevard Property Records & Revenue location.

Continued funding in this manner for these building improvements/maintenance was approved.

### **2008/2009 CIP FINANCING SOURCES**

|  | <b><u>2008</u></b>  | <b><u>2009</u></b>  |
|--|---------------------|---------------------|
| <b><u>Bonds</u></b>  |                     |                     |
| Regular Projects   | \$2,460,000         | \$2,460,000         |
| Major Projects   | 9,889,087           | 12,952,136          |
| Bond Issuance Costs  | <u>200,913</u>      | <u>187,864</u>      |
| Total Bonds  | 12,550,000          | 15,600,000          |
| <br>   |                     |                     |
| <b><u>Capital Improvement and Equipment Replacement Levy</u></b> |                     |                     |
| Equipment Replacement Schedule                                   | 1,351,450           | 1,500,000           |
| Capital Assets Management and Preservation Plan                  | <u>850,000</u>      | <u>850,000</u>      |
| Total Levy   | 2,201,450           | 2,350,000           |
| <br>   |                     |                     |
| <b><u>Other Funding Sources</u></b>                              |                     |                     |
| Federal Funds  | 8,200,000           | 2,955,000           |
| State Funds  | 17,054,360          | 10,530,000          |
| Other Funds  | 873,000             | 555,000             |
| Other County Funds   | <u>2,773,108</u>    | <u>1,310,068</u>    |
| Total Other  | <u>28,900,468</u>   | <u>15,350,068</u>   |
| <br>   |                     |                     |
| TOTAL APPROVED 2008/2009 CIP FINANCING                           | <u>\$43,651,918</u> | <u>\$33,300,068</u> |

The Debt Service levy and Capital Improvement and Equipment Replacement levy amounts necessary to finance these approved funding levels are included in the 2008/2009 Approved Operating Budget.

## **OTHER MAJOR CAPITAL PROJECTS**

Other Major Capital Improvement Projects that have previously been discussed by the County Board include:

- Riverfront Development,
- Suburban Service Center,
- Combined family/juvenile courts,
- Golf course improvements,
- Road and bridge construction, and
- Multi-purpose-use changes to some County ice arenas

## **IMPACT ON OPERATING BUDGET**

Ramsey County has worked to stabilize the County's debt service levy and maintain it at a consistent level. The approved budget supports this goal and allows the County Board to continue reviewing and prioritizing current and future capital improvement demands. Requests for Board Action (RBA), approving major capital improvement projects will include authorization to establish specific capital project budgets.

### **A. Regular Capital Improvement Program**

Most of the CIP Regular Projects approved for financing are repair/replacement and maintenance projects. These projects should help improve operating efficiencies and offset increased costs for operations and repairs.

### **B. Major Projects**

**Correctional Facility (Workhouse)** –Based on the anticipated opening in late 2008, the renovation and expansion is estimated to impact the 2008 Workhouse operating budget by \$225,000 and the 2009 Workhouse operating budget by \$926,000.

**Storage Facility for Water Patrol Vehicles** – The addition of the storage facility is not expected to cause a significant impact on the Sheriff's operating budget for 2008 or 2009. Potentially extend the useful life of equipment to be stored in the new facility.

**Boys Totem Town** – Based on the current estimated timeline, it is not expected that there will be significant impact on the 2008 or 2009 operating budgets for Boys Totem Town. The remodeling is anticipated to be completed in 2011. The impact on the 2011 operating budget is unknown but the expenses associated with operating an antiquated facility are higher than operating a new facility.

**Roseville Library** –Based on the current estimated timeline, it is not expected that there will be significant impact on the 2008 or 2009 operating budget for the Library. The Roseville Library project is anticipated to be completed in early 2010. The expanded square footage and parking lot will increase operating costs but these costs will be offset with operating efficiencies resulting in no significant impact on the 2010 operating budget for the Library.

### **C. Capital Equipment Replacement Program**

By continuing an ongoing Capital Equipment Replacement Program for motorized/mobile equipment, departmental operating budgets will not need to fund replacement of this equipment. Replacing equipment on a scheduled basis also results in reduced maintenance costs of the old equipment, and can provide enhanced performance due to new equipment technology.

### **D. Comprehensive Capital Assets Maintenance and Preservation Plan (CCAMPP)**

The establishment of and financing for a Comprehensive Capital Asset Management and Preservation Plan is one of the County Board's priority goals set in 2005. Staff continue to work on an inventory of the County's capital assets that have predictable, planned life-cycle costs, and to create the appropriate maintenance schedules.

### **E. Building Improvements**

Providing funds for building improvements through dedicated rental revenues annually will enable capital improvements to be scheduled as needed, over time, rather than waiting for an emergency situation which will cost more to correct. Completion of scheduled building maintenance improvements will extend the lives of the buildings.

## **DEBT STRATEGY**

Effective November 6, 1992, Ramsey County became a Home Rule Charter County, the first in the State of Minnesota. Most debt and building fund levy limits and other restrictions established under previous Capital Improvement Program State Statutes no longer apply, giving Ramsey County the opportunity, and the responsibility, to establish realistic and affordable Capital Improvement levies for debt service and the Capital Improvement and Equipment Replacement levy (pay-as-you-go).

The only debt limit remaining applies to all local governmental units in Minnesota. This limit is 2% of the market value of all taxable property in the County (Minnesota Statutes, Section 475.53, Subd. 1. The computation of the limit for the year ended December 31, 2006 was 2% of market value of \$41,244,396,300, or \$824,887,926. Ramsey County's net debt subject to this limit as of December 31, 2006 was \$163,883,123.

### **A. Debt Indicators**

Elected officials and executive staff representing Ramsey County, the City of St. Paul, Independent School District 625, and the St. Paul Port Authority meet regularly as the Joint Property Tax Advisory Committee (JPTAC). The JPTAC initiates cooperative ventures to control property taxes within the corporate limits of the City of St. Paul and agrees to work together to jointly plan for meeting the capital needs of each jurisdiction, coordinate general obligation financing of the area's capital needs, keep financings within agreed upon debt levels targets, and monitor associated impacts on property taxes.

The JPTAC publishes a report, *General Obligation Debt Overlapping on the Saint Paul Tax Base*, bi-annually and adopts target ranges within certain debt position indicators and ability to pay

indicators as benchmarks for the jurisdictions. The adopted benchmarks have been met consistently since 1977. Below are selected Ramsey County debt indicators.

### **B. Debt Service as Percent of Budgeted Expenditures**

In 1993, Moody's Investors Service indicated Counties debt service as a percent of budgeted expenditures is in the low range at 0% - 5%, medium range at 5% - 10%, and in the high range when greater than 10%. Ramsey County's 2006 debt service as a percent of budget is 3.88%, which is in the top of the low range. Debt service projections for 2007 through 2016 show the highest projected debt service as a percent of budget would be 4.47% in 2013, which is in the top end of the low range.

### **C. Overall Debt Per Capita**

Standard & Poor's benchmarks for overall debt per capita are: Under \$1,000 – Low, \$1,000 to \$2,500 – Moderate, and Over \$2,500 – High. Ramsey County's overall 2006 debt per capita is \$1,943. Debt projections for 2007 through 2016 show the highest projected overall debt per capita would be \$2,560 in 2016, which is in the low end of the high range.

## **CIP PROJECT REQUESTS**

CIP projects are currently divided into four categories: 1) Regular Projects, 2) Major Projects, 3) Equipment Replacement Schedule, and 4) Building Improvements. Major Projects, Equipment Replacement Schedule projects, and Building Improvements are separated from what are generally considered the "regular" capital maintenance projects for discussion and recommendation purposes.

Departments and agencies submitted six Major Project requests, 43 Regular Project requests, four Equipment Replacement Schedule requests, and ten Building Improvement requests covering the six-year period of 2008-2013. A working document was created to assist members of the Capital Improvement Program (Citizen) Advisory Committee (CIPAC) and County staff in reviewing the project requests. County department/agency heads and staff made oral presentations and answered questions about their project requests to these raters on March 22, 2007.

## **COUNTY MANAGER RATING SYSTEM**

The County Manager Rating System is based on criteria identified by the County Board and are grouped in two categories: Service Based Criteria and Capital Based Criteria. This grouping reinforces the fact that a capital project has two aspects:

1. It is intended to provide a service, not to exist on its own, and
2. Capital improvement projects are complex activities that need to be developed and implemented well; and once a capital project is completed, it becomes a part of the County's asset base and should be maintained well.

Eight staff members from various Ramsey County departments are selected to review submitted CIP projects on an annual basis. Requests for staff are made to different County Departments every other year, supporting equitability and variety in opinions. These eight people rated the CIP project requests

using a rating system that was established in 1987, and updated in 2000, in order to more clearly distinguish “good” projects. This rating system is based on the criteria outlined in County Board Resolution 87-089 (February 9, 1987).

For the 2008-2013 Capital Improvement Program, each project could receive a point value ranging from 0 to 4 for each of 7 rating criteria. Each of the rating criteria has a weighting percentage assigned to it in the order of its importance. The weighting percentage was multiplied by the point value for each of the criteria to determine the actual rating points for each of the criteria for each project.

The criteria and weighting percentages in order of priority are:

| <u>Percentage</u>                           | <u>Weighting</u> | <u>Max. Points</u> | <u>Max. Score</u> |
|---|------------------|--------------------|-------------------|
| 1. Protect Life/Public Safety/Public Health | 25%              | 4.0                | 1.00              |
| 2. Replace Facility/Maintain Facility       | 22%              | 4.0                | .88               |
| 3. Protect Property                         | 15%              | 4.0                | .60               |
| 4. Reduce Operating Costs                   | 15%              | 4.0                | .60               |
| 5. Provide Public Service                   | 10%              | 4.0                | .40               |
| 6. Provide Public Convenience               | 7%               | 4.0                | .28               |
| 7. Enhance County Image                     | <u>6%</u>        | 4.0                | <u>.24</u>        |
|   | 100%             |                    | 4.00              |

Each of the eight staff raters was able to assign a maximum of 4 points to a project, giving each project the possibility of being awarded a maximum of 32 points. Total points actually awarded ranged from 9.40 to 21.48.

### **CIPAC RATING SYSTEM**

The Capital Improvement Program (Citizen) Advisory Committee (CIPAC) rated the CIP projects concurrent with, but independent from, the County staff. The County Board established the CIPAC in order to obtain input from the citizens of Ramsey County.

Each member of the CIPAC independently rated these projects in groups of ten, a rating system developed for the 1989 CIP, and used consistently since then. Projects in each group then received the following number of points.

| <u>Rating Group</u>     | <u>Points</u> |
|-------------------------|---------------|
| First group of 8        | 6             |
| Second group of 8       | 5             |
| Third group of 8        | 4             |
| Fourth group of 8       | 3             |
| Fifth group of 8        | 2             |
| Sixth group of <u>3</u> | 1             |
| Total 62                |               |

Points from each member of the CIPAC were tabulated by project and the projects placed in priority order. The maximum number of points assignable to each project by the CIPAC was 54 (the committee had nine members rating projects for 2008/2009). Total points ranged from 19 to 53.

## **COMBINED RANK**

The Capital Improvement Program Advisory Committee and County Manager agreed upon a statistically valid method of combining the two ratings. The Combined Rank then was used to set overall Regular CIP project request priorities for the Capital Improvement Program 6-Year Plan, 2008 – 2013.

## **CONCLUSION**

The County continues to use the methodology, outcomes, and recommendations obtained through the Capital Improvement Program planning process. The research, analysis, and updating of debt and debt service projections and comparisons with industry benchmarks serves as a guide for future capital plans, and outlines the County's commitment to long-range planning for capital needs. Objective priority setting allows all involved to support the projects recommended for funding. The continuation of a funded Equipment Replacement Schedule for mobile/motorized equipment is essential to the continued effective and efficient operation of County departments. Funding was approved for the establishment of a Comprehensive Capital Asset Management and Preservation Plan (CCAMPP) to finance predictable fixed asset life-cycle maintenance costs. Realistic financing levels and methods help analyze needs and not overburden County taxpayers while restoring our capital infrastructure to a sound level. The Capital Improvement Program Citizens' Advisory Committee continues the process of reviewing regular capital projects on an ongoing basis.

### **Capital Improvement Program Advisory Committee (as of June 30, 2007):**

|                    |            |                      |
|--------------------|------------|----------------------|
| D.L. Diltz         | District 1 | (Tony Bennett)       |
| Arnie Hochhalter   | District 1 | (Tony Bennett)       |
| Carolyn Cushing    | District 2 | (Jan Parker)         |
| Mary Ann Palmer    | District 2 | (Jan Parker)         |
| Patricia Lammers   | District 3 | (Janice Rettman)     |
| Greg Lauer         | District 3 | (Janice Rettman)     |
| Triesta Brown      | District 4 | (Toni Carter)        |
| Gerald Christopher | District 4 | (Toni Carter)        |
| James Miller       | District 5 | (Rafael Ortega)      |
| Patrick Sellner    | District 5 | (Rafael Ortega)      |
| Mara Humphrey      | District 6 | (Jim McDonough)      |
| VACANT             | District 6 | (Jim McDonough)      |
| Dennis Larson      | District 7 | (Victoria Reinhardt) |
| Gary Unger         | District 7 | (Victoria Reinhardt) |



APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1

**CIP REGULAR PROJECTS - \$2,500,000 CIP BONDS - 2008**

| PROJECT NO.                             | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE                 | COMBINED RANK | 2008 FUNDING SOURCE |             |              |               |                  |           | 2008 TOTAL APPROVED |
|---|----------|---|---------------|---------------------|-------------|--------------|---------------|------------------|-----------|---------------------|
|   |          |   |               | CIP BONDS           | COUNTY LEVY | COUNTY OTHER | FEDERAL       | STATE            | MUNICIPAL |                     |
| <b>COMMUNITY CORRECTIONS</b>            |          |   |               |                     |             |              |               |                  |           |                     |
| 1                                       | 80       | BOYS TOTEM TOWN PRE-DESIGN STUDY              | 2             | 100,000             | -           | -            | -             | -                | -         | 100,000             |
|   |          | TOTAL COMMUNITY CORRECTIONS                   |               | 100,000             | -           | -            | -             | -                | -         | 100,000             |
| <b>COMMUNITY HUMAN SERVICES</b>         |          |   |               |                     |             |              |               |                  |           |                     |
| 2                                       | 96       | ELECTRONIC BENEFITS RELOCATION PROJECT        | 4             | 203,400             | -           | -            | 50,000        | -                | -         | 253,400             |
| 3                                       | 100      | DETOX CAMERAS/WKSTATIONS & AIDES DESK         | 7             | 58,252              | -           | -            | -             | -                | -         | 58,252              |
|   |          | TOTAL COMMUNITY HUMAN SERVICES                |               | 261,652             | -           | -            | 50,000        | -                | -         | 311,652             |
| <b>MEDICAL EXAMINER</b>                 |          |   |               |                     |             |              |               |                  |           |                     |
| 12                                      | 134      | MECH. EQUIPMENT & FLOOR REPLACEMENT           | 2             | 35,133              | -           | -            | -             | -                | -         | 35,133              |
|   |          | TOTAL MEDICAL EXAMINER                        |               | 35,133              | -           | -            | -             | -                | -         | 35,133              |
| <b>PARKS &amp; RECREATION</b>           |          |   |               |                     |             |              |               |                  |           |                     |
| 14                                      | 148      | PUBLIC ARENAS BUILDING REHABILITATION         | 10            | 309,000             | -           | -            | -             | -                | -         | 309,000             |
| 15                                      | 152      | BITUMINOUS REHABILITATION                     | 12            | 203,726             | -           | -            | -             | -                | -         | 203,726             |
| 16                                      | 156      | ALDRICH ARENA BUILDING REHABILITATION         | 11            | 76,000              | -           | -            | -             | -                | -         | 76,000              |
|   |          | TOTAL PARKS & RECREATION                      |               | 588,726             | -           | -            | -             | -                | -         | 588,726             |
| <b>PUBLIC HEALTH</b>                    |          |   |               |                     |             |              |               |                  |           |                     |
| 30                                      | 216      | XRAY PROCESSOR-DEVELOPER REPLACEMENT          | 4             | 64,000              | -           | -            | -             | -                | -         | 64,000              |
|   |          | TOTAL PUBLIC HEALTH                           |               | 64,000              | -           | -            | -             | -                | -         | 64,000              |
| <b>PUBLIC WORKS</b>                     |          |   |               |                     |             |              |               |                  |           |                     |
| 33                                      | 246      | MAJOR ROAD MAINTENANCE                        | 9             | 600,000             | -           | -            | -             | 1,000,000        | -         | 1,600,000           |
| 34                                      | 250      | MILL & OVERLAY ROADS W/2361 BITUMINOUS PAVING | 14            | 509,214             | -           | -            | -             | -                | -         | 509,214             |
| 37                                      | 262      | EXTRAORDINARY BRIDGE REPAIRS                  | 13            | 30,000              | -           | -            | -             | -                | -         | 30,000              |
|   |          | TOTAL PUBLIC WORKS                            |               | 1,139,214           | -           | -            | -             | 1,000,000        | -         | 2,139,214           |
| <b>RAMSEY NURSING HOME</b>              |          |   |               |                     |             |              |               |                  |           |                     |
| 43                                      | 302      | REPLACE EXISTING AUTO TEMPERATURE CONTROL     | 1             | 121,275             | -           | -            | -             | -                | -         | 121,275             |
| 44                                      | 320      | RESURFACE RNH PARKING LOT & ROADWAYS          | 6             | 150,000             | -           | -            | -             | -                | -         | 150,000             |
|   |          | TOTAL NURSING HOME                            |               | 271,275             | -           | -            | -             | -                | -         | 271,275             |
| <b>OTHER</b>                            |          |   |               |                     |             |              |               |                  |           |                     |
| -----                                   | ----     | BOND ISSUANCE COSTS                           | NOT RATED     | 40,000              | -           | -            | -             | -                | -         | 40,000              |
|   |          | TOTAL OTHER                                   |               | 40,000              | -           | -            | -             | -                | -         | 40,000              |
| <b>TOTAL CIP REGULAR PROJECTS BONDS</b> |          |   |               | <b>2,500,000</b>    | <b>-</b>    | <b>-</b>     | <b>50,000</b> | <b>1,000,000</b> | <b>-</b>  | <b>3,550,000</b>    |

APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1  
(Continued)

**CIP MAJOR PROJECTS - \$10,050,000 CIP BONDS - 2008**

| PROJECT NO.           | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE               | COMBINED RANK | 2008 FUNDING SOURCE |             |                  |          |          |           | 2008 TOTAL APPROVED |
|-----------------------|----------|---|---------------|---------------------|-------------|------------------|----------|----------|-----------|---------------------|
|                       |          |   |               | CIP BONDS           | COUNTY LEVY | COUNTY OTHER     | FEDERAL  | STATE    | MUNICIPAL |                     |
| <b>MAJOR PROJECTS</b> |          |   |               |                     |             |                  |          |          |           |                     |
| -----                 | 423      | RCCF RENOVATION/EXPANSION-FINAL FUNDING     | NOT RATED     | 2,933,460           | -           | -                | -        | -        | -         | 2,933,460           |
| -----                 | ----     | POTENTIAL PROJECTS                          | NOT RATED     | 575,000             | -           | -                | -        | -        | -         | 575,000             |
| -----                 | ----     | EXPANSION & REMODELING OF ROSEVILLE LIBRARY | NOT RATED     | 6,380,627           | -           | 1,400,000 (1)    | -        | -        | -         | 7,780,627           |
|                       |          | TOTAL MAJOR PROJECTS                        |               | <u>9,889,087</u>    | <u>-</u>    | <u>1,400,000</u> | <u>-</u> | <u>-</u> | <u>-</u>  | <u>11,289,087</u>   |
| <b>OTHER</b>          |          |   |               |                     |             |                  |          |          |           |                     |
| -----                 | ----     | BOND ISSUANCE COSTS                         | NOT RATED     | 91,540              | -           | -                | -        | -        | -         | 91,540              |
| -----                 | ----     | BOND ISSUANCE COSTS-ROSEVILLE LIBRARY       | NOT RATED     | 69,373              | -           | -                | -        | -        | -         | 69,373              |
|                       |          | TOTAL OTHER                                 |               | <u>160,913</u>      | <u>-</u>    | <u>-</u>         | <u>-</u> | <u>-</u> | <u>-</u>  | <u>160,913</u>      |
|                       |          | <b>TOTAL CIP MAJOR PROJECTS BONDS</b>       |               | <u>10,050,000</u>   | <u>-</u>    | <u>1,400,000</u> | <u>-</u> | <u>-</u> | <u>-</u>  | <u>11,450,000</u>   |

**CAPITAL IMPROVEMENT & EQUIPMENT REPLACEMENT (CIER) - \$2,201,450 LEVY - 2008**

| PROJECT NO.   | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE                                     | COMBINED RANK | 2008 FUNDING SOURCE |                  |              |          |          |          | 2008 TOTAL APPROVED |
|---|----------|---|---------------|---------------------|------------------|--------------|----------|----------|----------|---------------------|
|   |          |   |               | CIP BONDS           | COUNTY LEVY      | COUNTY OTHER | FEDERAL  | STATE    | OTHER    |                     |
| <b>COMPREHENSIVE CAPITAL ASSETS MANAGEMENT &amp; PRESERVATION PLAN (CCAMPP)</b> |          |   |               |                     |                  |              |          |          |          |                     |
| -----   | ----     | UNDESIGNATED  | NOT RATED     | -                   | 850,000          | -            | -        | -        | -        | 850,000             |
|   |          | TOTAL CAPITAL ASSETS MANAGEMENT & PRESERVATION PLAN               |               | <u>-</u>            | <u>850,000</u>   | <u>-</u>     | <u>-</u> | <u>-</u> | <u>-</u> | <u>850,000</u>      |
| <b>EQUIPMENT REPLACEMENT</b>  |          |   |               |                     |                  |              |          |          |          |                     |
| -----   | 342      | CORRECTIONS   | NOT RATED     | -                   | 143,659          | -            | -        | -        | -        | 143,659             |
| -----   | 348      | PARKS & REC   | NOT RATED     | -                   | 345,025          | -            | -        | -        | -        | 345,025             |
| -----   | 356      | PUBLIC WORKS  | NOT RATED     | -                   | 567,609          | -            | -        | -        | -        | 567,609             |
| -----   | 362      | SHERIFF   | NOT RATED     | -                   | 295,157          | -            | -        | -        | -        | 295,157             |
|   |          | TOTAL EQUIPMENT REPLACEMENT                                       |               | <u>-</u>            | <u>1,351,450</u> | <u>-</u>     | <u>-</u> | <u>-</u> | <u>-</u> | <u>1,351,450</u>    |
|   |          | <b>TOTAL CAPITAL IMPROVEMENT &amp; EQUIPMENT REPLACEMENT LEVY</b> |               | <u>-</u>            | <u>2,201,450</u> | <u>-</u>     | <u>-</u> | <u>-</u> | <u>-</u> | <u>2,201,450</u>    |

(1) Proceeds from sale of Maplewood Library and remaining Phase I funds

APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1  
(Continued)

**CIP REGULAR PROJECTS - \$26,450,468 OTHER FUNDING - 2008**

| PROJECT NO.                                       | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE               | COMBINED RANK | 2008 FUNDING SOURCE |             |                  |                  |                   |                | 2008 TOTAL APPROVED |
|---|----------|---|---------------|---------------------|-------------|------------------|------------------|-------------------|----------------|---------------------|
|   |          |   |               | CIP BONDS           | COUNTY LEVY | COUNTY OTHER     | FEDERAL          | STATE             | MUNICIPAL      |                     |
| <b>PARKS &amp; RECREATION</b>                     |          |   |               |                     |             |                  |                  |                   |                |                     |
| 20  | 168      | ADMIN/MTCE BLDG REHABILITATION              | 23            | -                   | -           | 27,540 (1)       | -                | 18,360            | -              | 45,900              |
| 21  | 172      | REGIONAL PARK & TRAIL DEVELOPMENT           | 30            | -                   | -           | -                | -                | 3,115,000         | -              | 3,115,000           |
|   |          | TOTAL PARKS & RECREATION                    |               | -                   | -           | 27,540           | -                | 3,133,360         | -              | 3,160,900           |
| <b>PUBLIC HEALTH</b>                              |          |   |               |                     |             |                  |                  |                   |                |                     |
| 32  | 236      | YARD WASTE SITE STRUCTURAL MTCE             | 15            | -                   | -           | 26,000 (2)       | -                | -                 | -              | 26,000              |
|   |          | TOTAL PUBLIC HEALTH                         |               | -                   | -           | 26,000           | -                | -                 | -              | 26,000              |
| <b>PUBLIC WORKS</b>                               |          |   |               |                     |             |                  |                  |                   |                |                     |
| 35  | 254      | COUNTY STATE AID HIGHWAY ROAD CONSTRUCTION  | 19            | -                   | -           | -                | 8,150,000        | 12,801,000        | 873,000        | 21,824,000          |
| 38  | 266      | GPS SURVEY EQUIPMENT                        | 33            | -                   | -           | -                | -                | 40,000            | -              | 40,000              |
| 39  | 268      | NEW EQUIPMENT                               | 29            | -                   | -           | -                | -                | 80,000            | -              | 80,000              |
|   |          | TOTAL PUBLIC WORKS                          |               | -                   | -           | -                | 8,150,000        | 12,921,000        | 873,000        | 21,944,000          |
| <b>RAMSEY CONSERVATION DISTRICT</b>               |          |   |               |                     |             |                  |                  |                   |                |                     |
| 40  | 278      | ABANDONED WELL-SEALING COST SHARE PROG      | 16            | -                   | -           | 50,000 (3)       | -                | -                 | -              | 50,000              |
|   |          | TOTAL RAMSEY CONSERVATION DISTRICT          |               | -                   | -           | 50,000           | -                | -                 | -              | 50,000              |
| <b>RAMSEY NURSING HOME</b>                        |          |   |               |                     |             |                  |                  |                   |                |                     |
| 45  | 322      | REPLACE SIDING ON COLD STORAGE BLDG         | 21            | -                   | -           | 35,000 (1)       | -                | -                 | -              | 35,000              |
|   |          | TOTAL RAMSEY NURSING HOME                   |               | -                   | -           | 35,000           | -                | -                 | -              | 35,000              |
| <b>PROPERTY MANAGEMENT-BUILDING IMPROVEMENTS</b>  |          |   |               |                     |             |                  |                  |                   |                |                     |
| -----   | 376      | BLDG IMPROVEMENTS - CH/CH                   | NOT RATED     | -                   | -           | 438,382 (4)      | -                | -                 | -              | 438,382             |
| -----   | 380      | BLDG IMPROVEMENTS - RCGC-EAST               | NOT RATED     | -                   | -           | 187,407 (4)      | -                | -                 | -              | 187,407             |
| -----   | 384      | BLDG IMPROVEMENTS - RCGC-WEST               | NOT RATED     | -                   | -           | 205,972 (4)      | -                | -                 | -              | 205,972             |
| -----   | 388      | BLDG IMPROVEMENTS - JFJC                    | NOT RATED     | -                   | -           | 78,606 (4)       | -                | -                 | -              | 78,606              |
| -----   | 392      | BLDG IMPROVEMENTS - LEC                     | NOT RATED     | -                   | -           | 126,870 (4)      | -                | -                 | -              | 126,870             |
| -----   | 396      | BLDG IMPROVEMENTS - SUBURBAN COURTS         | NOT RATED     | -                   | -           | 7,594 (4)        | -                | -                 | -              | 7,594               |
| -----   | 400      | BLDG IMPROVEMENTS - 90 W PLATO              | NOT RATED     | -                   | -           | 23,184 (4)       | -                | -                 | -              | 23,184              |
| -----   | 404      | BLDG IMPROVEMENTS - 911 DISPATCH CTR        | NOT RATED     | -                   | -           | 7,035 (4)        | -                | -                 | -              | 7,035               |
| -----   | 408      | BLDG IMPROVEMENTS - PUBL WKS/PATROL STATION | NOT RATED     | -                   | -           | 98,632 (4)       | -                | -                 | -              | 98,632              |
| -----   | 412      | BLDG IMPROVEMENTS - LIBRARIES               | NOT RATED     | -                   | -           | 60,886 (4)       | -                | -                 | -              | 60,886              |
|   |          | TOTAL BUILDING IMPROVEMENTS                 |               | -                   | -           | 1,234,568        | -                | -                 | -              | 1,234,568           |
| <b>TOTAL CIP REGULAR PROJECTS - OTHER FUNDING</b> |          |   |               |                     |             | <b>1,373,108</b> | <b>8,150,000</b> | <b>16,054,360</b> | <b>873,000</b> | <b>26,450,468</b>   |

(1) CIP Contingent account  
 (2) Solid Waste Fund  
 (3) Environmental Response Fund  
 (4) Dedicated Rental Revenues

APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1  
(Continued)

**SUMMARY BY FUNDING AND ACCOUNT CLASSIFICATION for 2008**

| PROJECT NO.   | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE                                     | COMBINED RANK | 2008 FUNDING SOURCE |                  |                  |                  |                   |                | 2008 TOTAL APPROVED |
|---|----------|---|---------------|---------------------|------------------|------------------|------------------|-------------------|----------------|---------------------|
|   |          |   |               | CIP BONDS           | COUNTY LEVY      | COUNTY OTHER     | FEDERAL          | STATE             | MUNICIPAL      |                     |
| <b>CIP REGULAR PROJECT BONDS</b>                            |          |   |               |                     |                  |                  |                  |                   |                |                     |
|   |          | Building Additions, Renovations, Repairs                          |               | 844,808             | -                | -                | 50,000           | -                 | -              | 894,808             |
|   |          | Improvements Other Than Buildings                                 |               | 475,978             | -                | -                | -                | -                 | -              | 475,978             |
|   |          | County Roads  |               | 1,139,214           | -                | -                | -                | 1,000,000         | -              | 2,139,214           |
|   |          | Bond Issuance Costs   |               | 40,000              | -                | -                | -                | -                 | -              | 40,000              |
|   |          | <b>TOTAL CIP REGULAR PROJECTS BONDS</b>                           |               | <b>2,500,000</b>    | <b>-</b>         | <b>-</b>         | <b>50,000</b>    | <b>1,000,000</b>  | <b>-</b>       | <b>3,550,000</b>    |
| <b>CIP MAJOR PROJECT BONDS</b>                              |          |   |               |                     |                  |                  |                  |                   |                |                     |
|   |          | Major Projects  |               | 9,889,087           | -                | 1,400,000        | -                | -                 | -              | 11,289,087          |
|   |          | Bond Issuance Costs   |               | 160,913             | -                | -                | -                | -                 | -              | 160,913             |
|   |          | <b>TOTAL CIP MAJOR PROJECTS BONDS</b>                             |               | <b>10,050,000</b>   | <b>-</b>         | <b>1,400,000</b> | <b>-</b>         | <b>-</b>          | <b>-</b>       | <b>11,450,000</b>   |
| <b>CAPITAL IMPROVEMENT &amp; EQUIPMENT REPLACEMENT LEVY</b> |          |   |               |                     |                  |                  |                  |                   |                |                     |
|   |          | Building Additions, Renovations, Repairs                          |               | -                   | 850,000          | -                | -                | -                 | -              | 850,000             |
|   |          | Equipment   |               | -                   | 1,351,450        | -                | -                | -                 | -              | 1,351,450           |
|   |          | <b>TOTAL CAPITAL IMPROVEMENT &amp; EQUIPMENT REPLACEMENT LEVY</b> |               | <b>-</b>            | <b>2,201,450</b> | <b>-</b>         | <b>-</b>         | <b>-</b>          | <b>-</b>       | <b>2,201,450</b>    |
| <b>CIP REGULAR PROJECTS - OTHER FUNDING</b>                 |          |   |               |                     |                  |                  |                  |                   |                |                     |
|   |          | Building Additions, Renovations, Repairs                          |               | -                   | -                | 1,297,108        | -                | 18,360            | -              | 1,315,468           |
|   |          | Equipment   |               | -                   | -                | -                | -                | 120,000           | -              | 120,000             |
|   |          | Improvements Other Than Buildings                                 |               | -                   | -                | 76,000           | -                | 3,115,000         | -              | 3,191,000           |
|   |          | County Roads  |               | -                   | -                | -                | 8,150,000        | 12,801,000        | 873,000        | 21,824,000          |
|   |          | <b>TOTAL CIP REGULAR PROJECTS - OTHER FUNDING</b>                 |               | <b>-</b>            | <b>-</b>         | <b>1,373,108</b> | <b>8,150,000</b> | <b>16,054,360</b> | <b>873,000</b> | <b>26,450,468</b>   |
| <b>TOTAL CIP PROJECTS APPROVED FOR FUNDING IN 2008</b>      |          |   |               | <b>12,550,000</b>   | <b>2,201,450</b> | <b>2,773,108</b> | <b>8,200,000</b> | <b>17,054,360</b> | <b>873,000</b> | <b>43,651,918</b>   |

APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1  
(Continued)

**CIP REGULAR PROJECTS - \$2,500,000 CIP BONDS - 2009**

| PROJECT NO.                             | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE                 | COMBINED RANK | 2009 FUNDING SOURCE |             |              |          |                |           | 2009 TOTAL APPROVED |
|---|----------|---|---------------|---------------------|-------------|--------------|----------|----------------|-----------|---------------------|
|   |          |   |               | CIP BONDS           | COUNTY LEVY | COUNTY OTHER | FEDERAL  | STATE          | MUNICIPAL |                     |
| <b>LANDMARK CENTER</b>                  |          |   |               |                     |             |              |          |                |           |                     |
| 5                                       | 112      | TRANSFER OF COOLING SYSTEM                    | 16            | 310,000             | -           | -            | -        | -              | -         | 310,000             |
|   |          | TOTAL LANDMARK CENTER                         |               | 310,000             | -           | -            | -        | -              | -         | 310,000             |
| <b>MEDICAL EXAMINER</b>                 |          |   |               |                     |             |              |          |                |           |                     |
| 13                                      | 136      | MECH. & PLUMBING EQUIPMENT REPLACEMENT        | 8             | 33,480              | -           | -            | -        | -              | -         | 33,480              |
|   |          | TOTAL MEDICAL EXAMINER                        |               | 33,480              | -           | -            | -        | -              | -         | 33,480              |
| <b>PARKS &amp; RECREATION</b>           |          |   |               |                     |             |              |          |                |           |                     |
| 14                                      | 148      | PUBLIC ARENAS BUILDING REHABILITATION         | 10            | 309,000             | -           | -            | -        | -              | -         | 309,000             |
| 15                                      | 152      | BITUMINOUS REHABILITATION                     | 12            | 105,727             | -           | -            | -        | -              | -         | 105,727             |
| 16                                      | 156      | ALDRICH ARENA BUILDING REHABILITATION         | 11            | 50,600              | -           | -            | -        | -              | -         | 50,600              |
| 17                                      | 160      | COUNTY PARKS BLDGS & FURNISHINGS REHAB        | 16            | 84,020              | -           | -            | -        | -              | -         | 84,020              |
|   |          | TOTAL PARKS & RECREATION                      |               | 549,347             | -           | -            | -        | -              | -         | 549,347             |
| <b>PUBLIC WORKS</b>                     |          |   |               |                     |             |              |          |                |           |                     |
| 33                                      | 246      | MAJOR ROAD MAINTENANCE                        | 9             | 900,000             | -           | -            | -        | 750,000        | -         | 1,650,000           |
| 34                                      | 250      | MILL & OVERLAY ROADS W/2361 BITUMINOUS PAVING | 14            | 637,173             | -           | -            | -        | -              | -         | 637,173             |
| 37                                      | 262      | EXTRAORDINARY BRIDGE REPAIRS                  | 13            | 30,000              | -           | -            | -        | -              | -         | 30,000              |
|   |          | TOTAL PUBLIC WORKS                            |               | 1,567,173           | -           | -            | -        | 750,000        | -         | 2,317,173           |
| <b>OTHER</b>                            |          |   |               |                     |             |              |          |                |           |                     |
| -----                                   | ----     | BOND ISSUANCE COSTS                           | NOT RATED     | 40,000              | -           | -            | -        | -              | -         | 40,000              |
|   |          | TOTAL OTHER                                   |               | 40,000              | -           | -            | -        | -              | -         | 40,000              |
| <b>TOTAL CIP REGULAR PROJECTS BONDS</b> |          |   |               | <b>2,500,000</b>    | <b>-</b>    | <b>-</b>     | <b>-</b> | <b>750,000</b> | <b>-</b>  | <b>3,250,000</b>    |

APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1  
(Continued)

**CIP MAJOR PROJECTS - \$13,100,000 CIP BONDS - 2009**

| PROJECT NO.           | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE               | COMBINED RANK | 2009 FUNDING SOURCE |             |              |          |          |           | 2009 TOTAL APPROVED |
|-----------------------|----------|---|---------------|---------------------|-------------|--------------|----------|----------|-----------|---------------------|
|                       |          |   |               | CIP BONDS           | COUNTY LEVY | COUNTY OTHER | FEDERAL  | STATE    | MUNICIPAL |                     |
| <b>MAJOR PROJECTS</b> |          |   |               |                     |             |              |          |          |           |                     |
| -----                 | 415      | REPLACE BOYS TOTEM TOWN FACILITY            | NOT RATED     | 880,000             | -           | -            | -        | -        | -         | 880,000             |
| -----                 | ----     | POTENTIAL PROJECTS                          | NOT RATED     | 2,655,000           | -           | -            | -        | -        | -         | 2,655,000           |
| -----                 | ----     | EXPANSION & REMODELING OF ROSEVILLE LIBRARY | NOT RATED     | 9,417,136           | -           | -            | -        | -        | -         | 9,417,136           |
|                       |          | <b>TOTAL MAJOR PROJECTS</b>                 |               | <b>12,952,136</b>   | <b>-</b>    | <b>-</b>     | <b>-</b> | <b>-</b> | <b>-</b>  | <b>12,952,136</b>   |
| <b>OTHER</b>          |          |   |               |                     |             |              |          |          |           |                     |
| -----                 | ----     | BOND ISSUANCE COSTS                         | NOT RATED     | 65,000              | -           | -            | -        | -        | -         | 65,000              |
| -----                 | ----     | BOND ISSUANCE COSTS-ROSEVILLE LIBRARY       | NOT RATED     | 82,864              | -           | -            | -        | -        | -         | 82,864              |
|                       |          | <b>TOTAL OTHER</b>                          |               | <b>147,864</b>      | <b>-</b>    | <b>-</b>     | <b>-</b> | <b>-</b> | <b>-</b>  | <b>147,864</b>      |
|                       |          | <b>TOTAL CIP MAJOR PROJECTS BONDS</b>       |               | <b>13,100,000</b>   | <b>-</b>    | <b>-</b>     | <b>-</b> | <b>-</b> | <b>-</b>  | <b>13,100,000</b>   |

**CAPITAL IMPROVEMENT & EQUIPMENT REPLACEMENT (CIER) - \$2,350,000 LEVY - 2009**

| PROJECT NO.   | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE                                     | COMBINED RANK | 2009 FUNDING SOURCE |                  |              |          |          |          | 2009 TOTAL APPROVED |
|---|----------|---|---------------|---------------------|------------------|--------------|----------|----------|----------|---------------------|
|   |          |   |               | CIP BONDS           | COUNTY LEVY      | COUNTY OTHER | FEDERAL  | STATE    | OTHER    |                     |
| <b>COMPREHENSIVE CAPITAL ASSETS MANAGEMENT &amp; PRESERVATION PLAN (CCAMPP)</b> |          |   |               |                     |                  |              |          |          |          |                     |
| -----   | ----     | UNDESIGNATED  | NOT RATED     | -                   | 850,000          | -            | -        | -        | -        | 850,000             |
|   |          | <b>TOTAL CAPITAL ASSETS MANAGEMENT &amp; PRESERVATION PLAN</b>    |               | <b>-</b>            | <b>850,000</b>   | <b>-</b>     | <b>-</b> | <b>-</b> | <b>-</b> | <b>850,000</b>      |
| <b>EQUIPMENT REPLACEMENT</b>  |          |   |               |                     |                  |              |          |          |          |                     |
| -----   | 342      | CORRECTIONS   | NOT RATED     | -                   | 175,650          | -            | -        | -        | -        | 175,650             |
| -----   | 348      | PARKS & REC   | NOT RATED     | -                   | 358,650          | -            | -        | -        | -        | 358,650             |
| -----   | 356      | PUBLIC WORKS  | NOT RATED     | -                   | 662,250          | -            | -        | -        | -        | 662,250             |
| -----   | 362      | SHERIFF   | NOT RATED     | -                   | 303,450          | -            | -        | -        | -        | 303,450             |
|   |          | <b>TOTAL EQUIPMENT REPLACEMENT</b>                                |               | <b>-</b>            | <b>1,500,000</b> | <b>-</b>     | <b>-</b> | <b>-</b> | <b>-</b> | <b>1,500,000</b>    |
|   |          | <b>TOTAL CAPITAL IMPROVEMENT &amp; EQUIPMENT REPLACEMENT LEVY</b> |               | <b>-</b>            | <b>2,350,000</b> | <b>-</b>     | <b>-</b> | <b>-</b> | <b>-</b> | <b>2,350,000</b>    |

APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1  
(Continued)

**CIP REGULAR PROJECTS - \$14,600,068 OTHER FUNDING - 2009**

| PROJECT NO.                                       | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE               | COMBINED RANK | 2009 FUNDING SOURCE |             |              |           |           |           | 2009 TOTAL APPROVED |            |
|---|----------|---|---------------|---------------------|-------------|--------------|-----------|-----------|-----------|---------------------|------------|
|   |          |   |               | CIP BONDS           | COUNTY LEVY | COUNTY OTHER | FEDERAL   | STATE     | MUNICIPAL |                     |            |
| <b>PUBLIC WORKS</b>                               |          |   |               |                     |             |              |           |           |           |                     |            |
| 35  | 254      | COUNTY STATE AID HIGHWAY ROAD CONSTRUCTION  | 19            | -                   | -           | -            | 2,955,000 | 9,700,000 | 555,000   | 13,210,000          |            |
| 39  | 268      | NEW EQUIPMENT                               | 29            | -                   | -           | -            | -         | 80,000    | -         | 80,000              |            |
|   |          | TOTAL PUBLIC WORKS                          |               | -                   | -           | -            | 2,955,000 | 9,780,000 | 555,000   | 13,290,000          |            |
| <b>PUBLIC HEALTH</b>                              |          |   |               |                     |             |              |           |           |           |                     |            |
| 32  | 236      | YARD WASTE SITE STRUCTURAL MTCE             | 15            | -                   | -           | 25,500 (1)   | -         | -         | -         | 25,500              |            |
|   |          | TOTAL PUBLIC HEALTH                         |               | -                   | -           | 25,500       | -         | -         | -         | 25,500              |            |
| <b>RAMSEY CONSERVATION DISTRICT</b>               |          |   |               |                     |             |              |           |           |           |                     |            |
| 40  | 278      | ABANDONED WELL-SEALING COST SHARE PROG      | 16            | -                   | -           | 50,000 (2)   | -         | -         | -         | 50,000              |            |
|   |          | TOTAL RAMSEY CONSERVATION DISTRICT          |               | -                   | -           | 50,000       | -         | -         | -         | 50,000              |            |
| <b>PROPERTY MANAGEMENT-BUILDING IMPROVEMENTS</b>  |          |   |               |                     |             |              |           |           |           |                     |            |
| -----   | 376      | BLDG IMPROVEMENTS - CH/CH                   | NOT RATED     | -                   | -           | 438,382 (3)  | -         | -         | -         | 438,382             |            |
| -----   | 380      | BLDG IMPROVEMENTS - RCGC-EAST               | NOT RATED     | -                   | -           | 187,407 (3)  | -         | -         | -         | 187,407             |            |
| -----   | 384      | BLDG IMPROVEMENTS - RCGC-WEST               | NOT RATED     | -                   | -           | 205,972 (3)  | -         | -         | -         | 205,972             |            |
| -----   | 388      | BLDG IMPROVEMENTS - JFJC                    | NOT RATED     | -                   | -           | 78,606 (3)   | -         | -         | -         | 78,606              |            |
| -----   | 392      | BLDG IMPROVEMENTS - LEC                     | NOT RATED     | -                   | -           | 126,870 (3)  | -         | -         | -         | 126,870             |            |
| -----   | 396      | BLDG IMPROVEMENTS - SUBURBAN COURTS         | NOT RATED     | -                   | -           | 7,594 (3)    | -         | -         | -         | 7,594               |            |
| -----   | 400      | BLDG IMPROVEMENTS - 90 W PLATO              | NOT RATED     | -                   | -           | 23,184 (3)   | -         | -         | -         | 23,184              |            |
| -----   | 404      | BLDG IMPROVEMENTS - 911 DISPATCH CTR        | NOT RATED     | -                   | -           | 7,035 (3)    | -         | -         | -         | 7,035               |            |
| -----   | 408      | BLDG IMPROVEMENTS - PUBL WKS/PATROL STATION | NOT RATED     | -                   | -           | 98,632 (3)   | -         | -         | -         | 98,632              |            |
| -----   | 412      | BLDG IMPROVEMENTS - LIBRARIES               | NOT RATED     | -                   | -           | 60,886 (3)   | -         | -         | -         | 60,886              |            |
|   |          | TOTAL BUILDING IMPROVEMENTS                 |               | -                   | -           | 1,234,568    | -         | -         | -         | 1,234,568           |            |
| <b>TOTAL CIP REGULAR PROJECTS - OTHER FUNDING</b> |          |   |               |                     | -           | -            | 1,310,068 | 2,955,000 | 9,780,000 | 555,000             | 14,600,068 |

(1) Solid Waste Fund  
(2) Environmental Response Fund  
(3) Dedicated Rental Revenues

APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1  
(Continued)

**SUMMARY BY FUNDING AND ACCOUNT CLASSIFICATION FOR 2009**

| PROJECT NO.   | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE                                     | COMBINED RANK | 2009 FUNDING SOURCE |                  |                  |                  |                   |                | 2009 TOTAL APPROVED |
|---|----------|---|---------------|---------------------|------------------|------------------|------------------|-------------------|----------------|---------------------|
|   |          |   |               | CIP BONDS           | COUNTY LEVY      | COUNTY OTHER     | FEDERAL          | STATE             | MUNICIPAL      |                     |
| <b>CIP REGULAR PROJECT BONDS</b>                            |          |   |               |                     |                  |                  |                  |                   |                |                     |
|   |          | Building Additions, Renovations, Repairs                          |               | 892,827             | -                | -                | -                | -                 | -              | 892,827             |
|   |          | Improvements Other Than Buildings                                 |               | -                   | -                | -                | -                | -                 | -              | -                   |
|   |          | County Roads  |               | 1,567,173           | -                | -                | -                | 750,000           | -              | 2,317,173           |
|   |          | Bond Issuance Costs   |               | 40,000              | -                | -                | -                | -                 | -              | 40,000              |
|   |          | <b>TOTAL CIP REGULAR PROJECTS BONDS</b>                           |               | <b>2,500,000</b>    | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>750,000</b>    | <b>-</b>       | <b>3,250,000</b>    |
| <b>CIP MAJOR PROJECT BONDS</b>                              |          |   |               |                     |                  |                  |                  |                   |                |                     |
|   |          | Major Projects  |               | 12,952,136          | -                | -                | -                | -                 | -              | 12,952,136          |
|   |          | Bond Issuance Costs   |               | 147,864             | -                | -                | -                | -                 | -              | 147,864             |
|   |          | <b>TOTAL CIP MAJOR PROJECTS BONDS</b>                             |               | <b>13,100,000</b>   | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>          | <b>-</b>       | <b>13,100,000</b>   |
| <b>CAPITAL IMPROVEMENT &amp; EQUIPMENT REPLACEMENT LEVY</b> |          |   |               |                     |                  |                  |                  |                   |                |                     |
|   |          | Equipment   |               | -                   | 2,350,000        | -                | -                | -                 | -              | 2,350,000           |
|   |          | <b>TOTAL CAPITAL IMPROVEMENT &amp; EQUIPMENT REPLACEMENT LEVY</b> |               | <b>-</b>            | <b>2,350,000</b> | <b>-</b>         | <b>-</b>         | <b>-</b>          | <b>-</b>       | <b>2,350,000</b>    |
| <b>CIP REGULAR PROJECTS - OTHER FUNDING</b>                 |          |   |               |                     |                  |                  |                  |                   |                |                     |
|   |          | Building Additions, Renovations, Repairs                          |               | -                   | -                | 1,234,568        | -                | -                 | -              | 1,234,568           |
|   |          | Equipment   |               | -                   | -                | -                | -                | 80,000            | -              | 80,000              |
|   |          | Improvements Other Than Buildings                                 |               | -                   | -                | 75,500           | -                | -                 | -              | 75,500              |
|   |          | County Roads  |               | -                   | -                | -                | 2,955,000        | 9,700,000         | 555,000        | 13,210,000          |
|   |          | <b>TOTAL CIP REGULAR PROJECTS - OTHER FUNDING</b>                 |               | <b>-</b>            | <b>-</b>         | <b>1,310,068</b> | <b>2,955,000</b> | <b>9,780,000</b>  | <b>555,000</b> | <b>14,600,068</b>   |
| <b>TOTAL CIP PROJECTS APPROVED FOR FUNDING IN 2009</b>      |          |   |               | <b>15,600,000</b>   | <b>2,350,000</b> | <b>1,310,068</b> | <b>2,955,000</b> | <b>10,530,000</b> | <b>555,000</b> | <b>33,300,068</b>   |



APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1  
(Continued)

**SUMMARY OF PROJECTS BY DEPARTMENT - 2008 / 2009**

| PROJECT NO.                     | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE               | COMBINED RANK | 2008/2009 FUNDING SOURCE |                |                  |               |                  |           | 2008/2009 TOTAL APPROVED |
|---------------------------------|----------|---|---------------|--------------------------|----------------|------------------|---------------|------------------|-----------|--------------------------|
|                                 |          |   |               | CIP BONDS                | COUNTY LEVY    | COUNTY OTHER     | FEDERAL       | STATE            | MUNICIPAL |                          |
| <b>COMMUNITY CORRECTIONS</b>    |          |   |               |                          |                |                  |               |                  |           |                          |
| 1                               | 80       | BOYS TOTEM TOWN PRE-DESIGN STUDY            | 2             | 100,000                  | -              | -                | -             | -                | -         | 100,000                  |
| -----                           | 423      | RCCF RENOVATION/EXPANSION-FINAL FUNDING     | NOT RATED     | 2,933,460                | -              | -                | -             | -                | -         | 2,933,460                |
| -----                           | 415      | REPLACE BOYS TOTEM TOWN FACILITY            | NOT RATED     | 880,000                  | -              | -                | -             | -                | -         | 880,000                  |
| -----                           | 342      | EQUIPMENT REPLACEMENT                       | NOT RATED     | -                        | 319,309        | -                | -             | -                | -         | 319,309                  |
|                                 |          | TOTAL COMMUNITY CORRECTIONS                 |               | <u>3,913,460</u>         | <u>319,309</u> | <u>-</u>         | <u>-</u>      | <u>-</u>         | <u>-</u>  | <u>4,232,769</u>         |
| <b>COMMUNITY HUMAN SERVICES</b> |          |   |               |                          |                |                  |               |                  |           |                          |
| 2                               | 96       | ELECTRONIC BENEFITS RELOCATION PROJECT      | 4             | 203,400                  | -              | -                | 50,000        | -                | -         | 253,400                  |
| 3                               | 100      | DETOX CAMERAS/WKSTATIONS & AIDES DESK       | 7             | 58,252                   | -              | -                | -             | -                | -         | 58,252                   |
|                                 |          | TOTAL COMMUNITY HUMAN SERVICES              |               | <u>261,652</u>           | <u>-</u>       | <u>-</u>         | <u>50,000</u> | <u>-</u>         | <u>-</u>  | <u>311,652</u>           |
| <b>LANDMARK CENTER</b>          |          |   |               |                          |                |                  |               |                  |           |                          |
| 5                               | 112      | TRANSFER OF COOLING SYSTEM                  | 16            | 310,000                  | -              | -                | -             | -                | -         | 310,000                  |
|                                 |          | TOTAL LANDMARK CENTER                       |               | <u>310,000</u>           | <u>-</u>       | <u>-</u>         | <u>-</u>      | <u>-</u>         | <u>-</u>  | <u>310,000</u>           |
| <b>LIBRARY</b>                  |          |   |               |                          |                |                  |               |                  |           |                          |
| -----                           | -----    | EXPANSION & REMODELING OF ROSEVILLE LIBRARY | NOT RATED     | 15,797,763               | -              | 1,400,000        | -             | -                | -         | 17,197,763               |
|                                 |          | TOTAL LIBRARY                               |               | <u>15,797,763</u>        | <u>-</u>       | <u>1,400,000</u> | <u>-</u>      | <u>-</u>         | <u>-</u>  | <u>17,197,763</u>        |
| <b>MEDICAL EXAMINER</b>         |          |   |               |                          |                |                  |               |                  |           |                          |
| 12                              | 134      | MECH. EQUIPMENT & FLOOR REPLACEMENT         | 2             | 35,133                   | -              | -                | -             | -                | -         | 35,133                   |
| 13                              | 136      | MECH. & PLUMBING EQUIPMENT REPLACEMENT      | 8             | 33,480                   | -              | -                | -             | -                | -         | 33,480                   |
|                                 |          | TOTAL MEDICAL EXAMINER                      |               | <u>68,613</u>            | <u>-</u>       | <u>-</u>         | <u>-</u>      | <u>-</u>         | <u>-</u>  | <u>68,613</u>            |
| <b>PARKS &amp; RECREATION</b>   |          |   |               |                          |                |                  |               |                  |           |                          |
| 14                              | 148      | PUBLIC ARENAS BUILDING REHABILITATION       | 10            | 618,000                  | -              | -                | -             | -                | -         | 618,000                  |
| 15                              | 152      | BITUMINOUS REHABILITATION                   | 12            | 309,453                  | -              | -                | -             | -                | -         | 309,453                  |
| 16                              | 156      | ALDRICH ARENA BUILDING REHABILITATION       | 11            | 126,600                  | -              | -                | -             | -                | -         | 126,600                  |
| 17                              | 160      | COUNTY PARKS BLDGS & FURNISHINGS REHAB      | 16            | 84,020                   | -              | -                | -             | -                | -         | 84,020                   |
| 20                              | 168      | ADMIN/MTCE BLDG REHABILITATION              | 23            | -                        | -              | 27,540           | -             | 18,360           | -         | 45,900                   |
| 21                              | 172      | REGIONAL PARK & TRAIL DEVELOPMENT           | 30            | -                        | -              | -                | -             | 3,115,000        | -         | 3,115,000                |
| -----                           | 348      | EQUIPMENT REPLACEMENT                       | NOT RATED     | -                        | 703,675        | -                | -             | -                | -         | 703,675                  |
|                                 |          | TOTAL PARKS & RECREATION                    |               | <u>1,138,073</u>         | <u>703,675</u> | <u>27,540</u>    | <u>-</u>      | <u>3,133,360</u> | <u>-</u>  | <u>5,002,648</u>         |
| <b>PUBLIC HEALTH</b>            |          |   |               |                          |                |                  |               |                  |           |                          |
| 30                              | 216      | XRAY PROCESSOR-DEVELOPER REPLACEMENT        | 4             | 64,000                   | -              | -                | -             | -                | -         | 64,000                   |
| 32                              | 236      | YARD WASTE SITE STRUCTURAL MTCE             | 15            | -                        | -              | 51,500           | -             | -                | -         | 51,500                   |
|                                 |          | TOTAL PUBLIC HEALTH                         |               | <u>64,000</u>            | <u>-</u>       | <u>51,500</u>    | <u>-</u>      | <u>-</u>         | <u>-</u>  | <u>115,500</u>           |

APPROVED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT - 2008/2009

SCHEDULE 1  
(Continued)

**SUMMARY OF PROJECTS BY DEPARTMENT - 2008 / 2009**

| PROJECT NO.  | PAGE NO. | DEPARTMENT NAME/PROJECT TITLE                 | COMBINED RANK | 2008/2009 FUNDING SOURCE |             |              |            |            |           | 2008/2009 TOTAL APPROVED |
|--|----------|---|---------------|--------------------------|-------------|--------------|------------|------------|-----------|--------------------------|
|  |          |   |               | CIP BONDS                | COUNTY LEVY | COUNTY OTHER | FEDERAL    | STATE      | MUNICIPAL |                          |
| <b>PUBLIC WORKS</b>                                    |          |   |               |                          |             |              |            |            |           |                          |
| 33   | 246      | MAJOR ROAD MAINTENANCE                        | 9             | 1,500,000                | -           | -            | -          | 1,750,000  | -         | 3,250,000                |
| 34   | 250      | MILL & OVERLAY ROADS W/2361 BITUMINOUS PAVING | 14            | 1,146,387                | -           | -            | -          | -          | -         | 1,146,387                |
| 35   | 254      | COUNTY STATE AID HIGHWAY ROAD CONSTRUCTION    | 19            | -                        | -           | -            | 11,105,000 | 22,501,000 | 1,428,000 | 35,034,000               |
| 37   | 262      | EXTRAORDINARY BRIDGE REPAIRS                  | 13            | 60,000                   | -           | -            | -          | -          | -         | 60,000                   |
| 38   | 266      | GPS SURVEY EQUIPMENT                          | 33            | -                        | -           | -            | -          | 40,000     | -         | 40,000                   |
| 39   | 268      | NEW EQUIPMENT                                 | 29            | -                        | -           | -            | -          | 160,000    | -         | 160,000                  |
| -----  | 356      | EQUIPMENT REPLACEMENT                         | NOT RATED     | -                        | 1,229,859   | -            | -          | -          | -         | 1,229,859                |
|  |          | TOTAL PUBLIC WORKS                            |               | 2,706,387                | 1,229,859   | -            | 11,105,000 | 24,451,000 | 1,428,000 | 40,920,246               |
| <b>RAMSEY CONSERVATION DISTRICT</b>                    |          |   |               |                          |             |              |            |            |           |                          |
| 40   | 278      | ABANDONED WELL-SEALING COST SHARE PROG        | 16            | -                        | -           | 100,000      | -          | -          | -         | 100,000                  |
|  |          | TOTAL RAMSEY CONSERVATION DISTRICT            |               | -                        | -           | 100,000      | -          | -          | -         | 100,000                  |
| <b>RAMSEY NURSING HOME</b>                             |          |   |               |                          |             |              |            |            |           |                          |
| 43   | 302      | REPLACE EXISTING AUTO TEMPERATURE CONTROL     | 1             | 121,275                  | -           | -            | -          | -          | -         | 121,275                  |
| 44   | 320      | RESURFACE RNH PARKING LOT & ROADWAYS          | 6             | 150,000                  | -           | -            | -          | -          | -         | 150,000                  |
| 45   | 322      | REPLACE SIDING ON COLD STORAGE BLDG           | 21            | -                        | -           | 35,000       | -          | -          | -         | 35,000                   |
|  |          | TOTAL RAMSEY NURSING HOME                     |               | 271,275                  | -           | 35,000       | -          | -          | -         | 306,275                  |
| <b>SHERIFF</b>   |          |   |               |                          |             |              |            |            |           |                          |
| -----  | 362      | EQUIPMENT REPLACEMENT                         | NOT RATED     | -                        | 598,607     | -            | -          | -          | -         | 598,607                  |
|  |          | TOTAL SHERIFF                                 |               | -                        | 598,607     | -            | -          | -          | -         | 598,607                  |
| <b>PROPERTY MANAGEMENT-BUILDING IMPROVEMENTS</b>       |          |   |               |                          |             |              |            |            |           |                          |
| -----  | 376      | BLDG IMPROVEMENTS - CH/CH                     | NOT RATED     | -                        | -           | 876,764      | -          | -          | -         | 876,764                  |
| -----  | 380      | BLDG IMPROVEMENTS - RCGC-EAST                 | NOT RATED     | -                        | -           | 374,814      | -          | -          | -         | 374,814                  |
| -----  | 384      | BLDG IMPROVEMENTS - RCGC-WEST                 | NOT RATED     | -                        | -           | 411,944      | -          | -          | -         | 411,944                  |
| -----  | 388      | BLDG IMPROVEMENTS - JFJC                      | NOT RATED     | -                        | -           | 157,212      | -          | -          | -         | 157,212                  |
| -----  | 392      | BLDG IMPROVEMENTS - LEC                       | NOT RATED     | -                        | -           | 253,740      | -          | -          | -         | 253,740                  |
| -----  | 396      | BLDG IMPROVEMENTS - SUBURBAN COURTS           | NOT RATED     | -                        | -           | 15,188       | -          | -          | -         | 15,188                   |
| -----  | 400      | BLDG IMPROVEMENTS - 90 W PLATO                | NOT RATED     | -                        | -           | 46,368       | -          | -          | -         | 46,368                   |
| -----  | 404      | BLDG IMPROVEMENTS - 911 DISPATCH CTR          | NOT RATED     | -                        | -           | 14,070       | -          | -          | -         | 14,070                   |
| -----  | 408      | BLDG IMPROVEMENTS - PUBL WKS/PATROL STATION   | NOT RATED     | -                        | -           | 197,264      | -          | -          | -         | 197,264                  |
| -----  | 412      | BLDG IMPROVEMENTS - LIBRARIES                 | NOT RATED     | -                        | -           | 121,772      | -          | -          | -         | 121,772                  |
|  |          | TOTAL PROPERTY MGMT-BUILDING IMPROVEMENTS     |               | -                        | -           | 2,469,136    | -          | -          | -         | 2,469,136                |
| <b>OTHER</b>   |          |   |               |                          |             |              |            |            |           |                          |
| -----  | -----    | POTENTIAL PROJECTS                            | NOT RATED     | 3,230,000                | -           | -            | -          | -          | -         | 3,230,000                |
| -----  | -----    | UNDESIGNATED (CCAMPP)                         | NOT RATED     | -                        | 1,700,000   | -            | -          | -          | -         | 1,700,000                |
| -----  | -----    | BOND ISSUANCE COSTS                           | NOT RATED     | 236,540                  | -           | -            | -          | -          | -         | 236,540                  |
| -----  | -----    | BOND ISSUANCE COSTS-ROSEVILLE LIBRARY         | NOT RATED     | 152,237                  | -           | -            | -          | -          | -         | 152,237                  |
|  |          |   |               | 3,618,777                | 1,700,000   | -            | -          | -          | -         | 5,318,777                |
| <b>TOTAL CIP PROJECTS APPROVED FUNDING - 2008/2009</b> |          |   |               | 28,150,000               | 4,551,450   | 4,083,176    | 11,155,000 | 27,584,360 | 1,428,000 | 76,951,986               |

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**RAMSEY COUNTY**  
**2008 APPROVED BUDGET AND TAX LEVY**

**SUMMARY**

| Function                                  | 2008 Approved      |                    |                  |                    |             |                      | 2007<br>Adjusted<br>Tax Levy | Inc/(Dec)<br>Over 2007<br>Adjusted | Percent<br>Over 2007<br>Adjusted |
|---|--------------------|--------------------|------------------|--------------------|-------------|----------------------|------------------------------|------------------------------------|----------------------------------|
|   | Budget             | Revenue            | Balance          | Tax Levy           | Adjustments | Adjusted<br>Tax Levy |                              |                                    |                                  |
| County Administration & Taxpayer Services | 52,067,215         | 34,327,242         | (444,664)        | 18,184,637         | 0           | 18,184,637           | 17,582,176                   | 602,461                            | 3.43%                            |
| General County Purposes                   | 43,740,598         | 3,858,560          | 2,630,000        | 37,252,038         | (9,687,147) | 27,564,891           | 25,998,496                   | 1,566,395                          | 6.02%                            |
| Public Safety & Justice                   | 152,649,400        | 46,664,872         | 550,000          | 105,434,528        | 9,687,147   | 115,121,675          | 109,948,270                  | 5,173,405                          | 4.71%                            |
| Transportation, Recreation & Culture      | 35,506,248         | 16,352,670         | 273,926          | 18,879,652         | 0           | 18,879,652           | 17,820,600                   | 1,059,052                          | 5.94%                            |
| Health & Human Services                   | 286,982,259        | 192,705,266        | 4,017,457        | 90,259,536         | 0           | 90,259,536           | 86,286,393                   | 3,973,143                          | 4.60%                            |
|   | 570,945,720        | 293,908,610        | 7,026,719        | 270,010,391        | 0           | 270,010,391          | 257,635,935                  | 12,374,456                         | 4.80%                            |
| Unallocated Revenues & Fund Balance       |                    |                    |                  |                    |             |                      |                              |                                    |                                  |
| Indirect Cost Reimbursements              |                    | 3,594,903          | 0                | (3,594,903)        | 0           | (3,594,903)          | (3,755,459)                  | 160,556                            | 4.28%                            |
| Interest on Investments                   |                    | 10,000,000         | 0                | (10,000,000)       | 0           | (10,000,000)         | (8,400,000)                  | (1,600,000)                        | -19.05%                          |
| Special Taxes                             |                    | 2,975,556          | 0                | (2,975,556)        | 0           | (2,975,556)          | (2,815,000)                  | (160,556)                          | -5.70%                           |
| County Program Aid                        |                    | 16,625,524         | 0                | (16,625,524)       | 0           | (16,625,524)         | (16,449,520)                 | (176,004)                          | -1.07%                           |
| Fund Balance - County General Fund        |                    | 33,195,983         | 0                | (33,195,983)       | 0           | (33,195,983)         | (31,738,115)                 | (1,457,868)                        | -4.59%                           |
| <b>Sub Total</b>                          | <b>570,945,720</b> | <b>327,104,593</b> | <b>7,026,719</b> | <b>236,814,408</b> | <b>0</b>    | <b>236,814,408</b>   | <b>225,897,820</b>           | <b>10,916,588</b>                  | <b>4.83%</b>                     |
| Plus Allowance for Uncollectible Taxes    |                    |                    |                  | 5,248,642          | 0           | 5,248,642            | 5,024,083                    | 224,559                            | 4.47%                            |
| <b>Total Tax Levy (Ramsey County)</b>     |                    |                    |                  | <b>242,063,050</b> | <b>0</b>    | <b>242,063,050</b>   | <b>230,921,903</b>           | <b>11,141,147</b>                  | <b>4.82%</b>                     |

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET AND TAX LEVY**

**SUMMARY**

| Function                                       | 2009 Approved      |                    |                  |                    | 2008<br>Approved<br>Tax Levy | Incl/(Dec)<br>Over 2008<br>Approved | Percent<br>Over 2008<br>Approved |
|--|--------------------|--------------------|------------------|--------------------|------------------------------|-------------------------------------|----------------------------------|
|  | Budget             | Revenue            | Balance          | Fund               |                              |                                     |                                  |
| County Administration & Taxpayer Services      | 54,637,748         | 36,449,260         | (166,078)        | 18,354,566         | 18,184,637                   | 169,929                             | 0.93%                            |
| General County Purposes                        | 49,143,650         | 3,853,308          | 2,627,500        | 42,662,842         | 32,770,199                   | 5,205,308                           | 18.88%                           |
| Public Safety & Justice                        | 157,348,403        | 47,217,247         | 0                | 110,131,156        | 120,023,799                  | 4,902,124                           | 4.26%                            |
| Transportation, Recreation & Culture           | 36,159,017         | 16,802,381         | 256,496          | 19,100,140         | 18,879,652                   | 220,488                             | 1.17%                            |
| Health & Human Services                        | 289,352,336        | 195,117,968        | 2,497,633        | 91,736,735         | 90,259,536                   | 1,477,199                           | 1.64%                            |
|  | 586,641,154        | 299,440,164        | 5,215,551        | 281,985,439        | 270,010,391                  | 11,975,048                          | 4.44%                            |
| <b>Unallocated Revenues &amp; Fund Balance</b> |                    |                    |                  |                    |                              |                                     |                                  |
| Indirect Cost Reimbursements                   |                    | 3,702,749          | 0                | (3,702,749)        | (3,594,903)                  | (107,846)                           | -3.00%                           |
| Interest on Investments                        |                    | 10,000,000         | 0                | (10,000,000)       | (10,000,000)                 | 0                                   | 0.00%                            |
| Special Taxes                                  |                    | 2,867,710          | 0                | (2,867,710)        | (2,975,556)                  | 107,846                             | 3.62%                            |
| County Program Aid                             |                    | 16,509,155         | 0                | (16,509,155)       | (16,625,524)                 | (116,369)                           | -0.70%                           |
| Fund Balance - County General Fund             |                    | 33,079,614         | 0                | (33,079,614)       | (33,195,983)                 | (116,369)                           | -0.35%                           |
| <b>Sub Total</b>                               | <b>586,641,154</b> | <b>332,519,778</b> | <b>5,215,551</b> | <b>248,905,825</b> | <b>236,814,408</b>           | <b>12,091,417</b>                   | <b>5.11%</b>                     |
| <b>Plus Allowance for Uncollectible Taxes</b>  |                    |                    |                  |                    |                              |                                     |                                  |
|  |                    |                    |                  | 5,516,912          | 5,248,642                    | 268,270                             | 5.11%                            |
| <b>Total Tax Levy (Ramsey County)</b>          |                    |                    |                  | <b>254,422,737</b> | <b>242,063,050</b>           | <b>12,359,687</b>                   | <b>5.11%</b>                     |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                | BUDGET            | 2008 APPROVED    |                 | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |                |
|---|--------------------------------------|-------------------|------------------|-----------------|-----------------------------|------------------------|---------------------------------|----------------|
|   |                                      |                   | FUND<br>REVENUE  | FUND<br>BALANCE |                             |                        |                                 |                |
| <b>COUNTY ADMINISTRATION &amp; TAXPAYER SERVICES FUNCTION</b> |                                      |                   |                  |                 |                             |                        |                                 |                |
| 110000  | <u>Legislative</u>                   |                   |                  |                 |                             |                        |                                 |                |
| 110101  | Board of Ramsey County Commissioners | 1,819,148         | 6,200            |                 | 1,812,948                   | 1,701,932              | 111,016                         | 6.5%           |
| 120101  | Ramsey County Charter Commission     | 1,000             | 0                |                 | 1,000                       | 4,154                  | (3,154)                         | -75.9%         |
|   | <u>Legislative Total</u>             | <u>1,820,148</u>  | <u>6,200</u>     | <u>0</u>        | <u>1,813,948</u>            | <u>1,706,086</u>       | <u>107,862</u>                  | <u>6.3%</u>    |
| 210000  | <u>General Administration</u>        |                   |                  |                 |                             |                        |                                 |                |
| 210101  | County Manager                       | 2,125,257         | 289,655          |                 | 1,835,602                   | 1,662,956              | 172,646                         | 10.4%          |
| 210104  | Emergency Mgmt. & Homeland Security  | 378,563           | 132,401          |                 | 246,162                     | 218,641                | 27,521                          | 12.6%          |
| 210301  | Budgeting & Accounting               | 3,120,906         | 230,970          |                 | 2,889,936                   | 2,816,395              | 73,541                          | 2.6%           |
| 210501  | Human Resources                      | 4,468,629         | 296,191          |                 | 4,172,438                   | 3,990,847              | 181,591                         | 4.6%           |
| 210601  | Personnel Review Board               | 6,308             | 0                |                 | 6,308                       | 6,154                  | 154                             | 2.5%           |
| 210801  | Inclusiveness in Contracting         | 179,348           | 0                |                 | 179,348                     | 168,000                | 11,348                          | 6.8%           |
| 210180  | Domestic Preparedness Grants         | 89,076            | 89,076           |                 | 0                           | 0                      | 0                               | 0.0%           |
|   | <u>General Administration Total</u>  | <u>10,368,087</u> | <u>1,038,293</u> | <u>0</u>        | <u>9,329,794</u>            | <u>8,862,993</u>       | <u>466,801</u>                  | <u>5.3%</u>    |
| 450000  | <u>Information Services</u>          |                   |                  |                 |                             |                        |                                 |                |
| 450101  | Information Services                 | 9,532,331         | 9,532,331        |                 | 0                           | 35,883                 | (35,883)                        | -100.0%        |
|   | <u>Information Services Total</u>    | <u>9,532,331</u>  | <u>9,532,331</u> | <u>0</u>        | <u>0</u>                    | <u>35,883</u>          | <u>(35,883)</u>                 | <u>-100.0%</u> |
| 350000  | <u>Property Management</u>           |                   |                  |                 |                             |                        |                                 |                |
| 350101  | Administration                       | 861,953           | 576,910          |                 | 285,043                     | 134,524                | 150,519                         | 111.9%         |
| 350102  | Televising Public Meetings           | 52,000            | 0                |                 | 52,000                      | 41,200                 | 10,800                          | 26.2%          |
| 350104  | Parking Operations                   | 72,033            | 226,410          |                 | (154,377)                   | (139,588)              | (14,789)                        | -10.6%         |
| 350105  | Family Service Center                | 62,382            | 62,382           |                 | 0                           | 0                      | 0                               | 0.0%           |
| 350106  | ADC (Operations)                     | 152,689           | 87,853           |                 | 64,836                      | 42,004                 | 22,832                          | 54.4%          |
| 350107  | Public Works (Old)                   | 0                 | 0                |                 | 0                           | 8,000                  | (8,000)                         | -100.0%        |
| 350108  | Patrol Station (Old)                 | 0                 | 0                |                 | 0                           | 77,100                 | (77,100)                        | -100.0%        |
| 350501  | Telecommunications                   | 1,673,513         | 1,673,513        |                 | 0                           | 0                      | 0                               | 0.0%           |
| 350801  | Firearms Range                       | 50,000            | 50,000           |                 | 0                           | 0                      | 0                               | 0.0%           |
| 350901  | Public Works Facility                | 1,233,910         | 1,233,910        |                 | 0                           | 0                      | 0                               | 0.0%           |
| 351001  | Library Facilities                   | 931,048           | 931,048          |                 | 0                           | 0                      | 0                               | 0.0%           |
| 350201  | CH/CH Maintenance                    | 3,795,212         | 3,271,154        | 524,058         | 0                           | 0                      | 0                               | ~              |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                       | 2008 APPROVED     |                   |                  |                   | 2007                | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC-DEC<br>OVER 2007 |
|---|---|-------------------|-------------------|------------------|-------------------|---------------------|------------------------|---------------------------------|
|   |   | BUDGET            | REVENUE           | FUND<br>BALANCE  | TAX LEVY          | AMENDED<br>TAX LEVY |                        |                                 |
| <b>COUNTY ADMINISTRATION &amp; TAXPAYER SERVICES FUNCTION</b> |   |                   |                   |                  |                   |                     |                        |                                 |
| 350000  | Property Management (Continued)             |                   |                   |                  |                   |                     |                        |                                 |
| 350301  | RCGC - East Operations                      | 2,315,532         | 2,808,061         | (492,529)        | 0                 | 0                   | 0                      | ~                               |
| 350303  | RCGC - East Building Improvements           | 187,407           | 187,407           |                  | 0                 | 0                   | 0                      | 0.0%                            |
| 350401  | RCGC - West Operations                      | 372,218           | 2,768,134         | (2,395,916)      | 0                 | (1,767,952)         | 1,767,952              | 100.0%                          |
| 350402  | RCGC - West Management Fees                 | 2,178,944         | 0                 | 2,178,944        | 0                 | 1,767,952           | (1,767,952)            | -100.0%                         |
| 350403  | RCGC - West Building Improvements           | 205,972           | 205,972           |                  | 0                 | 0                   | 0                      | 0.0%                            |
| 350601  | Juvenile Family Justice Center              | 1,021,423         | 1,266,326         | (244,903)        | 0                 | 0                   | 0                      | ~                               |
| 350701  | Law Enforcement Center (Operations)         | 2,032,338         | 2,200,455         | (168,117)        | 0                 | 0                   | 0                      | ~                               |
| 351101  | Suburban Courts                             | 137,682           | 123,039           | 14,643           | 0                 | 0                   | 0                      | ~                               |
| 351201  | 90 West Plato                               | 346,213           | 375,631           | (29,418)         | 0                 | 0                   | 0                      | ~                               |
| 351301  | 911 Dispatch Center                         | 151,330           | 113,982           | 37,348           | 0                 | 0                   | 0                      | ~                               |
|   | <u>Property Management Total</u>            | <u>17,833,799</u> | <u>18,162,187</u> | <u>(575,890)</u> | <u>247,502</u>    | <u>163,240</u>      | <u>84,262</u>          | <u>51.6%</u>                    |
| 240000  | Property Records & Revenue                  |                   |                   |                  |                   |                     |                        |                                 |
| 240101  | Administration                              | 1,202,598         | 92,000            |                  | 1,110,598         | 998,423             | 112,175                | 11.2%                           |
| 240201  | Valuations                                  | 3,976,338         | 11,950            |                  | 3,964,388         | 3,586,313           | 378,075                | 10.5%                           |
| 240301  | Local Government                            | 576,396           | 291,000           |                  | 285,396           | 304,979             | (19,583)               | -6.4%                           |
| 240401  | Public Service                              | 1,471,356         | 699,550           |                  | 771,806           | 1,311,640           | (539,834)              | -41.2%                          |
| 240501  | Abstract, Title & Ownership                 | 1,607,326         | 2,542,778         |                  | (935,452)         | (809,450)           | (126,002)              | -15.6%                          |
| 240502  | Recorders Fee                               | 1,282,766         | 1,320,000         |                  | (37,234)          | (142,537)           | 105,303                | 73.9%                           |
| 240601  | Elections - County                          | 370,364           | 30,550            | 131,226          | 208,588           | 206,873             | 1,715                  | 0.8%                            |
| 240602  | Elections - City/School                     | 0                 | 0                 |                  | 0                 | 0                   | 0                      | 0.0%                            |
| 240701  | Tax Forfeited Land                          | 488,153           | 488,153           |                  | 0                 | 0                   | 0                      | 0.0%                            |
| 240801  | Business Technology                         | 1,537,553         | 112,250           |                  | 1,425,303         | 1,357,733           | 67,570                 | 5.0%                            |
|   | <u>Property Records &amp; Revenue Total</u> | <u>12,512,850</u> | <u>5,588,231</u>  | <u>131,226</u>   | <u>6,793,393</u>  | <u>6,813,974</u>    | <u>(20,581)</u>        | <u>-0.3%</u>                    |
| <b>TOTAL CO. ADMIN. &amp; TAXPAYER SERVICES</b>               |   | <b>52,067,215</b> | <b>34,327,242</b> | <b>(444,664)</b> | <b>18,184,637</b> | <b>17,582,176</b>   | <b>602,461</b>         | <b>3.4%</b>                     |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT      | 2008 APPROVED     |                   |                  | 2007              | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC-DEC<br>OVER 2007 |
|---|----------------------------|-------------------|-------------------|------------------|-------------------|------------------------|---------------------------------|
|   |                            | BUDGET            | REVENUE           | FUND<br>BALANCE  | TAX LEVY          |                        |                                 |
| <b>COUNTY ADMINISTRATION &amp; TAXPAYER SERVICES FUNCTION</b> |                            |                   |                   |                  |                   |                        |                                 |
|   | General Government         |                   |                   |                  |                   |                        |                                 |
| 110000  | Legislative                | 1,820,148         | 6,200             | 0                | 1,813,948         | 1,706,086              | 107,862<br>6.3%                 |
| 210000  | General Administration     | 10,368,087        | 1,038,293         | 0                | 9,329,794         | 8,862,993              | 466,801<br>5.3%                 |
| 450000  | Information Services       | 9,532,331         | 9,532,331         | 0                | 0                 | 35,883                 | (35,883)<br>-100.0%             |
| 350000  | Property Management        | 17,833,799        | 18,162,187        | (575,890)        | 247,502           | 163,240                | 84,262<br>51.6%                 |
| 240000  | Property Records & Revenue | 12,512,850        | 5,588,231         | 131,226          | 6,793,393         | 6,813,974              | (20,581)<br>-0.3%               |
| <b>TOTAL</b>  |                            | <b>52,067,215</b> | <b>34,327,242</b> | <b>(444,664)</b> | <b>18,184,637</b> | <b>17,582,176</b>      | <b>602,461</b><br><b>3.4%</b>   |



**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE                           | ACTIVITY / DEPARTMENT                                  | 2008 APPROVED     |                  |                  | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |
|--------------------------------|--|-------------------|------------------|------------------|-----------------------------|------------------------|---------------------------------|
|                                |  | BUDGET            | REVENUE          | FUND<br>BALANCE  |                             |                        |                                 |
| <b>GENERAL COUNTY PURPOSES</b> |  |                   |                  |                  |                             |                        |                                 |
| 390000                         | <u>Unallocated Expenses</u>                            |                   |                  |                  |                             |                        |                                 |
| 390101                         | Unallocated General Expense/Revenue                    | 10,742,155        | 854,000          | 0                | 9,888,155                   | 8,895,264              | 992,891 11.2%                   |
| 400000                         | <u>Other Functions</u>                                 |                   |                  |                  |                             |                        |                                 |
| 400101                         | Contingent Account                                     | 2,000,000         | 0                | 0                | 2,000,000                   | 2,000,000              | 0 0.0%                          |
| 450000                         | <u>Technology</u>                                      |                   |                  |                  |                             |                        |                                 |
| 450000                         | Technology   | 5,920,690         | 0                | 0                | 5,920,690                   | 5,920,690              | 0 0.0%                          |
|                                | <u>Capital Improvement/Equipment Replacement Levy</u>  |                   |                  |                  |                             |                        |                                 |
|                                | Capital Improv./Equip. Replacement Levy                | 2,201,450         | 0                | 0                | 2,201,450                   | 1,202,900              | 998,550 83.0%                   |
| 840000                         | <u>County Debt Service</u>                             |                   |                  |                  |                             |                        |                                 |
| 840000                         | Bond Principal   | 12,055,000        | 1,328,307        | 2,220,000        | 8,506,693                   | 8,447,465              | 59,228 0.7%                     |
| 840000                         | Bond Interest  | 7,875,410         | 0                | 0                | 7,875,410                   | 7,907,591              | (32,181) -0.4%                  |
|                                | <u>County Debt Service Total</u>                       | <u>19,930,410</u> | <u>1,328,307</u> | <u>2,220,000</u> | <u>16,382,103</u>           | <u>16,355,056</u>      | <u>27,047</u> 0.2%              |
|                                | <u>Adjustment:</u>                                     |                   |                  |                  |                             |                        |                                 |
|                                | Debt Service Tax Levy for Public Safety Function Bonds |                   |                  |                  | (9,687,147)                 | (8,994,476)            | (692,671) -7.7%                 |
|                                |  |                   |                  |                  | <u>6,694,956</u>            | <u>7,360,580</u>       | <u>(665,624)</u> -9.0%          |
| 840301                         | <u>MPFA Pedestrian Conn. Loan Debt Service</u>         |                   |                  |                  |                             |                        |                                 |
| 840301                         | MPFA Pedestrian Conn. Loan Debt Serv.                  | 392,985           | 392,985          | 0                | 0                           | 0                      | 0 ~                             |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                      | 2008 APPROVED |           |                 | 2007        | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC-DEC<br>OVER 2007 |                     |
|--|--|---------------|-----------|-----------------|-------------|------------------------|---------------------------------|---------------------|
|  |  | BUDGET        | REVENUE   | FUND<br>BALANCE | TAX LEVY    |                        |                                 | AMENDED<br>TAX LEVY |
| <b>GENERAL COUNTY PURPOSES</b>                         |  |               |           |                 |             |                        |                                 |                     |
| 850000   | Library Debt Service                       |               |           |                 |             |                        |                                 |                     |
| 850101   | Library Debt Service                       | 1,269,640     | 0         | 410,000         | 859,640     | 619,062                | 240,578                         | 38.9%               |
| 860400   | Certificates of Participation Debt Service |               |           |                 |             |                        |                                 |                     |
| 860401   | Ramsey Action Programs Debt Service        | 245,975       | 245,975   | 0               | 0           | 0                      | 0                               | 0.0%                |
| 870100   | Public Facility Lease Debt                 |               |           |                 |             |                        |                                 |                     |
| 870101   | Griffin Bldg. Lease Revenue Bonds Debt S   | 1,037,293     | 1,037,293 | 0               | 0           | 0                      | 0                               | 0.0%                |
| <b>TOTAL GENERAL COUNTY PURPOSES</b>                   |  | 43,740,598    | 3,858,560 | 2,630,000       | 37,252,038  | 34,992,972             | 2,259,066                       | 6.5%                |
| <u>Adjustment:</u>                                     |  |               |           |                 |             |                        |                                 |                     |
| Debt Service Tax Levy for Public Safety Function Bonds |  |               |           |                 | (9,687,147) | (8,994,476)            | (692,671)                       | -7.7%               |
| Adjusted General County Purposes Tax Levy              |  |               |           |                 | 27,564,891  | 25,998,496             | 1,566,395                       | 6.0%                |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                      | 2008 APPROVED     |                  |                  | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |             |
|--|--|-------------------|------------------|------------------|-----------------------------|------------------------|---------------------------------|-------------|
|  |  | BUDGET            | REVENUE          | FUND<br>BALANCE  |                             |                        |                                 | TAX LEVY    |
| <b>GENERAL COUNTY PURPOSES</b>                         |  |                   |                  |                  |                             |                        |                                 |             |
| 390101   | Unallocated General Expense/Revenue        | 10,742,155        | 854,000          | 0                | 9,888,155                   | 8,895,264              | 992,891                         | 11.2%       |
| 400000   | Other Functions                            | 2,000,000         | 0                | 0                | 2,000,000                   | 2,000,000              | 0                               | 0.0%        |
| 450000   | Technology                                 | 5,920,690         | 0                | 0                | 5,920,690                   | 5,920,690              | 0                               | 0.0%        |
|  | Capital Imp./Equip. Replacement            | 2,201,450         | 0                | 0                | 2,201,450                   | 1,202,900              | 998,550                         | 83.0%       |
| 840000   | Debt Service                               |                   |                  |                  |                             |                        |                                 |             |
| 840000   | County Debt Service                        | 19,930,410        | 1,328,307        | 2,220,000        | 16,382,103                  | 16,355,056             | 27,047                          | 0.2%        |
| 840301   | MPFA Pedestrian Conn. Loan Debt Serv       | 392,985           | 392,985          | 0                | 0                           | 0                      | 0                               | ~           |
| 850101   | Library Debt Service                       | 1,269,640         | 0                | 410,000          | 859,640                     | 619,062                | 240,578                         | 38.9%       |
| 860401   | Certificates of Participation Debt Service | 245,975           | 245,975          | 0                | 0                           | 0                      | 0                               | 0.0%        |
| 870101   | Public Facility Lease Debt                 | 1,037,293         | 1,037,293        | 0                | 0                           | 0                      | 0                               | 0.0%        |
| <b>TOTAL</b>   |  | <b>43,740,598</b> | <b>3,858,560</b> | <b>2,630,000</b> | <b>37,252,038</b>           | <b>34,992,972</b>      | <b>2,259,066</b>                | <b>6.5%</b> |
| Adjustment:  |  |                   |                  |                  |                             |                        |                                 |             |
| Debt Service Tax Levy for Public Safety Function Bonds |  |                   |                  |                  | (9,687,147)                 | (8,994,476)            | (692,671)                       | -7.7%       |
| Adjusted General County Purposes Tax Levy              |  |                   |                  |                  | 27,564,891                  | 25,998,496             | 1,566,395                       | 6.0%        |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                | 2008 APPROVED     |                   |                 | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |             |
|--|--------------------------------------|-------------------|-------------------|-----------------|-----------------------------|------------------------|---------------------------------|-------------|
|  |                                      | BUDGET            | REVENUE           | FUND<br>BALANCE |                             |                        |                                 | TAX LEVY    |
| <b><u>PUBLIC SAFETY &amp; JUSTICE FUNCTION</u></b> |                                      |                   |                   |                 |                             |                        |                                 |             |
| <u>300000</u>                                      | <u>Legal</u>                         |                   |                   |                 |                             |                        |                                 |             |
| 300101   | County Attorney Law Office           | 17,479,702        | 3,133,027         |                 | 14,346,675                  | 13,600,022             | 746,653                         | 5.5%        |
| 300301   | Child Support Enforcement            | 14,958,214        | 11,885,573        |                 | 3,072,641                   | 3,075,208              | (2,567)                         | -0.1%       |
| 300180   | Auto Theft Grant                     | 0                 | 0                 |                 | 0                           | 0                      | 0                               | 0.0%        |
| 300180   | JABG Grant                           | 0                 | 0                 |                 | 0                           | 0                      | 0                               | 0.0%        |
| 300180   | Justice Assistance Grant             | 0                 | 0                 |                 | 0                           | 0                      | 0                               | 0.0%        |
| 300180   | Runaway Intervention Grant           | 0                 | 0                 |                 | 0                           | 0                      | 0                               | 0.0%        |
| 300180   | VOCA Grant                           | 72,000            | 72,000            |                 | 0                           | 0                      | 0                               | 0.0%        |
| 300380   | Child Support 1115 Paternity Grant   | 0                 | 0                 |                 | 0                           | 0                      | 0                               | 0.0%        |
|  | <u>Legal Total</u>                   | <u>32,509,916</u> | <u>15,090,600</u> | <u>0</u>        | <u>17,419,316</u>           | <u>16,675,230</u>      | <u>744,086</u>                  | <u>4.5%</u> |
| <u>480000</u>                                      | <u>Sheriff</u>                       |                   |                   |                 |                             |                        |                                 |             |
| 480101   | Support Services                     | 3,737,002         | 384,347           |                 | 3,352,655                   | 3,245,377              | 107,278                         | 3.3%        |
| 480104   | Volunteers in Public Safety          | 106,757           | 0                 |                 | 106,757                     | 115,200                | (8,443)                         | -7.3%       |
| 480201   | Courts                               | 3,167,094         | 1,048,648         |                 | 2,118,446                   | 2,247,794              | (129,348)                       | -5.8%       |
| 480202   | Court Security                       | 3,816,794         | 552,525           |                 | 3,264,269                   | 3,046,911              | 217,358                         | 7.1%        |
| 480203   | Felony Apprehension                  | 2,053,222         | 135,705           |                 | 1,917,517                   | 1,911,707              | 5,810                           | 0.3%        |
| 480204   | Gun Permits                          | 210,638           | 157,840           |                 | 52,798                      | 45,383                 | 7,415                           | 16.3%       |
| 480302   | Law Enforcement Center               | 17,016,414        | 2,649,573         |                 | 14,366,841                  | 13,361,297             | 1,005,544                       | 7.5%        |
| 480401   | County Parks, Waterways & Facilities | 4,108,595         | 1,223,582         |                 | 2,885,013                   | 2,792,760              | 92,253                          | 3.3%        |
| 480404   | Transportation / Hospital            | 2,491,206         | 165,816           |                 | 2,325,390                   | 2,273,935              | 51,455                          | 2.3%        |
| 480405   | Law Enforcement Services             | 5,625,446         | 5,625,446         |                 | 0                           | 0                      | 0                               | 0.0%        |
| 480380   | Gang Strike Force Grant              | 402,051           | 402,051           |                 | 0                           | 0                      | 0                               | 0.0%        |
| 480480   | Narcotics Task Force Grant           | 285,741           | 285,741           |                 | 0                           | 0                      | 0                               | 0.0%        |
| 480480   | Financial Crimes Task Force Grant    | 0                 | 0                 |                 | 0                           | 0                      | 0                               | 0.0%        |
|  | <u>Sheriff Total</u>                 | <u>43,020,960</u> | <u>12,631,274</u> | <u>0</u>        | <u>30,389,686</u>           | <u>29,040,364</u>      | <u>1,349,322</u>                | <u>4.6%</u> |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                    | 2008 APPROVED      |                   |                 | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |               |
|--|--|--------------------|-------------------|-----------------|-----------------------------|------------------------|---------------------------------|---------------|
|  |  | BUDGET             | REVENUE           | FUND<br>BALANCE |                             |                        |                                 | TAX LEVY      |
| <b>PUBLIC SAFETY &amp; JUSTICE FUNCTION</b>            |  |                    |                   |                 |                             |                        |                                 |               |
| <u>500000</u>  | <u>Community Corrections</u>             |                    |                   |                 |                             |                        |                                 |               |
| 500101   | Administrative Services                  | 2,900,495          | 191,637           |                 | 2,708,858                   | 2,521,832              | 187,026                         | 7.4%          |
| 500201   | Adult Services                           | 18,595,010         | 6,851,317         |                 | 11,743,693                  | 10,759,122             | 984,571                         | 9.2%          |
| 500401   | Ramsey County Correctional Facility      | 14,346,598         | 2,470,994         |                 | 11,875,604                  | 11,766,800             | 108,804                         | 0.9%          |
| 500501   | Juvenile Services                        | 8,446,805          | 2,608,840         |                 | 5,837,965                   | 5,728,054              | 109,911                         | 1.9%          |
| 500601   | Boys Totem Town                          | 6,119,852          | 322,647           |                 | 5,797,205                   | 5,646,244              | 150,961                         | 2.7%          |
| 500701   | Juvenile Detention Center                | 7,401,314          | 316,772           |                 | 7,084,542                   | 6,635,417              | 449,125                         | 6.8%          |
| 500280   | Adult Justice Assistance Grant           | 30,985             | 30,985            |                 | 0                           | 0                      | 0                               | 0.0%          |
| 500280   | Adult Intensive Supervised Release Grant | 820,146            | 820,146           |                 | 0                           | 0                      | 0                               | 0.0%          |
| 500280   | Adult Elec Alcohol Monitoring Grant      | 43,040             | 43,040            |                 | 0                           | 0                      | 0                               | 0.0%          |
| 500280   | Adult DWI Court Project Grant            | 0                  | 0                 |                 | 0                           | 0                      | 0                               | 0.0%          |
| 500580   | Juvenile Casey JDAI Grant                | 0                  | 0                 |                 | 0                           | 0                      | 0                               | 0.0%          |
| 500580   | Juvenile JJAC DMC Grant                  | 0                  | 0                 |                 | 0                           | 0                      | 0                               | 0.0%          |
| 500580   | Juvenile Accountability Block Grant      | 0                  | 0                 |                 | 0                           | 0                      | 0                               | 0.0%          |
|  | <u>Community Corrections Total</u>       | <u>58,704,245</u>  | <u>13,656,378</u> | <u>0</u>        | <u>45,047,867</u>           | <u>43,057,469</u>      | <u>1,990,398</u>                | <u>4.6%</u>   |
| <u>180000</u>  | <u>District Court</u>                    |                    |                   |                 |                             |                        |                                 |               |
| 180601   | Court - County Court Functions           | 4,095,502          | 170,821           | 0               | 3,924,681                   | 4,394,795              | (470,114)                       | -10.7%        |
|  | <u>District Court Total</u>              | <u>4,095,502</u>   | <u>170,821</u>    | <u>0</u>        | <u>3,924,681</u>            | <u>4,394,795</u>       | <u>(470,114)</u>                | <u>-10.7%</u> |
| <u>490100</u>  | <u>Emergency Communications</u>          |                    |                   |                 |                             |                        |                                 |               |
| 490101   | Dispatch Center                          | 10,916,159         | 4,031,614         | 550,000         | 6,334,545                   | 5,538,805              | 795,740                         | 14.4%         |
| 490102   | 800 MHz System                           | 1,324,237          | 100,000           |                 | 1,224,237                   | 1,335,720              | (111,483)                       | -8.3%         |
|  | <u>Emergency Communications Total</u>    | <u>12,240,396</u>  | <u>4,131,614</u>  | <u>550,000</u>  | <u>7,558,782</u>            | <u>6,874,525</u>       | <u>684,257</u>                  | <u>10.0%</u>  |
| <u>510000</u>  | <u>Other Public Safety</u>               |                    |                   |                 |                             |                        |                                 |               |
| 510101   | Medical Examiner                         | 2,078,381          | 984,185           |                 | 1,094,196                   | 911,411                | 182,785                         | 20.1%         |
|  | <u>Other Public Safety Total</u>         | <u>2,078,381</u>   | <u>984,185</u>    | <u>0</u>        | <u>1,094,196</u>            | <u>911,411</u>         | <u>182,785</u>                  | <u>20.1%</u>  |
| <b>TOTAL PUBLIC SAFETY &amp; JUSTICE</b>               |  | <b>152,649,400</b> | <b>46,664,872</b> | <b>550,000</b>  | <b>105,434,528</b>          | <b>100,953,794</b>     | <b>4,480,734</b>                | <b>4.4%</b>   |
| Debt Service Tax Levy for Public Safety Function Bonds |  |                    |                   |                 | 9,687,147                   | 8,994,476              | 692,671                         | 7.7%          |
| Adjusted Public Safety & Justice Function Tax Levy     |  |                    |                   |                 | 115,121,675                 | 109,948,270            | 5,173,405                       | 4.7%          |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT    | 2008 APPROVED      |                   |                 | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC-/DEC<br>OVER 2007 |             |
|--|--------------------------|--------------------|-------------------|-----------------|-----------------------------|------------------------|----------------------------------|-------------|
|  |                          | BUDGET             | REVENUE           | FUND<br>BALANCE |                             |                        |                                  | TAX LEVY    |
| <b><u>PUBLIC SAFETY &amp; JUSTICE FUNCTION</u></b>     |                          |                    |                   |                 |                             |                        |                                  |             |
| 300000   | Public Safety<br>Legal   | 32,509,916         | 15,090,600        | 0               | 17,419,316                  | 16,675,230             | 744,086                          | 4.5%        |
| 480000   | Sheriff                  | 43,020,960         | 12,631,274        | 0               | 30,389,686                  | 29,040,364             | 1,349,322                        | 4.6%        |
| 500000   | Community Corrections    | 58,704,245         | 13,656,378        | 0               | 45,047,867                  | 43,057,469             | 1,990,398                        | 4.6%        |
| 180000   | District Court           | 4,095,502          | 170,821           | 0               | 3,924,681                   | 4,394,795              | (470,114)                        | -10.7%      |
| 490100   | Emergency Communications | 12,240,396         | 4,131,614         | 550,000         | 7,558,782                   | 6,874,525              | 684,257                          | 10.0%       |
| 510000   | Other Public Safety      | 2,078,381          | 984,185           | 0               | 1,094,196                   | 911,411                | 182,785                          | 20.1%       |
| <b>TOTAL</b>   |                          | <b>152,649,400</b> | <b>46,664,872</b> | <b>550,000</b>  | <b>105,434,528</b>          | <b>100,953,794</b>     | <b>4,480,734</b>                 | <b>4.4%</b> |
| Debt Service Tax Levy for Public Safety Function Bonds |                          |                    |                   |                 | 9,687,147                   | 8,994,476              | 692,671                          | 7.7%        |
| Adjusted Public Safety & Justice Function Tax Levy     |                          |                    |                   |                 | <u>115,121,675</u>          | <u>109,948,270</u>     | <u>5,173,405</u>                 | <u>4.7%</u> |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                        | 2008 APPROVED     |                  |                 | 2007             | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |
|--|--|-------------------|------------------|-----------------|------------------|------------------------|---------------------------------|
|  |  | BUDGET            | REVENUE          | FUND<br>BALANCE | TAX LEVY         |                        |                                 |
| <b>TRANSPORTATION, RECREATION &amp; CULTURE FUNCTION</b> |  |                   |                  |                 |                  |                        |                                 |
| 650000   | <u>Libraries</u>                             |                   |                  |                 |                  |                        |                                 |
| 650101   | Libraries Operations & Facilities            | 8,812,234         | 984,652          | 0               | 7,827,582        | 7,507,140              | 320,442<br>4.3%                 |
| 660000   | <u>Recreation &amp; Parks</u>                |                   |                  |                 |                  |                        |                                 |
| 660101   | Administration                               | 1,199,812         | 124,439          |                 | 1,075,373        | 1,130,472              | (55,099)<br>-4.9%               |
| 660102   | Central Maintenance and Service              | 391,598           | 0                |                 | 391,598          | 341,664                | 49,934<br>14.6%                 |
| 660103   | Central Store                                | 129,930           | 0                |                 | 129,930          | 158,554                | (28,624)<br>-18.1%              |
| 660201   | Public Ice Arenas                            | 1,149,718         | 1,276,365        |                 | (126,647)        | (119,069)              | (7,578)<br>-6.4%                |
| 660202   | Aldrich Arena                                | 393,001           | 357,329          |                 | 35,672           | 42,138                 | (6,466)<br>-15.3%               |
| 660203   | Highland Arena                               | 426,083           | 609,675          |                 | (183,592)        | (204,989)              | 21,397<br>10.4%                 |
| 660208   | Pleasant Arena                               | 263,502           | 441,789          |                 | (178,287)        | (205,098)              | 26,811<br>13.1%                 |
| 660301   | Goodrich Golf Course                         | 555,117           | 645,695          |                 | (90,578)         | (229,240)              | 138,662<br>60.5%                |
| 660302   | Keller Golf Course                           | 748,932           | 1,004,548        |                 | (255,616)        | (460,709)              | 205,093<br>44.5%                |
| 660303   | Manitou Ridge Golf Course                    | 27,429            | 368,583          |                 | (341,154)        | (372,137)              | 30,983<br>8.3%                  |
| 660402   | Beaches                                      | 177,251           | 10,561           |                 | 166,690          | 169,708                | (3,018)<br>-1.8%                |
| 660403   | Battle Creek Waterworks                      | 177,854           | 161,743          |                 | 16,111           | (1,157)                | 17,268<br>-1492.5%              |
| 660501   | Park Maintenance & Operations                | 2,373,776         | 547,174          |                 | 1,826,602        | 1,831,857              | (5,255)<br>-0.3%                |
| 660601   | County Fair                                  | 4,712             | 2,072            |                 | 2,640            | 1,700                  | 940<br>55.3%                    |
| 660701   | Nature Interpretive Program                  | 388,485           | 116,842          |                 | 271,643          | 244,030                | 27,613<br>11.3%                 |
| 660801   | Planning & Development                       | 234,291           | 15,000           |                 | 219,291          | 241,526                | (22,235)<br>-9.2%               |
|  | <u>Recreation &amp; Parks Total</u>          | <u>8,641,491</u>  | <u>5,681,815</u> | <u>0</u>        | <u>2,959,676</u> | <u>2,569,250</u>       | <u>390,426</u><br><u>15.2%</u>  |
| 660304   | <u>The Ponds at Battle Creek Golf Course</u> |                   |                  |                 |                  |                        |                                 |
| 660304   | The Ponds at Battle Creek Golf Course        | 765,225           | 491,299          | 273,926         | 0                | 0                      | 0<br>0.0%                       |
| 550000   | <u>Public Works</u>                          |                   |                  |                 |                  |                        |                                 |
| 550101   | Administration                               | 1,006,187         | 474,200          |                 | 531,987          | 578,966                | (46,979)<br>-8.1%               |
| 550102   | Regional Rail Authority                      | 824,977           | 824,975          |                 | 2                | 31,539                 | (31,537)<br>-100.0%             |
| 550201   | Building Operations                          | 922,983           | 82,400           |                 | 840,583          | 842,381                | (1,798)<br>-0.2%                |
| 550301   | Central Motor Equip. - Services & Stores     | 3,057,434         | 1,530,160        |                 | 1,527,274        | 1,423,191              | 104,083<br>7.3%                 |
| 550401   | Road Maintenance                             | 6,028,434         | 3,858,046        |                 | 2,170,388        | 1,953,983              | 216,405<br>11.1%                |
| 550601   | Environmental Services                       | 664,588           | 105,000          |                 | 559,588          | 488,638                | 70,950<br>14.5%                 |
| 550701   | Land Survey                                  | 894,461           | 239,500          |                 | 654,961          | 635,595                | 19,366<br>3.0%                  |
| 550801   | Design & Construction Engineering            | 2,519,115         | 1,788,126        |                 | 730,989          | 757,629                | (26,640)<br>-3.5%               |
|  | <u>Public Works Total</u>                    | <u>15,918,179</u> | <u>8,902,407</u> | <u>0</u>        | <u>7,015,772</u> | <u>6,711,922</u>       | <u>303,850</u><br><u>4.5%</u>   |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT        | 2008 APPROVED     |                   |                 | 2007              | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC-DEC<br>OVER 2007 |                     |
|--|------------------------------|-------------------|-------------------|-----------------|-------------------|------------------------|---------------------------------|---------------------|
|  |                              | BUDGET            | REVENUE           | FUND<br>BALANCE | TAX LEVY          |                        |                                 | AMENDED<br>TAX LEVY |
| <b>TRANSPORTATION, RECREATION &amp; CULTURE FUNCTION</b> |                              |                   |                   |                 |                   |                        |                                 |                     |
| 750000   | Agricultural Resources       |                   |                   |                 |                   |                        |                                 |                     |
| 750101   | Ramsey Conservation District | 323,555           | 292,497           | 0               | 31,058            | 30,300                 | 758                             | 2.5%                |
| 700000   | Cultural & Scientific        |                   |                   |                 |                   |                        |                                 |                     |
| 710101   | Historical Society           | 93,564            | 0                 |                 | 93,564            | 91,282                 | 2,282                           | 2.5%                |
| 720101   | Landmark Center Management   | 952,000           | 0                 |                 | 952,000           | 910,706                | 41,294                          | 4.5%                |
|  | Cultural & Scientific Total  | 1,045,564         | 0                 | 0               | 1,045,564         | 1,001,988              | 43,576                          | 4.3%                |
| <b>TOTAL TRANSPORT., RECREATION &amp; CULTURE</b>        |                              | <b>35,506,248</b> | <b>16,352,670</b> | <b>273,926</b>  | <b>18,879,652</b> | <b>17,820,600</b>      | <b>1,059,052</b>                | <b>5.9%</b>         |



**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT             | 2008 APPROVED     |                   |                 | 2007              | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC-/DEC<br>OVER 2007 |                     |
|---|-----------------------------------|-------------------|-------------------|-----------------|-------------------|------------------------|----------------------------------|---------------------|
|   |                                   | BUDGET            | REVENUE           | FUND<br>BALANCE | TAX LEVY          |                        |                                  | AMENDED<br>TAX LEVY |
| <b><u>TRANSPORTATION, RECREATION &amp; CULTURE FUNCTION</u></b> |                                   |                   |                   |                 |                   |                        |                                  |                     |
| 650000  | Libraries                         | 8,812,234         | 984,652           | 0               | 7,827,582         | 7,507,140              | 320,442                          | 4.3%                |
| 660000  | Recreation & Parks                | 8,641,491         | 5,681,815         | 0               | 2,959,676         | 2,569,250              | 390,426                          | 15.2%               |
| 660304  | Ponds at Battle Creek Golf Course | 765,225           | 491,299           | 273,926         | 0                 | 0                      | 0                                | 0.0%                |
| 550000  | Public Works                      | 15,918,179        | 8,902,407         | 0               | 7,015,772         | 6,711,922              | 303,850                          | 4.5%                |
| 750101  | Ramsey Conservation District      | 323,555           | 292,497           | 0               | 31,058            | 30,300                 | 758                              | 2.5%                |
| 700000  | Cultural & Scientific             | 1,045,564         | 0                 | 0               | 1,045,564         | 1,001,988              | 43,576                           | 4.3%                |
| <b>TOTAL</b>  |                                   | <b>35,506,248</b> | <b>16,352,670</b> | <b>273,926</b>  | <b>18,879,652</b> | <b>17,820,600</b>      | <b>1,059,052</b>                 | <b>5.9%</b>         |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                             | 2008 APPROVED     |                   |                 | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |              |
|---|---|-------------------|-------------------|-----------------|-----------------------------|------------------------|---------------------------------|--------------|
|   |   | BUDGET            | REVENUE           | FUND<br>BALANCE |                             |                        |                                 | TAX LEVY     |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b>       |   |                   |                   |                 |                             |                        |                                 |              |
| <u>600000 Community Human Services Department</u> |   |                   |                   |                 |                             |                        |                                 |              |
| <u>600100 CHS Administration</u>                  |   |                   |                   |                 |                             |                        |                                 |              |
| 600110  | Administration                                    | 3,066,919         | 167,500           |                 | 2,899,419                   | 2,999,912              | (100,493)                       | -3.3%        |
| 600120  | Controller  | 5,637,937         | 122,100           |                 | 5,515,837                   | 5,430,175              | 85,662                          | 1.6%         |
| 600140  | Planning  | 795,552           | 0                 |                 | 795,552                     | 695,944                | 99,608                          | 14.3%        |
| 600210  | Support Service                                   | 5,049,375         | 213,000           |                 | 4,836,375                   | 4,015,724              | 820,651                         | 20.4%        |
| 600220  | Information Support                               | 6,320,475         | 0                 |                 | 6,320,475                   | 6,237,567              | 82,908                          | 1.3%         |
|   | <u>CHS Administration Subtotal</u>                | <u>20,870,258</u> | <u>502,600</u>    | <u>0</u>        | <u>20,367,658</u>           | <u>19,379,322</u>      | <u>988,336</u>                  | <u>5.1%</u>  |
| <u>600300 Income Maintenance</u>                  |   |                   |                   |                 |                             |                        |                                 |              |
| 600301  | Income Maintenance                                | 23,448,661        | 15,056,199        |                 | 8,392,462                   | 8,638,524              | (246,062)                       | -2.8%        |
| 600380  | Income Maintenance - Proj. Grant                  | 51,128            | 0                 |                 | 51,128                      | 51,124                 | 4                               | 0.0%         |
|   | <u>CHS Income Maintenance Subtotal</u>            | <u>23,499,789</u> | <u>15,056,199</u> | <u>0</u>        | <u>8,443,590</u>            | <u>8,689,648</u>       | <u>(246,058)</u>                | <u>-2.8%</u> |
| <u>600400 Social Services</u>                     |   |                   |                   |                 |                             |                        |                                 |              |
| 600401  | Social Services                                   | 58,082,927        | 34,433,283        |                 | 23,649,644                  | 21,530,685             | 2,118,959                       | 9.8%         |
| 600402  | Social Services POS Staff                         | 605,337           | 0                 |                 | 605,337                     | 666,548                | (61,211)                        | -9.2%        |
| 600403  | Social Services - Community Corrections           | 1,824,582         | 1,824,582         |                 | 0                           | 0                      | 0                               | 0.0%         |
| 600404  | Child Placement - CHS                             | 19,480,285        | 3,555,000         |                 | 15,925,285                  | 15,700,285             | 225,000                         | 1.4%         |
|   | <u>CHS Social Services Subtotal</u>               | <u>79,993,131</u> | <u>39,812,865</u> | <u>0</u>        | <u>40,180,266</u>           | <u>37,897,518</u>      | <u>2,282,748</u>                | <u>6.0%</u>  |
| <u>600500 Clinical Services &amp; Detox</u>       |   |                   |                   |                 |                             |                        |                                 |              |
| 600501  | Clinical Services                                 | 11,649,343        | 5,801,321         |                 | 5,848,022                   | 5,289,840              | 558,182                         | 10.6%        |
| 600502  | Detox Center                                      | 2,591,677         | 1,357,000         |                 | 1,234,677                   | 1,239,946              | (5,269)                         | -0.4%        |
|   | <u>CHS Clinical Services &amp; Detox Subtotal</u> | <u>14,241,020</u> | <u>7,158,321</u>  | <u>0</u>        | <u>7,082,699</u>            | <u>6,529,786</u>       | <u>552,913</u>                  | <u>8.5%</u>  |
| <u>600600 Medical Care</u>                        |   |                   |                   |                 |                             |                        |                                 |              |
| 600601  | Medical Costs People in Custody                   | 2,150,000         | 0                 |                 | 2,150,000                   | 2,150,000              | 0                               | 0.0%         |
|   | <u>Medical Care Subtotal</u>                      | <u>2,150,000</u>  | <u>0</u>          | <u>0</u>        | <u>2,150,000</u>            | <u>2,150,000</u>       | <u>0</u>                        | <u>0.0%</u>  |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                    | 2008 APPROVED      |                    |                 | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |              |
|---|--|--------------------|--------------------|-----------------|-----------------------------|------------------------|---------------------------------|--------------|
|   |  | BUDGET             | REVENUE            | FUND<br>BALANCE |                             |                        |                                 | TAX LEVY     |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b>                   |  |                    |                    |                 |                             |                        |                                 |              |
| <u>600000 Community Human Services Department (Continued)</u> |  |                    |                    |                 |                             |                        |                                 |              |
| <u>Grants / Projects</u>                                      |  |                    |                    |                 |                             |                        |                                 |              |
|   | Truancy Center Grant                     | 0                  | 0                  |                 | 0                           | 0                      | 0.0%                            |              |
|   | SELF Grant                               | 50,000             | 50,000             |                 | 0                           | 0                      | 0.0%                            |              |
|   | Child Care Discretionary Grant           | 0                  | 0                  |                 | 0                           | 0                      | 0.0%                            |              |
|   | Time Limited Reunification Grant         | 230,000            | 230,000            |                 | 0                           | 0                      | 0.0%                            |              |
|   | Alternative Response Grant               | 250,000            | 250,000            |                 | 0                           | 0                      | 0.0%                            |              |
|   | MFIP Transit Yr. Ext. Grant              | 70,000             | 70,000             |                 | 0                           | 0                      | 0.0%                            |              |
|   | Parent Support Grant                     | 0                  | 0                  |                 | 0                           | 0                      | 0.0%                            |              |
|   | Maternal Child Substance Grant           | 1,122,650          | 1,122,650          |                 | 0                           | 0                      | 0.0%                            |              |
|   | Rule 78 Adult Grant                      | 11,319,903         | 10,012,225         |                 | 1,307,678                   | 1,307,678              | 0.0%                            |              |
|   | PAS/ARR-MI Grant                         | 46,250             | 38,250             |                 | 8,000                       | 8,000                  | 0.0%                            |              |
|   | Children's Mental Health Screening Grant | 693,765            | 693,765            |                 | 0                           | 0                      | 0.0%                            |              |
|   | Support Housing Grant                    | 1,111,000          | 1,111,000          |                 | 0                           | 0                      | 0.0%                            |              |
|   | MFIP Child Care Grant                    | 22,932,000         | 22,932,000         |                 | 0                           | 0                      | 0.0%                            |              |
|   | Basic Sliding Fee Grant                  | 9,777,420          | 9,777,420          |                 | 0                           | 0                      | 0.0%                            |              |
|   | Home Infant Care Grant                   | 60,000             | 60,000             |                 | 0                           | 0                      | 0.0%                            |              |
|   | Portability Pool Grant                   | 50,000             | 50,000             |                 | 0                           | 0                      | 0.0%                            |              |
|   | Family Homeless Grant                    | 647,168            | 647,168            |                 | 5,553                       | (5,553)                | -100.0%                         |              |
|   | TL Family Support Project                | 100,000            | 0                  |                 | 100,000                     | 100,000                | 0.0%                            |              |
|   | MI Project Juvenile Prostitution Project | 1,000              | 1,000              |                 | 0                           | 0                      | 0.0%                            |              |
|   | <u>Grants / Projects Subtotal</u>        | <u>48,461,156</u>  | <u>47,045,478</u>  | <u>0</u>        | <u>1,415,678</u>            | <u>1,421,231</u>       | <u>(5,553)</u>                  | <u>-0.4%</u> |
|   | <u>Community Human Services Total</u>    | <u>189,215,354</u> | <u>109,575,463</u> | <u>0</u>        | <u>79,639,891</u>           | <u>76,067,505</u>      | <u>3,572,386</u>                | <u>4.7%</u>  |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                         | 2008 APPROVED     |                   |                 | 2007           | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |                     |
|---|---|-------------------|-------------------|-----------------|----------------|------------------------|---------------------------------|---------------------|
|   |   | BUDGET            | REVENUE           | FUND<br>BALANCE | TAX LEVY       |                        |                                 | AMENDED<br>TAX LEVY |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |   |                   |                   |                 |                |                        |                                 |                     |
| <u>620000</u>                               | <u>Lake Owasso Residence</u>                  |                   |                   |                 |                |                        |                                 |                     |
| 620101                                      | Administration                                | 1,533,291         | 8,063,638         |                 | 260,849        | 199,170                | 61,679                          | 31.0%               |
| 620201                                      | Food Services                                 | 273,320           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 620301                                      | Health Services                               | 309,731           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 620401                                      | Plant Operations & Maintenance                | 473,853           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 620501                                      | Residential Services                          | 5,060,734         |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 620601                                      | Developmental Services                        | 673,558           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
|   | <u>Lake Owasso Residence Total</u>            | <u>8,324,487</u>  | <u>8,063,638</u>  | <u>0</u>        | <u>260,849</u> | <u>199,170</u>         | <u>61,679</u>                   | <u>31.0%</u>        |
| <u>610000</u>                               | <u>Ramsey County Care Center</u>              |                   |                   |                 |                |                        |                                 |                     |
| 610101                                      | Administration                                | 2,825,762         | 13,989,402        |                 | 366,854        | 357,906                | 8,948                           | 2.5%                |
| 610201                                      | Nutrition Services                            | 1,267,639         |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 610301                                      | Laundry                                       | 175,337           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 610401                                      | Housekeeping                                  | 555,426           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 610501                                      | Nursing                                       | 7,647,344         |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 610502                                      | Nursing Transitional Care Unit                | 653,636           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 610601                                      | Plant Maintenance                             | 687,262           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 610701                                      | Activities                                    | 234,106           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
| 610801                                      | Social Services                               | 309,744           |                   |                 | 0              | 0                      | 0                               | 0.0%                |
|   | <u>Ramsey County Care Center Total</u>        | <u>14,356,256</u> | <u>13,989,402</u> | <u>0</u>        | <u>366,854</u> | <u>357,906</u>         | <u>8,948</u>                    | <u>2.5%</u>         |
| <u>580000</u>                               | <u>Public Health</u>                          |                   |                   |                 |                |                        |                                 |                     |
| 580200                                      | Healthy Families                              | 6,133,013         | 3,752,463         |                 | 2,380,550      | 2,310,477              | 70,073                          | 3.0%                |
| 580300                                      | Screening & Case Management                   | 2,507,632         | 1,882,457         |                 | 625,175        | 634,936                | (9,761)                         | -1.5%               |
| 580400                                      | Healthy Communities                           | 873,332           | 21,500            |                 | 851,832        | 932,057                | (80,225)                        | -8.6%               |
| 580500                                      | Correctional Health                           | 1,943,599         | 1,943,599         |                 | 0              | 0                      | 0                               | ~                   |
| 580600                                      | Preventive Health Services                    | 2,654,512         | 1,807,262         |                 | 847,250        | 801,123                | 46,127                          | 5.8%                |
| 580700                                      | Administration                                | 3,460,427         | 3,330,079         |                 | 130,348        | (173,549)              | 303,897                         | 175.1%              |
| 580770                                      | Support Services                              | 1,175,007         | 657,876           |                 | 517,131        | 618,718                | (101,587)                       | -16.4%              |
| 580780                                      | Uncompensated Care                            | 2,917,904         | 184,119           |                 | 2,733,785      | 2,711,285              | 22,500                          | 0.8%                |
| 580800                                      | Epidemiology, Policy, Planning & Preparedness | 407,829           | 0                 |                 | 407,829        | 430,849                | (23,020)                        | -5.3%               |
| 581000                                      | Environmental Health                          | 22,052,770        | 17,905,312        | 4,017,457       | 130,001        | 126,978                | 3,023                           | 2.4%                |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                 | 2008 APPROVED     |                   |                  | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |             |
|---|---------------------------------------|-------------------|-------------------|------------------|-----------------------------|------------------------|---------------------------------|-------------|
|   |                                       | BUDGET            | REVENUE           | FUND<br>BALANCE  |                             |                        |                                 | TAX LEVY    |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |                                       |                   |                   |                  |                             |                        |                                 |             |
| <u>580000 Public Health (Continued)</u>     |                                       |                   |                   |                  |                             |                        |                                 |             |
| <u>Grants</u>                               |                                       |                   |                   |                  |                             |                        |                                 |             |
| 580180                                      | Supplemental Nutrition (W.I.C.) Grant | 2,337,218         | 2,337,218         |                  | 0                           | 0                      | 0.0%                            |             |
|   | Child & Teen Check Up Grant           | 1,491,075         | 1,491,075         |                  | 0                           | 0                      | 0.0%                            |             |
|   | Maternal Child Health Grant           | 964,787           | 964,787           |                  | 0                           | 0                      | 0.0%                            |             |
|   | STEPS to a Healthier US Grant         | 552,900           | 552,900           |                  | 0                           | 0                      | 0.0%                            |             |
|   | Sexual Offense Services Grant         | 279,574           | 129,574           |                  | 150,000                     | 37,226                 | 112,774                         | 302.9%      |
|   | Runaway Intervention Grant            | 20,000            | 20,000            |                  | 0                           | 0                      | 0.0%                            |             |
|   | SOS Safe Harbor Youth Grant           | 0                 | 0                 |                  | 0                           | 0                      | 0.0%                            |             |
|   | BCBS Active Living Grant              | 0                 | 0                 |                  | 0                           | 0                      | 0.0%                            |             |
|   | Clamylidia Screening Grant            | 45,000            | 45,000            |                  | 0                           | 0                      | 0.0%                            |             |
|   | Pertussis Surveillance Grant          | 53,800            | 53,800            |                  | 0                           | 0                      | 0.0%                            |             |
|   | Emergency Preparedness Grant          | 711,191           | 711,191           |                  | 0                           | 0                      | 0.0%                            |             |
|   | Cities Readiness Initiative Grant     | 141,293           | 141,293           |                  | 0                           | 0                      | 0.0%                            |             |
|   | Lead Hazard Control Grant             | 0                 | 0                 |                  | 0                           | 0                      | 0.0%                            |             |
|   | Lead Safe Housing Grant               | 0                 | 0                 |                  | 0                           | 0                      | 0.0%                            |             |
|   | CDC Env't'l Health Preparedness Grant | 72,725            | 72,725            |                  | 0                           | 0                      | 0.0%                            |             |
|   | Indoor Radon Grant                    | 0                 | 0                 |                  | 0                           | 0                      | 0.0%                            |             |
|   | Solid Waste Management - SCORE Grant  | 1,268,637         | 1,268,637         |                  | 0                           | 0                      | 0.0%                            |             |
|   | Local Recycling Development Grant     | 170,000           | 170,000           |                  | 0                           | 0                      | 0.0%                            |             |
|   | <b>Public Health Total</b>            | <b>52,234,225</b> | <b>39,442,867</b> | <b>4,017,457</b> | <b>8,773,901</b>            | <b>8,430,100</b>       | <b>343,801</b>                  | <b>4.1%</b> |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                    | 2008 APPROVED |             |                 | 2007       | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |
|---|--|---------------|-------------|-----------------|------------|------------------------|---------------------------------|
|   |  | BUDGET        | REVENUE     | FUND<br>BALANCE | TAX LEVY   |                        |                                 |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |  |               |             |                 |            |                        |                                 |
| <u>380000</u>                               | <u>Other Activities</u>                  |               |             |                 |            |                        |                                 |
| 380101                                      | Veterans Services                        | 388,974       | 0           | 0               | 388,974    | 379,718                | 9,256<br>2.4%                   |
| <u>810000</u>                               | <u>Workforce Solutions</u>               |               |             |                 |            |                        |                                 |
| 810101                                      | Workforce Solutions                      | 22,050,349    | 21,633,896  | 0               | 416,453    | 411,029                | 5,424<br>1.3%                   |
| <u>590100</u>                               | <u>Other Health</u>                      |               |             |                 |            |                        |                                 |
| 590101                                      | Miscellaneous - Health                   | 345,000       | 0           | 0               | 345,000    | 375,000                | (30,000)<br>-8.0%               |
| <u>760000</u>                               | <u>Conservation of Natural Resources</u> |               |             |                 |            |                        |                                 |
| 760101                                      | County Extension                         | 67,614        | 0           | 0               | 67,614     | 65,965                 | 1,649<br>2.5%                   |
| <b>TOTAL HEALTH &amp; HUMAN SERVICES</b>    |  | 286,982,259   | 192,705,266 | 4,017,457       | 90,259,536 | 86,286,393             | 3,973,143<br>4.6%               |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT          | 2008 APPROVED      |                    |                  | 2007<br>AMENDED<br>TAX LEVY | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC-DEC<br>OVER 2007 |             |
|---|--------------------------------|--------------------|--------------------|------------------|-----------------------------|------------------------|---------------------------------|-------------|
|   |                                | BUDGET             | REVENUE            | FUND<br>BALANCE  |                             |                        |                                 | TAX LEVY    |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |                                |                    |                    |                  |                             |                        |                                 |             |
| 600000                                      | Community Human Services Dept. | 189,215,354        | 109,575,463        | 0                | 79,639,891                  | 76,067,505             | 3,572,386                       | 4.7%        |
| 620000                                      | Lake Owasso Residence          | 8,324,487          | 8,063,638          | 0                | 260,849                     | 199,170                | 61,679                          | 31.0%       |
| 610000                                      | Ramsey County Care Center      | 14,356,256         | 13,989,402         | 0                | 366,854                     | 357,906                | 8,948                           | 2.5%        |
|   | Health Services                |                    |                    |                  |                             |                        |                                 |             |
| 580000                                      | Public Health                  | 52,234,225         | 39,442,867         | 4,017,457        | 8,773,901                   | 8,430,100              | 343,801                         | 4.1%        |
| 380101                                      | Veterans Services              | 388,974            | 0                  | 0                | 388,974                     | 379,718                | 9,256                           | 2.4%        |
| 810000                                      | Workforce Solutions            | 22,050,349         | 21,633,896         | 0                | 416,453                     | 411,029                | 5,424                           | 1.3%        |
| 590000                                      | Other Health                   | 345,000            | 0                  | 0                | 345,000                     | 375,000                | (30,000)                        | -8.0%       |
| 760101                                      | County Extension               | 67,614             | 0                  | 0                | 67,614                      | 65,965                 | 1,649                           | 2.5%        |
| <b>TOTAL</b>                                |                                | <b>286,982,259</b> | <b>192,705,266</b> | <b>4,017,457</b> | <b>90,259,536</b>           | <b>86,286,393</b>      | <b>3,973,143</b>                | <b>4.6%</b> |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT               | 2008 APPROVED |                   |                 | 2007                | INC/(DEC)<br>OVER 2007 | PERCENT<br>INC/DEC<br>OVER 2007 |
|--|-------------------------------------|---------------|-------------------|-----------------|---------------------|------------------------|---------------------------------|
|  |                                     | BUDGET        | REVENUE           | FUND<br>BALANCE | TAX LEVY            |                        |                                 |
| <b>UNALLOCATED REVENUES &amp; FUND BALANCE</b>   |                                     |               |                   |                 |                     |                        |                                 |
| 010101   | Unallocated Revenues & Fund Balance |               |                   |                 |                     |                        |                                 |
| 010102   | Indirect Cost Reimbursements        |               | 3,594,903         | (3,594,903)     | (3,755,459)         | 160,556                | 4.3%                            |
| 010102   | Interest on Investments             |               | 10,000,000        | (10,000,000)    | (8,400,000)         | (1,600,000)            | -19.0%                          |
| 010101   | Special Taxes                       |               | 2,975,556         | (2,975,556)     | (2,815,000)         | (160,556)              | -5.7%                           |
| 010101   | County Program Aid                  |               | 16,625,524        | (16,625,524)    | (16,449,520)        | (176,004)              | -1.1%                           |
| 010101   | Fund Balance-County General Fund    |               |                   | 0               | (318,136)           | 318,136                | 100.0%                          |
| <b>TOTAL UNALLOCATED REV. &amp; FUND BALANCE</b> |                                     | <b>0</b>      | <b>33,195,983</b> | <b>0</b>        | <b>(33,195,983)</b> | <b>(31,738,115)</b>    | <b>-4.6%</b>                    |

|                            |                    |                    |                  |                    |                    |                   |              |
|----------------------------|--------------------|--------------------|------------------|--------------------|--------------------|-------------------|--------------|
| <b>TOTAL COUNTY BUDGET</b> | <b>570,945,720</b> | <b>327,104,593</b> | <b>7,026,719</b> | <b>236,814,408</b> | <b>225,897,820</b> | <b>10,916,588</b> | <b>4.83%</b> |
|----------------------------|--------------------|--------------------|------------------|--------------------|--------------------|-------------------|--------------|



**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                | 2009 APPROVED     |                  |                 | 2008             | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |                      |
|---|--------------------------------------|-------------------|------------------|-----------------|------------------|------------------------|----------------------------------|----------------------|
|   |                                      | BUDGET            | REVENUE          | FUND<br>BALANCE | TAX LEVY         |                        |                                  | APPROVED<br>TAX LEVY |
| <b>COUNTY ADMINISTRATION &amp; TAXPAYER SERVICES FUNCTION</b> |                                      |                   |                  |                 |                  |                        |                                  |                      |
| <u>110000</u>   | <u>Legislative</u>                   |                   |                  |                 |                  |                        |                                  |                      |
| 110101  | Board of Ramsey County Commissioners | 1,865,642         | 6,200            |                 | 1,859,442        | 1,812,948              | 46,494                           | 2.6%                 |
| 120101  | Ramsey County Charter Commission     | 1,000             | 0                |                 | 1,000            | 1,000                  | 0                                | 0.0%                 |
|   | <u>Legislative Total</u>             | <u>1,866,642</u>  | <u>6,200</u>     | <u>0</u>        | <u>1,860,442</u> | <u>1,813,948</u>       | <u>46,494</u>                    | <u>2.6%</u>          |
| <u>210000</u>   | <u>General Administration</u>        |                   |                  |                 |                  |                        |                                  |                      |
| 210101  | County Manager                       | 2,073,584         | 272,823          |                 | 1,800,761        | 1,835,602              | (34,841)                         | -1.9%                |
| 210104  | Emergency Mgmt. & Homeland Security  | 380,477           | 133,000          |                 | 247,477          | 246,162                | 1,315                            | 0.5%                 |
| 210301  | Budgeting & Accounting               | 3,210,348         | 237,323          |                 | 2,973,025        | 2,889,936              | 83,089                           | 2.9%                 |
| 210501  | Human Resources                      | 4,512,068         | 301,591          |                 | 4,210,477        | 4,172,438              | 38,039                           | 0.9%                 |
| 210601  | Personnel Review Board               | 6,308             | 0                |                 | 6,308            | 6,308                  | 0                                | 0.0%                 |
| 210801  | Inclusiveness in Contracting         | 184,384           | 0                |                 | 184,384          | 179,348                | 5,036                            | 2.8%                 |
| 210180  | Domestic Preparedness Grants         | 91,289            | 91,289           |                 | 0                | 0                      | 0                                | 0.0%                 |
|   | <u>General Administration Total</u>  | <u>10,458,458</u> | <u>1,036,026</u> | <u>0</u>        | <u>9,422,432</u> | <u>9,329,794</u>       | <u>92,638</u>                    | <u>1.0%</u>          |
| <u>450000</u>   | <u>Information Services</u>          |                   |                  |                 |                  |                        |                                  |                      |
| 450101  | Information Services                 | 9,836,518         | 9,836,518        |                 | 0                | 0                      | 0                                | 0.0%                 |
|   | <u>Information Services Total</u>    | <u>9,836,518</u>  | <u>9,836,518</u> | <u>0</u>        | <u>0</u>         | <u>0</u>               | <u>0</u>                         | <u>0.0%</u>          |
| <u>350000</u>   | <u>Property Management</u>           |                   |                  |                 |                  |                        |                                  |                      |
| 350101  | Administration                       | 898,145           | 617,578          |                 | 280,567          | 285,043                | (4,476)                          | -1.6%                |
| 350102  | Televising Public Meetings           | 52,000            | 0                |                 | 52,000           | 52,000                 | 0                                | 0.0%                 |
| 350104  | Parking Operations                   | 73,033            | 226,410          |                 | (153,377)        | (154,377)              | 1,000                            | 0.6%                 |
| 350105  | Family Service Center                | 62,382            | 62,382           |                 | 0                | 0                      | 0                                | 0.0%                 |
| 350106  | ADC (Operations)                     | 156,165           | 87,853           |                 | 68,312           | 64,836                 | 3,476                            | 5.4%                 |
| 350107  | Public Works (Old)                   | 0                 | 0                |                 | 0                | 0                      | 0                                | ~                    |
| 350108  | Patrol Station (Old)                 | 0                 | 0                |                 | 0                | 0                      | 0                                | ~                    |
| 350501  | Telecommunications                   | 1,675,513         | 1,675,513        |                 | 0                | 0                      | 0                                | 0.0%                 |
| 350801  | Firearms Range                       | 50,000            | 50,000           |                 | 0                | 0                      | 0                                | 0.0%                 |
| 350901  | Public Works Facility                | 1,233,910         | 1,233,910        |                 | 0                | 0                      | 0                                | 0.0%                 |
| 351001  | Library Facilities                   | 958,131           | 958,131          |                 | 0                | 0                      | 0                                | 0.0%                 |
| 350201  | CH/CH Maintenance                    | 3,916,917         | 3,271,154        | 645,763         | 0                | 0                      | 0                                | 0.0%                 |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                       | 2009 APPROVED     |                   |                  |                   | 2008                 | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |
|---|---|-------------------|-------------------|------------------|-------------------|----------------------|------------------------|----------------------------------|
|   |   | BUDGET            | REVENUE           | FUND<br>BALANCE  | TAX LEVY          | APPROVED<br>TAX LEVY |                        |                                  |
| <b>COUNTY ADMINISTRATION &amp; TAXPAYER SERVICES FUNCTION</b> |   |                   |                   |                  |                   |                      |                        |                                  |
| <u>350000</u>   | <u>Property Management (Continued)</u>      |                   |                   |                  |                   |                      |                        |                                  |
| 350301  | RCGC - East Operations                      | 2,399,750         | 2,808,061         | (408,311)        | 0                 | 0                    | 0                      | 0.0%                             |
| 350303  | RCGC - East Building Improvements           | 187,407           | 187,407           |                  | 0                 | 0                    | 0                      | 0.0%                             |
| 350401  | RCGC - West Operations                      | 390,334           | 2,768,134         | (2,377,800)      | 0                 | 0                    | 0                      | 0.0%                             |
| 350402  | RCGC - West Management Fees                 | 2,250,759         | 0                 | 2,250,759        | 0                 | 0                    | 0                      | 0.0%                             |
| 350403  | RCGC - West Building Improvements           | 205,972           | 205,972           |                  | 0                 | 0                    | 0                      | 0.0%                             |
| 350601  | Juvenile Family Justice Center              | 1,050,028         | 1,266,326         | (216,298)        | 0                 | 0                    | 0                      | 0.0%                             |
| 350701  | Law Enforcement Center (Operations)         | 2,096,592         | 2,201,780         | (105,188)        | 0                 | 0                    | 0                      | 0.0%                             |
| 351101  | Suburban Courts                             | 141,429           | 123,039           | 18,390           | 0                 | 0                    | 0                      | 0.0%                             |
| 351201  | 90 West Plato                               | 358,417           | 375,631           | (17,214)         | 0                 | 0                    | 0                      | 0.0%                             |
| 351301  | 911 Dispatch Center                         | 157,803           | 113,982           | 43,821           | 0                 | 0                    | 0                      | 0.0%                             |
|   | <u>Property Management Total</u>            | <u>18,314,687</u> | <u>18,233,263</u> | <u>(166,078)</u> | <u>247,502</u>    | <u>247,502</u>       | <u>0</u>               | <u>0.0%</u>                      |
| <u>240000</u>   | <u>Property Records &amp; Revenue</u>       |                   |                   |                  |                   |                      |                        |                                  |
| 240101  | Administration                              | 1,234,833         | 92,000            |                  | 1,142,833         | 1,110,598            | 32,235                 | 2.9%                             |
| 240201  | Valuations                                  | 4,053,677         | 11,950            |                  | 4,041,727         | 3,964,388            | 77,339                 | 2.0%                             |
| 240301  | Local Government                            | 595,341           | 291,000           |                  | 304,341           | 285,396              | 18,945                 | 6.6%                             |
| 240401  | Public Service                              | 1,444,454         | 754,550           |                  | 689,904           | 771,806              | (81,902)               | -10.6%                           |
| 240501  | Abstract, Title & Ownership                 | 1,657,113         | 2,597,047         |                  | (939,934)         | (935,452)            | (4,482)                | -0.5%                            |
| 240502  | Recorders Fee                               | 1,282,766         | 1,320,000         |                  | (37,234)          | (37,234)             | 0                      | 0.0%                             |
| 240601  | Elections - County                          | 233,576           | 25,550            |                  | 208,026           | 208,588              | (562)                  | -0.3%                            |
| 240602  | Elections - City/School                     | 1,611,843         | 1,611,843         |                  | 0                 | 0                    | 0                      | 0.0%                             |
| 240701  | Tax Forfeited Land                          | 506,813           | 506,813           |                  | 0                 | 0                    | 0                      | 0.0%                             |
| 240801  | Business Technology                         | 1,541,027         | 126,500           |                  | 1,414,527         | 1,425,303            | (10,776)               | -0.8%                            |
|   | <u>Property Records &amp; Revenue Total</u> | <u>14,161,443</u> | <u>7,337,253</u>  | <u>0</u>         | <u>6,824,190</u>  | <u>6,793,393</u>     | <u>30,797</u>          | <u>0.5%</u>                      |
| <b>TOTAL CO. ADMIN. &amp; TAXPAYER SERVICES</b>               |   | <b>54,637,748</b> | <b>36,449,260</b> | <b>(166,078)</b> | <b>18,354,566</b> | <b>18,184,637</b>    | <b>169,929</b>         | <b>0.9%</b>                      |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT      | 2009 APPROVED     |                   |                  | 2008              | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |                      |
|---|----------------------------|-------------------|-------------------|------------------|-------------------|------------------------|----------------------------------|----------------------|
|   |                            | BUDGET            | REVENUE           | FUND<br>BALANCE  | TAX LEVY          |                        |                                  | APPROVED<br>TAX LEVY |
| <b>COUNTY ADMINISTRATION &amp; TAXPAYER SERVICES FUNCTION</b> |                            |                   |                   |                  |                   |                        |                                  |                      |
|   | General Government         |                   |                   |                  |                   |                        |                                  |                      |
| 110000  | Legislative                | 1,866,642         | 6,200             | 0                | 1,860,442         | 1,813,948              | 46,494                           | 2.6%                 |
| 210000  | General Administration     | 10,458,458        | 1,036,026         | 0                | 9,422,432         | 9,329,794              | 92,638                           | 1.0%                 |
| 450000  | Information Services       | 9,836,518         | 9,836,518         | 0                | 0                 | 0                      | 0                                | 0.0%                 |
| 350000  | Property Management        | 18,314,687        | 18,233,263        | (166,078)        | 247,502           | 247,502                | 0                                | 0.0%                 |
| 240000  | Property Records & Revenue | 14,161,443        | 7,337,253         | 0                | 6,824,190         | 6,793,393              | 30,797                           | 0.5%                 |
|   | <b>TOTAL</b>               | <b>54,637,748</b> | <b>36,449,260</b> | <b>(166,078)</b> | <b>18,354,566</b> | <b>18,184,637</b>      | <b>169,929</b>                   | <b>0.9%</b>          |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE                                  | ACTIVITY / DEPARTMENT                                  | 2009 APPROVED     |                  |                  |                   | 2008                 | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |
|---------------------------------------|--|-------------------|------------------|------------------|-------------------|----------------------|------------------------|----------------------------------|
|                                       |  | BUDGET            | REVENUE          | FUND<br>BALANCE  | TAX LEVY          | APPROVED<br>TAX LEVY |                        |                                  |
| <b><u>GENERAL COUNTY PURPOSES</u></b> |  |                   |                  |                  |                   |                      |                        |                                  |
| <u>390000</u>                         | <u>Unallocated Expenses</u>                            |                   |                  |                  |                   |                      |                        |                                  |
| 390101                                | Unallocated General Expense/Revenue                    | 15,160,144        | 854,000          | 0                | 14,306,144        | 9,888,155            | 4,417,989              | 44.7%                            |
| <u>400000</u>                         | <u>Other Functions</u>                                 |                   |                  |                  |                   |                      |                        |                                  |
| 400101                                | Contingent Account                                     | 2,000,000         | 0                | 0                | 2,000,000         | 2,000,000            | 0                      | 0.0%                             |
| <u>450000</u>                         | <u>Technology</u>                                      |                   |                  |                  |                   |                      |                        |                                  |
| 450000                                | Technology   | 5,920,690         | 0                | 0                | 5,920,690         | 5,920,690            | 0                      | 0.0%                             |
|                                       | <u>Capital Improvement/Equipment Replacement Levy</u>  |                   |                  |                  |                   |                      |                        |                                  |
|                                       | Capital Improv./Equip. Replacement Levy                | 2,350,000         | 0                | 0                | 2,350,000         | 2,201,450            | 148,550                | 6.7%                             |
| <u>840000</u>                         | <u>County Debt Service</u>                             |                   |                  |                  |                   |                      |                        |                                  |
| 840000                                | Bond Principal   | 12,330,000        | 1,318,457        | 2,220,000        | 8,791,543         | 8,506,693            | 284,850                | 3.3%                             |
| 840000                                | Bond Interest  | 7,655,700         | 0                | 0                | 7,655,700         | 7,875,410            | (219,710)              | -2.8%                            |
|                                       | <u>County Debt Service Total</u>                       | <u>19,985,700</u> | <u>1,318,457</u> | <u>2,220,000</u> | <u>16,447,243</u> | <u>16,382,103</u>    | <u>65,140</u>          | <u>0.4%</u>                      |
|                                       | <u>Adjustment:</u>                                     |                   |                  |                  |                   |                      |                        |                                  |
|                                       | Debt Service Tax Levy for Public Safety Function Bonds |                   |                  |                  | (9,892,643)       | (9,687,147)          | (205,496)              | -2.1%                            |
|                                       |  |                   |                  |                  | <u>6,554,600</u>  | <u>6,694,956</u>     | <u>(140,356)</u>       | <u>-2.1%</u>                     |
| <u>840301</u>                         | <u>MPFA Pedestrian Conn. Loan Debt Service</u>         |                   |                  |                  |                   |                      |                        |                                  |
| 840301                                | MPFA Pedestrian Conn. Loan Debt Serv.                  | 396,702           | 396,702          | 0                | 0                 | 0                    | 0                      | ~                                |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE                                 | ACTIVITY / DEPARTMENT                                  | 2009 APPROVED |           |                 | 2008        | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |                      |
|--------------------------------------|--|---------------|-----------|-----------------|-------------|------------------------|----------------------------------|----------------------|
|                                      |  | BUDGET        | REVENUE   | FUND<br>BALANCE | TAX LEVY    |                        |                                  | APPROVED<br>TAX LEVY |
| <b>GENERAL COUNTY PURPOSES</b>       |  |               |           |                 |             |                        |                                  |                      |
| 850000                               | <u>Library Debt Service</u>                            |               |           |                 |             |                        |                                  |                      |
| 850101                               | Library Debt Service                                   | 2,046,265     | 0         | 407,500         | 1,638,765   | 859,640                | 779,125                          | 90.6%                |
| 860400                               | <u>Certificates of Participation Debt Service</u>      |               |           |                 |             |                        |                                  |                      |
| 860401                               | Ramsey Action Programs Debt Service                    | 245,056       | 245,056   | 0               | 0           | 0                      | 0                                | 0.0%                 |
| 870100                               | <u>Public Facility Lease Debt</u>                      |               |           |                 |             |                        |                                  |                      |
| 870101                               | Griffin Bldg. Lease Revenue Bonds Debt S               | 1,039,093     | 1,039,093 | 0               | 0           | 0                      | 0                                | 0.0%                 |
| <b>TOTAL GENERAL COUNTY PURPOSES</b> |  | 49,143,650    | 3,853,308 | 2,627,500       | 42,662,842  | 37,252,038             | 5,410,804                        | 14.5%                |
| <u>Adjustment:</u>                   |  |               |           |                 |             |                        |                                  |                      |
|                                      | Debt Service Tax Levy for Public Safety Function Bonds |               |           |                 | (9,892,643) | (9,687,147)            | (205,496)                        | -2.1%                |
|                                      | Adjusted General County Purposes Tax Levy              |               |           |                 | 32,770,199  | 27,564,891             | 5,205,308                        | 18.9%                |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE                           | ACTIVITY / DEPARTMENT                      | 2009 APPROVED     |                  |                  | 2008 APPROVED TAX LEVY | INC/(DEC) OVER 2008 | PERCENT INC-/DEC OVER 2008 |              |
|--------------------------------|--|-------------------|------------------|------------------|------------------------|---------------------|----------------------------|--------------|
|                                |  | BUDGET            | REVENUE          | FUND BALANCE     |                        |                     |                            | TAX LEVY     |
| <b>GENERAL COUNTY PURPOSES</b> |  |                   |                  |                  |                        |                     |                            |              |
| 390101                         | Unallocated General Expense/Revenue        | 15,160,144        | 854,000          | 0                | 14,306,144             | 9,888,155           | 4,417,989                  | 44.7%        |
| 400000                         | Other Functions                            | 2,000,000         | 0                | 0                | 2,000,000              | 2,000,000           | 0                          | 0.0%         |
| 450000                         | Technology                                 | 5,920,690         | 0                | 0                | 5,920,690              | 5,920,690           | 0                          | 0.0%         |
|                                | Capital Imp./Equip. Replacement            | 2,350,000         | 0                | 0                | 2,350,000              | 2,201,450           | 148,550                    | 6.7%         |
| 840000                         | Debt Service                               |                   |                  |                  |                        |                     |                            |              |
| 840000                         | County Debt Service                        | 19,985,700        | 1,318,457        | 2,220,000        | 16,447,243             | 16,382,103          | 65,140                     | 0.4%         |
| 840301                         | MPFA Pedestrian Conn. Loan Debt Serv.      | 396,702           | 396,702          | 0                | 0                      | 0                   | 0                          | ~            |
| 850101                         | Library Debt Service                       | 2,046,265         | 0                | 407,500          | 1,638,765              | 859,640             | 779,125                    | 90.6%        |
| 860401                         | Certificates of Participation Debt Service | 245,056           | 245,056          | 0                | 0                      | 0                   | 0                          | 0.0%         |
| 870101                         | Public Facility Lease Debt                 | 1,039,093         | 1,039,093        | 0                | 0                      | 0                   | 0                          | 0.0%         |
| <b>TOTAL</b>                   |  | <b>49,143,650</b> | <b>3,853,308</b> | <b>2,627,500</b> | <b>42,662,842</b>      | <b>37,252,038</b>   | <b>5,410,804</b>           | <b>14.5%</b> |

Adjustment:

|  |             |             |           |       |
|--|-------------|-------------|-----------|-------|
| Debt Service Tax Levy for Public Safety Function Bonds | (9,892,643) | (9,687,147) | (205,496) | -2.1% |
| Adjusted General County Purposes Tax Levy              | 32,770,199  | 27,564,891  | 5,205,308 | 18.9% |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                | 2009 APPROVED     |                   |                 | 2008              | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |                      |
|--|--------------------------------------|-------------------|-------------------|-----------------|-------------------|------------------------|----------------------------------|----------------------|
|  |                                      | BUDGET            | REVENUE           | FUND<br>BALANCE | TAX LEVY          |                        |                                  | APPROVED<br>TAX LEVY |
| <b><u>PUBLIC SAFETY &amp; JUSTICE FUNCTION</u></b> |                                      |                   |                   |                 |                   |                        |                                  |                      |
| <u>300000</u>                                      | <u>Legal</u>                         |                   |                   |                 |                   |                        |                                  |                      |
| 300101   | County Attorney Law Office           | 18,075,313        | 3,197,508         |                 | 14,877,805        | 14,346,675             | 531,130                          | 3.7%                 |
| 300301   | Child Support Enforcement            | 15,426,311        | 12,194,517        |                 | 3,231,794         | 3,072,641              | 159,153                          | 5.2%                 |
| 300180   | Auto Theft Grant                     | 0                 | 0                 |                 | 0                 | 0                      | 0                                | 0.0%                 |
| 300180   | JABG Grant                           | 0                 | 0                 |                 | 0                 | 0                      | 0                                | 0.0%                 |
| 300180   | Justice Assistance Grant             | 19,812            | 19,812            |                 | 0                 | 0                      | 0                                | 0.0%                 |
| 300180   | Runaway Intervention Grant           | 0                 | 0                 |                 | 0                 | 0                      | 0                                | 0.0%                 |
| 300180   | VOCA Grant                           | 72,000            | 72,000            |                 | 0                 | 0                      | 0                                | 0.0%                 |
| 300380   | Child Support 1115 Paternity Grant   | 0                 | 0                 |                 | 0                 | 0                      | 0                                | 0.0%                 |
|  | <u>Legal Total</u>                   | <u>33,593,436</u> | <u>15,483,837</u> | <u>0</u>        | <u>18,109,599</u> | <u>17,419,316</u>      | <u>690,283</u>                   | <u>4.0%</u>          |
| <u>480000</u>                                      | <u>Sheriff</u>                       |                   |                   |                 |                   |                        |                                  |                      |
| 480101   | Support Services                     | 3,850,685         | 389,074           |                 | 3,461,611         | 3,352,655              | 108,956                          | 3.2%                 |
| 480104   | Volunteers in Public Safety          | 108,619           | 0                 |                 | 108,619           | 106,757                | 1,862                            | 1.7%                 |
| 480201   | Courts                               | 3,271,145         | 1,034,218         |                 | 2,236,927         | 2,118,446              | 118,481                          | 5.6%                 |
| 480202   | Court Security                       | 3,881,947         | 565,645           |                 | 3,316,302         | 3,264,269              | 52,033                           | 1.6%                 |
| 480203   | Felony Apprehension                  | 2,132,139         | 138,179           |                 | 1,993,960         | 1,917,517              | 76,443                           | 4.0%                 |
| 480204   | Gun Permits                          | 219,750           | 131,590           |                 | 88,160            | 52,798                 | 35,362                           | 67.0%                |
| 480302   | Law Enforcement Center               | 17,555,212        | 2,496,741         |                 | 15,058,471        | 14,366,841             | 691,630                          | 4.8%                 |
| 480401   | County Parks, Waterways & Facilities | 4,275,068         | 1,249,095         |                 | 3,025,973         | 2,885,013              | 140,960                          | 4.9%                 |
| 480404   | Transportation / Hospital            | 2,561,908         | 169,032           |                 | 2,392,876         | 2,325,390              | 67,486                           | 2.9%                 |
| 480405   | Law Enforcement Services             | 5,888,593         | 5,888,593         |                 | 0                 | 0                      | 0                                | 0.0%                 |
| 480380   | Gang Strike Force Grant              | 415,580           | 415,580           |                 | 0                 | 0                      | 0                                | 0.0%                 |
| 480480   | Narcotics Task Force Grant           | 287,467           | 287,467           |                 | 0                 | 0                      | 0                                | 0.0%                 |
| 480480   | Financial Crimes Task Force Grant    | 0                 | 0                 |                 | 0                 | 0                      | 0                                | 0.0%                 |
|  | <u>Sheriff Total</u>                 | <u>44,448,113</u> | <u>12,765,214</u> | <u>0</u>        | <u>31,682,899</u> | <u>30,389,686</u>      | <u>1,293,213</u>                 | <u>4.3%</u>          |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                                  | 2009 APPROVED      |                   |                 | 2008               | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |                      |
|--|--|--------------------|-------------------|-----------------|--------------------|------------------------|----------------------------------|----------------------|
|  |  | BUDGET             | REVENUE           | FUND<br>BALANCE | TAX LEVY           |                        |                                  | APPROVED<br>TAX LEVY |
| <b><u>PUBLIC SAFETY &amp; JUSTICE FUNCTION</u></b> |  |                    |                   |                 |                    |                        |                                  |                      |
| <u>500000</u>                                      | <u>Community Corrections</u>                           |                    |                   |                 |                    |                        |                                  |                      |
| 500101   | Administrative Services                                | 2,993,888          | 191,637           |                 | 2,802,251          | 2,708,858              | 93,393                           | 3.4%                 |
| 500201   | Adult Services   | 18,608,016         | 6,851,317         |                 | 11,756,699         | 11,743,693             | 13,006                           | 0.1%                 |
| 500401   | Ramsey County Correctional Facility                    | 15,371,265         | 2,431,931         |                 | 12,939,334         | 11,875,604             | 1,063,730                        | 9.0%                 |
| 500501   | Juvenile Services                                      | 8,807,758          | 2,608,840         |                 | 6,198,918          | 6,074,993              | 123,925                          | 2.0%                 |
| 500601   | Boys Totem Town  | 6,299,511          | 322,647           |                 | 5,976,864          | 5,797,205              | 179,659                          | 3.1%                 |
| 500701   | Juvenile Detention Center                              | 7,143,855          | 316,772           |                 | 6,827,083          | 6,847,514              | (20,431)                         | -0.3%                |
| 500280   | Adult Justice Assistance Grant                         | 30,985             | 30,985            |                 | 0                  | 0                      | 0                                | 0.0%                 |
| 500280   | Adult Intensive Supervised Release Grant               | 820,146            | 820,146           |                 | 0                  | 0                      | 0                                | 0.0%                 |
| 500280   | Adult Elec Alcohol Monitoring Grant                    | 43,040             | 43,040            |                 | 0                  | 0                      | 0                                | 0.0%                 |
| 500280   | Adult DWI Court Project Grant                          | 0                  | 0                 |                 | 0                  | 0                      | 0                                | 0.0%                 |
| 500580   | Juvenile Casey JDAI Grant                              | 0                  | 0                 |                 | 0                  | 0                      | 0                                | 0.0%                 |
| 500580   | Juvenile JJAC DMC Grant                                | 0                  | 0                 |                 | 0                  | 0                      | 0                                | 0.0%                 |
| 500580   | Juvenile Accountability Block Grant                    | 0                  | 0                 |                 | 0                  | 0                      | 0                                | 0.0%                 |
|  | <u>Community Corrections Total</u>                     | <u>60,118,464</u>  | <u>13,617,315</u> | <u>0</u>        | <u>46,501,149</u>  | <u>45,047,867</u>      | <u>1,453,282</u>                 | <u>3.2%</u>          |
| <u>180000</u>                                      | <u>District Court</u>                                  |                    |                   |                 |                    |                        |                                  |                      |
| 180601   | Court - County Court Functions                         | 4,095,502          | 170,821           | 0               | 3,924,681          | 3,924,681              | 0                                | 0.0%                 |
|  | <u>District Court Total</u>                            | <u>4,095,502</u>   | <u>170,821</u>    | <u>0</u>        | <u>3,924,681</u>   | <u>3,924,681</u>       | <u>0</u>                         | <u>0.0%</u>          |
| <u>490100</u>                                      | <u>Emergency Communications</u>                        |                    |                   |                 |                    |                        |                                  |                      |
| 490101   | Dispatch Center  | 11,587,556         | 4,031,614         |                 | 7,555,942          | 6,334,545              | 1,221,397                        | 19.3%                |
| 490102   | 800 MHz System   | 1,374,690          | 112,000           | 0               | 1,262,690          | 1,224,237              | 38,453                           | 3.1%                 |
|  | <u>Emergency Communications Total</u>                  | <u>12,962,246</u>  | <u>4,143,614</u>  | <u>0</u>        | <u>8,818,632</u>   | <u>7,558,782</u>       | <u>1,259,850</u>                 | <u>16.7%</u>         |
| <u>510000</u>                                      | <u>Other Public Safety</u>                             |                    |                   |                 |                    |                        |                                  |                      |
| 510101   | Medical Examiner                                       | 2,130,642          | 1,036,446         |                 | 1,094,196          | 1,094,196              | 0                                | 0.0%                 |
|  | <u>Other Public Safety Total</u>                       | <u>2,130,642</u>   | <u>1,036,446</u>  | <u>0</u>        | <u>1,094,196</u>   | <u>1,094,196</u>       | <u>0</u>                         | <u>0.0%</u>          |
| <b>TOTAL PUBLIC SAFETY &amp; JUSTICE</b>           |  | <b>157,348,403</b> | <b>47,217,247</b> | <b>0</b>        | <b>110,131,156</b> | <b>105,434,528</b>     | <b>4,696,628</b>                 | <b>4.5%</b>          |
|  | Debt Service Tax Levy for Public Safety Function Bonds |                    |                   |                 | 9,892,643          | 9,687,147              | 205,496                          | 2.1%                 |
|  | Adjusted Public Safety & Justice Function Tax Levy     |                    |                   |                 | 120,023,799        | 115,121,675            | 4,902,124                        | 4.3%                 |



**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT    | 2009 APPROVED      |                   |                 |                    | 2008<br>APPROVED<br>TAX LEVY | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |
|--|--------------------------|--------------------|-------------------|-----------------|--------------------|------------------------------|------------------------|----------------------------------|
|  |                          | BUDGET             | REVENUE           | FUND<br>BALANCE | TAX LEVY           |                              |                        |                                  |
| <b><u>PUBLIC SAFETY &amp; JUSTICE FUNCTION</u></b>     |                          |                    |                   |                 |                    |                              |                        |                                  |
| 300000   | Public Safety<br>Legal   | 33,593,436         | 15,483,837        | 0               | 18,109,599         | 17,419,316                   | 690,283                | 4.0%                             |
| 480000   | Sheriff                  | 44,448,113         | 12,765,214        | 0               | 31,682,899         | 30,389,686                   | 1,293,213              | 4.3%                             |
| 500000   | Community Corrections    | 60,118,464         | 13,617,315        | 0               | 46,501,149         | 45,047,867                   | 1,453,282              | 3.2%                             |
| 180000   | District Court           | 4,095,502          | 170,821           | 0               | 3,924,681          | 3,924,681                    | 0                      | 0.0%                             |
| 490100   | Emergency Communications | 12,962,246         | 4,143,614         | 0               | 8,818,632          | 7,558,782                    | 1,259,850              | 16.7%                            |
| 510000   | Other Public Safety      | 2,130,642          | 1,036,446         | 0               | 1,094,196          | 1,094,196                    | 0                      | 0.0%                             |
| <b>TOTAL</b>   |                          | <b>157,348,403</b> | <b>47,217,247</b> | <b>0</b>        | <b>110,131,156</b> | <b>105,434,528</b>           | <b>4,696,628</b>       | <b>4.5%</b>                      |
| Debt Service Tax Levy for Public Safety Function Bonds |                          |                    |                   |                 | 9,892,643          | 9,687,147                    | 205,496                | 2.1%                             |
| Adjusted Public Safety & Justice Function Tax Levy     |                          |                    |                   |                 | 120,023,799        | 115,121,675                  | 4,902,124              | 4.3%                             |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                    | 2009 APPROVED     |                  |                 | 2008             | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |
|--|--|-------------------|------------------|-----------------|------------------|------------------------|----------------------------------|
|  |  | BUDGET            | REVENUE          | FUND<br>BALANCE | TAX LEVY         |                        |                                  |
| <b>TRANSPORTATION, RECREATION &amp; CULTURE FUNCTION</b> |  |                   |                  |                 |                  |                        |                                  |
| <u>650000 Libraries</u>                                  |  |                   |                  |                 |                  |                        |                                  |
| 650101   | Libraries Operations & Facilities        | 8,949,516         | 960,652          | 0               | 7,988,864        | 7,827,582              | 161,282 2.1%                     |
| <u>660000 Recreation &amp; Parks</u>                     |  |                   |                  |                 |                  |                        |                                  |
| 660101   | Administration                           | 1,237,020         | 144,439          |                 | 1,092,581        | 1,075,373              | 17,208 1.6%                      |
| 660102   | Central Maintenance and Service          | 401,648           | 0                |                 | 401,648          | 391,598                | 10,050 2.6%                      |
| 660103   | Central Store                            | 133,581           | 0                |                 | 133,581          | 129,930                | 3,651 2.8%                       |
| 660201   | Public Ice Arenas                        | 1,192,468         | 1,315,610        |                 | (123,142)        | (126,647)              | 3,505 2.8%                       |
| 660202   | Aldrich Arena                            | 399,259           | 361,644          |                 | 37,615           | 35,672                 | 1,943 5.4%                       |
| 660203   | Highland Arena                           | 433,621           | 626,145          |                 | (192,524)        | (183,592)              | (8,932) -4.9%                    |
| 660208   | Pleasant Arena                           | 268,597           | 459,934          |                 | (191,337)        | (178,287)              | (13,050) -7.3%                   |
| 660301   | Goodrich Golf Course                     | 563,074           | 668,001          |                 | (104,927)        | (90,578)               | (14,349) -15.8%                  |
| 660302   | Keller Golf Course                       | 762,042           | 1,037,438        |                 | (275,396)        | (255,616)              | (19,780) -7.7%                   |
| 660303   | Manitou Ridge Golf Course                | 27,446            | 379,375          |                 | (351,929)        | (341,154)              | (10,775) -3.2%                   |
| 660402   | Beaches                                  | 177,979           | 10,561           |                 | 167,418          | 166,690                | 728 0.4%                         |
| 660403   | Battle Creek Waterworks                  | 179,588           | 173,338          |                 | 6,250            | 16,111                 | (9,861) -61.2%                   |
| 660501   | Park Maintenance & Operations            | 2,417,964         | 553,132          |                 | 1,864,832        | 1,826,602              | 38,230 2.1%                      |
| 660601   | County Fair                              | 4,789             | 2,072            |                 | 2,717            | 2,640                  | 77 2.9%                          |
| 660701   | Nature Interpretive Program              | 388,457           | 116,842          |                 | 271,615          | 271,643                | (28) 0.0%                        |
| 660801   | Planning & Development                   | 236,637           | 15,000           |                 | 221,637          | 219,291                | 2,346 1.1%                       |
|  | <b>Recreation &amp; Parks Total</b>      | <b>8,824,170</b>  | <b>5,863,531</b> | <b>0</b>        | <b>2,960,639</b> | <b>2,959,676</b>       | <b>963 0.0%</b>                  |
| <u>660304 The Ponds at Battle Creek Golf Course</u>      |  |                   |                  |                 |                  |                        |                                  |
| 660304   | The Ponds at Battle Creek Golf Course    | 772,360           | 515,864          | 256,496         | 0                | 0                      | 0 0.0%                           |
| <u>550000 Public Works</u>                               |  |                   |                  |                 |                  |                        |                                  |
| 550101   | Administration                           | 1,036,953         | 474,200          |                 | 562,753          | 531,987                | 30,766 5.8%                      |
| 550102   | Regional Rail Authority                  | 840,763           | 840,763          |                 | 0                | 2                      | (2) -100.0%                      |
| 550201   | Building Operations                      | 925,187           | 82,400           |                 | 842,787          | 840,583                | 2,204 0.3%                       |
| 550301   | Central Motor Equip. - Services & Stores | 3,044,659         | 1,543,660        |                 | 1,500,999        | 1,527,274              | (26,275) -1.7%                   |
| 550401   | Road Maintenance                         | 6,125,582         | 4,023,765        |                 | 2,101,817        | 2,170,388              | (68,571) -3.2%                   |
| 550601   | Environmental Services                   | 680,850           | 105,000          |                 | 575,850          | 559,588                | 16,262 2.9%                      |
| 550701   | Land Survey                              | 984,470           | 310,300          |                 | 674,170          | 654,961                | 19,209 2.9%                      |
| 550801   | Design & Construction Engineering        | 2,570,800         | 1,788,726        |                 | 782,074          | 730,989                | 51,085 7.0%                      |
|  | <b>Public Works Total</b>                | <b>16,209,264</b> | <b>9,168,814</b> | <b>0</b>        | <b>7,040,450</b> | <b>7,015,772</b>       | <b>24,678 0.4%</b>               |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT            | 2009 APPROVED     |                   |                 | 2008              | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |                      |
|--|----------------------------------|-------------------|-------------------|-----------------|-------------------|------------------------|----------------------------------|----------------------|
|  |                                  | BUDGET            | REVENUE           | FUND<br>BALANCE | TAX LEVY          |                        |                                  | APPROVED<br>TAX LEVY |
| <b>TRANSPORTATION, RECREATION &amp; CULTURE FUNCTION</b> |                                  |                   |                   |                 |                   |                        |                                  |                      |
| <u>750000</u>  | <u>Agricultural Resources</u>    |                   |                   |                 |                   |                        |                                  |                      |
| 750101   | Ramsey Conservation District     | 324,578           | 293,520           | 0               | 31,058            | 31,058                 | 0                                | 0.0%                 |
| <u>700000</u>  | <u>Cultural &amp; Scientific</u> |                   |                   |                 |                   |                        |                                  |                      |
| 710101   | Historical Society               | 93,564            | 0                 |                 | 93,564            | 93,564                 | 0                                | 0.0%                 |
| 720101   | Landmark Center Management       | 985,565           | 0                 |                 | 985,565           | 952,000                | 33,565                           | 3.5%                 |
|  | Cultural & Scientific Total      | 1,079,129         | 0                 | 0               | 1,079,129         | 1,045,564              | 33,565                           | 3.2%                 |
| <b>TOTAL TRANSPORT., RECREATION &amp; CULTURE</b>        |                                  | <b>36,159,017</b> | <b>16,802,381</b> | <b>256,496</b>  | <b>19,100,140</b> | <b>18,879,652</b>      | <b>220,488</b>                   | <b>1.2%</b>          |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT             | 2009 APPROVED     |                   |                 | 2008              | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |                      |
|---|-----------------------------------|-------------------|-------------------|-----------------|-------------------|------------------------|----------------------------------|----------------------|
|   |                                   | BUDGET            | REVENUE           | FUND<br>BALANCE | TAX LEVY          |                        |                                  | APPROVED<br>TAX LEVY |
| <b><u>TRANSPORTATION, RECREATION &amp; CULTURE FUNCTION</u></b> |                                   |                   |                   |                 |                   |                        |                                  |                      |
| 650000  | Libraries                         | 8,949,516         | 960,652           | 0               | 7,988,864         | 7,827,582              | 161,282                          | 2.1%                 |
| 660000  | Recreation & Parks                | 8,824,170         | 5,863,531         | 0               | 2,960,639         | 2,959,676              | 963                              | 0.0%                 |
| 660304  | Ponds at Battle Creek Golf Course | 772,360           | 515,864           | 256,496         | 0                 | 0                      | 0                                | 0.0%                 |
| 550000  | Public Works                      | 16,209,264        | 9,168,814         | 0               | 7,040,450         | 7,015,772              | 24,678                           | 0.4%                 |
| 750101  | Ramsey Conservation District      | 324,578           | 293,520           | 0               | 31,058            | 31,058                 | 0                                | 0.0%                 |
| 700000  | Cultural & Scientific             | 1,079,129         | 0                 | 0               | 1,079,129         | 1,045,564              | 33,565                           | 3.2%                 |
| <b>TOTAL</b>  |                                   | <b>36,159,017</b> | <b>16,802,381</b> | <b>256,496</b>  | <b>19,100,140</b> | <b>18,879,652</b>      | <b>220,488</b>                   | <b>1.2%</b>          |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                             | 2009 APPROVED     |                   |                 | 2008              | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC/DEC<br>OVER 2008 |                      |
|---|---|-------------------|-------------------|-----------------|-------------------|------------------------|---------------------------------|----------------------|
|   |   | BUDGET            | REVENUE           | FUND<br>BALANCE | TAX LEVY          |                        |                                 | APPROVED<br>TAX LEVY |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b>       |   |                   |                   |                 |                   |                        |                                 |                      |
| <u>600000 Community Human Services Department</u> |   |                   |                   |                 |                   |                        |                                 |                      |
| <u>600100 CHS Administration</u>                  |   |                   |                   |                 |                   |                        |                                 |                      |
| 600110  | Administration                                    | 3,167,406         | 167,500           |                 | 2,999,906         | 2,899,419              | 100,487                         | 3.5%                 |
| 600120  | Controller  | 6,006,057         | 122,100           |                 | 5,883,957         | 5,515,837              | 368,120                         | 6.7%                 |
| 600140  | Planning  | 820,966           | 0                 |                 | 820,966           | 795,552                | 25,414                          | 3.2%                 |
| 600210  | Support Service                                   | 5,047,426         | 213,000           |                 | 4,834,426         | 4,836,375              | (1,949)                         | 0.0%                 |
| 600220  | Information Support                               | 6,494,785         | 0                 |                 | 6,494,785         | 6,320,475              | 174,310                         | 2.8%                 |
|   | <u>CHS Administration Subtotal</u>                | <u>21,536,640</u> | <u>502,600</u>    | <u>0</u>        | <u>21,034,040</u> | <u>20,367,658</u>      | <u>666,382</u>                  | <u>3.3%</u>          |
| <u>600300 Income Maintenance</u>                  |   |                   |                   |                 |                   |                        |                                 |                      |
| 600301  | Income Maintenance                                | 24,003,285        | 15,129,723        |                 | 8,873,562         | 8,392,462              | 481,100                         | 5.7%                 |
| 600380  | Income Maintenance - Proj. Grant                  | 51,128            | 0                 |                 | 51,128            | 51,128                 | 0                               | 0.0%                 |
|   | <u>CHS Income Maintenance Subtotal</u>            | <u>24,054,413</u> | <u>15,129,723</u> | <u>0</u>        | <u>8,924,690</u>  | <u>8,443,590</u>       | <u>481,100</u>                  | <u>5.7%</u>          |
| <u>600400 Social Services</u>                     |   |                   |                   |                 |                   |                        |                                 |                      |
| 600401  | Social Services                                   | 58,233,685        | 34,568,506        |                 | 23,665,179        | 23,649,644             | 15,535                          | 0.1%                 |
| 600402  | Social Services POS Staff                         | 622,021           | 0                 |                 | 622,021           | 605,337                | 16,684                          | 2.8%                 |
| 600403  | Social Services - Community Corrections           | 1,824,582         | 1,824,582         |                 | 0                 | 0                      | 0                               | 0.0%                 |
| 600404  | Child Placement - CHS                             | 19,880,285        | 3,680,000         |                 | 16,200,285        | 15,925,285             | 275,000                         | 1.7%                 |
|   | <u>CHS Social Services Subtotal</u>               | <u>80,560,573</u> | <u>40,073,088</u> | <u>0</u>        | <u>40,487,485</u> | <u>40,180,266</u>      | <u>307,219</u>                  | <u>0.8%</u>          |
| <u>600500 Clinical Services &amp; Detox</u>       |   |                   |                   |                 |                   |                        |                                 |                      |
| 600501  | Clinical Services                                 | 11,981,192        | 5,917,729         |                 | 6,063,463         | 5,848,022              | 215,441                         | 3.7%                 |
| 600502  | Detox Center                                      | 2,645,864         | 1,357,000         |                 | 1,288,864         | 1,234,677              | 54,187                          | 4.4%                 |
|   | <u>CHS Clinical Services &amp; Detox Subtotal</u> | <u>14,627,056</u> | <u>7,274,729</u>  | <u>0</u>        | <u>7,352,327</u>  | <u>7,082,699</u>       | <u>269,628</u>                  | <u>3.8%</u>          |
| <u>600600 Medical Care</u>                        |   |                   |                   |                 |                   |                        |                                 |                      |
| 600601  | Medical Costs People in Custody                   | 2,150,000         | 0                 |                 | 2,150,000         | 2,150,000              | 0                               | 0.0%                 |
|   | <u>Medical Care Subtotal</u>                      | <u>2,150,000</u>  | <u>0</u>          | <u>0</u>        | <u>2,150,000</u>  | <u>2,150,000</u>       | <u>0</u>                        | <u>0.0%</u>          |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                    | 2009 APPROVED      |                    |                 | 2008<br>APPROVED<br>TAX LEVY | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |
|---|--|--------------------|--------------------|-----------------|------------------------------|------------------------|----------------------------------|
|   |  | BUDGET             | REVENUE            | FUND<br>BALANCE |                              |                        |                                  |
| <b><u>HEALTH &amp; HUMAN SERVICES FUNCTION</u></b>            |  |                    |                    |                 |                              |                        |                                  |
| <u>600000 Community Human Services Department (Continued)</u> |  |                    |                    |                 |                              |                        |                                  |
| <u>Grants / Projects</u>                                      |  |                    |                    |                 |                              |                        |                                  |
|   | Truancy Center Grant                     | 0                  | 0                  |                 | 0                            | 0                      | 0.0%                             |
|   | SELF Grant                               | 50,000             | 50,000             |                 | 0                            | 0                      | 0.0%                             |
|   | Child Care Discretionary Grant           | 0                  | 0                  |                 | 0                            | 0                      | 0.0%                             |
|   | Time Limited Reunification Grant         | 230,000            | 230,000            |                 | 0                            | 0                      | 0.0%                             |
|   | Alternative Response Grant               | 240,000            | 240,000            |                 | 0                            | 0                      | 0.0%                             |
|   | MFIP Transit Yr. Ext. Grant              | 70,000             | 70,000             |                 | 0                            | 0                      | 0.0%                             |
|   | Parent Support Grant                     | 0                  | 0                  |                 | 0                            | 0                      | 0.0%                             |
|   | Maternal Child Substance Grant           | 1,144,084          | 1,144,084          |                 | 0                            | 0                      | 0.0%                             |
|   | Rule 78 Adult Grant                      | 11,045,903         | 10,012,225         |                 | 1,033,678                    | 1,307,678              | (274,000)<br>-21.0%              |
|   | PAS/ARR-MI Grant                         | 46,250             | 38,250             |                 | 8,000                        | 8,000                  | 0<br>0.0%                        |
|   | Children's Mental Health Screening Grant | 695,868            | 695,868            |                 | 0                            | 0                      | 0<br>0.0%                        |
|   | Support Housing Grant                    | 1,111,000          | 1,111,000          |                 | 0                            | 0                      | 0<br>0.0%                        |
|   | MFIP Child Care Grant                    | 23,205,000         | 23,205,000         |                 | 0                            | 0                      | 0<br>0.0%                        |
|   | Basic Sliding Fee Grant                  | 10,266,300         | 10,266,300         |                 | 0                            | 0                      | 0<br>0.0%                        |
|   | Home Infant Care Grant                   | 60,000             | 60,000             |                 | 0                            | 0                      | 0<br>0.0%                        |
|   | Portability Pool Grant                   | 50,000             | 50,000             |                 | 0                            | 0                      | 0<br>0.0%                        |
|   | Family Homeless Grant                    | 647,168            | 647,168            |                 | 0                            | 0                      | 0<br>0.0%                        |
|   | TL Family Support Project                | 100,000            | 0                  |                 | 100,000                      | 100,000                | 0<br>0.0%                        |
|   | MI Project Juvenile Prostitution Project | 1,000              | 1,000              |                 | 0                            | 0                      | 0<br>0.0%                        |
|   | <b>Grants / Projects Subtotal</b>        | <b>48,962,573</b>  | <b>47,820,895</b>  | <b>0</b>        | <b>1,141,678</b>             | <b>1,415,678</b>       | <b>(274,000)<br/>-19.4%</b>      |
|   | <b>Community Human Services Total</b>    | <b>191,891,255</b> | <b>110,801,035</b> | <b>0</b>        | <b>81,090,220</b>            | <b>79,639,891</b>      | <b>1,450,329<br/>1.8%</b>        |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                      | 2009 APPROVED     |                   |                 | 2008           | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |                      |
|--|--|-------------------|-------------------|-----------------|----------------|------------------------|----------------------------------|----------------------|
|  |  | BUDGET            | REVENUE           | FUND<br>BALANCE | TAX LEVY       |                        |                                  | APPROVED<br>TAX LEVY |
| <b><u>HEALTH &amp; HUMAN SERVICES FUNCTION</u></b> |  |                   |                   |                 |                |                        |                                  |                      |
| <u>620000</u>                                      | <u>Lake Owasso Residence</u>               |                   |                   |                 |                |                        |                                  |                      |
| 620101   | Administration                             | 1,559,701         | 8,291,497         |                 | 263,999        | 260,849                | 3,150                            | 1.2%                 |
| 620201   | Food Services                              | 285,604           |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 620301   | Health Services                            | 324,328           |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 620401   | Plant Operations & Maintenance             | 492,930           |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 620501   | Residential Services                       | 5,261,474         |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 620601   | Developmental Services                     | 631,459           |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
|  | <u>Lake Owasso Residence Total</u>         | <u>8,555,496</u>  | <u>8,291,497</u>  | <u>0</u>        | <u>263,999</u> | <u>260,849</u>         | <u>3,150</u>                     | <u>1.2%</u>          |
| <u>610000</u>                                      | <u>Ramsey County Care Center</u>           |                   |                   |                 |                |                        |                                  |                      |
| 610101   | Administration                             | 2,606,206         | 14,597,915        |                 | 366,854        | 366,854                | 0                                | 0.0%                 |
| 610201   | Nutrition Services                         | 1,315,500         |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 610301   | Laundry                                    | 181,560           |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 610401   | Housekeeping                               | 578,491           |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 610501   | Nursing                                    | 7,056,738         |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 610502   | Nursing Transitional Care Unit             | 1,889,278         |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 610601   | Plant Maintenance                          | 729,780           |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 610701   | Activities                                 | 243,372           |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
| 610801   | Social Services                            | 363,844           |                   |                 | 0              | 0                      | 0                                | 0.0%                 |
|  | <u>Ramsey County Care Center Total</u>     | <u>14,964,769</u> | <u>14,597,915</u> | <u>0</u>        | <u>366,854</u> | <u>366,854</u>         | <u>0</u>                         | <u>0.0%</u>          |
| <u>580000</u>                                      | <u>Public Health</u>                       |                   |                   |                 |                |                        |                                  |                      |
| 580200   | Healthy Families                           | 6,224,546         | 3,777,648         |                 | 2,446,898      | 2,380,550              | 66,348                           | 2.8%                 |
| 580300   | Screening & Case Management                | 2,542,690         | 1,882,457         |                 | 660,233        | 625,175                | 35,058                           | 5.6%                 |
| 580400   | Healthy Communities                        | 880,716           | 24,500            |                 | 856,216        | 851,832                | 4,384                            | 0.5%                 |
| 580500   | Correctional Health                        | 1,979,805         | 1,979,805         |                 | 0              | 0                      | 0                                | ~                    |
| 580600   | Preventive Health Services                 | 2,704,779         | 1,806,061         |                 | 898,718        | 847,250                | 51,468                           | 6.1%                 |
| 580700   | Administration                             | 3,339,956         | 3,393,338         |                 | (53,382)       | 130,348                | (183,730)                        | 141.0%               |
| 580770   | Support Services                           | 1,201,051         | 660,906           |                 | 540,145        | 517,131                | 23,014                           | 4.5%                 |
| 580780   | Uncompensated Care                         | 2,917,904         | 184,119           |                 | 2,733,785      | 2,733,785              | 0                                | 0.0%                 |
| 580800   | Epidemiology, Policy, Planning & Preparedr | 414,361           | 0                 |                 | 414,361        | 407,829                | 6,532                            | 1.6%                 |
| 581000   | Environmental Health                       | 20,549,357        | 17,921,723        | 2,497,633       | 130,001        | 130,001                | 0                                | 0.0%                 |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                 | 2009 APPROVED     |                   |                  |                  | 2008<br>APPROVED<br>TAX LEVY | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |
|---|---------------------------------------|-------------------|-------------------|------------------|------------------|------------------------------|------------------------|----------------------------------|
|   |                                       | BUDGET            | REVENUE           | FUND<br>BALANCE  | TAX LEVY         |                              |                        |                                  |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |                                       |                   |                   |                  |                  |                              |                        |                                  |
| <u>580000 Public Health (Continued)</u>     |                                       |                   |                   |                  |                  |                              |                        |                                  |
| <u>Grants</u>                               |                                       |                   |                   |                  |                  |                              |                        |                                  |
| 580180                                      | Supplemental Nutrition (W.I.C.) Grant | 2,378,766         | 2,378,766         |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Child & Teen Check Up Grant           | 1,491,075         | 1,491,075         |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Maternal Child Health Grant           | 967,528           | 967,528           |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | STEPS to a Healthier US Grant         | 552,900           | 552,900           |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Sexual Offense Services Grant         | 279,574           | 129,574           |                  | 150,000          | 150,000                      | 0                      | 0.0%                             |
|   | Runaway Intervention Grant            | 20,000            | 20,000            |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | SOS Safe Harbor Youth Grant           | 0                 | 0                 |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | BCBS Active Living Grant              | 0                 | 0                 |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Chlamydia Screening Grant             | 45,000            | 45,000            |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Pertussis Surveillance Grant          | 53,800            | 53,800            |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Emergency Preparedness Grant          | 711,191           | 711,191           |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Cities Readiness Initiative Grant     | 141,293           | 141,293           |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Lead Hazard Control Grant             | 0                 | 0                 |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Lead Safe Housing Grant               | 0                 | 0                 |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | CDC Env't'l Health Preparedness Grant | 72,725            | 72,725            |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Indoor Radon Grant                    | 0                 | 0                 |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Solid Waste Management - SCORE Grant  | 1,268,637         | 1,268,637         |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | Local Recycling Development Grant     | 170,000           | 170,000           |                  | 0                | 0                            | 0                      | 0.0%                             |
|   | <b>Public Health Total</b>            | <b>50,907,654</b> | <b>39,633,046</b> | <b>2,497,633</b> | <b>8,776,975</b> | <b>8,773,901</b>             | <b>3,074</b>           | <b>0.0%</b>                      |



**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT                    | 2009 APPROVED |             |              | 2008 APPROVED TAX LEVY | INC/(DEC) OVER 2008 | PERCENT INC-/DEC OVER 2008 |          |
|---|--|---------------|-------------|--------------|------------------------|---------------------|----------------------------|----------|
|   |  | BUDGET        | REVENUE     | FUND BALANCE |                        |                     |                            | TAX LEVY |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |  |               |             |              |                        |                     |                            |          |
| <u>380000</u>                               | <u>Other Activities</u>                  |               |             |              |                        |                     |                            |          |
| 380101                                      | Veterans Services                        | 398,987       | 0           | 0            | 398,987                | 388,974             | 10,013                     | 2.6%     |
| <u>810000</u>                               | <u>Workforce Solutions</u>               |               |             |              |                        |                     |                            |          |
| 810101                                      | Workforce Solutions                      | 22,206,561    | 21,794,475  | 0            | 412,086                | 416,453             | (4,367)                    | -1.0%    |
| <u>590100</u>                               | <u>Other Health</u>                      |               |             |              |                        |                     |                            |          |
| 590101                                      | Miscellaneous - Health                   | 360,000       | 0           | 0            | 360,000                | 345,000             | 15,000                     | 4.3%     |
| <u>760000</u>                               | <u>Conservation of Natural Resources</u> |               |             |              |                        |                     |                            |          |
| 760101                                      | County Extension                         | 67,614        | 0           | 0            | 67,614                 | 67,614              | 0                          | 0.0%     |
| <b>TOTAL HEALTH &amp; HUMAN SERVICES</b>    |  | 289,352,336   | 195,117,968 | 2,497,633    | 91,736,735             | 90,259,536          | 1,477,199                  | 1.6%     |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE  | ACTIVITY / DEPARTMENT          | 2009 APPROVED      |                    |                  | 2008<br>APPROVED<br>TAX LEVY | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |             |
|---|--------------------------------|--------------------|--------------------|------------------|------------------------------|------------------------|----------------------------------|-------------|
|   |                                | BUDGET             | REVENUE            | FUND<br>BALANCE  |                              |                        |                                  | TAX LEVY    |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |                                |                    |                    |                  |                              |                        |                                  |             |
| 600000                                      | Community Human Services Dept. | 191,891,255        | 110,801,035        | 0                | 81,090,220                   | 79,639,891             | 1,450,329                        | 1.8%        |
| 620000                                      | Lake Owasso Residence          | 8,555,496          | 8,291,497          | 0                | 263,999                      | 260,849                | 3,150                            | 1.2%        |
| 610000                                      | Ramsey County Care Center      | 14,964,769         | 14,597,915         | 0                | 366,854                      | 366,854                | 0                                | 0.0%        |
|   | Health Services                |                    |                    |                  |                              |                        |                                  |             |
| 580000                                      | Public Health                  | 50,907,654         | 39,633,046         | 2,497,633        | 8,776,975                    | 8,773,901              | 3,074                            | 0.0%        |
| 380101                                      | Veterans Services              | 398,987            | 0                  | 0                | 398,987                      | 388,974                | 10,013                           | 2.6%        |
| 810000                                      | Workforce Solutions            | 22,206,561         | 21,794,475         | 0                | 412,086                      | 416,453                | (4,367)                          | -1.0%       |
| 590000                                      | Other Health                   | 360,000            | 0                  | 0                | 360,000                      | 345,000                | 15,000                           | 4.3%        |
| 760101                                      | County Extension               | 67,614             | 0                  | 0                | 67,614                       | 67,614                 | 0                                | 0.0%        |
| <b>TOTAL</b>                                |                                | <b>289,352,336</b> | <b>195,117,968</b> | <b>2,497,633</b> | <b>91,736,735</b>            | <b>90,259,536</b>      | <b>1,477,199</b>                 | <b>1.6%</b> |

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

| CODE   | ACTIVITY / DEPARTMENT                          | 2009 APPROVED |                   |                 | 2008                | INC/(DEC)<br>OVER 2008 | PERCENT<br>INC-/DEC<br>OVER 2008 |                      |
|--|--|---------------|-------------------|-----------------|---------------------|------------------------|----------------------------------|----------------------|
|  |  | BUDGET        | REVENUE           | FUND<br>BALANCE | TAX LEVY            |                        |                                  | APPROVED<br>TAX LEVY |
| <b>UNALLOCATED REVENUES &amp; FUND BALANCE</b>   |  |               |                   |                 |                     |                        |                                  |                      |
| 010101   | <u>Unallocated Revenues &amp; Fund Balance</u> |               |                   |                 |                     |                        |                                  |                      |
| 010102   | Indirect Cost Reimbursements                   |               | 3,702,749         | (3,702,749)     | (3,594,903)         | (107,846)              | -3.0%                            |                      |
| 010102   | Interest on Investments                        |               | 10,000,000        | (10,000,000)    | (10,000,000)        | 0                      | 0.0%                             |                      |
| 010101   | Special Taxes                                  |               | 2,867,710         | (2,867,710)     | (2,975,556)         | 107,846                | 3.6%                             |                      |
| 010101   | County Program Aid                             |               | 16,509,155        | (16,509,155)    | (16,625,524)        | 116,369                | -0.7%                            |                      |
| 010101   | Fund Balance-County General Fund               |               | 0                 | 0               | 0                   | 0                      | 0.0%                             |                      |
| <b>TOTAL UNALLOCATED REV. &amp; FUND BALANCE</b> |  | <b>0</b>      | <b>33,079,614</b> | <b>0</b>        | <b>(33,079,614)</b> | <b>(33,195,983)</b>    | <b>116,369</b>                   | <b>0.4%</b>          |

|                            |  |                    |                    |                  |                    |                    |                   |              |
|----------------------------|--|--------------------|--------------------|------------------|--------------------|--------------------|-------------------|--------------|
| <b>TOTAL COUNTY BUDGET</b> |  | <b>586,641,154</b> | <b>332,519,778</b> | <b>5,215,551</b> | <b>248,905,825</b> | <b>236,814,408</b> | <b>12,091,417</b> | <b>5.11%</b> |
|----------------------------|--|--------------------|--------------------|------------------|--------------------|--------------------|-------------------|--------------|

# Department Summary



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## BOARD OF RAMSEY COUNTY COMMISSIONERS

### MISSION STATEMENT

Ramsey County – Working With You to Enhance Our Quality of Life

### VALUES STATEMENT

Ramsey County is community centered and serves the citizens with integrity, honesty, respect, innovation, and responsibility.

### OPERATING PRINCIPLES

The following principles guide our daily work and were adopted by the County Board on March 22, 2005:

- SERVICE COMES FIRST – ensuring the public's health and safety is our top priority.
- Excellence – carry out the work of the County with professionalism and high standards.
- Valuing Employees – treat employees in our diverse workplace with respect and dignity so they can achieve excellence in their work.
- Fiscal Accountability – practice good stewardship of public funds and maximize resources.
- Communication – seek and encourage citizen input and feedback, and inform and educate citizens about the County's needs and services.
- Responsiveness – understand the urgency of our work and do what it takes to get the job done.
- Collaboration – work together to build strong communities.
- Results Focused – be proactive about community issues with an emphasis on prevention and outcomes.

### GOALS AND CRITICAL SUCCESS INDICATORS

*On April 17, 2007, the Ramsey County Board of Commissioners approved the following Ramsey County Goals and Critical Success Indicators:*

**Goal: *Be a leader in financial and operational management.***

- All County resources are professionally and effectively managed (finances, capital assets, staff, technology).
- Business support services enable the effective and efficient delivery of high quality county services.
- Information (for internal and external use) is accurate, available, and protected and makes use of technological advances.
- Facilities are functional, safe, and accessible.
- The public is able to access County information and services through a variety of means, including mail, telephone and in person, and also transact business electronically.
- Effective partnerships with public and private systems result in improved benefit to the community.

# Department Summary



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## BOARD OF RAMSEY COUNTY COMMISSIONERS

**Goal: *Promote multi-modal transit and transportation solutions that effectively serve our citizens.***

- A variety of safe and effective transportation options benefit the community.

**Goal: *Prevent crime and improve public safety.***

- The response to criminal behavior is effective.
- Prevention strategies are effective in reducing criminal behavior.
- The County is prepared for emergencies and responds effectively.
- Vulnerable children and adults are safe.
- Over-representation of people of color in the criminal justice system is reduced.

**Goal: *Be a leader in responding to the changing demographics in Ramsey County.***

- Disparities in access and outcomes for diverse populations are reduced.
- Services are culturally sensitive and responsive to diverse populations.
- County services adapt to meet the needs of the aging population.
- Staff reflect the demographics of the working age population of the County.

**Goal: *Proactively deliver services that improve the quality of life for children and families, and individuals with special needs.***

- The basic needs (food, shelter, health care) of residents are met.
- Residents with special needs are healthy and safe in the community.
- Cultural and recreational services are accessible and available.
- Partnerships increase the number of children who go to school ready to learn.
- The Ramsey County Libraries continue to be accessible and serve all residents of the County.

**Goal: *Protect our natural resources and the quality of our environment.***

- Services that support environmental stewardship are provided for residents and property owners.
- Natural resources are managed to sustain and enhance the environment.
- Policies and practices reflect sound environmental principles.
- The impact of waste on the environment is minimized.

## **ORGANIZATION**

The Ramsey County Board of Commissioners consists of seven commissioners elected from the seven county commissioner districts in Ramsey County.

## **ADDITIONAL INFORMATION**

The County Board meets in the Council Chambers, third floor of the City Hall/Court House, at 9:00 a.m. each Tuesday, with the exception that no meetings are held on the fifth Tuesday of a month unless called by the Chair. All policy discussion and approval takes place at the County Board meetings.

Standing committees are: Finance, Personnel & Management; Budget; Health Services; Human Services / Workforce Solutions; Criminal Justice; Facilities; Public Works, Parks & Solid Waste; and, Legislative. Committee meetings are held on an as needed basis and are open to the public. The Board also meets as the Housing and Redevelopment Authority and the Regional Rail Authority.

The meetings are rebroadcast for the convenience of the viewing public. Please consult your local cable provider for scheduling information.

# Department Summary



## BOARD OF RAMSEY COUNTY COMMISSIONERS

### BUDGET SUMMARY

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 1,485,579      | 1,704,932      | 1,819,148        | 1,865,642        |
| Revenue / Est. Revenue - Operating Budget      | 7,156          | 3,000          | 6,200            | 6,200            |
| County Tax Levy                                | 1,478,423      | 1,701,932      | 1,812,948        | 1,859,442        |
| Inc/(Dec) from Previous Year                   |                |                | 111,016          | 46,494           |
| % Inc/-Dec from Previous Year                  |                |                | 6.5%             | 2.6%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | 157,510          |
| % Inc/-Dec for 2 Years                         |                |                |                  | 9.3%             |

### EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                  |                  |                  |                  |                  |
| Board of Ramsey County Commissioners     | 1,485,579        | 1,704,932        | 1,819,148        | 1,865,642        |
| <b>Total Expenditure / Appropriation</b> | <b>1,485,579</b> | <b>1,704,932</b> | <b>1,819,148</b> | <b>1,865,642</b> |
| Inc/(Dec) from Previous Year             |                  |                  | 114,216          | 46,494           |
| % Inc/-Dec from Previous Year            |                  |                  | 6.7%             | 2.6%             |
| Inc/(Dec) for 2 Years                    |                  |                  |                  | 160,710          |
| % Inc/-Dec for 2 Years                   |                  |                  |                  | 9.4%             |

### REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Board of Ramsey County Commissioners     | 7,156          | 3,000          | 6,200            | 6,200            |
| <b>Total Revenue / Estimated Revenue</b> | <b>7,156</b>   | <b>3,000</b>   | <b>6,200</b>     | <b>6,200</b>     |
| Inc/(Dec) from Previous Year             |                |                | 3,200            | -                |
| % Inc/-Dec from Previous Year            |                |                | 106.7%           | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | 3,200            |
| % Inc/-Dec for 2 Years                   |                |                |                  | 106.7%           |

# Department Summary




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## BOARD OF RAMSEY COUNTY COMMISSIONERS

### PERSONNEL SUMMARY

| <b>Permanent FTE</b>                 | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>              |                        |                        |                          |                          |
| Board of Ramsey County Commissioners | 18.00                  | 18.00                  | 18.00                    | 18.00                    |
| <b>Total Existing Permanent FTE</b>  | <b>18.00</b>           | <b>18.00</b>           | <b>18.00</b>             | <b>18.00</b>             |

### NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
|                              | -                        | -                        |
| <b>Total New FTE</b>         | <b>-</b>                 | <b>-</b>                 |
| <b>Total FTE</b>             | <b>18.00</b>             | <b>18.00</b>             |
| Inc/(Dec) from Previous Year | -                        | -                        |
| Inc/(Dec) for 2 Years        |                          | -                        |

### CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | <b>-</b>               | <b>-</b>               | <b>-</b>                 | <b>-</b>                 |

# Department Summary




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**BOARD OF RAMSEY COUNTY COMMISSIONERS**  
**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)**

| Program / Service       | Mand./<br>Discr. | 2008 Approved |           |           |           |
|-------------------------|------------------|---------------|-----------|-----------|-----------|
|                         |                  | FTEs          | Budget    | Financing | Levy      |
| County Commissioners    | M/D              | 7.00          | 862,674   | 6,200     | 856,474   |
| Commissioner Assistants | D                | 7.00          | 662,161   | -         | 662,161   |
| Secretarial             | D                | 4.00          | 294,313   | -         | 294,313   |
|                         |                  | 18.00         | 1,819,148 | 6,200     | 1,812,948 |

**SUMMARY**

|                              |     | Levy % | FTEs  | Budget    | Financing | Levy      |
|------------------------------|-----|--------|-------|-----------|-----------|-----------|
| Total Mandated               | M   | -      | -     | -         | -         | -         |
| Total Mandated/Discretionary | M/D | 47.2%  | 7.00  | 862,674   | 6,200     | 856,474   |
| Total Discretionary/Mandated | D/M | -      | -     | -         | -         | -         |
| Total Discretionary          | D   | 52.8%  | 11.00 | 956,474   | -         | 956,474   |
|                              |     |        | 18.00 | 1,819,148 | 6,200     | 1,812,948 |
| 2007 Budget                  |     |        | 18.00 | 1,704,932 | 3,000     | 1,701,932 |
| Inc/(Dec.) from 2007 Budget  |     |        | -     | 114,216   | 3,200     | 111,016   |
| % Inc/-Dec. from 2007 Budget |     |        | 0.0%  | 6.7%      | 106.7%    | 6.5%      |

**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)**  
**CHANGE FROM 2007 BUDGET**

| Program / Service            | Change from 2007 Budget |          |           |          |
|------------------------------|-------------------------|----------|-----------|----------|
|                              | FTEs                    | Budget   | Financing | Levy     |
| County Commissioners         | -                       | 129,153  | 3,200     | 125,953  |
| Commissioner Assistants      | -                       | 8,378    | -         | 8,378    |
| Secretarial                  | -                       | (23,315) | -         | (23,315) |
| Inc/(Dec.) from 2007 Budget  | -                       | 114,216  | 3,200     | 111,016  |
| % Inc/-Dec. from 2007 Budget | 0.0%                    | 6.7%     | 106.7%    | 6.5%     |

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary



# Department Summary




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**BOARD OF RAMSEY COUNTY COMMISSIONERS**

**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)**

| Program / Service       | Mand./<br>Discr. | 2009 Approved |                  |              |                  |
|-------------------------|------------------|---------------|------------------|--------------|------------------|
|                         |                  | FTEs          | Budget           | Financing    | Levy             |
| County Commissioners    | M/D              | 7.00          | 870,615          | 6,200        | 864,415          |
| Commissioner Assistants | D                | 7.00          | 681,398          | -            | 681,398          |
| Secretarial             | D                | 4.00          | 313,629          | -            | 313,629          |
|                         |                  | <u>18.00</u>  | <u>1,865,642</u> | <u>6,200</u> | <u>1,859,442</u> |

**SUMMARY**

|                              |     | Levy % | FTEs         | Budget           | Financing    | Levy             |
|------------------------------|-----|--------|--------------|------------------|--------------|------------------|
| Total Mandated               | M   | -      | -            | -                | -            | -                |
| Total Mandated/Discretionary | M/D | 46.5%  | 7.00         | 870,615          | 6,200        | 864,415          |
| Total Discretionary/Mandated | D/M | -      | -            | -                | -            | -                |
| Total Discretionary          | D   | 53.5%  | 11.00        | 995,027          | -            | 995,027          |
|                              |     |        | <u>18.00</u> | <u>1,865,642</u> | <u>6,200</u> | <u>1,859,442</u> |

|                                       |  |       |           |       |           |
|---------------------------------------|--|-------|-----------|-------|-----------|
| 2008 Approved Budget                  |  | 18.00 | 1,819,148 | 6,200 | 1,812,948 |
| Inc/(Dec.) from 2008 Approved Budget  |  | -     | 46,494    | -     | 46,494    |
| % Inc/-Dec. from 2008 Approved Budget |  | 0.0%  | 2.6%      | 0.0%  | 2.6%      |

**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)**  
**CHANGE FROM 2008 APPROVED BUDGET**

| Program / Service                     | Change from 2008 Approved Budget |        |           |        |
|---------------------------------------|----------------------------------|--------|-----------|--------|
|                                       | FTEs                             | Budget | Financing | Levy   |
| County Commissioners                  | -                                | 7,941  | -         | 7,941  |
| Commissioner Assistants               | -                                | 19,237 | -         | 19,237 |
| Secretarial                           | -                                | 19,316 | -         | 19,316 |
| Inc/(Dec.) from 2008 Approved Budget  | -                                | 46,494 | -         | 46,494 |
| % Inc/-Dec. from 2008 Approved Budget | 0.0%                             | 2.6%   | 0.0%      | 2.6%   |

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



Sharon Klumpp, Chair      250 Court House, 15 W. Kellogg Blvd.      (651) 266-8016

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**RAMSEY COUNTY CHARTER COMMISSION**

## **MISSION**

The Ramsey County Charter became effective on November 6, 1992 and a 17 member standing commission began meeting to review the Charter and proposals for amending the Charter.

The Ramsey County Charter states, "The Charter Commission shall periodically review the charter and propose any necessary amendments. The commission shall review any proposed amendments, declare the sufficiency of a petition, prepare a summary of any proposed amendments, and submit proposed amendments to an election."

It further states "The County Board shall provide the necessary funds for the Charter Commission to operate."

# Department Summary



## RAMSEY COUNTY CHARTER COMMISSION

### BUDGET SUMMARY

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 592            | 4,154          | 1,000            | 1,000            |
| Revenue / Est. Revenue - Operating Budget      | -              | -              | -                | -                |
| County Tax Levy                                | 592            | 4,154          | 1,000            | 1,000            |
| Inc/(Dec) from Previous Year                   |                |                | (3,154)          | -                |
| % Inc/-Dec from Previous Year                  |                |                | -75.9%           | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | (3,154)          |
| % Inc/-Dec for 2 Years                         |                |                |                  | -75.9%           |

### EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Ramsey County Charter Commission         | 592            | 4,154          | 1,000            | 1,000            |
| <b>Total Expenditure / Appropriation</b> | <b>592</b>     | <b>4,154</b>   | <b>1,000</b>     | <b>1,000</b>     |
| Inc/(Dec) from Previous Year             |                |                | (3,154)          | -                |
| % Inc/-Dec from Previous Year            |                |                | -75.9%           | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | (3,154)          |
| % Inc/-Dec for 2 Years                   |                |                |                  | -75.9%           |

### REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Ramsey County Charter Commission         | -              | -              | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>         |
| Inc/(Dec) from Previous Year             |                |                | -                | -                |
| % Inc/-Dec from Previous Year            |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | -                |
| % Inc/-Dec for 2 Years                   |                |                |                  | -                |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## RAMSEY COUNTY CHARTER COMMISSION

| Program / Service     | Mand./<br>Discr. | 2008 Approved |        |           |       |
|-----------------------|------------------|---------------|--------|-----------|-------|
|                       |                  | FTEs          | Budget | Financing | Levy  |
| RC Charter Commission | M                | -             | 1,000  | -         | 1,000 |
|                       |                  | -             | 1,000  | -         | 1,000 |

### SUMMARY

|                              |     | Levy % | FTEs | Budget  | Financing | Levy    |
|------------------------------|-----|--------|------|---------|-----------|---------|
| Total Mandated               | M   | 100.0% | -    | 1,000   | -         | 1,000   |
| Total Mandated/Discretionary | M/D | 0.0%   | -    | -       | -         | -       |
| Total Discretionary/Mandated | D/M | 0.0%   | -    | -       | -         | -       |
| Total Discretionary          | D   | 0.0%   | -    | -       | -         | -       |
|                              |     |        | -    | 1,000   | -         | 1,000   |
| 2007 Budget                  |     |        | -    | 4,154   | -         | 4,154   |
| Inc/(Dec.) from 2007 Budget  |     |        | -    | (3,154) | -         | (3,154) |
| % Inc/-Dec. from 2007 Budget |     |        | 0.0% | -75.9%  |           | -75.9%  |

## PROGRAM / SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

| Program / Service            | Change from 2007 Budget |         |           |         |
|------------------------------|-------------------------|---------|-----------|---------|
|                              | FTEs                    | Budget  | Financing | Levy    |
| RC Charter Commission        | -                       | (3,154) | -         | (3,154) |
| Inc/(Dec.) from 2007 Budget  | -                       | (3,154) | -         | (3,154) |
| % Inc/-Dec. from 2007 Budget | 0.0%                    | -75.9%  |           | -75.9%  |

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## RAMSEY COUNTY CHARTER COMMISSION

| Program / Service     | Mand./<br>Discr. | 2009 Approved |        |           |       |
|-----------------------|------------------|---------------|--------|-----------|-------|
|                       |                  | FTEs          | Budget | Financing | Levy  |
| RC Charter Commission | M                | -             | 1,000  | -         | 1,000 |
|                       |                  | -             | 1,000  | -         | 1,000 |

### SUMMARY

|                              |     | Levy % | FTEs | Budget | Financing | Levy  |
|------------------------------|-----|--------|------|--------|-----------|-------|
| Total Mandated               | M   | 100.0% | -    | 1,000  | -         | 1,000 |
| Total Mandated/Discretionary | M/D | 0.0%   | -    | -      | -         | -     |
| Total Discretionary/Mandated | D/M | 0.0%   | -    | -      | -         | -     |
| Total Discretionary          | D   | 0.0%   | -    | -      | -         | -     |
|                              |     |        | -    | 1,000  | -         | 1,000 |

|                                       |  |  |      |       |   |       |
|---------------------------------------|--|--|------|-------|---|-------|
| 2008 Approved Budget                  |  |  | -    | 1,000 | - | 1,000 |
| Inc/(Dec.) from 2008 Approved Budget  |  |  | -    | -     | - | -     |
| % Inc/-Dec. from 2008 Approved Budget |  |  | 0.0% | 0.0%  |   | 0.0%  |

## PROGRAM / SERVICE ALLOCATION (2009 APPROVED) CHANGE FROM 2008 APPROVED BUDGET

| Program / Service                     | Change from 2008 Approved Budget |        |           |      |
|---------------------------------------|----------------------------------|--------|-----------|------|
|                                       | FTEs                             | Budget | Financing | Levy |
| RC Charter Commission                 | -                                | -      | -         | -    |
| Inc/(Dec.) from 2008 Approved Budget  | -                                | -      | -         | -    |
| % Inc/-Dec. from 2008 Approved Budget | 0.0%                             | 0.0%   |           | 0.0% |

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



David Twa, County Manager

250 Court House

(651) 266-8000

**COUNTY MANAGER**

## DEPARTMENT MISSION

Implementing the policy directives and initiatives of the Ramsey County Board of Commissioners, and administering the business affairs of Ramsey County.

## PROGRAMS / SERVICES

The County Manager is responsible for:

- Managing finances, human resources and intergovernmental relations;
- Fostering an innovative, inclusive, and collaborative environment within the county and when addressing residents and other units of government;
- Providing administrative support at County Board meetings and workshops and maintaining an historical record of all County Board transactions;
- Ensuring the safety of residents and county employees and the continuity of government during emergency situations;
- Communicating appropriate and relevant information to the general public;
- Overseeing countywide diversity activities and the Inclusiveness in Contracting Program;
- Researching, analyzing, planning, coordinating, and implementing policies and programs authorized by the County Board.

The County Manager's office provides these services to operating departments and the County Board through four divisions: Administration, Emergency Management & Homeland Security, Budgeting & Accounting and Human Resources.

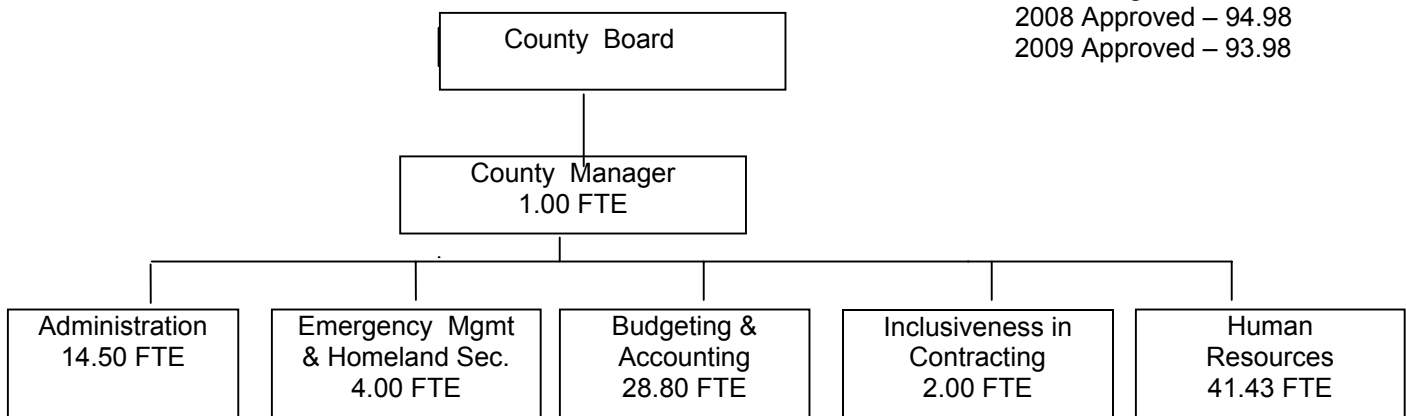
## CRITICAL SUCCESS INDICATORS

- All County resources are professionally and effectively managed (finances, capital assets, staff, technology).
- Business support services enable the effective and efficient delivery of high quality county services.
- Effective partnerships with public and private systems result in improved benefit to the community.
- The County is prepared for emergencies and responds effectively.
- Staff reflect the demographics of the working age population of the County.

## 2007 ORGANIZATION CHART

### Personnel - FTE

2006 Budget - 90.73  
 2007 Budget - 91.73  
 2008 Approved - 94.98  
 2009 Approved - 93.98



# Department Summary



COUNTY MANAGER

## BUDGET SUMMARY

|   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget  | 8,828,589      | 9,632,318      | 10,279,011       | 10,367,169       |
| Expenditure / Appropriation - Grants / Projects | -              | -              | 89,076           | 91,289           |
| Revenue / Est. Revenue - Operating Budget       | 849,577        | 769,325        | 949,217          | 944,737          |
| Revenue / Est. Revenue - Grants / Projects      | -              | -              | 89,076           | 91,289           |
| County Tax Levy                                 | 7,979,012      | 8,862,993      | 9,329,794        | 9,422,432        |
| Inc/(Dec) from Previous Year                    |                |                | 466,801          | 92,638           |
| % Inc/-Dec from Previous Year                   |                |                | 5.3%             | 1.0%             |
| Inc/(Dec) for 2 Years                           |                |                |                  | 559,439          |
| % Inc/-Dec for 2 Years                          |                |                |                  | 6.3%             |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved  | 2009<br>Approved  |
|--|------------------|------------------|-------------------|-------------------|
| <u>Operating Budget</u>                  |                  |                  |                   |                   |
| Administration                           | 1,689,216        | 1,804,043        | 2,125,257         | 2,073,584         |
| Emergency Management & Homeland Security | 337,100          | 332,401          | 378,563           | 380,477           |
| Budgeting & Accounting                   | 2,636,532        | 3,046,898        | 3,120,906         | 3,210,348         |
| Inclusiveness In Contracting             | 167,930          | 168,000          | 179,348           | 184,384           |
| Human Resources                          | 3,989,296        | 4,274,822        | 4,468,629         | 4,512,068         |
| Personnel Review Board                   | 8,515            | 6,154            | 6,308             | 6,308             |
| Total Operating Budget                   | 8,828,589        | 9,632,318        | 10,279,011        | 10,367,169        |
| Inc/(Dec) from Previous Year             |                  |                  | 646,693           | 88,158            |
| % Inc/-Dec from Previous Year            |                  |                  | 6.7%              | 0.9%              |
| <u>Grants / Projects</u>                 |                  |                  |                   |                   |
| Domestic Preparedness Grants             | -                | -                | 89,076            | 91,289            |
| Total Grants / Projects                  | -                | -                | 89,076            | 91,289            |
| <b>Total Expenditure / Appropriation</b> | <b>8,828,589</b> | <b>9,632,318</b> | <b>10,368,087</b> | <b>10,458,458</b> |
| Inc/(Dec) from Previous Year             |                  |                  | 735,769           | 90,371            |
| % Inc/-Dec from Previous Year            |                  |                  | 7.6%              | 0.9%              |
| Inc/(Dec) for 2 Years                    |                  |                  |                   | 826,140           |
| % Inc/-Dec for 2 Years                   |                  |                  |                   | 8.6%              |

# Department Summary



COUNTY MANAGER

## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Administration                           | 272,711        | 141,087        | 289,655          | 272,823          |
| Emergency Management & Homeland Security | 131,877        | 113,760        | 132,401          | 133,000          |
| Budgeting & Accounting                   | 162,394        | 230,503        | 230,970          | 237,323          |
| Inclusiveness In Contracting             | -              | -              | -                | -                |
| Human Resources                          | 282,595        | 283,975        | 296,191          | 301,591          |
| Personnel Review Board                   | -              | -              | -                | -                |
| Total Operating Budget                   | 849,577        | 769,325        | 949,217          | 944,737          |
| Inc/(Dec) from Previous Year             |                |                | 179,892          | (4,480)          |
| % Inc/-Dec from Previous Year            |                |                | 23.4%            | -0.5%            |
| <u>Grants / Projects</u>                 |                |                |                  |                  |
| Domestic Preparedness Grants             | -              | -              | 89,076           | 91,289           |
| Total Grants / Projects                  | -              | -              | 89,076           | 91,289           |
| <b>Total Revenue / Estimated Revenue</b> | <b>849,577</b> | <b>769,325</b> | <b>1,038,293</b> | <b>1,036,026</b> |
| Inc/(Dec) from Previous Year             |                |                | 268,968          | (2,267)          |
| % Inc/-Dec from Previous Year            |                |                | 35.0%            | -0.2%            |
| Inc/(Dec) for 2 Years                    |                |                |                  | 266,701          |
| % Inc/-Dec for 2 Years                   |                |                |                  | 34.7%            |



# Department Summary



## PERSONNEL SUMMARY BY DIVISION

COUNTY MANAGER

|  | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <b>Permanent FTE</b>                     |                |                |                  |                  |
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Administration                           | 15.50          | 15.50          | 15.50            | 17.50            |
| Emergency Management & Homeland Security | 3.00           | 3.00           | 3.00             | 3.00             |
| Budgeting & Accounting                   | 27.80          | 28.80          | 27.80            | 28.80            |
| Inclusiveness In Contracting             | 2.00           | 2.00           | 2.00             | 2.00             |
| Human Resources                          | 41.43          | 41.43          | 41.43            | 41.68            |
| Personnel Review Board                   | -              | -              | -                | -                |
| <b>Total Operating Budget</b>            | <b>89.73</b>   | <b>90.73</b>   | <b>89.73</b>     | <b>92.98</b>     |
| <u>Grants / Projects</u>                 |                |                |                  |                  |
| Domestic Preparedness Grants             | 1.00           | 1.00           | 1.00             | 1.00             |
| <b>Total Existing Permanent FTE</b>      | <b>90.73</b>   | <b>91.73</b>   | <b>90.73</b>     | <b>93.98</b>     |

## NEW POSITIONS

| Description   | 2008<br>Approved | 2009<br>Approved |
|---|------------------|------------------|
| Senior Intergovernmental Relations Coordinator (Start 4/1/2008) | 1.00             | -                |
| Intergovernmental Relations Specialist - Starred                | 1.00             | -                |
| Planning Specialist 2 - Homeless Services Coordinator - Starred | 1.00             | -                |
| Clerk Typist 1,2 - Court bailiff duties                         | 1.00             | -                |
| HR Benefits/Claims/Trans. Specialist 1,2                        | 0.25             | -                |
| <b>Total New FTE</b>  | <b>4.25</b>      | <b>-</b>         |
| <b>Total FTE</b>  | <b>94.98</b>     | <b>93.98</b>     |
| Inc/(Dec) from Previous Year                                    | 3.25             | (1.00)           |
| Inc/(Dec) for 2 Years   |                  | 2.25             |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

|   | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---|----------------|----------------|------------------|------------------|
| <b>Starred FTE</b>                                    |                |                |                  |                  |
| <u>Administration</u>                                 |                |                |                  |                  |
| Intergovernmental Relations Specialist                |                |                | 1.00             | 1.00             |
| Planning Specialist 2 - Homeless Services Coordinator |                |                | 1.00             | 1.00             |
| <u>Domestic Preparedness Grants</u>                   |                |                |                  |                  |
| Emergency Management Coordinator                      | 1.00           | 1.00           | 1.00             | 1.00             |
| <b>Total Existing Conditional FTE</b>                 | <b>1.00</b>    | <b>1.00</b>    | <b>3.00</b>      | <b>3.00</b>      |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

COUNTY MANAGER

| Program / Service                   | Mand./<br>Discr. | 2008 Approved |            |           |           |
|-------------------------------------|------------------|---------------|------------|-----------|-----------|
|                                     |                  | FTEs          | Budget     | Financing | Levy      |
| <b>County Manager</b>               |                  |               |            |           |           |
| County Administration               | M/D              | 4.00          | 416,813    | -         | 416,813   |
| Chief Clerk to the County Board     | M/D              | 2.00          | 203,259    | 10,000    | 193,259   |
| Administrative                      | D                | 1.50          | 163,077    | 34,000    | 129,077   |
| Legislative Unit                    | D                | 4.00          | 548,523    | 97,000    | 451,523   |
| Policy Analysis & Planning          | D                | 4.00          | 426,748    | -         | 426,748   |
| Public Information                  | D                | 2.00          | 240,837    | 98,655    | 142,182   |
| Homeless Services                   | D                | 1.00          | 126,000    | 50,000    | 76,000    |
| <b>Emergency Mgmt.</b>              | M/D              | 3.00          | 378,563    | 132,401   | 246,162   |
| <b>Domestic Preparedness Grants</b> | D                | 1.00          | 89,076     | 89,076    | -         |
| <b>Budgeting &amp; Accounting</b>   |                  |               |            |           |           |
| Investment Function                 | M                | 1.00          | 126,974    | -         | 126,974   |
| Miscellaneous-Finance               | M                | -             | 397,880    | -         | 397,880   |
| Accounting                          | M/D              | 14.25         | 1,242,336  | 41,871    | 1,200,465 |
| Budgeting                           | M/D              | 5.30          | 564,225    | 51,110    | 513,115   |
| Financial Management                | D                | 1.85          | 246,462    | 22,296    | 224,166   |
| Payroll                             | M/D              | 4.40          | 419,033    | 37,924    | 381,109   |
| Regional Railroad Authority         | D                | 1.00          | 77,769     | 77,769    | -         |
| Court Bailiff                       | M/D              | 1.00          | 46,227     | -         | 46,227    |
| <b>Inclusiveness in Contracting</b> | D/M              | 2.00          | 179,348    | -         | 179,348   |
| <b>Human Resources</b>              |                  |               |            |           |           |
| Administration                      | M/D              | 3.55          | 385,505    | -         | 385,505   |
| Benefits Administration             | M/D              | 7.05          | 949,020    | 296,191   | 652,829   |
| Labor Relations                     | M/D              | 2.30          | 292,423    | -         | 292,423   |
| Classification/Compensation         | M/D              | 8.53          | 754,189    | -         | 754,189   |
| Recruitment/Selection               | M/D              | 7.75          | 728,880    | -         | 728,880   |
| Employee Dev./Recognition           | D                | 5.00          | 564,458    | -         | 564,458   |
| Worker's Comp/Safety Mgmt.          | M/D              | 4.70          | 500,789    | -         | 500,789   |
| Diversity Programs                  | D                | 2.80          | 293,366    | -         | 293,366   |
| <b>Personnel Review Board</b>       | M                | -             | 6,308      | -         | 6,308     |
|                                     |                  | 94.98         | 10,368,087 | 1,038,293 | 9,329,794 |

## SUMMARY

|                                     |     | Levy % | FTEs  | Budget     | Financing | Levy      |
|-------------------------------------|-----|--------|-------|------------|-----------|-----------|
| <b>Total Mandated</b>               | M   | 5.7%   | 1.00  | 531,162    | -         | 531,162   |
| <b>Total Mandated/Discretionary</b> | M/D | 67.7%  | 67.83 | 6,881,262  | 569,497   | 6,311,765 |
| <b>Total Discretionary/Mandated</b> | D/M | 1.9%   | 2.00  | 179,348    | -         | 179,348   |
| <b>Total Discretionary</b>          | D   | 24.7%  | 24.15 | 2,776,315  | 468,796   | 2,307,519 |
|                                     |     |        | 94.98 | 10,368,087 | 1,038,293 | 9,329,794 |

## 2007 Budget

Inc/(Dec.) from 2007 Budget

% Inc/-Dec. from 2007 Budget

|       |           |         |           |
|-------|-----------|---------|-----------|
| 91.73 | 9,632,318 | 769,325 | 8,862,993 |
| 3.25  | 735,769   | 268,968 | 466,801   |
|       | 7.6%      | 35.0%   | 5.3%      |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;

D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

COUNTY MANAGER

| Program / Service                   | Change from 2007 Budget |                |                |                |
|-------------------------------------|-------------------------|----------------|----------------|----------------|
|                                     | FTEs                    | Budget         | Financing      | Levy           |
| <b>County Manager</b>               |                         |                |                |                |
| County Administration               | -                       | (5,125)        | -              | (5,125)        |
| Chief Clerk to the County Board     | -                       | 11,199         | (5,000)        | 16,199         |
| Administrative                      | -                       | (6,583)        | (2,154)        | (4,429)        |
| Legislative Unit                    | 2.00                    | 193,375        | 97,000         | 96,375         |
| Policy Analysis & Planning          | -                       | 4,704          | -              | 4,704          |
| Public Information                  | -                       | (2,356)        | 8,722          | (11,078)       |
| Homeless Services                   | 1.00                    | 126,000        | 50,000         | 76,000         |
| <b>Emergency Mgmt.</b>              | -                       | 46,162         | 18,641         | 27,521         |
| <b>Domestic Preparedness Grants</b> | -                       | 89,076         | 89,076         | -              |
| <b>Budgeting &amp; Accounting</b>   |                         |                |                |                |
| Investment Function                 | -                       | 511            | -              | 511            |
| Miscellaneous-Finance               | -                       | (12,263)       | -              | (12,263)       |
| Accounting                          | -                       | 41,875         | (31,352)       | 73,227         |
| Budgeting                           | -                       | (9,464)        | 16,084         | (25,548)       |
| Financial Management                | -                       | 12,224         | 8,004          | 4,220          |
| Payroll                             | (1.00)                  | (469)          | 12,364         | (12,833)       |
| Regional Railroad Authority         | -                       | (4,633)        | (4,633)        | -              |
| Court Bailiff                       | 1.00                    | 46,227         | -              | 46,227         |
| <b>Inclusiveness in Contracting</b> | -                       | 11,348         | -              | 11,348         |
| <b>Human Resources</b>              |                         |                |                |                |
| Administration                      | -                       | 37,689         | -              | 37,689         |
| Benefits Administration             | -                       | 37,493         | 12,216         | 25,277         |
| Labor Relations                     | -                       | 19,633         | -              | 19,633         |
| Classification/Compensation         | -                       | 30,511         | -              | 30,511         |
| Recruitment/Selection               | -                       | 35,578         | -              | 35,578         |
| Employee Dev./Recognition           | -                       | 6,161          | -              | 6,161          |
| Worker's Comp/Safety Mgmt.          | 0.25                    | 33,617         | -              | 33,617         |
| Diversity Programs                  | -                       | (6,873)        | -              | (6,873)        |
| <b>Personnel Review Board</b>       | -                       | 154            | -              | 154            |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <b>3.25</b>             | <b>735,769</b> | <b>268,968</b> | <b>466,801</b> |
| <b>% Inc-/Dec. from 2007 Budget</b> |                         | <b>7.6%</b>    | <b>35.0%</b>   | <b>5.3%</b>    |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

COUNTY MANAGER

| Program / Service                   | Mand./<br>Discr. | 2009 Approved |            |           |           |
|-------------------------------------|------------------|---------------|------------|-----------|-----------|
|                                     |                  | FTEs          | Budget     | Financing | Levy      |
| <b>County Manager</b>               |                  |               |            |           |           |
| County Administration               | M/D              | 4.00          | 426,657    | -         | 426,657   |
| Chief Clerk to the County Board     | M/D              | 2.00          | 206,560    | 10,320    | 196,240   |
| Administrative                      | D                | 1.50          | 167,469    | 8,000     | 159,469   |
| Legislative Unit                    | D                | 3.00          | 449,999    | 104,500   | 345,499   |
| Policy Analysis & Planning          | D                | 4.00          | 450,995    | -         | 450,995   |
| Public Information                  | D                | 2.00          | 245,904    | 100,003   | 145,901   |
| Homeless Services                   | D                | 1.00          | 126,000    | 50,000    | 76,000    |
| <b>Emergency Mgmt.</b>              | M/D              | 3.00          | 380,477    | 133,000   | 247,477   |
| <b>Domestic Preparedness Grants</b> | D                | 1.00          | 91,289     | 91,289    | -         |
| <b>Budgeting &amp; Accounting</b>   |                  |               |            |           |           |
| Investment Function                 | M                | 1.00          | 131,899    | -         | 131,899   |
| Miscellaneous-Finance               | M                | -             | 400,915    | -         | 400,915   |
| Accounting                          | M/D              | 14.25         | 1,281,559  | 41,033    | 1,240,526 |
| Budgeting                           | M/D              | 5.30          | 583,433    | 52,722    | 530,711   |
| Financial Management                | D                | 1.85          | 252,709    | 22,782    | 229,927   |
| Payroll                             | M/D              | 4.40          | 428,710    | 38,664    | 390,046   |
| Regional Railroad Authority         | D                | 1.00          | 82,122     | 82,122    | -         |
| Court Bailiff                       | M/D              | 1.00          | 49,001     | -         | 49,001    |
| <b>Inclusiveness in Contracting</b> | D/M              | 2.00          | 184,384    | -         | 184,384   |
| <b>Human Resources</b>              |                  |               |            |           |           |
| Administration                      | M/D              | 3.55          | 392,487    | -         | 392,487   |
| Benefits Administration             | M/D              | 7.05          | 961,259    | 301,591   | 659,668   |
| Labor Relations                     | M/D              | 2.30          | 294,228    | -         | 294,228   |
| Classification/Compensation         | M/D              | 8.53          | 771,563    | -         | 771,563   |
| Recruitment/Selection               | M/D              | 7.75          | 747,468    | -         | 747,468   |
| Employee Dev./Recognition           | D                | 5.00          | 545,198    | -         | 545,198   |
| Worker's Comp/Safety Mgmt.          | M/D              | 4.70          | 503,466    | -         | 503,466   |
| Diversity Programs                  | D                | 2.80          | 296,398    | -         | 296,398   |
| <b>Personnel Review Board</b>       | M                | -             | 6,308      | -         | 6,308     |
|                                     |                  | 93.98         | 10,458,458 | 1,036,026 | 9,422,432 |

## SUMMARY

|                                     |     | Levy % | FTEs  | Budget     | Financing | Levy      |
|-------------------------------------|-----|--------|-------|------------|-----------|-----------|
| <b>Total Mandated</b>               | M   | 5.7%   | 1.00  | 539,122    | -         | 539,122   |
| <b>Total Mandated/Discretionary</b> | M/D | 68.4%  | 67.83 | 7,026,869  | 577,330   | 6,449,539 |
| <b>Total Discretionary/Mandated</b> | D/M | 2.0%   | 2.00  | 184,384    | -         | 184,384   |
| <b>Total Discretionary</b>          | D   | 23.9%  | 23.15 | 2,708,083  | 458,696   | 2,249,387 |
|                                     |     |        | 93.98 | 10,458,458 | 1,036,026 | 9,422,432 |

## 2008 Approved Budget

## Inc/(Dec.) from 2008 Approved Budget

## % Inc/-Dec. from 2008 Approved Budget

|        |            |           |           |
|--------|------------|-----------|-----------|
| 94.98  | 10,368,087 | 1,038,293 | 9,329,794 |
| (1.00) | 90,371     | (2,267)   | 92,638    |
| 0.9%   |            | -0.2%     | 1.0%      |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;

D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**COUNTY MANAGER**

| Program / Service                            | Change from 2008 Approved Budget |               |                |               |
|--|----------------------------------|---------------|----------------|---------------|
|  | FTEs                             | Budget        | Financing      | Levy          |
| <b>County Manager</b>                        |                                  |               |                |               |
| County Administration                        | -                                | 9,844         | -              | 9,844         |
| Chief Clerk to the County Board              | -                                | 3,301         | 320            | 2,981         |
| Administrative                               | -                                | 4,392         | (26,000)       | 30,392        |
| Legislative Unit                             | (1.00)                           | (98,524)      | 7,500          | (106,024)     |
| Policy Analysis & Planning                   | -                                | 24,247        | -              | 24,247        |
| Public Information                           | -                                | 5,067         | 1,348          | 3,719         |
| Homeless Services                            | -                                | -             | -              | -             |
| <b>Emergency Mgmt.</b>                       | -                                | 1,914         | 599            | 1,315         |
| <b>Domestic Preparedness Grants</b>          | -                                | 2,213         | 2,213          | -             |
| <b>Budgeting &amp; Accounting</b>            |                                  |               |                |               |
| Investment Function                          | -                                | 4,925         | -              | 4,925         |
| Miscellaneous-Finance                        | -                                | 3,035         | -              | 3,035         |
| Accounting                                   | -                                | 39,223        | (838)          | 40,061        |
| Budgeting                                    | -                                | 19,208        | 1,612          | 17,596        |
| Financial Management                         | -                                | 6,247         | 486            | 5,761         |
| Payroll                                      | -                                | 9,677         | 740            | 8,937         |
| Regional Railroad Authority                  | -                                | 4,353         | 4,353          | -             |
| Court Bailiff                                | -                                | 2,774         | -              | 2,774         |
| <b>Inclusiveness in Contracting</b>          | -                                | 5,036         | -              | 5,036         |
| <b>Human Resources</b>                       |                                  |               |                |               |
| Administration                               | -                                | 6,983         | -              | 6,983         |
| Benefits Administration                      | -                                | 12,239        | 5,400          | 6,839         |
| Labor Relations                              | -                                | 1,805         | -              | 1,805         |
| Classification/Compensation                  | -                                | 17,374        | -              | 17,374        |
| Recruitment/Selection                        | -                                | 18,589        | -              | 18,589        |
| Employee Dev./Recognition                    | -                                | (19,260)      | -              | (19,260)      |
| Worker's Comp/Safety Mgmt.                   | -                                | 2,677         | -              | 2,677         |
| Diversity Programs                           | -                                | 3,032         | -              | 3,032         |
| <b>Personnel Review Board</b>                | -                                | -             | -              | -             |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | <b>(1.00)</b>                    | <b>90,371</b> | <b>(2,267)</b> | <b>92,638</b> |
| <b>% Inc-/Dec. from 2008 Approved Budget</b> |                                  | <b>0.9%</b>   | <b>-0.2%</b>   | <b>1.0%</b>   |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COUNTY MANAGER

**ALL COUNTY RESOURCES ARE PROFESSIONALLY AND EFFECTIVELY MANAGED  
(FINANCES, CAPITAL ASSETS, STAFF, TECHNOLOGY)**

### PERFORMANCE MEASURES – HIGHLIGHTS

- Ramsey County's credit rating on debt obligations is the highest achievable and is held by only four counties in Minnesota and only 1% of all counties in the United States.
- State Auditor's opinion indicates that the County's financial statements fairly present the financial position of the County and comply with generally accepted accounting principles.
- In 2006, the County's emergency reserves and discretionary funds were within the State Auditor's recommended percentage of budgeted expenditures.
- The County maintains fund balances that are adequate to manage unforeseen revenue losses and stable operations. To that end, the County Board adopted a policy to maintain the Undesignated Fund Balance (emergency reserves) at 7.5% of the budget. Though characterized as "somewhat lean" by a recent credit agency report, it has proven adequate to meet the County's needs.
- County investments consistently outperform nationally recognized Merrill Lynch 1-3 year index benchmark.
- Debt per capita continues to be comparatively moderate, and the County's direct debt is manageable despite an aggressive capital improvement program.

### PERFORMANCE MEASURES

|   |   | 2004                                 | 2005                               | 2006                                | 2007              | 2008-09           |
|---|---|--------------------------------------|------------------------------------|-------------------------------------|-------------------|-------------------|
| # | Performance Measures  | Actual                               | Actual                             | Actual                              | Estimate          | Estimate          |
| 1 | Credit rating on debt obligations<br>- Moody's<br>- Standard & Poors)                       | Aaa<br>AAA                           | Aaa<br>AAA                         | Aaa<br>AAA                          | Aaa<br>AAA        | Aaa<br>AAA        |
| 2 | Unqualified audit opinion on<br>Comprehensive Annual Financial Report<br>from State Auditor | Received                             | Received                           | Received                            | Received          | Receive           |
| 3 | Unreserved fund balance as a % of<br>subsequent year'                                       | 30.3%                                | 34.4%                              | 38.2%                               | 35%-<br>50%       | 35%-<br>50%       |
| 4 | Undesignated fund balance as a % of<br>subsequent year's budget                             | 7.3%                                 | 7.5%                               | 7.5%                                | 7.5%              | 7.5%              |
| 5 | Long-term portfolio investment performance  | Exceeds<br>by 100<br>basis<br>points | Exceeds<br>by 8<br>basis<br>points | Exceeds<br>by 66<br>basis<br>points | Meet or<br>Exceed | Meet or<br>Exceed |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COUNTY MANAGER

### ALL COUNTY RESOURCES ARE PROFESSIONALLY AND EFFECTIVELY MANAGED (FINANCES, CAPITAL ASSETS, STAFF, TECHNOLOGY)

|   |                        | 2004   | 2005   | 2006   | 2007                 | 2008-09              |
|---|------------------------|--------|--------|--------|----------------------|----------------------|
| # | Performance Measures   | Actual | Actual | Actual | Estimate             | Estimate             |
| 6 | County debt per capita | \$370  | \$355  | \$343  | Maintain below \$500 | Maintain below \$500 |

### PERFORMANCE MEASURES – DISCUSSION

Local governments can expect **permanent fiscal crisis** because of federal and state deficits, obsolete revenue systems, and inexorable cost drivers such as health care, pensions, and rising debt. Increasing reliance on property taxes to finance the budget frustrates taxpayers who equate levy increases to spending increases. Ramsey County's spending fell in 2003 and 2004 and rose less than inflation and projected inflation in 2005 through 2007 in spite of levy increases.

Conservative revenue estimates will be increasingly important to avoid operating deficits, especially at a time when it is more difficult to make additional cost reductions and the County is facing imminent cost drivers. **Major future cost drivers** include: rapidly rising health care costs for County clients, employees and retirees; underfunded employee pension funds; new debt service for Regional Railroad Authority transit projects; replacement space resulting from Riverfront development; and capital asset preservation

1. Credit rating on debt obligations - The credit rating on debt obligations is the highest achievable and is held by only four counties in Minnesota and only 1% of all counties in the United States. The credit rating is a reflection of the County's diverse and stable economic base as part of the Twin Cities, as well as historically strong financial operations and a manageable debt burden. The strong credit rating reduces property taxes by allowing the County to borrow money for capital improvements at the lowest interest rate available.

2. Audit opinion on the Comprehensive Annual Financial Report - An unqualified "clean" audit opinion on the Comprehensive Annual Financial Report from the Office of the State Auditor (OSA) is the best opinion achievable. The OSA's opinion indicates that management's financial statements fairly present the financial position of the County and comply with Generally Accepted Accounting Principles (GAAP). The OSA also considers the adequacy of internal controls and compliance with laws regulations, contracts, and grant agreements when expressing the audit opinion.

3. Unreserved fund balance as a % of subsequent year's budget - The Office of the State Auditor recommends that counties maintain an Unreserved Fund Balance (discretionary funds) at 35% to 50% of budgeted expenditures. In 2006, the County was within this target at 38.2%.

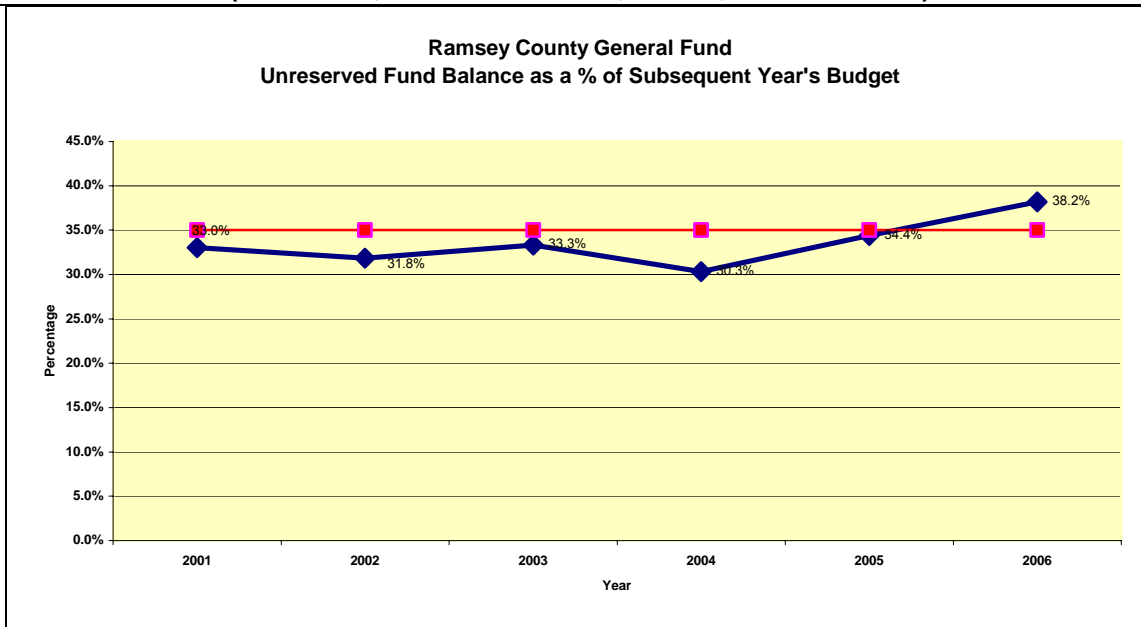
# Department Summary



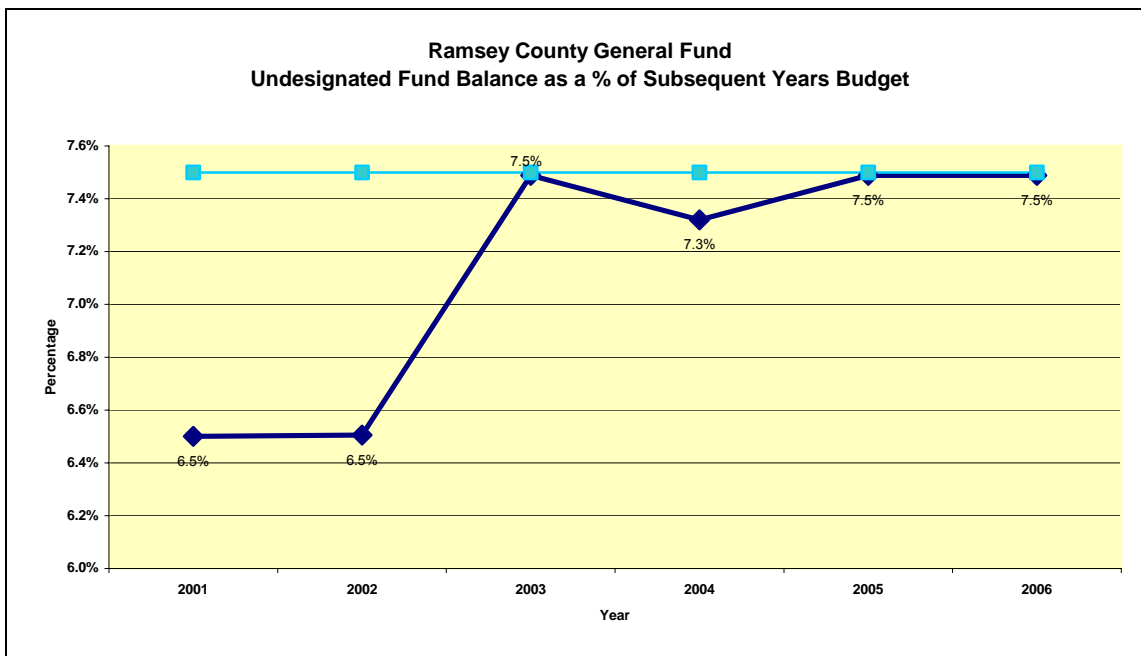
CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COUNTY MANAGER

**ALL COUNTY RESOURCES ARE PROFESSIONALLY AND EFFECTIVELY MANAGED (FINANCES, CAPITAL ASSETS, STAFF, TECHNOLOGY)**



4. Undesignated fund balance as a % of subsequent year's budget - The County maintains fund balances that are adequate to manage unforeseen revenue losses and stable operations. To that end, the County Board adopted a policy to maintain the Undesignated Fund Balance (emergency reserves) at 7.5% of the budget. Though characterized as "somewhat lean" by a recent credit agency report, it has proven adequate to meet the County's needs.





# Department Summary



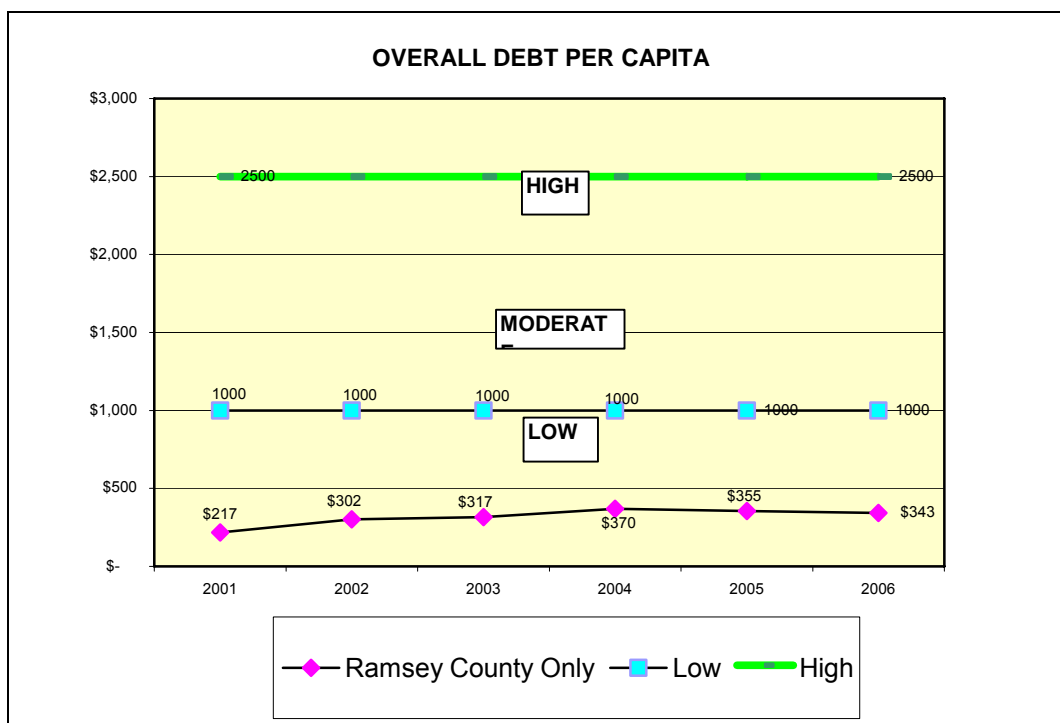
CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COUNTY MANAGER

**ALL COUNTY RESOURCES ARE PROFESSIONALLY AND EFFECTIVELY MANAGED  
(FINANCES, CAPITAL ASSETS, STAFF, TECHNOLOGY)**

5. Investment portfolio performance - The County's cash and investments are managed in accordance with the Ramsey County Investment Policy adopted by the County Board. The Policy objectives are to: safeguard public funds, provide liquidity, and obtain the highest return that is consistent with the safety of principal and liquidity objectives. Investment portfolio performance is evaluated against nationally recognized Merrill Lynch total return indices and reported by an independent third party. County investments consistently outperform the benchmark indices. Maximization of return on investments ultimately reduces the property tax levy requirement.

6. County debt per capita - Low interest rates and rapid repayment have made the County's direct debt manageable despite an aggressive capital improvement program to replace and rehabilitate aging facilities and public infrastructure. The County's goal is to keep its debt ratios within the moderate to low credit rating agency benchmarks for 'Triple A' counties.



# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COUNTY MANAGER

**STAFF REFLECT THE DEMOGRAPHICS OF THE WORKING AGE POPULATION OF THE COUNTY**

## PERFORMANCE MEASURES – HIGHLIGHTS

- According to the State Demographer, the economy and job market is expanding at a healthy pace, but the labor force is tightening, the competition for employees is intensifying due to a shortage of *skilled workers*, and intellectual capital will be lost due to the large segment of Baby Boomers who eventually will retire.
- In 2004, 2005 and 2006, the overall percentage of Ramsey County full-time employees who are people of color closely matched the percentage of employees from the 2000 Census in the Ramsey County geographic labor force. However, this percentage varies in the organization by department and by job classification.
- The State Demographer projects modest population growth for Ramsey County. However, the diversity of the immigration population is growing rapidly, especially among children and youth.
- According to the 2000 Census, the shift in immigration demographics will mean a greater need for government services by more diverse populations, new recruiting schemes and a flexible workplace to ensure acquisition and retention of employees from a younger more diverse and aging population.
- Human Resources workforce statistics show that the County will see increased retirements. Based on the State Demographer projections of a shrinking workforce, the County should be prepared for difficulty in recruiting replacements.

## PERFORMANCE MEASURES

|   |  | 2004  | 2005                | 2006                   | 2007                    | 2008-09                 |
|---|--|---|---------------------|------------------------|-------------------------|-------------------------|
|   | Performance Measures   | Actual                                      | Actual              | Actual                 | Estimate                | Estimate                |
| 1 | Ramsey County Employees:<br>♦ # of full-time only employees<br>♦ % of FT employees who are people of color<br>♦ % of FT employees who are Caucasian                  | 3121<br>17%<br>83%                          | 3,106<br>18%<br>82% | 3156<br>18.9%<br>81.1% | 3,170<br>19.9%<br>80.1% | 3,190<br>20.8%<br>79.2% |
| 2 | Ramsey County employees by gender:<br>♦ % of full-time females<br>♦ % of full-time males   | 57.6%<br>42.4%                              | 56.2%<br>43.8%      | 56.2%<br>43.8%         |                         |                         |
| 3 | Labor Force in Ramsey County (geographic area) by ethnicity:<br>♦ # in labor force<br>♦ % of employees who are people of color<br>♦ % of employees who are Caucasian | <u>2000 Census</u><br>277,129<br>17%<br>83% |                     |                        |                         |                         |
| 4 | Labor force in Ramsey County (geographic area) by gender:<br>♦ % of full-time females<br>♦ % of full-time males  | <u>2000 Census</u><br>48.2%<br>51.8%        |                     |                        |                         |                         |

# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COUNTY MANAGER

**STAFF REFLECT THE DEMOGRAPHICS OF THE WORKING AGE POPULATION OF THE COUNTY**

**PERFORMANCE MEASURES - DISCUSSION**

Providing data is only one piece of a very challenging and complicated process of recruitment, retention and promotion of a dramatically changing community, not only for people of color including new immigrants, but also for the differences in gender, disability, age, economics and orientation.

There will be challenges due to a limited number of minorities currently in the labor pool for management, administration and professional positions in the seven county metro area. As the future workforce starts to age, recruiting efforts will need to continue targeting qualified persons of color in the hiring process at all levels (Census EEOC Packet 2000).

For Ramsey County staff to continue reflecting the demographics of the working population of the County, the organization will need to be aware of the demographic trends and focus on the following:

- Succession and workforce planning;
- Diversity hiring;
- Diverse education and training options;
- Diverse work routines (flex time, job sharing); and
- Cross cultural and cross generational integration at work.

For the last four years, departments have received statistics concerning race, gender, hires, promotions, terminations and “Rule of 90” retirements. The County is actively pursuing several avenues that will assist departments in having a workforce that reflects the community demographics. This includes but is not limited to recruiting in faith based organizations, social community centers, colleges, e-mail lists and advertising in community papers.

According to the State Demographer, the economy and job market is expanding at a healthy pace, but the labor force is tightening (see Tables 1, 2 and 3 below), the competition for employees is intensifying due to a shortage of skilled workers, and intellectual capital will be lost due to the large segment of Baby Boomers who eventually will retire.

**Table 1: Labor Force Projections for Ramsey County, 2000–2030**

|  | 2000    | 2005    | 2010    | 2015    | 2020    | 2025    | 2030    | % Change from 2000 to 2030 |
|--|---------|---------|---------|---------|---------|---------|---------|----------------------------|
| <b>Total Ramsey County Labor Force</b> | 277,129 | 292,160 | 303,150 | 305,350 | 304,070 | 301,890 | 301,940 | 8%                         |
| <b>Males</b>                           | 140,708 | 147,760 | 152,260 | 153,170 | 152,100 | 150,610 | 150,170 | 6%                         |
| <b>Females</b>                         | 136,421 | 144,400 | 150,890 | 152,180 | 151,970 | 151,280 | 151,770 | 11%                        |
| <b>Age 16 – 24</b>                     | 52,302  | 56,080  | 55,310  | 52,220  | 50,190  | 50,920  | 52,250  | 0%                         |
| <b>Age 25 – 44</b>                     | 134,412 | 129,320 | 129,240 | 131,460 | 133,090 | 131,400 | 128,430 | -5%                        |
| <b>Age 45 – 64</b>                     | 82,726  | 98,450  | 108,620 | 108,410 | 103,750 | 99,410  | 98,950  | 16%                        |
| <b>Age 65 plus</b>                     | 7,689   | 8,310   | 9,980   | 13,270  | 17,040  | 20,160  | 22,310  | 65%                        |

Source: Census 2000

# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COUNTY MANAGER

STAFF REFLECT THE DEMOGRAPHICS OF THE WORKING AGE POPULATION OF THE COUNTY

**Table 2: New Immigrants to Minnesota, 1999 – 2005**

|                      | 1999  | 2000  | 2001   | 2002   | 2003  | 2004   | 2005   | Total  |
|----------------------|-------|-------|--------|--------|-------|--------|--------|--------|
| <b>All Countries</b> | 5,956 | 8,671 | 11,166 | 13,522 | 8,406 | 11,708 | 15,456 | 68,929 |

Source: Department of Homeland Security and Immigration and Naturalization Service

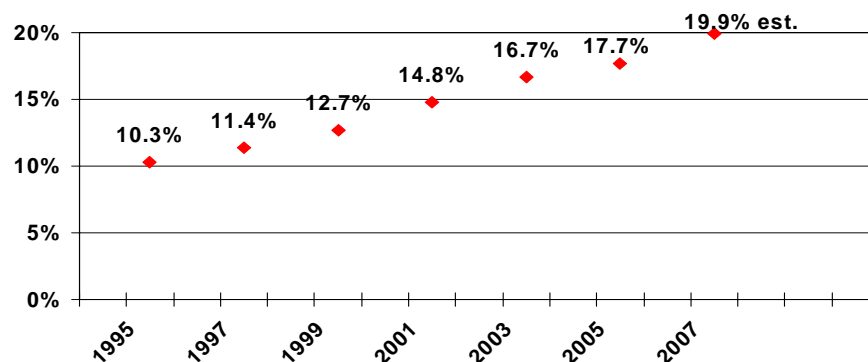
**Table 3: Five-Year Projections by Race and Hispanic Origin for Ramsey County**

| Population         | 2000           | 2005           | 2010           | 2015           | 2020           | 2025           | 2030           | % Change from 2000 to 2030 |
|--------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------------------|
| White              | 409,502        | 407,000        | 404,400        | 400,100        | 394,500        | 388,500        | 383,900        | -6%                        |
| Black or African   | 40,550         | 47,400         | 52,700         | 57,100         | 60,900         | 64,100         | 66,800         | 39%                        |
| Asian & Hawaiian   | 46,163         | 53,200         | 60,200         | 66,700         | 72,700         | 77,600         | 81,500         | 43%                        |
| American Indian    | 4,430          | 5,100          | 5,400          | 5,700          | 6,000          | 6,200          | 6,400          | 30%                        |
| Hispanic or Latino | 26,979         | 33,600         | 39,200         | 44,200         | 48,800         | 53,100         | 56,900         | 52%                        |
| Two or more Races  | 10,390         | 12,300         | 14,800         | 17,800         | 21,200         | 24,700         | 28,300         | 63%                        |
| <b>Total</b>       | <b>538,014</b> | <b>558,600</b> | <b>576,700</b> | <b>591,600</b> | <b>604,100</b> | <b>614,200</b> | <b>623,800</b> | <b>14%</b>                 |

Source: Minnesota State Demographic Center, January 2005

**Fig. 1 - Minority Employment in Ramsey County 1995-2007**  
Percentage of Ramsey County FT and PT Workforce

Source: Ramsey County HR Department Statistics



# Department Summary

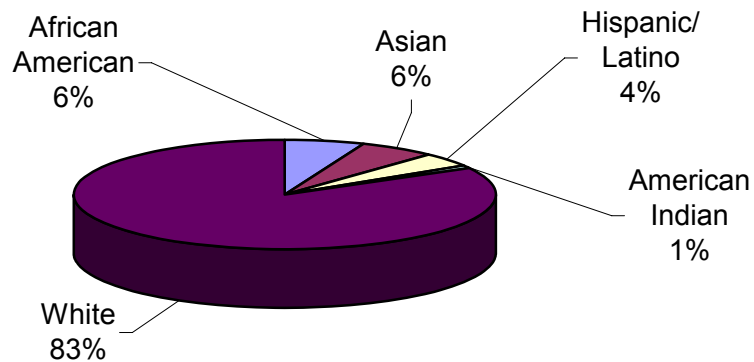


CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

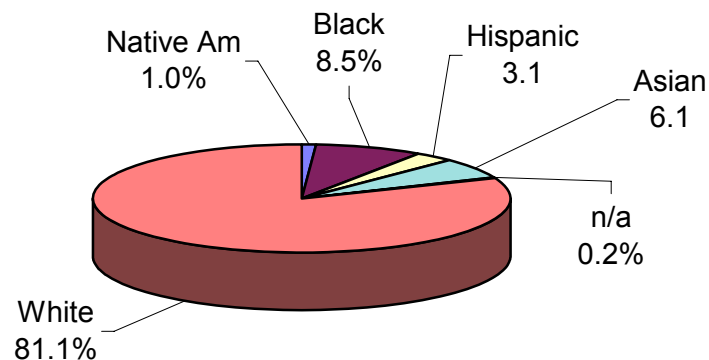
COUNTY MANAGER

STAFF REFLECT THE DEMOGRAPHICS OF THE WORKING AGE POPULATION OF THE COUNTY

**Figure 2: Labor Force population 16 years + Ramsey County, Minnesota (Total working population N = 277,129)**  
Source: Census 2000



**Figure 3: Ramsey County Full-Time Only Employees by Ethnic Group (N=3156) - December 31, 2006**  
Source -Ramsey County HR Department Statistics - 2006



# Department Summary



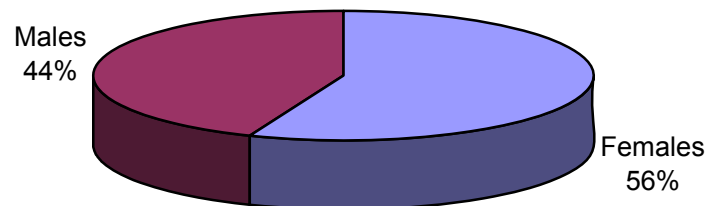
CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COUNTY MANAGER

STAFF REFLECT THE DEMOGRAPHICS OF THE WORKING AGE POPULATION OF THE COUNTY

## Ramsey County Full-Time only Employees by Gender (N=3156)- December 31, 2006

Source - Ramsey County HR Department Statistics



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# Department Summary



Mary Mahoney, Director

50 W. Kellogg Blvd., Suite 550

651-266-3400

## INFORMATION SERVICES

### DEPARTMENT MISSION

Our mission is to provide, administer and coordinate the computer technology infrastructure and related services of the County to meet the business needs of the Board of Commissioners, County Manager, County departments and offices.

### PROGRAMS/SERVICES

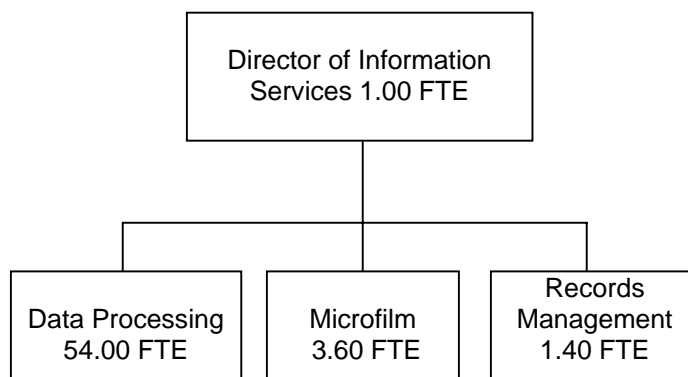
- The Technical Services Division is responsible for the County's network infrastructure, server and storage configurations, and desktop computer support.
- The Application Services Division develops and maintains enterprise wide and department specific applications that support the County's business processes. The division is also responsible for the development and maintenance of the County's web sites.
- The Records Management/Imaging Division provides high quality, convenient, and low cost records management, microfilming and imaging services to County and City departments and is responsible for the oversight of the County's policies and practices related to data management, the county-wide implementation of the regulations of the Health Insurance Portability and Accountability Act (HIPAA), the MN Government Data Practices Act and other laws related to government data
- The Administration Division provides procurement and contracting services for County technology acquisitions, operates the County's computer training center, and provides business support services to the other divisions of Information Services.

### CRITICAL SUCCESS INDICATORS

- The public is able to access County information and services through a variety of means, including mail, telephone and in person, and also transact business electronically.
- Information (for internal and external use) is accurate, available, and protected and makes use of technological advances.
- Business support services enable the effective and efficient delivery of high quality County services.
- All County resources are professionally and effectively managed (finances, capital assets, staff, technology).
- Effective partnerships with public and private systems result in improved benefit to the community.

### 2007 ORGANIZATION CHART

| Personnel - FTE |         |
|-----------------|---------|
| 2006 Budget     | - 60.00 |
| 2007 Budget     | - 60.00 |
| 2008 Approved   | - 60.00 |
| 2009 Approved   | - 60.00 |





# Department Summary



## BUDGET SUMMARY

## INFORMATION SERVICES

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure/Appropriation - Operating Budget | 8,552,630      | 8,843,827      | 9,532,331        | 9,836,518        |
| Revenue/Est. Revenue - Operating Budget      | 8,246,510      | 8,722,260      | 9,532,331        | 9,836,518        |
| Fund Balance - Data Processing Fund          | 273,390        | 85,684         | -                | -                |
| County Tax Levy                              | 32,730         | 35,883         | -                | -                |
| Inc/(Dec) from Previous Year                 |                |                | (35,883)         | -                |
| % Inc/-Dec from Previous Year                |                |                | -100.0%          | 0.0%             |
| Inc/(Dec) for 2 Years                        |                |                |                  | (35,883)         |
| % Inc/-Dec for 2 Years                       |                |                |                  | -100.0%          |

## EXPENDITURE/APPROPRIATION SUMMARY BY DIVISION

| Division                               | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                |                  |                  |                  |                  |
| Information Services                   | 8,552,630        | 8,843,827        | 9,532,331        | 9,836,518        |
| <b>Total Expenditure/Appropriation</b> | <b>8,552,630</b> | <b>8,843,827</b> | <b>9,532,331</b> | <b>9,836,518</b> |
| Inc/(Dec) from Previous Year           |                  |                  | 688,504          | 304,187          |
| % Inc/-Dec from Previous Year          |                  |                  | 7.8%             | 3.2%             |
| Inc/(Dec) for 2 Years                  |                  |                  |                  | 992,691          |
| % Inc/-Dec for 2 Years                 |                  |                  |                  | 11.2%            |

# Department Summary



## REVENUE/ESTIMATED REVENUE SUMMARY BY DIVISION

## INFORMATION SERVICES

| Division                                 | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| Operating Budget<br>Information Services | 8,246,510        | 8,722,260        | 9,532,331        | 9,836,518        |
| <b>Total Revenue/Estimated Revenue</b>   | <b>8,246,510</b> | <b>8,722,260</b> | <b>9,532,331</b> | <b>9,836,518</b> |
| Inc/(Dec) from Previous Year             |                  |                  | 810,071          | 304,187          |
| % Inc/-Dec from Previous Year            |                  |                  | 9.3%             | 3.2%             |
| Inc/(Dec) for 2 Years                    |                  |                  |                  | 1,114,258        |
| % Inc/-Dec for 2 Years                   |                  |                  |                  | 12.8%            |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## INFORMATION SERVICES

| <b>Permanent FTE</b>                     | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--|------------------------|------------------------|--------------------------|--------------------------|
| Operating Budget<br>Information Services | 60.00                  | 60.00                  | 60.00                    | 60.00                    |
| <b>Total Existing Permanent FTE</b>      | <b>60.00</b>           | <b>60.00</b>           | <b>60.00</b>             | <b>60.00</b>             |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
|                              | -                        | -                        |
| <b>Total New FTE</b>         | <b>-</b>                 | <b>-</b>                 |
| <b>Total FTE</b>             | <b>60.00</b>             | <b>60.00</b>             |
| Inc/(Dec) from Previous Year | -                        | -                        |
| Inc/(Dec) for 2 Years        |                          | -                        |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | <b>-</b>               | <b>-</b>               | <b>-</b>                 | <b>-</b>                 |

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2008 APPROVED)

## INFORMATION SERVICES

| Program/Service                     | Mand./<br>Discr. | 2008 Approved |           |           | Levy |
|-------------------------------------|------------------|---------------|-----------|-----------|------|
|                                     |                  | FTE's         | Budget    | Financing |      |
| <b>Administration</b>               | D                | 6.15          | 682,133   | 682,133   | -    |
| <b>County Core Services</b>         |                  |               |           |           |      |
| Build/Maintain Network              | D                | 2.16          | 905,913   | 905,913   | -    |
| Server Mngt & Maint.                | D                | 3.06          | 679,921   | 679,921   | -    |
| Business Continuation               | D                | 1.15          | 148,213   | 148,213   | -    |
| Countywide Needs Analysis           | D                | 3.34          | 431,254   | 431,254   | -    |
| Database Administration             | D                | 0.63          | 91,102    | 91,102    | -    |
| Help Desk                           | D                | 2.89          | 342,587   | 342,587   | -    |
| Software Administration             | D                | 1.85          | 230,913   | 230,913   | -    |
| Web Services Inter(ra)net           | D                | 2.27          | 279,645   | 279,645   | -    |
| Technical Asset Administration      | D                | 1.00          | 141,181   | 141,181   | -    |
| Technical Services Support          | D                | 2.36          | 295,401   | 295,401   | -    |
| Training                            | D                | 0.16          | 18,339    | 18,339    | -    |
| <b>PeopleSoft Systems</b>           | D                | 7.64          | 1,515,455 | 1,515,455 | -    |
| <b>Department Specific Services</b> |                  |               |           |           |      |
| Equipment & Software Support        | D                | 0.90          | 99,156    | 99,156    | -    |
| DBA Applications                    | D                | 2.63          | 370,699   | 370,699   | -    |
| Programming/Systems Analysis        | D                | 9.59          | 1,224,566 | 1,224,566 | -    |
| Training                            | D                | -             | 47,730    | 47,730    | -    |
| Contractual Services                | D                | 8.00          | 727,421   | 727,421   | -    |
| Microfilm/Imaging                   | D                | 2.90          | 283,930   | 283,930   | -    |
| Records Management                  | M                | 1.32          | 166,773   | 166,773   | -    |
| <b>User Department Cost</b>         | D                | -             | 850,000   | 850,000   | -    |
|                                     |                  | 60.00         | 9,532,331 | 9,532,331 | -    |

### SUMMARY

|                                     |     | Levy % | FTE's | Budget    | Financing | Levy |
|-------------------------------------|-----|--------|-------|-----------|-----------|------|
| <b>Total Mandated</b>               | M   | 0.0%   | 1.32  | 166,773   | 166,773   | -    |
| <b>Total Mandated/Discretionary</b> | M/D | 0.0%   | -     | -         | -         | -    |
| <b>Total Discretionary/Mandated</b> | D/M | 0.0%   | -     | -         | -         | -    |
| <b>Total Discretionary</b>          | D   | 0.0%   | 58.68 | 9,365,558 | 9,365,558 | -    |
|                                     |     |        | 60.00 | 9,532,331 | 9,532,331 | -    |

|                                   |       |           |           |          |
|-----------------------------------|-------|-----------|-----------|----------|
| <b>2007 Budget</b>                | 60.00 | 8,843,827 | 8,807,944 | 35,883   |
| <b>Inc/(Dec) from 2007 Budget</b> | -     | 688,504   | 724,387   | (35,883) |
| <b>% Inc/Dec from 2007 Budget</b> |       | 7.8%      | 8.2%      | -100.0%  |

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

## INFORMATION SERVICES

| Program/Service                     | Change from 2007 Budget |           |           |          |
|-------------------------------------|-------------------------|-----------|-----------|----------|
|                                     | FTE's                   | Budget    | Financing | Levy     |
| <b>Administration</b>               | 2.40                    | 270,778   | 270,778   | -        |
| <b>County Core Services</b>         |                         |           |           |          |
| Build/Maintain Network              | 0.39                    | 191,256   | 191,256   | -        |
| Server Mngt & Maint.                | (1.81)                  | (66,768)  | (66,768)  | -        |
| Business Continuation               | 0.67                    | 75,005    | 75,005    | -        |
| Countywide Needs Analysis           | 0.98                    | 121,006   | 121,006   | -        |
| Database Administration             | (0.01)                  | 2,996     | 2,996     | -        |
| Help Desk                           | (1.55)                  | (108,354) | (108,354) | -        |
| Software Administration             | 0.78                    | 105,079   | 105,079   | -        |
| Web Services Inter(ra)net           | (0.78)                  | (77,733)  | (77,733)  | -        |
| Technical Asset Administration      | (0.18)                  | (14,885)  | (14,885)  | -        |
| Technical Services Support          | 0.75                    | 108,985   | 108,985   | -        |
| Training                            | -                       | 2,470     | 2,470     | -        |
| <b>PeopleSoft Systems</b>           | (0.12)                  | 49,534    | 49,534    | -        |
| <b>Department Specific Services</b> |                         |           |           |          |
| Equipment & Software Support        | 0.10                    | 14,415    | 14,415    | -        |
| DBA Applications                    | (0.15)                  | 794       | 794       | -        |
| Programming/Systems Analysis        | (0.69)                  | (141,870) | (141,870) | -        |
| Training                            | -                       | 12,580    | 12,580    | -        |
| Contractual Services                | -                       | 82,010    | 82,010    | -        |
| Microfilm/Imaging                   | (0.70)                  | (5,782)   | (4,625)   | (1,157)  |
| Records Management                  | (0.08)                  | 41,989    | 76,715    | (34,726) |
| <b>User Department Cost</b>         | -                       | 25,000    | 25,000    | -        |
| <b>Inc/(Dec) from 2007 Budget</b>   | -                       | 688,504   | 724,387   | (35,883) |
| <b>% Inc/-Dec from 2007 Budget</b>  |                         | 7.8%      | 8.2%      | -100.0%  |

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2009 APPROVED)

## INFORMATION SERVICES

| Program/Service                     | Mand./<br>Discr. | 2009 Approved |           |           | Levy |
|-------------------------------------|------------------|---------------|-----------|-----------|------|
|                                     |                  | FTE's         | Budget    | Financing |      |
| <b>Administration</b>               | D                | 6.15          | 704,580   | 704,580   | -    |
| <b>County Core Services</b>         |                  |               |           |           |      |
| Build/Maintain Network              | D                | 2.16          | 933,883   | 933,883   | -    |
| Server Mngt & Maint.                | D                | 3.06          | 705,802   | 705,802   | -    |
| Business Continuation               | D                | 1.15          | 152,716   | 152,716   | -    |
| Countywide Needs Analysis           | D                | 3.34          | 444,514   | 444,514   | -    |
| Database Administration             | D                | 0.63          | 93,915    | 93,915    | -    |
| Help Desk                           | D                | 2.89          | 352,868   | 352,868   | -    |
| Software Administration             | D                | 1.85          | 238,005   | 238,005   | -    |
| Web Services Inter(ra)net           | D                | 2.27          | 288,482   | 288,482   | -    |
| Technical Asset Administration      | D                | 1.00          | 144,578   | 144,578   | -    |
| Technical Services Support          | D                | 2.36          | 304,195   | 304,195   | -    |
| Training                            | D                | 0.16          | 18,862    | 18,862    | -    |
| <b>PeopleSoft Systems</b>           | D                | 7.64          | 1,576,378 | 1,576,378 | -    |
| <b>Department Specific Services</b> |                  |               |           |           |      |
| Equipment & Software Support        | D                | 0.90          | 102,158   | 102,158   | -    |
| DBA Applications                    | D                | 2.63          | 382,475   | 382,475   | -    |
| Programming/Systems Analysis        | D                | 9.59          | 1,263,588 | 1,263,588 | -    |
| Training                            | D                | -             | 47,730    | 47,730    | -    |
| Contractual Services                | D                | 8.00          | 743,964   | 743,964   | -    |
| Microfilm/Imaging                   | D                | 2.90          | 292,161   | 292,161   | -    |
| Records Management                  | M                | 1.32          | 170,665   | 170,665   | -    |
| <b>User Department Cost</b>         | D                | -             | 875,000   | 875,000   | -    |
|                                     |                  | 60.00         | 9,836,518 | 9,836,518 | -    |

### SUMMARY

|                                     |     | Levy % | FTE's | Budget    | Financing | Levy |
|-------------------------------------|-----|--------|-------|-----------|-----------|------|
| <b>Total Mandated</b>               | M   | 0.0%   | 1.32  | 170,665   | 170,665   | -    |
| <b>Total Mandated/Discretionary</b> | M/D | 0.0%   | -     | -         | -         | -    |
| <b>Total Discretionary/Mandated</b> | D/M | 0.0%   | -     | -         | -         | -    |
| <b>Total Discretionary</b>          | D   | 0.0%   | 58.68 | 9,665,853 | 9,665,853 | -    |
|                                     |     |        | 60.00 | 9,836,518 | 9,836,518 | -    |

### 2008 Approved Budget

Inc/(Dec) from 2008 Approved Budget

% Inc/Dec from 2008 Approved Budget

|       |           |           |      |
|-------|-----------|-----------|------|
| 60.00 | 9,532,331 | 9,532,331 | -    |
| -     | 304,187   | 304,187   | -    |
|       | 3.2%      | 3.2%      | 0.0% |

# Department Summary



**PROGRAM/SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**INFORMATION SERVICES**

| Program/Service                             | Change from 2008 Approved Budget |         |           |      |
|---|----------------------------------|---------|-----------|------|
|   | FTE's                            | Budget  | Financing | Levy |
| <b>Administration</b>                       | -                                | 22,447  | 22,447    | -    |
| <b>County Core Services</b>                 |                                  |         |           |      |
| Build/Maintain Network                      | -                                | 27,971  | 27,971    | -    |
| Server Mngt & Maint.                        | -                                | 25,881  | 25,881    | -    |
| Business Continuation                       | -                                | 4,503   | 4,503     | -    |
| Countywide Needs Analysis                   | -                                | 13,259  | 13,259    | -    |
| Database Administration                     | -                                | 2,813   | 2,813     | -    |
| Help Desk                                   | -                                | 10,280  | 10,280    | -    |
| Software Administration                     | -                                | 7,092   | 7,092     | -    |
| Web Services Inter(ra)net                   | -                                | 8,837   | 8,837     | -    |
| Technical Asset Administration              | -                                | 3,397   | 3,397     | -    |
| Technical Services Support                  | -                                | 8,794   | 8,794     | -    |
| Training                                    | -                                | 524     | 524       | -    |
| <b>PeopleSoft Systems</b>                   | -                                | 60,923  | 60,923    | -    |
| <b>Department Specific Services</b>         |                                  |         |           |      |
| Equipment & Software Support                | -                                | 3,002   | 3,002     | -    |
| DBA Applications                            | -                                | 11,776  | 11,776    | -    |
| Programming/Systems Analysis                | -                                | 39,022  | 39,022    | -    |
| Training                                    | -                                | 0       | 0         | -    |
| Contractual Services                        | -                                | 16,543  | 16,543    | -    |
| Microfilm/Imaging                           | -                                | 8,231   | 8,231     | -    |
| Records Management                          | -                                | 3,892   | 3,892     | -    |
| <b>User Department Cost</b>                 | -                                | 25,000  | 25,000    | -    |
| <b>Inc/(Dec) from 2008 Approved Budget</b>  | -                                | 304,187 | 304,187   | -    |
| <b>% Inc-/Dec from 2008 Approved Budget</b> |                                  | 3.2%    | 3.2%      | 0.0% |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## INFORMATION SERVICES

**THE PUBLIC IS ABLE TO ACCESS COUNTY INFORMATION AND SERVICES THROUGH A VARIETY OF MEANS, INCLUDING MAIL, TELEPHONE AND IN PERSON, AND ALSO TRANSACT BUSINESS ELECTRONICALLY**

### PERFORMANCE MEASURES – HIGHLIGHTS

The Ramsey County web site is an effective tool for the County to communicate with its residents. Early in 2006, Information Services implemented a new web site design with improved navigation which enables web site visitors to more easily find what they are looking for. The new design was implemented utilizing software which allows departments to easily and more efficiently update their own information, providing current and accurate information to residents.

There has been significant growth in both web site visitors and subscribers to GovDelivery, the County's automated subscriber service. The public can subscribe to County information in their areas of interest, such as County Board meeting agendas and minutes, job openings, tax forfeited land, and cross country ski conditions. GovDelivery emails subscribers when new content or changed content is posted on the web site for areas to which they subscribe. Continued growth is expected in web-based applications and e-Government initiatives in the next few years.

### PERFORMANCE MEASURES

|   |   | 2004   | 2005    | 2006    | 2007     | 2008-09  |
|---|---|--------|---------|---------|----------|----------|
| # | Performance Measures                        | Actual | Actual  | Actual  | Estimate | Estimate |
| 1 | Average Monthly Web site visitors           |        | 150,000 | 175,000 | 200,000  | 225,000  |
| 2 | GovDelivery Subscribers (End of year total) | N/A    | 2,858   | 11,896  | 16,000   | 20,000   |
| 3 | GovDelivery Emails                          | N/A    | 13,179  | 220,287 | 400,000  | 500,000  |

### PERFORMANCE MEASURES – DISCUSSION

1. In early 2006 the redesign of the public web site was completed and web content management software was implemented. This gives departments the ability to more easily update their content on the web site, and makes information easier to find. There is significant growth in the number of County residents who visit the site to obtain County information.
2. Late in 2005 GovDelivery was implemented. GovDelivery is a service that enables residents to sign up to receive emails when new information is posted on the web site or when information changes in their areas of interest. There has been significant growth in the use of this subscription service by County residents.
3. The number of automated emails to GovDelivery subscribers has increased steadily since implementation in 2005. This has proven to be a valuable way to actively communicate with County residents and keep them informed. Continued growth is expected. The top 10 items viewed by subscribers since implementation are:

|  |                                 |
|--|---------------------------------|
| 1. Job Opportunities                         | 2. Ramsey County Board Agendas  |
| 3. Ramsey County Board Minutes               | 4. Public Health Information    |
| 5. Tax Forfeited Land – Auction Notification | 6. Community Watch Updates      |
| 7. County Meeting Schedule                   | 8. County News                  |
| 9. Crime Prevention                          | 10. Compost Hours and Locations |



# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## INFORMATION SERVICES

**INFORMATION (FOR INTERNAL AND EXTERNAL USE) IS ACCURATE, AVAILABLE, AND PROTECTED AND MAKES USE OF TECHNOLOGICAL ADVANCES**

### PERFORMANCE MEASURES – HIGHLIGHTS

The Information Services Department is responsible for ensuring that computer applications and the data network computing infrastructure are highly available and information is adequately protected from unauthorized access.

Computer systems were highly available in 2006. Although detailed data was not collected, information from outage notifications indicate that computer systems were available more than 99.5% of the time.

Data backup and recovery is also a critical function of the department. Data which is accidentally deleted or altered must be recoverable. Information Services relies on backup reporting tools to ensure successful nightly backups. In 2007, the department is researching more advanced reporting tools to ensure notification of backup failures so that corrective action can be taken in a timely manner.

Other technologies were implemented in 2006 which provide improvements in the areas of data security and accessibility that align with the requirements of HIPAA and other security standards. These improvements include e-mail encryption for correspondence with external organizations and increased network security in remote access for staff and other non-County organizations.

### PERFORMANCE MEASURES

|   |   | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|---|--------|--------|--------|----------|----------|
| # | Performance Measures  | Actual | Actual | Actual | Estimate | Estimate |
| 1 | Percent of time computer systems are available during County business hours |        |        |        | 99.5%    | 99.5%    |
| 2 | Percent of time nightly data backups are successful                         |        |        |        | 98%      | 98%      |

### PERFORMANCE MEASURES – DISCUSSION

1. Starting in 2007, Information Services will be maintaining more detailed records of availability for the County's most critical computer systems. Uptime for systems during normal County business hours will be measured and 24x7 availability, which includes planned outages, will be tracked.
2. The Department has an enterprise-wide backup system and backs up files on a nightly basis. Software vendors have made improvements in backup reporting to enable technical staff to more easily determine if any failures have occurred so that corrective action can be taken. A project team has been formed and is currently looking at improvements in this area for implementation in 2007. This toolset will provide improved statistical information for measuring the success of these backups.

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## INFORMATION SERVICES

### BUSINESS SUPPORT SERVICES ENABLE THE EFFECTIVE AND EFFICIENT DELIVERY OF HIGH QUALITY COUNTY SERVICES

#### PERFORMANCE MEASURES – HIGHLIGHTS

The Information Services Department operates a computer training center offering classes in the Microsoft products used by the County. Over the last few years, the variety and depth of the classes offered has been expanded, and enrollments have increased. Student evaluations completed following each course give consistently high ratings for the contracted instructors and the course content. Offering these training opportunities onsite is an efficient use of resources. Classes can be offered to Departments at a lower cost than is charged by outside vendors, and follow-up assistance is available to students from the contracted vendor at no extra charge. The classes are also made available to City of St. Paul and Courts staff, as well as staff in other cities of Ramsey County.

In 2006, Information Services implemented an online registration system which allows staff to obtain course information and register online. It is also used to maintain student training records, which can be accessed online by the student, as well as their supervisor. Following the successful implementation of this system, other departments expressed an interest in using it for their training offerings. Human Resources and Community Human Services began using the system in 2006. Corrections and Child Support Collections are beginning to utilize it in 2007. Sharing this resource across the County reduces County-wide licensing costs, standardizes the method of registration, increasing efficiencies for staff, and providing the ability for County-offered training to be tracked and reported consistently.

#### PERFORMANCE MEASURES

|   |   | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|---|--------|--------|--------|----------|----------|
| # | Performance Measures                        | Actual | Actual | Actual | Estimate | Estimate |
| 1 | Number of Computer Course Offerings         | 130    | 136    | 136    | 135      | 150      |
| 2 | Number of Computer Course Enrollments       | 782    | 924    | 898    | 900      | 1000     |
| 3 | Average Customer Satisfaction (5 pt. scale) | 4.77   | 4.75   | 4.79   | 4.79     | 4.79     |
| 4 | Online Computer Course Registrations        | N/A    | N/A    | 560    | 850      | 950      |

#### PERFORMANCE MEASURES – DISCUSSION

1. Due to increase demand for higher level courses, the number of offerings increased in 2005. The computer training center was closed for several months in 2007, to accommodate training for the upgraded HR/payroll system, reducing the number of computer courses estimated to be offered for the year. An increase in offerings is estimated for 2008 due to a planned operating system and office suite upgrade. The training plan for that upgrade has not been established, so the number estimated may vary.
2. Total enrollments increased at a faster rate than course offerings 2004-2006 due to increased enrollments per class. Classes are more often at full capacity.
3. Overall satisfaction with the quality of classes has been consistently high.
4. Online registration was introduced in May 2006. Since its introduction, virtually all registrations are done this way. The only exceptions are sometimes those students registering for the introductory computer courses, in which case Information Services staff assist them.

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# Department Summary



Julio Mangine, Director

660 RCGC-West

(651) 266-2261

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## **DEPARTMENT MISSION**

To provide direct and indirect services for safe, clean, and pleasant properties; to direct and assist in the effective and efficient operation of all County owned and leased buildings integrating present and future technologies; to evaluate and make recommendations by assessing present and future needs to enable the planning, development and maintenance of County properties in a manner that has a positive impact for the citizens and employees utilizing the County's properties, while embodying the County's rich and diverse cultural heritage.

## **PROPERTY MANAGEMENT**

## **PROGRAMS / SERVICES**

- To maintain the County's high-quality of services and maximize return on its public investment by developing, implementing, and maintaining a Comprehensive Capital Assets Management and Preservation Plan for all County buildings and grounds.
- To integrate the base line data contained in the Comprehensive Capital Assets Management and Preservation Plan into a County Facilities Master Plan to ensure adequate facilities to meet current and future program needs by long-range strategic planning of facility use, site selection, and the delivery of County services.
- To provide integrated facility and project management services in order to ensure consistent and effective operations countywide.
- To continue to standardize a preventative maintenance program in an effort to lower operating cost and extend the life cycle of the structures and equipment for buildings managed by Property Management.
- To plan, develop, and maintain the County's buildings in a manner that has a positive impact on the services provided and on the comfort, health, and safety of the people using the buildings.
- To substantially improve the quality of telecommunications through the provision of high quality, innovative technology solutions and support at a reasonable price.

## **CRITICAL SUCCESS INDICATORS**

- All County resources are professionally and effectively managed (finances, capital assets, staff, technology).
- The public is able to access County information and services through a variety of means, including mail, telephone and in person, and also transact business electronically.
- Facilities are functional, safe, and accessible.

# Department Summary



Julio Mangine, Director

660 RCGC-West

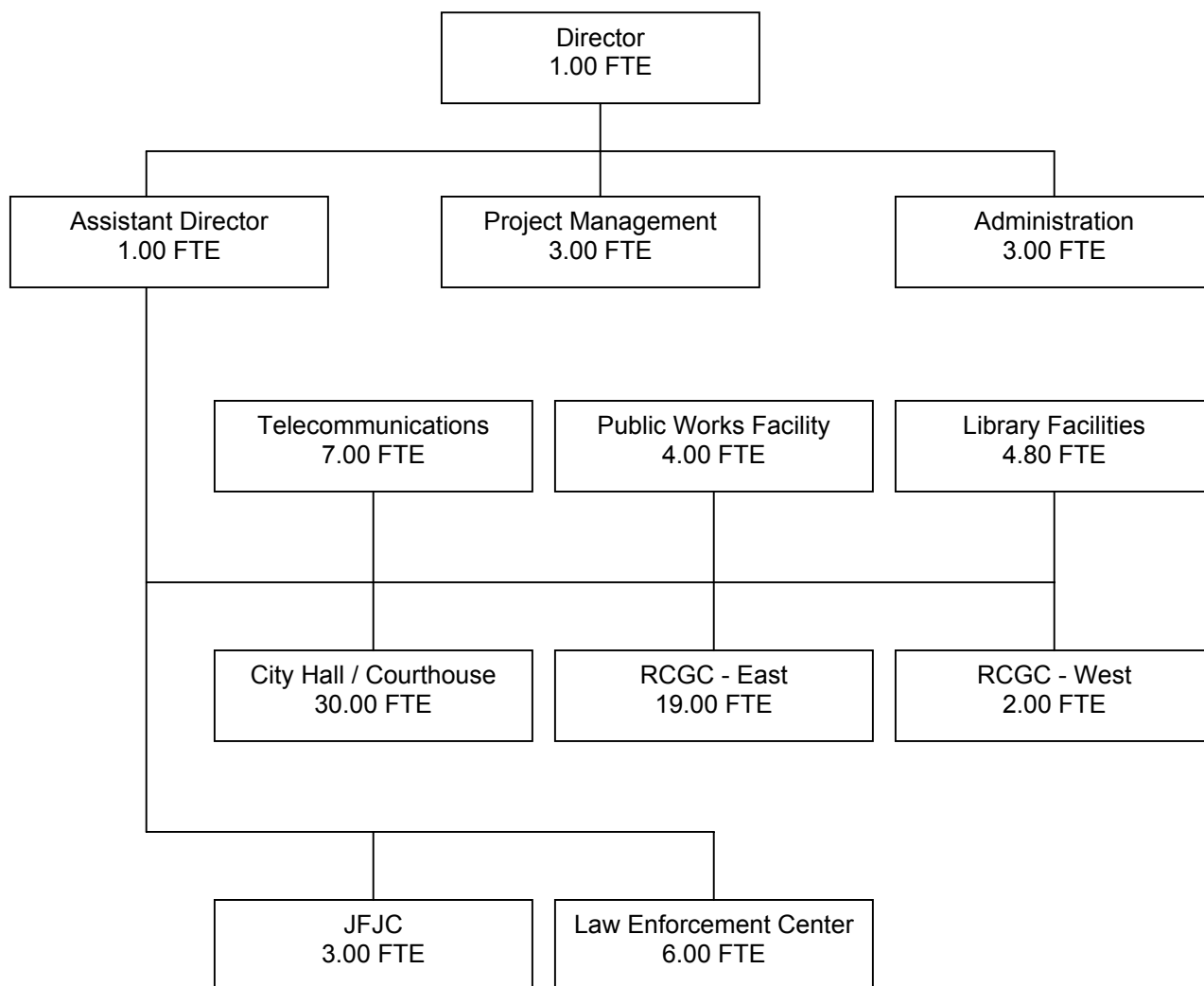
(651) 266-2261

## 2007 ORGANIZATION CHART

## PROPERTY MANAGEMENT

### Personnel - FTE

|               |   |       |
|---------------|---|-------|
| 2006 Budget   | - | 83.80 |
| 2007 Budget   | - | 83.80 |
| 2008 Approved | - | 77.80 |
| 2009 Approved | - | 76.80 |



# Department Summary



## BUDGET SUMMARY

## PROPERTY MANAGEMENT

|  | <b>2006<br/>Actual</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--|------------------------|------------------------|--------------------------|--------------------------|
| Expenditure / Appropriation - Operating Budget       | 15,172,673             | 16,001,214             | 17,833,799               | 18,314,687               |
| Expenditure / Appropriation - Grants/Projects        | -                      | -                      | -                        | -                        |
| Revenue / Est. Revenue - Operating Budget            | 13,933,355             | 15,427,288             | 18,162,187               | 18,233,263               |
| Revenue / Est. Revenue - Grants/Projects             | -                      | -                      | -                        | -                        |
| Use of / (increase) Internal Service Fund<br>Balance | 321,730                | 410,686                | (575,890)                | (166,078)                |
| County Tax Levy                                      | 917,588                | 163,240                | 247,502                  | 247,502                  |
| Inc/(Dec) from Previous Year                         |                        |                        | 84,262                   | -                        |
| % Inc/-Dec from Previous Year                        |                        |                        | 51.6%                    | 0.0%                     |
| Inc/(Dec) for 2 Years                                |                        |                        |                          | 84,262                   |
| % Inc/-Dec for 2 Years                               |                        |                        |                          | 51.6%                    |

# Department Summary



## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

## PROPERTY MANAGEMENT

| Division                                 | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                  |                   |                   |                   |                   |
| Administration                           | 636,579           | 588,827           | 861,953           | 898,145           |
| Televising Public Meetings               | 30,448            | 41,200            | 52,000            | 52,000            |
| Parking Operations                       | 81,246            | 83,933            | 72,033            | 73,033            |
| Family Service Center                    | 106,830           | 62,382            | 62,382            | 62,382            |
| ADC (Operations)                         | 136,053           | 122,477           | 152,689           | 156,165           |
| Public Works (Old)                       | 4,857             | 8,000             | -                 | -                 |
| Patrol Station (Old)                     | 57,345            | 77,100            | -                 | -                 |
| Telecommunications                       | 1,379,862         | 1,615,831         | 1,673,513         | 1,675,513         |
| Firearms Range                           | 40,361            | 50,000            | 50,000            | 50,000            |
| Public Works Facility                    | 889,944           | 1,233,910         | 1,233,910         | 1,233,910         |
| Library Facilities                       | 742,876           | 796,589           | 931,048           | 958,131           |
| CH/CH Maintenance                        | 3,279,504         | 3,727,095         | 3,795,212         | 3,916,917         |
| RCGC-East Operations                     | 2,078,908         | 2,134,334         | 2,315,532         | 2,399,750         |
| RCGC-East Building Improvements          | 118,759           | 118,759           | 187,407           | 187,407           |
| RCGC-West Operations                     | 409,554           | 437,154           | 372,218           | 390,334           |
| RCGC-West Management Fees                | 2,043,123         | 1,767,952         | 2,178,944         | 2,250,759         |
| RCGC-West Building Improvements          | 251,880           | 188,687           | 205,972           | 205,972           |
| Juvenile Family Justice Center           | 961,273           | 997,660           | 1,021,423         | 1,050,028         |
| Law Enforcement Center (Operations)      | 1,800,586         | 1,813,412         | 2,032,338         | 2,096,592         |
| Suburban Courts                          | 122,685           | 135,912           | 137,682           | 141,429           |
| 90 West Plato                            | -                 | -                 | 346,213           | 358,417           |
| 911 Dispatch Center                      | -                 | -                 | 151,330           | 157,803           |
| <b>Total Operating Budget</b>            | <b>15,172,673</b> | <b>16,001,214</b> | <b>17,833,799</b> | <b>18,314,687</b> |
| Inc/(Dec) from Previous Year             |                   |                   | 1,832,585         | 480,888           |
| % Inc/-Dec from Previous Year            |                   |                   | 11.5%             | 2.7%              |
| <u>Grants / Projects</u>                 |                   |                   |                   |                   |
| None                                     | -                 | -                 | -                 | -                 |
| <b>Total Grants / Projects</b>           | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>          |
| <b>Total Expenditure / Appropriation</b> | <b>15,172,673</b> | <b>16,001,214</b> | <b>17,833,799</b> | <b>18,314,687</b> |
| Inc/(Dec) from Previous Year             |                   |                   | 1,832,585         | 480,888           |
| % Inc/-Dec from Previous Year            |                   |                   | 11.5%             | 2.7%              |
| Inc/(Dec) for 2 Years                    |                   |                   |                   | 2,313,473         |
| % Inc/-Dec for 2 Years                   |                   |                   |                   | 14.5%             |

# Department Summary



## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

## PROPERTY MANAGEMENT

| Division                                 | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                  |                   |                   |                   |                   |
| Administration                           | 461,150           | 454,303           | 576,910           | 617,578           |
| Televising Public Meetings               | -                 | -                 | -                 | -                 |
| Parking Operations                       | 233,422           | 223,521           | 226,410           | 226,410           |
| Family Service Center                    | 124,236           | 62,382            | 62,382            | 62,382            |
| ADC (Operations)                         | 89,219            | 80,473            | 87,853            | 87,853            |
| Public Works (Old)                       | -                 | -                 | -                 | -                 |
| Patrol Station (Old)                     | -                 | -                 | -                 | -                 |
| Telecommunications                       | 1,618,268         | 1,615,831         | 1,673,513         | 1,675,513         |
| Firearms Range                           | 41,778            | 50,000            | 50,000            | 50,000            |
| Public Works Facility                    | 1,253,804         | 1,233,910         | 1,233,910         | 1,233,910         |
| Library Facilities                       | 785,840           | 796,589           | 931,048           | 958,131           |
| CH/CH Maintenance                        | 1,447,599         | 3,727,095         | 3,271,154         | 3,271,154         |
| RCGC-East Operations                     | 2,109,260         | 2,111,242         | 2,808,061         | 2,808,061         |
| RCGC-East Building Improvements          | 118,759           | 118,759           | 187,407           | 187,407           |
| RCGC-West Operations                     | 2,457,974         | 1,817,512         | 2,768,134         | 2,768,134         |
| RCGC-West Management Fees                | -                 | -                 | -                 | -                 |
| RCGC-West Building Improvements          | 251,880           | 188,687           | 205,972           | 205,972           |
| Juvenile Family Justice Center           | 984,463           | 997,660           | 1,266,326         | 1,266,326         |
| Law Enforcement Center (Operations)      | 1,819,791         | 1,813,412         | 2,200,455         | 2,201,780         |
| Suburban Courts                          | 135,912           | 135,912           | 123,039           | 123,039           |
| 90 West Plato                            | -                 | -                 | 375,631           | 375,631           |
| 911 Dispatch Center                      | -                 | -                 | 113,982           | 113,982           |
| Total Operating Budget                   | 13,933,355        | 15,427,288        | 18,162,187        | 18,233,263        |
| Inc/(Dec) from Previous Year             |                   |                   | 2,734,899         | 71,076            |
| % Inc/-Dec from Previous Year            |                   |                   | 17.7%             | 0.4%              |
| <u>Grants / Projects</u>                 |                   |                   |                   |                   |
| None                                     | -                 | -                 | -                 | -                 |
| Total Grants / Projects                  | -                 | -                 | -                 | -                 |
| <b>Total Revenue / Estimated Revenue</b> | <b>13,933,355</b> | <b>15,427,288</b> | <b>18,162,187</b> | <b>18,233,263</b> |
| Inc/(Dec) from Previous Year             |                   |                   | 2,734,899         | 71,076            |
| % Inc/-Dec from Previous Year            |                   |                   | 17.7%             | 0.4%              |
| Inc/(Dec) for 2 Years                    |                   |                   |                   | 2,805,975         |
| % Inc/-Dec for 2 Years                   |                   |                   |                   | 18.2%             |



# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## PROPERTY MANAGEMENT

| Permanent FTE                       | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-------------------------------------|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>             |                |                |                  |                  |
| Administration                      | 5.00           | 5.00           | 7.00             | 7.00             |
| Televising Public Meetings          | -              | -              | -                | -                |
| Parking Operations                  | -              | -              | -                | -                |
| Family Service Center               | -              | -              | -                | -                |
| ADC (Operations)                    | -              | -              | -                | -                |
| Public Works (Old)                  | -              | -              | -                | -                |
| Patrol Station (Old)                | -              | -              | -                | -                |
| Telecommunications                  | 8.00           | 8.00           | 8.00             | 8.00             |
| Firearms Range                      | -              | -              | -                | -                |
| Public Works Facility               | 4.00           | 4.00           | 4.00             | 4.00             |
| Library Facilities                  | 4.80           | 4.80           | 4.80             | 4.80             |
| CH/CH Maintenance                   | 30.00          | 30.00          | 24.00            | 23.00            |
| RCGC-East Operations                | 19.00          | 19.00          | 19.00            | 19.00            |
| RCGC-East Building Improvements     | -              | -              | -                | -                |
| RCGC-West Operations                | 4.00           | 4.00           | 2.00             | 2.00             |
| RCGC-West Management Fees           | -              | -              | -                | -                |
| RCGC-West Building Improvements     | -              | -              | -                | -                |
| Juvenile Family Justice Center      | 3.00           | 3.00           | 3.00             | 3.00             |
| Law Enforcement Center (Operations) | 6.00           | 6.00           | 6.00             | 6.00             |
| Suburban Courts                     | -              | -              | -                | -                |
| 90 West Plato                       | -              | -              | -                | -                |
| 911 Dispatch Center                 | -              | -              | -                | -                |
| Total Operating Budget              | 83.80          | 83.80          | 77.80            | 76.80            |
| <u>Grants / Projects</u>            |                |                |                  |                  |
| <b>Total Existing Permanent FTE</b> | 83.80          | 83.80          | 77.80            | 76.80            |

# Department Summary



## NEW POSITIONS

## PROPERTY MANAGEMENT

| Description                  | 2008<br>Approved | 2009<br>Approved |
|------------------------------|------------------|------------------|
| None                         | -                | -                |
| <b>Total New FTE</b>         | -                | -                |
| <b>Total FTE</b>             | <u>77.80</u>     | <u>76.80</u>     |
| Inc/(Dec) from Previous Year | (6.00)           | (1.00)           |
| Inc/(Dec) for 2 Years        |                  | (7.00)           |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| Starred FTE                           | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---------------------------------------|----------------|----------------|------------------|------------------|
| None                                  | -              | -              | -                | -                |
| <b>Total Existing Conditional FTE</b> | -              | -              | -                | -                |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## PROPERTY MANAGEMENT

| Program / Service                          | Mand./<br>Discr. | 2008 Approved |              |                   |                   |                |
|--|------------------|---------------|--------------|-------------------|-------------------|----------------|
|  |                  | FTE's         | Budget       | Financing         | Levy              |                |
| Administration                             | D                | 7.00          | 861,953      | 576,910           | 285,043           |                |
| Televising Public Meetings                 | D                | -             | 52,000       | -                 | 52,000            |                |
| Parking Operations                         | D                | -             | 72,033       | 226,410           | (154,377)         |                |
| Family Service Center                      | D                | -             | 62,382       | 62,382            | -                 |                |
| ADC (Operations)                           | D                | -             | 152,689      | 87,853            | 64,836            |                |
| Public Works (Old)                         | D                | -             | -            | -                 | -                 |                |
| Patrol Station (Old)                       | D                | -             | -            | -                 | -                 |                |
| Telecommunications                         | D                | 8.00          | 1,673,513    | 1,673,513         | -                 |                |
| Firearms Range                             | D                | -             | 50,000       | 50,000            | -                 |                |
| Public Works Facility                      | D                | 4.00          | 1,233,910    | 1,233,910         | -                 |                |
| Library Facilities                         | D                | 4.80          | 931,048      | 931,048           | -                 |                |
| CH/CH Maintenance                          | D                | 24.00         | 3,795,212    | 3,795,212         | -                 |                |
| <b>RCGC East</b>                           |                  |               |              |                   |                   |                |
| Operations                                 | D                | 19.00         | 2,315,532    | 2,315,532         | -                 |                |
| Building Improvements                      | D                | -             | 187,407      | 187,407           | -                 |                |
| <b>RCGC West</b>                           |                  |               |              |                   |                   |                |
| Operations                                 | D                | 2.00          | 372,218      | 372,218           | -                 |                |
| Management Fees                            | D                | -             | 2,178,944    | 2,178,944         | -                 |                |
| Building Improvements                      | D                | -             | 205,972      | 205,972           | -                 |                |
| <b>Juvenile Family Justice Center</b>      | D                | 3.00          | 1,021,423    | 1,021,423         | -                 |                |
| <b>Law Enforcement Center (Operations)</b> | D                | 6.00          | 2,032,338    | 2,032,338         | -                 |                |
| <b>Suburban Courts</b>                     | D                | -             | 137,682      | 137,682           | -                 |                |
| <b>90 West Plato</b>                       | D                | -             | 346,213      | 346,213           | -                 |                |
| <b>911 Dispatch Center</b>                 | D                | -             | 151,330      | 151,330           | -                 |                |
|  |                  |               | <b>77.80</b> | <b>17,833,799</b> | <b>17,586,297</b> | <b>247,502</b> |

### SUMMARY

|                                     |     | Levy % | FTE's        | Budget            | Financing         | Levy           |
|-------------------------------------|-----|--------|--------------|-------------------|-------------------|----------------|
| Total Mandated                      | M   | 0%     | -            | -                 | -                 | -              |
| Total Mandated/Discretionary        | M/D | 0%     | -            | -                 | -                 | -              |
| Total Discretionary/Mandated        | D/M | 0%     | -            | -                 | -                 | -              |
| Total Discretionary                 | D   | 100%   | 77.80        | 17,833,799        | 17,586,297        | 247,502        |
|                                     |     |        | <b>77.80</b> | <b>17,833,799</b> | <b>17,586,297</b> | <b>247,502</b> |
| <b>2007 Budget</b>                  |     |        | 83.80        | 16,001,214        | 15,837,974        | 163,240        |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     |        | (6.00)       | 1,832,585         | 1,748,323         | 84,262         |
| <b>% Inc/-Dec. from 2007 Budget</b> |     |        |              | 11.5%             | 11.0%             | 51.6%          |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**PROPERTY MANAGEMENT**

| Program / Service                   | Change from 2007 Budget |                  |                  |               |
|-------------------------------------|-------------------------|------------------|------------------|---------------|
|                                     | FTE's                   | Budget           | Financing        | Levy          |
| Administration                      | 2.00                    | 273,126          | 122,607          | 150,519       |
| Televising Public Meetings          | -                       | 10,800           | -                | 10,800        |
| Parking Operations                  | -                       | (11,900)         | 2,889            | (14,789)      |
| Family Service Center               | -                       | -                | -                | -             |
| ADC (Operations)                    | -                       | 30,212           | 7,380            | 22,832        |
| Public Works (Old)                  | -                       | (8,000)          | -                | (8,000)       |
| Patrol Station (Old)                | -                       | (77,100)         | -                | (77,100)      |
| Telecommunications                  | -                       | 57,682           | 57,682           | -             |
| Firearms Range                      | -                       | -                | -                | -             |
| Public Works Facility               | -                       | -                | -                | -             |
| Library Facilities                  | -                       | 134,459          | 134,459          | -             |
| CH/CH Maintenance                   | (6.00)                  | 68,117           | 68,117           | -             |
| <b>RCGC East</b>                    |                         |                  |                  |               |
| Operations                          | -                       | 181,198          | 181,198          | -             |
| Building Improvements               | -                       | 68,648           | 68,648           | -             |
| <b>RCGC West</b>                    |                         |                  |                  |               |
| Operations                          | (2.00)                  | (64,936)         | (1,832,888)      | 1,767,952     |
| Management Fees                     | -                       | 410,992          | 2,178,944        | (1,767,952)   |
| Building Improvements               | -                       | 17,285           | 17,285           | -             |
| Juvenile Family Justice Center      | -                       | 23,763           | 23,763           | -             |
| Law Enforcement Center (Operations) | -                       | 218,926          | 218,926          | -             |
| Suburban Courts                     | -                       | 1,770            | 1,770            | -             |
| 90 West Plato                       | -                       | 346,213          | 346,213          | -             |
| 911 Dispatch Center                 | -                       | 151,330          | 151,330          | -             |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <b>(6.00)</b>           | <b>1,832,585</b> | <b>1,748,323</b> | <b>84,262</b> |
| <b>% Inc-/Dec. from 2007 Budget</b> |                         | <b>11.5%</b>     | <b>11.0%</b>     | <b>51.6%</b>  |



# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**PROPERTY MANAGEMENT**

| Program / Service                            | Change from 2008 Approved Budget |                |                |             |
|--|----------------------------------|----------------|----------------|-------------|
|  | FTE's                            | Budget         | Financing      | Levy        |
| Administration                               | -                                | 36,192         | 40,668         | (4,476)     |
| Televising Public Meetings                   | -                                | -              | -              | -           |
| Parking Operations                           | -                                | 1,000          | -              | 1,000       |
| Family Service Center                        | -                                | -              | -              | -           |
| ADC (Operations)                             | -                                | 3,476          | -              | 3,476       |
| Public Works (Old)                           | -                                | -              | -              | -           |
| Patrol Station (Old)                         | -                                | -              | -              | -           |
| Telecommunications                           | -                                | 2,000          | 2,000          | -           |
| Firearms Range                               | -                                | -              | -              | -           |
| Public Works Facility                        | -                                | -              | -              | -           |
| Library Facilities                           | -                                | 27,083         | 27,083         | -           |
| CH/CH Maintenance                            | (1.00)                           | 121,705        | 121,705        | -           |
| <b>RCGC East</b>                             |                                  |                |                |             |
| Operations                                   | -                                | 84,218         | 84,218         | -           |
| Building Improvements                        | -                                | -              | -              | -           |
| <b>RCGC West</b>                             |                                  |                |                |             |
| Operations                                   | -                                | 18,116         | 18,116         | -           |
| Management Fees                              | -                                | 71,815         | 71,815         | -           |
| Building Improvements                        | -                                | -              | -              | -           |
| Juvenile Family Justice Center               | -                                | 28,605         | 28,605         | -           |
| Law Enforcement Center (Operations)          | -                                | 64,254         | 64,254         | -           |
| Suburban Courts                              | -                                | 3,747          | 3,747          | -           |
| 90 West Plato                                | -                                | 12,204         | 12,204         | -           |
| 911 Dispatch Center                          | -                                | 6,473          | 6,473          | -           |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | <b>(1.00)</b>                    | <b>480,888</b> | <b>480,888</b> | <b>-</b>    |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |                                  | <b>2.7%</b>    | <b>2.7%</b>    | <b>0.0%</b> |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PROPERTY MANAGEMENT

**ALL COUNTY RESOURCES ARE PROFESSIONALLY AND EFFECTIVELY MANAGED  
(FINANCES, CAPITAL ASSETS, STAFF, TECHNOLOGY)**

### PERFORMANCE MEASURES – HIGHLIGHTS

Property Management works to ensure that County buildings and grounds are well maintained and efficiently managed. To accomplish this, Property Management uses three different schedules: Annual Maintenance, Intermediate Specific Projects, and Long-Term Planning and Assessments.

The schedule for Annual Maintenance includes routine periodic systems repairs and replacement. Property Management provides building management and maintenance staff for day-to-day care of over 85% of the non-recreational space owned by the County. The cost of this maintenance is funded primarily by rent paid by County departments.

The schedule for Intermediate Specific Projects is funded by a designated portion of the rental rate. Some projects also receive funding through the Capital Improvement Program (CIP) process, which prioritizes major capital projects based on countywide needs. Typical projects funded through these methods include roof replacement, elevator upgrades, and structural repairs.

The schedule for Long-Term Planning Assessment is part of the Comprehensive Capital Assets Management Plan (CCAMPP). CCAMPP has a twelve-year rolling time horizon and its data is used to forecast capital maintenance services, and to maximize return on investment. Currently, CCAMPP is a predictive tool and will become an active program once permanent funding streams are established.

### PERFORMANCE MEASURES

|   |  | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|--|--------|--------|--------|----------|----------|
| # | Performance Measures   | Actual | Actual | Actual | Estimate | Estimate |
| 1 | Operating budget dollars spent by the County per square foot for preventive maintenance.                   |        |        |        | *        |          |
| 2 | Operating budget dollars and CIP funds expended by the County per square foot for unscheduled maintenance. |        |        |        | *        |          |
| 3 | Countywide current need for long-term maintenance per square foot.   |        |        |        | *        |          |
| 4 | Percent of buildings updated every 2 years in the Building Condition Report (2006 Base year)               |        |        | 100%   | N/A      | 100%     |

\* Baseline data will be collected during the year.

# Department Summary



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**CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES**

**PROPERTY MANAGEMENT**

**ALL COUNTY RESOURCES ARE PROFESSIONALLY AND EFFECTIVELY MANAGED  
(FINANCES, CAPITAL ASSETS, STAFF, TECHNOLOGY)**

## **PERFORMANCE MEASURES – DISCUSSION**

The County is reinvesting in its properties. Both annual maintenance and large-scale maintenance projects have received funding each year. However, a new focus should be undertaken to provide more consistent funding of maintenance projects over the long-term.

The replacement of some of the older, large facilities over the past five years has lowered the average age of the County's 3 million square feet of building stock. This replacement has lowered the Countywide current need for long-term maintenance per square foot.

The department will continue to keep accurate records of the condition of each building so that informed strategic decisions can be made on how to best manage the County's buildings and grounds.



# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PROPERTY MANAGEMENT

**THE PUBLIC IS ABLE TO ACCESS COUNTY INFORMATION AND SERVICES THROUGH A VARIETY OF MEANS, INCLUDING MAIL, TELEPHONE, AND IN PERSON, AND ALSO TRANSACT BUSINESS ELECTRONICALLY**

### PERFORMANCE MEASURES – HIGHLIGHTS

Property Management, through its Telecommunications division, operates and maintains a Seimen Hi Com voice server system. Currently the system provides telephone, voice mail, and ancillary services to virtually all City of Saint Paul and Ramsey County departments.

Performance measures for the Telecommunications division show it is providing reliable, state-of-the-art, cost effective telecommunications services to the City/County departments and the taxpayers of Ramsey County.

### PERFORMANCE MEASURES

|   |  | 2004                | 2005                | 2006                | 2007                | 2008-09             |
|---|--|---------------------|---------------------|---------------------|---------------------|---------------------|
| # | Performance Measures   | Actual              | Actual              | Actual              | Estimate            | Estimate            |
| 1 | Station Rates per line   | \$22.75<br>per line | \$22.75<br>per line | \$22.75<br>per line | \$22.75<br>per line | \$22.75<br>per line |
| 2 | Total number of Voice Response systems and Interactive Video installations | 10                  | 10                  | 11                  | 13                  | 14                  |
| 3 | Number of Calls to Central Operators                                       | 500<br>per day      | 400<br>per day      | 370<br>per day      | 380<br>per day      | 350<br>per day      |

### PERFORMANCE MEASURES – DISCUSSION

The Station Rate has remained stable, which indicates the communications system is well managed. A stable rate gives City and County departments' greater control in establishing and staying within budgets.

Voice Response Systems (VRS) allow callers to gain access to information more quickly, and it provides uniform information to all callers. It reduces the County's dependency on personnel to answer routine inquiries, thus giving staff the time needed to handle more complex questions and provide more detailed information. The result is more information is exchanged more quickly, and more accurately.

The Interactive Video systems provide two-way visual and audio communications. Examples of this technology include video conferencing, video depositions, and video court arraignments.

The Telecommunications division employs a staff of three operators to answer and direct calls for City and County services. The need for the public to call the general information line is dropping as more information is provided through the use of Qwest Blue Pages (government listings), direct inward dial (DID) phone lines, and on internet web sites.

# Department Summary



Mark Oswald, Director

90 W. Plato Blvd.

651-266-2193

## DEPARTMENT MISSION

## **PROPERTY RECORDS & REVENUE**

Property Records and Revenue provides consistently exceptional service and accurate timely information regarding land records, property values, tax payments, voter registration and elections.

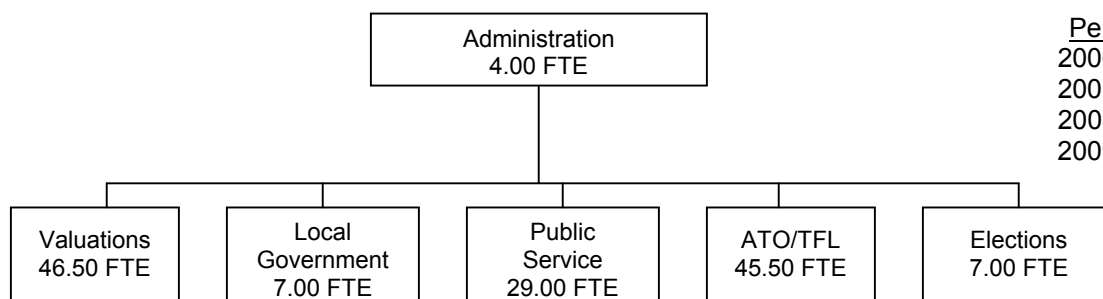
## PROGRAMS / SERVICES

- Preserve land title records for all real property lying within Ramsey County. Provide property ownership and encumbrance information as needed and requested by those in the land title business, the mortgage industry and the public in support of their role in promoting and achieving home and property ownership for the good of the family, community and nation.
- Accurately and equitably value and classify of all real and taxable personal property located in Ramsey County.
- Timely collect and assemble accurate data in order to equalize and calculate property taxes, and to use efficient processes for collection and distribution of property tax revenues.
- Provide accurate and timely information; collect and process all property taxes and miscellaneous county fees; manage delinquent tax accounts; maintain taxation and homestead records; and manage tax forfeited lands.
- Administer elections in Ramsey County in a fair, honest, impartial, accurate, and efficient manner.

## CRITICAL SUCCESS INDICATORS

- All County resources are professionally and effectively managed (finances, capital assets, staff, technology).
- Information (for internal and external use) is accurate, available, and protected and makes use of technological advances.
- The public is able to access County information and services through a variety of means, including mail, telephone and in person, and also transact business electronically.
- Effective partnerships with public and private systems result in improved benefit to the community.
- Services are culturally sensitive and responsive to diverse populations.
- Staff reflects the demographics of the working age population of the County.

## 2007 ORGANIZATION CHART



Personnel – FTE  
2006 Budget -141.00  
2007 Budget -139.00  
2008 Approved-139.00  
2009 Approved-138.00

# Department Summary



## BUDGET SUMMARY

## PROPERTY RECORDS & REVENUE

|   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---|----------------|----------------|------------------|------------------|
| Expenditure/Appropriation - Operating Budget    | 13,554,494     | 13,716,213     | 12,512,850       | 12,549,600       |
| Expenditure/Appropriation - Grants/Projects     | -              | 1,500,000      | -                | 1,611,843        |
| Revenue/Estimated Revenue - Operating Budget    | 5,672,184      | 6,041,239      | 5,588,231        | 5,725,410        |
| Revenue/Estimated Revenue - Grants/Projects     | -              | 1,500,000      | -                | 1,611,843        |
| Fund Balance for Elections                      | -              | -              | 131,226          | -                |
| Transfer from County Recorder's Technology Fund | 2,043,143      | 861,000        | -                | -                |
| County Tax Levy                                 | 5,839,167      | 6,813,974      | 6,793,393        | 6,824,190        |
| Inc/(Dec) From Previous Year                    |                |                | (20,581)         | 30,797           |
| % Inc/-Dec From Previous Year                   |                |                | -0.3%            | 0.5%             |
| Inc/(Dec) For 2 Years                           |                |                |                  | 10,216           |
| % Inc/-Dec For 2 Years                          |                |                |                  | 0.1%             |

## EXPENDITURE/APPROPRIATION SUMMARY BY DIVISION

| Division                               | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                |                   |                   |                   |                   |
| Administration                         | 2,964,194         | 1,951,423         | 1,202,598         | 1,234,833         |
| Valuations                             | 3,238,971         | 3,616,713         | 3,976,338         | 4,053,677         |
| Local Government                       | 547,816           | 599,179           | 576,396           | 595,341           |
| Public Service                         | 1,724,049         | 2,011,190         | 1,471,356         | 1,444,454         |
| Abstract, Title and Ownership          | 2,153,997         | 2,226,003         | 1,607,326         | 1,657,113         |
| Elections, County                      | 315,365           | 232,423           | 370,364           | 233,576           |
| Tax Forfeited Land                     | 528,123           | 627,840           | 488,153           | 506,813           |
| Business Technology                    | 1,361,834         | 1,455,733         | 1,537,553         | 1,541,027         |
| Recorder's Fees                        | 720,145           | 995,709           | 1,282,766         | 1,282,766         |
| Total Operating Budget                 | 13,554,494        | 13,716,213        | 12,512,850        | 12,549,600        |
| Inc/(Dec) From Previous Year           |                   |                   | (1,203,363)       | 36,750            |
| % Inc/-Dec From Previous Year          |                   |                   | -8.8%             | 0.3%              |
| <u>Grants/Projects</u>                 |                   |                   |                   |                   |
| Elections, City/School                 | -                 | 1,500,000         | -                 | 1,611,843         |
| <b>Total Expenditure/Appropriation</b> | <b>13,554,494</b> | <b>15,216,213</b> | <b>12,512,850</b> | <b>14,161,443</b> |
| Inc/(Dec) From Previous Year           |                   |                   | (2,703,363)       | 1,648,593         |
| % Inc/-Dec From Previous Year          |                   |                   | -17.8%            | 13.2%             |
| Inc/(Dec) For 2 Years                  |                   |                   |                   | (1,054,770)       |
| % Inc/-Dec For 2 Years                 |                   |                   |                   | -6.9%             |

# Department Summary



## REVENUE/ESTIMATED REVENUE SUMMARY BY DIVISION

## PROPERTY RECORDS & REVENUE

| Division                               | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                |                  |                  |                  |                  |
| Administration                         | 103,065          | 92,000           | 92,000           | 92,000           |
| Valuations                             | 23,822           | 30,400           | 11,950           | 11,950           |
| Local Government                       | 307,069          | 294,200          | 291,000          | 291,000          |
| Public Service                         | 831,534          | 699,550          | 699,550          | 754,550          |
| Abstract, Title and Ownership          | 2,310,829        | 3,035,453        | 2,542,778        | 2,597,047        |
| Elections, County                      | 31,797           | 25,550           | 30,550           | 25,550           |
| Tax Forfeited Land                     | 528,123          | 627,840          | 488,153          | 506,813          |
| Business Technology                    | 145,878          | 98,000           | 112,250          | 126,500          |
| Recorder's Fees                        | 1,390,067        | 1,138,246        | 1,320,000        | 1,320,000        |
| <b>Total Operating Budget</b>          | <b>5,672,184</b> | <b>6,041,239</b> | <b>5,588,231</b> | <b>5,725,410</b> |
| Inc/(Dec) From Previous Year           |                  |                  | -453,008         | 137,179          |
| % Inc/(Dec) From Previous Year         |                  |                  | -7.5%            | 2.5%             |
| <u>Grants/Projects</u>                 |                  |                  |                  |                  |
| Elections, City/School                 | -                | 1,500,000        | -                | 1,611,843        |
| <b>Total Revenue/Estimated Revenue</b> | <b>5,672,184</b> | <b>7,541,239</b> | <b>5,588,231</b> | <b>7,337,253</b> |
| Inc/(Dec) From Previous Year           |                  |                  | -1,953,008       | 1,749,022        |
| % Inc/-Dec From Previous Year          |                  |                  | -25.9%           | 31.3%            |
| Inc/(Dec) For 2 Years                  |                  |                  |                  | (203,986)        |
| % Inc/-Dec For 2 Years                 |                  |                  |                  | -2.7%            |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## PROPERTY RECORDS & REVENUE

| <b>Permanent FTE</b>                | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>             |                        |                        |                          |                          |
| Administration                      | 4.00                   | 4.00                   | 9.00                     | 9.00                     |
| Valuations                          | 46.50                  | 46.50                  | 52.00                    | 52.00                    |
| Local Government                    | 8.00                   | 7.00                   | 7.00                     | 7.00                     |
| Public Service                      | 30.00                  | 29.00                  | 18.00                    | 17.00                    |
| Abstract, Title and Ownership       | 35.00                  | 35.00                  | 27.00                    | 27.00                    |
| Elections, County                   | 6.00                   | 6.00                   | 6.00                     | 6.00                     |
| Tax Forfeited Land                  | 5.00                   | 5.00                   | 5.00                     | 5.00                     |
| Recorder's Fees                     | 5.50                   | 5.50                   | 14.00                    | 14.00                    |
| Total Operating Budget              | 140.00                 | 138.00                 | 138.00                   | 137.00                   |
| <u>Grants/Projects</u>              |                        |                        |                          |                          |
| Elections, City/School              | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| <b>Total Existing Permanent FTE</b> | <b>141.00</b>          | <b>139.00</b>          | <b>139.00</b>            | <b>138.00</b>            |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
| None                         |                          |                          |
| <b>Total New FTE</b>         | <b>-</b>                 | <b>-</b>                 |
| <b>Total FTE</b>             | <b>139.00</b>            | <b>138.00</b>            |
| Inc/(Dec) from Previous Year | -                        | (1.00)                   |
| Inc/(Dec) for 2 Years        |                          | (1.00)                   |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  | -                      | -                      | -                        | -                        |
| <b>Total Existing Conditional FTE</b> | <b>-</b>               | <b>-</b>               | <b>-</b>                 | <b>-</b>                 |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## PROPERTY RECORDS & REVENUE

| Program / Service                    | Mand./<br>Discr. | 2008 Approved |               |                   |                  |                  |
|--------------------------------------|------------------|---------------|---------------|-------------------|------------------|------------------|
|                                      |                  | FTEs          | Budget        | Financing         | Levy             |                  |
| <b>Administration</b>                | M                | 4.00          | 930,475       | 92,000            | 838,475          |                  |
| Public Information                   | M                | 6.00          | 272,123       | -                 | 272,123          |                  |
| <b>Valuations</b>                    |                  |               |               |                   |                  |                  |
| Residential                          | M                | 18.67         | 1,427,645     | 4,747             | 1,422,898        |                  |
| Commercial                           | M                | 12.67         | 968,850       | 3,221             | 965,629          |                  |
| AIMS                                 | M                | 15.66         | 1,197,495     | 3,982             | 1,193,513        |                  |
| Homesteads/Abatements                | M                | 5.00          | 382,348       | -                 | 382,348          |                  |
| <b>Local Government</b>              |                  |               |               |                   |                  |                  |
| Tax Accounting                       | M                | 7.00          | 576,396       | 291,000           | 285,396          |                  |
| <b>Public Service</b>                |                  |               |               |                   |                  |                  |
| Payments                             | M                | 5.00          | 408,710       | 194,319           | 214,391          |                  |
| Process                              | M                | 6.00          | 490,452       | 233,183           | 257,269          |                  |
| Public                               | M                | 7.00          | 572,194       | 272,048           | 300,146          |                  |
| <b>Abstract, Title and Ownership</b> |                  |               |               |                   |                  |                  |
| Abstract                             | M                | 15.00         | 927,303       | 1,466,987         | (539,684)        |                  |
| Torrens                              | M                | 11.00         | 680,023       | 1,075,791         | (395,768)        |                  |
| Recorders Fee Bill                   | M                | 14.00         | 1,282,766     | 1,320,000         | (37,234)         |                  |
| <b>Elections, County</b>             | M                | 6.00          | 370,364       | 30,550            | 339,814          |                  |
| Fund Balance                         |                  |               |               | 131,226           | (131,226)        |                  |
| <b>Elections, City</b>               | M                | 1.00          | -             | -                 | -                |                  |
| <b>Tax Forfeited Land</b>            | M                | 5.00          | 488,153       | 488,153           | -                |                  |
| <b>Business Technology</b>           | M                | -             | 1,537,553     | 112,250           | 1,425,303        |                  |
|                                      |                  |               | <b>139.00</b> | <b>12,512,850</b> | <b>5,719,457</b> | <b>6,793,393</b> |
| <b>SUMMARY</b>                       |                  |               |               |                   |                  |                  |
|                                      |                  | <b>Levy %</b> | <b>FTEs</b>   | <b>Budget</b>     | <b>Financing</b> | <b>Levy</b>      |
| <b>Total Mandated</b>                | M                | 100.00%       | 139.00        | 12,512,850        | 5,719,457        | 6,793,393        |
| <b>Total Mandated/Discretionary</b>  | M/D              | -             | -             | -                 | -                | -                |
| <b>Total Discretionary/Mandated</b>  | D/M              | -             | -             | -                 | -                | -                |
| <b>Total Discretionary</b>           | D                | -             | -             | -                 | -                | -                |
|                                      |                  |               | <b>139.00</b> | <b>12,512,850</b> | <b>5,719,457</b> | <b>6,793,393</b> |
| <b>2007 Budget</b>                   |                  |               | 139.00        | 15,216,213        | 8,402,239        | 6,813,974        |
| <b>Inc/(Dec.) from 2007 Budget</b>   |                  |               | -             | (2,703,363)       | (2,682,782)      | (20,581)         |
| <b>% Inc/-Dec. from 2007 Budget</b>  |                  |               |               | -17.8%            | -31.9%           | -0.3%            |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

## PROPERTY RECORDS & REVENUE

| Program / Service                    | Change from 2007 Budget |             |             |           |
|--------------------------------------|-------------------------|-------------|-------------|-----------|
|                                      | FTEs                    | Budget      | Financing   | Levy      |
| <b>Administration</b>                | -                       | (1,020,948) | (861,000)   | (159,948) |
| Public Information                   | 6.00                    | 272,123     | -           | 272,123   |
| <b>Valuations</b>                    |                         |             |             |           |
| Residential                          | -                       | (9,037)     | (7,329)     | (1,708)   |
| Commercial                           | -                       | (6,122)     | (4,974)     | (1,148)   |
| AIMS                                 | -                       | (7,564)     | (6,147)     | (1,417)   |
| Homesteads/Abatements                | 5.00                    | 382,348     | -           | 382,348   |
| <b>Local Government</b>              |                         |             |             |           |
| Tax Accounting                       | -                       | (22,783)    | (3,200)     | (19,583)  |
| <b>Public Service</b>                |                         |             |             |           |
| Payments                             | (0.67)                  | 15,488      | 62,104      | (46,616)  |
| Process                              | (0.67)                  | 27,878      | 77,650      | (49,772)  |
| Public                               | (9.66)                  | (583,200)   | (139,754)   | (443,446) |
| <b>Abstract, Title and Ownership</b> |                         |             |             |           |
| Abstract                             | (4.00)                  | (344,701)   | (267,558)   | (77,143)  |
| Torrens                              | (4.00)                  | (273,976)   | (225,117)   | (48,859)  |
| Recorders Fee Bill                   | 8.00                    | 287,057     | 181,754     | 105,303   |
| <b>Elections, County</b>             |                         |             |             |           |
| Fund Balance                         | -                       | 137,941     | 5,000       | 132,941   |
|                                      |                         |             | 131,226     | (131,226) |
| <b>Elections, City</b>               |                         |             |             |           |
|                                      | -                       | (1,500,000) | (1,500,000) | -         |
| <b>Tax Forfeited Land</b>            |                         |             |             |           |
|                                      | -                       | (139,687)   | (139,687)   | -         |
| <b>Business Technology</b>           |                         |             |             |           |
|                                      | -                       | 81,820      | 14,250      | 67,570    |
| <b>Inc/(Dec.) from 2007 Budget</b>   | -                       | (2,703,363) | (2,682,782) | (20,581)  |
| <b>% Inc/-Dec. from 2007 Budget</b>  |                         | -17.8%      | -31.9%      | -0.3%     |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## PROPERTY RECORDS & REVENUE

| Program / Service                    | Mand./<br>Discr. | 2009 Approved |                   |                  |                  |
|--------------------------------------|------------------|---------------|-------------------|------------------|------------------|
|                                      |                  | FTEs          | Budget            | Financing        | Levy             |
| <b>Administration</b>                | M                | 4.00          | 943,369           | 92,000           | 851,369          |
| Public Information                   | M                | 6.00          | 291,464           | -                | 291,464          |
| <b>Valuations</b>                    |                  |               |                   |                  |                  |
| Residential                          | M                | 18.67         | 1,455,224         | 4,747            | 1,450,477        |
| Commercial                           | M                | 12.67         | 987,778           | 3,221            | 984,557          |
| AIMS                                 | M                | 15.66         | 1,220,838         | 3,982            | 1,216,856        |
| Homesteads/Abatements                | M                | 5.00          | 389,837           | -                | 389,837          |
| <b>Local Government</b>              |                  |               |                   |                  |                  |
| Tax Accounting                       | M                | 7.00          | 595,341           | 291,000          | 304,341          |
| <b>Public Service</b>                |                  |               |                   |                  |                  |
| Payments                             | M                | 5.00          | 424,840           | 221,926          | 202,914          |
| Process                              | M                | 6.00          | 509,807           | 266,312          | 243,495          |
| Public                               | M                | 6.00          | 509,807           | 266,312          | 243,495          |
| <b>Abstract, Title and Ownership</b> |                  |               |                   |                  |                  |
| Abstract                             | M                | 15.00         | 956,027           | 1,498,296        | (542,269)        |
| Torrens                              | M                | 11.00         | 701,086           | 1,098,751        | (397,665)        |
| Recorders Fee Bill                   | M                | 14.00         | 1,282,766         | 1,320,000        | (37,234)         |
| <b>Elections, County</b>             | M                | 6.00          | 233,576           | 25,550           | 208,026          |
| Fund Balance                         |                  |               |                   | -                | -                |
| <b>Elections, City</b>               | M                | 1.00          | 1,611,843         | 1,611,843        | -                |
| <b>Tax Forfeited Land</b>            | M                | 5.00          | 506,813           | 506,813          | -                |
| <b>Business Technology</b>           | M                | -             | 1,541,027         | 126,500          | 1,414,527        |
|                                      |                  | <b>138.00</b> | <b>14,161,443</b> | <b>7,337,253</b> | <b>6,824,190</b> |

### SUMMARY

|                                     |     | Levy %  | FTEs          | Budget            | Financing        | Levy             |
|-------------------------------------|-----|---------|---------------|-------------------|------------------|------------------|
| <b>Total Mandated</b>               | M   | 100.00% | 138.00        | 14,161,443        | 7,337,253        | 6,824,190        |
| <b>Total Mandated/Discretionary</b> | M/D | -       | -             | -                 | -                | -                |
| <b>Total Discretionary/Mandated</b> | D/M | -       | -             | -                 | -                | -                |
| <b>Total Discretionary</b>          | D   | -       | -             | -                 | -                | -                |
|                                     |     |         | <b>138.00</b> | <b>14,161,443</b> | <b>7,337,253</b> | <b>6,824,190</b> |

|  |        |            |           |           |
|--|--------|------------|-----------|-----------|
| <b>2008 Approved Budget</b>                  | 139.00 | 12,512,850 | 5,719,457 | 6,793,393 |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | (1.00) | 1,648,593  | 1,617,796 | 30,797    |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |        | 13.2%      | 28.3%     | 0.5%      |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary



# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**PROPERTY RECORDS & REVENUE**

| Program / Service                            | Change from 2008 Approved Budget |                  |                  |               |
|--|----------------------------------|------------------|------------------|---------------|
|  | FTEs                             | Budget           | Financing        | Levy          |
| <b>Administration</b>                        | -                                | 12,894           | -                | 12,894        |
| Public Information                           | -                                | 19,341           | -                | 19,341        |
| <b>Valuations</b>                            |                                  |                  |                  |               |
| Residential                                  | -                                | 27,579           | -                | 27,579        |
| Commercial                                   | -                                | 18,928           | -                | 18,928        |
| AIMS   | -                                | 23,343           | -                | 23,343        |
| Homesteads/Abatements                        | -                                | 7,489            | -                | 7,489         |
| <b>Local Government</b>                      |                                  |                  |                  |               |
| Tax Accounting                               | -                                | 18,945           | -                | 18,945        |
| <b>Public Service</b>                        |                                  |                  |                  |               |
| Payments                                     | -                                | 16,130           | 27,607           | (11,477)      |
| Process                                      | -                                | 19,355           | 33,129           | (13,774)      |
| Public                                       | (1.00)                           | (62,387)         | (5,736)          | (56,651)      |
| <b>Abstract, Title and Ownership</b>         |                                  |                  |                  |               |
| Abstract                                     | -                                | 28,724           | 31,309           | (2,585)       |
| Torrens                                      | -                                | 21,063           | 22,960           | (1,897)       |
| Recorders Fee Bill                           | -                                | -                | -                | -             |
| <b>Elections, County</b>                     | -                                | (136,788)        | (5,000)          | (131,788)     |
| Fund Balance                                 |                                  |                  | (131,226)        | 131,226       |
| <b>Elections, City</b>                       | -                                | 1,611,843        | 1,611,843        | -             |
| <b>Tax Forfeited Land</b>                    | -                                | 18,660           | 18,660           | -             |
| <b>Business Technology</b>                   | -                                | 3,474            | 14,250           | (10,776)      |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | <u>(1.00)</u>                    | <u>1,648,593</u> | <u>1,617,796</u> | <u>30,797</u> |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |                                  | 13.2%            | 28.3%            | 0.5%          |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES PROPERTY RECORDS & REVENUE

**ALL COUNTY RESOURCES ARE PROFESSIONALLY AND EFFECTIVELY MANAGED (FINANCES, CAPITAL ASSETS, STAFF, TECHNOLOGY)**

### PERFORMANCE MEASURES – HIGHLIGHTS

A tremendous surge in the number of documents recorded occurred in 2002 and 2003 due to low mortgage interest rates. In 2003, the number was at an unprecedented high, which led to a backlog of recordings. The number of recordings has now leveled off to 2001 levels, and the timeliness with which documents are recorded has improved. In 2007, it is estimated that 71% of all Abstract documents and 50% of all Torrens documents will be recorded, indexed and returned to the customer within 15 business days.

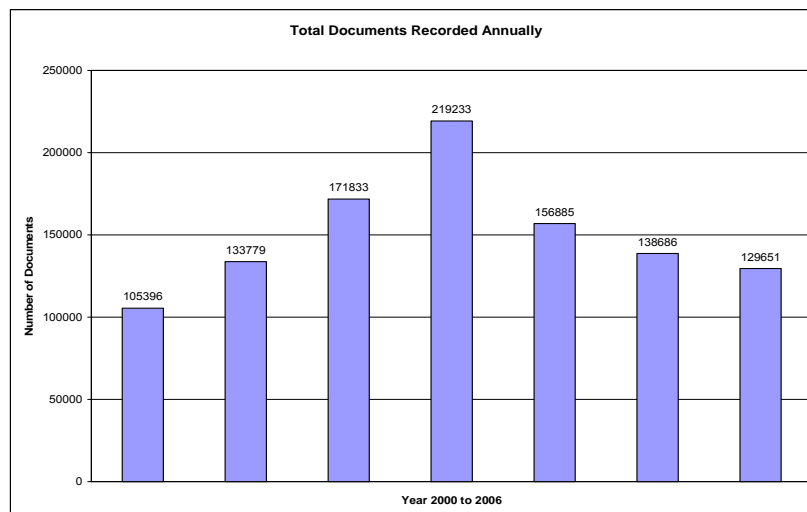
### PERFORMANCE MEASURES

| # | Performance Measures  | 2004                              | 2005                            | 2006                             | 2007                              | 2008-09   |
|---|---|-----------------------------------|---------------------------------|----------------------------------|-----------------------------------|---|
|   |   | Actual                            | Actual                          | Actual                           | Estimate                          | Estimate  |
| 1 | % of real estate documents that are recorded, indexed and returned to the customer within 15 business days. | 39%<br>Abstract<br>98%<br>Torrens | 0%<br>Abstract<br>1%<br>Torrens | 42%<br>Abstract<br>0%<br>Torrens | 71%<br>Abstract<br>50%<br>Torrens | 2008 -70%<br>Abstract &<br>Torrens;<br>2009 - 80% |

### PERFORMANCE MEASURES – DISCUSSION

1. Ramsey County is required by law to preserve land title records for all real property lying within the county. This is accomplished by permanently recording, indexing and preserving each record for future reference and use. Property ownership and encumbrance information is provided to businesses, government, and the public in support of their roles in promoting and achieving home and property ownership for the good of the family, community and nation.

Until July 1, 2005, Minnesota law required that real estate documents must be recorded within 30 days of reception. Legislation enacted now requires counties to record, index and return documents to customers within 15 business days after the documents are delivered to the county. Compliance with state law requires that for calendar year 2007, at least 60 percent of all recordable documents are recorded and returned within the time limit. The table below shows the number of documents recorded annually from 2000 to 2006.



# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES    PROPERTY RECORDS & REVENUE

### SERVICES ARE CULTURALLY SENSITIVE TO DIVERSE POPULATIONS

#### PERFORMANCE MEASURES – HIGHLIGHTS

Nearly one-quarter of the population in the City of St. Paul speak a language other than English at home. Many of these voters were either made citizens of the United States as a consequence of their service with the U.S. armed forces in Vietnam or have recently been naturalized or were born in the United States and were not properly instructed in English. Therefore, concepts related to elections are not always fully understood, especially among immigrants whose country of birth is non-democratic.

In precincts where at least 20% of the population are from a limited English speaking group, there were approximately 100 bilingual judges in 2006. In 2005, approximately half this number served. The principal need is for Hmong speaking judges.

Approximately 1.5% of the voters in 2006 used the accessible ballot marking device to mark their ballot without assistance. These persons were likely either elderly or disabled.

The eligible voter population with at least 20% non-English speakers is distributed in approximately 26 of 104 precincts in St Paul.

#### PERFORMANCE MEASURES

|   |   | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|---|--------|--------|--------|----------|----------|
| # | Performance Measures  | Actual | Actual | Actual | Estimate | Estimate |
| 1 | # of bilingual election judges                                  | 100    | 50     | 100    | 50       | 200      |
| 2 | # of persons using the Automark device                          | n/a    | n/a    | 1.5%   | 1%       | 2%       |
| 3 | % of voter participation in precincts with immigrant population | n/a    | n/a    | n/a    | n/a      | 40%      |

#### PERFORMANCE MEASURES – DISCUSSION

1. If successful, an increase in the number of bilingual judges should result in a higher proportion of new citizens participating in the voting process than is currently the case. The precincts in which the limited English speaking population are concentrated will be monitored to determine the success or lack thereof of this activity. Informally, this can be done by examining the names of persons who have voted in a given election.

This activity will be of use in future years as new immigrants arrive in St Paul. The Elections office will need to change the languages being offered for assistance, but the basic process will remain the same.

# Department Summary



Julie Kleinschmidt

270 Court House, 15 W. Kellogg Blvd.

(651) 266-8040

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**UNALLOCATED GENERAL EXPENSE / REVENUE**

## **MISSION**

To provide the appropriation needed to pay those costs that are not allocated to a specific activity or department. To process and account for payments of unallocated general expenses.

# Department Summary



## BUDGET SUMMARY

## UNALLOCATED GENERAL EXPENSE / REVENUE

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 5,571,531      | 11,000,264     | 10,742,155       | 15,160,144       |
| Revenue / Est. Revenue - Operating Budget      | 11,320,359     | 2,105,000      | 854,000          | 854,000          |
| County Tax Levy                                | (5,748,828)    | 8,895,264      | 9,888,155        | 14,306,144       |
| Inc/(Dec) from Previous Year                   |                |                | 992,891          | 4,417,989        |
| % Inc/-Dec from Previous Year                  |                |                | 11.2%            | 44.7%            |
| Inc/(Dec) for 2 Years                          |                |                |                  | 5,410,880        |
| % Inc/-Dec for 2 Years                         |                |                |                  | 60.8%            |

## EXPENDITURE / APPROPRIATION SUMMARY

| Expenditures                             | 2006<br>Actual   | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                  |                  |                   |                   |                   |
| Post Employment Benefits - Current       | 5,479,325        | 6,606,892         | 6,715,766         | 7,562,322         |
| Post Employment Benefits - Liability     | 15,500           | 4,313,604         | 3,948,904         | 7,518,447         |
| Other Services & Charges                 | 76,706           | 79,768            | 77,485            | 79,375            |
| <b>Total Expenditure / Appropriation</b> | <b>5,571,531</b> | <b>11,000,264</b> | <b>10,742,155</b> | <b>15,160,144</b> |
| Inc/(Dec) from Previous Year             |                  |                   | (258,109)         | 4,417,989         |
| % Inc/-Dec from Previous Year            |                  |                   | -2.3%             | 41.1%             |
| Inc/(Dec) for 2 Years                    |                  |                   |                   | 4,159,880         |
| % Inc/-Dec for 2 Years                   |                  |                   |                   | 37.8%             |

## REVENUE / ESTIMATED REVENUE SUMMARY

| Revenues                                 | 2006<br>Actual    | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|-------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                  |                   |                  |                  |                  |
| Medicare D Ret Drug Subsidy              | -                 | -                | 244,000          | 244,000          |
| PERA Rate Increase Aid                   | 409,418           | 405,000          | 410,000          | 410,000          |
| County Program Aid                       | 10,704,135        | -                | -                | -                |
| Rental Revenue                           | 200,000           | 200,000          | 200,000          | 200,000          |
| Other Revenue                            | 6,806             | -                | -                | -                |
| Other Financing Sources                  | -                 | 1,500,000        | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>11,320,359</b> | <b>2,105,000</b> | <b>854,000</b>   | <b>854,000</b>   |
| Inc/(Dec) from Previous Year             |                   |                  | (1,251,000)      | -                |
| % Inc/-Dec from Previous Year            |                   |                  | -59.4%           | 0.0%             |
| Inc/(Dec) for 2 Years                    |                   |                  |                  | (1,251,000)      |
| % Inc/-Dec for 2 Years                   |                   |                  |                  | -59.4%           |

# Department Summary



## UNALLOCATED GENERAL EXPENSE / REVENUE

### PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

| Program / Service                | Mand./<br>Discr. | 2008 Approved |            |           |           |
|----------------------------------|------------------|---------------|------------|-----------|-----------|
|                                  |                  | FTEs          | Budget     | Financing | Levy      |
| Medicare B Coverage              | D                | -             | 421,684    | -         | 421,684   |
| Retirees Health Insurance        | D/M              | -             | 3,665,508  | -         | 3,665,508 |
| Early Retirees Health Insurance  | D/M              | -             | 2,628,574  | -         | 2,628,574 |
| Countywide Memberships           | D                | -             | 77,485     | -         | 77,485    |
| Post Employ. Benefits-Liability  | D/M              | -             | 3,948,904  | -         | 3,948,904 |
| Medicare D Ret Drug Subsidy      | D                | -             | -          | 244,000   | (244,000) |
| PERA Rate Increase Aid           | M                | -             | -          | 410,000   | (410,000) |
| Base Rent Override-Griffin Bldg. | D                | -             | -          | 200,000   | (200,000) |
|                                  |                  | -             | 10,742,155 | 854,000   | 9,888,155 |

### SUMMARY

|                              |     | Levy % | FTEs | Budget     | Financing | Levy       |
|------------------------------|-----|--------|------|------------|-----------|------------|
| Total Mandated               | M   | -4.1%  | -    | -          | 410,000   | (410,000)  |
| Total Mandated/Discretionary | M/D | 0.0%   | -    | -          | -         | -          |
| Total Discretionary/Mandated | D/M | 103.6% | -    | 10,242,986 | -         | 10,242,986 |
| Total Discretionary          | D   | 0.6%   | -    | 499,169    | 444,000   | 55,169     |
|                              |     |        | -    | 10,742,155 | 854,000   | 9,888,155  |

|                              |   |            |             |           |
|------------------------------|---|------------|-------------|-----------|
| 2007 Budget                  | - | 11,000,264 | 2,105,000   | 8,895,264 |
| Inc/(Dec.) from 2007 Budget  | - | (258,109)  | (1,251,000) | 992,891   |
| % Inc/-Dec. from 2007 Budget |   | -2.3%      | -59.4%      | 11.2%     |

### PROGRAM / SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

| Program / Service                |     | Change from 2007 Budget |           |             |           |
|----------------------------------|-----|-------------------------|-----------|-------------|-----------|
|                                  |     | FTEs                    | Budget    | Financing   | Levy      |
| Medicare B Coverage              | D   | -                       | (78,901)  | -           | (78,901)  |
| Retirees Health Insurance        | D/M | -                       | 22,841    | -           | 22,841    |
| Early Retirees Health Insurance  | D/M | -                       | 164,934   | -           | 164,934   |
| Countywide Memberships           | D   | -                       | (2,283)   | -           | (2,283)   |
| Post Employ. Benefits-Liability  | D/M | -                       | (364,700) | (1,500,000) | 1,135,300 |
| Medicare D Ret Drug Subsidy      | D   | -                       | -         | 244,000     | (244,000) |
| PERA Rate Increase Aid           | M   | -                       | -         | 5,000       | (5,000)   |
| Base Rent Override-Griffin Bldg. | D   | -                       | -         | -           | -         |
| Inc/(Dec.) from 2007 Budget      |     | -                       | (258,109) | (1,251,000) | 992,891   |
| % Inc/-Dec. from 2007 Budget     |     |                         | -2.3%     | -59.4%      | 11.2%     |

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## UNALLOCATED GENERAL EXPENSE / REVENUE

### PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

| Program / Service                | Mand./<br>Discr. | 2009 Approved |            |           |            |
|----------------------------------|------------------|---------------|------------|-----------|------------|
|                                  |                  | FTEs          | Budget     | Financing | Levy       |
| Medicare B Coverage              | D                | -             | 442,768    | -         | 442,768    |
| Retirees Health Insurance        | D/M              | -             | 4,153,021  | -         | 4,153,021  |
| Early Retirees Health Insurance  | D/M              | -             | 2,966,533  | -         | 2,966,533  |
| Countywide Memberships           | D                | -             | 79,375     | -         | 79,375     |
| Post Employ. Benefits-Liability  | D/M              | -             | 7,518,447  | -         | 7,518,447  |
| Medicare D Ret Drug Subsidy      | D                | -             | -          | 244,000   | (244,000)  |
| PERA Rate Increase Aid           | M                | -             | -          | 410,000   | (410,000)  |
| Base Rent Override-Griffin Bldg. | D                | -             | -          | 200,000   | (200,000)  |
|                                  |                  | -             | 15,160,144 | 854,000   | 14,306,144 |

### SUMMARY

|                              |     | Levy % | FTEs | Budget     | Financing | Levy       |
|------------------------------|-----|--------|------|------------|-----------|------------|
| Total Mandated               | M   | -2.9%  | -    | -          | 410,000   | (410,000)  |
| Total Mandated/Discretionary | M/D | 0.0%   | -    | -          | -         | -          |
| Total Discretionary/Mandated | D/M | 102.3% | -    | 14,638,001 | -         | 14,638,001 |
| Total Discretionary          | D   | 0.5%   | -    | 522,143    | 444,000   | 78,143     |
|                              |     |        | -    | 15,160,144 | 854,000   | 14,306,144 |

|                                       |   |            |         |           |
|---------------------------------------|---|------------|---------|-----------|
| 2008 Approved Budget                  | - | 10,742,155 | 854,000 | 9,888,155 |
| Inc/(Dec.) from 2008 Approved Budget  | - | 4,417,989  | -       | 4,417,989 |
| % Inc/-Dec. from 2008 Approved Budget |   | 41.1%      | 0.0%    | 44.7%     |

### PROGRAM / SERVICE ALLOCATION (2009 APPROVED) CHANGE FROM 2008 APPROVED BUDGET

| Program / Service                     |     | Change from 2008 Approved Budget |           |           |           |
|---------------------------------------|-----|----------------------------------|-----------|-----------|-----------|
|                                       |     | FTEs                             | Budget    | Financing | Levy      |
| Medicare B Coverage                   | D   | -                                | 21,084    | -         | 21,084    |
| Retirees Health Insurance             | D/M | -                                | 487,513   | -         | 487,513   |
| Early Retirees Health Insurance       | D/M | -                                | 337,959   | -         | 337,959   |
| Countywide Memberships                | D   | -                                | 1,890     | -         | 1,890     |
| Post Employ. Benefits-Liability       | D/M | -                                | 3,569,543 | -         | 3,569,543 |
| Medicare D Ret Drug Subsidy           | D   | -                                | -         | -         | -         |
| PERA Rate Increase Aid                | M   | -                                | -         | -         | -         |
| Base Rent Override-Griffin Bldg.      | D   | -                                | -         | -         | -         |
| Inc/(Dec.) from 2008 Approved Budget  |     | -                                | 4,417,989 | -         | 4,417,989 |
| % Inc/-Dec. from 2008 Approved Budget |     |                                  | 41.1%     | 0.0%      | 44.7%     |

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



Julie Kleinschmidt

270 Court House, 15 W. Kellogg Blvd.

(651) 266-8040

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**CONTINGENT**

## **MISSION**

To provide an appropriation pursuant to Minnesota Statutes 383A.45, subd. 1, which allows the County Board to designate a Contingent Fund, from which the County Board may appropriate money for the purposes it considers in the best interest of the County.

## **PROGRAMS / SERVICES**

In an effort to keep the budget at the lowest practical limit, some “if this should happen items” were reduced or removed. By doing so, the Contingent Account becomes important and necessary to the funding of the County budget.

## **PROCEDURE**

Procedure to appropriate funds from the Contingent Account:

- Department requesting funds shall submit a request in writing and include a complete explanation of the need for the appropriation.
- The County Manager (Budgeting & Accounting Office) shall review such requests and indicate a recommendation.
- Requests approved by the County Manager shall be forwarded 1) to the Finance, Personnel & Management Committee of the County Board for its recommendation to the County Board, or 2) directly to the County Board, depending upon the policy implications of the request.
- Requests disapproved by the County Manager shall be discussed with the requesting department, after which the request may be withdrawn or forwarded with comments of the County Manager to the Finance, Personnel & Management Committee for its consideration, or forwarded directly to the County Board.



# Department Summary



## CONTINGENT

### BUDGET SUMMARY

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | -              | 2,000,000      | 2,000,000        | 2,000,000        |
| Revenue / Est. Revenue - Operating Budget      | -              | -              | -                | -                |
| County Tax Levy                                | -              | 2,000,000      | 2,000,000        | 2,000,000        |
| Inc/(Dec) from Previous Year                   |                |                | -                | -                |
| % Inc/-Dec from Previous Year                  |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | -                |
| % Inc/-Dec for 2 Years                         |                |                |                  | 0.0%             |

### EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|----------------|------------------|------------------|------------------|
| Operating Budget                         |                |                  |                  |                  |
| Contingent                               | -              | 2,000,000        | 2,000,000        | 2,000,000        |
| <b>Total Expenditure / Appropriation</b> | <b>-</b>       | <b>2,000,000</b> | <b>2,000,000</b> | <b>2,000,000</b> |
| Inc/(Dec) from Previous Year             |                |                  | -                | -                |
| % Inc/-Dec from Previous Year            |                |                  | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                  |                  | -                |
| % Inc/-Dec for 2 Years                   |                |                  |                  | 0.0%             |

### REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Operating Budget                         |                |                |                  |                  |
| Contingent                               | -              | -              | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>         |
| Inc/(Dec) from Previous Year             |                |                | -                | -                |
| % Inc/-Dec from Previous Year            |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | -                |
| % Inc/-Dec for 2 Years                   |                |                |                  | 0.0%             |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

CONTINGENT

| Program / Service         | Mand./<br>Discr. | 2008 Approved |           |           |           |
|---------------------------|------------------|---------------|-----------|-----------|-----------|
|                           |                  | FTEs          | Budget    | Financing | Levy      |
| Contingent Appropriations | D                | -             | 2,000,000 | -         | 2,000,000 |
|                           |                  | -             | 2,000,000 | -         | 2,000,000 |

### SUMMARY

|                              |     | Levy % | FTEs | Budget    | Financing | Levy      |
|------------------------------|-----|--------|------|-----------|-----------|-----------|
| Total Mandated               | M   | 0.0%   | -    | -         | -         | -         |
| Total Mandated/Discretionary | M/D | 0.0%   | -    | -         | -         | -         |
| Total Discretionary/Mandated | D/M | 0.0%   | -    | -         | -         | -         |
| Total Discretionary          | D   | 100.0% | -    | 2,000,000 | -         | 2,000,000 |
|                              |     |        | -    | 2,000,000 | -         | 2,000,000 |
| 2007 Budget                  |     |        | -    | 2,000,000 | -         | 2,000,000 |
| Inc/(Dec.) from 2007 Budget  |     |        | -    | -         | -         | -         |
| % Inc/-Dec. from 2007 Budget |     |        | 0.0% | 0.0%      |           | 0.0%      |

## PROGRAM / SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

| Program / Service            | Change from 2007 Budget |        |           |      |
|------------------------------|-------------------------|--------|-----------|------|
|                              | FTEs                    | Budget | Financing | Levy |
| Contingent Appropriations    | -                       | -      | -         | -    |
| Inc/(Dec.) from 2007 Budget  | -                       | -      | -         | -    |
| % Inc/-Dec. from 2007 Budget | 0.0%                    | 0.0%   |           | 0.0% |

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2009 APPROVED)

CONTINGENT

| Program/Service           | Mand./<br>Discr. | 2009 Approved |           |           |           |
|---------------------------|------------------|---------------|-----------|-----------|-----------|
|                           |                  | FTEs          | Budget    | Financing | Levy      |
| Contingent Appropriations | D                | -             | 2,000,000 | -         | 2,000,000 |
|                           |                  | -             | 2,000,000 | -         | 2,000,000 |

### SUMMARY

|                                       |     | Levy % | FTEs | Budget    | Financing | Levy      |
|---------------------------------------|-----|--------|------|-----------|-----------|-----------|
| Total Mandated                        | M   | 0.0%   | -    | -         | -         | -         |
| Total Mandated/Discretionary          | M/D | 0.0%   | -    | -         | -         | -         |
| Total Discretionary/Mandated          | D/M | 0.0%   | -    | -         | -         | -         |
| Total Discretionary                   | D   | 100.0% | -    | 2,000,000 | -         | 2,000,000 |
|                                       |     |        | -    | 2,000,000 | -         | 2,000,000 |
| 2008 Approved Budget                  |     |        | -    | 2,000,000 | -         | 2,000,000 |
| Inc/(Dec.) from 2008 Approved Budget  |     |        | -    | -         | -         | -         |
| % Inc/-Dec. from 2008 Approved Budget |     |        | 0.0% | 0.0%      |           | 0.0%      |

## PROGRAM/SERVICE ALLOCATION (2009 APPROVED) CHANGE FROM 2008 APPROVED BUDGET

| Program/Service                       | Mand./<br>Discr. | Performance<br>Measure(s) | Change from 2008 Approved Budget |        |           |      |
|---------------------------------------|------------------|---------------------------|----------------------------------|--------|-----------|------|
|                                       |                  |                           | FTEs                             | Budget | Financing | Levy |
| Contingent Appropriations             | D                |                           | -                                | -      | -         | -    |
| Inc/(Dec.) from 2008 Approved Budget  |                  |                           | -                                | -      | -         | -    |
| % Inc/-Dec. from 2008 Approved Budget |                  |                           | 0.0%                             | 0.0%   |           | 0.0% |

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



David Twa, County Manager

250 Court House

651-266-8000

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**TECHNOLOGY**

## Technology Research and Development

These funds have been designated to provide the opportunity for research and development of new technology solutions. Technology is changing at an increasing rate. These new developments provide the county with new ways to improve the delivery of services but also present some risks. These funds are used to evaluate options available to improve the delivery of technology services and determine if they meet the County's goals. Recommendations regarding the use of these funds are reviewed by the Technology Governance Committee for approval by the County Manager.

## **FUTURE NEED**

Technology is critical to County service delivery. Over the last 5-7 years the County has become increasingly dependent on the use of technology to support its business needs. The County needs to maintain and enhance its investment in this technology through periodic upgrades and replacement and continue to make investments in new equipment and Applications in order to continually improve Citizen access to services and the efficient and effective delivery of services.

The Countywide budget for technology provides the vehicle for the county to ensure the availability of funds to meet the County's business needs while ensuring that priorities and return on investment are considered in the distribution of resources.

# Department Summary



## BUDGET SUMMARY

## TECHNOLOGY

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 5,920,690      | 5,920,690      | 5,920,690        | 5,920,690        |
| Revenue / Est. Revenue - Operating Budget      | -              | -              | -                | -                |
| County Tax Levy *                              | 5,920,690      | 5,920,690      | 5,920,690        | 5,920,690        |
| Inc/(Dec) from Previous Year                   |                |                | -                | -                |
| % Inc/-Dec from Previous Year                  |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | -                |
| % Inc/-Dec for 2 Years                         |                |                |                  | 0.0%             |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| Computer Equipment and Software          | 2,850,000        | 2,850,000        | 2,850,000        | 2,850,000        |
| Application Systems                      | 2,900,000        | 2,900,000        | 2,900,000        | 2,900,000        |
| Research and Development                 | 170,690          | 170,690          | 170,690          | 170,690          |
| <b>Total Expenditure / Appropriation</b> | <b>5,920,690</b> | <b>5,920,690</b> | <b>5,920,690</b> | <b>5,920,690</b> |
| Inc/(Dec) from Previous Year             |                  |                  | -                | -                |
| % Inc/-Dec from Previous Year            |                  |                  | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                  |                  |                  | -                |
| % Inc/-Dec for 2 Years                   |                  |                  |                  | 0.0%             |

## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Computer Equipment and Software          | -              | -              | -                | -                |
| Application Systems                      | -              | -              | -                | -                |
| Research and Development                 | -              | -              | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>         |
| Inc/(Dec) from Previous Year             |                |                | -                | -                |
| % Inc/-Dec from Previous Year            |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | -                |
| % Inc/-Dec for 2 Years                   |                |                |                  | 0.0%             |

\* Includes \$100,000 Suburban Tax Levy for Libraries

# Department Summary



## BUDGET SUMMARY BY USER DEPARTMENT

## TECHNOLOGY

### COMPUTER EQUIPMENT & SOFTWARE

| Expenditures                             | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| <b>By User Department</b>                |                  |                  |                  |                  |
| Countywide Infrastructure                | 1,234,940        | 1,404,648        | -                | -                |
| Information Services                     | 15,150           | 71,100           | -                | -                |
| Budgeting & Accounting                   | 23,436           | 8,724            | -                | -                |
| Community Human Services                 | 634,822          | 531,155          | -                | -                |
| Community Corrections                    | 267,177          | 254,940          | -                | -                |
| County Attorney                          | 103,400          | 76,460           | -                | -                |
| County Manager / County Board            | 44,950           | 22,480           | -                | -                |
| Human Resources                          | 4,500            | 10,000           | -                | -                |
| Libraries                                | 80,000           | 25,000           | -                | -                |
| Medical Examiner                         | -                | 11,480           | -                | -                |
| Parks & Recreation                       | 32,500           | 9,680            | -                | -                |
| Property Management                      | 59,300           | 17,720           | -                | -                |
| Public Health                            | 142,523          | 121,167          | -                | -                |
| Public Works                             | 59,750           | 50,682           | -                | -                |
| Sheriff                                  | 147,552          | 234,764          | -                | -                |
| Unallocated *                            | -                | -                | 2,850,000        | 2,850,000        |
| <b>Total Expenditure / Appropriation</b> | <b>2,850,000</b> | <b>2,850,000</b> | <b>2,850,000</b> | <b>2,850,000</b> |
| <b>Revenues</b>                          |                  |                  |                  |                  |
| Intergovernmental Revenue                | -                | -                | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Fund Balance</b>                      | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>County Tax Levy</b>                   | <b>2,850,000</b> | <b>2,850,000</b> | <b>2,850,000</b> | <b>2,850,000</b> |
| Inc/(Dec) from Previous Year             |                  |                  | -                | -                |
| % Inc/-Dec from Previous Year            |                  |                  | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                  |                  |                  | -                |
| % Inc/-Dec for 2 Years                   |                  |                  |                  | 0.0%             |

\* Allocated by the Business Information Work Group after County Board approval of final appropriation.

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# Department Summary



Julie Kleinschmidt, Finance Director

270 Court House

(651) 266-8040

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## **CAPITAL IMPROVEMENT & EQUIPMENT REPLACEMENT LEVY**

### **MISSION STATEMENT**

To provide an appropriation for capital improvements and scheduled equipment replacement included in the Capital Improvement Program that is financed by tax levy rather than bond proceeds.

### **OBJECTIVES**

To account for expenditures related to capital improvement projects and an equipment replacement program funded through tax levy. Some of the capital improvement projects that are rated high enough to be funded have estimated useful lives shorter than the length of the capital improvement bonds, which makes levy funding a more appropriate funding source.

### **ADDITIONAL INFORMATION**

The 2008 approved appropriation is \$2,201,450 and 2009 approved appropriation is \$2,350,000. \$1,351,450 in 2008 and \$1,500,000 in 2009 is for Equipment Replacement. \$850,000 in 2008 and \$850,000 in 2009 is for the Comprehensive Capital Assets Management and Preservation Plan (CCAMPP).

#### **Mobile Equipment Replacement Program**

The County Board first approved the use of this tax levy for a scheduled capital equipment replacement program for mobile/motorized equipment in the departments of Community Corrections, Parks & Recreation, Public Works and the Sheriff in the 1995 budget. An allocation method was developed and approved by County Board resolution 95-075, which takes into consideration 1) assets which would be scheduled for replacement in the current year, 2) assets in backlog (assets whose estimated useful lives have been exceeded), and 3) other sources of funding available, including sales of equipment being replaced. Each department annually updates a ten-year equipment replacement schedule based on the estimated useful lives of the assets identified. The schedules include the original (historical) cost of each piece of equipment, estimated residual value (the amount estimated to be received for trade-in or sale of the asset), the net cost requested for each asset and the useful life and year it is scheduled for replacement. The allocation of Capital Improvement & Equipment Replacement Levy is detailed in the Proposed Capital Improvement Program Budget 2008-2009 Plan 2008-2013 document.

The allocation method approved by the County Board in 1995 allows each department to prioritize equipment needs internally and use equipment replacement funds to purchase equipment from either the backlog, or from the current year's scheduled replacement needs. The amounts approved for 2008 and 2009 are less than the amounts requested resulting in an increase in the backlog.

#### **Comprehensive Capital Assets Management and Preservation Plan (CCAMPP)**

The Comprehensive Capital Assets Management and Preservation Plan (CCAMPP) is a program to maintain high-quality services and maximize return on the public investment in the County's capital assets. The county-wide goals and objectives approved by the County Board in April 2005, includes implementation of a CCAMPP. CCAMPP is used to evaluate projects and allocate financial resources based on predictable life cycle and replacement schedules of capital assets.

The 2008 and 2009 approved amount for each year is \$850,000.



# Department Summary



## BUDGET SUMMARY

## CAPITAL IMPROVEMENT & EQUIPMENT REPLACEMENT LEVY

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure/Appropriation - Operating Budget | 2,307,620      | 1,202,900      | 2,201,450        | 2,350,000        |
| Expenditure/Appropriation - Capital Budget   | -              | 1,000,000      | -                | -                |
| Revenue/Estimated Revenue - Operating Budget | 1,150,748      | -              | -                | -                |
| Revenue/Estimated Revenue - Capital Budget   | -              | 1,000,000      | -                | -                |
| County Tax Levy                              | 1,156,872      | 1,202,900      | 2,201,450        | 2,350,000        |
| Inc/(Dec) from Previous Year                 |                |                | 998,550          | 148,550          |
| % Inc/-Dec from Previous Year                |                |                | 83.0%            | 6.7%             |
| Inc/(Dec) for 2 Years                        |                |                |                  | 1,147,100        |
| % Inc/-Dec for 2 Years                       |                |                |                  | 95.4%            |

## EXPENDITURE / APPROPRIATION SUMMARY

| Division  | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|---|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>   |                  |                  |                  |                  |
| Capital Improvement & Equipment Replacement                               | 1,307,620        | 1,202,900        | 1,351,450        | 1,500,000        |
| Comprehensive Capital Assets Management<br>and Preservation Plan (CCAMPP) | -                | -                | 850,000          | 850,000          |
| Road Construction   | 1,000,000        | -                | -                | -                |
| <b>Sub-Total Expenditure/Appropriation</b>                                | <b>2,307,620</b> | <b>1,202,900</b> | <b>2,201,450</b> | <b>2,350,000</b> |
| Capital Projects Budget Appropriation-CCAMPP                              | -                | 1,000,000        | -                | -                |
| <b>Total Expenditure/Appropriation</b>                                    | <b>2,307,620</b> | <b>2,202,900</b> | <b>2,201,450</b> | <b>2,350,000</b> |
| Inc/(Dec) from Previous Year  |                  |                  | (1,450)          | 148,550          |
| % Inc/-Dec from Previous Year   |                  |                  | -0.1%            | 6.7%             |
| Inc/(Dec) for 2 Years   |                  |                  |                  | 147,100          |
| % Inc/-Dec for 2 Years  |                  |                  |                  | 6.7%             |

# Department Summary



## REVENUE / ESTIMATED REVENUE SUMMARY

## CAPITAL IMPROVEMENT & EQUIPMENT REPLACEMENT LEVY

| Division                                      | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|---|------------------|------------------|------------------|------------------|
| Operating Budget                              |                  |                  |                  |                  |
| Capital Improvement & Equipment Replacement   | 150,748          | -                | -                | -                |
| Road Construction                             | 1,000,000        | -                | -                | -                |
| <b>Sub-Total Revenue / Estimated Revenue</b>  | <b>1,150,748</b> | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| Sale of Former Public Works Facility Property | -                | 1,000,000        | -                | -                |
| <b>Total Revenue / Estimated Revenue</b>      | <b>1,150,748</b> | <b>1,000,000</b> | <b>-</b>         | <b>-</b>         |
| Inc/(Dec) from Previous Year                  |                  |                  | (1,000,000)      | -                |
| % Inc/-Dec from Previous Year                 |                  |                  | -100.0%          | 0.0%             |
| Inc/(Dec) for 2 Years                         |                  |                  |                  | (1,000,000)      |
| % Inc/-Dec for 2 Years                        |                  |                  |                  | 0.0%             |

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# Department Summary



Julie Kleinschmidt

270 Court House

(651) 266-8040

## COUNTY DEBT SERVICE

### MISSION STATEMENT

To provide the appropriation to pay bond principal and interest when the bonds mature and when the interest is due.

### OBJECTIVE

To account for payments of bond principal and interest.

### OUTSTANDING BONDS

As of July 1, 2007, Ramsey County had the following outstanding bonds:

| <u>Issue</u>                             | <u>Amount</u>    | <u>Date of Final Maturity</u> |
|--|------------------|-------------------------------|
| Capital Improvement Bonds                |                  |                               |
| Series 1998A                             | 295,000          | February 1, 2008              |
| Series 1999A                             | 2,660,000        | February 1, 2019              |
| Series 2000A                             | 8,090,000        | February 1, 2020              |
| Lake Owasso Residence 2000               | 3,275,000        | February 1, 2020              |
| Series 2001A                             | 7,775,000        | February 1, 2021              |
| Series 2002A                             | 29,760,000       | February 1, 2022              |
| Series 2003A                             | 23,025,000       | February 1, 2023              |
| Series 2004D                             | 14,235,000       | February 1, 2024              |
| Series 2005A                             | 2,285,000        | February 1, 2015              |
| Series 2006A                             | 6,310,000        | February 1, 2026              |
| Series 2007A                             | 20,860,000       | February 1, 2027              |
| Public Safety Radio 2004                 | 10,585,000       | February 1, 2014              |
| Productive Day Golf 2002                 | 2,910,000        | February 1, 2022              |
| Refunding Series 2002B                   | 21,770,000       | February 1, 2015              |
| Refunding Series 2004A                   | 9,985,000        | February 1, 2017              |
| Refunding Series 2005B ( <b>Note 1</b> ) | 8,510,000        | February 1, 2020              |
| State Aid Street Bonds 2002C             | <u>3,960,000</u> | February 1, 2028              |
| Total                                    | \$176,290,000    |                               |

**Note 1:** In 2005 an Advance Refunding was done on the 1996A, 2000A and Lake Owasso 2000 bond issues. The 1996A bond issue was called on February 1, 2007. The 2000A and Lake Owasso 2000 issues are callable on February 1, 2008. This reports the 1996A portion of the 2005B Advance Refunding issue only. The remaining portion of the Advance Refunding is being held with an escrow agent. The entire 2005B Refunding issue will be shown once the 2000 bond issues are called in February of 2008.

### LEGAL DEBT LIMIT

Ramsey County's legal debt limit under Minnesota Statutes is two percent of market value. The computation of the limit for the year ended December 31, 2006 was 2% of market value of \$41,244,396,300, or \$824,887,926.

# Department Summary



Julie Kleinschmidt

270 Court House

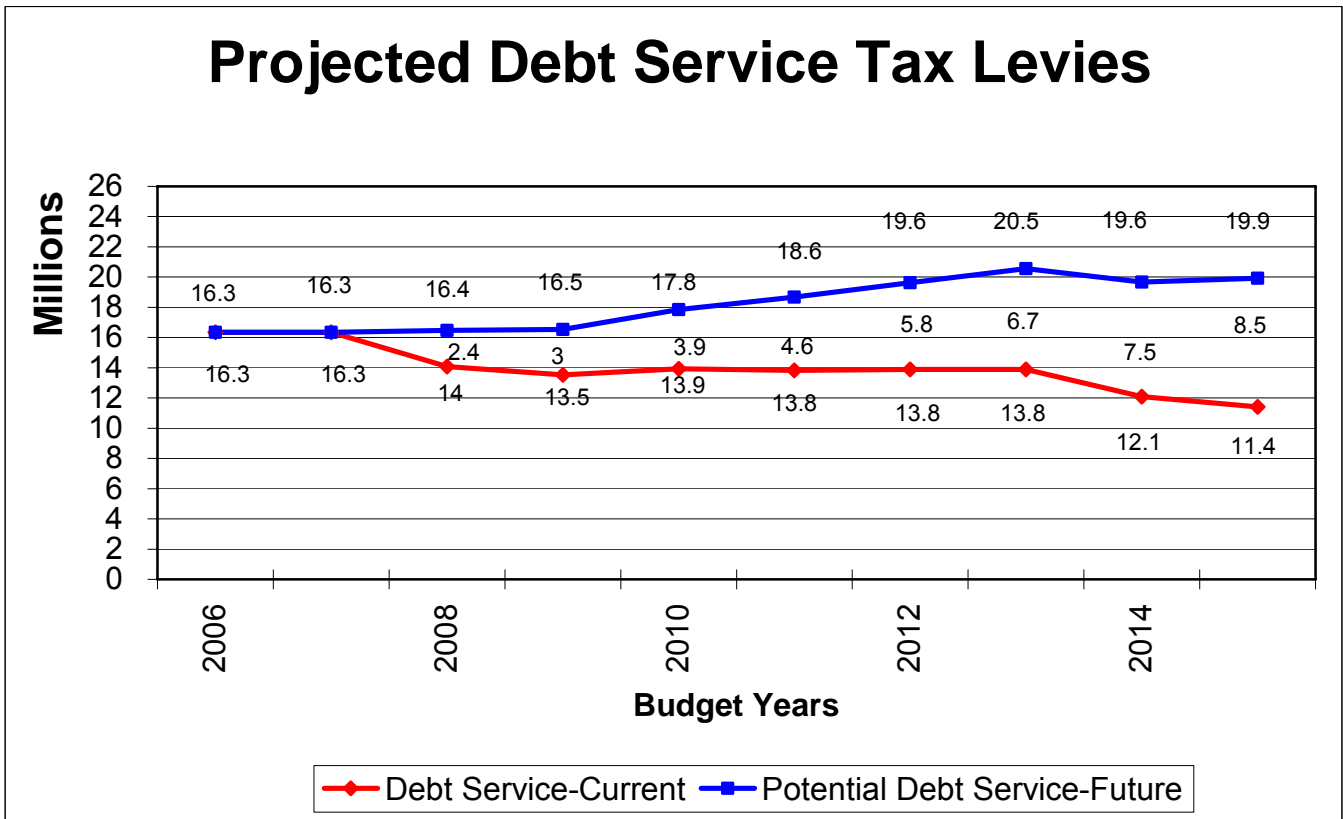
(651) 266-8040

## COUNTY DEBT SERVICE

### FUTURE DEBT SERVICE TAX LEVIES

Tax levies, net of planned appropriation of interest income on bond proceeds and fund balance, to pay principal and interest on current outstanding bonds as of July 1, 2007 are represented by the lower line in the following graph.

The upper line shows the proposed 2008 Debt Service tax levy and shows what the tax levy would be through 2015, assuming a debt issue of \$20,860,000 in 2007, \$6,100,000 in 2008 and 2009 and an annual debt issuance of \$10,000,000 from 2010 thru 2015. The gap between the two lines is the amount of debt service that could be used to finance the 2008 proposed bond issues and other future potential bond issues.



# Department Summary



Julie Kleinschmidt

270 Court House

(651) 266-8040

## COUNTY DEBT SERVICE

### ADDITIONAL INFORMATION

#### Bond Ratings

With the most recent bond issue in June 2007, Ramsey County received the following bond ratings:

|                               |     |
|-------------------------------|-----|
| Moody's Investors Service     | Aaa |
| Standard & Poor's Corporation | AAA |

#### Debt Indicators

As part of a 2006 study of Ramsey County's debt position, the County has analyzed several indicators of outstanding debt and annual debt service for current debt and bond issues planned in the next ten years.

#### Debt Service as Percent of Budget

In 1993, Moody's Investors Service indicated counties debt service as a percent of budgeted expenditures is in the low range at 0% - 5%, medium range at 5% - 10%, and in the high range when greater than 10%. Ramsey County's 2006 debt service as a percent of budget is 3.88%, which is in the top of the low range. Debt service projections for 2007 through 2016 show the highest projected debt service as a percent of budget would be 4.47% in 2013, which is in the top end of the low range.

#### Debt Per Capita

Standard & Poor's benchmarks for overall debt per capita are: Under \$1,000 – Low, \$1,000 to \$2,500 – Moderate, and Over \$2,500 – High. Ramsey County's overall 2006 debt per capita is \$1,943. Debt projections for 2007 through 2016 show the highest projected overall debt per capita would be \$2,560 in 2016, which is in the low end of the high range.

# Department Summary



## BUDGET SUMMARY

## COUNTY DEBT SERVICE

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 19,389,184     | 19,672,591     | 19,930,410       | 19,985,700       |
| Revenue / Est. Revenue - Operating Budget      | 1,134,450      | 1,130,649      | 1,328,307        | 1,318,457        |
| Fund Balance                                   | 1,899,678      | 2,186,886      | 2,220,000        | 2,220,000        |
| County Tax Levy                                | 16,355,056     | 16,355,056     | 16,382,103       | 16,447,243       |
| Inc/(Dec) from Previous Year                   |                |                | 27,047           | 65,140           |
| % Inc/-Dec from Previous Year                  |                |                | 0.2%             | 0.4%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | 92,187           |
| % Inc/-Dec for 2 Years                         |                |                |                  | 0.6%             |

## EXPENDITURE / APPROPRIATION SUMMARY

|                                   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-----------------------------------|----------------|----------------|------------------|------------------|
| Bond Principal                    | 11,483,000     | 11,765,000     | 12,055,000       | 12,330,000       |
| Bond Interest                     | 7,906,184      | 7,907,591      | 7,875,410        | 7,655,700        |
| Total Expenditure / Appropriation | 19,389,184     | 19,672,591     | 19,930,410       | 19,985,700       |
| Inc/(Dec) from Previous Year      |                |                | 257,819          | 55,290           |
| % Inc/-Dec from Previous Year     |                |                | 1.3%             | 0.3%             |
| Inc/(Dec) for 2 Years             |                |                |                  | 313,109          |
| % Inc/-Dec for 2 Years            |                |                |                  | 1.6%             |

## REVENUE / ESTIMATED REVENUE SUMMARY

|                                   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-----------------------------------|----------------|----------------|------------------|------------------|
| Debt Service                      | 1,134,450      | 1,130,649      | 1,328,307        | 1,318,457        |
| Total Revenue / Estimated Revenue | 1,134,450      | 1,130,649      | 1,328,307        | 1,318,457        |
| Inc/(Dec) from Previous Year      |                |                | 197,658          | (9,850)          |
| % Inc/-Dec from Previous Year     |                |                | 17.5%            | -0.7%            |
| Inc/(Dec) for 2 Years             |                |                |                  | 187,808          |
| % Inc/-Dec for 2 Years            |                |                |                  | 16.6%            |

# Department Summary



## FUND BALANCE SUMMARY

## COUNTY DEBT SERVICE

|                           | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|---------------------------|------------------|------------------|------------------|------------------|
| Debt Service              | 1,899,678        | 2,186,886        | 2,220,000        | 2,220,000        |
| <b>Total Fund Balance</b> | <b>1,899,678</b> | <b>2,186,886</b> | <b>2,220,000</b> | <b>2,220,000</b> |

|                               |        |        |
|-------------------------------|--------|--------|
| Inc/(Dec) from Previous Year  | 33,114 | -      |
| % Inc/-Dec from Previous Year | 1.5%   | 0.0%   |
| Inc/(Dec) for 2 Years         |        | 33,114 |
| % Inc/-Dec for 2 Years        |        | 1.5%   |



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# Department Summary



Julie Kleinschmidt

270 Court House

(651) 266-8040

## MPFA PEDESTRIAN CONNECTION LOAN DEBT SERVICE

### MISSION STATEMENT

To provide the appropriations to pay principal and interest due to the Minnesota Public Facilities Authority (MPFA). In April, 2001, the MPFA approved a loan to Ramsey County in the amount of \$6,872,000 for construction of a pedestrian connection between the RiverCentre Complex and the existing skyway system beginning in the Landmark Tower in downtown St. Paul. The MPFA loan was supported by the issuance of Ramsey County General Obligation Notes Series 2000A.

Principal and interest on this loan is paid from revenues from the City of St. Paul in accordance with a facility lease between Ramsey County and the City of St. Paul.

### OBJECTIVE

To process and account for payment of debt service. The interest rate on this loan is 3.59% of the loan amount disbursed to Ramsey County by the MPFA.

### FUTURE DEBT SERVICE PAYMENTS

Following is the debt service schedule for the MPFA Loan for the Pedestrian Connection, as of December 1, 2007:

| <u>Budget Years</u> | <u>Principal</u> | <u>Interest</u>  | <u>Total</u>     |
|---------------------|------------------|------------------|------------------|
| 2008                | 175,000          | 217,985          | 392,985          |
| 2009                | 185,000          | 211,702          | 396,702          |
| 2010                | 190,000          | 205,061          | 395,061          |
| 2011                | 195,000          | 198,240          | 393,240          |
| 2012                | 205,000          | 191,239          | 396,239          |
| 2013-2030           | <u>5,122,000</u> | <u>1,915,301</u> | <u>7,037,301</u> |
| Total               | 6,072,000        | 2,939,528        | 9,011,528        |

# Department Summary



## BUDGET SUMMARY

## MPFA PEDESTRIAN CONNECTION LOAN DEBT SERVICE

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 395,011        | 394,088        | 392,985          | 396,702          |
| Revenue / Est. Revenue - Operating Budget      | 395,011        | 394,088        | 392,985          | 396,702          |
| Fund Balance                                   | -              | -              | -                | -                |
| County Tax Levy                                | -              | -              | -                | -                |
| Inc/(Dec) from Previous Year                   |                |                | -                | -                |
| % Inc/-Dec from Previous Year                  |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | -                |
| % Inc/-Dec for 2 Years                         |                |                |                  | 0.0%             |

## EXPENDITURE / APPROPRIATION SUMMARY

|                                   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-----------------------------------|----------------|----------------|------------------|------------------|
| Bond Principal                    | 165,000        | 170,000        | 175,000          | 185,000          |
| Bond Interest                     | 230,011        | 224,088        | 217,985          | 211,702          |
| Total Expenditure / Appropriation | 395,011        | 394,088        | 392,985          | 396,702          |
| Inc/(Dec) from Previous Year      |                |                | (1,103)          | 3,717            |
| % Inc/-Dec from Previous Year     |                |                | -0.3%            | 0.9%             |
| Inc/(Dec) for 2 Years             |                |                |                  | 2,614            |
| % Inc/-Dec for 2 Years            |                |                |                  | 0.7%             |

## REVENUE / ESTIMATED REVENUE SUMMARY

|                                   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-----------------------------------|----------------|----------------|------------------|------------------|
| Debt Service                      | 395,011        | 394,088        | 392,985          | 396,702          |
| Total Revenue / Estimated Revenue | 395,011        | 394,088        | 392,985          | 396,702          |
| Inc/(Dec) from Previous Year      |                |                | (1,103)          | 3,717            |
| % Inc/-Dec from Previous Year     |                |                | -0.3%            | 0.9%             |
| Inc/(Dec) for 2 Years             |                |                |                  | 2,614            |
| % Inc/-Dec for 2 Years            |                |                |                  | 0.7%             |

# Department Summary



Julie Kleinschmidt

270 Court House

(651) 266-8040

## LIBRARY DEBT SERVICE

### MISSION STATEMENT

To provide the appropriations to pay debt service to finance construction or renovation of Ramsey County Public Libraries. In 2004, the County issued \$10,500,000 in Library Bonds in to finance construction for Phase I of the Ramsey County Library Capital Improvement Project Budget, which included a new facility located within the North St. Paul Community Center, construction options for the Maplewood Library, and the purchase of land at the Roseville Library.

Library Debt Service tax levies are made on property in suburban Ramsey County, outside of the City of St. Paul.

### OBJECTIVE

To process and account for payment of debt service.

### OUTSTANDING BONDS

As of July 1, 2007, Ramsey County had the following outstanding Library bonds:

| <u>Issue</u>         | <u>Amount</u>      | <u>Date of Final Maturity</u> |
|----------------------|--------------------|-------------------------------|
| Series 2004D CIP     | 665,000            | February 1, 2024              |
| Series 2004E Library | <u>8,385,000</u>   | February 1, 2024              |
| Total                | <u>\$9,050,000</u> |                               |

# Department Summary



## BUDGET SUMMARY

## LIBRARY DEBT SERVICE

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 754,138        | 752,862        | 1,269,640        | 2,046,265        |
| Revenue / Est. Revenue - Operating Budget      | -              | -              | -                | -                |
| Fund Balance                                   | 134,050        | 133,800        | 410,000          | 407,500          |
| County Tax Levy                                | 620,088        | 619,062        | 859,640          | 1,638,765        |
| Inc/(Dec) from Previous Year                   |                |                | 240,578          | 779,125          |
| % Inc/-Dec from Previous Year                  |                |                | 38.86%           | 90.63%           |
| Inc/(Dec) for 2 Years                          |                |                |                  | 1,019,703        |
| % Inc/-Dec for 2 Years                         |                |                |                  | 164.72%          |

## EXPENDITURE / APPROPRIATION SUMMARY

|                                   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-----------------------------------|----------------|----------------|------------------|------------------|
| Bond Principal                    | 365,000        | 375,000        | 595,000          | 960,000          |
| Bond Interest                     | 389,138        | 377,862        | 674,640          | 1,086,265        |
| Total Expenditure / Appropriation | 754,138        | 752,862        | 1,269,640        | 2,046,265        |
| Inc/(Dec) from Previous Year      |                |                | 516,778          | 776,625          |
| % Inc/-Dec from Previous Year     |                |                | 68.6%            | 61.2%            |
| Inc/(Dec) for 2 Years             |                |                |                  | 1,293,403        |
| % Inc/-Dec for 2 Years            |                |                |                  | 171.8%           |

## REVENUE / ESTIMATED REVENUE SUMMARY

|                                   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-----------------------------------|----------------|----------------|------------------|------------------|
| Library Debt Service              | -              | -              | -                | -                |
| Total Revenue / Estimated Revenue | -              | -              | -                | -                |
| Inc/(Dec) from Previous Year      |                |                | -                | -                |
| % Inc/-Dec from Previous Year     |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years             |                |                |                  | -                |
| % Inc/-Dec for 2 Years            |                |                |                  | 0.0%             |

# Department Summary



## FUND BALANCE SUMMARY

## LIBRARY DEBT SERVICE

|                               | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-------------------------------|----------------|----------------|------------------|------------------|
| Library Debt Service          | 134,050        | 133,800        | 410,000          | 407,500          |
| <b>Total Fund Balance</b>     | <b>134,050</b> | <b>133,800</b> | <b>410,000</b>   | <b>407,500</b>   |
| Inc/(Dec) from Previous Year  |                |                | 276,200          | (2,500)          |
| % Inc/-Dec from Previous Year |                |                | 206.4%           | -0.6%            |
| Inc/(Dec) for 2 Years         |                |                |                  | 273,700          |
| % Inc/-Dec for 2 Years        |                |                |                  | 204.6%           |

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# Department Summary



Julie Kleinschmidt

270 Court House, 15 W. Kellogg Blvd.

(651) 266-8040

## RAMSEY ACTION PROGRAMS – DEBT SERVICE

### MISSION STATEMENT

To provide an appropriation for lease-purchase payments due to Wells Fargo Bank, Trustee, through which \$3,465,000 in Certificates of Participation were issued to finance the acquisition of land and a building in Saint Paul.

### OBJECTIVES

To account for payments of Certificates of Participation principal, interest and fees for the lease-purchase of a building, and the revenue received through a sub-lease of the same property to Ramsey Action Programs (RAP). These transactions flow through Wells Fargo Bank Minnesota, the Trustee of the building and issuer of the Certificates of Participation.

### ADDITIONAL INFORMATION

On March 19, 1996, Ramsey County Board Resolution 96-123 approved a lease-purchase agreement with Norwest (now Wells Fargo) Bank Minnesota (Trustee), whereby the Trustee issued \$3,645,000 in Certificates of Participation to finance the acquisition of land and a building located in Saint Paul. Subsequently, Ramsey County sub-leased the facility to Ramsey Action Programs (RAP) to be developed into a one-stop service center housing a variety of programs offered by RAP and other nonprofit and public agencies dedicated to relieving poverty. The Certificates represent proportionate interest in lease payments to be made under the lease-purchase agreement. The County is obligated through the lease-purchase agreement to make all lease payments and other obligations of the County under the lease. RAP is obligated under the sub-lease agreement to pay directly to the Trustee, as agent and on behalf of the county, monthly lease payments in an amount equal to the annual expenses of the County.

In May of 2004, Ramsey County took advantage of the lower interest rate environment and refunded the 1996 Certificate of Participation debt. The issue was structured with \$620,000 being taxable Certificates of Participation bonds and \$1,855,000 being non-taxable Certification of Participation bonds. This refinancing of debt gave RAP more flexibility in finding tenants as now 25% of the space can be rented to for-profit companies. This refund also reduced RAP's monthly lease payments which reduces the risk of RAP not being able to make the lease payments.

The Board of Ramsey County Commissioners decides annually whether to appropriate for lease payments based on the estimated revenue from the sub-lease with RAP. Ramsey County has no legal obligation to appropriate for these lease payments, and can terminate the lease agreement at any time based on non-appropriation.

### FUTURE DEBT SERVICE PAYMENTS

| <u>Budget Years</u> | <u>Principal</u> | <u>Interest</u> | <u>Total</u>     |
|---------------------|------------------|-----------------|------------------|
| 2008                | 170,000          | 75,975          | 245,975          |
| 2009                | 175,000          | 70,056          | 245,056          |
| 2010                | 180,000          | 64,062          | 244,062          |
| 2011                | 185,000          | 57,444          | 242,444          |
| 2012                | 190,000          | 50,175          | 240,175          |
| 2013-2016           | <u>1,095,000</u> | <u>112,263</u>  | <u>1,207,263</u> |
| Total               | 1,995,000        | 429,975         | 2,424,975        |



# Department Summary



## BUDGET SUMMARY

## RAMSEY ACTION PROGRAMS - DEBT SERVICE

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 247,019        | 246,834        | 245,975          | 245,056          |
| Revenue / Est. Revenue - Operating Budget      | 247,019        | 246,834        | 245,975          | 245,056          |
| Fund Balance                                   | -              | -              | -                | -                |
| County Tax Levy                                | -              | -              | -                | -                |
| Inc/(Dec) from Previous Year                   |                |                | -                | -                |
| % Inc/-Dec from Previous Year                  |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | -                |
| % Inc/-Dec for 2 Years                         |                |                |                  | 0.0%             |

## EXPENDITURE / APPROPRIATION SUMMARY

|                                    | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|------------------------------------|----------------|----------------|------------------|------------------|
| Bond Principal                     | 160,000        | 165,000        | 170,000          | 175,000          |
| Bond Interest                      | 87,019         | 81,834         | 75,975           | 70,056           |
| Total Expenditures / Appropriation | 247,019        | 246,834        | 245,975          | 245,056          |
| Inc/(Dec) from Previous Year       |                |                | (859)            | (919)            |
| % Inc/-Dec from Previous Year      |                |                | -0.3%            | -0.4%            |
| Inc/(Dec) for 2 Years              |                |                |                  | (1,778)          |
| % Inc/-Dec for 2 Years             |                |                |                  | -0.7%            |

## REVENUE / ESTIMATED REVENUE SUMMARY

|                                   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-----------------------------------|----------------|----------------|------------------|------------------|
| Debt Service                      | 247,019        | 246,834        | 245,975          | 245,056          |
| Total Revenue / Estimated Revenue | 247,019        | 246,834        | 245,975          | 245,056          |
| Inc/(Dec) from Previous Year      |                |                | (859)            | (919)            |
| % Inc/-Dec from Previous Year     |                |                | -0.3%            | -0.4%            |
| Inc/(Dec) for 2 Years             |                |                |                  | (1,778)          |
| % Inc/-Dec for 2 Years            |                |                |                  | -0.7%            |

# Department Summary



Julie Kleinschmidt

270 Court House

651-266-8040

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## **GRIFFIN BUILDING - LEASE REVENUE BONDS - DEBT SERVICE**

### **MISSION STATEMENT**

To provide an appropriation for debt service payments on Lease Revenue Bonds Series 2003A which were issued to finance improvements to a building owned by Ramsey County for use by the City of St. Paul as a police department headquarters to be known as the Griffin Building.

### **OBJECTIVES**

To account for payments of principal and interest on Lease Revenue Bonds and revenue received through a lease purchase agreement with the City of St. Paul. These transactions flow through Wells Fargo Bank Minnesota as the Trustee.

# Department Summary



## BUDGET SUMMARY

## GRIFFIN BUILDING - LEASE REVENUE BONDS - DEBT SERVICE

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 1,041,943      | 1,039,880      | 1,037,293        | 1,039,093        |
| Revenue / Est. Revenue - Operating Budget      | 1,041,943      | 1,039,880      | 1,037,293        | 1,039,093        |
| Fund Balance                                   | -              | -              | -                | -                |
| County Tax Levy                                | -              | -              | -                | -                |
| Inc/(Dec) from Previous Year                   |                |                | -                | -                |
| % Inc/-Dec from Previous Year                  |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | -                |
| % Inc/-Dec for 2 Years                         |                |                |                  | 0.0%             |

## EXPENDITURE / APPROPRIATION SUMMARY

|                                    | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|------------------------------------|----------------|----------------|------------------|------------------|
| Bond Principal                     | 480,000        | 495,000        | 510,000          | 530,000          |
| Bond Interest                      | 561,943        | 544,880        | 527,293          | 509,093          |
| Total Expenditures / Appropriation | 1,041,943      | 1,039,880      | 1,037,293        | 1,039,093        |
| Inc/(Dec) from Previous Year       |                |                | (2,587)          | 1,800            |
| % Inc/-Dec from Previous Year      |                |                | -0.2%            | 0.2%             |
| Inc/(Dec) for 2 Years              |                |                |                  | (787)            |
| % Inc/-Dec for 2 Years             |                |                |                  | -0.1%            |

## REVENUE / ESTIMATED REVENUE SUMMARY

|                                   | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-----------------------------------|----------------|----------------|------------------|------------------|
| Debt Service                      | 1,041,943      | 1,039,880      | 1,037,293        | 1,039,093        |
| Total Revenue / Estimated Revenue | 1,041,943      | 1,039,880      | 1,037,293        | 1,039,093        |
| Inc/(Dec) from Previous Year      |                |                | (2,587)          | 1,800            |
| % Inc/-Dec from Previous Year     |                |                | -0.2%            | 0.2%             |
| Inc/(Dec) for 2 Years             |                |                |                  | (787)            |
| % Inc/-Dec for 2 Years            |                |                |                  | -0.1%            |

# Department Summary



Susan Gaertner, County Attorney

50 W. Kellogg Blvd. #315

651-266-3222

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## COUNTY ATTORNEY'S OFFICE

### **DEPARTMENT MISSION**

The mission of the County Attorney's Office is to promote justice and public safety, protect the vulnerable and provide leadership and quality legal services.

### **PROGRAMS / SERVICES**

#### **Focus on crime prevention and public safety:**

- Continue to meet the needs of child support enforcement customers by providing excellent customer service and increasing child support distribution to these families. The County Attorney's Office views child support enforcement as an important tool to deter future crime and other costs to society.
- Continue the operation of Ramsey County Attorney's Office Truancy Intervention Program in order to improve school attendance. As a result of improved school performance, there will be less underemployment, unemployment, dependence upon public assistance and criminal activity.
- Continue the County Attorney's tough policy on prosecuting gun cases. This policy requires that defendants in gun cases be charged under Minnesota Statute 609.11, the mandatory minimum sentencing provision. Under this law, defendants face stiff penalties for a first offense.
- Continue to achieve excellent results in the aggressive prosecution of all categories of crime.
- Provide education and leadership to reduce the production and use of methamphetamine.

#### **Improve the quality of life for children, families, and individuals with special needs:**

- Collect and distribute child support to provide children with the basic needs of food, clothing, health, education and shelter.
- Provide legal representation to the Community Human Services Department in their efforts to provide children with protection from neglect and abuse. The child protection system attempts to ensure children and youth of their basic needs and a "nurturing environment, free of violence and physical harm".

#### **Be a leader in fiscal and operational management, including working collaboratively with other sectors, in order to achieve the highest-level service outcomes:**

- Implement a data exchange hub with the Sheriff's Office, Department of Community Corrections and the Courts in order to maintain positive identification of defendants and to enable the integration of information in real time with the District Court's new Minnesota Case Information System (MNCIS). This data exchange hub will provide the efficient acquisition of accurate and complete information, which will result in better decisions for bail determinations, plea agreements, sentencing recommendations, and probation revocations.
- Continue and enhance the operation of the Joint Domestic Abuse Prosecution Unit, a collaborative effort between the St. Paul City Attorney's Office and the Ramsey County Attorney's Office. This collaborative initiative focuses on domestic abuse cases where children are present. It seeks to break the cycle of violence that grips many families from one generation to the next.
- Focus organizational structure on maximizing the use of cost-effective positions – those that support and enhance the work of higher paid personnel, those that leverage revenue and those that produce long-term savings for the community.

# Department Summary



Susan Gaertner, County Attorney

50 W. Kellogg Blvd. #315

651-266-3222

## COUNTY ATTORNEY'S OFFICE

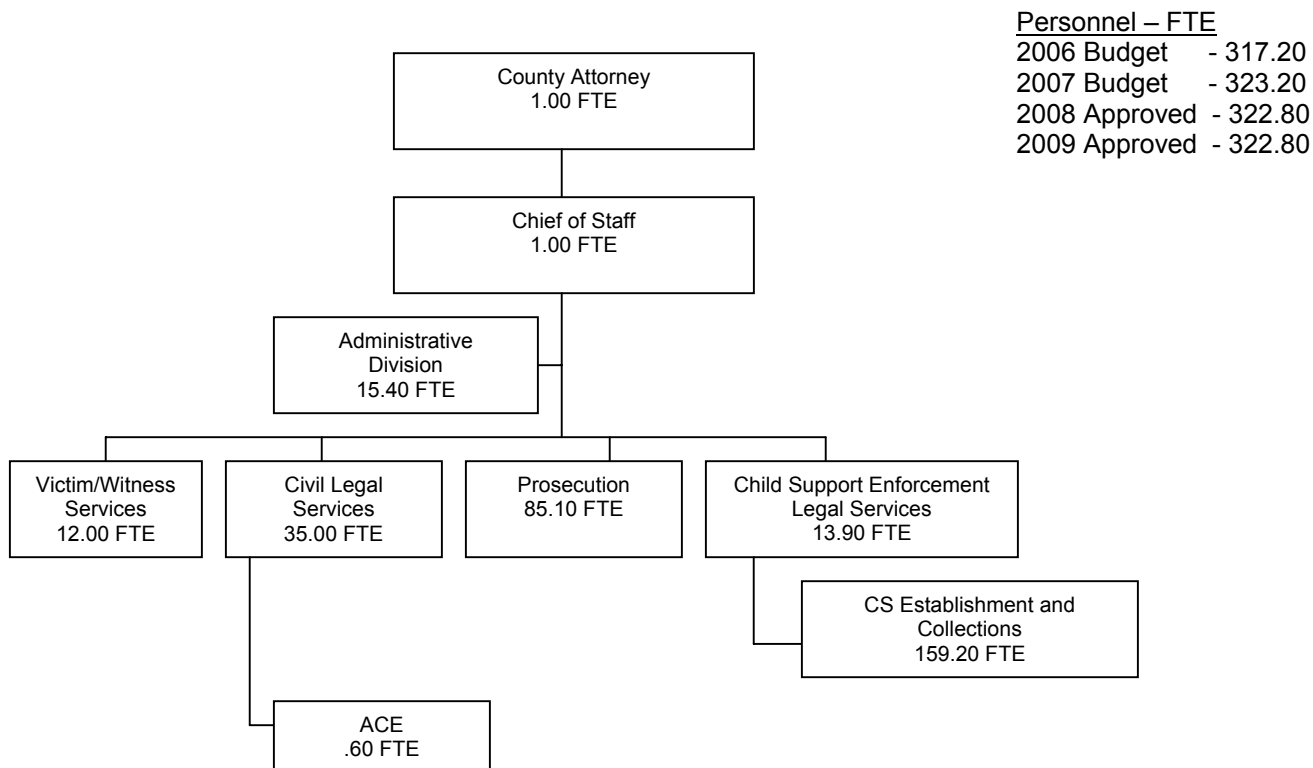
### Address the changing demographics in Ramsey County:

- Continue to institute the summer law clerk trainee program targeted at minority law students and then recruit the most qualified trainees for permanent positions.
- Continue participation in the Minnesota Minority Recruitment Conference.
- Provide interpreters and written translations into “first language” for child support clients, victims, witnesses, and families of truant students.

### CRITICAL SUCCESS INDICATORS

- The basic needs (food, shelter, health care) of residents are met.
- Business support services enable the effective and efficient delivery of high quality county services.
- The response to criminal behavior is effective.
- Vulnerable children and adults are safe.
- Partnerships increase the number of children who go to school ready to learn.

### 2007 ORGANIZATION CHART



# Department Summary



## BUDGET SUMMARY

## COUNTY ATTORNEY'S OFFICE

|  | <b>2006<br/>Actual</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--|------------------------|------------------------|--------------------------|--------------------------|
| Expenditure / Appropriation - Operating Budget | 28,489,979             | 30,965,812             | 32,437,916               | 33,501,624               |
| Expenditure / Appropriation - Grants/Projects  | 580,786                | 595,252                | 72,000                   | 91,812                   |
| Revenue / Est. Revenue - Operating Budget      | 13,890,621             | 14,290,582             | 15,018,600               | 15,392,025               |
| Revenue / Est. Revenue - Grants/Projects       | 580,786                | 595,252                | 72,000                   | 91,812                   |
| County Tax Levy                                | 14,599,358             | 16,675,230             | 17,419,316               | 18,109,599               |
| Inc/(Dec) from Previous Year                   |                        |                        | 744,086                  | 690,283                  |
| % Inc/-Dec from Previous Year                  |                        |                        | 4.5%                     | 4.0%                     |
| Inc/(Dec) for 2 Years                          |                        |                        |                          | 1,434,369                |
| % Inc/-Dec for 2 Years                         |                        |                        |                          | 8.6%                     |

# Department Summary



## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

## COUNTY ATTORNEY'S OFFICE

| <b>Division</b>                           | <b>2006<br/>Actual</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>                   |                        |                        |                          |                          |
| Law Office                                | 15,362,457             | 16,674,975             | 17,479,702               | 18,075,313               |
| Child Support Enforcement                 | 13,127,522             | 14,290,837             | 14,958,214               | 15,426,311               |
| <b>Total Operating Budget</b>             | <b>28,489,979</b>      | <b>30,965,812</b>      | <b>32,437,916</b>        | <b>33,501,624</b>        |
| Inc/(Dec) from Previous Year              |                        |                        | 1,472,104                | 1,063,708                |
| % Inc/-Dec from Previous Year             |                        |                        | 4.8%                     | 3.3%                     |
| <u>Grants / Projects</u>                  |                        |                        |                          |                          |
| Auto Theft Grant (2 yr)                   | 231,608                | 474,293                | -                        | -                        |
| JABG Grant (1 yr)                         | 110,057                | 48,959                 | -                        | -                        |
| Justice Assistance Grant (3 yr)           | 19,812                 | -                      | -                        | 19,812                   |
| Runaway Intervention Grant (2 yr)         | 43,317                 | -                      | -                        | -                        |
| VOCA Grant (1 yr)                         | 112,395                | 72,000                 | 72,000                   | 72,000                   |
| Child Support 1115 Paternity Grant (1 yr) | 63,597                 | -                      | -                        | -                        |
| <b>Total Grants / Projects</b>            | <b>580,786</b>         | <b>595,252</b>         | <b>72,000</b>            | <b>91,812</b>            |
| <b>Total Expenditure / Appropriation</b>  | <b>29,070,765</b>      | <b>31,561,064</b>      | <b>32,509,916</b>        | <b>33,593,436</b>        |
| Inc/(Dec) from Previous Year              |                        |                        | 948,852                  | 1,083,520                |
| % Inc/-Dec from Previous Year             |                        |                        | 3.0%                     | 3.3%                     |
| Inc/(Dec) for 2 Years                     |                        |                        |                          | 2,032,372                |
| % Inc/-Dec for 2 Years                    |                        |                        |                          | 6.4%                     |

# Department Summary



## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

COUNTY ATTORNEY'S OFFICE

| Division                                 | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                  |                   |                   |                   |                   |
| Law Office                               | 3,215,476         | 3,074,953         | 3,133,027         | 3,197,508         |
| Child Support Enforcement                | 10,675,145        | 11,215,629        | 11,885,573        | 12,194,517        |
| Total Operating Budget                   | 13,890,621        | 14,290,582        | 15,018,600        | 15,392,025        |
| Inc/(Dec) from Previous Year             |                   |                   | 728,018           | 373,425           |
| % Inc/-Dec from Previous Year            |                   |                   | 5.1%              | 2.5%              |
| <u>Grants / Projects</u>                 |                   |                   |                   |                   |
| Auto Theft Grant (2 yr)                  | 231,608           | 474,293           | -                 | -                 |
| JABG Grant (1 yr)                        | 110,057           | 48,959            | -                 | -                 |
| Justice Assistance Grant                 | 19,812            | -                 | -                 | 19,812            |
| Runaway Intervention Grant               | 43,317            | -                 | -                 | -                 |
| VOCA Grant (1 yr)                        | 112,395           | 72,000            | 72,000            | 72,000            |
| Child Support 1115 Paternity Grant       | 63,597            | -                 | -                 | -                 |
| Total Grants / Projects                  | 580,786           | 595,252           | 72,000            | 91,812            |
| <b>Total Revenue / Estimated Revenue</b> | <b>14,471,407</b> | <b>14,885,834</b> | <b>15,090,600</b> | <b>15,483,837</b> |
| Inc/(Dec) from Previous Year             |                   |                   | 204,766           | 393,237           |
| % Inc/-Dec from Previous Year            |                   |                   | 1.4%              | 2.6%              |
| Inc/(Dec) for 2 Years                    |                   |                   |                   | 598,003           |
| % Inc/-Dec for 2 Years                   |                   |                   |                   | 4.0%              |



# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## COUNTY ATTORNEY'S OFFICE

| <b>Permanent FTE</b>                | <b>2006<br/>Actual</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>             |                        |                        |                          |                          |
| Law Office                          | 157.00                 | 158.00                 | 156.40                   | 160.00                   |
| Child Support                       | 153.20                 | 158.20                 | 157.20                   | 157.20                   |
| Total Operating Budget              | 310.20                 | 316.20                 | 313.60                   | 317.20                   |
| <u>Grants / Projects</u>            |                        |                        |                          |                          |
| Auto Theft Grant (2 yr)             | 2.80                   | 2.80                   | 2.80                     | 2.80                     |
| JABG Grant                          | 1.00                   | 1.00                   | 1.00                     | -                        |
| Justice Assistance Grant            | 0.80                   | 0.80                   | 0.80                     | 0.80                     |
| Runaway Intervention Grant          | 0.40                   | 0.40                   | -                        | -                        |
| VOCA Grant                          | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Child Support 1115 Paternity Grant  | 1.00                   | 1.00                   | -                        | -                        |
| Total Grant/Project                 | 7.00                   | 7.00                   | 5.60                     | 4.60                     |
| <b>Total Existing Permanent FTE</b> | <b>317.20</b>          | <b>323.20</b>          | <b>319.20</b>            | <b>321.80</b>            |

## NEW POSITIONS

| <b>Description</b>   | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--|--------------------------|--------------------------|
| Case Aide (Victim/Witness Assistance Division)                     | 1.00                     | -                        |
| Assistant County Attorney I, II, III (Sex Offender Review)         | 1.00                     | -                        |
| Clerk Typist I, II, III (Victim/Witness Assistance Division)       | 1.00                     | -                        |
| Assistant County Attorney I, II, III (Family Truancy Intervention) | -                        | 1.00                     |
| Assistant County Attorney I, II, III (All Children Excel Program)  | 0.60                     | -                        |
| <b>Total New FTE</b>   | <b>3.60</b>              | <b>1.00</b>              |
| <b>Total FTE</b>   | <b>322.80</b>            | <b>322.80</b>            |
| Inc/(Dec) from Previous Year                                       | (0.40)                   | -                        |
| Inc/(Dec) for 2 Years  |                          | (0.40)                   |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## COUNTY ATTORNEY'S OFFICE

### CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Actual</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| Assistant County Attorney I, II, III  | 4.60                   | 4.60                   | 3.00                     | 2.00                     |
| Clerk Typist I, II, III               | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Investigator                          | 0.80                   | 0.80                   | 0.80                     | 0.80                     |
| Legal Secretary                       | 0.50                   | 0.50                   | 0.50                     | 0.50                     |
| Paralegal                             | 0.80                   | 0.80                   | 0.80                     | 0.80                     |
| Student Worker                        | 0.40                   | 0.40                   | -                        | -                        |
| Support Enforcement Agent I, II, III  | 1.00                   | 1.00                   | -                        | -                        |
| Social Worker                         | 1.00                   | 1.00                   | -                        | -                        |
| Victim/Witness Advocate               | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Welfare Fraud Investigator            | 2.00                   | 2.00                   | 2.00                     | 2.00                     |
| <b>Total Existing Conditional FTE</b> | <b>13.10</b>           | <b>13.10</b>           | <b>9.10</b>              | <b>8.10</b>              |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## COUNTY ATTORNEY'S OFFICE

| Program / Service          | Mand./<br>Discr. | 2008 Approved |                   |                   |                   |
|----------------------------|------------------|---------------|-------------------|-------------------|-------------------|
|                            |                  | FTE's         | Budget            | Financing         | Levy              |
| Law Office                 | M                | 160.00        | 17,479,702        | 3,133,027         | 14,346,675        |
| Child Support              | M                | 157.20        | 14,958,214        | 11,885,573        | 3,072,641         |
| Auto Theft Grant           | M                | 2.80          | -                 | -                 | -                 |
| JABG Grant                 | M/D              | 1.00          | -                 | -                 | -                 |
| JAG Grant                  | M                | 0.80          | -                 | -                 | -                 |
| Runaway Intervention Grant | M/D              | -             | -                 | -                 | -                 |
| VOCA Grant                 | M                | 1.00          | 72,000            | 72,000            | -                 |
| CS 1115 grant              | M                | -             | -                 | -                 | -                 |
|                            |                  | <b>322.80</b> | <b>32,509,916</b> | <b>15,090,600</b> | <b>17,419,316</b> |

### SUMMARY

|                                     |     | Levy %  | FTE's         | Budget            | Financing         | Levy              |
|-------------------------------------|-----|---------|---------------|-------------------|-------------------|-------------------|
| <b>Total Mandated</b>               | M   | 100.00% | 321.80        | 32,509,916        | 15,090,600        | 17,419,316        |
| <b>Total Mandated/Discretionary</b> | M/D | 0.00%   | 1.00          | -                 | -                 | -                 |
| <b>Total Discretionary/Mandated</b> | D/M | 0.00%   | -             | -                 | -                 | -                 |
| <b>Total Discretionary</b>          | D   | 0.00%   | -             | -                 | -                 | -                 |
|                                     |     |         | <b>322.80</b> | <b>32,509,916</b> | <b>15,090,600</b> | <b>17,419,316</b> |

|                                     |        |            |            |            |
|-------------------------------------|--------|------------|------------|------------|
| <b>2007 Budget</b>                  | 323.20 | 31,561,064 | 14,885,834 | 16,675,230 |
| <b>Inc/(Dec.) from 2007 Budget</b>  | (0.40) | 948,852    | 204,766    | 744,086    |
| <b>% Inc-/Dec. from 2007 Budget</b> |        | 3.0%       | 1.4%       | 4.5%       |

### CHANGE FROM 2007 BUDGET

| Program / Service                   | Change from 2007 Budget |                |                |                |
|-------------------------------------|-------------------------|----------------|----------------|----------------|
|                                     | FTE's                   | Budget         | Financing      | Levy           |
| Law Office                          | 2.00                    | 804,727        | 58,074         | 746,653        |
| Child Support                       | (1.00)                  | 667,377        | 669,944        | (2,567)        |
| Auto Theft Grant                    | -                       | (474,293)      | (474,293)      | -              |
| JABG Grant                          | -                       | (48,959)       | (48,959)       | -              |
| JAG Grant                           | -                       | -              | -              | -              |
| Runaway Intervention Grant          | (0.40)                  | -              | -              | -              |
| VOCA Grant                          | -                       | -              | -              | -              |
| CS 1115 grant                       | (1.00)                  | -              | -              | -              |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <b>(0.40)</b>           | <b>948,852</b> | <b>204,766</b> | <b>744,086</b> |
| <b>% Inc-/Dec. from 2007 Budget</b> |                         | <b>3.0%</b>    | <b>1.4%</b>    | <b>4.5%</b>    |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## COUNTY ATTORNEY'S OFFICE

| Program / Service          | Mand./<br>Discr. | 2009 Approved |                   |                   |                   |
|----------------------------|------------------|---------------|-------------------|-------------------|-------------------|
|                            |                  | FTE's         | Budget            | Financing         | Levy              |
| Law Office                 | M                | 161.00        | 18,075,313        | 3,197,508         | 14,877,805        |
| Child Support              | M                | 157.20        | 15,426,311        | 12,194,517        | 3,231,794         |
| Auto Theft Grant           | M                | 2.80          | -                 | -                 | -                 |
| JABG Grant                 | M/D              | -             | -                 | -                 | -                 |
| JAG Grant                  | M                | 0.80          | 19,812            | 19,812            | -                 |
| Runaway Intervention Grant | M/D              | -             | -                 | -                 | -                 |
| VOCA Grant                 | M                | 1.00          | 72,000            | 72,000            | -                 |
| CS 1115 grant              | M                | -             | -                 | -                 | -                 |
|                            |                  | <b>322.80</b> | <b>33,593,436</b> | <b>15,483,837</b> | <b>18,109,599</b> |

### SUMMARY

|                              |     | Levy %  | FTE's         | Budget            | Financing         | Levy              |
|------------------------------|-----|---------|---------------|-------------------|-------------------|-------------------|
| Total Mandated               | M   | 100.00% | 322.80        | 33,593,436        | 15,483,837        | 18,109,599        |
| Total Mandated/Discretionary | M/D | 0.00%   | -             | -                 | -                 | -                 |
| Total Discretionary/Mandated | D/M | 0.00%   | -             | -                 | -                 | -                 |
| Total Discretionary          | D   | 0.00%   | -             | -                 | -                 | -                 |
|                              |     |         | <b>322.80</b> | <b>33,593,436</b> | <b>15,483,837</b> | <b>18,109,599</b> |

|  |  |        |            |            |            |
|--|--|--------|------------|------------|------------|
| <b>2008 Approved Budget</b>                  |  | 322.80 | 32,509,916 | 15,090,600 | 17,419,316 |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  |  | -      | 1,083,520  | 393,237    | 690,283    |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |  |        | 3.3%       | 2.6%       | 4.0%       |

### CHANGE FROM 2008 APPROVED BUDGET

| Program / Service                            | Change from 2008 Approved Budget |                  |                |                |
|--|----------------------------------|------------------|----------------|----------------|
|  | FTE's                            | Budget           | Financing      | Levy           |
| Law Office                                   | 1.00                             | 595,611          | 64,481         | 531,130        |
| Child Support                                | -                                | 468,097          | 308,944        | 159,153        |
| Auto Theft Grant                             | -                                | -                | -              | -              |
| JABG Grant                                   | (1.00)                           | -                | -              | -              |
| JAG Grant                                    | -                                | 19,812           | 19,812         | -              |
| Runaway Intervention Grant                   | -                                | -                | -              | -              |
| VOCA Grant                                   | -                                | -                | -              | -              |
| CS 1115 grant                                | -                                | -                | -              | -              |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | <b>-</b>                         | <b>1,083,520</b> | <b>393,237</b> | <b>690,283</b> |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |                                  | <b>3.3%</b>      | <b>2.6%</b>    | <b>4.0%</b>    |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES COUNTY ATTORNEY'S OFFICE

**THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET**

### PERFORMANCE MEASURES – HIGHLIGHTS

There is growing evidence that children in single-parent families who receive child support do better on several measures of child well-being than similar children who do not receive child support (e.g., children do better in school, and fathers are more involved with their children.) Child support helps working families make ends meet and weather financial crises without returning to public assistance. Collecting child support has become even more important for families to be able to move off of and stay off of public assistance.

| <u>State Fiscal Year (SFY) 2006:</u>          | <u>Ramsey County</u> | <u>Statewide</u> |
|---|----------------------|------------------|
| % of caseload* currently on public assistance | 23%                  | 14%              |
| % of caseload* formerly on public assistance  | 54%                  | 56%              |
| % of caseload* never on public assistance     | 23%                  | 30%              |

\*Caseload is comprised of all open IV-D cases, including cases where there is a child support order, cases where a child support order is in process, cases “in arrears”, etc.

The Urban Institute of Washington, DC, an organization that studies public assistance programs and outcomes, developed a tool to estimate the cost avoidance of financial assistance resulting from the distribution of child support. The tool measures the reduction in transfer program benefits that results when child support reduces the amount of benefits a participating family receives, renders an otherwise eligible family ineligible for assistance, or is sufficient to cause an eligible family to decide not to participate. The Urban Institute's tool shows that **Ramsey County avoids \$12 million dollars in financial assistance costs due to the distribution of \$60 million dollars of child support to families.**

### PERFORMANCE MEASURES

|   |  | 2004     | 2005     | 2006     | 2007     | 2008-09  |
|---|--|----------|----------|----------|----------|----------|
| # | Performance Measures                                 | Actual   | Actual   | Actual   | Estimate | Estimate |
| 1 | # of paternity court orders obtained                 | 1,052    | 1,007    | 803      | 1,000    | 803      |
| 2 | # of support orders established                      | 1,502    | 1,436    | 1,220    | 1,500    | 1,220    |
| 3 | Average \$ distributed per case with court order/mo. | \$214    | \$207    | \$205    | \$205    | \$205    |
| 4 | Total child support collected                        | \$60.9 m | \$60.1 m | \$60.0 m | \$60.0 m | \$60.0 m |

# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COUNTY ATTORNEY'S OFFICE

## THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

### PERFORMANCE MEASURES – DISCUSSION

Demographics - The demographics of Ramsey County's population create some challenging issues for child support staff. All of these factors make it more difficult to establish and enforce child support orders:

| Demographic  | Ramsey County | Statewide Median |
|--|---------------|------------------|
| Poverty rate   | 10.6%         | 9.2%             |
| Working age men who are not employed                         | 16.5%         | 14.8%            |
| Level of transience  | 19.8%         | 13.8%            |
| Proportion of working age adults with limited English skills | 4.0%          | 0.7%             |
| Out of wedlock birth rate                                    | 36.4%         | 27.4%            |

Caseload - Another challenge to child support staff is the ratio of worker to open cases. The worker to open case ratio in Ramsey County exceeds the statewide average: the ratio is 1:234 in Ramsey County whereas the statewide average is 1:213.

New State Laws - The Child Support Reform legislation enacted in 2005 took effect on January 1, 2007. This legislation changes the way child support is calculated and adds a number of additional steps for determining child support. It also contains other provisions that create more work for staff. Examples of the changes include:

- Income information must be gathered on both parents, not just one
- Medical support information is now gathered on both parents and an assessment done to determine how best to cover the child
- Parenting time is now factored into the recommended child support amount
- A new provision allows any party to request a review hearing at 6 months following the initial paternity or establishment order

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# Department Summary



Bob Fletcher, Sheriff

425 Grove Street, St. Paul

(651) 266-9333

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## **DEPARTMENT MISSION**

## **SHERIFF'S DEPARTMENT**

The mission of the Ramsey County Sheriff's Department is to work together within the framework of the United States Constitution to provide a safe environment for Ramsey County.

## **PROGRAMS / SERVICES**

- To enforce the laws of the United States and the State of Minnesota, city and township ordinances, and rules of the Second Judicial District Court and the Ramsey County Board;
- To emphasize prevention and safety by developing and coordinating community partnerships, based on mutual respect, involving citizens, professionals, businesses, community organizations, and local regional, and state government;
- To provide law enforcement, detention, and court services to preserve, protect, and defend people and property, while respecting the rights and dignity of all persons;
- To preserve the peace, maintain order, and ensure safe and secure persons and property within the community by providing patrol service, investigative service, water and snowmobile safety, and contract law enforcement as required by law and agreements;
- To provide safe, humane, and secure detention of all persons delivered into custody under legal arrest, commitment, or court order;
- To provide service of all civil process of law ordered by the Courts, maintenance of order in the Courts, transportation of persons in custody, and service of all warrants issued by the Courts;
- To provide fair and impartial treatment to all persons regardless of race, color, gender, age, national origin, religion, sexual orientation, political persuasion, physical or mental ability, economic status or place of residence.

## **CRITICAL SUCCESS INDICATORS**

- The response to criminal behavior is effective.
- Prevention strategies are effective in reducing criminal behavior.
- The County is prepared for emergencies and responds effectively.



# Department Summary



Bob Fletcher, Sheriff

425 Grove Street, St. Paul

(651) 266-9333

## 2007 ORGANIZATION CHART

## SHERIFF'S DEPARTMENT

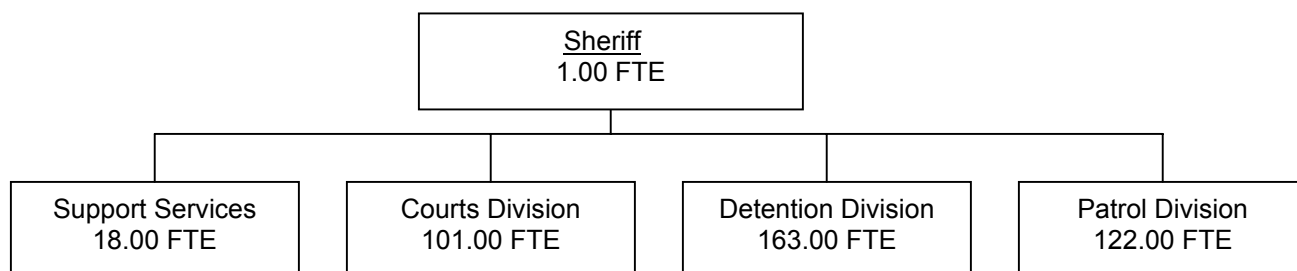
### Personnel - FTE

2006 Budget - 404.00

2007 Budget - 405.00

2008 Approved - 408.00

2009 Approved - 408.00



# Department Summary



## BUDGET SUMMARY

## SHERIFF'S DEPARTMENT

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure/Appropriation - Operating Budget | 39,133,176     | 40,419,035     | 42,333,168       | 43,745,066       |
| Expenditure/Appropriation - Grants/Projects  | -              | 762,221        | 687,792          | 703,047          |
| Revenue/Estimated Revenue - Operating Budget | 11,205,427     | 11,378,671     | 11,943,482       | 12,062,167       |
| Revenue/Estimated Revenue - Grants/Projects  | -              | 762,221        | 687,792          | 703,047          |
| County Tax Levy                              | 27,927,749     | 29,040,364     | 30,389,686       | 31,682,899       |
| Inc/(Dec) From Previous Year                 |                |                | 1,349,322        | 1,293,213        |
| % Inc/-Dec From Previous Year                |                |                | 4.6%             | 4.3%             |
| Inc/(Dec) for 2 Years                        |                |                |                  | 2,642,535        |
| % Inc/-Dec for 2 Years                       |                |                |                  | 9.1%             |

## EXPENDITURE/APPROPRIATION SUMMARY BY DIVISION

| Division                                   | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                    |                   |                   |                   |                   |
| Support Services                           | 3,586,119         | 3,615,938         | 3,737,002         | 3,850,685         |
| Security for Presidential/Electoral Visits | -                 | -                 | -                 | -                 |
| Volunteers in Public Safety                | 115,791           | 115,200           | 106,757           | 108,619           |
| Courts                                     | 2,827,239         | 3,015,985         | 3,167,094         | 3,271,145         |
| Court Security                             | 3,258,076         | 3,586,906         | 3,816,794         | 3,881,947         |
| Felony Apprehension                        | 2,092,711         | 2,047,987         | 2,053,222         | 2,132,139         |
| Gun Permits                                | 84,364            | 153,383           | 210,638           | 219,750           |
| Law Enforcement Center                     | 15,677,122        | 16,196,647        | 17,016,414        | 17,555,212        |
| County Parks, Waterways & Facilities       | 4,020,364         | 3,969,905         | 4,108,595         | 4,275,068         |
| Transportation/Hospital                    | 2,373,750         | 2,436,598         | 2,491,206         | 2,561,908         |
| Law Enforcement Services                   | 5,097,640         | 5,280,486         | 5,625,446         | 5,888,593         |
| <b>Total Operating Budget</b>              | <b>39,133,176</b> | <b>40,419,035</b> | <b>42,333,168</b> | <b>43,745,066</b> |
| Inc/(Dec) From Previous Year               |                   |                   | 1,914,133         | 1,411,898         |
| % Inc/-Dec From Previous Year              |                   |                   | 4.7%              | 3.3%              |
| <u>Grants/Projects</u>                     |                   |                   |                   |                   |
| Gang Strike Force Grant                    | -                 | 364,648           | 402,051           | 415,580           |
| Narcotics Task Force Grant                 | -                 | 300,000           | 285,741           | 287,467           |
| Financial Crimes Task Force Grant          | -                 | 97,573            | -                 | -                 |
| <b>Total Grants/Projects</b>               | <b>-</b>          | <b>762,221</b>    | <b>687,792</b>    | <b>703,047</b>    |
| <b>Total Expenditure/Appropriation</b>     | <b>39,133,176</b> | <b>41,181,256</b> | <b>43,020,960</b> | <b>44,448,113</b> |
| Inc/(Dec) From Previous Year               |                   |                   | 1,839,704         | 1,427,153         |
| % Inc/-Dec From Previous Year              |                   |                   | 4.5%              | 3.3%              |
| Inc/(Dec) for 2 Years                      |                   |                   |                   | 3,266,857         |
| % Inc/-Dec for 2 Years                     |                   |                   |                   | 7.9%              |

# Department Summary



## REVENUE/ESTIMATED REVENUE SUMMARY BY DIVISION

## SHERIFF'S DEPARTMENT

| <b>Division</b>                        | <b>2006<br/>Actual</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>                |                        |                        |                          |                          |
| Support Services                       | 304,673                | 370,561                | 384,347                  | 389,074                  |
| Courts                                 | 884,462                | 768,191                | 1,048,648                | 1,034,218                |
| Court Security                         | 529,131                | 539,995                | 552,525                  | 565,645                  |
| Felony Apprehension                    | 136,591                | 136,280                | 135,705                  | 138,179                  |
| Gun Permits                            | 64,686                 | 108,000                | 157,840                  | 131,590                  |
| Law Enforcement Center                 | 2,905,959              | 2,835,350              | 2,649,573                | 2,496,741                |
| County Parks, Waterways & Facilities   | 1,173,689              | 1,177,145              | 1,223,582                | 1,249,095                |
| Transportation/Hospital                | 155,275                | 162,663                | 165,816                  | 169,032                  |
| Law Enforcement Services               | 5,050,961              | 5,280,486              | 5,625,446                | 5,888,593                |
| <b>Total Operating Budget</b>          | <b>11,205,427</b>      | <b>11,378,671</b>      | <b>11,943,482</b>        | <b>12,062,167</b>        |
| Inc/(Dec) From Previous Year           |                        |                        | 564,811                  | 118,685                  |
| % Inc/-Dec From Previous Year          |                        |                        | 5.0%                     | 1.0%                     |
| <u>Grants/Projects</u>                 |                        |                        |                          |                          |
| Gang Strike Force Grant                | -                      | 364,648                | 402,051                  | 415,580                  |
| Narcotics Task Force Grant             | -                      | 300,000                | 285,741                  | 287,467                  |
| Financial Crimes Task Force Grant      | -                      | 97,573                 | -                        | -                        |
| <b>Total Grants/Projects</b>           | <b>-</b>               | <b>762,221</b>         | <b>687,792</b>           | <b>703,047</b>           |
| <b>Total Revenue/Estimated Revenue</b> | <b>11,205,427</b>      | <b>12,140,892</b>      | <b>12,631,274</b>        | <b>12,765,214</b>        |
| Inc/(Dec) From Previous Year           |                        |                        | 490,382                  | 133,940                  |
| % Inc/-Dec From Previous Year          |                        |                        | 4.0%                     | 1.1%                     |
| Inc/(Dec) for 2 Years                  |                        |                        |                          | 624,322                  |
| % Inc/-Dec for 2 Years                 |                        |                        |                          | 5.1%                     |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## SHERIFF'S DEPARTMENT

|                                      | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--------------------------------------|----------------|----------------|------------------|------------------|
| <b>Permanent FTE</b>                 |                |                |                  |                  |
| Support Services                     | 17.00          | 17.00          | 17.00            | 17.00            |
| Volunteers in Public Safety          | 1.00           | 1.00           | 1.00             | 1.00             |
| Courts                               | 33.00          | 33.00          | 33.00            | 35.00            |
| Court Security                       | 47.00          | 47.00          | 47.00            | 47.00            |
| Felony Apprehension                  | 21.00          | 21.00          | 21.00            | 21.00            |
| Gun Permits                          | 2.00           | 2.00           | 2.00             | 3.00             |
| Law Enforcement Center               | 163.00         | 163.00         | 163.00           | 163.00           |
| Gang Strike Force Grant              | 5.00           | 5.00           | 5.00             | 5.00             |
| County Parks, Waterways & Facilities | 37.00          | 37.00          | 37.00            | 37.00            |
| Narcotics Task Force Grant           | 1.00           | 1.00           | 1.00             | 1.00             |
| Financial Crimes Task Force Grant    | -              | 1.00           | -                | -                |
| Transportation/Hospital              | 27.00          | 27.00          | 27.00            | 27.00            |
| Law Enforcement Services             | 50.00          | 50.00          | 50.00            | 51.00            |
| <b>Total Existing Permanent FTE</b>  | <b>404.00</b>  | <b>405.00</b>  | <b>404.00</b>    | <b>408.00</b>    |

## NEW POSITIONS

| Description                  | 2008<br>Approved | 2009<br>Approved |
|------------------------------|------------------|------------------|
| Courts                       |                  |                  |
| Deputy Sheriff               | 1.00             | -                |
| Community Service Officer    | 1.00             | -                |
| Gun Permits                  |                  |                  |
| Community Service Officer    | 1.00             | -                |
| Law Enforcement Services     |                  |                  |
| Deputy Sheriff               | 1.00             | -                |
| <b>Total New FTE</b>         | <b>4.00</b>      | <b>-</b>         |
| <b>Total FTE</b>             | <b>408.00</b>    | <b>408.00</b>    |
| Inc/(Dec) from Previous Year | 3.00             | -                |
| Inc/(Dec) for 2 Years        |                  | 3.00             |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## SHERIFF'S DEPARTMENT

CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| Starred FTE                           | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---------------------------------------|----------------|----------------|------------------|------------------|
| Court Security                        |                |                |                  |                  |
| Deputy Sheriff                        | 4.00           | 4.00           | 4.00             | 4.00             |
| Gun Permits                           |                |                |                  |                  |
| Sergeant                              | 1.00           | 1.00           | 1.00             | 1.00             |
| Deputy Sheriff                        | 1.00           | 1.00           | 1.00             | 1.00             |
| Gang Strike Force Grant               |                |                |                  |                  |
| Community Service Officer             | 1.00           | 1.00           | 1.00             | 1.00             |
| Deputy Sheriff                        | 3.00           | 3.00           | 3.00             | 3.00             |
| Inspector                             | 1.00           | 1.00           | 1.00             | 1.00             |
| County Parks, Waterways & Facilities  |                |                |                  |                  |
| Community Service Officers            | 2.00           | 2.00           | 2.00             | 2.00             |
| Deputy Sheriff                        | 2.00           | 2.00           | 2.00             | 2.00             |
| Narcotics Task Force Grant            |                |                |                  |                  |
| Clerk IV                              | 1.00           | 1.00           | 1.00             | 1.00             |
| Financial Crimes Task Force Grant     |                |                |                  |                  |
| Deputy Sheriff                        | -              | 1.00           | -                | -                |
| <b>Total Existing Conditional FTE</b> | 16.00          | 17.00          | 16.00            | 16.00            |

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2008 APPROVED)

## SHERIFF'S DEPARTMENT

| Program/Service                   | Mand./<br>Discr. | Performance<br>Measure(s) | 2008 Approved |                   |                   | Levy              |
|-----------------------------------|------------------|---------------------------|---------------|-------------------|-------------------|-------------------|
|                                   |                  |                           | FTE's         | Budget            | Financing         |                   |
| Court Security                    | M                |                           | 47.00         | 3,816,794         | 552,525           | 3,264,269         |
| Court Services                    | M                |                           | 35.00         | 3,167,094         | 1,048,648         | 2,118,446         |
| Support Services                  | M/D              |                           | 17.00         | 3,737,002         | 384,347           | 3,352,655         |
| Felony Apprehension               | M                |                           | 21.00         | 2,053,222         | 135,705           | 1,917,517         |
| Narcotics Task Force Grant        | M                |                           | 1.00          | 285,741           | 285,741           | -                 |
| Gun Permits                       | M                |                           | 3.00          | 210,638           | 157,840           | 52,798            |
| Law Enforcement Center            | M                |                           | 163.00        | 17,016,414        | 2,649,573         | 14,366,841        |
| Transportation/Hospital           | M                |                           | 27.00         | 2,491,206         | 165,816           | 2,325,390         |
| <b>Patrol</b>                     |                  |                           |               |                   |                   |                   |
| County Parks, Waterways & Facils. | M/D              |                           | 37.00         | 4,096,595         | 1,202,882         | 2,893,713         |
| Contract Patrol                   | D/M              |                           | 51.00         | 5,625,446         | 5,625,446         | -                 |
| Impound Lot                       | D/M              |                           | -             | 12,000            | 20,700            | (8,700)           |
| Volunteers in Public Safety       | D                |                           | 1.00          | 106,757           | -                 | 106,757           |
| Gang Strike Force Grant           | D                |                           | 5.00          | 402,051           | 402,051           | -                 |
|                                   |                  |                           | <b>408.00</b> | <b>43,020,960</b> | <b>12,631,274</b> | <b>30,389,686</b> |

### SUMMARY

|                                      |     | Levy % | FTE's         | Budget            | Financing         | Levy              |
|--------------------------------------|-----|--------|---------------|-------------------|-------------------|-------------------|
| <b>Total Mandated</b>                | M   | 79.1%  | 297.00        | 29,041,109        | 4,995,848         | 24,045,261        |
| <b>Total Mandated/Discretionary</b>  | M/D | 20.6%  | 54.00         | 7,833,597         | 1,587,229         | 6,246,368         |
| <b>Total Discretionary/Mandated</b>  | D/M | 0.0%   | 51.00         | 5,637,446         | 5,646,146         | (8,700)           |
| <b>Total Discretionary</b>           | D   | 0.4%   | 6.00          | 508,808           | 402,051           | 106,757           |
|                                      |     |        | <b>408.00</b> | <b>43,020,960</b> | <b>12,631,274</b> | <b>30,389,686</b> |
| <b>2007 Budget</b>                   |     |        | 405.00        | 41,181,256        | 12,140,892        | 29,040,364        |
| <b>Inc./(Dec.) from 2007 Budget</b>  |     |        | 3.00          | 1,839,704         | 490,382           | 1,349,322         |
| <b>% Inc./-Dec. from 2007 Budget</b> |     |        |               | 4.5%              | 4.0%              | 4.6%              |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

## SHERIFF'S DEPARTMENT

| Program/Service                      | Change from 2007 Budget |                  |                |                  |
|--------------------------------------|-------------------------|------------------|----------------|------------------|
|                                      | FTE's                   | Budget           | Financing      | Levy             |
| <b>Court Security</b>                | -                       | 229,888          | 12,530         | 217,358          |
| <b>Court Services</b>                | 2.00                    | 151,109          | 280,457        | (129,348)        |
| <b>Support Services</b>              | -                       | 121,064          | 13,786         | 107,278          |
| <b>Felony Apprehension</b>           | -                       | 5,235            | (575)          | 5,810            |
| Narcotics Task Force Grant           | -                       | (14,259)         | (14,259)       | -                |
| <b>Gun Permits</b>                   | 1.00                    | 57,255           | 49,840         | 7,415            |
| <b>Law Enforcement Center</b>        | -                       | 819,767          | (185,777)      | 1,005,544        |
| <b>Transportation/Hospital</b>       | -                       | 54,608           | 3,153          | 51,455           |
| <b>Patrol</b>                        |                         |                  |                |                  |
| County Parks, Waterways & Facils.    | -                       | 139,690          | 34,737         | 104,953          |
| Contract Patrol                      | 1.00                    | 344,960          | 344,960        | -                |
| Impound Lot                          | -                       | (1,000)          | 11,700         | (12,700)         |
| <b>Volunteers in Public Safety</b>   | -                       | (8,443)          | -              | (8,443)          |
| <b>Gang Strike Force Grant</b>       | -                       | 37,403           | 37,403         | -                |
| <b>Financial Crimes Task Force</b>   | (1.00)                  | (97,573)         | (97,573)       | -                |
| <b>Inc./(Dec.) from 2007 Budget</b>  | <b>3.00</b>             | <b>1,839,704</b> | <b>490,382</b> | <b>1,349,322</b> |
| <b>% Inc./-Dec. from 2007 Budget</b> |                         | <b>4.5%</b>      | <b>4.0%</b>    | <b>4.6%</b>      |

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2009 APPROVED)

## SHERIFF'S DEPARTMENT

| Program/Service                   | Mand./<br>Discr. | Performance<br>Measure(s) | 2009 Approved |                   |                   | Levy              |
|-----------------------------------|------------------|---------------------------|---------------|-------------------|-------------------|-------------------|
|                                   |                  |                           | FTE's         | Budget            | Financing         |                   |
| Court Security                    | M                |                           | 47.00         | 3,881,947         | 565,645           | 3,316,302         |
| Court Services                    | M                |                           | 35.00         | 3,271,145         | 1,034,218         | 2,236,927         |
| Support Services                  | M/D              |                           | 17.00         | 3,850,685         | 389,074           | 3,461,611         |
| Felony Apprehension               | M                |                           | 21.00         | 2,132,139         | 138,179           | 1,993,960         |
| Narcotics Task Force Grant        | M                |                           | 1.00          | 287,467           | 287,467           | -                 |
| Gun Permits                       | M                |                           | 3.00          | 219,750           | 131,590           | 88,160            |
| Law Enforcement Center            | M                |                           | 163.00        | 17,555,212        | 2,496,741         | 15,058,471        |
| Transportation/Hospital           | M                |                           | 27.00         | 2,561,908         | 169,032           | 2,392,876         |
| <b>Patrol</b>                     |                  |                           |               |                   |                   |                   |
| County Parks, Waterways & Facils. | M/D              |                           | 37.00         | 4,263,068         | 1,227,895         | 3,035,173         |
| Contract Patrol                   | D/M              |                           | 51.00         | 5,888,593         | 5,888,593         | -                 |
| Impound Lot                       | D/M              |                           | -             | 12,000            | 21,200            | (9,200)           |
| Volunteers in Public Safety       | D                |                           | 1.00          | 108,619           | -                 | 108,619           |
| Gang Strike Force Grant           | D                |                           | 5.00          | 415,580           | 415,580           | -                 |
|                                   |                  |                           | <b>408.00</b> | <b>44,448,113</b> | <b>12,765,214</b> | <b>31,682,899</b> |

### SUMMARY

|   |     | Levy % | FTE's         | Budget            | Financing         | Levy              |
|---|-----|--------|---------------|-------------------|-------------------|-------------------|
| <b>Total Mandated</b>                         | M   | 79.2%  | 297.00        | 29,909,568        | 4,822,872         | 25,086,696        |
| <b>Total Mandated/Discretionary</b>           | M/D | 20.5%  | 54.00         | 8,113,753         | 1,616,969         | 6,496,784         |
| <b>Total Discretionary/Mandated</b>           | D/M | 0.0%   | 51.00         | 5,900,593         | 5,909,793         | (9,200)           |
| <b>Total Discretionary</b>                    | D   | 0.3%   | 6.00          | 524,199           | 415,580           | 108,619           |
|   |     |        | <b>408.00</b> | <b>44,448,113</b> | <b>12,765,214</b> | <b>31,682,899</b> |
| <b>2008 Approved Budget</b>                   |     |        | 408.00        | 43,020,960        | 12,631,274        | 30,389,686        |
| <b>Inc./(Dec.) from 2008 Approved Budget</b>  |     |        | -             | 1,427,153         | 133,940           | 1,293,213         |
| <b>% Inc./-Dec. from 2008 Approved Budget</b> |     |        |               | 3.3%              | 1.1%              | 4.3%              |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary



# Department Summary



**PROGRAM/SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**SHERIFF'S DEPARTMENT**

| Program/Service                               | Change from 2008 Approved Budget |           |           |           |
|---|----------------------------------|-----------|-----------|-----------|
|   | FTE's                            | Budget    | Financing | Levy      |
| <b>Court Security</b>                         | -                                | 65,153    | 13,120    | 52,033    |
| <b>Court Services</b>                         | -                                | 104,051   | (14,430)  | 118,481   |
| <b>Support Services</b>                       | -                                | 113,683   | 4,727     | 108,956   |
| <b>Felony Apprehension</b>                    | -                                | 78,917    | 2,474     | 76,443    |
| Narcotics Task Force Grant                    | -                                | 1,726     | 1,726     | -         |
| <b>Gun Permits</b>                            | -                                | 9,112     | (26,250)  | 35,362    |
| <b>Law Enforcement Center</b>                 | -                                | 538,798   | (152,832) | 691,630   |
| <b>Transportation/Hospital</b>                | -                                | 70,702    | 3,216     | 67,486    |
| <b>Patrol</b>                                 |                                  |           |           |           |
| County Parks, Waterways & Facils.             | -                                | 166,473   | 25,013    | 141,460   |
| Contract Patrol                               | -                                | 263,147   | 263,147   | -         |
| Impound Lot                                   | -                                | -         | 500       | (500)     |
| <b>Volunteers in Public Safety</b>            | -                                | 1,862     | -         | 1,862     |
| <b>Gang Strike Force Grant</b>                | -                                | 13,529    | 13,529    | -         |
| <b>Inc./(Dec.) from 2008 Approved Budget</b>  | -                                | 1,427,153 | 133,940   | 1,293,213 |
| <b>% Inc./-Dec. from 2008 Approved Budget</b> |                                  | 3.3%      | 1.1%      | 4.3%      |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## SHERIFF'S DEPARTMENT

### FACILITIES ARE FUNCTIONAL, SAFE AND ACCESSIBLE

#### PERFORMANCE MEASURES – HIGHLIGHTS

The Ramsey County Sheriff's Department, among many other duties, operates the Law Enforcement Center (LEC). The operational goal of the Sheriff's Department with respect to the LEC is to provide a safe and secure environment for both inmates and staff. Department staff and administration are constantly working toward this goal. The challenge to the department is to work toward this goal while providing a high level of service despite increasing demand for the service. One of the tools that the Sheriff's Department uses to provide supplemental funding for the performance of these services is contact boarding for other jurisdictions. The agencies currently boarding inmates are U.S. Immigrations and Customs Enforcement, Dakota County Sheriff's Office and The Minnesota Department of Corrections (DOC).

There are 2 tables that address different parts of the Critical Success Indicator. The first table contains performance measures indicating the functionality of the facility. Included in the table are population levels of the LEC with respect to Ramsey County inmates, contract boarders and total population. The table also contains revenue data derived from the housing of the contract boarders.

- The population of and length of stay for Ramsey County inmates been increasing.
- The number of contract boarders had been increasing but has been decreasing recently.
- Total revenue from the contract borders has mirrored the population levels but is decreasing at a greater rate.

The second table contains performance measures indicating the safety of the facility. Included in the table are the number of behavior related inmate incidents as well as inmate self-injury incidents.

- The rate of discipline related inmate incidents has steadily declined since 2004.
- The number and rate of self-injury related inmate incidents has steadily declined since 2004.

There is currently no data to measure the accessibility of the facility.

#### PERFORMANCE MEASURES

|   |   | 2004        | 2005                  | 2006                 | 2007                  | 2008-09               |
|---|---|-------------|-----------------------|----------------------|-----------------------|-----------------------|
| # | Performance Measures                          | Actual      | Actual                | Actual               | Estimate              | Estimate              |
| 1 | Average Length of Stay, Ramsey County Inmates | 4.9         | 4.9<br>(N/C)          | 5.2<br>(+6%)         | 5.6<br>(+8%)          | 5.9<br>(+6%)          |
| 2 | Average Daily Total Population                | 374         | 399<br>(+7%)          | 441<br>(+11%)        | 442<br>(N/C)          | 445<br>(+1%)          |
| 3 | Average Daily Ramsey County Inmate Population | 317         | 320<br>(+1%)          | 351<br>(+10%)        | 357<br>(+2%)          | 378<br>(+6%)          |
| 4 | Average Daily Contract Boarder Population     | 63          | 79<br>(+23%)          | 91<br>(+15%)         | 85<br>(-7%)           | 67<br>(-21%)          |
| 5 | Total Boarder Revenue                         | \$1,623,603 | \$2,300,011<br>(+42%) | \$2,476,465<br>(+8%) | \$2,079,122<br>(-16%) | \$1,632,127<br>(-21%) |
| 6 | Average Daily Revenue per Boarder             | \$76.43     | \$79.26<br>(+4%)      | \$74.55<br>(-6%)     | \$66.70<br>(-10%)     | \$66.74<br>(N/C)      |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## SHERIFF'S DEPARTMENT

### FACILITIES ARE FUNCTIONAL, SAFE AND ACCESSIBLE

| # | Performance Measures             | 2004        | 2005        | 2006        | 2007        | 2008-09     |
|---|----------------------------------|-------------|-------------|-------------|-------------|-------------|
|   |                                  | Actual      | Actual      | Actual      | Estimate    | Estimate    |
| 7 | Prisoner Days (PD)               | 136,839     | 145,723     | 161,026     | 160,272     | 162,425     |
| 8 | Discipline Incidents<br>% of PD  | 481<br>.35% | 437<br>.30% | 440<br>.27% | 360<br>.22% | 340<br>.21% |
| 9 | Self-Injury Incidents<br>% of PD | 48<br>.035% | 41<br>.028% | 30<br>.019% | 24<br>.015% | 20<br>.12%  |

### PERFORMANCE MEASURES - DISCUSSION

The Sheriff's Department began accepting contract boarders in February of 2004. During the period 2004-2006 the population of contract boarders has increased steadily. During 2007 the number of boarders has been declining. The composition of the boarder population has also changed. In 2006 we began accepting boarders from the Minnesota Department of Corrections. The DOC boarders are release violators who were revoked from parole by the DOC and must do the remainder of their sentence in custody. The Department of Corrections pays a lower per diem rate than Dakota County or Immigration and Customs Enforcement (ICE). The number of Dakota County boarders has remained static. The number of ICE boarders has been dynamic with a sharp reduction in 2007. Therefore, the total revenue from boarders has fallen faster than the population of boarders.

Discipline reports are documentation of specific inmate major rule violation incidents. These incidents would include Assaults, Threats, Disobeying Orders, disrespect to staff and Causing a disturbance among other violations. These incidents may result in an inmate being sent to a disciplinary unit in the facility. The rate and number discipline reports have been declining.

Self-injury reports are documentation of specific incidents in which an inmate purposely injured him/herself in the facility. These reports would also include any incident in which an inmate was placed in any type of restraints with the purpose of preventing self-injury. The number and rate of self-injury reports have been declining.

There have been a number of procedural changes that have been implemented that may have had a positive effect on the overall number of incidents in the facility. Increased mental health care, increased identification and segregation of problem inmates and the introduction of the Taser to control violent inmates among others may have all played a role in the overall reduction in the number of incidents in the facility.

At the start of 2004 the LEC and its staff were new. The decision was made early on in the planning process to operate the new LEC under a "Direct Supervision" philosophy. This philosophy places staff in direct contact with inmates whenever the inmates are out of their cells. The underlying strategy of Direct Supervision is to encourage staff-inmate communication and heighten both observation and awareness on both sides. The result of this is that concerns and problems are being addressed before they grow into larger and more serious incidents. Also, as time has gone by we are seeing the level of staff experience increase. The experience level of the staff as well as the Direct Supervision philosophy may also be responsible for the reduction in the incident rate.

# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

SHERIFF'S DEPARTMENT

THE RESPONSE TO CRIMINAL BEHAVIOR IS EFFECTIVE

## PERFORMANCE MEASURES – HIGHLIGHTS

The Sheriff's Office uses a multi-pronged process to capture fugitives. The Warrant Office receives warrants from the Courts that order the Sheriff to take the subject of the warrant into custody. The Warrant Office then enters the warrant into the state and nation-wide computer systems so that any Law Enforcement officer inquiring about an individual that is wanted on an outstanding warrant will be alerted. Many subjects of warrants are apprehended when they are stopped for routine traffic violations or have other encounters with law enforcement.

The Apprehension Unit is comprised of 12 full time Deputy Sheriffs, ( 1 Commander, 1 Sergeant & 10 Deputies) Of this compliment there are currently: 2 Deputies assigned to the United States Marshal's East Metro Fugitive taskforce, 1 Deputy assigned to the FBI Fugitive taskforce and 1 Deputy assigned to the Mn Department of Corrections taskforce.

The Apprehension Unit daily reviews all warrants issued and selects those where the subject presents the greatest threat to citizens. Apprehension deputies then open an investigation into the fugitive's whereabouts. Once the location of a fugitive is confirmed, the fugitive will be apprehended and booked into the County jail.

A web site is maintained of the most wanted county felons. Photos and physical descriptions are made available to citizens who, if they recognize a wanted subject, are provided a 24-hour tip line to call and turn in the fugitive's location.

There are task forces in the State of Minnesota that specialize in fugitive investigations and deputies assigned to work on these task forces. By doing so, other resources are at the disposal of the Department in apprehending county fugitives.

It is important to note that the Apprehension Unit while being very efficient at capturing wanted Ramsey County dangerous fugitives is involved in a variety of other very important public safety endeavors making Ramsey County a safer place to live in, work at and visit. These other duties include the following:

- Executing obligatory investigation, arrest and placement of court ordered civil commitment patients, (probates).
- Arresting wanted fugitives in and around Ramsey County that are wanted from other agencies and jurisdictions.
- Investigating and apprehending many high risk non-warrant/ felonious probable cause arrest suspects.
- Assisting a number of other RCS units such as the narcotics unit, predatory offender unit, investigations units in both overt and covert capacities.
- Assisting numerous outside agencies and fugitive taskforces in the apprehension of dangerous fugitives.
- Performing high risk court security & transportation along with witness and judicial security.
- Performing arrest and law enforcement at a variety of governmental and public events.
- Working at the direction of the Sheriff on high risk operations and public safety concerns.

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## SHERIFF'S DEPARTMENT

### THE RESPONSE TO CRIMINAL BEHAVIOR IS EFFECTIVE

#### PERFORMANCE MEASURES

|   |  | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|--|--------|--------|--------|----------|----------|
| # | Performance Measures                         | Actual | Actual | Actual | Estimate | Estimate |
| 1 | % of warrants cleared in calendar year       | 71.8%  | 70.4%  | 74%    |          |          |
| 2 | % of fugitives arrested by Apprehension Unit | 8.3%   | 7.8%   | 6.2%   |          |          |

The first performance measure documents the percentage of arrests made of the warrants issued in the calendar year. This is not a perfect indicator of the warrant clearing process but it does seem to be an acceptable barometer on the process. The numbers could be skewed if more warrants are issued at the end of the calendar year than had been in previous years. This would tend to leave less time to investigate and clear warrants that had just been issued. But over time the monitoring of the data should determine if this is an adequate baseline. This measure is also influenced by personnel assignment, injury and individual investigation complexities. It is very difficult to estimate future clearance rates and arrests and that figure will vary greatly depending on a significant number of influences. The estimation is also especially inappropriate given the fact there is no way to predict the number of newly issued warrants or re-issued warrants.

The second performance measure documents the percentage of apprehended fugitives that were arrested by the Apprehension Unit in a calendar year. The number will look small and not productive at first, until one remembers that the Apprehension Unit only investigates a small percent of the total warrants issued in a calendar year. The preference, in the future, is that the Apprehension Unit tracks the cases opened and cleared. That would allow for reporting the cleared percentage of worked cases.

There are two other significant endeavors the Apprehension unit is involved in the first is the RCS Most Wanted program which results in informing the public of these dangerous individuals, asks for their assistance in locating fugitives and often results in the arrest of the most wanted suspect. This is virtually impossible to measure with the numerous variables that influence a suspect's arrest. The arrest may in fact be the result of the most wanted program and often is, however these variables include the suspect being apprehended elsewhere in and out of the country and the Sheriff's department being uninformed or unaware of the most wanted program correlation to the arrest. In spite of these concerns the Most wanted program works as it seeks and obtains public support and input into the project.

The second is that of the aforementioned fugitive taskforces. Each taskforce tracks their respective arrests independently. While each of the three taskforces have a RCS Deputy assigned to them it is common for the RCS Apprehension unit to assist in taskforce investigations and arrests. Likewise it is common for other taskforces and various law enforcement agencies to assist the Apprehension unit in the investigation and arrest of wanted persons.

# Department Summary



Carol Pender-Roberts, Director

650 E. RCGC West

651-266-2384

## **DEPARTMENT MISSION**

## **COMMUNITY CORRECTIONS**

Building safe and healthy communities through interventions that promote personal change and accountability.

## **PROGRAMS / SERVICES**

Community Corrections has three goals:

- 1) Enhancing community safety
- 2) Holding offenders accountable for repairing the harm they caused to victims and the community
- 3) Engaging offenders in the process of developing the competencies they need to remain law abiding

These goals are carried out through the following services and programs:

- Community supervision of adult and juvenile offenders in Ramsey County – Adult and Juvenile Probation
- Incarceration of sentenced adult offenders with under one year to serve – Ramsey County Correctional Facility
- Detention of juveniles both prior to their court hearings and after they are on probation, as a short-term sanction – Juvenile Detention Center
- Residential treatment program for juvenile males – Boys Totem Town
- Investigations for the court on offenders (adult pre-sentence investigations and juvenile probation officer reports) and families involved in custody disputes (domestic relations)
- Contracting for community-based and/or culturally specific programs for offenders under supervision

Increasingly, the Department is using practices and principles identified by research as being most likely to accomplish our goals in an effective and cost-efficient manner. These research-based practices will be utilized both within the department and in our contracted services.

Some of the programs used to supplement our basic services include:

- Sentence To Service work crews and individual community service work
- Cognitive-behavioral groups such as Aggression Replacement Training and Thinking for a Change
- Functional Family Therapy, a treatment program for juvenile offenders and their families
- Electronic monitoring and home confinement
- Driving with Care program for DWI offenders, GED classes
- Re-entry planning and support
- Treatment programs for sex offenders, domestic abusers, and chemically dependent offenders

## **CRITICAL SUCCESS INDICATORS**

The response to criminal behavior is effective.

Prevention strategies are effective in reducing criminal behavior.

# Department Summary



Carol Pender-Roberts, Director

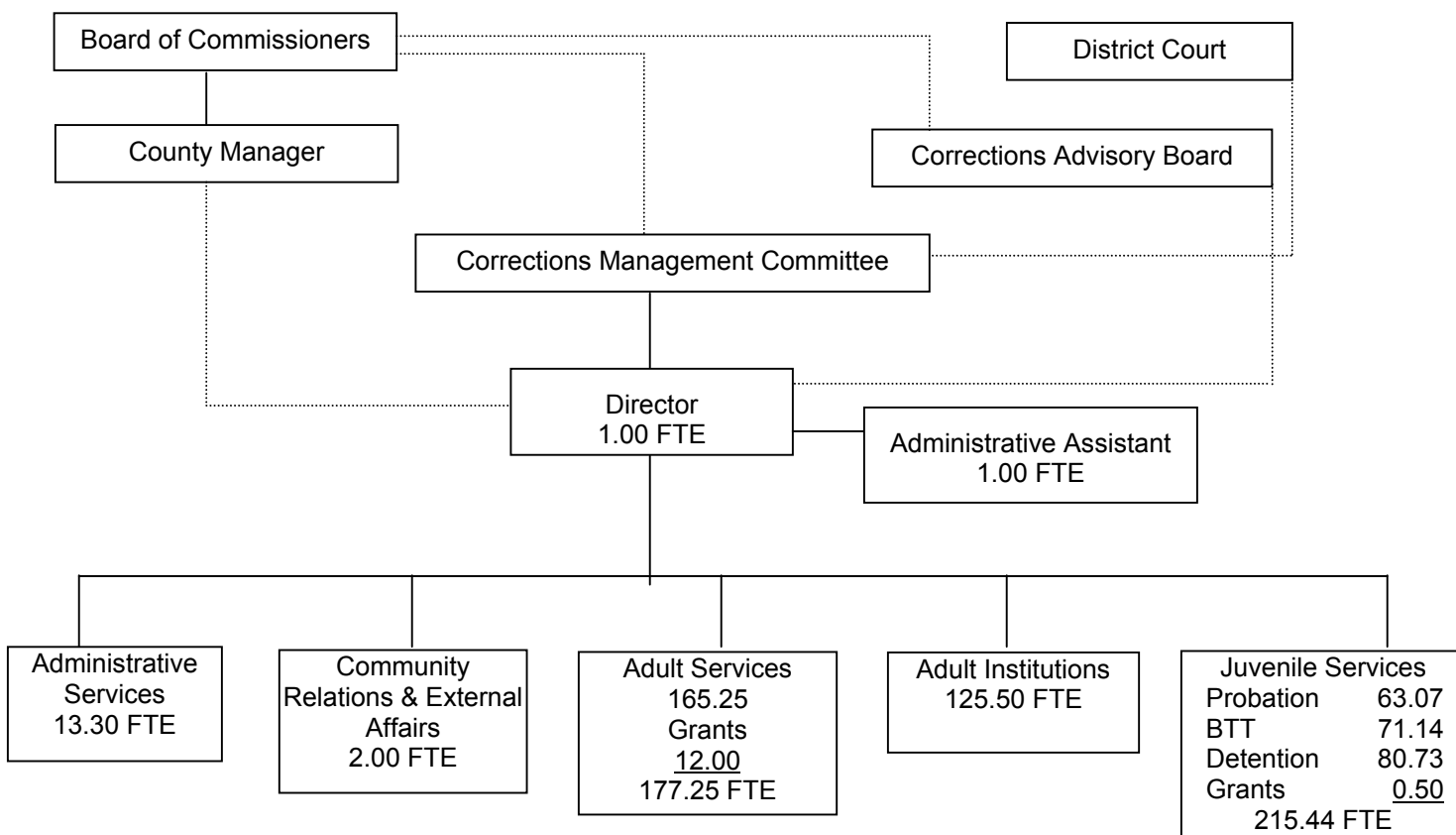
650 E. RCGC West

651-266-2384

## 2007 ORGANIZATION CHART

## COMMUNITY CORRECTIONS

| Personnel – FTE |          |
|-----------------|----------|
| 2006 Budget     | - 539.99 |
| 2007 Budget     | - 535.49 |
| 2008 Approved   | - 567.79 |
| 2009 Approved   | - 565.79 |



# Department Summary



## BUDGET SUMMARY

## COMMUNITY CORRECTIONS

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 52,327,327     | 55,116,031     | 57,810,074       | 59,224,293       |
| Expenditure / Appropriation - Grants/Projects  | 1,156,373      | 894,171        | 894,171          | 894,171          |
| Revenue / Est. Revenue - Operating Budget      | 11,694,804     | 12,058,562     | 12,762,207       | 12,723,144       |
| Revenue / Est. Revenue - Grants/Projects       | 1,156,373      | 894,171        | 894,171          | 894,171          |
| County Tax Levy                                | 40,632,523     | 43,057,469     | 45,047,867       | 46,501,149       |
| Inc/(Dec) from Previous Year                   |                |                | 1,990,398        | 1,453,282        |
| % Inc/-Dec from Previous Year                  |                |                | 4.6%             | 3.2%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | 3,443,680        |
| % Inc/-Dec for 2 Years                         |                |                |                  | 8.0%             |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                  | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|---|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                   |                   |                   |                   |                   |
| Administrative Services                   | 2,602,616         | 2,952,477         | 2,900,495         | 2,993,888         |
| Adult Services                            | 16,655,323        | 17,361,806        | 18,595,010        | 18,608,016        |
| Ramsey County Correctional Facility       | 13,028,488        | 13,656,169        | 14,346,598        | 15,371,265        |
| Juvenile Services                         | 7,444,709         | 8,218,279         | 8,683,833         | 8,807,758         |
| Boys Totem Town                           | 5,764,409         | 5,953,714         | 6,119,852         | 6,299,511         |
| Juvenile Detention Center                 | 6,831,782         | 6,973,586         | 7,164,286         | 7,143,855         |
| Total Operating Budget                    | 52,327,327        | 55,116,031        | 57,810,074        | 59,224,293        |
| Inc/(Dec) from Previous Year              |                   |                   | 2,694,043         | 1,414,219         |
| % Inc/-Dec from Previous Year             |                   |                   | 4.9%              | 2.4%              |
| <u>Grants / Projects</u>                  |                   |                   |                   |                   |
| Adult Justice Assistance Grant            | -                 | 30,985            | 30,985            | 30,985            |
| Adult Intensive Supervised Release Grant  | 820,146           | 820,146           | 820,146           | 820,146           |
| Adult MCORP Grant                         | -                 | -                 | -                 | -                 |
| Adult Electronic Alcohol Monitoring Grant | 43,040            | 43,040            | 43,040            | 43,040            |
| *Adult DWI Court Grant                    | 73,959            | -                 | -                 | -                 |
| Juvenile Casey JDAI Grant                 | 58,540            | -                 | -                 | -                 |
| Juvenile JJAC DMC Grant                   | 132,599           | -                 | -                 | -                 |
| Juvenile Accountability Block Grant       | 28,089            | -                 | -                 | -                 |
| Total Grants / Projects                   | 1,156,373         | 894,171           | 894,171           | 894,171           |
| <b>Total Expenditure / Appropriation</b>  | <b>53,483,700</b> | <b>56,010,202</b> | <b>58,704,245</b> | <b>60,118,464</b> |
| Inc/(Dec) from Previous Year              |                   |                   | 2,694,043         | 1,414,219         |
| % Inc/-Dec from Previous Year             |                   |                   | 4.8%              | 2.4%              |
| Inc/(Dec) for 2 Years                     |                   |                   |                   | 4,108,262         |
| % Inc/-Dec for 2 Years                    |                   |                   |                   | 7.3%              |



# Department Summary



## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

## COMMUNITY CORRECTIONS

| Division                                  | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|---|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                   |                   |                   |                   |                   |
| Administrative Services                   | 392,679           | 430,645           | 191,637           | 191,637           |
| Adult Services                            | 6,423,146         | 6,602,684         | 6,851,317         | 6,851,317         |
| Ramsey County Correctional Facility       | 1,926,491         | 1,889,369         | 2,470,994         | 2,431,931         |
| Juvenile Services                         | 2,509,652         | 2,490,225         | 2,608,840         | 2,608,840         |
| Boys Totem Town                           | 217,424           | 307,470           | 322,647           | 322,647           |
| Juvenile Detention Center                 | 225,412           | 338,169           | 316,772           | 316,772           |
| Total Operating Budget                    | 11,694,804        | 12,058,562        | 12,762,207        | 12,723,144        |
| Inc/(Dec) from Previous Year              |                   |                   | 703,645           | (39,063)          |
| % Inc/-Dec from Previous Year             |                   |                   | 5.8%              | -0.3%             |
| <u>Grants / Projects</u>                  |                   |                   |                   |                   |
| Adult Justice Assistance Grant            | -                 | 30,985            | 30,985            | 30,985            |
| Adult Intensive Supervised Release Grant  | 820,146           | 820,146           | 820,146           | 820,146           |
| Adult MCORP Grant                         | -                 | -                 | -                 | -                 |
| Adult Electronic Alcohol Monitoring Grant | 43,040            | 43,040            | 43,040            | 43,040            |
| *Adult DWI Court Grant                    | 73,959            | -                 | -                 | -                 |
| Juvenile Casey JDAI Grant                 | 58,540            | -                 | -                 | -                 |
| Juvenile JJAC DMC Grant                   | 132,599           | -                 | -                 | -                 |
| Juvenile Accountability Block Grant       | 28,089            | -                 | -                 | -                 |
| Total Grants / Projects                   | 1,156,373         | 894,171           | 894,171           | 894,171           |
| <b>Total Revenue / Estimated Revenue</b>  | <b>12,851,177</b> | <b>12,952,733</b> | <b>13,656,378</b> | <b>13,617,315</b> |
| Inc/(Dec) from Previous Year              |                   |                   | 703,645           | (39,063)          |
| % Inc/-Dec from Previous Year             |                   |                   | 5.4%              | -0.3%             |
| Inc/(Dec) for 2 Years                     |                   |                   |                   | 664,582           |
| % Inc/-Dec for 2 Years                    |                   |                   |                   | 5.1%              |

\* Note: Funding and 1 fte position for this contract moved to operating budget.

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## COMMUNITY CORRECTIONS

|   | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---|----------------|----------------|------------------|------------------|
| <b>Permanent FTE</b>                      |                |                |                  |                  |
| <u>Operating Budget</u>                   |                |                |                  |                  |
| Administrative Services                   | 17.30          | 17.30          | 17.30            | 17.30            |
| Adult Services                            | 165.25         | 165.25         | 165.25           | 172.25           |
| Ramsey County Correctional Facility       | 125.50         | 125.50         | 125.50           | 148.30           |
| Juvenile Services                         | 65.57          | 63.07          | 63.07            | 63.57            |
| Boys Totem Town                           | 71.14          | 71.14          | 71.14            | 71.14            |
| Juvenile Detention Center                 | 81.73          | 80.73          | 80.73            | 76.73            |
| Total Operating Budget                    | 526.49         | 522.99         | 522.99           | 549.29           |
| <u>Grants / Projects</u>                  |                |                |                  |                  |
| Adult Justice Assistance Grant            | 1.00           | 1.00           | 1.00             | 1.00             |
| Adult Intensive Supervised Release Grant  | 11.00          | 11.00          | 11.00            | 11.00            |
| Adult MCORP Grant *                       | -              | -              | 2.00             | 2.00             |
| Adult Electronic Alcohol Monitoring Grant | -              | -              | -                | -                |
| Adult DWI Court Grant **                  | 1.00           | -              | -                | -                |
| Juvenile Casey JDAI Grant                 | -              | -              | -                | -                |
| Juvenile JJAC DMC Grant                   | -              | -              | -                | -                |
| Juvenile Accountability Block Grant       | 0.50           | 0.50           | 0.50             | 0.50             |
|   | 13.50          | 12.50          | 14.50            | 14.50            |
| <b>Total Existing Permanent FTE</b>       | 539.99         | 535.49         | 537.49           | 563.79           |

\* Note: 2.00 FTE added per Resolution 2007-082.

\*\* Note: Funding and 1 FTE position for this contract moved to operating budget.

## NEW POSITIONS

| Description  | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|
| Adult Services -- Community Corrections Aide                             | 4.00             | -                |
| Adult Services -- Community Corrections Aide (Caseload/Workload funded)  | 2.00             | -                |
| Adult Services -- Clerk Typist (Caseload/Workload funded)                | 1.00             | -                |
| Juvenile Services -- Comm. Corrections Worker (Caseload/Workload funded) | 0.50             | -                |
| <b>RCCF Expansion</b>  |                  |                  |
| Correctional Officer   | 13.80            | -                |
| Correctional Officer - Engineer  | 1.00             | -                |
| Chief Correctional Officer   | 1.00             | -                |
| Community Corrections Supervisor   | 1.00             | -                |
| Community Corrections Worker   | 1.00             | -                |
| Community Corrections Aide   | 1.00             | -                |
| Clerk Typist   | 1.00             | -                |
| School Teacher   | 1.00             | -                |
| Case Aide  | 1.00             | -                |
| Mental Health Professional   | 1.00             | -                |
| Account Clerk  | -                | 1.00             |
| Management Analyst   | -                | 1.00             |
| <b>Total New FTE</b>   | 30.30            | 2.00             |
| <b>Total FTE</b>   | 567.79           | 565.79           |
| Inc/(Dec) from Previous Year   | 32.30            | (2.00)           |
| Inc/(Dec) for 2 Years  |                  | 30.30            |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## COMMUNITY CORRECTIONS

CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| Starred FTE                               | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---|----------------|----------------|------------------|------------------|
| Administrative Services                   | 1.00           | 1.00           | 1.00             | 1.00             |
| Adult Services                            | 32.50          | 33.50          | 36.50            | 36.50            |
| Ramsey County Correctional Facility       | 2.00           | 2.00           | 2.00             | 2.00             |
| Juvenile Services                         | 16.00          | 16.00          | 16.50            | 16.50            |
| Boys Totem Town                           | -              | -              | -                | -                |
| Juvenile Detention Center                 | -              | -              | -                | -                |
| Adult Justice Assistance Grant            | 1.00           | 1.00           | 1.00             | 1.00             |
| Adult Intensive Supervised Release Grant  | 11.00          | 11.00          | 11.00            | 11.00            |
| Adult MCORP Grant                         | -              | -              | 2.00             | 2.00             |
| Adult Electronic Alcohol Monitoring Grant | -              | -              | -                | -                |
| Adult DWI Court Grant *                   | 1.00           | -              | -                | -                |
| Juvenile Casey JDAI Grant                 | -              | -              | -                | -                |
| Juvenile JJAC DMC Grant                   | -              | -              | -                | -                |
| Juvenile Accountability Block Grant       | 0.50           | 0.50           | 0.50             | 0.50             |
| <b>Total Existing Conditional FTE</b>     | <b>65.00</b>   | <b>65.00</b>   | <b>70.50</b>     | <b>70.50</b>     |

\* Note: Funding and 1 FTE position for this contract moved to operating budget.

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## COMMUNITY CORRECTIONS

| Program / Service                   | Mand./<br>Discr. | 2008 Approved |                   |                   |                   |
|-------------------------------------|------------------|---------------|-------------------|-------------------|-------------------|
|                                     |                  | FTE's         | Budget            | Financing         | Levy              |
| <b>Administrative Services</b>      | M/D              | 17.30         | 2,900,495         | 191,637           | 2,708,858         |
| <b>Services to Adults</b>           |                  |               |                   |                   |                   |
| Adult Services                      | M/D              | 172.25        | 16,085,536        | 6,149,917         | 9,935,619         |
| Pre-Trial Services                  | M                | -             | 1,359,130         | -                 | 1,359,130         |
| Sentence to Service                 | D                | -             | 400,200           | 101,400           | 298,800           |
| Adult Purchase of Service           | D                | -             | 750,144           | 600,000           | 150,144           |
| Ramsey County Correctional Facility | M                | 148.30        | 14,346,598        | 2,470,994         | 11,875,604        |
| Adult Justice Assistance Grant      | D                | 1.00          | 30,985            | 30,985            | -                 |
| Adult Intensive Supervision Grant   | D                | 13.00         | 820,146           | 820,146           | -                 |
| Adult REAM Grant                    | D                | -             | 43,040            | 43,040            | -                 |
| <b>Services to Juveniles</b>        |                  |               |                   |                   |                   |
| Juvenile Services                   | M/D              | 63.57         | 6,362,763         | 2,608,840         | 3,753,923         |
| Juvenile Placements/Shelter         | M                | -             | 2,096,070         | -                 | 2,096,070         |
| Diversion                           | D                | -             | 225,000           | -                 | 225,000           |
| Boys Totem Town                     | D/M              | 71.14         | 6,119,852         | 322,647           | 5,797,205         |
| Juvenile Detention Center           | M                | 80.73         | 7,164,286         | 316,772           | 6,847,514         |
| Juv Casey JDAI Grant                | D                | -             | -                 | -                 | -                 |
| Juv JJAC DMC Grant                  | D                | -             | -                 | -                 | -                 |
| Juv Accountability Block Grant      | D                | 0.50          | -                 | -                 | -                 |
|                                     |                  | <b>567.79</b> | <b>58,704,245</b> | <b>13,656,378</b> | <b>45,047,867</b> |

### SUMMARY

|                                     |     | Levy % | FTE's         | Budget            | Financing         | Levy              |
|-------------------------------------|-----|--------|---------------|-------------------|-------------------|-------------------|
| <b>Total Mandated</b>               | M   | 49.23% | 229.03        | 24,966,084        | 2,787,766         | 22,178,318        |
| <b>Total Mandated/Discretionary</b> | M/D | 36.40% | 253.12        | 25,348,794        | 8,950,394         | 16,398,400        |
| <b>Total Discretionary/Mandated</b> | D/M | 12.87% | 71.14         | 6,119,852         | 322,647           | 5,797,205         |
| <b>Total Discretionary</b>          | D   | 1.50%  | 14.50         | 2,269,515         | 1,595,571         | 673,944           |
|                                     |     |        | <b>567.79</b> | <b>58,704,245</b> | <b>13,656,378</b> | <b>45,047,867</b> |
| <b>2007 Budget</b>                  |     |        | 535.49        | 56,010,202        | 12,952,733        | 43,057,469        |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     |        | 32.30         | 2,694,043         | 703,645           | 1,990,398         |
| <b>% Inc-/Dec. from 2007 Budget</b> |     |        |               | 4.8%              | 5.4%              | 4.6%              |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**COMMUNITY CORRECTIONS**

| Program / Service                   | Change from 2007 Budget |                  |                |                  |
|-------------------------------------|-------------------------|------------------|----------------|------------------|
|                                     | FTE's                   | Budget           | Financing      | Levy             |
| <b>Administrative Services</b>      | -                       | (51,982)         | (239,008)      | 187,026          |
| <b>Services to Adults</b>           |                         |                  |                |                  |
| Adult Services                      | 7.00                    | 1,116,055        | 248,633        | 867,422          |
| Pre-Trial Services                  | -                       | 162,159          | -              | 162,159          |
| Sentence to Service                 | -                       | 73,200           | -              | 73,200           |
| Adult Purchase of Service           | -                       | (118,210)        | -              | (118,210)        |
| Ramsey County Correctional Facility | 22.80                   | 690,429          | 581,625        | 108,804          |
| Adult Justice Assistance Grant      | -                       | -                | -              | -                |
| Adult Intensive Supervision Grant   | 2.00                    | -                | -              | -                |
| Adult REAM Grant                    | -                       | -                | -              | -                |
| <b>Services to Juveniles</b>        |                         |                  |                |                  |
| Juvenile Services                   | 0.50                    | 255,014          | 118,615        | 136,399          |
| Juvenile Placements/Shelter         | -                       | (14,460)         | -              | (14,460)         |
| Diversion                           | -                       | 225,000          | -              | 225,000          |
| Boys Totem Town                     | -                       | 166,138          | 15,177         | 150,961          |
| Juvenile Detention Center           | -                       | 190,700          | (21,397)       | 212,097          |
| Juv Casey JDAI Grant                | -                       | -                | -              | -                |
| Juv JJAC DMC Grant                  | -                       | -                | -              | -                |
| Juv Accountability Block Grant      | -                       | -                | -              | -                |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <b>32.30</b>            | <b>2,694,043</b> | <b>703,645</b> | <b>1,990,398</b> |
| <b>% Inc/-Dec. from 2007 Budget</b> |                         | <b>4.8%</b>      | <b>5.4%</b>    | <b>4.6%</b>      |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## COMMUNITY CORRECTIONS

| Program / Service                   | Mand./<br>Discr. | 2009 Approved |                   |                   |                   |
|-------------------------------------|------------------|---------------|-------------------|-------------------|-------------------|
|                                     |                  | FTE's         | Budget            | Financing         | Levy              |
| <b>Administrative Services</b>      | M/D              | 17.30         | 2,993,888         | 191,637           | 2,802,251         |
| <b>Services to Adults</b>           |                  |               |                   |                   |                   |
| Adult Services                      | M/D              | 172.25        | 16,482,802        | 6,149,917         | 10,332,885        |
| Pre-Trial Services                  | M                | -             | 1,413,500         | -                 | 1,413,500         |
| Sentence to Service                 | D                | -             | 419,200           | 101,400           | 317,800           |
| Adult Purchase of Service           | D                | -             | 292,514           | 600,000           | (307,486)         |
| Ramsey County Correctional Facility | M                | 150.30        | 15,371,265        | 2,431,931         | 12,939,334        |
| Adult Justice Assistance Grant      | D                | 1.00          | 30,985            | 30,985            | -                 |
| Adult Intensive Supervision Grant   | D                | 13.00         | 820,146           | 820,146           | -                 |
| Adult REAM Grant                    | D                | -             | 43,040            | 43,040            | -                 |
| <b>Services to Juveniles</b>        |                  |               |                   |                   |                   |
| Juvenile Services                   | M/D              | 63.57         | 6,486,688         | 2,608,840         | 3,877,848         |
| Juvenile Placements/Shelter         | M                | -             | 2,096,070         | -                 | 2,096,070         |
| Diversion                           | D                | -             | 225,000           | -                 | 225,000           |
| Boys Totem Town                     | D/M              | 71.14         | 6,299,511         | 322,647           | 5,976,864         |
| Juvenile Detention Center           | M                | 76.73         | 7,143,855         | 316,772           | 6,827,083         |
| Juv Casey JDAI Grant                | D                | -             | -                 | -                 | -                 |
| Juv JJAC DMC Grant                  | D                | -             | -                 | -                 | -                 |
| Juv Accountability Block Grant      | D                | 0.50          | -                 | -                 | -                 |
|                                     |                  | <u>565.79</u> | <u>60,118,464</u> | <u>13,617,315</u> | <u>46,501,149</u> |

### SUMMARY

|                                     |     | Levy % | FTE's         | Budget            | Financing         | Levy              |
|-------------------------------------|-----|--------|---------------|-------------------|-------------------|-------------------|
| <b>Total Mandated</b>               | M   | 50.05% | 227.03        | 26,024,690        | 2,748,703         | 23,275,987        |
| <b>Total Mandated/Discretionary</b> | M/D | 36.59% | 253.12        | 25,963,378        | 8,950,394         | 17,012,984        |
| <b>Total Discretionary/Mandated</b> | D/M | 12.85% | 71.14         | 6,299,511         | 322,647           | 5,976,864         |
| <b>Total Discretionary</b>          | D   | 0.51%  | 14.50         | 1,830,885         | 1,595,571         | 235,314           |
|                                     |     |        | <u>565.79</u> | <u>60,118,464</u> | <u>13,617,315</u> | <u>46,501,149</u> |

|  |        |            |            |            |
|--|--------|------------|------------|------------|
| <b>2008 Approved Budget</b>                  | 567.79 | 58,704,245 | 13,656,378 | 45,047,867 |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | (2.00) | 1,414,219  | (39,063)   | 1,453,282  |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |        | 2.4%       | -0.3%      | 3.2%       |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**COMMUNITY CORRECTIONS**

| Program / Service                            | Change from 2008 Approved Budget |                  |                 |                  |
|--|----------------------------------|------------------|-----------------|------------------|
|  | FTE's                            | Budget           | Financing       | Levy             |
| <b>Administrative Services</b>               | -                                | 93,393           | -               | 93,393           |
| <b>Services to Adults</b>                    |                                  |                  |                 |                  |
| Adult Services                               | -                                | 397,266          | -               | 397,266          |
| Pre-Trial Services                           | -                                | 54,370           | -               | 54,370           |
| Sentence to Service                          | -                                | 19,000           | -               | 19,000           |
| Adult Purchase of Service                    | -                                | (457,630)        | -               | (457,630)        |
| Ramsey County Correctional Facility          | 2.00                             | 1,024,667        | (39,063)        | 1,063,730        |
| Adult Justice Assistance Grant               | -                                | -                | -               | -                |
| Adult Intensive Supervision Grant            | -                                | -                | -               | -                |
| Adult REAM Grant                             | -                                | -                | -               | -                |
| <b>Services to Juveniles</b>                 |                                  |                  |                 |                  |
| Juvenile Services                            | -                                | 123,925          | -               | 123,925          |
| Juvenile Placements/Shelter                  | -                                | -                | -               | -                |
| Diversion                                    | -                                | -                | -               | -                |
| Boys Totem Town                              | -                                | 179,659          | -               | 179,659          |
| Juvenile Detention Center                    | (4.00)                           | (20,431)         | -               | (20,431)         |
| Juv Casey JDAI Grant                         | -                                | -                | -               | -                |
| Juv JJAC DMC Grant                           | -                                | -                | -               | -                |
| Juv Accountability Block Grant               | -                                | -                | -               | -                |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | <b>(2.00)</b>                    | <b>1,414,219</b> | <b>(39,063)</b> | <b>1,453,282</b> |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |                                  | <b>2.4%</b>      | <b>-0.3%</b>    | <b>3.2%</b>      |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## COMMUNITY CORRECTIONS

### THE RESPONSE TO CRIMINAL BEHAVIOR IS EFFECTIVE

#### PERFORMANCE MEASURES – HIGHLIGHTS

- Adult and juvenile probation officers work with clients to pay their obligation in full to victims before leaving probation. For the last three years, over 60% of victims (800+) received complete payment of their restitution, an annual value of over \$40,000. Over 60% of offenders pay their complete debt of restitution.
- Successful completion of the Sentence to Service program (a rate of 85%) provides over \$1.2 million to the citizens of Ramsey County, in value of work done and cost savings from keeping offenders in the community instead of in a facility. In addition, with the offenders in the community, families are kept together, employment can be maintained, and education can continue.

#### PERFORMANCE MEASURES

|   |  | 2004       | 2005      | 2006       | 2007      | 2008-09   |
|---|--|------------|-----------|------------|-----------|-----------|
| # | Performance Measures   | Actual     | Actual    | Actual     | Estimate  | Estimate  |
| 1 | Restitution Paid by Offenders for cases closed during year: <ul style="list-style-type: none"> <li>▪ Adult (total amount)               <ul style="list-style-type: none"> <li>- % of total owed 45%</li> <li>- % paying 100% of restitution 59%</li> </ul> </li> <li>▪ Juvenile (total amount)               <ul style="list-style-type: none"> <li>- % of total owed 75%</li> <li>- % paying 100% of restitution 83%</li> </ul> </li> </ul>                        | \$466,931  | \$459,865 | \$450,994  | 45%       | 45%       |
|   |  |            |           |            | 65%       | 65%       |
|   |  | \$ 89,144  | \$101,361 | \$90,696   | 50%       | 55%       |
|   |  |            |           |            | 75%       | 75%       |
| 2 | Victims Paid and Amount for cases closed during year: <ul style="list-style-type: none"> <li>▪ # (%) of victims of adult offenders               <ul style="list-style-type: none"> <li>- Amount received \$466, 936</li> </ul> </li> <li>▪ # (%) of victims of juvenile offenders               <ul style="list-style-type: none"> <li>- Amount received \$94,057</li> </ul> </li> </ul>  | 385 (45%)  | 507(58%)  | 555(61%)   | 65%       | 65%       |
|   |  | \$466, 936 | \$342,378 | \$371, 123 | 70%       | 75%       |
|   |  | 397 (84%)  | 299 (79%) | 254 (65%)  |           |           |
|   |  | \$94,057   | \$78,342  | \$71,401   |           |           |
| 3 | Sentence to Service: <ul style="list-style-type: none"> <li>▪ Adult # of Hours               <ul style="list-style-type: none"> <li>- Value of Adult Hours \$561,712</li> </ul> </li> <li>▪ Adult Bed Days Saved               <ul style="list-style-type: none"> <li>- Value of Adult Bed Days \$674,052</li> </ul> </li> <li>▪ Juvenile # of Hours               <ul style="list-style-type: none"> <li>- Value of Juvenile Hours \$ 88,896</li> </ul> </li> </ul> | 70,214     | 70,572    | 64,530     | \$65,000  | \$65,000  |
|   |  | \$561,712  | \$564,576 | \$516,240  | \$62,500  | \$62,500  |
|   |  | 8,777      | 8,821     | 8,066      | \$ 9,500  | \$10,000  |
|   |  | \$674,052  | \$673,482 | \$621,102  |           |           |
|   |  | 11,112     | 10,794    | 9,994      |           |           |
|   |  | \$ 88,896  | \$ 86,352 | \$ 79,952  |           |           |
| 4 | Community Work Service: <ul style="list-style-type: none"> <li>▪ Adult Number of Hours               <ul style="list-style-type: none"> <li>- Value of Adult Hours \$420,984</li> </ul> </li> </ul>  | 52,623     | 43,591    | 37,887     | \$275,000 | \$275,000 |
|   |  | \$420,984  | \$348,728 | \$302,096  |           |           |

#### PERFORMANCE MEASURES - DISCUSSION

Community Corrections provides probation services to the Adult and Juvenile Courts in Ramsey County. The focus of probation is to: 1) enhance public safety by holding the offender accountable during probation, and 2) work with the offender to develop competencies which enable the individual to become/remain law-abiding.

In recent years, the Courts have assigned special conditions to over 80% of offenders put on probation. These conditions include chemical evaluation, restitution, and community work service. Probation officers monitor and hold the offender accountable for the completion of the conditions imposed by the court.



# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## COMMUNITY CORRECTIONS

### THE RESPONSE TO CRIMINAL BEHAVIOR IS EFFECTIVE

Restitution, Sentence to Service, and Community Work Service are restorative justice measures which provide the opportunity for the offender to repair damage to individuals and companies and give to the community affected by the offender's crime. For citizens and institutions that are the victims of a crime in Ramsey County and have restitution ordered for them by the courts, the probation officers who facilitate and monitor these conditions may be their first contact with Community Corrections and its role in the justice system.

Recognizing the importance of positive relations with the public, both Juvenile and Adult probation have realized the importance of their response to these obligations and have established Restitution Units. These staff contact victims and determine the amount of restitution due and then work with the offender to pay before their case is closed. Revenue recapture, docketing (juvenile) and civil order (adult) are applied to cases when the offender has not paid before the case is closed.

For the last three years, offenders with restitution tended to fall into two groups – those who pay all of their restitution and those who pay less than 25%. The department will be analyzing factors that could correlate with payment and also will start to report on the effectiveness of revenue recapture with the State.

|        | Juvenile |      |      | Adult |      |      |
|--------|----------|------|------|-------|------|------|
|        | 2004     | 2005 | 2006 | 2004  | 2005 | 2006 |
| <25%   | 7%       | 13%  | 23%  | 30%   | 32%  | 31%  |
| 25-49% | 5%       | 3%   | 3%   | 5%    | 4%   | 4%   |
| 50-74% | 3%       | 1%   | 2%   | 3%    | 2%   | 2%   |
| 75-99% | 3%       | 2%   | 1%   | 3%    | 4%   | 2%   |
| 100%   | 83%      | 81%  | 71%  | 59%   | 58%  | 61%  |

Juvenile payments, in full, have been declining for three years. The Department will monitor and explore explanations for this possible trend, such as size of restitution claims or changes in policy to eliminate cash receipts. In 2006, there were 5 cases with claims of \$5,000 or more (total over \$38,000) compared to 0 cases in 2005. Also, in 2006, cash receipts were eliminated to increase receipt monitoring and internal controls. This might be a factor for reduced juvenile payments since probation officers often received dollars directly from the young person. Corrections integrated the department's financial tracking system and client tracking system, in early 2006, increasing the integrity of receipting and tracking of restitution and fee payments so continued reporting will give a more complete picture of trends.

Sentence to Service is a work crew program that operates as an alternative to incarceration for both adult and juvenile offenders. Community Work Service provides coordination and monitoring of community work service at nonprofit or public sites for adult offenders. Both of these restorative justice programs hold the individual accountable for the Court-ordered sanction and also provide visible, valuable community service. The equivalent work amount is usually calculated at \$8/hr; however if an hourly rate used by non-profit agencies, such as United Way, is applied to these hours, then the value of work doubles.

Work crews are now being used successfully when adult offenders cannot be placed in Community Work Service. In the past, these offenders had to spend time in the Correctional Facility when they could not be placed; now Corrections is placing them on work crews where they successfully complete their obligation and provide useful service to the community.

Using these programs to keep offenders out of the Correctional Facility (men) and the Regional Corrections Center (women) has saved the citizens of Ramsey County over \$620,000 for each of the last three years. In addition, allowing individuals to remain in the community enables offenders to maintain employment, stay with their families, and continue in citizen roles in their community and county.

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## COMMUNITY CORRECTIONS

### PREVENTION STRATEGIES ARE EFFECTIVE IN REDUCING CRIMINAL BEHAVIOR

#### PERFORMANCE MEASURES – HIGHLIGHT

Community Corrections provides probation services to the Adult and Juvenile Courts in Ramsey County. The focus of probation is to:

1. enhance public safety by holding the offender accountable during the probation period and
2. work with the offender to develop competencies which enable the individual to become/remain law-abiding.

As *part* of an evidence-based approach to working with offenders, probation officers assess correctional clients for risk factors which may contribute to criminal behavior. Working with the offender, the probation officer brokers services which have been shown to reduce future criminal behavior. For resource and research based reasons, these interventions are directed to high/medium risk juveniles and adults with specific criminal offenses/patterns.

- Reoffense rates have remained relatively constant while both caseloads and client populations have increased for both adult and juvenile probation.
- In 2005 and 2006, at least three-fourths of juveniles who successfully completed the Family Functional Therapy, with its emphasis on the family unit of the offender, did not reoffend within the first year after completing the program.
- In 2005 and 2006, over 60% of juveniles who successfully completed the Aggression Replacement Therapy with its focus on pro-social skills, anger control, and moral reasoning did not reoffend during the year after completing the program.
- A new program for adults with DWIs, called Driving with Care, shows promise for reducing reoffense rates. The first cohort for this program started in late 2005. Of participants who successfully completed the program, less than 5% reoffended in the following nine months.

#### PERFORMANCE MEASURES

|   |   | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|---|--------|--------|--------|----------|----------|
| # | Performance Measures  | Actual | Actual | Actual | Estimate | Estimate |
| 1 | % who remain law-abiding during probation:  |        |        |        |          |          |
|   | <ul style="list-style-type: none"> <li>▪ % of Adult offenders who do not reoffend during probation</li> <li>▪ % of Juvenile offenders who do not reoffend during probation</li> </ul> | 87%    | 87%    | 89%    | 85%      | 85%      |
| 2 | % who remain law-abiding after close of probation:  |        |        |        |          |          |
|   | <ul style="list-style-type: none"> <li>▪ % of Adult felons who do not reoffend for 3 years</li> <li>▪ % of Juvenile offenders (High-risk) who do not reoffend for 1 year</li> </ul>   | 71%    | 71%    | N/A    | 70%      | 70%      |
| 3 | % of Juvenile offenders who do not reoffend for one year after successfully completing:   |        |        |        |          |          |
|   | <ul style="list-style-type: none"> <li>▪ Aggression Replacement</li> <li>▪ Family Functional Therapy</li> </ul>   | 62%    | 68%    | N/A    | 70%      | 70%      |
| 4 | % of Adult offenders who do not reoffend after successfully completing programs in:   |        |        |        |          |          |
|   | <ul style="list-style-type: none"> <li>▪ Domestic Abuse (3 years)</li> <li>▪ Sex Offenders (3 years, new sex offense)</li> </ul>  | 57%    | 64%    | N/A    | 60%      | 60%      |
|   |   | 100%   | 92%    | N/A    | 90%      | 90%      |

# Department Summary



**CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES**

**COMMUNITY CORRECTIONS**

**PREVENTION STRATEGIES ARE EFFECTIVE IN REDUCING CRIMINAL BEHAVIOR**

**PERFORMANCE MEASURES - DISCUSSION**

Community Corrections is evaluating and implementing strategies which research has shown to be effective in reducing criminal behavior. Probation officers assess the offender's risk of reoffending as low, medium, or high. Research shows that low risk offenders who spend their probation with minimal services can leave the system and remain law-abiding. As a result, juvenile and adult units are evaluating their structure and allocation of resources in order to focus on medium and high-risk offenders.

Juvenile Probation has created an Investigation Unit to more completely determine all the criminal and social history of the young person and use the information to complete the assessment tool (YLSI). Similarly in Adult, the Pre-Sentence Investigation (PSI) unit integrates the findings of the assessment tool (LSI-R) into their report, which is then used by agents to start targeted probation work with the client. A significant role of the probation officer, then, is to target services appropriate to the risk level and needs of the offender, leverage the offender's own motivation, and refer the offender to appropriate services, continuing to monitor progress and reinforcing steps toward successful completion.

In Juvenile probation, the Aggression Replacement Training (ART) and Family Functional Therapy (FFT) programs have been used for several years and the reoffense rates, for one year after program completion, have been measured. The ART programs are used with the residents at Boys Totem Town, the Juvenile Detention Center, and young men on probation in the community. This year a group has also been started for young boys (younger than 13) with a goal of introducing these moral reasoning, pro-social skills, and anger control earlier into their lives. These skills can be used at home, in the school, and in other community relationships after probation is finished.

The FFT program is a family-based prevention and intervention effort targeting youthful offenders who have demonstrated or are at risk of violence, further delinquent behavior or disruptive behaviors. Currently Corrections uses five different community resources with therapists trained in this therapy, providing options so that the culture and/or race of the young person can be accounted for in setting up treatment. For the high-risk youth who successfully completed FFT, their rate of reoffense is comparable to the generally lower reoffense rate for all of the juvenile population, which is an indication of success.

Adult probation purchases services from community resources, with trained staff and specific programs, for specific criminal behaviors such as Domestic Abuse and Sex Offenses. The Domestic Abuse unit has started to use the ODARA risk assessment tool for domestic violence, providing a quantitative assessment on all offenders. In the future we will be able to correlate the prediction of future abuse with programs which have eliminated or reduced new occurrences of violence. Domestic violence is a difficult pattern to break and the success rate of 60%, for high-risk offenders, compares favorably with other rates reported in the literature. If the rate is calculated for lower risk Domestic Abuse offenders, the success rate is even higher.

In addition to using the rate of reoffense to measure the success of probation work, the Department will be defining other measurements of law-abiding behavior during probation and successful completion of probation. Currently risk assessment tools are being integrated into work with all medium and high-risk offenders; in future years Corrections will be able to report on reduction in risk and changes in criminogenic factors, from beginning of probation to successful discharge.

# Department Summary



Lawrence Dease, Court Administrator

15 W. Kellogg Blvd

(651) 266-8276

## COURT-COUNTY COURT FUNCTIONS

### DEPARTMENT MISSION

The mission of the office of the Examiner of Titles is to ensure the effective, economical and efficient administration of service presently part of Ramsey County District Court that will remain part of the County after State funding.

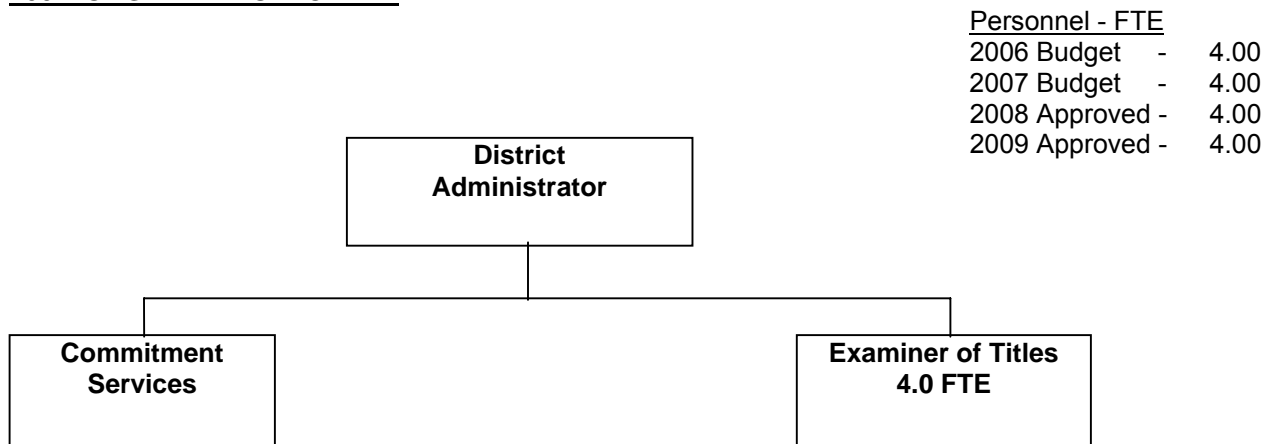
### PROGRAMS/SERVICES

- Manage the financial resources in a fiscally responsible manner.
- Develop and manage information systems and technologies to promote operational efficiencies for the courts.
- Coordinate and provide direct litigant services to fulfill client needs and statutory requirements.
- Facilitate property management of court facilities.
- Provide resources to the court so that the mission of the court is accomplished.

### CRITICAL SUCCESS INDICATORS

- Information (for internal and external use) is accurate, available, and protected and makes use of technological advantages
- Facilities are functional, safe, and accessible

### 2007 ORGANIZATION CHART



# Department Summary



## BUDGET SUMMARY

## COURT-COUNTY COURT FUNCTIONS

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 2,800,415      | 4,571,146      | 4,095,502        | 4,095,502        |
| Revenue / Est. Revenue - Operating Budget      | 170,610        | 176,351        | 170,821          | 170,821          |
| County Tax Levy                                | 2,629,805      | 4,394,795      | 3,924,681        | 3,924,681        |
| Inc/(Dec) from Previous Year                   |                |                | (470,114)        | -                |
| % Inc/-Dec from Previous Year                  |                |                | -10.7%           | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | (470,114)        |
| % Inc/-Dec for 2 Years                         |                |                |                  | -10.7%           |

## EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                  |                  |                  |                  |                  |
| Personnel Services                       | 364,750          | 353,314          | 385,686          | 399,573          |
| Other Services & Charges                 | 2,435,053        | 4,216,832        | 3,709,189        | 3,695,288        |
| Supplies                                 | 612              | 1,000            | 627              | 641              |
| Budget Reduction Account                 | -                | -                | -                | -                |
| Capital Outlay                           | -                | -                | -                | -                |
| <b>Total Expenditure / Appropriation</b> | <b>2,800,415</b> | <b>4,571,146</b> | <b>4,095,502</b> | <b>4,095,502</b> |
| Inc/(Dec) from Previous Year             |                  |                  | (475,644)        | -                |
| % Inc/-Dec from Previous Year            |                  |                  | -10.4%           | 0.0%             |
| Inc/(Dec) for 2 Years                    |                  |                  |                  | (475,644)        |
| % Inc/-Dec for 2 Years                   |                  |                  |                  | -10.4%           |

## REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Charges for Services                     | 170,610        | 176,351        | 170,821          | 170,821          |
| <b>Total Revenue / Estimated Revenue</b> | <b>170,610</b> | <b>176,351</b> | <b>170,821</b>   | <b>170,821</b>   |
| Inc/(Dec) from Previous Year             |                |                | (5,530)          | -                |
| % Inc/-Dec from Previous Year            |                |                | -3.1%            | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | (5,530)          |
| % Inc/-Dec for 2 Years                   |                |                |                  | -3.1%            |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## COURT-COUNTY COURT FUNCTIONS

| Permanent FTE                       | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-------------------------------------|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>             |                |                |                  |                  |
| Examiner of Titles (U)              | 1.00           | 1.00           | 1.00             | 1.00             |
| Deputy Examiner of Titles (U)       | 1.00           | 1.00           | 1.00             | 1.00             |
| Legal Secretary (U)                 | 1.00           | 1.00           | 1.00             | 1.00             |
| Clerk Typist I,II, III (U)          | 1.00           | 1.00           | 1.00             | 1.00             |
| Total Operating Budget              | 4.00           | 4.00           | 4.00             | 4.00             |
| <u>Grants / Projects</u>            |                |                |                  |                  |
| <b>Total Existing Permanent FTE</b> | 4.00           | 4.00           | 4.00             | 4.00             |

## NEW POSITIONS

| Description                  | 2008<br>Approved | 2009<br>Approved |
|------------------------------|------------------|------------------|
| None                         |                  |                  |
| <b>Total New FTE</b>         |                  |                  |
| <b>Total FTE</b>             | 4.00             | 4.00             |
| Inc/(Dec) from Previous Year | -                | -                |
| Inc/(Dec) for 2 Years        |                  | -                |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| Starred FTE                           | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---------------------------------------|----------------|----------------|------------------|------------------|
| None                                  |                |                |                  |                  |
| <b>Total Existing Conditional FTE</b> | -              | -              | -                | -                |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## COURT-COUNTY COURT FUNCTIONS

| Program / Service              | Mand./<br>Discr. | 2008 Approved |           |           |           |
|--------------------------------|------------------|---------------|-----------|-----------|-----------|
|                                |                  | FTEs          | Budget    | Financing | Levy      |
| <b>Title Examiner's Office</b> |                  |               |           |           |           |
| Salaries & Operating Expenses  | M/D              | 4.00          | 419,933   | 59,060    | 360,873   |
| <b>Court Operations</b>        |                  |               |           |           |           |
| Non-state-funded activities    | M                | -             | 3,675,569 | 111,761   | 3,563,808 |
|                                |                  | 4.00          | 4,095,502 | 170,821   | 3,924,681 |

### SUMMARY

|                                     |     | Levy % | FTEs | Budget    | Financing | Levy      |
|-------------------------------------|-----|--------|------|-----------|-----------|-----------|
| <b>Total Mandated</b>               | M   | 90.8%  | -    | 3,675,569 | 111,761   | 3,563,808 |
| <b>Total Mandated/Discretionary</b> | M/D | 9.2%   | 4.00 | 419,933   | 59,060    | 360,873   |
| <b>Total Discretionary/Mandated</b> | D/M |        |      |           |           |           |
| <b>Total Discretionary</b>          | D   |        |      |           |           |           |
|                                     |     |        | 4.00 | 4,095,502 | 170,821   | 3,924,681 |

|                                    |  |      |           |         |           |
|------------------------------------|--|------|-----------|---------|-----------|
| <b>2007 Budget</b>                 |  | 4.00 | 4,571,146 | 176,351 | 4,394,795 |
| <b>Inc/(Dec) from 2007 Budget</b>  |  | -    | (475,644) | (5,530) | (470,114) |
| <b>% Inc-/Dec from 2007 Budget</b> |  |      | -10.4%    | -3.1%   | -10.7%    |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**COURT-COUNTY COURT FUNCTIONS**

| <b>Program / Service</b>           | <b>Change from 2007 Budget</b> |               |                  |             |
|------------------------------------|--------------------------------|---------------|------------------|-------------|
|                                    | <b>FTEs</b>                    | <b>Budget</b> | <b>Financing</b> | <b>Levy</b> |
| <b>Title Examiner's Office</b>     |                                |               |                  |             |
| Salaries & Operating Expenses      | -                              | 36,120        | (5,530)          | 41,650      |
| <b>Court Operations</b>            |                                |               |                  |             |
| Non-state-funded activities        | -                              | (511,764)     | -                | (511,764)   |
| <b>Inc/(Dec) from 2007 Budget</b>  | -                              | (475,644)     | (5,530)          | (470,114)   |
| <b>% Inc/-Dec from 2007 Budget</b> |                                | -10.4%        | -3.1%            | -10.7%      |



# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED )

## COURT-COUNTY COURT FUNCTIONS

| Program / Service              | Mand./<br>Discr. | 2009 Approved |           |           |           |
|--------------------------------|------------------|---------------|-----------|-----------|-----------|
|                                |                  | FTEs          | Budget    | Financing | Levy      |
| <b>Title Examiner's Office</b> |                  |               |           |           |           |
| Salaries & Operating Expenses  | M/D              | 4.00          | 433,836   | 59,060    | 374,776   |
| <b>Court Operations</b>        |                  |               |           |           |           |
| Non-state-funded activities    | M                | -             | 3,661,666 | 111,761   | 3,549,905 |
|                                |                  | 4.00          | 4,095,502 | 170,821   | 3,924,681 |

### SUMMARY

|                                     |     | Levy % | FTEs | Budget    | Financing | Levy      |
|-------------------------------------|-----|--------|------|-----------|-----------|-----------|
| <b>Total Mandated</b>               | M   | 90.5%  | -    | 3,661,666 | 111,761   | 3,549,905 |
| <b>Total Mandated/Discretionary</b> | M/D | 9.5%   | 4.00 | 433,836   | 59,060    | 374,776   |
| <b>Total Discretionary/Mandated</b> | D/M |        |      |           |           |           |
| <b>Total Discretionary</b>          | D   |        |      |           |           |           |
|                                     |     |        | 4.00 | 4,095,502 | 170,821   | 3,924,681 |

### 2008 APPROVED Budget

Inc/(Dec) from 2008 Approved Budget

% Inc-/Dec from 2008 Approved Budget

|      |           |         |           |
|------|-----------|---------|-----------|
| 4.00 | 4,095,502 | 170,821 | 3,924,681 |
| -    | -         | -       | -         |
|      | 0.0%      | 0.0%    | 0.0%      |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**COURT-COUNTY COURT FUNCTIONS**

| <b>Program / Service</b>                    | <b>Change from 2008 Approved Budget</b> |               |                  |             |
|---|---|---------------|------------------|-------------|
|   | <b>FTEs</b>                             | <b>Budget</b> | <b>Financing</b> | <b>Levy</b> |
| <b>Title Examiner's Office</b>              |   |               |                  |             |
| Salaries & Operating Expenses               | -                                       | 13,903        | -                | 13,903      |
| <b>Court Operations</b>                     |   |               |                  |             |
| Non-state-funded activities                 | -                                       | (13,903)      | -                | (13,903)    |
| <b>Inc/(Dec) from 2008 Approved Budget</b>  | -                                       | -             | -                | -           |
| <b>% Inc-/Dec from 2008 Approved Budget</b> |   | 0.0%          | 0.0%             | 0.0%        |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES COURT-COUNTY COURT FUNCTIONS

**INFORMATION (FOR INTERNAL AND EXTERNAL USE) IS ACCURATE, AVAILABLE, AND PROTECTED AND MAKES USE OF TECHNOLOGICAL ADVANCES**

### PERFORMANCE MEASURES – HIGHLIGHTS

Examiner of Title's office was able to maximize efficiencies and keep up with dramatic increases in proceedings subsequent filings, directives, and hearings. In addition, they were able to meet their time goal of issuing a directive or certification within 2 business days so that practitioners can ensure the property is correctly titled.

### PERFORMANCE MEASURES

|   |  | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|--|--------|--------|--------|----------|----------|
| # | Performance Measures   | Actual | Actual | Actual | Estimate | Estimate |
|   | <b>EXAMINER OF TITLES</b>  |        |        |        |          |          |
| 1 | Number of initial Torrens Registrations or Proceedings Subsequent cases disposed/settled | 116    | 135    | 202    | 290      | 290      |
| 2 | Number of Examiner of Titles Directives Issued   | 836    | 700    | 826    | 1044     | 1044     |

### PERFORMANCE MEASURES – DISCUSSION

1. The number of Torrens registrations has stabilized in the past year with the overall slowdown in the housing market. The number of Proceedings Subsequent has increased dramatically due to the increase in mortgage foreclosures. We monitor the cases from filing to disposition and work with attorneys, title companies and individuals to insure the required documentation is available for closings. Recently the complexity and size of the registrations has been increasing. The Xcel Center, Science Museum, Upper Landing and West Side Flats development each involved multiple extensive abstracts; it is anticipated that this trend will continue with redevelopment along the river front.
2. The number of Torrens directives and certifications issued rebounded in 2006, due to an increase in transfers and refinances. It is anticipated that the number will increase significantly in 2007, due largely to a request by the Registrar of Titles office to review Power of Attorney transfers, and then remain fairly constant over the next few years. Directives or certifications are sought after divorces, condemnations, tax forfeitures, trust changes, death of the owner, name changes, street vacations, power-of-attorney transfers and to approve Common Interest Communities (condominiums, townhouses and co-operatives) and Certificates of Possessory Title. The decrease in 2005 reflected a decrease in real estate transactions, most notably refinances. Our goal is to issue a directive or certification within 2 business days so that practitioners can ensure the property is correctly titled.

# Department Summary



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**CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES COURT-COUNTY COURT FUNCTIONS**

|  |
|--|
| <b>FACILITIES ARE FUNCTIONAL, SAFE, AND ACCESSIBLE</b> |
|--|

**PERFORMANCE MEASURES – HIGHLIGHTS**

Ramsey County provides facilities for the Courts at five locations: Courthouse (CHCH), Juvenile and Family Justice Center (JFJC), Law Enforcement Center (LEC), Regions Hospital, and Maplewood Courthouse. The JFJC, LEC, and Maplewood Court House are all new facilities that were designed to provide functional, safe, and accessible services for court participants and staff. In addition, the Courthouse has been newly remodeled for Family Court and the relocation of Criminal and Civil Court functions. The court space at Regions Hospital has also been redesigned to improve safety and provide functional work space. The quality of the facilities has not been evaluated as of yet. However, a survey is currently being developed to evaluate access to court services.

**PERFORMANCE MEASURES**

The tool utilized for this measure will be a survey that is being developed by State Court Administration and will be piloted in some county courthouses this year. This survey includes questions referring to the quality of access to the services the court provides at each county.

**PERFORMANCE MEASURES – DISCUSSION**

The survey results will be available within the next two years and will provide a baseline to evaluate the facilities provided for court services. It will also provide information that will be helpful in identifying areas for improvement.

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# Department Summary



Scott Williams, Director

388 13th Street

(651) 266-7710

## EMERGENCY COMMUNICATIONS

### DEPARTMENT MISSION

The Emergency Communications Division was established to facilitate the arrival of emergency public safety assistance to the citizens of Ramsey County and to provide emergency communications coordination for law enforcement, fire, and emergency medical first responders. The Division maintains a consolidated Public Safety Answering Point (PSAP) and a state-of-the-art two-way radio communications network to provide interoperable voice communications for public safety and public service radio users in the County.

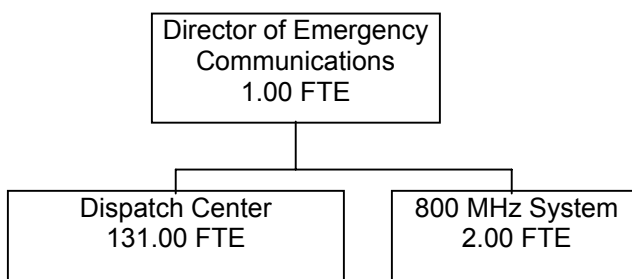
### PROGRAMS / SERVICES

- Answer 911 and non-emergency telephone calls from the Consolidated Emergency Communications Center.
- Provide multi-agency dispatching services for law enforcement, fire, and emergency medical responders. The Emergency Communications Division manages the largest public safety dispatching operation in the state.
- Operate and maintain the County's 800 MHz interoperable radio system.
- Provide technical support for over 3,000 mobile and portable 800 MHz radio users.

### CRITICAL SUCCESS INDICATORS

- The response to criminal behavior is effective.
- The County is prepared for emergencies and responds effectively.

### 2007 ORGANIZATION CHART



#### Personnel - FTE

2006 Budget - 45.00  
2007 Budget - 134.00  
2008 Approved - 134.00  
2009 Approved - 134.00

# Department Summary



## BUDGET SUMMARY

## EMERGENCY COMMUNICATIONS

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 3,349,318      | 11,014,525     | 12,240,396       | 12,962,246       |
| Revenue / Est. Revenue - Operating Budget      | 871,512        | 4,140,000      | 4,131,614        | 4,143,614        |
| Fund Balance                                   | -              | -              | 550,000          | -                |
| County Tax Levy                                | 2,477,806      | 6,874,525      | 7,558,782        | 8,818,632        |
| Inc/(Dec) from Previous Year                   |                |                | 684,257          | 1,259,850        |
| % Inc/-Dec from Previous Year                  |                |                | 10.0%            | 16.7%            |
| Inc/(Dec) for 2 Years                          |                |                |                  | 1,944,107        |
| % Inc/-Dec for 2 Years                         |                |                |                  | 28.3%            |

## EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual   | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|------------------|-------------------|-------------------|-------------------|
| Dispatch Center                          | 3,349,318        | 9,678,805         | 10,916,159        | 11,587,556        |
| 800 MHz System                           | -                | 1,335,720         | 1,324,237         | 1,374,690         |
| <b>Total Expenditure / Appropriation</b> | <b>3,349,318</b> | <b>11,014,525</b> | <b>12,240,396</b> | <b>12,962,246</b> |
| Inc/(Dec) from Previous Year             |                  |                   | 1,225,871         | 721,850           |
| % Inc/-Dec from Previous Year            |                  |                   | 11.1%             | 5.9%              |
| Inc/(Dec) for 2 Years                    |                  |                   |                   | 1,947,721         |
| % Inc/-Dec for 2 Years                   |                  |                   |                   | 17.7%             |

## REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|----------------|------------------|------------------|------------------|
| Dispatch Center                          | 862,199        | 4,140,000        | 4,031,614        | 4,031,614        |
| 800 MHz System                           | 9,313          | -                | 100,000          | 112,000          |
| <b>Total Revenue / Estimated Revenue</b> | <b>871,512</b> | <b>4,140,000</b> | <b>4,131,614</b> | <b>4,143,614</b> |
| Inc/(Dec) from Previous Year             |                |                  | (8,386)          | 12,000           |
| % Inc/-Dec from Previous Year            |                |                  | -0.2%            | 0.3%             |
| Inc/(Dec) for 2 Years                    |                |                  |                  | 3,614            |
| % Inc/-Dec for 2 Years                   |                |                  |                  | 0.1%             |

# Department Summary



## PERSONNEL SUMMARY

## EMERGENCY COMMUNICATIONS

| <b>Permanent FTE</b>                | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Dispatch Center</u>              |                        |                        |                          |                          |
| County Staff                        | 43.00                  | 47.50                  | 69.50                    | 69.50                    |
| City of Maplewood Staff (1)         | -                      | 10.00                  | -                        | -                        |
| City of St. Paul Staff (2)          | -                      | 74.00                  | 62.00                    | 62.00                    |
| 800 MHz System                      | 2.00                   | 2.50                   | 2.50                     | 2.50                     |
| <b>Total Existing Permanent FTE</b> | <b>45.00</b>           | <b>134.00</b>          | <b>134.00</b>            | <b>134.00</b>            |

(1) Transfer date for City of Maplewood staff was 5/19/07

(2) City of St. Paul staff came under County's administrative control on 4/28/07

| <b>NEW POSITIONS<br/>Description</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--------------------------------------|--------------------------|--------------------------|
| None                                 |                          |                          |
| <b>Total New FTE</b>                 | <b>-</b>                 | <b>-</b>                 |
| <b>Total FTE</b>                     | <b>134.00</b>            | <b>134.00</b>            |
| Inc/(Dec) from Previous Year         | -                        | -                        |
| Inc/(Dec) for 2 Years                |                          | -                        |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | <b>-</b>               | <b>-</b>               | <b>-</b>                 | <b>-</b>                 |



# Department Summary



## EMERGENCY COMMUNICATIONS

### PROGRAM/SERVICE ALLOCATION (2008 APPROVED)

| Program/Service | Mand./<br>Discr. | 2008 Approved |                   |                  |                  |
|-----------------|------------------|---------------|-------------------|------------------|------------------|
|                 |                  | FTEs          | Budget            | Financing        | Levy             |
| Dispatch Center | D/M              | 131.50        | 10,916,159        | 4,581,614        | 6,334,545        |
| 800 MHz System  | D/M              | 2.50          | 1,324,237         | 100,000          | 1,224,237        |
|                 |                  | <u>134.00</u> | <u>12,240,396</u> | <u>4,681,614</u> | <u>7,558,782</u> |

### SUMMARY

|                              |     | Levy % | FTEs          | Budget            | Financing        | Levy             |
|------------------------------|-----|--------|---------------|-------------------|------------------|------------------|
| Total Mandated               | M   | 0.0%   | -             | -                 | -                | -                |
| Total Mandated/Discretionary | M/D | 0.0%   | -             | -                 | -                | -                |
| Total Discretionary/Mandated | D/M | 100.0% | 134.00        | 12,240,396        | 4,681,614        | 7,558,782        |
| Total Discretionary          | D   | 0.0%   | -             | -                 | -                | -                |
|                              |     |        | <u>134.00</u> | <u>12,240,396</u> | <u>4,681,614</u> | <u>7,558,782</u> |

|                              |  |  |        |            |           |           |
|------------------------------|--|--|--------|------------|-----------|-----------|
| 2007 Budget                  |  |  | 134.00 | 11,014,525 | 4,140,000 | 6,874,525 |
| Inc/(Dec.) from 2007 Budget  |  |  | -      | 1,225,871  | 541,614   | 684,257   |
| % Inc/-Dec. from 2007 Budget |  |  |        | 11.1%      | 13.1%     | 10.0%     |

### PROGRAM/SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

| Program/Service             | Mand./<br>Discr. | Change from 2007 Budget |           |           |           |
|-----------------------------|------------------|-------------------------|-----------|-----------|-----------|
|                             |                  | FTEs                    | Budget    | Financing | Levy      |
| Dispatch Center             | D/M              | -                       | 1,237,354 | 441,614   | 795,740   |
| 800 MHz System              | D/M              | -                       | (11,483)  | 100,000   | (111,483) |
| Inc/(Dec.) from 2007 Budget |                  | -                       | 1,225,871 | 541,614   | 684,257   |

|                              |  |  |  |       |       |       |
|------------------------------|--|--|--|-------|-------|-------|
| % Inc/-Dec. from 2007 Budget |  |  |  | 11.1% | 13.1% | 10.0% |
|------------------------------|--|--|--|-------|-------|-------|

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## EMERGENCY COMMUNICATIONS

### PROGRAM/SERVICE ALLOCATION (2009 APPROVED)

| Program/Service | Mand./<br>Discr. | 2009 Approved |                   |                  |                  |
|-----------------|------------------|---------------|-------------------|------------------|------------------|
|                 |                  | FTEs          | Budget            | Financing        | Levy             |
| Dispatch Center | D/M              | 131.50        | 11,587,556        | 4,031,614        | 7,555,942        |
| 800 MHz System  | D/M              | 2.50          | 1,374,690         | 112,000          | 1,262,690        |
|                 |                  | <u>134.00</u> | <u>12,962,246</u> | <u>4,143,614</u> | <u>8,818,632</u> |

### SUMMARY

|                              |     | Levy % | FTEs          | Budget            | Financing        | Levy             |
|------------------------------|-----|--------|---------------|-------------------|------------------|------------------|
| Total Mandated               | M   | 0.0%   | -             | -                 | -                | -                |
| Total Mandated/Discretionary | M/D | 0.0%   | -             | -                 | -                | -                |
| Total Discretionary/Mandated | D/M | 100.0% | 134.00        | 12,962,246        | 4,143,614        | 8,818,632        |
| Total Discretionary          | D   | 0.0%   | -             | -                 | -                | -                |
|                              |     |        | <u>134.00</u> | <u>12,962,246</u> | <u>4,143,614</u> | <u>8,818,632</u> |

|                                       |  |  |        |            |           |           |
|---------------------------------------|--|--|--------|------------|-----------|-----------|
| 2008 Approved Budget                  |  |  | 134.00 | 12,240,396 | 4,681,614 | 7,558,782 |
| Inc/(Dec.) from 2008 Approved Budget  |  |  | -      | 721,850    | (538,000) | 1,259,850 |
| % Inc/-Dec. from 2008 Approved Budget |  |  |        | 5.9%       | -11.5%    | 16.7%     |

### PROGRAM/SERVICE ALLOCATION (2009 APPROVED) CHANGE FROM 2008 APPROVED BUDGET

| Program/Service                      | Mand./<br>Discr. | Change from 2008 Approved Budget |         |           |           |
|--------------------------------------|------------------|----------------------------------|---------|-----------|-----------|
|                                      |                  | FTEs                             | Budget  | Financing | Levy      |
| Dispatch Center                      | D/M              | -                                | 671,397 | (550,000) | 1,221,397 |
| 800 MHz System                       | D/M              | -                                | 50,453  | 12,000    | 38,453    |
| Inc/(Dec.) from 2008 Approved Budget |                  | -                                | 721,850 | (538,000) | 1,259,850 |

|                                       |  |  |  |      |        |       |
|---------------------------------------|--|--|--|------|--------|-------|
| % Inc/-Dec. from 2008 Approved Budget |  |  |  | 5.9% | -11.5% | 16.7% |
|---------------------------------------|--|--|--|------|--------|-------|

Key: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary; Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES    EMERGENCY COMMUNICATIONS

### THE RESPONSE TO CRIMINAL BEHAVIOR IS EFFECTIVE

#### **PERFORMANCE MEASURES – HIGHLIGHTS**

- The commonly accepted industry standard for the amount of time it takes to answer a 911 emergency call is 10 seconds or less for 90 percent of all calls. The staffing plan for new Emergency Communications Center was developed to meet this standard, and actual results will be reported beginning in 2008.
  
- The length of time it takes to dispatch high priority calls for service is another valuable measure. This involves recording the time from the point the call is answered to the time it takes for the dispatcher to air the call on the radio. A process to measure this will hopefully be developed over the next year.

#### **PERFORMANCE MEASURES**

|   |  | 2004   | 2005   | 2006   | 2007          | 2008-09       |
|---|--|--------|--------|--------|---------------|---------------|
| # | Performance Measures   | Actual | Actual | Actual | Estimate      | Estimate      |
| 1 | Percent of 911 calls that are answered within ten seconds or less  |        |        |        | 90%           | 90%           |
| 2 | Average length of time to dispatch high priority calls for service |        |        |        | To Be Decided | To Be Decided |

#### **PERFORMANCE MEASURES - DISCUSSION**

Ring times for 911 calls and call dispatch times are valuable measures of dispatch center effectiveness. The 911 phone system at the old County dispatch center was not capable of capturing this data, so no baseline currently exists. The new County Emergency Communications Center will be equipped with a new phone system and a new Computer Aided Dispatching System that will be able to monitor and measure a variety of call taking and dispatching tasks. Tracking 911 call times should be easy, but measuring the time it takes to dispatch high priority calls for service may require merging up to three system databases (phone, CAD and logging recorder) to provide an accurate measure and may be a challenge to implement.

# Department Summary




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**CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES      EMERGENCY COMMUNICATIONS**

**THE COUNTY IS PREPARED FOR EMERGENCIES AND RESPONDS EFFECTIVELY**

**PERFORMANCE MEASURES – HIGHLIGHTS**

The division manages the County’s 800 MHz interoperable radio system. The system is designed for 99.999% availability or “Uptime.” To achieve that goal there can be no more than about five minutes of system downtime all year.

**PERFORMANCE MEASURES**

|   |                                   | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|-----------------------------------|--------|--------|--------|----------|----------|
| # | Performance Measures              | Actual | Actual | Actual | Estimate | Estimate |
| 1 | 800 MHz radio system availability |        |        |        |          | 99.999%  |

**PERFORMANCE MEASURES - DISCUSSION**

1. For the purposes of this measurement, downtime means a complete failure of the system to process any radio calls. There are partial failure modes that temporarily reduce system coverage or capacity but allow mission critical radio calls to get through because of built-in system redundancy. These events will not be considered “downtime” for the purposes of this performance measure. Radio system staff will begin tracking system availability for future reporting.

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# Department Summary



Michael B. McGee, M.D.

300 East University Ave

(651) 266-1700

## DEPARTMENT MISSION

## **MEDICAL EXAMINER**

The mission of the Medical Examiner's Office is to investigate deaths occurring within Ramsey County and to provide a truthful and unbiased account to residents, law enforcement, and all appropriate agencies as well as the judicial system within Ramsey County.

## PROGRAMS / SERVICES

- Provide the highest quality death investigations, including complete autopsy, toxicological and laboratory analyses.
- Respond to death scenes and conduct investigations daily, at all hours.
- Assist law enforcement in active investigations by interpreting and disseminating accurate information to investigating agencies in a timely manner.
- Testify in judicial proceedings so that the courts have a clear understanding of the cause and manner of death.
- Provide information and assistance to surviving family members of deceased persons.
- Optimize organ and tissue donation to provide life-enhancing benefits.

## CRITICAL SUCCESS INDICATORS

- The response to criminal behavior is effective.
- Effective partnerships with public and private systems result in improved benefit to the community.

## 2007 ORGANIZATION CHART

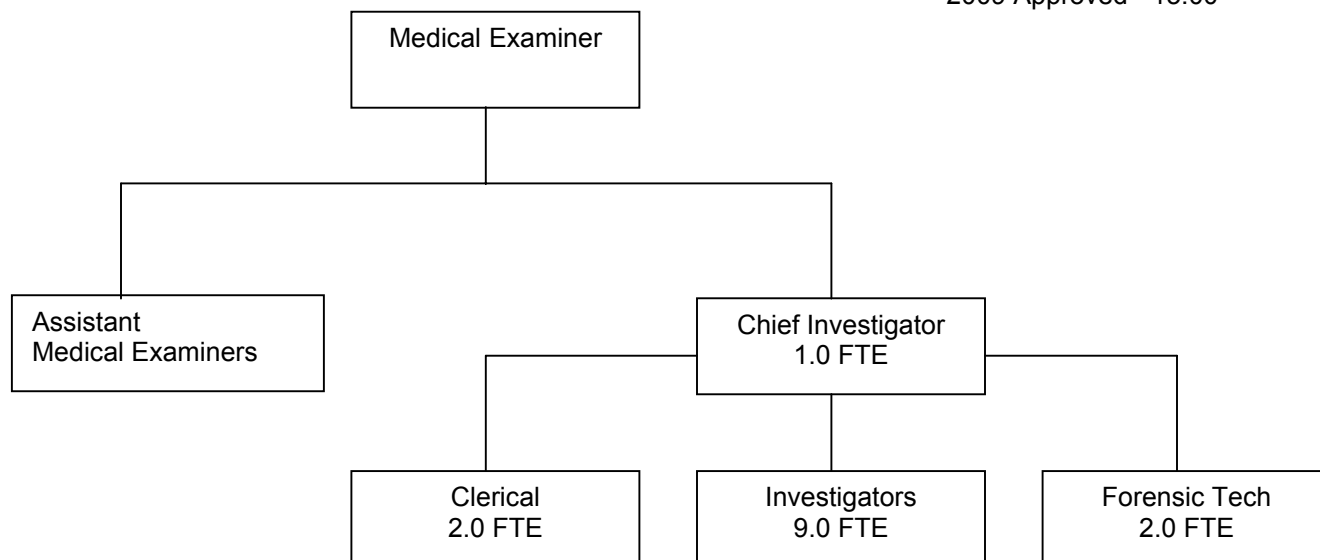
### Personnel – FTE

2006 Budget - 14.00

2007 Budget - 14.00

2008 Approved - 15.00

2009 Approved - 15.00



# Department Summary



## BUDGET SUMMARY

## MEDICAL EXAMINER

|                               | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-------------------------------|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation   | 1,768,999      | 1,772,794      | 2,078,381        | 2,130,642        |
| Revenue / Est. Revenue        | 871,071        | 861,383        | 984,185          | 1,036,446        |
| County Tax Levy               | 897,928        | 911,411        | 1,094,196        | 1,094,196        |
| Inc/(Dec) from Previous Year  |                |                | 182,785          | -                |
| % Inc/-Dec from Previous Year |                |                | 20.1%            | 0.0%             |
| Inc/(Dec) for 2 Years         |                |                |                  | 182,785          |
| % Inc/-Dec for 2 Years        |                |                |                  | 20.1%            |

## EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| Medical Examiner                         | 1,768,999        | 1,772,794        | 2,078,381        | 2,130,642        |
| <b>Total Expenditure / Appropriation</b> | <b>1,768,999</b> | <b>1,772,794</b> | <b>2,078,381</b> | <b>2,130,642</b> |
| Inc/(Dec) from Previous Year             |                  |                  | 305,587          | 52,261           |
| % Inc/-Dec from Previous Year            |                  |                  | 17.2%            | 2.5%             |
| Inc/(Dec) for 2 Years                    |                  |                  |                  | 357,848          |
| % Inc/-Dec for 2 Years                   |                  |                  |                  | 20.2%            |

## REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Medical Examiner                         | 871,071        | 861,383        | 984,185          | 1,036,446        |
| <b>Total Revenue / Estimated Revenue</b> | <b>871,071</b> | <b>861,383</b> | <b>984,185</b>   | <b>1,036,446</b> |
| Inc/(Dec) from Previous Year             |                |                | 122,802          | 52,261           |
| % Inc/-Dec from Previous Year            |                |                | 14.3%            | 5.3%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | 175,063          |
| % Inc/-Dec for 2 Years                   |                |                |                  | 20.3%            |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## MEDICAL EXAMINER

| <b>Permanent FTE</b>                | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| Medical Examiner                    | 14.00                  | 14.00                  | 14.00                    | 15.00                    |
| <b>Total Existing Permanent FTE</b> | <b>14.00</b>           | <b>14.00</b>           | <b>14.00</b>             | <b>15.00</b>             |

## NEW POSITIONS

| <b>Description</b>            | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------|--------------------------|--------------------------|
| Medical Examiner Investigator | 1.00                     | -                        |
| <b>Total New FTE</b>          | <b>1.00</b>              | <b>-</b>                 |
| <b>Total FTE</b>              | <b>15.00</b>             | <b>15.00</b>             |
| Inc/(Dec) from Previous Year  | 1.00                     | -                        |
| Inc/(Dec) for 2 Years         |                          | 1.00                     |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | <b>-</b>               | <b>-</b>               | <b>-</b>                 | <b>-</b>                 |



# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## MEDICAL EXAMINER

| Program / Service         | Mand./<br>Discr. | 2008 Approved |           |           |           |
|---------------------------|------------------|---------------|-----------|-----------|-----------|
|                           |                  | FTE's         | Budget    | Financing | Levy      |
| Medical Examiner Services | M                | 15.00         | 2,078,381 | 984,185   | 1,094,196 |
|                           |                  | 15.00         | 2,078,381 | 984,185   | 1,094,196 |

### SUMMARY

|                              |     | Levy %  | FTE's | Budget    | Financing | Levy      |
|------------------------------|-----|---------|-------|-----------|-----------|-----------|
| Total Mandated               | M   | 100.00% | 15.00 | 2,078,381 | 984,185   | 1,094,196 |
| Total Mandated/Discretionary | M/D |         |       |           |           |           |
| Total Discretionary/Mandated | D/M |         |       |           |           |           |
| Total Discretionary          | D   |         |       |           |           |           |
|                              |     |         | 15.00 | 2,078,381 | 984,185   | 1,094,196 |
| 2007 Budget                  |     |         | 14.00 | 1,772,794 | 861,383   | 911,411   |
| Inc/(Dec.) from 2007 Budget  |     |         | 1.00  | 305,587   | 122,802   | 182,785   |
| % Inc-/Dec. from 2007 Budget |     |         |       | 17.2%     | 14.3%     | 20.1%     |

### CHANGE FROM 2007 BUDGET

| Program / Service            | Change from 2007 Budget |         |           |         |
|------------------------------|-------------------------|---------|-----------|---------|
|                              | FTE's                   | Budget  | Financing | Levy    |
| Medical Examiner Services    | 1.00                    | 305,587 | 122,802   | 182,785 |
| Inc/(Dec.) from 2007 Budget  | 1.00                    | 305,587 | 122,802   | 182,785 |
| % Inc-/Dec. from 2007 Budget |                         | 17.2%   | 14.3%     | 20.1%   |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## MEDICAL EXAMINER

| Program / Service         | Mand./<br>Discr. | 2009 Approved |           |           |           |
|---------------------------|------------------|---------------|-----------|-----------|-----------|
|                           |                  | FTE's         | Budget    | Financing | Levy      |
| Medical Examiner Services | M                | 15.00         | 2,130,642 | 1,036,446 | 1,094,196 |
|                           |                  | 15.00         | 2,130,642 | 1,036,446 | 1,094,196 |

### SUMMARY

|                                       |     | Levy %  | FTE's | Budget    | Financing | Levy      |
|---------------------------------------|-----|---------|-------|-----------|-----------|-----------|
| Total Mandated                        | M   | 100.00% | 15.00 | 2,130,642 | 1,036,446 | 1,094,196 |
| Total Mandated/Discretionary          | M/D |         |       |           |           |           |
| Total Discretionary/Mandated          | D/M |         |       |           |           |           |
| Total Discretionary                   | D   |         |       |           |           |           |
|                                       |     |         | 15.00 | 2,130,642 | 1,036,446 | 1,094,196 |
| 2008 Approved Budget                  |     |         | 15.00 | 2,078,381 | 984,185   | 1,094,196 |
| Inc/(Dec.) from 2008 Approved Budget  |     |         | -     | 52,261    | 52,261    | -         |
| % Inc/-Dec. from 2008 Approved Budget |     |         |       | 2.5%      | 5.3%      | 0.0%      |

### CHANGE FROM 2008 APPROVED BUDGET

| Program / Service                     | Change from 2008 Approved Budget |        |           |      |
|---------------------------------------|----------------------------------|--------|-----------|------|
|                                       | FTE's                            | Budget | Financing | Levy |
| Medical Examiner Services             | -                                | 52,261 | 52,261    | -    |
| Inc/(Dec.) from 2008 Approved Budget  | -                                | 52,261 | 52,261    | -    |
| % Inc/-Dec. from 2008 Approved Budget |                                  | 2.5%   | 5.3%      | 0.0% |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## MEDICAL EXAMINER

### THE RESPONSE TO CRIMINAL BEHAVIOR IS EFFECTIVE

#### PERFORMANCE MEASURES – HIGHLIGHTS

The Medical Examiner’s Office plays a critical role in helping law enforcement solve homicides. The percentage of homicides cleared has ranged from 60% to 79% over the last three years, a positive trend. This compares with a national average of 62.6% for 2004 and 62.1% for 2005 (2006 national rates are not yet compiled) of cases cleared, according to FBI statistics. The clearance rate shows that the response to homicides within Ramsey County is significantly better than the national average.

#### PERFORMANCE MEASURES

|   |  | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|--|--------|--------|--------|----------|----------|
| # | Performance Measures                         | Actual | Actual | Actual | Estimate | Estimate |
| 1 | % of homicides solved by arrest or exception | 60%    | 79%    | 76%    | 75%      | 75%      |

#### PERFORMANCE MEASURES – DISCUSSION

The department provides timely information to law enforcement as they investigate deaths. This service helps to assure that the response to criminal behavior is effective. Performance is measured annually by the percentage of homicides cleared by arrest or by exception (such as the suspect committing suicide).

Homicide investigators receive critical information in real time during the autopsy examinations, which assists them in active homicide investigations. This critical information includes: providing fingerprints from unknown victims for identification purposes, analyzing wound patterns to identify types of weapons used, and gaining specific details of the homicide, such as estimated time of death, number and types of wounds, and presence or absence of possible sexual assault. This information enables homicide investigators to assess the truthfulness of suspects’ statements during the interview process.

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## MEDICAL EXAMINER

### EFFECTIVE PARTNERSHIPS WITH PUBLIC AND PRIVATE SYSTEMS RESULT IN IMPROVED BENEFIT TO THE COMMUNITY

#### **PERFORMANCE MEASURES – HIGHLIGHTS**

The department optimizes organ and tissue donation to provide life-enhancing benefits. This is accomplished by the department working in an effective partnership with tissue procurement organizations to facilitate these donations, which significantly benefit the community. When families agree to donate organs or tissue of a loved one, potentially 50 recipients can benefit from one donor.

As of June 2007, tissue donations have already doubled that of the past three years. This upturn could be caused by an increased public awareness of donation. Because of this increase in 2007, we estimate a total of 50 donations are achievable for each of the next three years.

#### **PERFORMANCE MEASURES**

|   |   | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|---|--------|--------|--------|----------|----------|
| # | Performance Measures                    | Actual | Actual | Actual | Estimate | Estimate |
| 1 | # of tissue donations per calendar year | 24     | 28     | 29     | 50       | 50       |

#### **PERFORMANCE MEASURES – DISCUSSION**

The department works with tissue procurement organizations and surviving family members to accomplish successful tissue donations. These organizations include LifeSource and the Lion’s Eye Bank, which are both private, non-profit organizations. The donation process benefits tissue recipients as well as donor families who may find comfort in their loss through the act of donation. This service demonstrates an effective partnership between public and private systems. Performance is measured by the amount of successful donations accomplished annually. Up to 50 tissue recipients can benefit from one donor. The number of recipients varies, depending on the total amount of tissue specified for donation by families.

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# Department Summary



Susan M. Nemitz, Director

4570 North Victoria Street

(651) 486-2200

## **MISSION STATEMENT**

We are your Library.  
A crucible of ideas.  
A place where magic happens.  
Explore. Dream. Discover. Soar.

**LIBRARY**

## **VISION STATEMENT**

### **We are the heart of a literate, vibrant, culturally rich community.**

We are a recognized force in the community, a free and vital resource.  
We nurture imagination, expand opportunities, and enhance your quality of life.  
We provide the underpinnings for a strong and engaged community.  
We build partnerships to enrich and vitalize your library experience.

### **We are a gateway to intellectual adventure.**

We help you navigate a complex marketplace of diverse ideas.  
We inspire minds to read, learn, and grow at every stage in life.  
We provide equitable access to information, tailored to your needs.  
We select resources that pay homage to the past and reveal a future rich with possibility.  
We spark curiosity and transform lives.

### **We make it easy.**

We are responsive and convenient.  
We embrace change; technology expands access within and beyond our walls.  
We aim to eliminate and reduce barriers.  
We are hospitable, friendly, warm, and welcoming.

### **We are here to help.**

**We will always be here to help you.**

## **PROGRAMS/SERVICES**

- ◆ County residents are provided with the books and media they want.
- ◆ Children are introduced to reading.
- ◆ The technology gap is bridged.
- ◆ Ramsey County's communities are literate, vibrant, and culturally rich.
- ◆ County residents are satisfied with library services.
- ◆ County dollars are spent in a cost-effective manner.

## **CRITICAL SUCCESS INDICATORS**

- ◆ Number of items circulated.
- ◆ Number of items obtained annually via interlibrary loan.
- ◆ Items borrowed by Ramsey County patrons from other MELSA libraries.
- ◆ Ramsey County items loaned to patrons from other MELSA libraries.
- ◆ Circulation per capita compared to other MELSA libraries.
- ◆ Circulation per FTE compared to other MELSA libraries.
- ◆ Children's items circulated.
- ◆ Number of children's programs.
- ◆ Number of attendees at children's programs.
- ◆ Percentage of patrons born in the last 18 years.
- ◆ Children's circulation per capita compared to other libraries.

# Department Summary



Susan M. Nemitz, Director

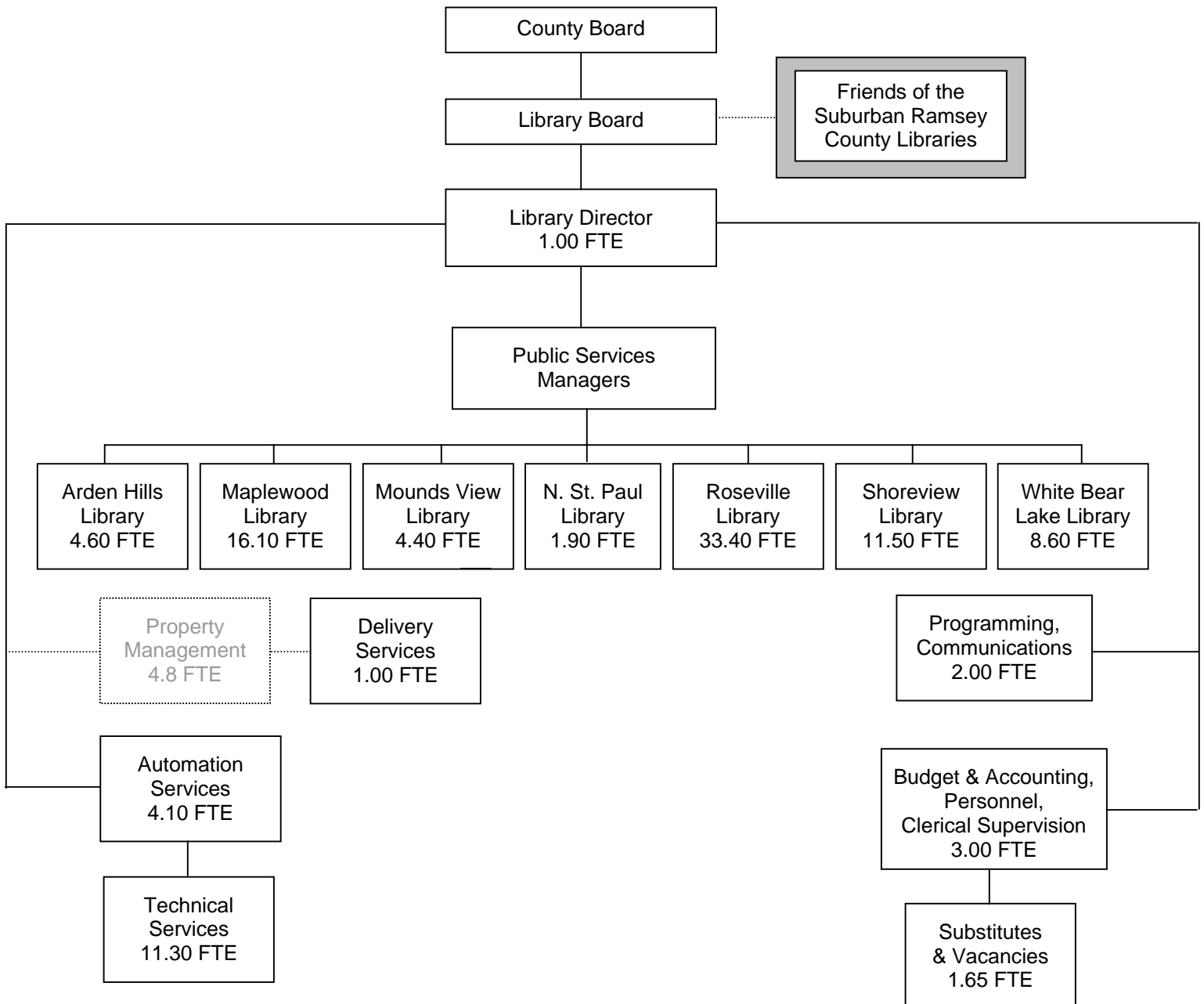
4570 North Victoria Street

(651) 486-2200

## 2007 ORGANIZATION CHART

## LIBRARY

Personnel - FTE  
 2006 Budget - 104.55  
 2007 Budget - 104.55  
 2008 Approved - 106.55  
 2009 Approved - 106.55



# Department Summary



## BUDGET SUMMARY

## LIBRARY

| Title  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure/Appropriation - Operating Budget | 7,977,227      | 8,435,142      | 8,812,234        | 8,949,516        |
| Revenue/Estimated Revenue - Operating Budget | 1,094,385      | 928,002        | 984,652          | 960,652          |
| County Tax Levy                              | 6,882,842      | 7,507,140      | 7,827,582        | 7,988,864        |
| Inc/(Dec) from Previous Year                 |                |                | 320,442          | 161,282          |
| % Inc/-Dec from Previous Year                |                |                | 4.3%             | 2.1%             |
| Inc/(Dec) for 2 Years                        |                |                |                  | 481,724          |
| % Inc/-Dec for 2 Years                       |                |                |                  | 6.4%             |

## EXPENDITURE/APPROPRIATION SUMMARY

| Division                               | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                |                  |                  |                  |                  |
| Library                                | 7,977,227        | 8,435,142        | 8,812,234        | 8,949,516        |
| <b>Total Expenditure/Appropriation</b> | <b>7,977,227</b> | <b>8,435,142</b> | <b>8,812,234</b> | <b>8,949,516</b> |
| Inc/(Dec) from Previous Year           |                  |                  | 377,092          | 137,282          |
| % Inc/-Dec from Previous Year          |                  |                  | 4.5%             | 1.6%             |
| Inc/(Dec) for 2 Years                  |                  |                  |                  | 514,374          |
| % Inc/-Dec for 2 Years                 |                  |                  |                  | 6.1%             |

## REVENUE/ESTIMATED REVENUE SUMMARY

| Division                               | 2006<br>Actual   | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|------------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                |                  |                |                  |                  |
| Library                                | 1,094,385        | 928,002        | 984,652          | 960,652          |
| <b>Total Revenue/Estimated Revenue</b> | <b>1,094,385</b> | <b>928,002</b> | <b>984,652</b>   | <b>960,652</b>   |
| Inc/(Dec) from Previous Year           |                  |                | 56,650           | (24,000)         |
| % Inc/-Dec from Previous Year          |                  |                | 6.1%             | -2.4%            |
| Inc/(Dec) for 2 Years                  |                  |                |                  | 32,650           |
| % Inc/-Dec for 2 Years                 |                  |                |                  | 3.5%             |



# Department Summary



## PERSONNEL SUMMARY

## LIBRARY

|                                     | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-------------------------------------|----------------|----------------|------------------|------------------|
| <b>Permanent FTE</b>                |                |                |                  |                  |
| Operating Budget                    |                |                |                  |                  |
| Library                             | 104.55         | 104.55         | 104.55           | 106.55           |
| <b>Total Existing Permanent FTE</b> | 104.55         | 104.55         | 104.55           | 106.55           |

## NEW POSITIONS

| Description                  | 2008<br>Approved | 2009<br>Approved |
|------------------------------|------------------|------------------|
| Clerk-Typist 2               | 0.25             | -                |
| Librarian 2                  | 1.15             | -                |
| Library Page                 | 0.60             | -                |
| <b>Total New FTE</b>         | 2.00             | -                |
| <b>Total FTE</b>             | 106.55           | 106.55           |
| Inc/(Dec) From Previous Year | 2.00             | -                |
| Inc/(Dec) for 2 Years        |                  | 2.00             |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| Starred FTE                           | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---------------------------------------|----------------|----------------|------------------|------------------|
| None                                  | -              | -              | -                | -                |
| <b>Total Existing Conditional FTE</b> | -              | -              | -                | -                |

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2008 APPROVED)

LIBRARY

| Program/Service         | Mand./<br>Discr. | 2008 Approved |           |           |           |
|-------------------------|------------------|---------------|-----------|-----------|-----------|
|                         |                  | FTE's         | Budget    | Financing | Levy      |
| Arden Hills Library     | M/D              | 4.60          | 346,507   | 38,718    | 307,789   |
| Maplewood Library       | M/D              | 16.50         | 1,224,242 | 136,793   | 1,087,449 |
| Mounds View Library     | M/D              | 4.40          | 338,416   | 37,814    | 300,602   |
| North St. Paul Library  | M/D              | 2.10          | 160,252   | 17,906    | 142,346   |
| Roseville Library       | M/D              | 33.95         | 2,505,966 | 280,009   | 2,225,957 |
| Shoreview Library       | M/D              | 12.78         | 931,494   | 104,082   | 827,412   |
| White Bear Lake Library | M/D              | 9.15          | 649,981   | 72,627    | 577,354   |
| Administration          | D                | 7.67          | 700,028   | 78,219    | 621,809   |
| Automation Services     | D                | 4.10          | 413,212   | 46,171    | 367,041   |
| Technical Services      | D                | 11.30         | 740,288   | 82,717    | 657,571   |
| Property Management     | D                | -             | 801,848   | 89,596    | 712,252   |
|                         |                  | 106.55        | 8,812,234 | 984,652   | 7,827,582 |

### SUMMARY

|                              |     | Levy % | FTE's  | Budget    | Financing | Levy      |
|------------------------------|-----|--------|--------|-----------|-----------|-----------|
| Total Mandated               | M   | 0.0%   | -      | -         | -         | -         |
| Total Mandated/Discretionary | M/D | 78.3%  | 83.48  | 6,156,858 | 687,949   | 5,468,909 |
| Total Discretionary/Mandated | D/M | 0.0%   | -      | -         | -         | -         |
| Total Discretionary          | D   | 21.7%  | 23.07  | 2,655,376 | 296,703   | 2,358,673 |
|                              |     |        | 106.55 | 8,812,234 | 984,652   | 7,827,582 |

### 2007 Budget

Inc/(Dec) from 2007 Budget

% Inc/(Dec) from 2007 Budget

|        |           |         |           |
|--------|-----------|---------|-----------|
| 104.55 | 8,435,142 | 928,002 | 7,507,140 |
| 2.00   | 377,092   | 56,650  | 320,442   |
|        | 4.5%      | 6.1%    | 4.3%      |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM/SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**LIBRARY**

| Program/Service                     | Change from 2007 Budget |                |               |                |
|-------------------------------------|-------------------------|----------------|---------------|----------------|
|                                     | FTE's                   | Budget         | Financing     | Levy           |
| Arden Hills Library                 | -                       | 32,060         | 4,124         | 27,936         |
| Maplewood Library                   | 0.70                    | 143,559        | 17,900        | 125,659        |
| Mounds View Library                 | -                       | 30,614         | 3,951         | 26,663         |
| North St. Paul Library              | 0.10                    | (2,045)        | 51            | (2,096)        |
| Roseville Library                   | 0.65                    | 281,448        | 35,276        | 246,172        |
| Shoreview Library                   | 1.33                    | 141,014        | 17,116        | 123,898        |
| White Bear Lake Library             | 0.55                    | 76,888         | 9,578         | 67,310         |
| Administration                      | (0.33)                  | (95,474)       | (9,299)       | (86,175)       |
| Automation Services                 | 0.10                    | 39,345         | 5,040         | 34,305         |
| Technical Services                  | (0.10)                  | 77,371         | 9,785         | 67,586         |
| Property Management                 | (1.00)                  | (347,688)      | (36,872)      | (310,816)      |
| <b>Inc/(Dec) from 2007 Budget</b>   | <b>2.00</b>             | <b>377,092</b> | <b>56,650</b> | <b>320,442</b> |
| <b>% Inc/(Dec) from 2007 Budget</b> |                         | <b>4.5%</b>    | <b>6.1%</b>   | <b>4.3%</b>    |

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2009 APPROVED)

## LIBRARY

| Program/Service         | Mand./<br>Discr. | 2009 Approved |                  |                |                  |
|-------------------------|------------------|---------------|------------------|----------------|------------------|
|                         |                  | FTE's         | Budget           | Financing      | Levy             |
| Arden Hills Library     | M/D              | 4.60          | 352,415          | 37,829         | 314,586          |
| Maplewood Library       | M/D              | 16.50         | 1,245,122        | 133,653        | 1,111,469        |
| Mounds View Library     | M/D              | 4.40          | 344,067          | 36,933         | 307,134          |
| North St. Paul Library  | M/D              | 2.10          | 162,798          | 17,475         | 145,323          |
| Roseville Library       | M/D              | 33.95         | 2,549,136        | 273,626        | 2,275,510        |
| Shoreview Library       | M/D              | 12.78         | 946,877          | 101,639        | 845,238          |
| White Bear Lake Library | M/D              | 9.15          | 661,299          | 70,985         | 590,314          |
| Administration          | D                | 7.67          | 712,678          | 76,500         | 636,178          |
| Automation Services     | D                | 4.10          | 418,477          | 44,920         | 373,557          |
| Technical Services      | D                | 11.30         | 754,799          | 81,021         | 673,778          |
| Property Management     | D                | -             | 801,848          | 86,071         | 715,777          |
|                         |                  | <b>106.55</b> | <b>8,949,516</b> | <b>960,652</b> | <b>7,988,864</b> |

### SUMMARY

|  |     | Levy % | FTE's         | Budget           | Financing      | Levy             |
|--|-----|--------|---------------|------------------|----------------|------------------|
| Total Mandated                               | M   | 0.0%   | -             | -                | -              | -                |
| Total Mandated/Discretionary                 | M/D | 78.3%  | 83.48         | 6,261,714        | 672,140        | 5,589,574        |
| Total Discretionary/Mandated                 | D/M | 0.0%   | -             | -                | -              | -                |
| Total Discretionary                          | D   | 21.7%  | 23.07         | 2,687,802        | 288,512        | 2,399,290        |
|  |     |        | <b>106.55</b> | <b>8,949,516</b> | <b>960,652</b> | <b>7,988,864</b> |
| <b>2008 Approved Budget</b>                  |     |        | 106.55        | 8,812,234        | 984,652        | 7,827,582        |
| <b>Inc/(Dec) from 2008 Approved Budget</b>   |     |        | -             | 137,282          | (24,000)       | 161,282          |
| <b>% Inc/(Dec) from 2008 Approved Budget</b> |     |        |               | 1.6%             | -2.4%          | 2.1%             |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM/SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**LIBRARY**

| Program/Service                              | Change from 2008 Approved Budget |                |                 |                |
|--|----------------------------------|----------------|-----------------|----------------|
|  | FTE's                            | Budget         | Financing       | Levy           |
| Arden Hills Library                          | -                                | 5,908          | (889)           | 6,797          |
| Maplewood Library                            | -                                | 20,880         | (3,140)         | 24,020         |
| Mounds View Library                          | -                                | 5,651          | (881)           | 6,532          |
| North St. Paul Library                       | -                                | 2,546          | (431)           | 2,977          |
| Roseville Library                            | -                                | 43,170         | (6,383)         | 49,553         |
| Shoreview Library                            | -                                | 15,383         | (2,443)         | 17,826         |
| White Bear Lake Library                      | -                                | 11,318         | (1,642)         | 12,960         |
| Administration                               | -                                | 12,650         | (1,719)         | 14,369         |
| Automation Services                          | -                                | 5,265          | (1,251)         | 6,516          |
| Technical Services                           | -                                | 14,511         | (1,696)         | 16,207         |
| Property Management                          | -                                | -              | (3,525)         | 3,525          |
| <b>Inc/(Dec) from 2008 Approved Budget</b>   | <b>-</b>                         | <b>137,282</b> | <b>(24,000)</b> | <b>161,282</b> |
| <b>% Inc/(Dec) from 2008 Approved Budget</b> |                                  | <b>1.6%</b>    | <b>-2.4%</b>    | <b>2.1%</b>    |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## LIBRARY

### THE RAMSEY COUNTY LIBRARIES CONTINUE TO BE ACCESSIBLE AND SERVE ALL RESIDENTS OF THE COUNTY

#### PERFORMANCE MEASURES – HIGHLIGHTS

- The demand for library materials and programming continues to rise dramatically while staffing and funding levels remain flat. Over the past ten years, circulation has grown almost 54% while staffing has decreased 5%. Compared to other area libraries, Ramsey County is seriously understaffed, coming in dead last in terms of circulation workload per FTE. The library would have to add 55 FTE to reach the average MELSA (seven county metro area) workload. This relative lack of staff limits the Library's ability to provide services and programs effectively.
- The seven Ramsey County libraries are open a total of 312.5 hours per week and were visited over 1.5 million times in 2006. This means that on average at every library, each hour the library was open, 107 people visited and 261 items were checked out. That level of traffic puts a strain on buildings and services.
- In 2006 the library in Roseville was the busiest public library in the state of Minnesota. Expansion of the building would provide additional space to handle the increasing visits while automation would increase the capacity for the branch to handle growth in circulation and computer usage.
- One of the most important things the library does is help develop children's literacy. This involves encouraging parents to read to their children, encouraging children to visit the library and check out books, and offering special programs for children. The demand for children's programming remains strong, but staffing levels limit the number of programs that can be offered.

#### PERFORMANCE MEASURES

| #  | Performance Measure  | 2003      | 2004      | 2005      | 2006      | 2007     | 2008-2009 |
|----|--|-----------|-----------|-----------|-----------|----------|-----------|
|    |  | Actual    | Actual    | Actual    | Actual    | Estimate | Estimate  |
| 1  | # of items circulated  | 3,579,427 | 3,718,924 | 3,842,512 | 4,074,673 | Increase | Decrease  |
| 2  | # of items obtained annually via interlibrary loan                         | 6,788     | 6,837     | 9,504     | 11,279    | Increase | Increase  |
| 3  | # of items borrowed by Ramsey County patrons from other MELSA libraries    | 407,399   | 415,093   | 431,684   | 414,045   | Increase | Increase  |
| 4  | # of Ramsey County items loaned to patrons from other MELSA libraries      | 982,565   | 1,015,379 | 1,033,921 | 1,069,738 | Increase | Decrease  |
| 5  | Circulation per capita benchmarked against other area libraries            |           |           |           |           |          |           |
|    | • Ramsey County  | 15.8      | 16.5      | 17.3      | 17.9      | Maintain | Maintain  |
|    | • St. Paul   | 10.6      | 11.2      | 11.6      | 11.8      | NA       |           |
|    | • MELSA Average  | 10.5      | 10.9      | 10.8      | NA        | NA       |           |
| 6  | Circulation per FTE benchmarked against other area libraries               |           |           |           |           |          |           |
|    | • Ramsey County  | 33,500    | 34,805    | 35,628    | 39,350    | Increase | Maintain  |
|    | • St. Paul   | NA        | 20,499    | 18,575    | 20,291    |          |           |
|    | • MELSA Average  | NA        | 25,066    | 24,645    | 25,579    |          |           |
| 7  | # of children's items circulated   | 1,426,322 | 1,456,114 | 1,498,509 | 1,556,592 | Increase | Decrease  |
| 8  | # of children's programs   | 401       | 390       | 401       | 412       | Maintain | Decrease  |
| 9  | # of attendees at children's programs                                      | 19,431    | 20,789    | 21,352    | 20,982    | Maintain | Decrease  |
| 10 | % of patrons born in last 18 years   | NA        | NA        | NA        | 20%       | Maintain | Maintain  |
| 11 | Children's circulation per capita benchmarked against other area libraries |           |           |           |           |          |           |
|    | • Ramsey County  | 6.3       | 6.4       | 6.7       | 6.8       | Maintain | Maintain  |
|    | • St. Paul   | 4.3       | 4.6       | 4.3       | 4.4       |          |           |
|    | • MELSA Average  | 4.9       | NA        | 5.1       | NA        |          |           |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## LIBRARY

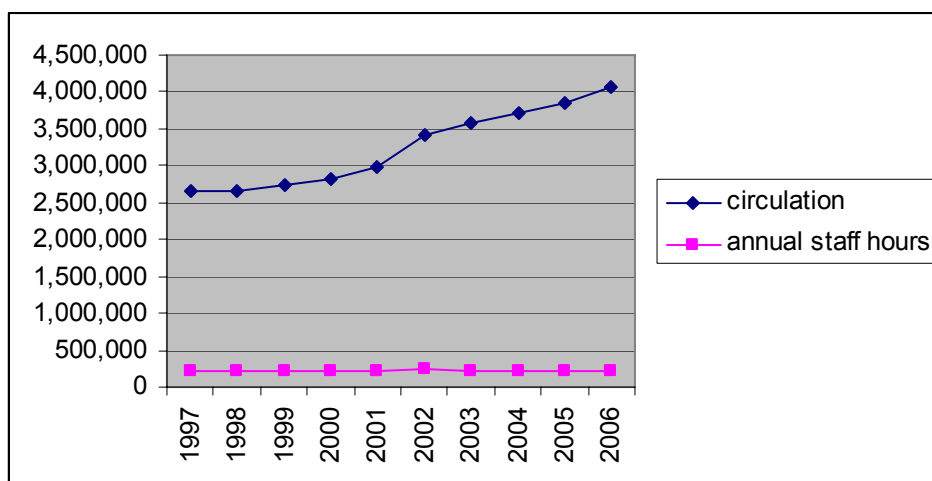
### THE RAMSEY COUNTY LIBRARIES CONTINUE TO BE ACCESSIBLE AND SERVE ALL RESIDENTS OF THE COUNTY

#### PERFORMANCE MEASURES - DISCUSSION

##### 1. Number of items circulated

Circulation is an indication of the extent to which the Library's collection is meeting the needs of its users. It is the most commonly used indicator of library activity. Circulation data are collected daily for all Ramsey County Library locations. They are compiled monthly and reported both quarterly and annually. This measure has increased almost 15% since 2002 and almost 4% in the last year alone.

This number has been climbing for years. Since 1997, circulation has grown almost 54%. In the past five years alone, circulation has grown by 20%. If the Roseville Library expansion project is funded, it is expected that circulation may decline during the periods when the library is closed.



##### 2. Number of items obtained annually via interlibrary loan

Although great care is taken to ensure that the Library's collection is both deep and broad, space and budgetary constraints make it impossible for the Ramsey County Library to stock the full-range of materials needed by our patrons. In order to meet those needs, materials are borrowed from other libraries around the state, the country, and occasionally the world. Materials are ordered from other libraries and delivered through the interlibrary loan process and various delivery systems.

After three years of relative stability in incoming interlibrary loans, the past two years have seen the number increase by 66%. Minnesota's libraries are connected via MnLink, a system whereby residents have the ability to go online and directly order materials that are not owned by their home library system. Clearly this ability has implications for service delivery.

##### 3. & 4. Items borrowed by Ramsey County patrons from other MELSA libraries/Ramsey County items loaned to patrons from other MELSA libraries

In order to provide seamless delivery among Twin Cities' public libraries, the nine metro area public libraries have had a reciprocal borrowing agreement for many years. Ramsey County Library cardholders can register their card at any other library system and have access to a full range of services, including borrowing materials directly from any of the other library systems. Materials borrowed from one metro library can be returned to any other metro library. Materials are returned to the home library via the MELSA delivery system.

# Department Summary



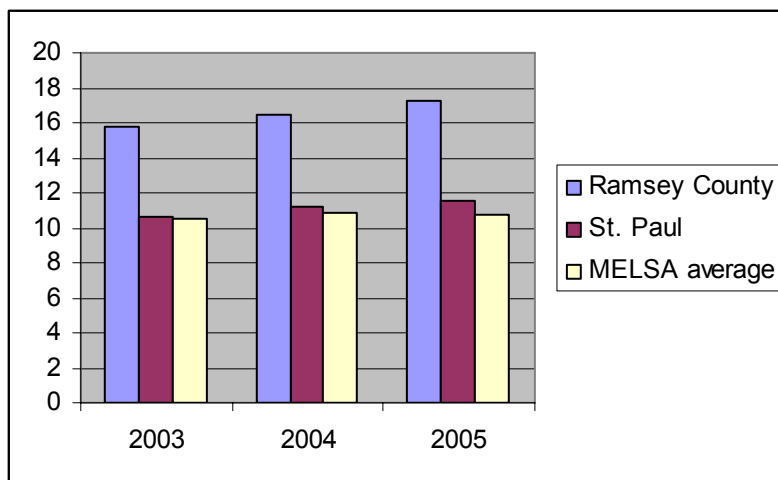
## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## LIBRARY

### THE RAMSEY COUNTY LIBRARIES CONTINUE TO BE ACCESSIBLE AND SERVE ALL RESIDENTS OF THE COUNTY

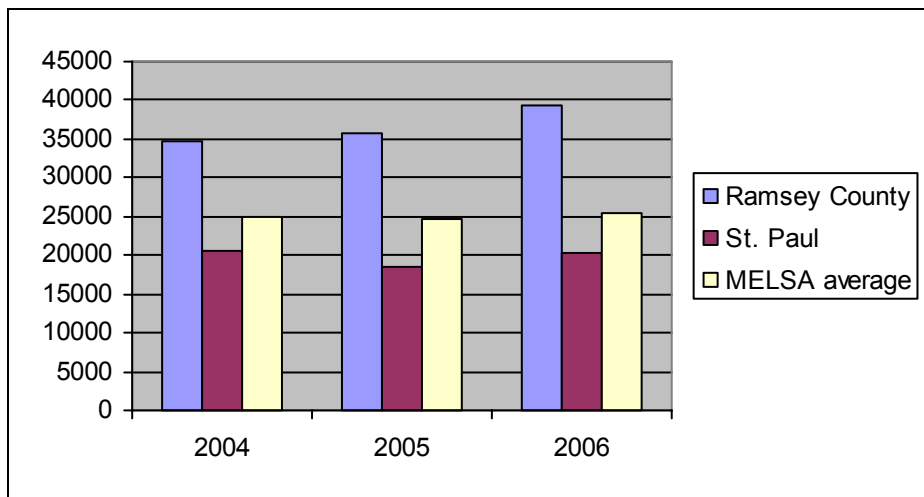
#### 5. Circulation per capita compared to other MELSA libraries

This measure puts Ramsey County Library's circulation in context by comparing it to the other Twin Cities public libraries – Anoka County Library, Carver County Library, Dakota County Library, Hennepin County Library, Minneapolis Public Library, St. Paul Public Library, Scott County Library, and Washington County Library. The nine metro libraries comprise the Metropolitan Library Service Agency, or MELSA. The metro area library systems vary quite a bit in size; measuring circulation per capita helps to equalize the differences.



#### 6. Circulation per FTE compared to other MELSA libraries

Compared to other area libraries, Ramsey County is seriously understaffed. In terms of circulation workload per FTE, Ramsey County is firmly in last place. It would take an additional 55 FTE to achieve the average MELSA workload, or an additional 28 FTE just to climb out of last place. This limits the Library's ability to deliver services and programming in all areas.





# Department Summary



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## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## LIBRARY

|  |
|--|
| <b>THE RAMSEY COUNTY LIBRARIES CONTINUE TO BE ACCESSIBLE AND SERVE ALL RESIDENTS OF THE COUNTY</b> |
|--|

### 7. Children's items circulated

All of the Library's branches loan children's materials written at a variety of reading levels. Children's materials are used for homework, for individual learning, and for pleasure reading. Parents check out books to read to their young children; the most important pre-literacy activity is being read to at an early age.

### 8 & 9. Number of children's programs/Number of attendees at children's programs

The Library offers a variety of literacy and author-based programs for children including lapsit, toddler, and preschool storytimes. Storytimes promote literacy by exposing children to the written word (books), letter recognition, word play, and sounds of letters, while building their vocabularies. Storytimes also develop the part of the brain that fosters speech and language development through songs, fingerplays, and other activities. Storytime is a good place for children to learn to socialize with their peers, as the library offers a safe environment for kids to interact with others their own age. This is also important in literacy development; it helps children to see the world around them and to start putting their experiences into words. In addition, storytime models behavior for parents, showing them how to incorporate literacy activities into interactions with their children.

Demand for quality, literacy-based children's programs continues to build. Additional staff hours have been allocated to the provision of services for children, but staffing levels are limited, and the Library is unable to fully meet the demand. This measure indicates the number of programs offered for children and the number of people attending those programs. There are necessarily upper limits on the number of attendees, as program space is limited, and children's programs are more effective with smaller groups.

The Friends of the Library provides financial support for supplemental children's programming.

### 10. Percentage of patrons born in the last 18 years

This is a measure of the number of children who have library cards. Having a library card gives a child a sense of ownership and a sense of belonging to a larger community. A library card introduces children to the experiences a library has to offer, beginning a lifelong relationship.

### 11. Children's circulation per capita compared to other libraries

This measure puts Ramsey County Library's circulation in context by comparing it to the other Twin Cities MELSA public libraries. The metro area library systems vary quite a bit in size; measuring circulation per capita helps to equalize the differences.

## **SPECIAL PROGRAMS**

Each year, the Library offers special programs that promote children's literacy. These programs are unique to that year and, therefore, are not able to be tracked as a trend.

### **Summer Reading Program**

The Summer Reading Program helps keep elementary-aged children reading during the summer. Children who do not read during the summer typically lose reading skills; the Summer Reading Program helps prevent this loss. It also exposes children to books and other reading materials that they might not otherwise have an opportunity to experience during the regular school year.

The Library offers the Summer Reading Program every year, but methods of tracking participation vary from year to year, making comparisons difficult. Nevertheless, it can be said that well over 5,000 children have participated in each of the past five years.

# Department Summary



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**CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES****LIBRARY**

|  |
|--|
| <b>THE RAMSEY COUNTY LIBRARIES CONTINUE TO BE ACCESSIBLE AND SERVE ALL RESIDENTS OF THE COUNTY</b> |
|--|

**Roseville Library/Roseville School District Summer Program**

The Roseville Library and the Roseville School District collaborated to serve the 750 children in grades K-8 identified by the District as most at-risk. These students toured the Roseville Library and spent time with the Library's laptop lab learning how to search the Library's catalog and the Children's portion of the Library's website.

**Cultural Literacy Nights**

The Roseville Library hosted three cultural literacy events in 2006, highlighting Hmong, Latino, and Somali cultures. The Shoreview Library hosted a Japanese cultural fair.

**School Visits**

Children's librarians visit schools each May to promote the Library in general and the Summer Reading Program in particular. Currently, staffing levels allow visits to 2<sup>nd</sup> grade classrooms in each District as well as private schools. This results in direct classroom contact with over 2,100 second graders. The Library would like to expand this program to include other grade levels.

**School and Youth Group Tours**

Librarians at each branch conduct tours for school groups and other youth groups such as Boy Scouts and Girl Scouts on request.

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# Department Summary



Gregory A. Mack, Director

2015 North Van Dyke Street

(651) 748-2500

## **PARKS & RECREATION**

### **DEPARTMENT MISSION**

The mission of the Ramsey County Parks and Recreation Department is to enhance the quality of life for the people of Ramsey County by preserving, developing, maintaining, and managing a system of parks, open space, trail corridors and special use areas; and by providing year-round recreational programs, services and facilities which are responsive to changing needs, compatible with the resource base and most effectively provided at a county level.

### **PROGRAMS/SERVICES**

The Ramsey County Parks and Recreation Department is responsible for planning, development, and operations and maintenance of a system of regional parks, county parks, trails, open space, golf courses and ice arenas. This system encompasses over 6,500 acres of land and serves over 5 million visitors annually. The majority of these visitors are engaged in self-directed recreational activity; however, programs are offered to enhance recreational skills and promote a positive environmental ethic.

- To manage the business affairs of the department including human resources, procurement of commodities and services, finance and accounting, in a manner consistent with established County policies, rules and procedures.
- To plan, design and manage capital improvements within parks and recreation areas in order to maintain and/or improve services.
- To manage the natural resources within the parks and recreation system, consistent with the Parks and Recreation Department's Natural Resources Management Plan, focusing on protection of high quality environmentally sensitive areas, restoration of degraded areas and maintenance of critical natural processes.
- To manage special recreation facilities, including golf courses, ice arenas and the aquatic center, in order to provide high-quality facilities and outstanding customer service, while maximizing revenue-generating potential.
- To maintain high-quality county and regional parks and trails that are attractive, safe and accessible to all people.
- To provide high-quality environmental education and outdoor recreation experiences (programs and self-directed services) that increase awareness and appreciation of nature.
- To partner with other governmental entities, schools, non-profit groups and youth organizations to provide educational/recreational programs for children and families, including early childhood development.

### **CRITICAL SUCCESS INDICATORS**

- Facilities are functional, safe and accessible.
- Partnerships increase the number of children who go to school ready to learn.

# Department Summary



Gregory A. Mack, Director

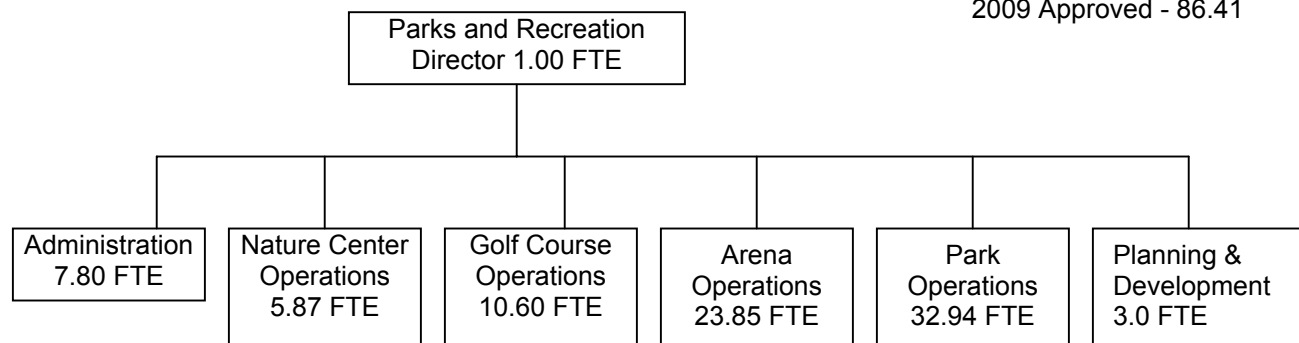
2015 North Van Dyke Street

(651) 748-2500

## PARKS & RECREATION

### 2007 ORGANIZATION CHART

Personnel - FTE  
2006 Budget - 85.06  
2007 Budget - 85.06  
2008 Approved - 86.41  
2009 Approved - 86.41



# Department Summary



## BUDGET SUMMARY

## PARKS & RECREATION

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 8,001,784      | 8,437,034      | 8,641,491        | 8,824,170        |
| Expenditure / Appropriation - Grants/Projects  | -              | -              | -                | -                |
| Revenue / Est. Revenue - Operating Budget      | 5,422,218      | 5,867,784      | 5,681,815        | 5,863,531        |
| Revenue / Est. Revenue - Grants/Projects       | -              | -              | -                | -                |
| County Tax Levy                                | 2,579,566      | 2,569,250      | 2,959,676        | 2,960,639        |
| Inc/(Dec) from Previous Year                   |                |                | 390,426          | 963              |
| % Inc/-Dec from Previous Year                  |                |                | 15.2%            | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | 391,389          |
| % Inc/-Dec for 2 Years                         |                |                |                  | 15.2%            |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                  |                  |                  |                  |                  |
| Administration                           | 1,144,690        | 1,220,522        | 1,199,812        | 1,237,020        |
| Central Maintenance and Service          | 265,985          | 341,664          | 391,598          | 401,648          |
| Central Store                            | 108,326          | 158,554          | 129,930          | 133,581          |
| Public Ice Arenas                        | 1,117,171        | 1,111,525        | 1,149,718        | 1,192,468        |
| Aldrich Arena                            | 381,466          | 388,233          | 393,001          | 399,259          |
| Highland Arena                           | 417,478          | 417,225          | 426,083          | 433,621          |
| Pleasant Arena                           | 247,907          | 219,609          | 263,502          | 268,597          |
| Goodrich Golf Course                     | 528,690          | 573,370          | 555,117          | 563,074          |
| Keller Golf Course                       | 672,112          | 733,293          | 748,932          | 762,042          |
| Manitou Ridge Golf Course                | 27,305           | 24,951           | 27,429           | 27,446           |
| Beaches                                  | 165,442          | 177,908          | 177,251          | 177,979          |
| Battle Creek Waterworks                  | 159,704          | 182,130          | 177,854          | 179,588          |
| Park Maintenance & Operations            | 2,153,698        | 2,278,775        | 2,373,776        | 2,417,964        |
| County Fair                              | 4,635            | 3,700            | 4,712            | 4,789            |
| Nature Interpretive Program              | 365,474          | 349,049          | 388,485          | 388,457          |
| Planning & Development                   | 241,701          | 256,526          | 234,291          | 236,637          |
| <b>Total Expenditure / Appropriation</b> | <b>8,001,784</b> | <b>8,437,034</b> | <b>8,641,491</b> | <b>8,824,170</b> |
| Inc/(Dec) from Previous Year             |                  |                  | 204,457          | 182,679          |
| % Inc/-Dec from Previous Year            |                  |                  | 2.4%             | 2.1%             |
| Inc/(Dec) for 2 Years                    |                  |                  |                  | 387,136          |
| % Inc/-Dec for 2 Years                   |                  |                  |                  | 4.6%             |

# Department Summary



## PARKS & RECREATION

### REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

| <b>Division</b>                          | <b>2006<br/>Actual</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>                  |                        |                        |                          |                          |
| Administration                           | 81,784                 | 90,050                 | 124,439                  | 144,439                  |
| Central Maintenance and Service          | 52                     | -                      | -                        | -                        |
| Central Store                            | -                      | -                      | -                        | -                        |
| Public Ice Arenas                        | 1,208,622              | 1,230,594              | 1,276,365                | 1,315,610                |
| Aldrich Arena                            | 360,815                | 346,095                | 357,329                  | 361,644                  |
| Highland Arena                           | 613,365                | 622,214                | 609,675                  | 626,145                  |
| Pleasant Arena                           | 396,341                | 424,707                | 441,789                  | 459,934                  |
| Goodrich Golf Course                     | 598,763                | 802,610                | 645,695                  | 668,001                  |
| Keller Golf Course                       | 980,919                | 1,194,002              | 1,004,548                | 1,037,438                |
| Manitou Ridge Golf Course                | 350,111                | 397,088                | 368,583                  | 379,375                  |
| Beaches                                  | 13,221                 | 8,200                  | 10,561                   | 10,561                   |
| Battle Creek Waterworks                  | 140,742                | 183,287                | 161,743                  | 173,338                  |
| Park Maintenance & Operations            | 493,428                | 446,918                | 547,174                  | 553,132                  |
| County Fair                              | 2,072                  | 2,000                  | 2,072                    | 2,072                    |
| Nature Interpretive Program              | 151,533                | 105,019                | 116,842                  | 116,842                  |
| Planning & Development                   | 30,450                 | 15,000                 | 15,000                   | 15,000                   |
| <b>Total Revenue / Estimated Revenue</b> | <b>5,422,218</b>       | <b>5,867,784</b>       | <b>5,681,815</b>         | <b>5,863,531</b>         |
| Inc/(Dec) from Previous Year             |                        |                        | (185,969)                | 181,716                  |
| % Inc/-Dec from Previous Year            |                        |                        | -3.2%                    | 3.2%                     |
| Inc/(Dec) for 2 Years                    |                        |                        |                          | (4,253)                  |
| % Inc/-Dec for 2 Years                   |                        |                        |                          | -0.1%                    |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## PARKS & RECREATION

| <b>Permanent FTE</b>                | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>             |                        |                        |                          |                          |
| Administration                      | 9.07                   | 8.80                   | 8.80                     | 8.80                     |
| Central Maintenance and Service     | 5.00                   | 5.00                   | 6.00                     | 6.00                     |
| Central Store                       | 3.00                   | 3.00                   | 2.00                     | 2.00                     |
| Public Ice Arenas                   | 12.76                  | 12.76                  | 13.34                    | 13.34                    |
| Aldrich Arena                       | 4.08                   | 4.08                   | 4.08                     | 4.08                     |
| Highland Arena                      | 4.92                   | 4.92                   | 4.92                     | 4.92                     |
| Pleasant Arena                      | 2.09                   | 2.09                   | 2.09                     | 2.09                     |
| Goodrich Golf Course                | 4.89                   | 4.89                   | 4.89                     | 4.89                     |
| Keller Golf Course                  | 5.71                   | 5.71                   | 5.71                     | 5.71                     |
| Manitou Ridge Golf Course           | -                      | -                      | -                        | -                        |
| Beaches                             | 0.50                   | 0.50                   | 0.50                     | 0.50                     |
| Battle Creek Waterworks             | 0.50                   | 0.50                   | 0.50                     | 0.50                     |
| Park Maintenance & Operations       | 23.94                  | 23.94                  | 23.36                    | 24.71                    |
| County Fair                         | -                      | -                      | -                        | -                        |
| Nature Interpretive Program         | 5.60                   | 5.87                   | 5.87                     | 5.87                     |
| Planning & Development              | 3.00                   | 3.00                   | 3.00                     | 3.00                     |
| <b>Total Existing Permanent FTE</b> | <b>85.06</b>           | <b>85.06</b>           | <b>85.06</b>             | <b>86.41</b>             |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
| Park Aide 2                  | 1.35                     | -                        |
| <b>Total New FTE</b>         | <b>1.35</b>              | <b>-</b>                 |
| <b>Total FTE</b>             | <b>86.41</b>             | <b>86.41</b>             |
| Inc/(Dec) from Previous Year | 1.35                     | -                        |
| Inc/(Dec) for 2 Years        |                          | 1.35                     |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | <b>-</b>               | <b>-</b>               | <b>-</b>                 | <b>-</b>                 |



# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## PARKS & RECREATION

| Program / Service                   | Mand./<br>Discr. | 2008 Approved |           |           |           |
|-------------------------------------|------------------|---------------|-----------|-----------|-----------|
|                                     |                  | FTEs          | Budget    | Financing | Levy      |
| <b>Administration</b>               | D                | 8.80          | 1,199,812 | 124,439   | 1,075,373 |
| <b>Central Store</b>                | D                | 2.00          | 129,930   | -         | 129,930   |
| <b>Maintenance &amp; Operation</b>  |                  |               |           |           |           |
| Facility Maintenance & Service      | D                | 6.00          | 391,598   | -         | 391,598   |
| Parks Maintenance & Operation       | D                | 24.71         | 2,373,776 | 547,174   | 1,826,602 |
| County Fair                         | D                | -             | 4,712     | 2,072     | 2,640     |
| <b>Ice Arenas</b>                   |                  |               |           |           |           |
| Public Ice Arenas                   | D                | 13.34         | 1,149,718 | 1,276,365 | (126,647) |
| Aldrich Arena                       | D                | 4.08          | 393,001   | 357,329   | 35,672    |
| Charles M Schulz Highland Arena     | D                | 4.92          | 426,083   | 609,675   | (183,592) |
| Pleasant Arena                      | D                | 2.09          | 263,502   | 441,789   | (178,287) |
| <b>Golf Courses</b>                 |                  |               |           |           |           |
| Goodrich Golf Course                | D                | 4.89          | 555,117   | 645,695   | (90,578)  |
| Keller Golf Course                  | D                | 5.71          | 748,932   | 1,004,548 | (255,616) |
| Manitou Ridge Golf Course           | D                | -             | 27,429    | 368,583   | (341,154) |
| <b>Recreation Services</b>          |                  |               |           |           |           |
| Beaches                             | D                | 0.50          | 177,251   | 10,561    | 166,690   |
| Battle Creek Waterworks             | D                | 0.50          | 177,854   | 161,743   | 16,111    |
| <b>Nature Interpretive Services</b> | D                | 5.87          | 388,485   | 116,842   | 271,643   |
| <b>Planning &amp; Development</b>   | D                | 3.00          | 234,291   | 15,000    | 219,291   |
|                                     |                  | 86.41         | 8,641,491 | 5,681,815 | 2,959,676 |

### SUMMARY

|                                     |     | Levy % | FTEs  | Budget    | Financing | Levy      |
|-------------------------------------|-----|--------|-------|-----------|-----------|-----------|
| <b>Total Mandated</b>               | M   | -      | -     | -         | -         | -         |
| <b>Total Mandated/Discretionary</b> | M/D | -      | -     | -         | -         | -         |
| <b>Total Discretionary/Mandated</b> | D/M | -      | -     | -         | -         | -         |
| <b>Total Discretionary</b>          | D   | 100.0% | 86.41 | 8,641,491 | 5,681,815 | 2,959,676 |
|                                     |     |        | 86.41 | 8,641,491 | 5,681,815 | 2,959,676 |
| <b>2007 Budget</b>                  |     |        | 85.06 | 8,437,034 | 5,867,784 | 2,569,250 |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     |        | 1.35  | 204,457   | (185,969) | 390,426   |
| <b>% Inc/-Dec. from 2007 Budget</b> |     |        |       | 2.4%      | -3.2%     | 15.2%     |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**PARKS & RECREATION**

| Program / Service                   | Change from 2007 Budget |                |                  |                |
|-------------------------------------|-------------------------|----------------|------------------|----------------|
|                                     | FTEs                    | Budget         | Financing        | Levy           |
| <b>Administration</b>               | -                       | (20,710)       | 34,389           | (55,099)       |
| <b>Central Store</b>                | (1.00)                  | (28,624)       | -                | (28,624)       |
| <b>Maintenance &amp; Operation</b>  |                         |                |                  |                |
| Facility Maintenance & Service      | 1.00                    | 49,934         | -                | 49,934         |
| Parks Maintenance & Operation       | 0.77                    | 95,001         | 100,256          | (5,255)        |
| County Fair                         | -                       | 1,012          | 72               | 940            |
| <b>Ice Arenas</b>                   |                         |                |                  |                |
| Public Ice Arenas                   | 0.58                    | 38,193         | 45,771           | (7,578)        |
| Aldrich Arena                       | -                       | 4,768          | 11,234           | (6,466)        |
| Charles M Schulz Highland Arena     | -                       | 8,858          | (12,539)         | 21,397         |
| Pleasant Arena                      | -                       | 43,893         | 17,082           | 26,811         |
| <b>Golf Courses</b>                 |                         |                |                  |                |
| Goodrich Golf Course                | -                       | (18,253)       | (156,915)        | 138,662        |
| Keller Golf Course                  | -                       | 15,639         | (189,454)        | 205,093        |
| Manitou Ridge Golf Course           | -                       | 2,478          | (28,505)         | 30,983         |
| <b>Recreation Services</b>          |                         |                |                  |                |
| Beaches                             | -                       | (657)          | 2,361            | (3,018)        |
| Battle Creek Waterworks             | -                       | (4,276)        | (21,544)         | 17,268         |
| <b>Nature Interpretive Services</b> | -                       | 39,436         | 11,823           | 27,613         |
| <b>Planning &amp; Development</b>   | -                       | (22,235)       | -                | (22,235)       |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <b>1.35</b>             | <b>204,457</b> | <b>(185,969)</b> | <b>390,426</b> |
| <b>% Inc/-Dec. from 2007 Budget</b> |                         | <b>2.4%</b>    | <b>-3.2%</b>     | <b>15.2%</b>   |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## PARKS & RECREATION

| Program / Service                   | Mand./<br>Discr. | 2009 Approved |                  |                  |                  |
|-------------------------------------|------------------|---------------|------------------|------------------|------------------|
|                                     |                  | FTEs          | Budget           | Financing        | Levy             |
| <b>Administration</b>               | D                | 8.80          | 1,237,020        | 144,439          | 1,092,581        |
| <b>Central Store</b>                | D                | 2.00          | 133,581          | -                | 133,581          |
| <b>Maintenance &amp; Operation</b>  |                  |               |                  |                  |                  |
| Facility Maintenance & Service      | D                | 6.00          | 401,648          | -                | 401,648          |
| Parks Maintenance & Operation       | D                | 24.71         | 2,417,964        | 553,132          | 1,864,832        |
| County Fair                         | D                | -             | 4,789            | 2,072            | 2,717            |
| <b>Ice Arenas</b>                   |                  |               |                  |                  |                  |
| Public Ice Arenas                   | D                | 13.34         | 1,192,468        | 1,315,610        | (123,142)        |
| Aldrich Arena                       | D                | 4.08          | 399,259          | 361,644          | 37,615           |
| Charles M Schulz Highland Arena     | D                | 4.92          | 433,621          | 626,145          | (192,524)        |
| Pleasant Arena                      | D                | 2.09          | 268,597          | 459,934          | (191,337)        |
| <b>Golf Courses</b>                 |                  |               |                  |                  |                  |
| Goodrich Golf Course                | D                | 4.89          | 563,074          | 668,001          | (104,927)        |
| Keller Golf Course                  | D                | 5.71          | 762,042          | 1,037,438        | (275,396)        |
| Manitou Ridge Golf Course           | D                | -             | 27,446           | 379,375          | (351,929)        |
| <b>Recreation Services</b>          |                  |               |                  |                  |                  |
| Beaches                             | D                | 0.50          | 177,979          | 10,561           | 167,418          |
| Battle Creek Waterworks             | D                | 0.50          | 179,588          | 173,338          | 6,250            |
| <b>Nature Interpretive Services</b> |                  |               |                  |                  |                  |
|                                     | D                | 5.87          | 388,457          | 116,842          | 271,615          |
| <b>Planning &amp; Development</b>   |                  |               |                  |                  |                  |
|                                     | D                | 3.00          | 236,637          | 15,000           | 221,637          |
|                                     |                  | <b>86.41</b>  | <b>8,824,170</b> | <b>5,863,531</b> | <b>2,960,639</b> |

### SUMMARY

|                                     |     | Levy % | FTEs         | Budget           | Financing        | Levy             |
|-------------------------------------|-----|--------|--------------|------------------|------------------|------------------|
| <b>Total Mandated</b>               | M   | -      | -            | -                | -                | -                |
| <b>Total Mandated/Discretionary</b> | M/D | -      | -            | -                | -                | -                |
| <b>Total Discretionary/Mandated</b> | D/M | -      | -            | -                | -                | -                |
| <b>Total Discretionary</b>          | D   | 100.0% | 86.41        | 8,824,170        | 5,863,531        | 2,960,639        |
|                                     |     |        | <b>86.41</b> | <b>8,824,170</b> | <b>5,863,531</b> | <b>2,960,639</b> |

|  |       |           |           |           |
|--|-------|-----------|-----------|-----------|
| <b>2008 Approved Budget</b>                  | 86.41 | 8,641,491 | 5,681,815 | 2,959,676 |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | -     | 182,679   | 181,716   | 963       |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |       | 2.1%      | 3.2%      | 0.0%      |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**PARKS & RECREATION**

| Program / Service                            | Change from 2008 Approved Budget |         |           |          |
|--|----------------------------------|---------|-----------|----------|
|  | FTEs                             | Budget  | Financing | Levy     |
| <b>Administration</b>                        | -                                | 37,208  | 20,000    | 17,208   |
| <b>Central Store</b>                         | -                                | 3,651   | -         | 3,651    |
| <b>Maintenance &amp; Operation</b>           |                                  |         |           |          |
| Facility Maintenance & Service               | -                                | 10,050  | -         | 10,050   |
| Parks Maintenance & Operation                | -                                | 44,188  | 5,958     | 38,230   |
| County Fair                                  | -                                | 77      | -         | 77       |
| <b>Ice Arenas</b>                            |                                  |         |           |          |
| Public Ice Arenas                            | -                                | 42,750  | 39,245    | 3,505    |
| Aldrich Arena                                | -                                | 6,258   | 4,315     | 1,943    |
| Charles M Schulz Highland Arena              | -                                | 7,538   | 16,470    | (8,932)  |
| Pleasant Arena                               | -                                | 5,095   | 18,145    | (13,050) |
| <b>Golf Courses</b>                          |                                  |         |           |          |
| Goodrich Golf Course                         | -                                | 7,957   | 22,306    | (14,349) |
| Keller Golf Course                           | -                                | 13,110  | 32,890    | (19,780) |
| Manitou Ridge Golf Course                    | -                                | 17      | 10,792    | (10,775) |
| <b>Recreation Services</b>                   |                                  |         |           |          |
| Beaches                                      | -                                | 728     | -         | 728      |
| Battle Creek Waterworks                      | -                                | 1,734   | 11,595    | (9,861)  |
| <b>Nature Interpretive Services</b>          | -                                | (28)    | -         | (28)     |
| <b>Planning &amp; Development</b>            | -                                | 2,346   | -         | 2,346    |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | -                                | 182,679 | 181,716   | 963      |
| <b>% Inc-/Dec. from 2008 Approved Budget</b> |                                  | 2.1%    | 3.2%      | 0.0%     |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PARKS & RECREATION

### FACILITIES ARE FUNCTIONAL, SAFE, AND ACCESSIBLE

#### PERFORMANCE MEASURES – HIGHLIGHTS

- In 2006, 86% of parks, beach, golf course, arena and water park users considered facilities to be clean.
- In 2006, 95% of parks, beach, arena and water park users considered facilities to be safe.
- In 2006, 93% of parks, golf course, beaches, water park and arena's users considered facilities to be functional and well maintained.

#### Trends affecting measures:

- Changing demographics and economics (e.g. cost of gasoline) have resulted in more families and individuals recreating closer to home. Increased use of park areas and facilities has put increased demands on resources to maintain areas and facilities negatively affecting customer service.
- User expectation for special facilities and improved service quality are not aligned with historical Ramsey County funding for parks and recreation services. County residents experience higher service levels from other jurisdiction and expect comparable services.

#### PERFORMANCE MEASURES

| # | Performance Measures   | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|--|--------|--------|--------|----------|----------|
|   |  | Actual | Actual | Actual | Estimate | Estimate |
| 1 | % of users consider facilities to be clean/very clean:                             |        |        |        |          |          |
|   | - Golf Courses   | 90%    | 90%    | 92%    | 90%      | 90%      |
|   | - Parks  | 90%    | 91%    | 87%    | 90%      | 90%      |
|   | - Beaches  | 90%    | 76%    | 79%    | 90%      | 90%      |
|   | - Arena's  | 86%    | 88%    | 91%    | 90%      | 90%      |
|   | - Battle Creek Waterworks  | 85%    | 96%    | 81%    | 90%      | 90%      |
| 2 | % of users feel facilities are well designed and functional and/or well maintained |        |        |        |          |          |
|   | - Golf Courses   | 87%    | 89%    | 90%    | 90%      | 90%      |
|   | - Parks (well designed and functional)   | 90%    | 96%    | 96%    | 96%      | 96%      |
|   | - Beaches  | 90%    | 94%    | 91%    | 90%      | 90%      |
|   | - Arena's  | 91%    | 87%    | 93%    | 90%      | 90%      |
|   | - Battle Creek Waterworks  | 97%    | 96%    | 95%    | 95%      | 95%      |
| 3 | % of users feel facilities are safe  |        |        |        |          |          |
|   | - Golf Courses   | NA     | NA     | NA     | NA       | NA       |
|   | - Parks  | 99%    | 98%    | 98%    | 98%      | 98%      |
|   | - Beaches  | 94%    | 90%    | 82%    | 90%      | 90%      |
|   | - Arena's  | 95%    | 93%    | 94%    | 95%      | 95%      |
|   | - Battle Creek Waterworks  | 92%    | 96%    | 89%    | 90%      | 90%      |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PARKS & RECREATION

### FACILITIES ARE FUNCTIONAL, SAFE, AND ACCESSIBLE

#### PERFORMANCE MEASURES – DISCUSSION

A fundamental element in providing quality services is establishing and adhering to operations and maintenance standards for all areas and facilities. This starts at the inception of a project where standards guide facility planning and design. Facilities are designed to be functional, aesthetically attractive and accessible. Appropriate design based on best practices and application of conventional standards, including American with Disabilities Act (ADA), municipal building codes and environmental assessments all creates safe, accessible and environmentally friendly places to recreate.

Maintenance relates to daily activities as well as predictable life-cycle projects are necessary to maintain their functional integrity. In an effort to maintain the County's capital assets associated with buildings and grounds, the department has developed an inventory of capital assets, identified standard capital asset life cycles and assembled a financial schedule that summarizes deferred costs and annual costs over the next ten years. The allocation of County Capital Asset Management Program (CCAMP) funds have been beneficial, and resources have been applied to the highest priority projects necessary to eliminate safety hazards and maintain services. Allocation of funds have not, however, fully funded the backlog of predictable life-cycle projects, consequently, ground improvements to areas such as golf courses have not been fully implemented, making it difficult to remain competitive in the market.

Customer feedback is an important avenue to determine whether areas and facilities meet expectations of being clean, safe and functional. Historically, we have utilized multiple survey approaches, included interviews, survey cards and e-surveys to select customers. While this approach provides feedback on service quality, this methodology is limited. For instance, surveys of picnic facility users are sent electronically to picnic shelter and picnic pavilion permit holders. This approach provides information based on the perspectives of the permit holder, but does not necessarily represent the view of participants. The department has not had the resources to survey a statistically representative random sampling of the 5 million estimated visitors in our park system. Therefore, in an effort to reach a broader audience, in 2007, the department will be utilizing the E-subscriber lists, from the department's web site, to solicit the feedback from a broad base of park and recreation users. The department will continue to capture user perceptions of how clean, safe and well maintained are these facilities, however, this new approach allows us to better understand why and how subscribers choose to use or not to utilize certain facilities. In addition, the survey can investigate what facility amenities are important to enhance their recreational experience.

In addition to qualitative measures, the department conducts monitoring activities to ensure areas and facilities are safe. These include:

- Beach and pool water quality testing
- Play Ground Safety Maintenance Program
- Lifeguard Training, Certification and Audit Programs
- Public Safety Incident monitoring

The perception of safety is important to an enjoyable recreational experience. The department works very closely with the Ramsey County Sheriff's Trails and Waterways Division, and the New Brighton and Maplewood police departments to patrol County operated parks. Tracking public safety incidents helps to direct resources as needed to proactively deter criminal activity. The Parks and Recreation Department role is to request services, however, the department does not have any authority to direct the activity of law enforcement agencies.

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PARKS & RECREATION

### PARTNERSHIPS INCREASE THE NUMBER OF CHILDREN WHO GO TO SCHOOL READY TO LEARN

#### PERFORMANCE MEASURES – HIGHLIGHTS

TNC has been a leader in the movement to enhance learning opportunities for children through enriched environmental places to learn and grow.

In 2005, Tamarack Nature Center (TNC) entered into a partnership with the White Bear Area School District to develop a nature program for pre-schoolers that emphasizes school readiness while also helping parents understand their role as primary educator of their children through parent-education classes. The 2006-07 school year was the first year formal participant evaluations were conducted. Pre and post-test results show significant improvement in several key areas:

- The social emotional development of the 3 and 4 year olds improved 61% and 47% respectively.
- The language and literacy of the 3 and 4 year olds improved 50% and 42%, respectively.
- The physical development of the 3 and 4 year olds improved 42% and 30%, respectively.
- The mathematical development of the 3 and 4 year olds improved 26% and 48%, respectively.

#### PERFORMANCE MEASURES

Program participant measures are performed through observation and demonstration utilizing a Minnesota Department of Education recognized best practice assessment tool, referred to as “Work Sampling System Assessment”. A pre-test is conducted early in the program (October) followed by a post-test assessment in April.

| # | Performance Measures  | 2004   | 2005   | 2006-07                  | 2007-08    | 2008-09    |
|---|---|--------|--------|--------------------------|------------|------------|
|   |   | Actual | Actual | Actual                   | Estimate   | Estimate   |
| 1 | Social Emotional Development (% proficient)<br>• 3 year olds<br>• 4 year olds | NA     | NA     | 4% to 65%<br>19 % to 66% | 70%<br>70% | 70%<br>70% |
| 2 | Language and Literacy (% proficient)<br>• 3 year olds<br>• 4 year olds        | NA     | NA     | 15% to 65%<br>32% to 74% | 70%<br>75% | 70%<br>75% |
| 3 | Physical Development (% proficient)<br>• 3 year olds<br>• 4 year olds         | NA     | NA     | 17% to 59%<br>51% to 81% | 65%<br>85% | 65%<br>85% |
| 4 | Mathematical Development (%proficient)<br>• 3 year olds<br>• 4 year olds      | NA     | NA     | 31% to 57%<br>25% to 73% | 60%<br>75% | 60%<br>75% |
| 5 | Environmental Literacy (% proficient)   | NA     | NA     | NA                       | TBD        |            |

Note: The baseline environmental literacy performance measure will be established in 2007-08.

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PARKS & RECREATION

### PARTNERSHIPS INCREASE THE NUMBER OF CHILDREN WHO GO TO SCHOOL READY TO LEARN

#### **PERFORMANCE MEASURES - DISCUSSION**

One of the objectives of Tamarack Nature Center is to provide the opportunity for young learners “to gain an affinity for and love of nature, along with a positive environmental ethic, grown out of regular contact with and play in the natural world during early childhood.”

In 2005, Tamarack Nature Center (TNC) entered into a partnership with the White Bear Area School District Community Education Department to develop nature pre-school programs. The primary emphasis of the “My Nature Pre-School” is to help parents understand their role as primary educator of their children through parent-education classes and provide school readiness programs for 3 and 4 year-olds. TNC’s partnership with the schools provides the opportunity for parents and children to learn in an enriched natural environment. The cooperative program was undertaken as a pilot to explore the role of TNC in the delivery of nature oriented early childhood family education.

The partnership with White Bear Schools also provided the opportunity for the school district to expand its near capacity early childhood program offering for 66 additional children, per season at the TNC site. The nature pre-school partnership model provides for a team-teach approach where a naturalist with pre-kindergarten teaching credentials is teamed up with a parent-educator and supported by special education and speech pathologists to ensure young learners have the support needed to get them ready for kindergarten. In 2006-07, as identified in the outcomes above, teacher assessments demonstrate a significant increase in the social/emotional, language literacy, physical (fine motor and gross motor) development and cognitive (pre-math development) learning of program participants.

A significant amount of research shows that regular play in nature has many benefits for children and learning:

- When children play in natural environments, their play is more diverse with imaginative and creative play that fosters language and collaborative skills (Moore & Wong 1997, Taylor, et al. 1998, Fjortoft 2000).
- Exposure to natural environments improves children's cognitive development by improving their awareness, reasoning and observational skills (Pyle 2002).
- Nature helps children develop powers of observation and creativity and instills a sense of peace and being at one with the world (Crain 2001).
- Play in outdoor environments stimulates all aspects of child development more readily than indoor environments (Moore & Wong 1997).
- An affinity to and love of nature, along with a positive environmental ethic, grow out of regular contact with and play in the natural world during early childhood. Children’s loss of regular contact with the natural world can result in a biophobic future generation not interested in preserving nature and its diversity. (Bunting & Cousins 1985; Chawla 1988; Wilson 1993; Pyle 1993; Chipeniuk 1994; Sobel 1996, 2002 & 2004; Hart 1997; Wilson 1997, Kals et al. 1999; Moore & Cosco 2000; Fisman 2001; Kellert 2002; Bixler et al. 2002; Kals & Ittner 2003; Schultz et al. 2004).

In 2007-08, TNC will continue to assess young learners for school readiness in the areas of social/emotional, language literacy, and physical and cognitive development. TNC staff will also work with a program assessment specialist to develop an assessment measure for environmental literacy.



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# Department Summary



Carol Pender-Roberts, Director  
Gregory A. Mack, Director

650 E RCGC West  
2015 North Van Dyke Street

(651) 266-2384  
(651) 748-2500

## THE PONDS AT BATTLE CREEK GOLF COURSE

### DEPARTMENT MISSION

To provide an instructionally oriented golf facility featuring a regulation length nine hole course and a significant teaching/practice range that appeals to golfers of all ages and abilities. The facility is maintained primarily with low risk inmates from the Ramsey County Adult Correctional Institution as part of the Productive Day Program. A variety of services and programs are offered to meet the desires and demands of the golfing public.

### PROGRAM/SERVICES

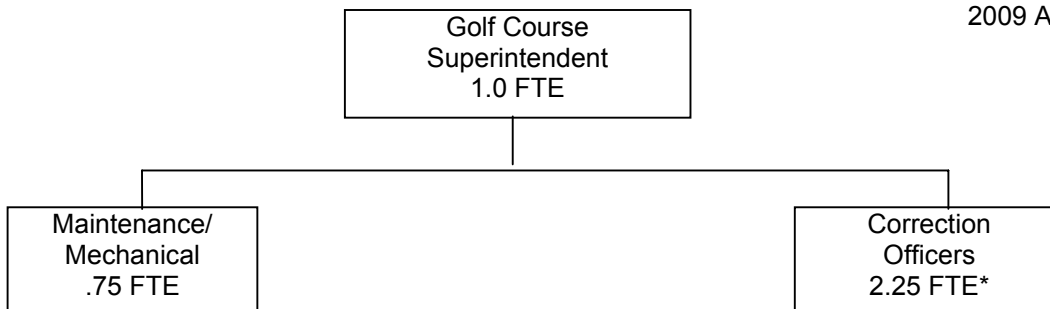
- To maintain a high-quality golf course and teaching/practice range facility consistent with County standards and reflective of customer expectations.
- To implement improvements and enhancements to beautify the golf course and attract golfers.
- Provide instruction and programming to introduce people to golf and enhance the skill levels of current golfers.
- Promote and market the facility to attract customers and maximize revenue potential.
- Provide meaningful and transferable work experiences for inmates.

### CRITICAL SUCCESS INDICATORS

Facilities are functional, safe and accessible.

### 2007 ORGANIZATION CHART

Personnel - FTE  
 2006 Budget - 4.0  
 2007 Budget - 4.0  
 2008 Approved - 4.0  
 2009 Approved - 4.0



\* To implement the budget, full-time equivalent (FTE) hours for Corrections Officers will be transferred annually to the Community Corrections Department.

# Department Summary



## BUDGET SUMMARY

## THE PONDS AT BATTLE CREEK GOLF COURSE

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 647,030        | 791,200        | 765,225          | 772,360          |
| Revenue / Est. Revenue - Operating Budget      | 446,901        | 732,919        | 491,299          | 515,864          |
| Fund Balance - Ponds Golf Course               | 200,129        | 58,281         | 273,926          | 256,496          |
| County Tax Levy                                | -              | -              | -                | -                |
| Inc/(Dec) from Previous Year                   |                |                | -                | -                |
| % Inc/-Dec from Previous Year                  |                |                |                  | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | -                |
| % Inc/-Dec for 2 Years                         |                |                |                  | 0.0%             |

## EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Ponds at Battle Creek Golf Course        | 647,030        | 791,200        | 765,225          | 772,360          |
| <b>Total Expenditure / Appropriation</b> | <b>647,030</b> | <b>791,200</b> | <b>765,225</b>   | <b>772,360</b>   |
| Inc/(Dec) from Previous Year             |                |                | (25,975)         | 7,135            |
| % Inc/-Dec from Previous Year            |                |                | -3.3%            | 0.9%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | (18,840)         |
| % Inc/-Dec for 2 Years                   |                |                |                  | -2.4%            |

## REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Ponds at Battle Creek Golf Course        | 446,901        | 732,919        | 491,299          | 515,864          |
| <b>Total Revenue / Estimated Revenue</b> | <b>446,901</b> | <b>732,919</b> | <b>491,299</b>   | <b>515,864</b>   |
| Inc/(Dec) from Previous Year             |                |                | (241,620)        | 24,565           |
| % Inc/-Dec from Previous Year            |                |                | -33.0%           | 5.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | (217,055)        |
| % Inc/-Dec for 2 Years                   |                |                |                  | -29.6%           |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## THE PONDS AT BATTLE CREEK GOLF COURSE

| <b>Permanent FTE</b>   | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u><br>Ponds at Battle Creek Golf Course | 4.00                   | 4.00                   | 4.00                     | 4.00                     |
| <b>Total Existing Permanent FTE</b>                          | <b>4.00</b>            | <b>4.00</b>            | <b>4.00</b>              | <b>4.00</b>              |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
| None                         |                          |                          |
| <b>Total New FTE</b>         | <b>-</b>                 | <b>-</b>                 |
| <b>Total FTE</b>             | <b>4.00</b>              | <b>4.00</b>              |
| Inc/(Dec) from Previous Year | -                        | -                        |
| Inc/(Dec) for 2 Years        |                          | -                        |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | <b>-</b>               | <b>-</b>               | <b>-</b>                 | <b>-</b>                 |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## PONDS AT BATTLE CREEK GOLF COURSE

| Program / Service         | Mand./<br>Discr. | 2008 Approved |         |           |      |
|---------------------------|------------------|---------------|---------|-----------|------|
|                           |                  | FTEs          | Budget  | Financing | Levy |
| The Ponds at Battle Creek | D                | 4.00          | 765,225 | 765,225   | -    |
|                           |                  | 4.00          | 765,225 | 765,225   | -    |

### SUMMARY

|                              |     | Levy % | FTEs | Budget   | Financing | Levy |
|------------------------------|-----|--------|------|----------|-----------|------|
| Total Mandated               | M   | -      | -    | -        | -         | -    |
| Total Mandated/Discretionary | M/D | -      | -    | -        | -         | -    |
| Total Discretionary/Mandated | D/M | -      | -    | -        | -         | -    |
| Total Discretionary          | D   | -      | 4.00 | 765,225  | 765,225   | -    |
|                              |     |        | 4.00 | 765,225  | 765,225   | -    |
| 2007 Budget                  |     |        | 4.00 | 791,200  | 791,200   | -    |
| Inc/(Dec.) from 2007 Budget  |     |        | -    | (25,975) | (25,975)  | -    |
| % Inc-/Dec. from 2007 Budget |     |        |      | -3.3%    | -3.3%     | 0.0% |

### CHANGE FROM 2007 BUDGET

| Program / Service            | Change from 2007 Budget |          |           |      |
|------------------------------|-------------------------|----------|-----------|------|
|                              | FTEs                    | Budget   | Financing | Levy |
| The Ponds at Battle Creek    | -                       | (25,975) | (25,975)  | -    |
| Inc/(Dec.) from 2007 Budget  | -                       | (25,975) | (25,975)  | -    |
| % Inc-/Dec. from 2007 Budget |                         | -3.3%    | -3.3%     | 0.0% |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## PONDS AT BATTLE CREEK GOLF COURSE

| Program / Service         | Mand./<br>Discr. | 2009 Approved |         |           |      |
|---------------------------|------------------|---------------|---------|-----------|------|
|                           |                  | FTEs          | Budget  | Financing | Levy |
| The Ponds at Battle Creek | D                | 4.00          | 772,360 | 772,360   | -    |
|                           |                  | 4.00          | 772,360 | 772,360   | -    |

### SUMMARY

|                                       |     | Levy % | FTEs | Budget  | Financing | Levy |
|---------------------------------------|-----|--------|------|---------|-----------|------|
| Total Mandated                        | M   | -      | -    | -       | -         | -    |
| Total Mandated/Discretionary          | M/D | -      | -    | -       | -         | -    |
| Total Discretionary/Mandated          | D/M | -      | -    | -       | -         | -    |
| Total Discretionary                   | D   | -      | 4.00 | 772,360 | 772,360   | -    |
|                                       |     |        | 4.00 | 772,360 | 772,360   | -    |
| 2008 Approved Budget                  |     |        | 4.00 | 765,225 | 765,225   | -    |
| Inc/(Dec.) from 2008 Approved Budget  |     |        | -    | 7,135   | 7,135     | -    |
| % Inc-/Dec. from 2008 Approved Budget |     |        |      | 0.9%    | 0.9%      | 0.0% |

### CHANGE FROM 2008 APPROVED BUDGET

| Program / Service                     | Change from 2008 Approved Budget |        |           |      |
|---------------------------------------|----------------------------------|--------|-----------|------|
|                                       | FTEs                             | Budget | Financing | Levy |
| The Ponds at Battle Creek             | -                                | 7,135  | 7,135     | -    |
| Inc/(Dec.) from 2008 Approved Budget  | -                                | 7,135  | 7,135     | -    |
| % Inc-/Dec. from 2008 Approved Budget |                                  | 0.9%   | 0.9%      | 0.0% |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

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# Department Summary



Kenneth G. Haider

1425 Paul Kirkwold Drive

(651) 266-7100

## DEPARTMENT MISSION

## **PUBLIC WORKS**

Provide system of County roads maintained to serve the public and protect public investment, preserve and protect the County lakes and water resources, maintain integrity of land survey documents and Geographic Information System database.

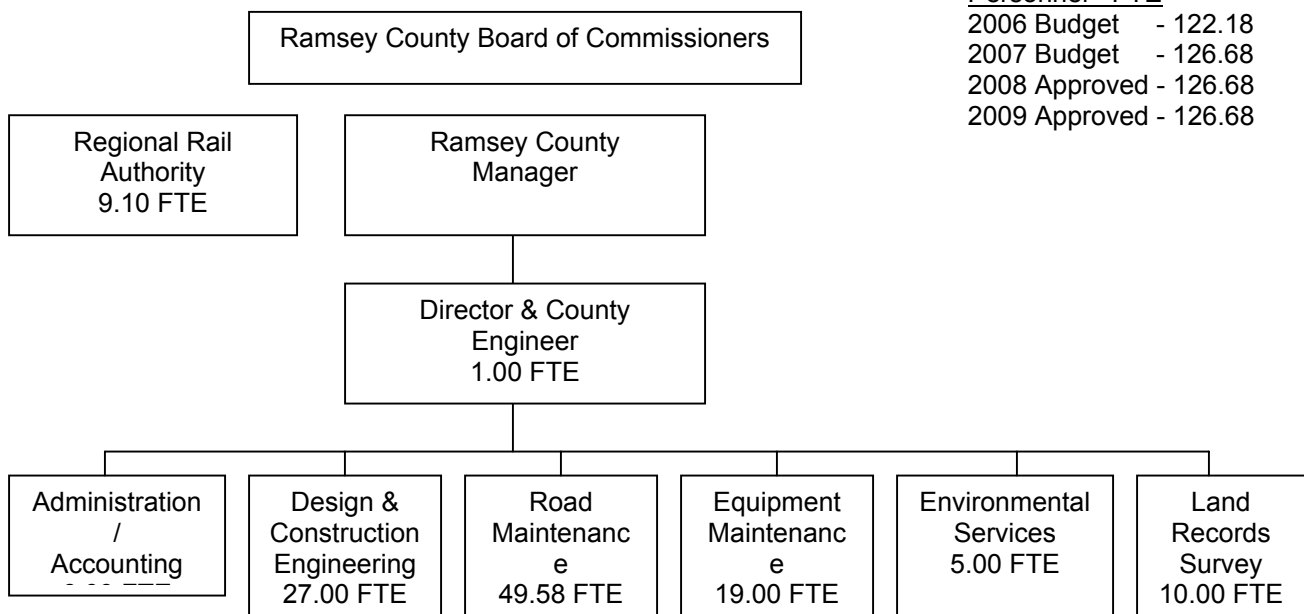
## PROGRAMS / SERVICES

- Operate, Maintain, Construct County Road System
- High Quality Lakes and Water Resources
- Transportation Planning
- Land Survey Records
- Geographic Information System Database

## CRITICAL SUCCESS INDICATORS

- All County resources are professionally and effectively managed.
- A variety of safe and effective transportation options benefit the community.
- County services adapt to meet the needs of the aging population.
- Policies and practices reflect sound environmental principles.
- The impact of waste on the environment is minimized.

## 2007 ORGANIZATION CHART



Personnel - FTE  
 2006 Budget - 122.18  
 2007 Budget - 126.68  
 2008 Approved - 126.68  
 2009 Approved - 126.68



# Department Summary



## BUDGET SUMMARY

## PUBLIC WORKS

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 14,801,393     | 15,261,672     | 15,918,179       | 16,209,264       |
| Revenue / Est. Revenue - Operating Budget      | 9,038,604      | 8,549,750      | 8,902,407        | 9,168,814        |
| County Tax Levy                                | 5,762,789      | 6,711,922      | 7,015,772        | 7,040,450        |
| Inc/(Dec) from Previous Year                   |                |                | 303,850          | 24,678           |
| % Inc/-Dec from Previous Year                  |                |                | 4.5%             | 0.4%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | 328,528          |
| % Inc/-Dec for 2 Years                         |                |                |                  | 4.9%             |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                    | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|---|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                     |                   |                   |                   |                   |
| Administration                              | 937,336           | 1,053,166         | 1,006,187         | 1,036,953         |
| Regional Rail Authority                     | 500,220           | 665,797           | 824,977           | 840,763           |
| Building Operations                         | 924,631           | 924,781           | 922,983           | 925,187           |
| Central Motor Equipment - Services & Stores | 2,854,146         | 2,861,911         | 3,057,434         | 3,044,659         |
| Road Maintenance                            | 5,858,071         | 5,822,529         | 6,028,434         | 6,125,582         |
| Environmental Services                      | 507,596           | 593,638           | 664,588           | 680,850           |
| Land Survey                                 | 905,729           | 794,095           | 894,461           | 984,470           |
| Design & Construction Engineering           | 2,313,664         | 2,545,755         | 2,519,115         | 2,570,800         |
| <b>Total Expenditure / Appropriation</b>    | <b>14,801,393</b> | <b>15,261,672</b> | <b>15,918,179</b> | <b>16,209,264</b> |
| Inc/(Dec) from Previous Year                |                   |                   | 656,507           | 291,085           |
| % Inc/-Dec from Previous Year               |                   |                   | 4.3%              | 1.8%              |
| Inc/(Dec) for 2 Years                       |                   |                   |                   | 947,592           |
| % Inc/-Dec for 2 Years                      |                   |                   |                   | 6.2%              |

# Department Summary



## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

## PUBLIC WORKS

| Division                                    | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|---|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                     |                  |                  |                  |                  |
| Administration                              | 462,463          | 474,200          | 474,200          | 474,200          |
| Regional Rail Authority                     | 522,730          | 634,258          | 824,975          | 840,763          |
| Building Operations                         | 82,400           | 82,400           | 82,400           | 82,400           |
| Central Motor Equipment - Services & Stores | 1,662,103        | 1,438,720        | 1,530,160        | 1,543,660        |
| Road Maintenance                            | 4,014,614        | 3,868,546        | 3,858,046        | 4,023,765        |
| Environmental Services                      | 127,986          | 105,000          | 105,000          | 105,000          |
| Land Survey                                 | 265,338          | 158,500          | 239,500          | 310,300          |
| Design & Construction Engineering           | 1,900,970        | 1,788,126        | 1,788,126        | 1,788,726        |
| <b>Total Revenue / Estimated Revenue</b>    | <b>9,038,604</b> | <b>8,549,750</b> | <b>8,902,407</b> | <b>9,168,814</b> |
| Inc/(Dec) from Previous Year                |                  |                  | 352,657          | 266,407          |
| % Inc/-Dec from Previous Year               |                  |                  | 4.1%             | 3.0%             |
| Inc/(Dec) for 2 Years                       |                  |                  |                  | 619,064          |
| % Inc/-Dec for 2 Years                      |                  |                  |                  | 7.2%             |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## PUBLIC WORKS

| <b>Permanent FTE</b>                        | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>                     |                        |                        |                          |                          |
| Administration                              | 7.00                   | 7.00                   | 7.00                     | 7.00                     |
| Regional Rail Authority                     | 4.60                   | 9.10                   | 9.10                     | 9.10                     |
| Central Motor Equipment - Services & Stores | 19.00                  | 19.00                  | 19.00                    | 19.00                    |
| Road Maintenance                            | 49.58                  | 49.58                  | 49.58                    | 49.58                    |
| Environmental Services                      | 5.00                   | 5.00                   | 6.00                     | 6.00                     |
| Land Survey                                 | 10.00                  | 10.00                  | 10.00                    | 10.00                    |
| Design & Construction Engineering           | 27.00                  | 27.00                  | 26.00                    | 26.00                    |
| <b>Total Existing Permanent FTE</b>         | <b>122.18</b>          | <b>126.68</b>          | <b>126.68</b>            | <b>126.68</b>            |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
| None                         | -                        | -                        |
| <b>Total New FTE</b>         | <b>-</b>                 | <b>-</b>                 |
| <b>Total FTE</b>             | <b>126.68</b>            | <b>126.68</b>            |
| Inc/(Dec) from Previous Year | -                        | -                        |
| Inc/(Dec) for 2 Years        |                          | -                        |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| Regional Rail Authority               |                        |                        |                          |                          |
| Director of Regional Rail Authority   | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| <b>Total Existing Conditional FTE</b> | <b>1.00</b>            | <b>1.00</b>            | <b>1.00</b>              | <b>1.00</b>              |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## PUBLIC WORKS

| Program / Service                              | Mand./<br>Discr. | 2008 Approved |               |                   |                  |                  |
|--|------------------|---------------|---------------|-------------------|------------------|------------------|
|  |                  | FTE's         | Budget        | Financing         | Levy             |                  |
| <b>Road &amp; Bridge Maintenance</b>           |                  |               |               |                   |                  |                  |
| Routine  | D/M              | 16.00         | 2,137,591     | 1,194,352         | 943,239          |                  |
| Major  | D/M              | 15.00         | 1,306,402     | 1,133,098         | 173,304          |                  |
| Sweeping                                       | D/M              | 4.00          | 301,464       | 196,799           | 104,665          |                  |
| Brush & Weed Control                           | D/M              | 1.25          | 91,131        | 35,782            | 55,349           |                  |
| Traffic Services (Pvmt Mkgs & Signs)           | D/M              | 4.33          | 601,150       | 342,663           | 258,487          |                  |
| <b>Snow &amp; Ice Control</b>                  |                  |               |               |                   |                  |                  |
|  | D/M              | 8.50          | 1,321,825     | 839,698           | 482,127          |                  |
| <b>Engineering</b>                             |                  |               |               |                   |                  |                  |
| Design   | D/M              | 9.00          | 805,687       | 671,000           | 134,687          |                  |
| Construction                                   | D/M              | 9.00          | 847,073       | 668,500           | 178,573          |                  |
| Traffic Signals                                | D/M              | 7.00          | 1,021,502     | 502,280           | 519,222          |                  |
| Right of Way Management                        | D/M              | 1.50          | 113,724       | 62,000            | 51,724           |                  |
| <b>Fleet Management</b>                        |                  |               |               |                   |                  |                  |
| Maintenance of Public Works Fleet              | D/M              | 14.00         | 1,916,581     | 605,000           | 1,311,581        |                  |
| Maintenance for Others                         | D/M              | 5.00          | 1,140,853     | 925,160           | 215,693          |                  |
| <b>Administration &amp; Accounting</b>         |                  |               |               |                   |                  |                  |
|  | D                | 7.00          | 1,006,187     | 474,200           | 531,987          |                  |
| <b>Regional Rail Authority</b>                 |                  |               |               |                   |                  |                  |
|  | D                | 9.10          | 824,977       | 824,975           | 2                |                  |
| <b>Facilities Maintenance &amp; Operations</b> |                  |               |               |                   |                  |                  |
|  | D/M              | -             | 922,983       | 82,400            | 840,583          |                  |
| <b>Environmental Services</b>                  |                  |               |               |                   |                  |                  |
| Lakes & Wetlands                               | D/M              | 4.00          | 441,136       | 65,000            | 376,136          |                  |
| Trees  | D/M              | 1.50          | 189,046       | 40,000            | 149,046          |                  |
| County Agricultural Inspector                  | M                | 0.25          | 4,416         | -                 | 4,416            |                  |
| Hazardous Substance Management                 | M                | 0.25          | 29,990        | -                 | 29,990           |                  |
| <b>County Surveyor</b>                         |                  |               |               |                   |                  |                  |
| Land Survey                                    | D/M              | 4.50          | 454,077       | 190,000           | 264,077          |                  |
| Geographic Information Systems                 | D                | 5.50          | 440,384       | 49,500            | 390,884          |                  |
| <b>Total Public Works</b>                      |                  |               | <b>126.68</b> | <b>15,918,179</b> | <b>8,902,407</b> | <b>7,015,772</b> |

### SUMMARY

|                                     |     | Levy % | FTE's         | Budget            | Financing        | Levy             |
|-------------------------------------|-----|--------|---------------|-------------------|------------------|------------------|
| Total Mandated                      | M   | 0.49%  | 0.50          | 34,406            | -                | 34,406           |
| Total Mandated/Discretionary        | M/D | 0.00%  | -             | -                 | -                | -                |
| Total Discretionary/Mandated        | D/M | 86.36% | 104.58        | 13,612,225        | 7,553,732        | 6,058,493        |
| Total Discretionary                 | D   | 13.15% | 21.60         | 2,271,548         | 1,348,675        | 922,873          |
|                                     |     |        | <b>126.68</b> | <b>15,918,179</b> | <b>8,902,407</b> | <b>7,015,772</b> |
| <b>2007 Budget</b>                  |     |        | 126.68        | 15,261,672        | 8,549,750        | 6,711,922        |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     |        | -             | 656,507           | 352,657          | 303,850          |
| <b>% Inc/-Dec. from 2007 Budget</b> |     |        |               | 4.3%              | 4.1%             | 4.5%             |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**PUBLIC WORKS**

| Program / Service                              | Change from 2007 Budget |          |           |          |
|--|-------------------------|----------|-----------|----------|
|  | FTE's                   | Budget   | Financing | Levy     |
| <b>Road &amp; Bridge Maintenance</b>           |                         |          |           |          |
| Routine  | 1.00                    | 206,083  | 102,174   | 103,909  |
| Major  | -                       | (9,602)  | 57,989    | (67,591) |
| Sweeping                                       | (0.50)                  | (28,586) | 23,177    | (51,763) |
| Brush & Weed Control                           | (0.75)                  | (43,325) | (33,667)  | (9,658)  |
| Traffic Services (Pvmt Mkgs & Signs)           | 0.25                    | 17,622   | (44,229)  | 61,851   |
| <b>Snow &amp; Ice Control</b>                  | -                       | 52,203   | (80,909)  | 133,112  |
| <b>Engineering</b>                             |                         |          |           |          |
| Design   | 1.00                    | 119,887  | -         | 119,887  |
| Construction                                   | (0.50)                  | (24,214) | -         | (24,214) |
| Traffic Signals                                | (1.00)                  | (59,170) | (22,035)  | (37,135) |
| Right of Way Management                        | (0.50)                  | (51,633) | (13,000)  | (38,633) |
| <b>Fleet Management</b>                        |                         |          |           |          |
| Maintenance of Public Works Fleet              | -                       | 109,124  | (3,200)   | 112,324  |
| Maintenance for Others                         | -                       | 86,399   | 94,640    | (8,241)  |
| <b>Administration &amp; Accounting</b>         | -                       | (44,479) | -         | (44,479) |
| <b>Regional Rail Authority</b>                 | -                       | 159,180  | 190,717   | (31,537) |
| <b>Facilities Maintenance &amp; Operations</b> |                         | (1,798)  | -         | (1,798)  |
| <b>Environmental Services</b>                  |                         |          |           |          |
| Lakes & Wetlands                               | 1.00                    | 63,302   | -         | 63,302   |
| Trees  | -                       | 29,452   | -         | 29,452   |
| County Agricultural Inspector                  | -                       | (19,605) | -         | (19,605) |
| Hazardous Substance Management                 | -                       | (2,199)  | -         | (2,199)  |
| <b>County Surveyor</b>                         |                         |          |           |          |
| Land Survey                                    | -                       | 82,199   | 75,000    | 7,199    |
| Geographic Information Systems                 | -                       | 15,667   | 6,000     | 9,667    |
| <b>Inc/(Dec.) from 2007 Budget</b>             | -                       | 656,507  | 352,657   | 303,850  |
| <b>% Inc/-Dec. from 2007 Budget</b>            |                         | 4.3%     | 4.1%      | 4.5%     |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## PUBLIC WORKS

| Program / Service                              | Mand./<br>Discr. | 2009 Approved |               |                   |                  |                  |
|--|------------------|---------------|---------------|-------------------|------------------|------------------|
|  |                  | FTE's         | Budget        | Financing         | Levy             |                  |
| <b>Road &amp; Bridge Maintenance</b>           |                  |               |               |                   |                  |                  |
| Routine  | D/M              | 16.00         | 2,167,693     | 1,237,698         | 929,995          |                  |
| Major  | D/M              | 15.00         | 1,321,627     | 1,164,078         | 157,549          |                  |
| Sweeping                                       | D/M              | 4.00          | 308,844       | 204,269           | 104,575          |                  |
| Brush & Weed Control                           | D/M              | 1.25          | 93,410        | 37,140            | 56,270           |                  |
| Traffic Services (Pvmt Mkgs & Signs)           | D/M              | 4.33          | 607,959       | 356,549           | 251,410          |                  |
| <b>Snow &amp; Ice Control</b>                  |                  |               |               |                   |                  |                  |
|  | D/M              | 8.50          | 1,356,446     | 892,078           | 464,368          |                  |
| <b>Engineering</b>                             |                  |               |               |                   |                  |                  |
| Design   | D/M              | 9.00          | 827,986       | 671,000           | 156,986          |                  |
| Construction                                   | D/M              | 9.00          | 862,841       | 668,500           | 194,341          |                  |
| Traffic Signals                                | D/M              | 7.00          | 1,033,839     | 519,179           | 514,660          |                  |
| Right of Way Management                        | D/M              | 1.50          | 115,737       | 62,000            | 53,737           |                  |
| <b>Fleet Management</b>                        |                  |               |               |                   |                  |                  |
| Maintenance of Public Works Fleet              | D/M              | 14.00         | 1,895,007     | 612,500           | 1,282,507        |                  |
| Maintenance for Others                         | D/M              | 5.00          | 1,149,652     | 931,160           | 218,492          |                  |
| <b>Administration &amp; Accounting</b>         |                  |               |               |                   |                  |                  |
|  | D                | 7.00          | 1,036,953     | 474,200           | 562,753          |                  |
| <b>Regional Rail Authority</b>                 |                  |               |               |                   |                  |                  |
|  | D                | 9.10          | 840,763       | 840,763           | -                |                  |
| <b>Facilities Maintenance &amp; Operations</b> |                  |               |               |                   |                  |                  |
|  | D/M              | -             | 925,187       | 82,400            | 842,787          |                  |
| <b>Environmental Services</b>                  |                  |               |               |                   |                  |                  |
| Lakes & Wetlands                               | D/M              | 4.00          | 453,399       | 65,000            | 388,399          |                  |
| Trees  | D/M              | 1.50          | 192,042       | 40,000            | 152,042          |                  |
| County Agricultural Inspector                  | M                | 0.25          | 4,476         | -                 | 4,476            |                  |
| Hazardous Substance Management                 | M                | 0.25          | 30,933        | -                 | 30,933           |                  |
| <b>County Surveyor</b>                         |                  |               |               |                   |                  |                  |
| Land Survey                                    | D/M              | 4.50          | 381,302       | 110,000           | 271,302          |                  |
| Geographic Information Systems                 | D                | 5.50          | 603,168       | 200,300           | 402,868          |                  |
| <b>Total Public Works</b>                      |                  |               | <b>126.68</b> | <b>16,209,264</b> | <b>9,168,814</b> | <b>7,040,450</b> |

### SUMMARY

|  |     | Levy % | FTE's         | Budget            | Financing        | Levy             |
|--|-----|--------|---------------|-------------------|------------------|------------------|
| Total Mandated                               | M   | 0.50%  | 0.50          | 35,409            | -                | 35,409           |
| Total Mandated/Discretionary                 | M/D | 0.00%  | -             | -                 | -                | -                |
| Total Discretionary/Mandated                 | D/M | 85.78% | 104.58        | 13,692,971        | 7,653,551        | 6,039,420        |
| Total Discretionary                          | D   | 13.72% | 21.60         | 2,480,884         | 1,515,263        | 965,621          |
|  |     |        | <b>126.68</b> | <b>16,209,264</b> | <b>9,168,814</b> | <b>7,040,450</b> |
| <b>2008 Approved Budget</b>                  |     |        | 126.68        | 15,918,179        | 8,902,407        | 7,015,772        |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  |     |        | -             | 291,085           | 266,407          | 24,678           |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |     |        |               | 1.8%              | 3.0%             | 0.4%             |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**PUBLIC WORKS**

| Program / Service                              | Change from 2008 Approved Budget |          |           |          |
|--|----------------------------------|----------|-----------|----------|
|  | FTE's                            | Budget   | Financing | Levy     |
| <b>Road &amp; Bridge Maintenance</b>           |                                  |          |           |          |
| Routine  | -                                | 30,102   | 43,346    | (13,244) |
| Major  | -                                | 15,225   | 30,980    | (15,755) |
| Sweeping                                       | -                                | 7,380    | 7,470     | (90)     |
| Brush & Weed Control                           | -                                | 2,279    | 1,358     | 921      |
| Traffic Services (Pvmt Mkgs & Signs)           | -                                | 6,809    | 13,886    | (7,077)  |
| <b>Snow &amp; Ice Control</b>                  | -                                | 34,621   | 52,380    | (17,759) |
| <b>Engineering</b>                             |                                  |          |           |          |
| Design   | -                                | 22,299   | -         | 22,299   |
| Construction                                   | -                                | 15,768   | -         | 15,768   |
| Traffic Signals                                | -                                | 12,337   | 16,899    | (4,562)  |
| Right of Way Management                        | -                                | 2,013    | -         | 2,013    |
| <b>Fleet Management</b>                        |                                  |          |           |          |
| Maintenance of Public Works Fleet              | -                                | (21,574) | 7,500     | (29,074) |
| Maintenance for Others                         | -                                | 8,799    | 6,000     | 2,799    |
| <b>Administration &amp; Accounting</b>         | -                                | 30,766   | -         | 30,766   |
| <b>Regional Rail Authority</b>                 | -                                | 15,786   | 15,788    | (2)      |
| <b>Facilities Maintenance &amp; Operations</b> |                                  | 2,204    | -         | 2,204    |
| <b>Environmental Services</b>                  |                                  |          |           |          |
| Lakes & Wetlands                               | -                                | 12,263   | -         | 12,263   |
| Trees  | -                                | 2,996    | -         | 2,996    |
| County Agricultural Inspector                  | -                                | 60       | -         | 60       |
| Hazardous Substance Management                 | -                                | 943      | -         | 943      |
| <b>County Surveyor</b>                         |                                  |          |           |          |
| Land Survey                                    | -                                | (72,775) | (80,000)  | 7,225    |
| Geographic Information Systems                 | -                                | 162,784  | 150,800   | 11,984   |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>    | -                                | 291,085  | 266,407   | 24,678   |
| <b>% Inc/-Dec. from 2008 Approved Budget</b>   |                                  | 1.8%     | 3.0%      | 0.4%     |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PUBLIC WORKS

**ALL COUNTY RESOURCES ARE PROFESSIONALLY AND EFFECTIVELY MANAGED**

### PERFORMANCE MEASURES – HIGHLIGHTS

All 290 Miles of County Roads are rated and maintained according to the Pavement Management System Condition Rating Program. Each road is rated once every two years on a scale of 0 (worst) to 100 (best). A minimum rating of 45 is maintained on all roads. An average rating of 90 over the whole system has traditionally been the goal of the program.

The crash rate is the annual number of crashes on the County's roads for each 100 million vehicle miles traveled. This is a measure of our system safety.

### PERFORMANCE MEASURES

|   |                         | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|-------------------------|--------|--------|--------|----------|----------|
| # | Performance Measures    | Actual | Actual | Actual | Estimate | Estimate |
| 1 | Average Pavement Rating | 89     | 89     | 90     | 90       | 90       |
| 2 | Crash Rate              | 32.2   | 27.84  |        |          |          |

### PERFORMANCE MEASURES - DISCUSSION

The Pavement Management System Rating is very near the target value of 90. Since the system is large and the ratings are made every other year, small variations from the goal are acceptable. Likewise, due to the large system, pavement degradation takes some time to show up as a downward trend. Analysis of the condition ratings plus investments in the Major Maintenance Program is more telling. Projections indicate that if the current funding remains unchanged, pavement deterioration will accelerate over time. The result will be a noticeable reduction in pavement life and ride quality. The cost estimate to maintain a Condition Rating of 90 is \$3.45 million per year. Current investment is \$1.90 million.

The crash rate varies from year to year due to weather conditions and other factors. It is important to note that our crash rate is considerably less than the statewide average of 155 crashes per 100 million miles of travel.



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# Department Summary



Thomas Petersen, District Manager 1425 Paul Kirkwold Drive

(651) 255-7272

## DEPARTMENT MISSION

## **RAMSEY CONSERVATION DISTRICT**

Encourage the protection and improvement of Ramsey County's natural resources in our urban/suburban environment.

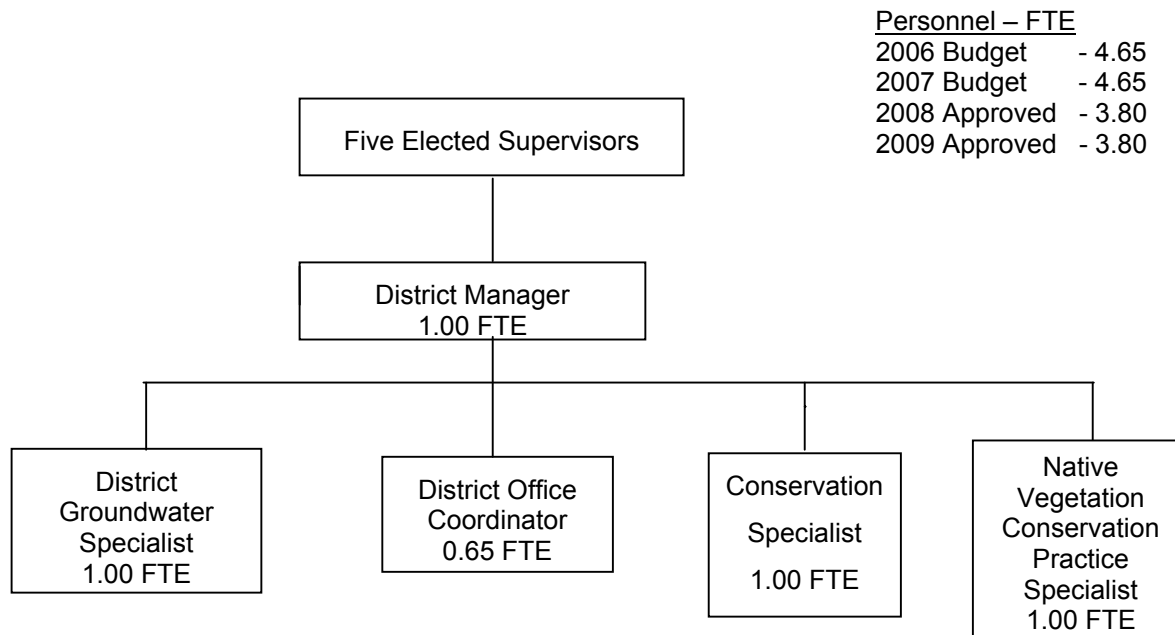
## PROGRAMS / SERVICES

- Promote the use of native plant conservation practices to protect water quality, improve water resource and wildlife habitat, and recharge groundwater.
- Expand and maintain a public accessible natural resource database with GIS application.
- Assist Ramsey County Departments comply with environmental protection laws.
- Assist the MNPCA implement its NPDES construction site/storm water permit program.
- Protect groundwater quality.
- Assist water management organizations implement watershed management plans.
- Implement general soil & water conservation stewardship programs.

## CRITICAL SUCCESS INDICATORS

- Services that support environmental stewardship are provided for residents and property owners.

## 2007 ORGANIZATION CHART



# Department Summary



## BUDGET SUMMARY

## RAMSEY CONSERVATION DISTRICT

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 309,869        | 402,827        | 323,555          | 324,578          |
| Revenue / Est. Revenue - Operating Budget      | 279,569        | 372,527        | 292,497          | 293,520          |
| County Tax Levy                                | 30,300         | 30,300         | 31,058           | 31,058           |
| Inc/(Dec) from Previous Year                   |                |                | 758              | -                |
| % Inc/-Dec from Previous Year                  |                |                | 2.5%             | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | 758              |
| % Inc/-Dec for 2 Years                         |                |                |                  | 2.5%             |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Ramsey Conservation District             | 309,869        | 402,827        | 323,555          | 324,578          |
| <b>Total Expenditure / Appropriation</b> | <b>309,869</b> | <b>402,827</b> | <b>323,555</b>   | <b>324,578</b>   |
| Inc/(Dec) from Previous Year             |                |                | (79,272)         | 1,023            |
| % Inc/-Dec from Previous Year            |                |                | -19.7%           | 0.3%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | (78,249)         |
| % Inc/-Dec for 2 Years                   |                |                |                  | -19.4%           |

## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Ramsey Conservation District             | 279,569        | 372,527        | 292,497          | 293,520          |
| <b>Total Revenue / Estimated Revenue</b> | <b>279,569</b> | <b>372,527</b> | <b>292,497</b>   | <b>293,520</b>   |
| Inc/(Dec) from Previous Year             |                |                | (80,030)         | 1,023            |
| % Inc/-Dec from Previous Year            |                |                | -21.5%           | 0.3%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | (79,007)         |
| % Inc/-Dec for 2 Years                   |                |                |                  | -21.2%           |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## RAMSEY CONSERVATION DISTRICT

| <b>Permanent FTE</b>                                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u><br>Ramsey Conservation District | 4.65                   | 4.65                   | 3.80                     | 3.80                     |
| Total Operating Budget                                  | 4.65                   | 4.65                   | 3.80                     | 3.80                     |
| <u>Grants / Projects</u>                                |                        |                        |                          |                          |
| <b>Total Existing Permanent FTE</b>                     | 4.65                   | 4.65                   | 3.80                     | 3.80                     |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
| None                         |                          |                          |
| <b>Total New FTE</b>         | -                        | -                        |
| <b>Total FTE</b>             | 3.80                     | 3.80                     |
| Inc/(Dec) from Previous Year | (0.85)                   | -                        |
| Inc/(Dec) for 2 Years        |                          | (0.85)                   |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | -                      | -                      | -                        | -                        |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## RAMSEY CONSERVATION DISTRICT

| Program / Service                   | Mand./<br>Discr. | 2008 Approved |                |                |               |
|-------------------------------------|------------------|---------------|----------------|----------------|---------------|
|                                     |                  | FTE's         | Budget         | Financing      | Levy          |
| Capitol Region Watershed Support    | D                | 0.05          | 2,500          | 2,500          | -             |
| Native Plant Conservation Practices | D                | 1.00          | 55,000         | 55,000         | -             |
| Ramsey Co. Public Works Support     | M                | 0.15          | 15,000         | 15,000         | -             |
| Groundwater Protection Program      | D                | -             | -              | -              | -             |
| MPCA Permit Inspection              | D                | 1.20          | 65,000         | 65,000         | -             |
| Natural Resource Data Base (GIS)    | D                | 0.15          | 15,000         | 15,000         | -             |
| General Soil & Water Program        | M                | 1.00          | 116,058        | 85,000         | 31,058        |
| General Soil & Water Program        | D                | 0.25          | 54,997         | 54,997         | -             |
|                                     |                  | <b>3.80</b>   | <b>323,555</b> | <b>292,497</b> | <b>31,058</b> |

### SUMMARY

|                              |     | Levy % | FTE's       | Budget         | Financing      | Levy          |
|------------------------------|-----|--------|-------------|----------------|----------------|---------------|
| Total Mandated               | M   | 100.0% | 1.15        | 131,058        | 100,000        | 31,058        |
| Total Mandated/Discretionary | M/D | 0.0%   | -           | -              | -              | -             |
| Total Discretionary/Mandated | D/M | 0.0%   | -           | -              | -              | -             |
| Total Discretionary          | D   | 0.0%   | 2.65        | 192,497        | 192,497        | -             |
|                              |     |        | <b>3.80</b> | <b>323,555</b> | <b>292,497</b> | <b>31,058</b> |
| 2007 Budget                  |     |        | 4.65        | 402,827        | 372,527        | 30,300        |
| Inc/(Dec.) from 2007 Budget  |     |        | (0.85)      | (79,272)       | (80,030)       | 758           |
| % Inc-/Dec. from 2007 Budget |     |        |             | -19.7%         | -21.5%         | 2.5%          |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary



# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## RAMSEY CONSERVATION DISTRICT

| Program / Service                   | Mand./<br>Discr. | 2009 Approved |                |                |               |
|-------------------------------------|------------------|---------------|----------------|----------------|---------------|
|                                     |                  | FTE's         | Budget         | Financing      | Levy          |
| Capitol Region Watershed Support    | D                | 0.05          | 2,500          | 2,500          | -             |
| Native Plant Conservation Practices | D                | 1.00          | 55,000         | 55,000         | -             |
| Ramsey Co. Public Works Support     | M                | 0.15          | 15,000         | 15,000         | -             |
| Groundwater Protection Program      | D                | -             | -              | -              | -             |
| MPCA Permit Inspection              | D                | 1.20          | 65,000         | 65,000         | -             |
| Natural Resource Data Base (GIS)    | D                | 0.15          | 15,000         | 15,000         | -             |
| General Soil & Water Program        | M                | 1.00          | 116,058        | 85,000         | 31,058        |
| General Soil & Water Program        | D                | 0.25          | 56,020         | 56,020         | -             |
|                                     |                  | <b>3.80</b>   | <b>324,578</b> | <b>293,520</b> | <b>31,058</b> |

### SUMMARY

|                                       |     | Levy % | FTE's       | Budget         | Financing      | Levy          |
|---------------------------------------|-----|--------|-------------|----------------|----------------|---------------|
| Total Mandated                        | M   | 100.0% | 1.15        | 131,058        | 100,000        | 31,058        |
| Total Mandated/Discretionary          | M/D | 0.0%   | -           | -              | -              | -             |
| Total Discretionary/Mandated          | D/M | 0.0%   | -           | -              | -              | -             |
| Total Discretionary                   | D   | 0.0%   | 2.65        | 193,520        | 193,520        | -             |
|                                       |     |        | <b>3.80</b> | <b>324,578</b> | <b>293,520</b> | <b>31,058</b> |
| 2008 Approved Budget                  |     |        | 3.80        | 323,555        | 292,497        | 31,058        |
| Inc/(Dec.) from 2008 Approved Budget  |     |        | -           | 1,023          | 1,023          | -             |
| % Inc-/Dec. from 2008 Approved Budget |     |        |             | 0.3%           | 0.3%           | 0.0%          |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**RAMSEY CONSERVATION DISTRICT**

| Program / Service                            | Change from 2008 Approved Budget |              |              |             |
|--|----------------------------------|--------------|--------------|-------------|
|  | FTE's                            | Budget       | Financing    | Levy        |
| Capitol Region Watershed Support             | -                                | -            | -            | -           |
| Native Plant Conservation Practices          | -                                | -            | -            | -           |
| Ramsey Co. Public Works Support              | -                                | -            | -            | -           |
| Groundwater Protection Program               | -                                | -            | -            | -           |
| MPCA Permit Inspection                       | -                                | -            | -            | -           |
| Natural Resource Data Base (GIS)             | -                                | -            | -            | -           |
| General Soil & Water Program                 | -                                | -            | -            | -           |
| General Soil & Water Program                 | -                                | 1,023        | 1,023        | -           |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | <b>-</b>                         | <b>1,023</b> | <b>1,023</b> | <b>-</b>    |
| <b>% Inc-/Dec. from 2008 Approved Budget</b> |                                  | <b>0.3%</b>  | <b>0.3%</b>  | <b>0.0%</b> |



# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES RAMSEY CONSERVATION DISTRICT

### SERVICES THAT SUPPORT ENVIRONMENTAL STEWARDSHIP ARE PROVIDED FOR RESIDENTS AND PROPERTY OWNERS

#### PERFORMANCE MEASURES – HIGHLIGHTS

- There is a growing trend in the number of citizens who want to do their part for water quality and environmental protection. This is evidenced by the increased number of requests for consultation, technical services and education over the past three years.
- Sediment from soil erosion is still the number one cause of surface water quality degradation. Because this is a serious problem, the federal government has mandated states to develop regulatory controls to reduce soil erosion from land disturbance activities. The Minnesota Pollution Control Agency (MPCA) assists Ramsey Conservation District with construction site erosion control permit inspections. The number of permits has increased over the past three years.
- Controlling the volume of storm water runoff from private homes via construction of rainwater gardens is very effective in protecting and improving the water quality of urban lakes and streams. There is an increasing need for technicians and financial assistance to assist homeowners in designing and installing these gardens and other conservation best management practices.

#### PERFORMANCE MEASURES

|   |  | 2004   | 2005            | 2006             | 2007             | 2008-09               |
|---|--|--------|-----------------|------------------|------------------|-----------------------|
| # | Performance Measures   | Actual | Actual          | Actual           | Estimate         | Estimate              |
| 1 | Citizens/agencies requesting technical services/consultation for storm water management/water quality protection conservation practices.   | NA     | 25              | 30               | 35+              | 100+                  |
| 2 | Citizens/agencies requesting technical services for erosion control.   | NA     | 25              | 30               | 40               | 80+                   |
| 3 | Cost-share assistance to citizens and agencies to install soil and water conservation practices.   | \$3000 | \$31,000        | \$25,000         | \$30,000         | \$46,000              |
| 4 | Construction site erosion control permit inspections per MPCA Construction Storm Water permits and MN Wetland Conservation Act assistance. | 20 WCA | 25PCA<br>20 WCA | 200PCA<br>25 WCA | 300PCA<br>25 WCA | 650+<br>PCA<br>50 WCA |
| 5 | Natural resource data dev. and data dissemination to the public.   | NA     | NA              | 50               | 50               | 100+                  |
| 6 | Environmental stewardship education  | NA     | NA              | 3 events         | 5 events         | 12 events             |

# Department Summary



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## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES RAMSEY CONSERVATION DISTRICT

|   |
|---|
| <b>SERVICES THAT SUPPORT ENVIRONMENTAL STEWARDSHIP ARE PROVIDED FOR RESIDENTS AND PROPERTY OWNERS</b> |
|---|

### PERFORMANCE MEASURES - DISCUSSION

The overall objective of the Ramsey Conservation District (RCD) is to change human thought and behavior towards the use of land and water resources. Sustainable use and environmental enhancement is the goal.

RCD assists citizens and government agencies in conserving natural resources through voluntary and regulatory programs. The RCD offers citizens and government agencies direct technical assistance, consultation and, in some instances, limited cost-share assistance to apply conservation practices. The RCD also serves as an environmental stewardship ombudsman by assisting citizens in understanding and complying with government agency rules and by identifying public policy needs and issues for the protection of natural resources.

There is a growing trend in the number of citizens who want to do their part for water quality and environmental protection. Controlling the volume of storm water runoff from individual home sites is a very effective mechanism for improving and protecting the water quality of urban lakes and streams. Storm water volume control can be effectively managed through the use of rainwater gardens. RCD sees an increasing trend in the need for technicians and financial assistance to assist homeowners in designing and installing rainwater volume control systems and other conservation best management practices.

Sediment from soil erosion is still the number one cause of surface water quality degradation and a significant maintenance factor in public drainage systems. The federal government through the U. S. Environmental Protection Agency has mandated that all states develop and implement regulatory controls to reduce soil erosion from land disturbance activities. The Minnesota Pollution Control Agency has contracted with the RCD to assist in this effort, through permit site inspection, in Ramsey County. There is an increasing trend in permit activity.

Correlating specific performance measures with directly linked/quantifiable improvements in the environment will take many years and the discovery of new measurement tools. Environmental quality, especially water quality, is a very complex amalgam of interconnected ecologic systems. The science necessary to break down the many components of environmental protection have not yet evolved to this point.

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# Department Summary



Priscilla Farnham, Director

75 West 5th Street

(651) 222-0701

## DEPARTMENT MISSION

## **RAMSEY COUNTY HISTORICAL SOCIETY**

Pursuant to Minnesota Statutes Section 138.105, the Society's mission is to discover, collect and preserve any and all material, which may help to establish or illustrate the history of the County of Ramsey. The Ramsey County Historical Society is thus the historian for both the City of St. Paul and the County of Ramsey and recognized by the Minnesota Historical Society as the official historian for the County. Its major role is the preservation and interpretation of the County's history for the benefit of the people who live there.

## PROGRAMS/SERVICES

The Society carries out its mission with a three-part program as follows:

- Presents history:  
Gibbs Museum of Pioneer and Dakotah Life, presents a dual Dakotah Indian/pioneer interpretation (1835 – 1900), designed to demonstrate Dakotah Indian culture on a side-by-side footing with Euro-American pioneer traditions. It is a fascinating “compare and contrast” setting, but the real purpose of the site is to increase understanding of the cultural heritage of the region and to increase the potential for intercultural harmony.
- Publishes history:  
*Ramsey County History*, an award-winning quarterly magazine, offering readable, non-academic local history, has been published continuously for over 40 years. This quarterly is the only publication recording Ramsey County history—history that might otherwise be lost.

In addition to our magazine, RCHS has published a number of books over its history: including

- *Jane Gibbs: Little Bird That Was Caught*, an illustrated chapter book for young readers
- *'Bought 2 Horses & a Wagon': The Story of the Murphy Companies*, a four generation business, that flourishes today
- *A Legacy of Leadership and Service*, a history of Family Service
- *From Arcade Street to Main Street, a history of the Seeger Refrigerator Company*. The Seeger Company (later Whirlpool) played a defining role in St. Paul's economy and particularly that of the East Side, providing thousands of jobs. Turning out thousands of Coldspot appliances for Sears, it was also a major force in freeing each American household from the ice-box, and bringing it into the modern era.

- Preserves history:  
Archival research facilities and exhibit at Landmark Center provide ready access to the rich and varied history of Ramsey County, with services that are unduplicated and user-friendly. The collections of RCHS date back as far as 1790 and include photos, farm implements, Winter Carnival records, costumes, more than 3,000 artifacts from a Gibbs Museum sod house archaeological dig. A recent and extremely exciting addition to the Society's collections comes from the City of St. Paul: approximately 180,000 St. Paul building permits dating from 1883 to the 1970s.

# Department Summary



Priscilla Farnham, Director

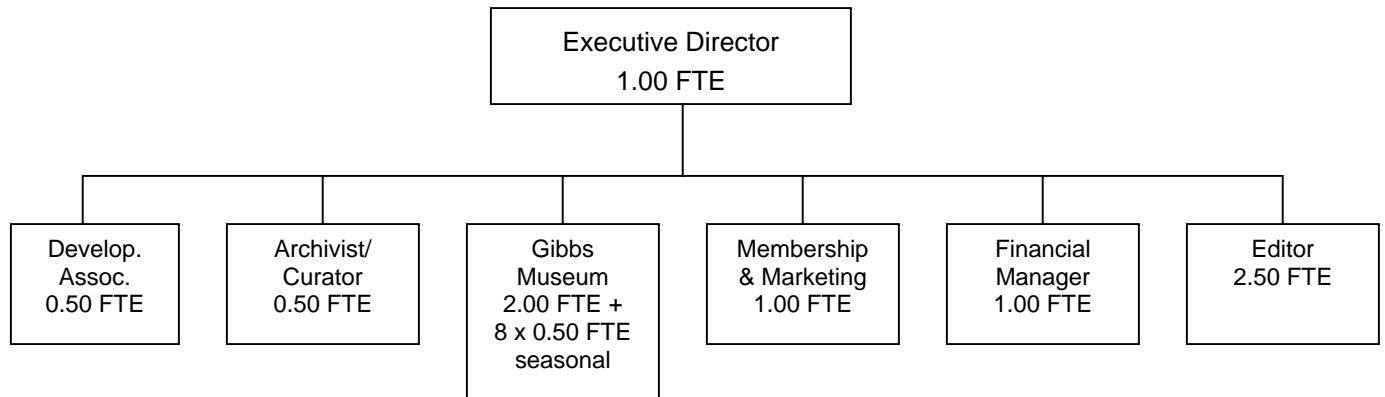
75 West 5th Street

(651) 222-0701

## 2007 ORGANIZATION CHART

## RAMSEY COUNTY HISTORICAL SOCIETY

No County Employees



# Department Summary



## BUDGET SUMMARY

## RAMSEY COUNTY HISTORICAL SOCIETY

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 91,282         | 91,282         | 93,564           | 93,564           |
| Revenue / Est. Revenue - Operating Budget      | -              | -              | -                | -                |
| County Tax Levy                                | 91,282         | 91,282         | 93,564           | 93,564           |
| Inc/(Dec) from Previous Year                   |                |                | 2,282            | -                |
| % Inc/-Dec from Previous Year                  |                |                | 2.5%             | 0.0%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | 2,282            |
| % Inc/-Dec for 2 Years                         |                |                |                  | 2.5%             |

## EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Historical Society                       | 91,282         | 91,282         | 93,564           | 93,564           |
| <b>Total Expenditure / Appropriation</b> | <b>91,282</b>  | <b>91,282</b>  | <b>93,564</b>    | <b>93,564</b>    |
| Inc/(Dec) from Previous Year             |                |                | 2,282            | -                |
| % Inc/-Dec from Previous Year            |                |                | 2.5%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | 2,282            |
| % Inc/-Dec for 2 Years                   |                |                |                  | 2.5%             |

## REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Historical Society                       | -              | -              | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>         |
| Inc/(Dec) from Previous Year             |                |                | -                | -                |
| % Inc/-Dec from Previous Year            |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | -                |
| % Inc/-Dec for 2 Years                   |                |                |                  | 0.0%             |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## RAMSEY COUNTY HISTORICAL SOCIETY

| Program / Service          | Mand./<br>Discr. | 2008 Approved |        |           |        |
|----------------------------|------------------|---------------|--------|-----------|--------|
|                            |                  | FTE's         | Budget | Financing | Levy   |
| Administration/Maintenance | D                | -             | 93,564 | -         | 93,564 |
|                            |                  | -             | 93,564 | -         | 93,564 |

### SUMMARY

|                              |     | Levy % | FTE's | Budget | Financing | Levy   |
|------------------------------|-----|--------|-------|--------|-----------|--------|
| Total Mandated               | M   | 0.0%   | -     | -      | -         | -      |
| Total Mandated/Discretionary | M/D | 0.0%   | -     | -      | -         | -      |
| Total Discretionary/Mandated | D/M | 0.0%   | -     | -      | -         | -      |
| Total Discretionary          | D   | 100.0% | -     | 93,564 | -         | 93,564 |
|                              |     |        | -     | 93,564 | -         | 93,564 |
| 2007 Budget                  |     |        | -     | 91,282 | -         | 91,282 |
| Inc/(Dec.) from 2007 Budget  |     |        | -     | 2,282  | -         | 2,282  |
| % Inc-/Dec. from 2007 Budget |     |        |       | 2.5%   | 0.0%      | 2.5%   |

## PROGRAM / SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

| Program / Service            | Change from 2007 Budget |        |           |       |
|------------------------------|-------------------------|--------|-----------|-------|
|                              | FTE's                   | Budget | Financing | Levy  |
| Administration/Maintenance   | -                       | 2,282  | -         | 2,282 |
| Inc/(Dec.) from 2007 Budget  | -                       | 2,282  | -         | 2,282 |
| % Inc-/Dec. from 2007 Budget |                         | 2.5%   | 0.0%      | 2.5%  |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## RAMSEY COUNTY HISTORICAL SOCIETY

| Program / Service          | Mand./<br>Discr. | 2009 Approved |        |           |        |
|----------------------------|------------------|---------------|--------|-----------|--------|
|                            |                  | FTE's         | Budget | Financing | Levy   |
| Administration/Maintenance | D                | -             | 93,564 | -         | 93,564 |
|                            |                  | -             | 93,564 | -         | 93,564 |

### SUMMARY

|                                       |     | Levy % | FTE's | Budget | Financing | Levy   |
|---------------------------------------|-----|--------|-------|--------|-----------|--------|
| Total Mandated                        | M   | 0.0%   | -     | -      | -         | -      |
| Total Mandated/Discretionary          | M/D | 0.0%   | -     | -      | -         | -      |
| Total Discretionary/Mandated          | D/M | 0.0%   | -     | -      | -         | -      |
| Total Discretionary                   | D   | 100.0% | -     | 93,564 | -         | 93,564 |
|                                       |     |        | -     | 93,564 | -         | 93,564 |
| 2008 Approved Budget                  |     |        | -     | 93,564 | -         | 93,564 |
| Inc/(Dec.) from 2008 Approved Budget  |     |        | -     | -      | -         | -      |
| % Inc/-Dec. from 2008 Approved Budget |     |        |       | 0.0%   | 0.0%      | 0.0%   |

## PROGRAM / SERVICE ALLOCATION (2009 APPROVED) CHANGE FROM 2008 APPROVED BUDGET

| Program / Service                     | Change from 2008 Approved Budget |        |           |      |
|---------------------------------------|----------------------------------|--------|-----------|------|
|                                       | FTE's                            | Budget | Financing | Levy |
| Administration/Maintenance            | -                                | -      | -         | -    |
| Inc/(Dec.) from 2008 Approved Budget  | -                                | -      | -         | -    |
| % Inc/-Dec. from 2008 Approved Budget |                                  | 0.0%   | 0.0%      | 0.0% |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary



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# Department Summary



Amy Mino, Executive Director

75 West 5th Street

(651) 292-3285

**DEPARTMENT MISSION**

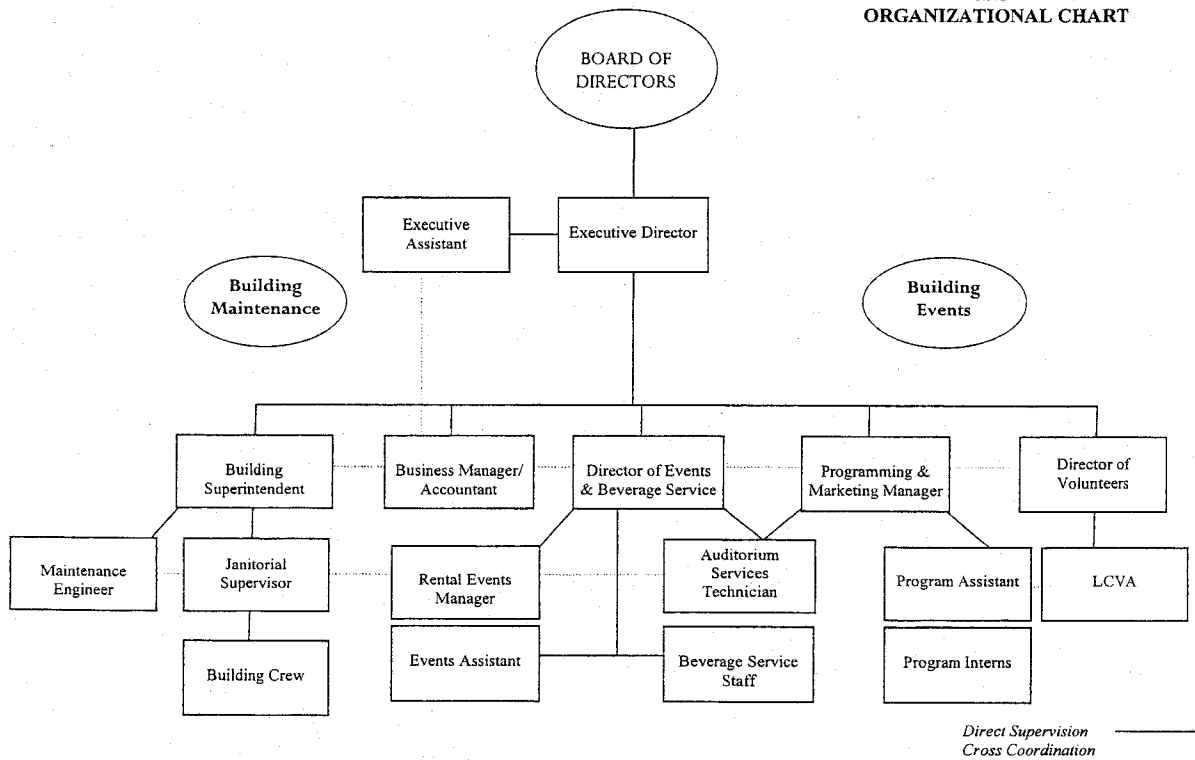
**LANDMARK CENTER**

The mission of Minnesota Landmarks is to preserve and maintain Landmark Center as an historic monument, as well as to serve the public both by initiating a variety of programs which showcase the building as a primary cultural center, and by providing a setting for organizations and activities which enhance the quality of life in our community.

**2007 ORGANIZATION CHART**

No County Employees

MINNESOTA LANDMARKS ORGANIZATIONAL CHART



# Department Summary



## BUDGET SUMMARY

## LANDMARK CENTER

|                               | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-------------------------------|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation   | 899,451        | 910,706        | 952,000          | 985,565          |
| Revenue / Est. Revenue        | -              | -              | -                | -                |
| County Tax Levy               | 899,451        | 910,706        | 952,000          | 985,565          |
| Inc/(Dec) from Previous Year  |                |                | 41,294           | 33,565           |
| % Inc/-Dec from Previous Year |                |                | 4.5%             | 3.5%             |
| Inc/(Dec) for 2 Years         |                |                |                  | 74,859           |
| % Inc/-Dec for 2 Years        |                |                |                  | 8.2%             |

## EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Landmark Center                          | 884,451        | 895,706        | 937,000          | 970,565          |
| Ice Rink Subsidy                         | 15,000         | 15,000         | 15,000           | 15,000           |
| <b>Total Expenditure / Appropriation</b> | <b>899,451</b> | <b>910,706</b> | <b>952,000</b>   | <b>985,565</b>   |
| Inc/(Dec) from Previous Year             |                |                | 41,294           | 33,565           |
| % Inc/-Dec from Previous Year            |                |                | 4.5%             | 3.5%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | 74,859           |
| % Inc/-Dec for 2 Years                   |                |                |                  | 8.2%             |

## REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Landmark Center                          | -              | -              | -                | -                |
| Ice Rick Subsidy                         | -              | -              | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>         |
| Inc/(Dec) from Previous Year             |                |                | -                | -                |
| % Inc/-Dec from Previous Year            |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | -                |
| % Inc/-Dec for 2 Years                   |                |                |                  | 0.0%             |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## LANDMARK CENTER

| Program / Service          | Mand./<br>Discr. | Performance<br>Measure(s) | 2008 Approved |         |           |         |
|----------------------------|------------------|---------------------------|---------------|---------|-----------|---------|
|                            |                  |                           | FTE's         | Budget  | Financing | Levy    |
| Administration/Maintenance | D                |                           | -             | 937,000 | -         | 937,000 |
| Ice Rink Subsidy           | D                |                           | -             | 15,000  | -         | 15,000  |
|                            |                  |                           | -             | 952,000 | -         | 952,000 |

### SUMMARY

|                              |     | Levy %  | FTE's | Budget  | Financing | Levy    |
|------------------------------|-----|---------|-------|---------|-----------|---------|
| Total Mandated               | M   | -       | -     | -       | -         | -       |
| Total Mandated/Discretionary | M/D | -       | -     | -       | -         | -       |
| Total Discretionary/Mandated | D/M | -       | -     | -       | -         | -       |
| Total Discretionary          | D   | 100.00% | -     | 952,000 | -         | 952,000 |
|                              |     |         | -     | 952,000 | -         | 952,000 |
| 2007 Budget                  |     |         | -     | 910,706 | -         | 910,706 |
| Inc/(Dec.) from 2007 Budget  |     |         | -     | 41,294  | -         | 41,294  |
| % Inc/-Dec. from 2007 Budget |     |         |       | 4.5%    | 0.0%      | 4.5%    |

### CHANGE FROM 2007 BUDGET

| Program / Service            |   | Change from 2007 Budget |        |           |        |
|------------------------------|---|-------------------------|--------|-----------|--------|
|                              |   | FTE's                   | Budget | Financing | Levy   |
| Administration/Maintenance   | D | -                       | 41,294 | -         | 41,294 |
| Ice Rink Subsidy             | D | -                       | -      | -         | -      |
| Inc/(Dec.) from 2007 Budget  |   | -                       | 41,294 | -         | 41,294 |
| % Inc/-Dec. from 2007 Budget |   |                         | 4.5%   | 0.0%      | 4.5%   |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## LANDMARK CENTER

| Program / Service          | Mand./<br>Discr. | 2009 Approved |         |           |         |
|----------------------------|------------------|---------------|---------|-----------|---------|
|                            |                  | FTE's         | Budget  | Financing | Levy    |
| Administration/Maintenance | D                | -             | 970,565 | -         | 970,565 |
| Ice Rink Subsidy           | D                | -             | 15,000  | -         | 15,000  |
|                            |                  | -             | 985,565 | -         | 985,565 |

### SUMMARY

|                              |     | Levy %  | FTE's | Budget  | Financing | Levy    |
|------------------------------|-----|---------|-------|---------|-----------|---------|
| Total Mandated               | M   | -       | -     | -       | -         | -       |
| Total Mandated/Discretionary | M/D | -       | -     | -       | -         | -       |
| Total Discretionary/Mandated | D/M | -       | -     | -       | -         | -       |
| Total Discretionary          | D   | 100.00% | -     | 985,565 | -         | 985,565 |
|                              |     |         | -     | 985,565 | -         | 985,565 |

|                                       |  |   |         |      |         |
|---------------------------------------|--|---|---------|------|---------|
| 2008 Approved Budget                  |  | - | 952,000 | -    | 952,000 |
| Inc/(Dec.) from 2008 Approved Budget  |  | - | 33,565  | -    | 33,565  |
| % Inc-/Dec. from 2008 Approved Budget |  |   | 3.5%    | 0.0% | 3.5%    |

### CHANGE FROM 2008 APPROVED BUDGET

| Program / Service                     |   | Change from 2008 Approved Budget |        |           |        |
|---------------------------------------|---|----------------------------------|--------|-----------|--------|
|                                       |   | FTE's                            | Budget | Financing | Levy   |
| Administration/Maintenance            | D | -                                | 33,565 | -         | 33,565 |
| Ice Rink Subsidy                      | D | -                                | -      | -         | -      |
| Inc/(Dec.) from 2008 Approved Budget  |   | -                                | 33,565 | -         | 33,565 |
| % Inc-/Dec. from 2008 Approved Budget |   |                                  | 3.5%   | 0.0%      | 3.5%   |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**Monty Martin, Director**

**RCGC-East**

**(651) 266-4417**

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## **DEPARTMENT MISSION**

## **COMMUNITY HUMAN SERVICES**

"Making a Difference: Helping People Survive and Thrive." We make a difference to people in our community by providing public human service programs with compassion and professionalism.

## **PROGRAM/SERVICES**

CHS's target populations include:

- Families who have experienced child abuse and neglect,
- Adults experiencing mental illness,
- Children experiencing emotional disturbance,
- People experiencing chemical dependency,
- Elderly males and females,
- People who are homeless,
- Children and adults who experience a developmental disability,
- Children and adults experiencing a physical disability and
- Low income people in need of financial assistance and medical assistance.

Services provided to the above target populations include:

- Information and referral,
- Assessment,
- Case Management,
- Community Support Services,
- Residential Treatment,
- Outpatient Treatment and
- Crisis Services.

## **CRITICAL SUCCESS INDICATORS**

- Vulnerable children and adults are safe.
- Disparities in access and outcomes for diverse populations are reduced.
- The basic needs (food, shelter, health care) of residents are met.
- County services adapt to meet the needs of the aging population.
- Residents with special needs are healthy and safe in the community.

# Department Summary



Monty Martin, Director

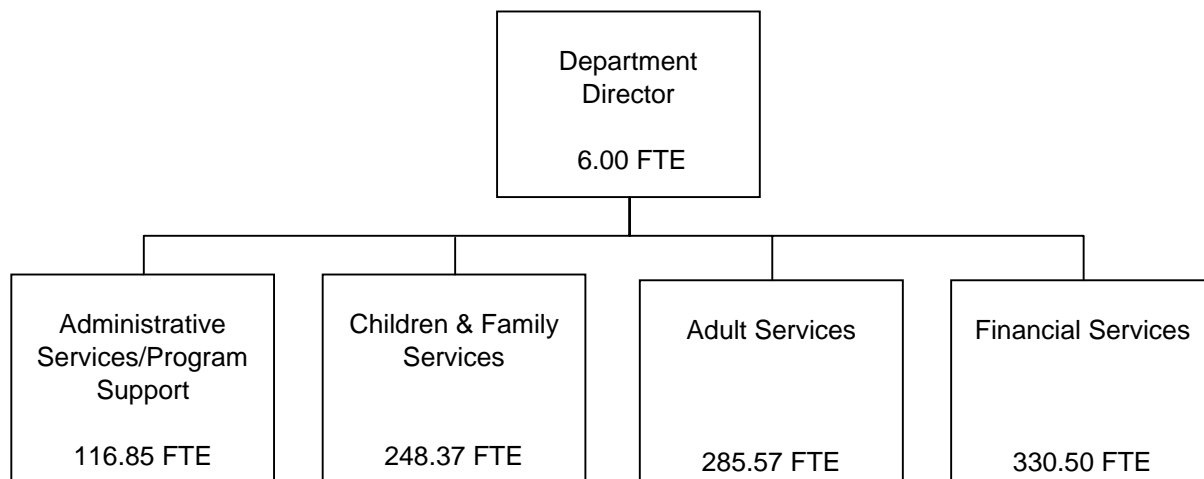
RCGC-East

(651) 266-4417

## COMMUNITY HUMAN SERVICES

### 2007 ORGANIZATION CHART

| Personnel - FTE |          |
|-----------------|----------|
| 2006 Budget     | - 980.59 |
| 2007 Budget     | - 987.29 |
| 2008 Approved   | - 989.29 |
| 2009 Approved   | - 980.29 |



# Department Summary



## BUDGET SUMMARY

## COMMUNITY HUMAN SERVICES

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 131,611,287    | 135,188,605    | 140,754,198      | 142,928,683      |
| Expenditure / Appropriation - Grants/Projects  | 40,261,455     | 46,970,731     | 48,461,156       | 48,962,572       |
|  | 171,872,742    | 182,159,336    | 189,215,354      | 191,891,255      |
| Revenue / Est. Revenue - Operating Budget      | 60,546,727     | 60,542,331     | 62,529,985       | 62,980,140       |
| Revenue / Est. Revenue - Grants/Projects       | 38,345,129     | 45,549,500     | 47,045,478       | 47,820,895       |
|  | 98,891,856     | 106,091,831    | 109,575,463      | 110,801,035      |
| County Tax Levy                                | 72,980,886     | 76,067,505     | 79,639,891       | 81,090,220       |
| Inc/(Dec) from Previous Year                   |                |                | 3,572,386        | 1,450,329        |
| % Inc/-Dec from Previous Year                  |                |                | 4.7%             | 1.8%             |
| Inc(Dec) for 2 Years                           |                |                |                  | 5,022,715        |
| % Inc./-Dec for 2 Years                        |                |                |                  | 5.6%             |



# Department Summary



## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

## COMMUNITY HUMAN SERVICES

| Division                              | 2006<br>Actual     | 2007<br>Budget     | 2008<br>Approved   | 2009<br>Approved   |
|---------------------------------------|--------------------|--------------------|--------------------|--------------------|
| <u>Operating Budget</u>               |                    |                    |                    |                    |
| Administration                        | 2,941,089          | 3,142,412          | 3,066,919          | 3,167,406          |
| Controller                            | 4,561,647          | 5,430,275          | 5,637,937          | 6,006,057          |
| Planning                              | 698,687            | 695,944            | 795,552            | 820,966            |
| Support Service                       | 4,117,224          | 4,228,724          | 5,049,375          | 5,047,426          |
| Information Support                   | 5,732,135          | 6,237,567          | 6,320,475          | 6,494,785          |
| Income Maintenance                    | 20,975,654         | 22,993,185         | 23,448,661         | 24,003,285         |
| Income Maintenance-Proj_Grant         | 49,624             | 51,124             | 51,128             | 51,128             |
| Social Services                       | 55,888,194         | 55,583,670         | 58,082,927         | 58,233,685         |
| Social Services POS Staff             | 552,102            | 666,548            | 605,337            | 622,021            |
| Social Services-Community Corrections | 1,900,831          | 1,824,582          | 1,824,582          | 1,824,582          |
| Child Placement-CHS                   | 17,800,000         | 18,930,285         | 19,480,285         | 19,880,285         |
| Clinical Services                     | 9,844,835          | 10,804,343         | 11,649,343         | 11,981,192         |
| Detox Center                          | 2,299,266          | 2,449,946          | 2,591,677          | 2,645,864          |
| Medical Costs People in Custody       | 4,249,999          | 2,150,000          | 2,150,000          | 2,150,000          |
| <b>Total Operating Budget</b>         | <b>131,611,287</b> | <b>135,188,605</b> | <b>140,754,198</b> | <b>142,928,682</b> |
| Inc/(Dec) from Previous Year          |                    |                    | 5,565,593          | 2,174,484          |
| % Inc/-Dec from Previous Year         |                    |                    | 4.1%               | 1.5%               |
| <u>Grants / Projects</u>              |                    |                    |                    |                    |
| Truancy Center                        | 40,000             | -                  | -                  | -                  |
| SELF                                  | 50,000             | 99,375             | 50,000             | 50,000             |
| Child Care Discretionary              | 88,920             | -                  | -                  | -                  |
| Time Limited Reunification            | 268,000            | 247,608            | 230,000            | 230,000            |
| Alternative Response                  | 227,189            | 264,916            | 250,000            | 240,000            |
| MFIP Transit Yr Ext                   | 1,000,000          | 70,000             | 70,000             | 70,000             |
| Parent Support Grant                  | -                  | 300,000            | -                  | -                  |
| Maternal Child Substance              | 663,858            | -                  | 1,122,650          | 1,144,084          |
| Rule 78 Adult                         | 10,254,338         | 10,331,311         | 11,319,903         | 11,045,903         |
| PAS/ARR-MI                            | 46,250             | 46,250             | 46,250             | 46,250             |
| Children's Mental Health Screening    | 341,577            | 430,258            | 693,765            | 695,868            |
| Support Housing                       | 1,111,000          | 1,111,000          | 1,111,000          | 1,111,000          |
| MFIP Child Care                       | 15,600,000         | 23,000,000         | 22,932,000         | 23,205,000         |
| Basic Sliding Fee                     | 9,379,270          | 10,241,507         | 9,777,420          | 10,266,300         |

# Department Summary



## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

## COMMUNITY HUMAN SERVICES

| Division                                 | 2006<br>Actual     | 2007<br>Budget     | 2008<br>Approved   | 2009<br>Approved   |
|--|--------------------|--------------------|--------------------|--------------------|
| Home Infant Care                         | 50,000             | 50,000             | 60,000             | 60,000             |
| Portability Pool                         | 400,000            | 50,000             | 50,000             | 50,000             |
| Family Homeless                          | 628,053            | 628,053            | 647,168            | 647,168            |
| TL Family Support                        | 100,000            | 100,000            | 100,000            | 100,000            |
| MI Project Juvenile Prostitution         | 13,000             | 453                | 1,000              | 1,000              |
| <b>Total Grants / Projects</b>           | <b>40,261,455</b>  | <b>46,970,731</b>  | <b>48,461,156</b>  | <b>48,962,573</b>  |
| <b>Total Expenditure / Appropriation</b> | <b>171,872,742</b> | <b>182,159,336</b> | <b>189,215,354</b> | <b>191,891,255</b> |
| Inc/(Dec) from Previous Year             |                    |                    | 7,056,018          | 2,675,901          |
| % Inc/-Dec from Previous Year            |                    |                    | 3.9%               | 1.4%               |
| Inc/(Dec) for 2 Years                    |                    |                    |                    | 9,731,919          |
| % Inc/-Dec for 2 Years                   |                    |                    |                    | 5.3%               |

# Department Summary



## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

## COMMUNITY HUMAN SERVICES

| Division                              | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>               |                   |                   |                   |                   |
| Administration                        | 174,455           | 142,500           | 167,500           | 167,500           |
| Controller                            | -                 | 100               | 122,100           | 122,100           |
| Planning                              | -                 | -                 | -                 | -                 |
| Support Service                       | 211,003           | 213,000           | 213,000           | 213,000           |
| Information Support                   | 22                | -                 | -                 | -                 |
| Income Maintenance                    | 14,217,247        | 14,354,661        | 15,056,199        | 15,129,723        |
| Income Maintenance-Proj_Grant         | -                 | -                 | -                 | -                 |
| Social Services                       | 35,258,559        | 34,052,985        | 34,433,283        | 34,568,506        |
| Social Services POS Staff             | -                 | -                 | -                 | -                 |
| Social Services-Community Corrections | 1,525,120         | 1,824,582         | 1,824,582         | 1,824,582         |
| Child Placement-CHS                   | 4,185,291         | 3,230,000         | 3,555,000         | 3,680,000         |
| Clinical Services                     | 3,916,664         | 5,514,503         | 5,801,321         | 5,917,729         |
| Detox Center                          | 1,055,353         | 1,210,000         | 1,357,000         | 1,357,000         |
| Medical Costs People in Custody       | 3,013             | -                 | -                 | -                 |
| <b>Total Operating Budget</b>         | <b>60,546,727</b> | <b>60,542,331</b> | <b>62,529,985</b> | <b>62,980,140</b> |
| Inc/(Dec) from Previous Year          |                   |                   | 1,987,654         | 450,155           |
| % Inc/-Dec from Previous Year         |                   |                   | 3.3%              | 0.7%              |
| <u>Grants / Projects</u>              |                   |                   |                   |                   |
| Truancy Center                        | 40,000            | -                 | -                 | -                 |
| SELF                                  | 50,000            | 99,375            | 50,000            | 50,000            |
| Child Care Discretionary              | 88,920            | -                 | -                 | -                 |
| Time Limited Reunification            | 268,000           | 247,608           | 230,000           | 230,000           |
| Alternative Response                  | 227,189           | 264,916           | 250,000           | 240,000           |
| MFIP Transit Yr Ext                   | 1,000,000         | 70,000            | 70,000            | 70,000            |
| Parent Support Group                  | -                 | 300,000           | -                 | -                 |
| Maternal Child Substance              | 449,341           | -                 | 1,122,650         | 1,144,084         |
| Rule 78 Adult                         | 8,666,082         | 9,023,633         | 10,012,225        | 10,012,225        |
| PAS/ARR-MI                            | 38,250            | 38,250            | 38,250            | 38,250            |
| Children's Mental Health Screening    | 341,577           | 430,258           | 693,765           | 695,868           |
| Support Housing                       | 1,111,000         | 1,111,000         | 1,111,000         | 1,111,000         |
| MFIP Child Care                       | 15,600,000        | 23,000,000        | 22,932,000        | 23,205,000        |
| Basic Sliding Fee                     | 9,379,270         | 10,241,507        | 9,777,420         | 10,266,300        |

# Department Summary



## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

## COMMUNITY HUMAN SERVICES

| Division                                 | 2006<br>Actual    | 2007<br>Budget     | 2008<br>Approved   | 2009<br>Approved   |
|--|-------------------|--------------------|--------------------|--------------------|
| Home Infant Care                         | 50,000            | 50,000             | 60,000             | 60,000             |
| Portability Pool                         | 400,000           | 50,000             | 50,000             | 50,000             |
| Family Homeless                          | 622,500           | 622,500            | 647,168            | 647,168            |
| TL Family Support                        | -                 | -                  | -                  | -                  |
| MI Project Juvenile Prostitution         | 13,000            | 453                | 1,000              | 1,000              |
| <b>Total Grants / Projects</b>           | <b>38,345,129</b> | <b>45,549,500</b>  | <b>47,045,478</b>  | <b>47,820,895</b>  |
| <b>Total Revenue / Estimated Revenue</b> | <b>98,891,856</b> | <b>106,091,831</b> | <b>109,575,463</b> | <b>110,801,035</b> |
| Inc/(Dec) from Previous Year             |                   |                    | 3,483,632          | 1,225,572          |
| % Inc/-Dec from Previous Year            |                   |                    | 3.3%               | 1.1%               |
| Inc/(Dec) for 2 Years                    |                   |                    |                    | 4,709,204          |
| % Inc/-Dec for 2 Years                   |                   |                    |                    | 4.4%               |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## COMMUNITY HUMAN SERVICES

|   | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---|----------------|----------------|------------------|------------------|
| <b>Permanent FTE</b>                    |                |                |                  |                  |
| <u>Operating Budget</u>                 |                |                |                  |                  |
| Administration                          | 6.00           | 6.00           | 6.00             | 6.00             |
| Controller                              | 29.00          | 28.00          | 28.00            | 27.00            |
| Planning                                | 7.50           | 7.00           | 7.00             | 7.00             |
| Support Services                        | 10.00          | 10.00          | 10.00            | 9.00             |
| Information Support                     | 49.00          | 45.00          | 44.00            | 44.00            |
| Income Maintenance <sup>1</sup>         | 335.50         | 330.50         | 332.50           | 331.50           |
| Social Services <sup>2</sup>            | 382.57         | 397.82         | 385.82           | 379.82           |
| Social Services-POS Staff               | 8.00           | 7.00           | 7.00             | 7.00             |
| MH Clinical Services <sup>3, 4, 5</sup> | 110.72         | 121.17         | 122.17           | 122.17           |
| Detox                                   | 28.30          | 28.30          | 28.30            | 28.30            |
| <b>Total Operating Budget</b>           | <b>966.59</b>  | <b>980.79</b>  | <b>970.79</b>    | <b>961.79</b>    |
| <u>Grants / Projects</u>                |                |                |                  |                  |
| Maternal Child Substance Abuse          | 9.00           | -              | 11.00            | 11.00            |
| Children's Mental Health Screening      | 5.00           | 6.50           | 6.50             | 7.50             |
| <b>Total Existing Permanent FTE</b>     | <b>980.59</b>  | <b>987.29</b>  | <b>988.29</b>    | <b>980.29</b>    |

<sup>1</sup> For 2008 & 2009, 2.00 FTES added per Resolution 2006-389

<sup>2</sup> For 2008 & 2009, 3.00 FTEs added per Resolution 2007-156

<sup>3</sup> For 2008 & 2009, 4.00 FTE added per Resolution 2006-355

<sup>4</sup> For 2008 & 2009, 1.00 FTE added per Resolution 2007-330

<sup>5</sup> For 2008 & 2009, 1.0 FTE added per Resolution 2007-018

## NEW POSITIONS

| Description                  | 2008<br>Approved | 2009<br>Approved |
|------------------------------|------------------|------------------|
| Mental Health Professional   | 1.00             | -                |
| <b>Total New FTE</b>         | <b>1.00</b>      | <b>-</b>         |
| <b>Total FTE</b>             | <b>989.29</b>    | <b>980.29</b>    |
| Inc/(Dec) from Previous Year | 2.00             | (9.00)           |
| Inc/(Dec) for 2 Years        |                  | (7.00)           |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## COMMUNITY HUMAN SERVICES

CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>             | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <b>Administration</b>          |                        |                        |                          |                          |
| Administrative Assistant       | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| <b>Income Maintenance</b>      |                        |                        |                          |                          |
| Clerk                          | 2.00                   | 2.00                   | 2.00                     | 2.00                     |
| Financial Worker               | 2.50                   | 2.50                   | 3.50                     | 3.50                     |
| <b>Enhance/KOFI</b>            |                        |                        |                          |                          |
| Social Worker                  | 5.00                   | 5.00                   | 5.00                     | 5.00                     |
| Mental Health Professional     | 2.00                   | 2.00                   | 2.00                     | 2.00                     |
| Mental Health Supervisor       | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| <b>Project Assist</b>          |                        |                        |                          |                          |
| Clinical Psychologist          | 2.00                   | 2.00                   | 1.00                     | 1.00                     |
| Contract Manager               | -                      | -                      | 0.50                     | 0.50                     |
| Clerk Typist                   | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Mental Health Professional     | 3.00                   | 3.00                   | 3.00                     | 3.00                     |
| Mental Health Supervisor       | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| <b>Maternal Child</b>          |                        |                        |                          |                          |
| Case Aide                      | 0.50                   | 0.50                   | 0.50                     | 0.50                     |
| Chemical Dependency Counselor  | 3.00                   | 3.00                   | 2.00                     | 2.00                     |
| Clerk Typist                   | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Public Health Nurse            | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Senior Child Protection Worker | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Social Worker                  | 2.00                   | 2.00                   | 5.00                     | 5.00                     |
| <b>Family Support Project</b>  |                        |                        |                          |                          |
| Social Worker                  | 2.00                   | 2.00                   | 2.00                     | 2.00                     |
| <b>Evaluation</b>              |                        |                        |                          |                          |
| Management Analyst             | 1.00                   | 1.00                   | -                        | -                        |
| <b>Ace Program</b>             |                        |                        |                          |                          |
| Case Aide                      | -                      | -                      | 1.00                     | 1.00                     |
| Clerk Typist                   | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Social Worker                  | 2.00                   | 2.00                   | 2.00                     | 2.00                     |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## COMMUNITY HUMAN SERVICES

CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| Starred FTE                           | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---------------------------------------|----------------|----------------|------------------|------------------|
| <b>Child Protection</b>               |                |                |                  |                  |
| Case Aide                             | 3.00           | 3.00           | 3.00             | 3.00             |
| Senior Child Protection Worker        | 5.00           | 5.00           | 5.00             | 5.00             |
| Social Worker                         | -              | -              | 1.00             | 1.00             |
| <b>Delinquency</b>                    |                |                |                  |                  |
| Case Aide                             | 2.00           | 2.00           | 2.00             | 2.00             |
| Social Worker                         | 2.00           | 2.00           | 2.00             | 2.00             |
| <b>Child Mental Health Crisis</b>     |                |                |                  |                  |
| Clinical Psychologist                 | 1.00           | 1.00           | 1.00             | 1.00             |
| Mental Health Professional            | 2.00           | 2.00           | 1.00             | 1.00             |
| Mental Health Supervisor              | -              | -              | 1.00             | 1.00             |
| <b>Foster Care</b>                    |                |                |                  |                  |
| Social Worker                         | 2.50           | 2.50           | 2.50             | 2.50             |
| <b>Alternative Care</b>               |                |                |                  |                  |
| Social Worker                         | -              | -              | 3.00             | 3.00             |
| <b>Developmental Disabilities</b>     |                |                |                  |                  |
| Case Aide                             | 1.00           | 1.00           | 1.00             | 1.00             |
| Social Worker                         | 2.00           | 2.00           | 2.00             | 2.00             |
| <b>Detox Center</b>                   |                |                |                  |                  |
| Clerk Typist                          | 1.80           | 1.80           | 1.80             | 1.80             |
| <b>Adult Mental Health</b>            |                |                |                  |                  |
| Account Clerk                         | -              | -              | 1.00             | 1.00             |
| Administrative Secretary              | -              | -              | 1.50             | 1.50             |
| Social Worker                         | 1.00           | 1.00           | 2.00             | 2.00             |
| Program Specialist                    | -              | -              | 1.00             | 1.00             |
| Medical Assistant                     | -              | -              | 1.00             | 1.00             |
| Mental Health Professional            | 1.00           | 1.00           | 1.00             | 1.00             |
| <b>Total Existing Conditional FTE</b> | 59.30          | 59.30          | 71.30            | 71.30            |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## COMMUNITY HUMAN SERVICES

| Program / Service                     | Mand./<br>Discr. | 2008 Approved |                   |                   |                   |
|---------------------------------------|------------------|---------------|-------------------|-------------------|-------------------|
|                                       |                  | FTE's         | Budget            | Financing         | Levy              |
| <b>Family &amp; Children Services</b> |                  |               |                   |                   |                   |
| <u>Child Protection</u>               |                  |               |                   |                   |                   |
| Information and Referral CP           | M/D              |               | -                 | -                 | -                 |
| Assessment and Intake CP              | M/D              | 47.00         | 4,285,239         | 1,074,549         | 3,210,690         |
| Community Based Support CP            | M/D              |               | 1,032,610         | 433,786           | 598,824           |
| Emergency Treatment                   | M/D              |               | 381,720           | 78,000            | 303,720           |
| Outpatient Treatment CP               | M/D              |               | 1,638,956         | 334,899           | 1,304,057         |
| Out of Home Placement                 | M/D              |               | 20,418,548        | 10,234,343        | 10,184,205        |
| Case Management CP                    | M/D              | 129.07        | 12,588,379        | 5,040,440         | 7,547,939         |
|                                       |                  | <b>176.07</b> | <b>40,345,452</b> | <b>17,196,017</b> | <b>23,149,435</b> |
| <br><u>Child Welfare</u>              |                  |               |                   |                   |                   |
| Information and Referral CW           | M/D              |               | 151,000           | 31,651            | 119,349           |
| Assessment and Intake CW              | M/D              | 4.00          | 377,879           | 77,215            | 300,664           |
| Community Support                     | M/D              |               | 77,716            | 15,880            | 61,836            |
| Outpatient Treatment CW               | M/D              |               | -                 | -                 | -                 |
| Out of Home Placement                 | M/D              |               | 108,264           | 22,122            | 86,142            |
| Case Management CW                    | M/D              | 16.00         | 1,604,300         | 1,131,745         | 472,555           |
|                                       |                  | <b>20.00</b>  | <b>2,319,159</b>  | <b>1,278,613</b>  | <b>1,040,546</b>  |
|                                       |                  | <b>196.07</b> | <b>42,664,611</b> | <b>18,474,630</b> | <b>24,189,981</b> |
| <br><b>MFIP and Child Care</b>        |                  |               |                   |                   |                   |
| Information and Referral              | M/D              |               | -                 | -                 | -                 |
| Child Care                            | M/D              | 25.50         | 35,323,152        | 34,307,696        | 1,015,456         |
|                                       |                  | <b>25.50</b>  | <b>35,323,152</b> | <b>34,307,696</b> | <b>1,015,456</b>  |
| <br><b>Chemical Health Services</b>   |                  |               |                   |                   |                   |
| Information and Referral              | M/D              |               | 89,359            | 18,259            | 71,100            |
| Assessment and Intake                 | M/D              | 9.50          | 1,109,158         | 744,829           | 364,329           |
| Outpatient Treatment                  | M/D              |               | 7,609             | 1,555             | 6,054             |
| Residential Treatment                 | M/D              | 28.30         | 3,507,327         | 1,753,454         | 1,753,873         |
| Case Management                       | M/D              |               | -                 | -                 | -                 |
|                                       |                  | <b>37.80</b>  | <b>4,713,453</b>  | <b>2,518,097</b>  | <b>2,195,356</b>  |



# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## COMMUNITY HUMAN SERVICES

| Program / Service                        | Mand./<br>Discr. | 2008 Approved |                   |                   |                  |
|--|------------------|---------------|-------------------|-------------------|------------------|
|  |                  | FTE's         | Budget            | Financing         | Levy             |
| <b>Adult Mental Health Services</b>      |                  |               |                   |                   |                  |
| Information and Referral                 | M/D              |               | -                 | -                 | -                |
| Assessment and Intake                    | M/D              | 9.80          | 1,114,982         | 258,266           | 856,716          |
| Housing                                  | M/D              |               | 3,501,787         | 2,107,096         | 1,394,691        |
| Vocational                               | M/D              |               | -                 | -                 | -                |
| Community Integration                    | M/D              |               | 1,813,137         | 1,813,137         | -                |
| Emergency/Crisis Treatment               | M/D              | 16.70         | 1,364,482         | 278,814           | 1,085,668        |
| Outpatient Treatment                     | M/D              | 53.83         | 6,177,695         | 3,888,281         | 2,289,414        |
| Residential Treatment                    | M/D              |               | 4,683,597         | 2,889,742         | 1,793,855        |
| Case Management                          | M/D              | 39.84         | 8,349,307         | 6,654,734         | 1,694,573        |
|  |                  | <b>120.17</b> | <b>27,004,987</b> | <b>17,890,070</b> | <b>9,114,917</b> |
| <b>Children's Mental Health Services</b> |                  |               |                   |                   |                  |
| Information and Referral                 | M/D              |               | -                 | -                 | -                |
| Assessment and Intake                    | M/D              | 11.50         | 1,159,260         | 827,480           | 331,780          |
| Community Based Support                  | M/D              |               | 2,244,431         | 654,112           | 1,590,319        |
| Emergency Treatment                      |                  |               | -                 | -                 | -                |
| Outpatient Treatment                     | M/D              |               | 255,550           | 52,218            | 203,332          |
| Out of Home Placement                    | M/D              |               | 2,871,258         | 1,235,875         | 1,635,383        |
| Case Management                          | M/D              | 18.50         | 2,575,116         | 1,399,497         | 1,175,619        |
|  |                  | <b>30.00</b>  | <b>9,105,615</b>  | <b>4,169,182</b>  | <b>4,936,433</b> |
| <b>Developmental Disabilities Svcs</b>   |                  |               |                   |                   |                  |
| Information and Referral                 | M/D              |               | -                 | -                 | -                |
| Assessment and Intake                    | M/D              | 22.80         | 1,835,519         | 1,077,480         | 758,039          |
| Vocational                               | M/D              |               | 264,208           | 53,987            | 210,221          |
| Community Integration                    | M/D              |               | 1,452,447         | 1,223,216         | 229,231          |
| Outpatient Treatment                     | M/D              |               | 2,850,000         | 582,361           | 2,267,639        |
| Residential Treatment                    | M/D              |               | 630,000           | 128,732           | 501,268          |
| Case Management                          | M/D              | 59.00         | 4,834,692         | 3,646,481         | 1,188,211        |
|  |                  | <b>81.80</b>  | <b>11,866,866</b> | <b>6,712,257</b>  | <b>5,154,609</b> |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## COMMUNITY HUMAN SERVICES

| Program / Service                  | Mand./<br>Discr. | 2008 Approved |                    |                    |                   |
|------------------------------------|------------------|---------------|--------------------|--------------------|-------------------|
|                                    |                  | FTE's         | Budget             | Financing          | Levy              |
| <b>Adult Services</b>              |                  |               |                    |                    |                   |
| <u>Low Income Homeless</u>         |                  |               |                    |                    |                   |
| Information & Referral             | M/D              |               | 43,384             | 8,865              | 34,519            |
| Assessment and Intake              | M/D              | 2.00          | 326,058            | 66,626             | 259,432           |
| Housing                            | M/D              |               | 655,994            | 648,971            | 7,023             |
| Vocational                         | M/D              |               | -                  | -                  | -                 |
| Residential/Shelters               | M/D              |               | 1,099,401          | 224,648            | 874,753           |
|                                    |                  | <b>2.00</b>   | <b>2,124,837</b>   | <b>949,110</b>     | <b>1,175,727</b>  |
| <u>Elderly</u>                     |                  |               |                    |                    |                   |
| Assessment and Intake              | M/D              | 3.00          | 263,733            | 263,733            | -                 |
| Community Integration              | M/D              |               | 197,960            | 40,450             | 157,510           |
| Case Management                    | M/D              | 12.00         | 914,847            | 622,306            | 292,541           |
|                                    |                  | <b>15.00</b>  | <b>1,376,540</b>   | <b>926,489</b>     | <b>450,051</b>    |
| <u>Adult Protection</u>            |                  |               |                    |                    |                   |
| Assessment and Intake              | M/D              | 15.80         | 1,347,969          | 275,440            | 1,072,529         |
| Community Integration              | M/D              |               | 851,350            | 173,962            | 677,388           |
| Emergency/Crisis                   | M/D              |               | 60,103             | 12,281             | 47,822            |
| Residential/Shelters               | M/D              |               | 101,717            | 20,785             | 80,932            |
| Case Management                    | M/D              | 6.00          | 487,159            | 340,681            | 146,478           |
|                                    |                  | <b>21.80</b>  | <b>2,848,298</b>   | <b>823,149</b>     | <b>2,025,149</b>  |
| <u>CADI/TBI</u>                    |                  |               |                    |                    |                   |
| Assessment and Intake              | M/D              | 3.00          | 240,114            | 223,611            | 16,503            |
| Community Integration              | M/D              |               | 5,000              | 1,022              | 3,978             |
| Residential/Shelters               | M/D              |               | 1,296,000          | 264,821            | 1,031,179         |
| Case Management                    | M/D              | 15.80         | 1,201,163          | 970,126            | 231,037           |
|                                    |                  | <b>18.80</b>  | <b>2,742,277</b>   | <b>1,459,580</b>   | <b>1,282,697</b>  |
|                                    |                  | <b>57.60</b>  | <b>9,091,952</b>   | <b>4,158,328</b>   | <b>4,933,624</b>  |
| <b>Income Maintenance Services</b> |                  |               |                    |                    |                   |
| Assessment and Intake              | M/D              | 82.50         | 5,339,083          | 3,082,044          | 2,257,039         |
| Correctional Medical               | M/D              |               | -                  | -                  | -                 |
| 72 Hour Holds & Medical            | M/D              |               | -                  | -                  | -                 |
| Residential Services               | M/D              |               | -                  | -                  | -                 |
| Case Management                    | M/D              | 241.00        | 17,878,170         | 8,906,232          | 8,971,938         |
| Related Support                    | M/D              |               | -                  | -                  | -                 |
| Legal Services                     | M/D              |               | -                  | -                  | -                 |
|                                    |                  | <b>323.50</b> | <b>23,217,253</b>  | <b>11,988,276</b>  | <b>11,228,977</b> |
| <b>Program Support</b>             | M/D              | 116.85        | 26,227,465         | 9,356,927          | 16,870,538        |
|                                    |                  | <b>116.85</b> | <b>26,227,465</b>  | <b>9,356,927</b>   | <b>16,870,538</b> |
|                                    |                  | <b>989.29</b> | <b>189,215,354</b> | <b>109,575,463</b> | <b>79,639,891</b> |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## COMMUNITY HUMAN SERVICES

| Program / Service            | Mand./<br>Discr. | 2008 Approved |               |                    |                    |                   |
|------------------------------|------------------|---------------|---------------|--------------------|--------------------|-------------------|
|                              |                  | FTE's         | Budget        | Financing          | Levy               |                   |
|                              |                  | Levy %        | FTE's         | Budget             | Financing          | Levy              |
| <b>SUMMARY</b>               |                  |               |               |                    |                    |                   |
| Total Mandated               | M                |               |               |                    |                    |                   |
| Total Mandated/Discretionary | M/D              | 100%          | 989.29        | 189,215,354        | 109,575,463        | 79,639,891        |
| Total Discretionary/Mandated | D/M              |               |               |                    |                    |                   |
| Total Discretionary          | D/M              |               |               |                    |                    |                   |
|                              |                  | <b>100%</b>   | <b>989.29</b> | <b>189,215,354</b> | <b>109,575,463</b> | <b>79,639,891</b> |
| 2007 Budget                  |                  |               | 987.29        | 182,159,336        | 106,091,831        | 76,067,505        |
| Inc/(Dec) from 2007 Budget   |                  |               | 2.00          | 7,056,018          | 3,483,632          | 3,572,386         |
| % Inc/(Dec) from 2007 Budget |                  |               |               | 3.9%               | 3.3%               | 4.7%              |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

## COMMUNITY HUMAN SERVICES

| Program / Service                     | Change from 2007 Budget |                  |                  |                  |
|---------------------------------------|-------------------------|------------------|------------------|------------------|
|                                       | FTE's                   | Budget           | Financing        | Levy             |
| <b>Family &amp; Children Services</b> |                         |                  |                  |                  |
| <u>Child Protection</u>               |                         |                  |                  |                  |
| Assessment and Intake                 |                         | (300,504)        | (360,637)        | 60,133           |
| Community Based Support               |                         | 270,625          | (36,319)         | 306,944          |
| Emergency Treatment                   |                         | -                | (16,959)         | 16,959           |
| Outpatient Treatment                  |                         | (17,608)         | (57,085)         | 39,477           |
| Out of Home Placement                 |                         | 284,000          | 514,933          | (230,933)        |
| Case Management                       |                         | 444,126          | 962,051          | (517,925)        |
|                                       | -                       | <b>680,639</b>   | <b>1,005,984</b> | <b>(325,345)</b> |
| <br>                                  |                         |                  |                  |                  |
| <u>Child Welfare</u>                  |                         |                  |                  |                  |
| Information and Referral              |                         | 35,547           | 5,790            | 29,757           |
| Assessment and Intake                 |                         | 18,021           | 402              | 17,619           |
| Community Support                     |                         | -                | (1,290)          | 1,290            |
| Out of Home Placement                 |                         | -                | (1,797)          | 1,797            |
| Case Management                       |                         | 467,420          | 969,939          | (502,519)        |
|                                       | -                       | <b>520,988</b>   | <b>973,044</b>   | <b>(452,056)</b> |
|                                       | -                       | <b>1,201,627</b> | <b>1,979,028</b> | <b>(777,401)</b> |
| <br>                                  |                         |                  |                  |                  |
| <b>MFIP and Child Care</b>            |                         |                  |                  |                  |
| Child Care                            |                         | (458,642)        | (224,913)        | (233,729)        |
|                                       | -                       | <b>(458,642)</b> | <b>(224,913)</b> | <b>(233,729)</b> |
| <br>                                  |                         |                  |                  |                  |
| <b>Chemical Health Services</b>       |                         |                  |                  |                  |
| Information and Referral              |                         | -                | (1,484)          | 1,484            |
| Assessment and Intake                 |                         | 69,812           | 99,253           | (29,441)         |
| Outpatient Treatment                  |                         | -                | 1,555            | (1,555)          |
| Residential Treatment                 |                         | 119,795          | (2,826)          | 122,621          |
|                                       | -                       | <b>189,607</b>   | <b>96,498</b>    | <b>93,109</b>    |

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**COMMUNITY HUMAN SERVICES**

| Program / Service                        | Change from 2007 Budget |                  |                  |                  |
|--|-------------------------|------------------|------------------|------------------|
|  | FTE's                   | Budget           | Financing        | Levy             |
| <b>Adult Mental Health Services</b>      |                         |                  |                  |                  |
| Assessment and Intake                    |                         | 92,133           | 8,281            | 83,852           |
| Housing                                  |                         | (104,406)        | 290,024          | (394,430)        |
| Community Integration                    |                         | 39,386           | 48,631           | (9,245)          |
| Emergency/Crisis Treatment               |                         | 176,322          | 25,656           | 150,666          |
| Outpatient Treatment                     |                         | 266,027          | 12,509           | 253,518          |
| Residential Treatment                    |                         | 892,302          | 23,919           | 868,383          |
| Case Management                          |                         | 1,350,324        | 613,635          | 736,689          |
|  | -                       | <b>2,712,088</b> | <b>1,022,655</b> | <b>1,689,433</b> |
| <b>Children's Mental Health Services</b> |                         |                  |                  |                  |
| Assessment and Intake                    | 1.00                    | 217,336          | 223,961          | (6,625)          |
| Community Based Support                  |                         | 136,604          | (39,819)         | 176,423          |
| Outpatient Treatment                     |                         | -                | (4,242)          | 4,242            |
| Out of Home Placement                    |                         | 200,000          | (296,376)        | 496,376          |
| Case Management                          |                         | 80,591           | 101,722          | (21,131)         |
|  | 1.00                    | <b>634,531</b>   | <b>(14,754)</b>  | <b>649,285</b>   |
| <b>Developmental Disabilities Svcs</b>   |                         |                  |                  |                  |
| Assessment and Intake                    |                         | 55,141           | 9,550            | 45,591           |
| Vocational                               |                         | -                | (4,386)          | 4,386            |
| Community Integration                    |                         | -                | (1,911)          | 1,911            |
| Outpatient Treatment                     |                         | 400,000          | 41,066           | 358,934          |
| Residential Treatment                    |                         | -                | (10,458)         | 10,458           |
| Case Management                          |                         | 175,507          | (68,977)         | 244,484          |
|  | -                       | <b>630,648</b>   | <b>(35,116)</b>  | <b>665,764</b>   |

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**COMMUNITY HUMAN SERVICES**

| Program / Service          | Change from 2007 Budget |                  |                  |                 |
|----------------------------|-------------------------|------------------|------------------|-----------------|
|                            | FTE's                   | Budget           | Financing        | Levy            |
| <b>Adult Services</b>      |                         |                  |                  |                 |
| <u>Low Income Homeless</u> |                         |                  |                  |                 |
| Information & Referral     |                         | -                | 8,865            | (8,865)         |
| Assessment and Intake      |                         | (78,792)         | (147,215)        | 68,423          |
| Housing                    |                         | 19,115           | 23,294           | (4,179)         |
| Residential/Shelters       |                         | 23,330           | (19,795)         | 43,125          |
|                            | -                       | <b>(36,347)</b>  | <b>(134,851)</b> | <b>98,504</b>   |
| <u>Elderly</u>             |                         |                  |                  |                 |
| Assessment and Intake      |                         | (14,560)         | (13,816)         | (744)           |
| Community Integration      |                         | -                | (3,287)          | 3,287           |
| Case Management            |                         | 226,452          | 39,789           | 186,663         |
|                            | -                       | <b>211,892</b>   | <b>22,686</b>    | <b>189,206</b>  |
| <u>Adult Protection</u>    |                         |                  |                  |                 |
| Assessment and Intake      |                         | (26,976)         | (18,054)         | (8,922)         |
| Community Integration      |                         | -                | (14,132)         | 14,132          |
| Emergency/Crisis           |                         | -                | (611)            | 611             |
| Residential/Shelters       |                         | (3,330)          | (1,041)          | (2,289)         |
| Case Management            | (1.00)                  | (82,325)         | (27,779)         | (54,546)        |
|                            | <b>(1.00)</b>           | <b>(112,631)</b> | <b>(61,617)</b>  | <b>(51,014)</b> |
| <u>CADI/TBI</u>            |                         |                  |                  |                 |
| Assessment and Intake      |                         | 626              | (15,504)         | 16,130          |
| Community Integration      |                         | -                | (83)             | 83              |
| Residential/Shelters       |                         | (54,000)         | (33,443)         | (20,557)        |
| Case Management            |                         | 39,873           | (126,257)        | 166,130         |
|                            | -                       | <b>(13,501)</b>  | <b>(175,287)</b> | <b>161,786</b>  |
|                            | <b>(1.00)</b>           | <b>49,413</b>    | <b>(349,069)</b> | <b>398,482</b>  |

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**COMMUNITY HUMAN SERVICES**

| <b>Program / Service</b>            | <b>Change from 2007 Budget</b> |                  |                  |                  |
|-------------------------------------|--------------------------------|------------------|------------------|------------------|
|                                     | <b>FTE's</b>                   | <b>Budget</b>    | <b>Financing</b> | <b>Levy</b>      |
| <b>Income Maintenance Services</b>  |                                |                  |                  |                  |
| Assessment and Intake               | 2.00                           | 311,216          | 182,432          | 128,784          |
| Case Management                     |                                | 960,426          | 409,343          | 551,083          |
|                                     | <b>2.00</b>                    | <b>1,271,642</b> | <b>591,775</b>   | <b>679,867</b>   |
| <br>                                |                                |                  |                  |                  |
| <b>Program Support</b>              |                                | 825,104          | 417,528          | 407,576          |
|                                     | <b>0.00</b>                    | <b>825,104</b>   | <b>417,528</b>   | <b>407,576</b>   |
| <br>                                |                                |                  |                  |                  |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <b>2.00</b>                    | <b>7,056,018</b> | <b>3,483,632</b> | <b>3,572,386</b> |
| <br>                                |                                |                  |                  |                  |
| <b>% Inc/-Dec. from 2007 Budget</b> |                                | <b>3.9%</b>      | <b>3.3%</b>      | <b>4.7%</b>      |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## COMMUNITY HUMAN SERVICES

| Program / Service                     | Mand./<br>Discr. | 2009 Approved |                   |                   |                   |
|---------------------------------------|------------------|---------------|-------------------|-------------------|-------------------|
|                                       |                  | FTE's         | Budget            | Financing         | Levy              |
| <b>Family &amp; Children Services</b> |                  |               |                   |                   |                   |
| <u>Child Protection</u>               |                  |               |                   |                   |                   |
| Information and Referral CP           | M/D              |               | -                 | -                 | -                 |
| Assessment and Intake CP              | M/D              | 47.00         | 4,387,529         | 1,086,732         | 3,300,797         |
| Community Based Support CP            | M/D              |               | 1,032,610         | 433,648           | 598,962           |
| Emergency Treatment                   | M/D              |               | 381,720           | 77,929            | 303,791           |
| Outpatient Treatment CP               | M/D              |               | 1,316,372         | 268,742           | 1,047,630         |
| Out of Home Placement                 | M/D              |               | 20,822,548        | 10,422,728        | 10,399,820        |
| Case Management CP                    | M/D              | 125.07        | 12,630,256        | 5,042,666         | 7,587,590         |
|                                       |                  | <b>172.07</b> | <b>40,571,035</b> | <b>17,332,445</b> | <b>23,238,590</b> |
| <br>                                  |                  |               |                   |                   |                   |
| <u>Child Welfare</u>                  |                  |               |                   |                   |                   |
| Information and Referral CW           | M/D              |               | 151,000           | 31,623            | 119,377           |
| Assessment and Intake CW              | M/D              | 4.00          | 387,556           | 79,121            | 308,435           |
| Community Support                     | M/D              |               | 77,716            | 15,866            | 61,850            |
| Outpatient Treatment CW               | M/D              |               | -                 | -                 | -                 |
| Out of Home Placement                 | M/D              |               | 108,264           | 22,102            | 86,162            |
| Case Management CW                    | M/D              | 16.00         | 1,635,913         | 1,153,441         | 482,472           |
|                                       |                  | <b>20.00</b>  | <b>2,360,449</b>  | <b>1,302,153</b>  | <b>1,058,296</b>  |
|                                       |                  | <b>192.07</b> | <b>42,931,484</b> | <b>18,634,598</b> | <b>24,296,886</b> |
| <br>                                  |                  |               |                   |                   |                   |
| <b>MFIP and Child Care</b>            |                  |               |                   |                   |                   |
| Information and Referral              | M/D              |               | -                 | -                 | -                 |
| Child Care                            | M/D              | 25.50         | 36,143,430        | 35,101,157        | 1,042,273         |
|                                       |                  | <b>25.50</b>  | <b>36,143,430</b> | <b>35,101,157</b> | <b>1,042,273</b>  |
| <br>                                  |                  |               |                   |                   |                   |
| <b>Chemical Health Services</b>       |                  |               |                   |                   |                   |
| Information and Referral              | M/D              |               | 89,359            | 18,243            | 71,116            |
| Assessment and Intake                 | M/D              | 9.50          | 1,131,089         | 750,928           | 380,161           |
| Outpatient Treatment                  | M/D              |               | 7,609             | 1,553             | 6,056             |
| Residential Treatment                 | M/D              | 28.30         | 3,569,258         | 1,765,693         | 1,803,565         |
| Case Management                       | M/D              |               | -                 | -                 | -                 |
|                                       |                  | <b>37.80</b>  | <b>4,797,315</b>  | <b>2,536,417</b>  | <b>2,260,898</b>  |



# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## COMMUNITY HUMAN SERVICES

| Program / Service                        | Mand./<br>Discr. | 2009 Approved |                   |                   |                  |
|--|------------------|---------------|-------------------|-------------------|------------------|
|  |                  | FTE's         | Budget            | Financing         | Levy             |
| <b>Adult Mental Health Services</b>      |                  |               |                   |                   |                  |
| Information and Referral                 | M/D              |               | -                 | -                 | -                |
| Assessment and Intake                    | M/D              | 9.80          | 1,132,136         | 261,570           | 870,566          |
| Housing                                  | M/D              |               | 3,427,787         | 2,091,667         | 1,336,120        |
| Vocational                               | M/D              |               | -                 | -                 | -                |
| Community Integration                    | M/D              |               | 1,813,137         | 1,813,137         | -                |
| Emergency/Crisis Treatment               | M/D              | 16.70         | 1,407,051         | 287,254           | 1,119,797        |
| Outpatient Treatment                     | M/D              | 53.83         | 6,343,648         | 3,983,981         | 2,359,667        |
| Residential Treatment                    | M/D              |               | 4,409,125         | 2,833,294         | 1,575,831        |
| Case Management                          | M/D              | 39.84         | 8,449,507         | 6,681,640         | 1,767,867        |
|  |                  | <b>120.17</b> | <b>26,982,391</b> | <b>17,952,543</b> | <b>9,029,848</b> |
| <b>Children's Mental Health Services</b> |                  |               |                   |                   |                  |
| Information and Referral                 | M/D              |               | -                 | -                 | -                |
| Assessment and Intake                    | M/D              | 11.50         | 1,145,295         | 826,227           | 319,068          |
| Community Based Support                  | M/D              |               | 1,980,928         | 599,949           | 1,380,979        |
| Emergency Treatment                      |                  |               | -                 | -                 | -                |
| Outpatient Treatment                     | M/D              |               | 255,550           | 52,171            | 203,379          |
| Out of Home Placement                    | M/D              |               | 2,871,258         | 1,249,883         | 1,621,375        |
| Case Management                          | M/D              | 18.50         | 2,615,620         | 1,465,185         | 1,150,435        |
|  |                  | <b>30.00</b>  | <b>8,868,651</b>  | <b>4,193,415</b>  | <b>4,675,236</b> |
| <b>Developmental Disabilities Svcs</b>   |                  |               |                   |                   |                  |
| Information and Referral                 | M/D              |               | -                 | -                 | -                |
| Assessment and Intake                    | M/D              | 22.80         | 1,874,281         | 1,085,218         | 789,063          |
| Vocational                               | M/D              |               | 264,208           | 53,939            | 210,269          |
| Community Integration                    | M/D              |               | 1,452,447         | 1,223,164         | 229,283          |
| Outpatient Treatment                     | M/D              |               | 2,900,000         | 592,045           | 2,307,955        |
| Residential Treatment                    | M/D              |               | 630,000           | 128,617           | 501,383          |
| Case Management                          | M/D              | 59.00         | 4,969,427         | 3,671,120         | 1,298,307        |
|  |                  | <b>81.80</b>  | <b>12,090,363</b> | <b>6,754,103</b>  | <b>5,336,260</b> |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## COMMUNITY HUMAN SERVICES

| Program / Service          | Mand./<br>Discr. | 2009 Approved |                  |                  |                  |
|----------------------------|------------------|---------------|------------------|------------------|------------------|
|                            |                  | FTE's         | Budget           | Financing        | Levy             |
| <b>Adult Services</b>      |                  |               |                  |                  |                  |
| <u>Low Income Homeless</u> |                  |               |                  |                  |                  |
| Information & Referral     | M/D              |               | 43,384           | 8,857            | 34,527           |
| Assessment and Intake      | M/D              | 2.00          | 328,538          | 67,072           | 261,466          |
| Housing                    | M/D              |               | 655,994          | 648,970          | 7,024            |
| Vocational                 | M/D              |               | -                | -                | -                |
| Residential/Shelters       | M/D              |               | 1,099,401        | 224,446          | 874,955          |
|                            |                  | <b>2.00</b>   | <b>2,127,317</b> | <b>949,345</b>   | <b>1,177,972</b> |
| <u>Elderly</u>             |                  |               |                  |                  |                  |
| Assessment and Intake      | M/D              | 3.00          | 273,300          | 265,686          | 7,614            |
| Community Integration      | M/D              |               | 197,960          | 40,414           | 157,546          |
| Case Management            | M/D              | 12.00         | 949,322          | 629,276          | 320,046          |
|                            |                  | <b>15.00</b>  | <b>1,420,582</b> | <b>935,376</b>   | <b>485,206</b>   |
| <u>Adult Protection</u>    |                  |               |                  |                  |                  |
| Assessment and Intake      | M/D              | 15.80         | 1,378,781        | 281,483          | 1,097,298        |
| Community Integration      | M/D              |               | 851,350          | 173,806          | 677,544          |
| Emergency/Crisis           | M/D              |               | 60,103           | 12,270           | 47,833           |
| Residential/Shelters       | M/D              |               | 101,717          | 20,766           | 80,951           |
| Case Management            | M/D              | 5.00          | 419,761          | 317,906          | 101,855          |
|                            |                  | <b>20.80</b>  | <b>2,811,712</b> | <b>806,231</b>   | <b>2,005,481</b> |
| <u>CADI/TBI</u>            |                  |               |                  |                  |                  |
| Assessment and Intake      | M/D              | 3.00          | 245,621          | 224,732          | 20,889           |
| Community Integration      | M/D              |               | 5,000            | 1,021            | 3,979            |
| Residential/Shelters       | M/D              |               | 1,296,000        | 264,583          | 1,031,417        |
| Case Management            | M/D              | 15.80         | 1,234,958        | 976,972          | 257,986          |
|                            |                  | <b>18.80</b>  | <b>2,781,579</b> | <b>1,467,308</b> | <b>1,314,271</b> |
|                            |                  | <b>56.60</b>  | <b>9,141,190</b> | <b>4,158,260</b> | <b>4,982,930</b> |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## COMMUNITY HUMAN SERVICES

| Program / Service                     | Mand./<br>Discr. | 2009 Approved |                    |                    |                   |
|---------------------------------------|------------------|---------------|--------------------|--------------------|-------------------|
|                                       |                  | FTE's         | Budget             | Financing          | Levy              |
| <b>Income Maintenance Services</b>    |                  |               |                    |                    |                   |
| Assessment and Intake                 | M/D              | 80.50         | 5,492,239          | 3,116,326          | 2,375,913         |
| Correctional Medical                  | M/D              |               | -                  | -                  | -                 |
| 72 Hour Holds & Medical               | M/D              |               | -                  | -                  | -                 |
| Residential Services                  | M/D              |               | -                  | -                  | -                 |
| Case Management                       | M/D              | 242.00        | 18,277,471         | 8,928,562          | 9,348,909         |
| Related Support                       | M/D              |               | -                  | -                  | -                 |
| Legal Services                        | M/D              |               | -                  | -                  | -                 |
|                                       | M/D              | <b>322.50</b> | <b>23,769,710</b>  | <b>12,044,888</b>  | <b>11,724,822</b> |
| <b>Program Support</b>                |                  |               |                    |                    |                   |
|                                       | M/D              | 113.85        | 27,166,721         | 9,425,654          | 17,741,067        |
|                                       |                  | <b>113.85</b> | <b>27,166,721</b>  | <b>9,425,654</b>   | <b>17,741,067</b> |
|                                       |                  | <b>980.29</b> | <b>191,891,255</b> | <b>110,801,035</b> | <b>81,090,220</b> |
|                                       |                  | <b>FTE's</b>  | <b>Budget</b>      | <b>Financing</b>   | <b>Levy</b>       |
| <b>SUMMARY</b>                        |                  |               |                    |                    |                   |
| Total Mandated                        | M                |               |                    |                    |                   |
| Total Mandated/Discretionary          | M/D              | 980.29        | 191,891,255        | 110,801,035        | 81,090,220        |
| Total Discretionary/Mandated          | D/M              |               |                    |                    |                   |
| Total Discretionary                   | D/M              |               |                    |                    |                   |
|                                       |                  | <b>980.29</b> | <b>191,891,255</b> | <b>110,801,035</b> | <b>81,090,220</b> |
| 2008 Approved Budget                  |                  | 989.29        | 189,215,354        | 109,575,463        | 79,639,891        |
| Inc/(Dec) from 2008 Approved Budget   |                  | (9.00)        | 2,675,901          | 1,225,572          | 1,450,329         |
| % Inc/(Dec) from 2008 Approved Budget |                  |               | 1.4%               | 1.1%               | 1.8%              |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**COMMUNITY HUMAN SERVICES**

| Program / Service                     | Change from 2008 Approved Budget |                |                |                |
|---------------------------------------|----------------------------------|----------------|----------------|----------------|
|                                       | FTE's                            | Budget         | Financing      | Levy           |
| <b>Family &amp; Children Services</b> |                                  |                |                |                |
| <u>Child Protection</u>               |                                  |                |                |                |
| Assessment and Intake                 |                                  | 102,290        | 12,183         | 90,107         |
| Community Based Support               |                                  | -              | (138)          | 138            |
| Emergency Treatment                   |                                  | -              | (71)           | 71             |
| Outpatient Treatment                  |                                  | (322,584)      | (66,157)       | (256,427)      |
| Out of Home Placement                 |                                  | 404,000        | 188,385        | 215,615        |
| Case Management                       | (4.00)                           | 41,877         | 2,226          | 39,651         |
|                                       | <b>(4.00)</b>                    | <b>225,583</b> | <b>136,428</b> | <b>89,155</b>  |
| <br>                                  |                                  |                |                |                |
| <u>Child Welfare</u>                  |                                  |                |                |                |
| Information and Referral              |                                  | -              | (28)           | 28             |
| Assessment and Intake                 |                                  | 9,677          | 1,906          | 7,771          |
| Community Support                     |                                  | -              | (14)           | 14             |
| Out of Home Placement                 |                                  | -              | (20)           | 20             |
| Case Management                       |                                  | 31,613         | 21,696         | 9,917          |
|                                       | -                                | <b>41,290</b>  | <b>23,540</b>  | <b>17,750</b>  |
|                                       | <b>(4.00)</b>                    | <b>266,873</b> | <b>159,968</b> | <b>106,905</b> |
| <br>                                  |                                  |                |                |                |
| <b>MFIP and Child Care</b>            |                                  |                |                |                |
| Child Care                            |                                  | 820,278        | 793,461        | 26,817         |
|                                       | -                                | <b>820,278</b> | <b>793,461</b> | <b>26,817</b>  |
| <br>                                  |                                  |                |                |                |
| <b>Chemical Health Services</b>       |                                  |                |                |                |
| Information and Referral              |                                  | -              | (16)           | 16             |
| Assessment and Intake                 |                                  | 21,931         | 6,099          | 15,832         |
| Outpatient Treatment                  |                                  | -              | (2)            | 2              |
| Residential Treatment                 |                                  | 61,931         | 12,239         | 49,692         |
|                                       | -                                | <b>83,862</b>  | <b>18,320</b>  | <b>65,542</b>  |

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**COMMUNITY HUMAN SERVICES**

| Program / Service                        | Change from 2008 Approved Budget |                  |               |                  |
|--|----------------------------------|------------------|---------------|------------------|
|  | FTE's                            | Budget           | Financing     | Levy             |
| <b>Adult Mental Health Services</b>      |                                  |                  |               |                  |
| Assessment and Intake                    |                                  | 17,154           | 3,304         | 13,850           |
| Housing                                  |                                  | (74,000)         | (15,429)      | (58,571)         |
| Emergency/Crisis Treatment               |                                  | 42,569           | 8,440         | 34,129           |
| Outpatient Treatment                     |                                  | 165,953          | 95,700        | 70,253           |
| Residential Treatment                    |                                  | (274,472)        | (56,448)      | (218,024)        |
| Case Management                          |                                  | 100,200          | 26,906        | 73,294           |
|  | -                                | <b>(22,596)</b>  | <b>62,473</b> | <b>(85,069)</b>  |
| <b>Children's Mental Health Services</b> |                                  |                  |               |                  |
| Assessment and Intake                    |                                  | (13,965)         | (1,253)       | (12,712)         |
| Community Based Support                  |                                  | (263,503)        | (54,163)      | (209,340)        |
| Outpatient Treatment                     |                                  | -                | (47)          | 47               |
| Out of Home Placement                    |                                  | -                | 14,008        | (14,008)         |
| Case Management                          |                                  | 40,504           | 65,688        | (25,184)         |
|  | -                                | <b>(236,964)</b> | <b>24,233</b> | <b>(261,197)</b> |
| <b>Developmental Disabilities Svcs</b>   |                                  |                  |               |                  |
| Assessment and Intake                    |                                  | 38,762           | 7,738         | 31,024           |
| Vocational                               |                                  | -                | (48)          | 48               |
| Community Integration                    |                                  | -                | (52)          | 52               |
| Outpatient Treatment                     |                                  | 50,000           | 9,684         | 40,316           |
| Residential Treatment                    |                                  | -                | (115)         | 115              |
| Case Management                          |                                  | 134,735          | 24,639        | 110,096          |
|  | -                                | <b>223,497</b>   | <b>41,846</b> | <b>181,651</b>   |

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**COMMUNITY HUMAN SERVICES**

| Program / Service          | Change from 2008 Approved Budget |                 |                 |                 |
|----------------------------|----------------------------------|-----------------|-----------------|-----------------|
|                            | FTE's                            | Budget          | Financing       | Levy            |
| <b>Adult Services</b>      |                                  |                 |                 |                 |
| <u>Low Income Homeless</u> |                                  |                 |                 |                 |
| Information & Referral     | -                                | -               | (8)             | 8               |
| Assessment and Intake      |                                  | 2,480           | 446             | 2,034           |
| Housing                    |                                  | -               | (1)             | 1               |
| Residential/Shelters       |                                  | -               | (202)           | 202             |
|                            | <b>-</b>                         | <b>2,480</b>    | <b>235</b>      | <b>2,245</b>    |
| <u>Elderly</u>             |                                  |                 |                 |                 |
| Assessment and Intake      |                                  | 9,567           | 1,953           | 7,614           |
| Community Integration      |                                  | -               | (36)            | 36              |
| Case Management            |                                  | 34,475          | 6,970           | 27,505          |
|                            | <b>-</b>                         | <b>44,042</b>   | <b>8,887</b>    | <b>35,155</b>   |
| <u>Adult Protection</u>    |                                  |                 |                 |                 |
| Assessment and Intake      |                                  | 30,812          | 6,043           | 24,769          |
| Community Integration      |                                  | -               | (156)           | 156             |
| Emergency/Crisis           |                                  | -               | (11)            | 11              |
| Residential/Shelters       |                                  | -               | (19)            | 19              |
| Case Management            | (1.00)                           | (67,398)        | (22,775)        | (44,623)        |
|                            | <b>(1.00)</b>                    | <b>(36,586)</b> | <b>(16,918)</b> | <b>(19,668)</b> |
| <u>CADI/TBI</u>            |                                  |                 |                 |                 |
| Assessment and Intake      |                                  | 5,507           | 1,121           | 4,386           |
| Community Integration      |                                  | -               | (1)             | 1               |
| Residential/Shelters       |                                  | -               | (238)           | 238             |
| Case Management            |                                  | 33,795          | 6,846           | 26,949          |
|                            | <b>-</b>                         | <b>39,302</b>   | <b>7,728</b>    | <b>31,574</b>   |
|                            | <b>(1.00)</b>                    | <b>49,238</b>   | <b>(68)</b>     | <b>49,306</b>   |

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**COMMUNITY HUMAN SERVICES**

| <b>Program / Service</b>                     | <b>Change from 2008 Approved Budget</b> |                  |                  |                  |
|--|---|------------------|------------------|------------------|
|  | <b>FTE's</b>                            | <b>Budget</b>    | <b>Financing</b> | <b>Levy</b>      |
| <b>Income Maintenance Services</b>           |   |                  |                  |                  |
| Assessment and Intake                        |   | 153,156          | 34,282           | 118,874          |
| Case Management                              | (1.00)                                  | 399,301          | 22,330           | 376,971          |
|  | <b>(1.00)</b>                           | <b>552,457</b>   | <b>56,612</b>    | <b>495,845</b>   |
| <br>   |   |                  |                  |                  |
| <b>Program Support</b>                       | (3.00)                                  | 939,256          | 68,727           | 870,529          |
|  | <b>(3.00)</b>                           | <b>939,256</b>   | <b>68,727</b>    | <b>870,529</b>   |
| <br>   |   |                  |                  |                  |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | <b>(9.00)</b>                           | <b>2,675,901</b> | <b>1,225,572</b> | <b>1,450,329</b> |
| <br>   |   |                  |                  |                  |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |   | <b>1.4%</b>      | <b>1.1%</b>      | <b>1.8%</b>      |

# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COMMUNITY HUMAN SERVICES

## VULNERABLE CHILDREN AND ADULTS ARE SAFE

### PERFORMANCE MEASURES - HIGHLIGHTS

Services provided by CHS are effective at intervening in and ameliorating situations where individuals and families are at risk of harming themselves or others.

- **Children are safe from harm**

CHS performance exceeds the Federal performance standard for child safety.

Children who have been harmed are not likely to be seen a second time.

Family Assessment (FA) serves more children and is effective in keeping children safe.

- **Adults who are unable to protect themselves are safe**

Adults are referred to Adult Protection if they are unable to care for themselves, or if they are at risk of being abused or neglected by another individual. Ramsey County serves as the Central Intake point, referring reports regarding health facilities to the MN Department of Health and other facilities to the MN Department of Human Services.

- **Crisis response services effectively meet the needs of individuals who are at risk**

Human Services is working with counties throughout the seven county metropolitan area to improve responses to adults and children who have mental health problems and are in crisis.

Ramsey County responds effectively to people in crisis through:

Adult Protection Intake

Crisis response for children and adults experiencing mental health problems, and

The Detoxification Center



# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## COMMUNITY HUMAN SERVICES

### VULNERABLE CHILDREN AND ADULTS ARE SAFE

#### PERFORMANCE MEASURES

| #         | Performance Measures   | 2004<br>Actual | 2005<br>Actual | 2006<br>Actual | 2007<br>Estimate | 2008 - 09<br>Estimate |
|-----------|--|----------------|----------------|----------------|------------------|-----------------------|
| <b>1</b>  | <b>Total # of Child Protection Reports</b>   | <b>1,449</b>   | <b>1,758</b>   | <b>1,652</b>   |                  |                       |
|           | # of Traditional Investigations  | 809            | 991            | 587            | 1,600            | 1,600                 |
|           | # of Family Assessments  | 640            | 767            | 1,065          |                  |                       |
| <b>2</b>  | Rate per thousand of children who were involved in a traditional Child Protection investigation                        | 9.8            | 12.6           | 7.4            | 5                | 5                     |
| <b>3</b>  | % of investigated Child Protection Reports that were determined to be abuse or neglect                                 | 67%            | 67%            | 65%            | 65%              | 65%                   |
| <b>4</b>  | % of determined Child Protection investigations that were determined again within 6 months                             | 1.3%           | 2.4%           | 2.7%           | 6.1%             | 6.1%                  |
|           |  |                |                |                | Federal Standard |                       |
| <b>5</b>  | # of Phone Screenings for Adults in need of protection and assistance  | 11,783         | 10,515         | 10,602         | 10,500           | 10,500                |
| <b>6</b>  | # of Vulnerable Adult Investigations/Adult Protection Assessments, including referrals to DHS and Department of Health | 775            | 1,008          | 935            | 950              | 950                   |
| <b>7</b>  | # of admissions to Detox   | 6,688          | NA             | 6,608          | 6,600            | 6,600                 |
| <b>8</b>  | # of calls to the Children's Mental health crisis line   | 1,416          | 1,901          | 2,691          | 3,000            | 3,000                 |
| <b>9</b>  | % of children in crisis provided with a mental health assessment within 24 hours                                       | NA             | 85%            | 89%            | 90%              | 90%                   |
| <b>10</b> | # of individuals responded to in Adult Mental Health Crisis  | 10,205         | 10,799         | 11,502         | 12,000           | 12,000                |
| <b>11</b> | % of persons assessed by Adult Mental Health Crisis as dangerous to themselves or others                               | 26%            | 29%            | 29%            | 29%              | 29%                   |

# Department Summary



**CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES**

**COMMUNITY HUMAN SERVICES**

## **VULNERABLE CHILDREN AND ADULTS ARE SAFE**

### **PERFORMANCE MEASURES - DISCUSSION**

1. The number of traditional Child Protection investigations has dropped as families are being served through the Family Assessment program rather than through a traditional investigatory process. The number of investigations referred to the Family Assessment program has grown since the program was initiated in 2000. A study conducted by DHS demonstrated that Family Assessment was an effective strategy in reducing harm to children.
2. This measure looks at the proportion (per thousand) of all children in Ramsey County who are seen for a Child Protection investigation.
3. Between 65% and 70% of the reports that are investigated are determined to be abuse or neglect. Over the past 5 years an increasing percentage of maltreatment reports have been determined through investigation to be abuse or neglect. This increase is due to the fact that many of the lower risk cases are now seen in the Family Assessment program where a determination of abuse or neglect is not made.
4. A Federal performance measure standard is that no more than 6.1% of children who have a determined case will have a second determination within 6 months. It is expected that the problems that brought a family to the attention of child protective services will be resolved and the family will not require a subsequent investigation. Children's Services performance is better than Federal standard.
5. Adult Protection Intake responds to over 10,000 calls for information and assistance each year. Staff triage adults calling for assistance and ensure that they are referred to the appropriate service. In addition, Adult Protection Intake functions as the central intake point, referring complaints about facilities to the appropriate state agency.
6. Adults who are in need of protection because of problems in their ability to care for themselves are seen in Adult Protection Intake. Vulnerable adults who are potential victims of abuse and neglect are referred for investigation.
7. The Detoxification Center provides a safe place for individuals who are inebriated. In 2006, there were 6,608 total admissions to the Center; 5,365 were Ramsey County residents. Information is not available for 2005 because of a change in the information system. While admission numbers appear to be stable, the Dakota County contract has increased the number of individuals who are there for commitment. This increase impacts admissions because beds may not be available on busy nights. This use reduces admissions, increasing pressure on the police, hospitals and families forced to deal with the inebriate in the community.
8. The county administers a collaborative project among Ramsey, Dakota and Washington counties to respond to families where the child is having a mental health crisis. The number of calls has increased steadily over the past few years.
9. When it is critical that the child be seen quickly, 89% were seen within 24 hours.
10. The Human Services Department has a 24-hour telephone line for adults who are experiencing a mental health crisis. The number of adults who call the crisis line has increased by 22% between 2003 and 2006.
11. Approximately 30% of the individuals who receive an outreach after calling the crisis line are identified as being at risk to themselves or others and need to be hospitalized for further mental health assessment. An average of 100 individuals a month receive a face to face outreach.

# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COMMUNITY HUMAN SERVICES

**DISPARITIES IN ACCESS AND OUTCOMES FOR DIVERSE POPULATIONS ARE REDUCED**

## **PERFORMANCE MEASURES - HIGHLIGHTS**

- **Strategies to improve and track access for racial and cultural groups**

The agency is working to improve access to services for communities of color. Tracking intake data over several years allows CHS to look at whether policies are improving access for all racial and cultural groups.

Financial Assistance Services has placed financial workers at the American Indian Family Center, the West Side Clinic (Spanish speaking families), and the Multi-Cultural Center.

CHS has improved its capacity to meet the needs of different racial and cultural communities through increasing the diversity of staff, providing training opportunities and setting expectations.

- **Strategies for identifying and developing service adaptations to meet the needs of racial and cultural groups**

Children's Services is working with community based groups to identify service needs and service delivery approaches that are respectful of the values and practices of the racial/ethnic/neighborhood communities within Ramsey County.

Developmental Disabilities established Employment & Alternative Services to respond to the need for competitive employment in consumers' own communities. Two of the four providers are culturally specific providers: Hmong, African.

Developmental Disabilities has engaged in focus groups with families to identify ways that services can be improved to respond to language and cultural needs.

- **Strategies to monitor staff decision making to ensure that all individuals are treated appropriately**

Child Protection services has developed a system to monitor decision-making for children. Staff are engaged in a project at Vento School to work closely with school staff to divert families into more appropriate services and to reduce inappropriate involvement in Child Protection investigations.

CHS does not determine who is reported for abuse or neglect. However, once a report has been received, a child's racial or cultural background should not result in different outcomes.

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## COMMUNITY HUMAN SERVICES

### DISPARITIES IN ACCESS AND OUTCOMES FOR DIVERSE POPULATIONS ARE REDUCED

#### PERFORMANCE MEASURES

| # | Performance Measures  | 2004  | 2005   | 2006   | 2007     | 2008 - 09 |
|---|---|---|--------|--------|----------|-----------|
|   |   | Actual  | Actual | Actual | Estimate | Estimate  |
| 1 | % of all new Children's Mental Health clients who were Southeast Asian  | 2.6%  | 6.3%   | 5%     | 10%      | 10%       |
| 2 | % of new individuals in Adult Mental Health who were persons of color   | 35%   | 39%    | 37%    | 37%      | 37%       |
| 3 | % of CHS staff who were from communities of color (as of January 1)   | 23%   | 23.5%  | 24%    | 27%      | 28%       |
| 4 | A one-day forum was conducted with service professionals representing various cultural communities. This forum was a collaboration with the Institute for Community Integration and Developmental Disabilities staff. | The forum identified different cultural views of disability and how views may be in conflict with the values of the DD service system including 'inclusion' and 'person centered planning'. |        |        | NA       | NA        |
| 5 | % of Child Protection reports for children of color   | 67.8%   | 65.6%  | 68.4%  | 42%      | 42%       |
| 6 | % of substantiated reports for children of color  | 70.3%   | 66.7%  | 64.1%  | 42%      | 42%       |
| 7 | % of children entering out of home placement who are children of color  | NA  | 66%    | 70%    | 42%      | 42%       |

# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COMMUNITY HUMAN SERVICES

**DISPARITIES IN ACCESS AND OUTCOMES FOR DIVERSE POPULATIONS ARE REDUCED**

## PERFORMANCE MEASURES - DISCUSSION

### **Strategies to improve and track access for racial and cultural groups**

1. In Children's Mental Health there are increasing numbers of children of color entering the system. In particular, the agency has been looking at barriers to service for children who are Southeast Asian. In the 2000 census, 16% of all children were Southeast Asian.
2. The numbers are for new Adult Mental Intake clients who were opened during the year. Adult Mental Health is engaged in looking at strategies to improve the cultural and racial responsiveness of services.
3. CHS continues to work to increase staff capacity through hiring and training. In January of 2003, 19% of all staff were staff of color. The department has pursued recruitment strategies that improve our ability to hire qualified staff from diverse backgrounds to improve the competence of the workforce. The figures demonstrate the success of CHS in achieving its goal. This number reflects all full time and part time employees as of January 1 of the year.

### **Strategies for identifying service adaptations to meet the needs of racial and cultural groups**

4. Examples of cultural beliefs which impact accessing and utilizing DD services include: labeling persons with disability is shaming and carries stigma to the family; religious beliefs may explain disability as an indiscretion of ancestor or current family member; gender plays a role in who communicates and who makes decisions on behalf of the consumer; and some cultures may prefer that the consumer remains with the family rather than moving to a group home.

### **Strategies to monitor staff decision making to ensure that all individuals are treated equitably**

The agency tracks decision points by race. Measures 5 through 7 indicate that, while children of color are more likely to be reported, once they are reported to the agency, decisions made by staff do not differentially affect one group more negatively than another.

5. The percentage of Child Protection reports for children of color. This includes Family Assessment and Traditional investigations. The 2007-2008 estimate is comparable to the percentage of children of color in Ramsey County.
6. This is the percentage of reports that were substantiated for children of color. These are only cases referred for a Traditional investigation - most likely to be the highest risk families. Data indicate that children of color are not more likely to be determined for abuse or neglect.
7. Once a child enters our service system it is important that children are treated equitably regardless of race or ethnic background. This measure indicates that children of color are being placed at approximately the same level as they are entering Children's Services. The Children's Services Division is working to reduce the inappropriate involvement of children of color in the child protection system.

# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COMMUNITY HUMAN SERVICES

THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

## PERFORMANCE MEASURES - HIGHLIGHTS

Changes in medical coverage and reimbursement procedures have had a substantial impact on Financial Services.

- **Increased Intake Activity**

Intake volume has grown 19% between 2004 and 2006.

Denials have increased as well. The most likely cause is medical facilities are requiring individuals to apply for assistance, and frequently those individuals do not follow through on the applications.

- **Large Caseloads**

Overall caseload in Financial Services has grown 5% between 2004 and 2006.

Caseloads continue to grow while staffing has remained stable.

Caseload growth is driven by increasing need for medical coverage – primarily as a result of loss of private insurance coverage. The Health Economics Program at the MN Department of Health reports (8/06) that private coverage in Minnesota dropped 2.3% between 2002 and 2004, and there was an increase in public health coverage of 1.1% and a 1.2% increase in uninsured Minnesotans. Our data would indicate that these trends have continued through 2005 and 2006.

**CHS is meeting community demand for child care through programs for low income families. Child care is essential for many low income families to achieve self sufficiency and to be able to meet their needs for food, shelter and health care.**

- **Waiting list for Basic sliding Fee Child Care is growing.**

The waiting list for child care has increased as a result of reduced funding by the state.

- **Efforts to increase use of child care services by teen parents have been successful.**

The number of days teens are truant from school as a result of child care problems has decreased from 100 days to 6 in 2006.

- **MFIP Child Care use is growing as a result of improvements in coordination between CHS child care staff and Employment Services.**

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## COMMUNITY HUMAN SERVICES

### THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

#### PERFORMANCE MEASURES

|   |  | 2004   | 2005   | 2006   | 2007     | 2008 - 09 |
|---|--|--------|--------|--------|----------|-----------|
| # | Performance Measures   | Actual | Actual | Actual | Estimate | Estimate  |
| 1 | Financial Services Intake Numbers  | 31,205 | 34,267 | 37,158 | 40,500   | 40,500    |
| 2 | % of Intake applications that were denied                                  | 40%    | 39%    | 40%    | 40%      | 40%       |
| 3 | Financial and Medical Assistance Cases open at the end of the year         | 40,937 | 41,536 | 43,053 | 44,100   | 45,200    |
| 4 | # of families receiving Basic Sliding Fee child care                       | 1,467  | 1,210  | 1,513  | 1,500    | 1,500     |
| 5 | Waiting list for Basic Sliding Fee child care                              | 0      | 0      | 98     | 1,150    | 1,150     |
| 6 | % of applications by teen parents for child care that were approved        | NA     | 24%    | 79%    | 80%      | 80%       |
| 7 | # of days that teen parents were truant as a result of child care problems | NA     | 100    | 6      | 10       | 10        |
| 8 | # of families receiving MFIP child care                                    | 2,503  | 2,770  | 3,020  | 3,000    | 3,000     |

# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

COMMUNITY HUMAN SERVICES

## THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

### PERFORMANCE MEASURES - DISCUSSION

1. This is the number of cases that are processed through Financial Assistance Services (FAS) for all types of assistance. This includes requests by families and individuals for assistance in paying medical bills, income support and food.
2. The denial rate for applications for assistance was around 10% for years. This rate has increased substantially as health care organizations and hospitals have required individuals to apply for medical assistance before receiving health care services. Many of the individuals are not eligible or do not follow through with the application process. Regardless, this process has resulted in a large increase in the number of applications that must be reviewed and processed.
3. The total number of cases continues to grow. Since 2000, FAS caseloads have grown by 30%. This number represents the total number of cases open at the end of a year. Over the course of a year individuals and families open and close cases so that the total number of cases open in a year is closer to 52,000. An estimated 80,000 individuals are served over the course of a year by Financial Services.
4. The number of families receiving Basic Sliding Fee child care dropped from approximately 2,200 families in 2001 and 2002 to 1,300 families in 2003. The drop was a result of legislative changes in eligibility for working families that significantly reduced the number of families who were able to receive a subsidy.
5. The waiting list for Basic Sliding Fee child care began to climb in 2006 as a result of increasing demand for services and anticipated limits to the 2007 state allocation. Also affecting available funds was an increase in the cost per case due to a July 2006 rise in rates payable through BSF. As of May 2007 there were 531 families on the waiting list. As of June 2007, only parenting teens and persons pursuing ESL or GED services are being added to the BSF program. All others, including working families and veterans, are being placed on the waiting list. We project 1,150 families will be on the waiting list by the end of 2007. This is projected to continue into 2008 unless there is a significant increase in the BSF allocation for Ramsey County for 2008.
6. The approval rate for teens applying for child care has increased from 24% to 79% as a result of an effort by CHS to have the state reduce and simplify eligibility requirements for teens. The complexity of the application process and required documentation was reducing teen use of child care services. Teens are now able to use eligibility for free and reduced lunch as sufficient documentation for child care eligibility. In addition, waivers were granted that allowed for improved coordination of services between schools, MFIP counselors and the child care program. This change has increased teen use of child care and reduced episodes of loss of care. The change has also improved the stability of child care provided to the children.
7. The number of days that teen parents were truant because of child care problems has been reduced. Keeping teens attending high school is the primary goal of providing child care for these children.
8. Child care is also provided to families who are receiving MFIP. Families are required to be in school, employed or in an authorized activity leading to employment. Utilization of MFIP child care is increasing because of increased coordination between financial intake and employment services.



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# Department Summary



Louis Speggen, Administrator

210 No. Owasso Blvd.

(651) 765-7700

## DEPARTMENT MISSION RESIDENCE

LAKE OWASSO

Maximize the individual development of 64 developmentally disabled people.

## PROGRAMS / SERVICES

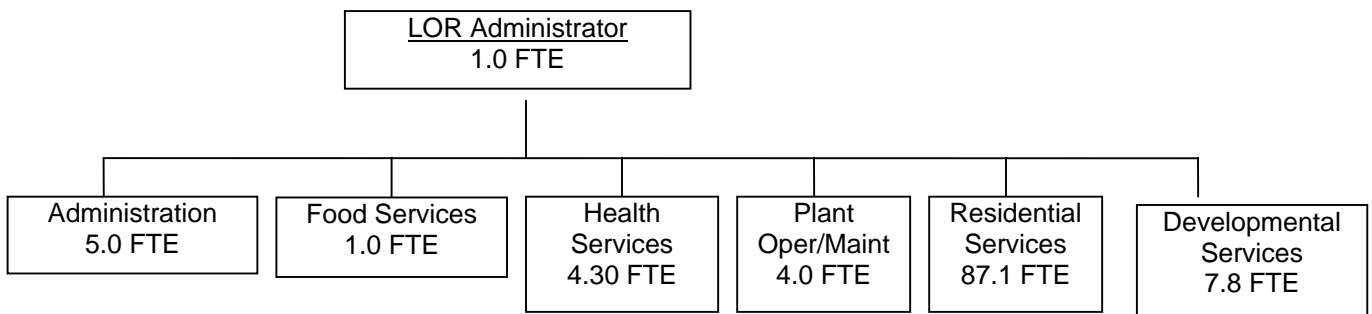
To provide licensed residential services for persons with developmental disabilities that ensures 24 hour program services of specialized and generic training, treatment, health services and related services that are directed towards a person being able to function with self determination and independence while preventing regression or loss of functional ability.

## CRITICAL SUCCESS INDICATORS

Proactively deliver services that improve the quality of life for children, families and individuals with special needs.

## 2007 ORGANIZATION CHART

| <u>Personnel - FTE</u> |          |
|------------------------|----------|
| 2006 Budget            | - 111.20 |
| 2007 Budget            | - 110.20 |
| 2008 Approved          | - 106.80 |
| 2009 Approved          | - 105.80 |



# Department Summary



## BUDGET SUMMARY

## LAKE OWASSO RESIDENCE

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure/Appropriation - Operating Budget | 7,929,162      | 8,124,420      | 8,324,487        | 8,555,496        |
| Revenue/Estimated Revenue - Operating Budget | 7,710,602      | 7,925,250      | 8,063,638        | 8,291,497        |
| Fund Balance                                 | -              | -              | -                | -                |
| Adjust to Actual                             | 19,390         | -              | -                | -                |
| County Tax Levy                              | 199,170        | 199,170        | 260,849          | 263,999          |
| Inc/(Dec) from Previous Year                 |                |                | 61,679           | 3,150            |
| % Inc/-Dec from Previous Year                |                |                | 31.0%            | 1.2%             |
| Inc/(Dec) for 2 Years                        |                |                |                  | 64,829           |
| % Inc/-Dec for 2 Years                       |                |                |                  | 31.0%            |

## EXPENDITURE/APPROPRIATION SUMMARY BY DIVISION

| Division                               | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                |                  |                  |                  |                  |
| Administration                         | 1,425,176        | 1,498,460        | 1,533,291        | 1,559,701        |
| Food Services                          | 256,388          | 269,288          | 273,320          | 285,604          |
| Health Services                        | 327,949          | 361,779          | 309,731          | 324,328          |
| Plant Operations & Maintenance         | 438,449          | 449,610          | 473,853          | 492,930          |
| Residential Services                   | 4,907,511        | 4,887,326        | 5,060,734        | 5,261,474        |
| Developmental Services                 | 573,689          | 657,957          | 673,558          | 631,459          |
| <b>Total Expenditure/Appropriation</b> | <b>7,929,162</b> | <b>8,124,420</b> | <b>8,324,487</b> | <b>8,555,496</b> |
| Inc/(Dec) from Previous Year           |                  |                  | 200,067          | 231,009          |
| % Inc/-Dec from Previous Year          |                  |                  | 2.5%             | 2.8%             |
| Inc/(Dec) for 2 Years                  |                  |                  |                  | 431,076          |
| % Inc/-Dec for 2 Years                 |                  |                  |                  | 5.3%             |

# Department Summary



## REVENUE/ESTIMATED REVENUE SUMMARY BY DIVISION

## LAKE OWASSO RESIDENCE

| Division                               | 2006<br>Actual   | 2007<br>Budget   | 2008<br>Approved | 2009<br>Approved |
|--|------------------|------------------|------------------|------------------|
| <u>Operating Budget</u>                |                  |                  |                  |                  |
| Administration                         | 7,710,602        | 7,925,250        | 8,063,638        | 8,291,497        |
| <b>Total Revenue/Estimated Revenue</b> | <b>7,710,602</b> | <b>7,925,250</b> | <b>8,063,638</b> | <b>8,291,497</b> |
| Inc/(Dec) from Previous Year           |                  |                  | 138,388          | 227,859          |
| % Inc/-Dec from Previous Year          |                  |                  | 1.7%             | 2.8%             |
| Inc/(Dec) for 2 Years                  |                  |                  |                  | 366,247          |
| % Inc/-Dec for 2 Years                 |                  |                  |                  | 4.6%             |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## LAKE OWASSO RESIDENCE

| <b>Permanent FTE</b>                | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>             |                        |                        |                          |                          |
| Administration                      | 6.00                   | 6.00                   | 6.00                     | 6.00                     |
| Food Services                       | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Health Services                     | 4.30                   | 4.30                   | 3.40                     | 3.40                     |
| Plant Operations & Maintenance      | 4.00                   | 4.00                   | 4.00                     | 4.00                     |
| Residential Services                | 88.10                  | 87.10                  | 84.60                    | 84.60                    |
| Developmental Services              | 7.80                   | 7.80                   | 7.80                     | 6.80                     |
| <b>Total Existing Permanent FTE</b> | <b>111.20</b>          | <b>110.20</b>          | <b>106.80</b>            | <b>105.80</b>            |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
| None                         |                          |                          |
| <b>Total New FTE</b>         | <b>-</b>                 | <b>-</b>                 |
| <b>Total FTE</b>             | <b>106.80</b>            | <b>105.80</b>            |
| Inc/(Dec) from Previous Year | (3.40)                   | (1.00)                   |
| Inc/(Dec) for 2 Years        |                          | (4.40)                   |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | <b>-</b>               | <b>-</b>               | <b>-</b>                 | <b>-</b>                 |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## LAKE OWASSO RESIDENCE

| Program / Service              | Mand./<br>Discr. | 2008 Approved |                  |                  |                |
|--------------------------------|------------------|---------------|------------------|------------------|----------------|
|                                |                  | FTE's         | Budget           | Financing        | Levy           |
| <b>Lake Owasso Residence</b>   |                  |               |                  |                  |                |
| Administration                 | D/M              | 6.00          | 1,533,291        | 1,272,442        | 260,849        |
| Food Service                   | D/M              | 1.00          | 273,320          | 273,320          | -              |
| Heath Service                  | D/M              | 3.40          | 309,731          | 309,731          | -              |
| Plant Operations & Maintenance | D/M              | 4.00          | 473,853          | 473,853          | -              |
| Residential Services           | D/M              | 84.60         | 5,060,734        | 5,060,734        | -              |
| Developmental Services         | D/M              | 7.80          | 673,558          | 673,558          | -              |
|                                |                  | <b>106.80</b> | <b>8,324,487</b> | <b>8,063,638</b> | <b>260,849</b> |

### SUMMARY

|                                     |     | Levy % | FTE's         | Budget           | Financing        | Levy           |
|-------------------------------------|-----|--------|---------------|------------------|------------------|----------------|
| <b>Total Mandated</b>               | M   | 0.0%   | -             | -                | -                | -              |
| <b>Total Mandated/Discretionary</b> | M/D | 0.0%   | -             | -                | -                | -              |
| <b>Total Discretionary/Mandated</b> | D/M | 100.0% | 106.80        | 8,324,487        | 8,063,638        | 260,849        |
| <b>Total Discretionary</b>          | D   | 0.0%   | -             | -                | -                | -              |
|                                     |     |        | <b>106.80</b> | <b>8,324,487</b> | <b>8,063,638</b> | <b>260,849</b> |
| <b>2007 Budget</b>                  |     |        | 110.20        | 8,124,420        | 7,925,250        | 199,170        |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     |        | (3.40)        | 200,067          | 138,388          | 61,679         |
| <b>% Inc/-Dec. from 2007 Budget</b> |     |        |               | 2.5%             | 1.7%             | 31.0%          |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**LAKE OWASSO RESIDENCE**

| <b>Program / Service</b>            | <b>Change from 2007 Budget</b> |                |                  |               |
|-------------------------------------|--------------------------------|----------------|------------------|---------------|
|                                     | <b>FTE's</b>                   | <b>Budget</b>  | <b>Financing</b> | <b>Levy</b>   |
| <b>Lake Owasso Residence</b>        |                                |                |                  |               |
| Administration                      | -                              | 34,831         | (26,848)         | 61,679        |
| Food Service                        | -                              | 4,032          | 4,032            | -             |
| Heath Service                       | (0.90)                         | (52,048)       | (52,048)         | -             |
| Plant Operations & Maintenance      | -                              | 24,243         | 24,243           | -             |
| Residential Services                | (2.50)                         | 173,408        | 173,408          | -             |
| Developmental Services              | -                              | 15,601         | 15,601           | -             |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <b>(3.40)</b>                  | <b>200,067</b> | <b>138,388</b>   | <b>61,679</b> |
| <b>% Inc/-Dec. from 2007 Budget</b> |                                | <b>2.5%</b>    | <b>1.7%</b>      | <b>31.0%</b>  |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## LAKE OWASSO RESIDENCE

| Program / Service              | Mand./<br>Discr. | 2009 Approved |                  |                  |                |
|--------------------------------|------------------|---------------|------------------|------------------|----------------|
|                                |                  | FTE's         | Budget           | Financing        | Levy           |
| <b>Lake Owasso Residence</b>   |                  |               |                  |                  |                |
| Administration                 | D/M              | 6.00          | 1,559,701        | 1,295,702        | 263,999        |
| Food Service                   | D/M              | 1.00          | 285,604          | 285,604          | -              |
| Heath Service                  | D/M              | 3.40          | 324,328          | 324,328          | -              |
| Plant Operations & Maintenance | D/M              | 4.00          | 492,930          | 492,930          | -              |
| Residential Services           | D/M              | 84.60         | 5,261,474        | 5,261,474        | -              |
| Developmental Services         | D/M              | 6.80          | 631,459          | 631,459          | -              |
|                                |                  | <b>105.80</b> | <b>8,555,496</b> | <b>8,291,497</b> | <b>263,999</b> |

### SUMMARY

|  |     | Levy %  | FTE's         | Budget           | Financing        | Levy           |
|--|-----|---------|---------------|------------------|------------------|----------------|
| Total Mandated                               | M   | 0.00%   | -             | -                | -                | -              |
| Total Mandated/Discretionary                 | M/D | 0.00%   | -             | -                | -                | -              |
| Total Discretionary/Mandated                 | D/M | 100.00% | 105.80        | 8,555,496        | 8,291,497        | 263,999        |
| Total Discretionary                          | D   | 0.00%   | -             | -                | -                | -              |
|  |     |         | <b>105.80</b> | <b>8,555,496</b> | <b>8,291,497</b> | <b>263,999</b> |
| <b>2008 Approved Budget</b>                  |     |         | 106.80        | 8,324,487        | 8,063,638        | 260,849        |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  |     |         | (1.00)        | 231,009          | 227,859          | 3,150          |
| <b>% Inc-/Dec. from 2008 Approved Budget</b> |     |         |               | 2.8%             | 2.8%             | 1.2%           |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary



# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**LAKE OWASSO RESIDENCE**

| <b>Program / Service</b>                     | <b>Change from 2008 Approved Budget</b> |                |                  |              |
|--|---|----------------|------------------|--------------|
|  | <b>FTE's</b>                            | <b>Budget</b>  | <b>Financing</b> | <b>Levy</b>  |
| <b>Lake Owasso Residence</b>                 |   |                |                  |              |
| Administration                               | -                                       | 26,410         | 23,260           | 3,150        |
| Food Service                                 | -                                       | 12,284         | 12,284           | -            |
| Heath Service                                | -                                       | 14,597         | 14,597           | -            |
| Plant Operations & Maintenance               | -                                       | 19,077         | 19,077           | -            |
| Residential Services                         | -                                       | 200,740        | 200,740          | -            |
| Developmental Services                       | (1.00)                                  | (42,099)       | (42,099)         | -            |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | <b>(1.00)</b>                           | <b>231,009</b> | <b>227,859</b>   | <b>3,150</b> |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |   | <b>2.8%</b>    | <b>2.8%</b>      | <b>1.2%</b>  |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## LAKE OWASSO RESIDENCE

### PROACTIVELY DELIVER SERVICES THAT IMPROVE THE QUALITY OF LIFE FOR CHILDREN, FAMILIES AND INDIVIDUALS WITH SPECIAL NEEDS

#### PERFORMANCE MEASURES – HIGHLIGHTS

Profiles of individuals admitted to Lake Owasso Residence during 2006 reflected the continuation of the need for residential service for dually diagnosed mild to moderately developmentally delayed individuals who exhibit challenging behaviors. On review of measures all residents resided in a safe and nurturing environment that addressed individuals needs. At the same time facility staff took steps to review and update all menus and recipes for each home. Implementation will be spring/summer 2007. The expansion of the family survey to additional family members has been positive and the current return rate is at 75%. A system was implemented that allowed facility staff to discuss and review comments from the survey with supervisors and other staff, as well as establishing a process that allowed for group discussions of the survey results with family members.

#### PERFORMANCE MEASURES

|   |   | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|---|--------|--------|--------|----------|----------|
| # | Performance Measures                              | Actual | Actual | Actual | Estimate | Estimate |
| 1 | Number of governing rule citations                | 8      | 15     | 6      | 12       | 12       |
| 2 | % of Citations corrected within target date       | 100%   | 100%   | 100%   | 100%     | 100%     |
| 3 | Number of resident days                           | 23,274 | 23,328 | 23,312 | 23,360   | 23,360   |
| 4 | Number of resident habilitation plans implemented | 68     | 64     | 66     | 64       | 64       |

#### PERFORMANCE MEASURES – DISCUSSION

1./2. Number of governing rule citations and % of citations corrected within target period continue to be strong indicators as the current governing rule system is somewhat prescriptive and subject to change as well as new governing body interpretations. Citations can reflect patterns of activity that need review and adjustment to current accepted practices within the field. The facility's ability to adjust and correct citations ensures the continuation of Medicaid funding and compliance with governing rules

3. Resident days reflect the ongoing need for services provided by the facility.

4. Resident habilitation plan implementation is a mandated license requirement. It also provides an outline of the types of individual services provided and the needs of those clients served at the facility.

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# Department Summary



Patricia J. Reller, Administrator      2000 White Bear Ave.      (651) 777-7486

**RAMSEY COUNTY CARE CENTER**

## **DEPARTMENT MISSION**

The mission of Ramsey County Care Center is dedicated to provide quality care with compassion and respect for human dignity for those adult residents of Ramsey County who need long term and/or rehabilitative care and cannot be cared for in their own homes including those who are difficult to place in private sector nursing homes.

## **PROGRAMS/SERVICES**

RCCC's programs and services are to provide long term and short term transitional care to adult residents and clients. Care and services are provided by the following departments:

Activities, Administration, Environmental Services in the areas of Housekeeping, Laundry, Maintenance, Nursing Nutritional Services, Rehabilitation and Social Services.

- To provide a well-balanced activity program through the Activities Department that consists of planned and informal events designed to empower, maintain and support residents' needs, interests and desires. The programs are not only designed to meet their individual interests, but also their physical, mental and psychosocial well-being through comprehensive assessment and by the individual's preference. Residents are served through a variety of programs including educational, spiritual and recreational events. By doing so RCCC staff can enhance their physical and mental processes.
- To provide leadership and managerial guidance in the areas of planning, organizing, controlling and motivating over all aspects of Ramsey County Care Center operations in order to maintain quality of care to residents, promote the welfare and morale of staff, comply with governmental regulations and demonstrate fiscal responsibility to the Ramsey County Board of Commissioners and the citizens of Ramsey County. This is done through the Administration Department of RCCC. Administration is responsible for the review and preparation of the annual operating and capital budgets, revenue and expenditure management, legislative and financial analysis, purchasing of equipment and supplies for the residents and operations processing all accounts receivable, accounts payable, payroll and employee benefits and other human resource functions. The Administrator is responsible for overall operations and management as well as Strategic Planning for Ramsey County Care Center and other future long term care services.
- To maintain a clean, safe and sanitary physical environment for the residents, staff and visitors through the Housekeeping Department. This is done in order to ensure a healthy, safe environment that invites compliments.
- To provide clean linens, bed clothing, and personal clothing for the residents; to sustain a system of identifying all resident clothes; to return clothing to the correct owner through the Laundry Department and to accomplish this in a manner that perpetuates the caring environment for which Ramsey County Care Center is known.
- To provide direct and individualized nursing care according to the needs of each resident in order to preserve and enhance his/her quality of life in the Nursing Department. This will be accomplished by:

Maximizing the health capabilities of each resident by applying the standards of nursing practice; assessment, plan of care, prescribed nursing measures, client participation and ongoing evaluation of progress or lack of progress.

# Department Summary



Patricia J. Reller, Administrator

2000 White Bear Ave.

(651) 777-7486

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## RAMSEY COUNTY CARE CENTER

Maintaining compliance with Minnesota Department of Health and Federal Government regulations regarding Skilled Nursing Facilities.

Reducing nursing staff turnover to 30 percent or less.

Maintaining high quality community standards of quality care and infection control through appropriate policies, procedures, guidelines, and ongoing monitoring and assessment of the nursing department program.

Ensuring nursing staff work in an environment that fosters cooperation, skill development, and provides supervision that is consistent and fair.

- To provide Physical, Occupational And Speech Therapy services to residents and clients, with a physician's order for these services that will promote the quality of life for each resident and help them achieve their fullest potential.
- To provide ancillary services such as Laboratory, X-Ray, Dental, Optometrist, Podiatrist, Psychiatrist, Dietician and other contracted services as required by State and Federal law and to enhance the quality of care and quality of life for residents and clients of Ramsey County Care Center.
- To consistently provide meals that are nutritious, palatable, timely and attractive for the residents and clients. These meals are to be served in a style that is professional, maintains temperature integrity, and diet accuracy with consideration and respect for the resident's personal dignity. The mission includes providing department staff an environment which is safe and clean; supervision which is fair and consistent; and job understanding and training with sufficient personnel working in a cooperative environment. The program is to be managed on a fiscally responsible basis and in compliance with the requirements of State and Federal regulatory agencies. All of these must contribute to the resident's independence, enjoyment and maximization of his/her personal capabilities.
- To maintain the building, grounds and equipment, in order to provide a safe environment and remain in compliance with the Standards of Federal, State and local agencies through the Maintenance Department of the Division. The Maintenance Department is responsible for responding to all requests for maintenance or repair problems; to maintain a preventative maintenance program for all major equipment; to maintain a safe and comfortable environment and to remain in compliance with all Federal, State and Local regulations.
- To accept and process all referrals for admission to Ramsey County Care Center; to satisfy the psychosocial needs of the residents and clients through advocacy and systems coordination, act as liaison between Ramsey County Care Center and outside agencies, coordinate and assist residents and clients with discharge planning, and provide a contact and support services for families of the residents and clients in order to maintain maximum occupancy of Ramsey County Care Center and ensure that appropriate social services are provided.

### **CRITICAL SUCCESS INDICATORS**

Residents with special needs are healthy and safe in the community.

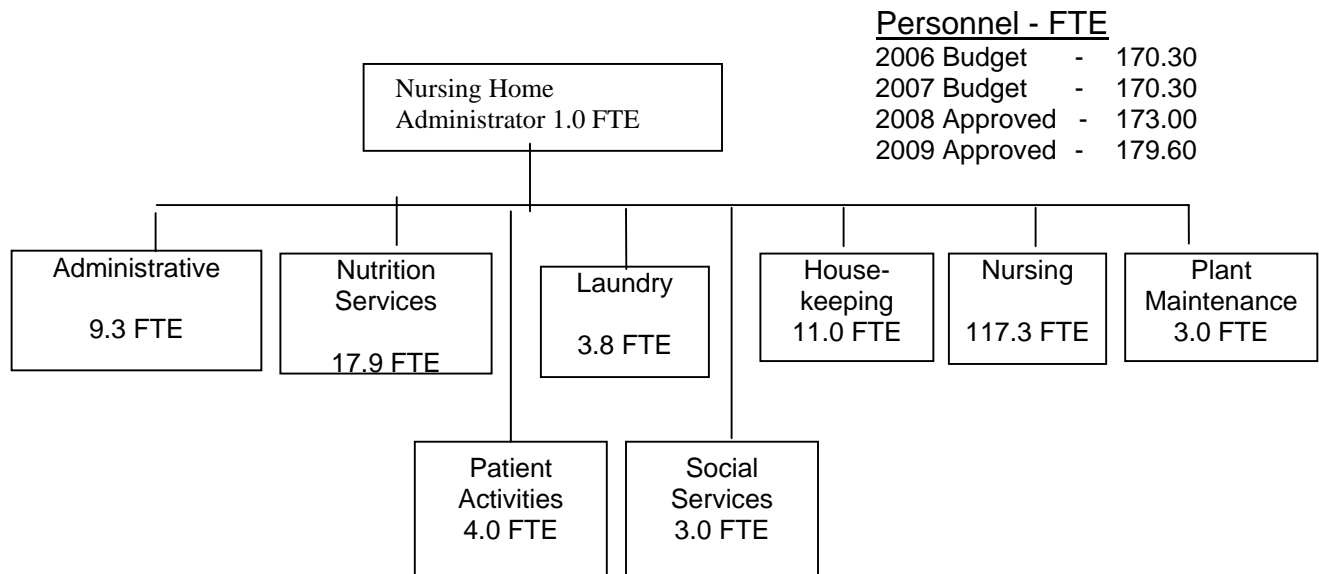
# Department Summary



Patricia J. Reller, Administrator      2000 White Bear Ave.      (651) 777-7486

**RAMSEY COUNTY CARE CENTER**

## 2007 ORGANIZATION CHART



# Department Summary



## BUDGET SUMMARY

## RAMSEY COUNTY CARE CENTER

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 12,245,117     | 12,895,792     | 14,356,256       | 14,964,769       |
| Revenue / Est. Revenue - Operating Budget      | 11,984,678     | 12,537,886     | 13,989,402       | 14,597,915       |
| Adjust to Actual                               | (84,226)       | -              | -                | -                |
| County Tax Levy                                | 176,213        | 357,906        | 366,854          | 366,854          |
| Inc/(Dec) from Previous Year                   |                |                | 8,948            | -                |
| % Inc/-Dec from Previous Year                  |                |                | 2.5%             | -                |
| Inc/(Dec) for 2 Years                          |                |                |                  | 8,948            |
| % Inc/-Dec for 2 Years                         |                |                |                  | 2.5%             |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                  |                   |                   |                   |                   |
| Administration                           | 2,206,956         | 2,393,048         | 2,825,762         | 2,606,206         |
| Nutrition Services                       | 1,130,074         | 1,211,700         | 1,267,639         | 1,315,500         |
| Laundry                                  | 164,947           | 165,534           | 175,337           | 181,560           |
| Housekeeping                             | 465,367           | 499,742           | 555,426           | 578,491           |
| Nursing                                  | 7,186,201         | 7,487,990         | 7,647,344         | 7,056,738         |
| Nursing TCU                              | -                 | -                 | 653,636           | 1,889,278         |
| Plant Maintenance                        | 633,466           | 661,268           | 687,262           | 729,780           |
| Activities                               | 212,033           | 225,251           | 234,106           | 243,372           |
| Social Services                          | 246,073           | 251,259           | 309,744           | 363,844           |
| <b>Total Expenditure / Appropriation</b> | <b>12,245,117</b> | <b>12,895,792</b> | <b>14,356,256</b> | <b>14,964,769</b> |
| Inc/(Dec) from Previous Year             |                   |                   | 1,460,464         | 608,513           |
| % Inc/-Dec from Previous Year            |                   |                   | 11.3%             | 4.2%              |
| Inc/(Dec) for 2 Years                    |                   |                   |                   | 2,068,977         |
| % Inc/-Dec for 2 Years                   |                   |                   |                   | 16.0%             |

# Department Summary



## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

## RAMSEY COUNTY CARE CENTER

| Division                                 | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                  |                   |                   |                   |                   |
| Administration                           | 11,984,678        | 12,537,886        | 13,989,402        | 14,597,915        |
| Nutrition Services                       | -                 | -                 | -                 | -                 |
| Laundry                                  | -                 | -                 | -                 | -                 |
| Housekeeping                             | -                 | -                 | -                 | -                 |
| Nursing                                  | -                 | -                 | -                 | -                 |
| Nursing TCU                              | -                 | -                 | -                 | -                 |
| Plant Maintenance                        | -                 | -                 | -                 | -                 |
| Activities                               | -                 | -                 | -                 | -                 |
| Social Services                          | -                 | -                 | -                 | -                 |
| <b>Total Revenue / Estimated Revenue</b> | <b>11,984,678</b> | <b>12,537,886</b> | <b>13,989,402</b> | <b>14,597,915</b> |
| Inc/(Dec) from Previous Year             |                   |                   | 1,451,516         | 608,513           |
| % Inc/-Dec from Previous Year            |                   |                   | 11.6%             | 4.3%              |
| Inc/(Dec) for 2 Years                    |                   |                   |                   | 2,060,029         |
| % Inc/-Dec for 2 Years                   |                   |                   |                   | 16.4%             |



# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## RAMSEY COUNTY CARE CENTER

| <b>Permanent FTE</b>                | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>             |                        |                        |                          |                          |
| Administration                      | 10.30                  | 10.30                  | 10.30                    | 10.30                    |
| Nutrition Services                  | 17.90                  | 17.90                  | 17.90                    | 17.90                    |
| Laundry                             | 3.80                   | 3.80                   | 3.80                     | 3.80                     |
| Housekeeping                        | 11.00                  | 11.00                  | 11.00                    | 11.00                    |
| Nursing                             | 117.30                 | 117.30                 | 112.00                   | 98.50                    |
| Nursing TCU                         | -                      | -                      | 5.30                     | 21.00                    |
| Plant Maintenance                   | 3.00                   | 3.00                   | 3.00                     | 3.00                     |
| Activities                          | 4.00                   | 4.00                   | 4.00                     | 4.00                     |
| Social Services                     | 3.00                   | 3.00                   | 3.00                     | 3.50                     |
| <b>Total Existing Permanent FTE</b> | <b>170.30</b>          | <b>170.30</b>          | <b>170.30</b>            | <b>173.00</b>            |

## NEW POSITIONS

| <b>Description</b>                            | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---|--------------------------|--------------------------|
| Administration - Account Clerk                | -                        | 0.10                     |
| Nursing TCU - Nurse Certification and Diploma | 1.00                     | 3.00                     |
| Nursing TCU - Licensed Practical Nurse        | 0.75                     | 1.65                     |
| Nursing TCU - Nursing Assistant               | 0.35                     | 1.05                     |
| Nursing TCU - Clerk Typist                    | 0.10                     | 0.30                     |
| Social Services - Social Worker               | 0.50                     | 0.50                     |
| <b>Total New FTE</b>                          | <b>2.70</b>              | <b>6.60</b>              |
| <b>Total FTE</b>                              | <b>173.00</b>            | <b>179.60</b>            |
| Inc/(Dec) from Previous Year                  | 2.70                     | 6.60                     |
| Inc/(Dec) for 2 Years                         |                          | 9.30                     |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Nursing</u>                        |                        |                        |                          |                          |
| Nurse Certificate & Diploma           | 1.00                   | 1.00                   | 1.00                     | 1.00                     |
| Practical Nurse                       | 0.70                   | 0.70                   | 0.70                     | 0.70                     |
| Nursing Assistant I                   | 0.90                   | 0.90                   | 0.90                     | 0.90                     |
| <b>Total Existing Conditional FTE</b> | <b>2.60</b>            | <b>2.60</b>            | <b>2.60</b>              | <b>2.60</b>              |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## RAMSEY COUNTY CARE CENTER

| Program / Service                | Mand./<br>Discr. | 2008 Approved |                   |                   |                |
|----------------------------------|------------------|---------------|-------------------|-------------------|----------------|
|                                  |                  | FTE's         | Budget            | Financing         | Levy           |
| <b>Ramsey County Care Center</b> |                  |               |                   |                   |                |
| Administration                   | D/M              | 2.00          | 175,686           | 175,686           | -              |
| Program Support                  | D/M              | 8.30          | 2,650,076         | 2,283,222         | 366,854        |
| Nutritional Services             | D/M              | 17.90         | 1,267,639         | 1,267,639         | -              |
| Laundry                          | D/M              | 3.80          | 175,337           | 175,337           | -              |
| Housekeeping                     | D/M              | 11.00         | 555,426           | 555,426           | -              |
| Nursing                          | D/M              | 112.00        | 7,647,344         | 7,647,344         | -              |
| Nursing TCU                      | D/M              | 7.50          | 653,636           | 653,636           | -              |
| Plant Maintenance                | D/M              | 3.00          | 687,262           | 687,262           | -              |
| Activities                       | D/M              | 4.00          | 234,106           | 234,106           | -              |
| Social Services                  | D/M              | 3.50          | 309,744           | 309,744           | -              |
|                                  |                  | <b>173.00</b> | <b>14,356,256</b> | <b>13,989,402</b> | <b>366,854</b> |

### SUMMARY

|                                     |     | Levy % | FTE's         | Budget            | Financing         | Levy           |
|-------------------------------------|-----|--------|---------------|-------------------|-------------------|----------------|
| <b>Total Mandated</b>               | M   | -      | -             | -                 | -                 | -              |
| <b>Total Mandated/Discretionary</b> | M/D | -      | -             | -                 | -                 | -              |
| <b>Total Discretionary/Mandated</b> | D/M | 100.0% | 173.00        | 14,356,256        | 13,989,402        | 366,854        |
| <b>Total Discretionary</b>          | D   | -      | -             | -                 | -                 | -              |
|                                     |     |        | <b>173.00</b> | <b>14,356,256</b> | <b>13,989,402</b> | <b>366,854</b> |
| <b>2007 Budget</b>                  |     |        | 170.30        | 12,895,792        | 12,537,886        | 357,906        |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     |        | 2.70          | 1,460,464         | 1,451,516         | 8,948          |
| <b>% Inc/-Dec. from 2007 Budget</b> |     |        |               | 11.3%             | 11.6%             | 2.5%           |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**RAMSEY COUNTY CARE CENTER**

| Program / Service                   | Change from 2007 Budget |                  |                  |              |
|-------------------------------------|-------------------------|------------------|------------------|--------------|
|                                     | FTE's                   | Budget           | Financing        | Levy         |
| <b>Ramsey County Care Center</b>    |                         |                  |                  |              |
| Administration                      | -                       | 11,046           | 11,046           | -            |
| Program Support                     | -                       | 421,668          | 412,720          | 8,948        |
| Nutritional Services                | -                       | 55,939           | 55,939           | -            |
| Laundry                             | -                       | 9,803            | 9,803            | -            |
| Housekeeping                        | -                       | 55,684           | 55,684           | -            |
| Nursing                             | (5.30)                  | 159,354          | 159,354          | -            |
| Nursing TCU                         | 7.50                    | 653,636          | 653,636          | -            |
| Plant Maintenance                   | -                       | 25,994           | 25,994           | -            |
| Activities                          | -                       | 8,855            | 8,855            | -            |
| Social Services                     | 0.50                    | 58,485           | 58,485           | -            |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <b>2.70</b>             | <b>1,460,464</b> | <b>1,451,516</b> | <b>8,948</b> |
| <b>% Inc-/Dec. from 2007 Budget</b> |                         | <b>11.3%</b>     | <b>11.6%</b>     | <b>2.5%</b>  |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## RAMSEY COUNTY CARE CENTER

| Program / Service                | Mand./<br>Discr. | 2009 Approved |                   |                   |                |
|----------------------------------|------------------|---------------|-------------------|-------------------|----------------|
|                                  |                  | FTE's         | Budget            | Financing         | Levy           |
| <b>Ramsey County Care Center</b> |                  |               |                   |                   |                |
| Administration                   | D/M              | 2.00          | 181,968           | 181,968           | -              |
| Program Support                  | D/M              | 8.40          | 2,424,238         | 2,057,384         | 366,854        |
| Nutritional Services             | D/M              | 17.90         | 1,315,500         | 1,315,500         | -              |
| Laundry                          | D/M              | 3.80          | 181,560           | 181,560           | -              |
| Housekeeping                     | D/M              | 11.00         | 578,491           | 578,491           | -              |
| Nursing                          | D/M              | 98.50         | 7,056,738         | 7,056,738         | -              |
| Nursing TCU                      | D/M              | 27.00         | 1,889,278         | 1,889,278         | -              |
| Plant Maintenance                | D/M              | 3.00          | 729,780           | 729,780           | -              |
| Activities                       | D/M              | 4.00          | 243,372           | 243,372           | -              |
| Social Services                  | D/M              | 4.00          | 363,844           | 363,844           | -              |
|                                  |                  | <b>179.60</b> | <b>14,964,769</b> | <b>14,597,915</b> | <b>366,854</b> |

### SUMMARY

|                                     |     | Levy % | FTE's         | Budget            | Financing         | Levy           |
|-------------------------------------|-----|--------|---------------|-------------------|-------------------|----------------|
| <b>Total Mandated</b>               | M   | -      | -             | -                 | -                 | -              |
| <b>Total Mandated/Discretionary</b> | M/D | -      | -             | -                 | -                 | -              |
| <b>Total Discretionary/Mandated</b> | D/M | 100.0% | 179.60        | 14,964,769        | 14,597,915        | 366,854        |
| <b>Total Discretionary</b>          | D   | -      | -             | -                 | -                 | -              |
|                                     |     |        | <b>179.60</b> | <b>14,964,769</b> | <b>14,597,915</b> | <b>366,854</b> |

|  |        |            |            |         |
|--|--------|------------|------------|---------|
| <b>2008 Approved Budget</b>                  | 173.00 | 14,356,256 | 13,989,402 | 366,854 |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | 6.60   | 608,513    | 608,513    | -       |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |        | 4.2%       | 4.3%       | -       |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**RAMSEY COUNTY CARE CENTER**

| Program / Service                            | Change from 2008 Approved Budget |                |                |          |
|--|----------------------------------|----------------|----------------|----------|
|  | FTE's                            | Budget         | Financing      | Levy     |
| <b>Ramsey County Care Center</b>             |                                  |                |                |          |
| Administration                               | -                                | 6,282          | 6,282          | -        |
| Program Support                              | 0.10                             | (225,838)      | (225,838)      | -        |
| Nutritional Services                         | -                                | 47,861         | 47,861         | -        |
| Laundry                                      | -                                | 6,223          | 6,223          | -        |
| Housekeeping                                 | -                                | 23,065         | 23,065         | -        |
| Nursing                                      | (13.50)                          | (590,606)      | (590,606)      | -        |
| Nursing TCU                                  | 19.50                            | 1,235,642      | 1,235,642      | -        |
| Plant Maintenance                            | -                                | 42,518         | 42,518         | -        |
| Activities                                   | -                                | 9,266          | 9,266          | -        |
| Social Services                              | 0.50                             | 54,100         | 54,100         | -        |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | <b>6.60</b>                      | <b>608,513</b> | <b>608,513</b> | <b>-</b> |
| <b>% Inc-/Dec. from 2008 Approved Budget</b> |                                  | <b>4.2%</b>    | <b>4.3%</b>    | <b>-</b> |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES RAMSEY COUNTY CARE CENTER

### RESIDENTS WITH SPECIAL NEEDS ARE HEALTHY AND SAFE IN THE COMMUNITY

#### PERFORMANCE MEASURES – HIGHLIGHTS

Ramsey County Care Center is committed to providing high quality care that meets the needs of its residents, clients and their families. The annual customer satisfaction survey demonstrates that there is a high level of satisfaction by the residents, clients and families with care and service that is performed by staff. A few results from the 2006 survey are as follows:

- 99% of consumers indicated that the nursing home provided quality care through prompt attention to health needs of customers.
- 94% of consumers indicated that their requests for assistance (call light response) were answered quickly.
- 97% of consumers indicated that the social, psychosocial and rehabilitation programs are meeting the needs of clients and residents and are satisfied with the services.

#### PERFORMANCE MEASURES

|   |   | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|---|--------|--------|--------|----------|----------|
| # | Performance Measures  | Actual | Actual | Actual | Estimate | Estimate |
| 1 | The annual Customer Satisfaction Survey (CSS) response will have an overall satisfaction level of 90% or greater.   | 98%    | 99%    | 96%    | 95%      | 95%      |
| 2 | Provide quality care through prompt attention to health needs of customers as evidenced by a combined positive score of 90% or greater on the Customer Satisfaction Survey.   | 96%    | 96%    | 99%    | 95%      | 95%      |
| 3 | Provide quality food to customers as evidenced by personal preferences being taken in to consideration when possible and providing food that is flavorful as evidenced by a combined positive overall satisfaction level of 90 % or greater.  | 87%    | 93%    | 91%    | 90%      | 90%      |
| 4 | Provide a clean and well-maintained interior and exterior building for the clients as evidenced by a combined positive score of 90% or greater on the Customer Satisfaction Survey.   | 95%    | 90%    | 90%    | 90%      | 90%      |
| 5 | Provide social and psychosocial programming to meet the needs of the residents and clients as evidenced by a combined positive score of 90% or greater on the Customer Satisfaction Survey.   | 96%    | 98%    | 98%    | 95%      | 95%      |
| 6 | Provide increased satisfaction with resident/client call light response time with call lights being answered promptly as evidenced by an overall satisfaction level of 90% or greater. This will be accomplished through new nurse call system to be installed in facility in later 2007 or 2008. | 70%    | 75%    | 94%    | 90%      | 90%      |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES RAMSEY COUNTY CARE CENTER

### RESIDENTS WITH SPECIAL NEEDS ARE HEALTHY AND SAFE IN THE COMMUNITY

| # | Performance Measures  | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|---|--------|--------|--------|----------|----------|
|   |   | Actual | Actual | Actual | Estimate | Estimate |
| 7 | Residents/clients are satisfied with rehabilitation therapy services and they are initiated in a timely manner as evidenced by an overall satisfaction level of 90% or greater. | 71%    | 93%    | 97%    | 90%      | 90%      |
| 8 | Questions about monthly statements and telephone calls are answered promptly. This will be evidenced by an overall satisfaction level of 90% or greater.                        | 97%    | 98%    | 99%    | 95%      | 90%      |

### PERFORMANCE MEASURES – DISCUSSION

1. The Annual Customer Satisfaction survey is usually completed in the fall of the year and is sent out to residents' responsible party for families. The questions have remained standardized so we can trend the results. Areas measured on the survey include the responses of the reception and business office areas, the nursing, nutritional services, social services environmental services, activities and rehabilitation and general responses about the care and service. RCCC has consistently averaged close to a 50% response rate each year for the past five years. Respondents have the option to sign the survey or remain anonymous. If it is signed and individual follow up is necessary, RCCC's staff goal is to respond within five business days.

If there appears to be a trend or a large number of respondents with a particular concern or issue, focus groups are held with all the stakeholders present to discuss the concern. An action plan is then developed and implemented.

The results of the survey are tallied, reviewed with the management team and the Quality Assurance Committee. Individual follow up with department managers is done by the Administrator as necessary.

Copies of the survey results are provided to individuals upon request and results are shared with the Director of Community Human Services Department. Survey results are also shared with the Resident Council and highlights published in the facility newsletter, "Among Ourselves".

2. Ramsey County Care Center has achieved significant improvement in the area of resident/client call light response time from 2005 to 2006. In addition to a focus group with residents, families and staff, some time testing was done for about six months. The concern was brought to staff attention in the nursing department. Training was done for staff as to expectations and the nurse managers increased enforcement. Other departments assist in light answering as they are able. Ramsey County Care Center has several committees and processes in place to track and monitor the facility's continuous quality improvement process.

# Department Summary



Robert W. Fulton

50 West Kellogg Boulevard

(651-266-2400)

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## **DEPARTMENT MISSION**

**PUBLIC HEALTH**

The mission of the Saint Paul – Ramsey County Department of Public Health is to improve, protect, and promote the health, environment and the well-being of people in our community.

## **PROGRAMS / SERVICES**

Public Health concentrates its efforts on four Areas of Strategic Focus, which include the following programs and services:

- Prevent communicable diseases – epidemiology, tuberculosis control, immunization services, sexually transmitted infection control, refugee and immigrant health, emergency preparedness, food protection, and correctional health.
- Promote the health of children, youth and their families – healthy families home visiting, violence prevention, ACE, child and teen check-up outreach, WIC, screening and case management, SOS, childhood lead poisoning prevention, perinatal hepatitis B prevention, injury prevention, HouseCalls, and women’s health.
- Protect the environment and reduce environmental health hazards – hazardous and solid waste, yard waste composting, indoor air quality, radon and lead hazard reduction.
- Reduce chronic disease – STEPS grant, Active Living Ramsey County, nutrition and tobacco.

## **CRITICAL SUCCESS INDICATORS**

- The County is prepared for emergencies and responds effectively.
- Services that support environmental stewardship are provided for residents and property owners.
- The basic needs (food, shelter, health care) of residents are met.



# Department Summary



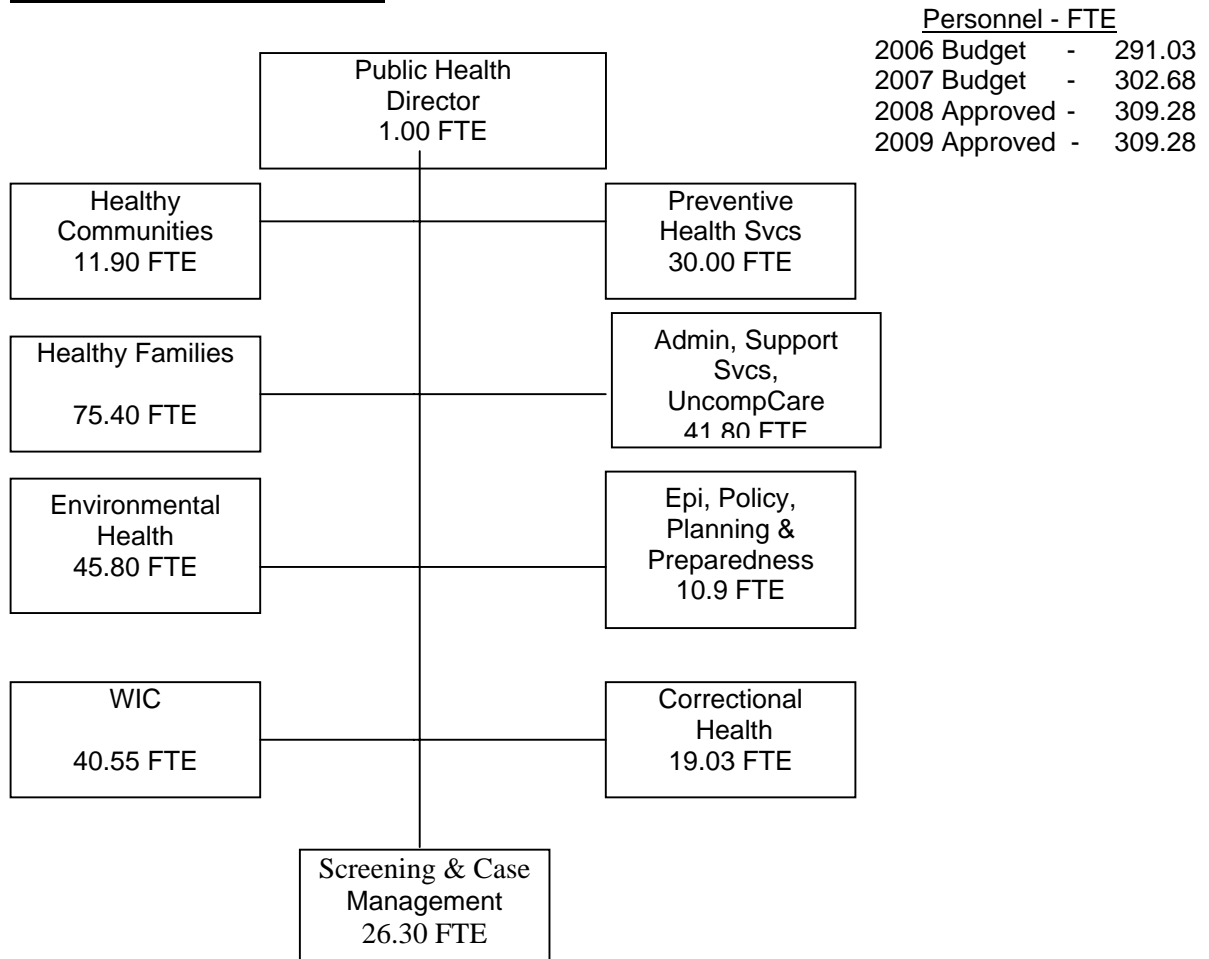
Robert W. Fulton

50 West Kellogg Boulevard

(651-266-2400)

## PUBLIC HEALTH

### 2007 ORGANIZATION CHART



# Department Summary



## BUDGET SUMMARY

## PUBLIC HEALTH

|  | <b>2006</b>   | <b>2007</b>   | <b>2008</b>     | <b>2009</b>     |
|--|---------------|---------------|-----------------|-----------------|
|  | <b>Actual</b> | <b>Budget</b> | <b>Approved</b> | <b>Approved</b> |
| Expenditure / Appropriation - Operating Budget | 35,337,675    | 43,190,691    | 44,126,025      | 42,755,165      |
| Expenditure / Appropriation - Grants/Projects  | 8,122,859     | 7,703,696     | 8,108,200       | 8,152,489       |
| Revenue / Est. Revenue - Operating Budget      | 31,195,613    | 31,263,418    | 31,484,667      | 31,630,557      |
| Revenue / Est. Revenue - Grants/Projects       | 8,085,157     | 7,666,470     | 7,958,200       | 8,002,489       |
| Fund Balance Solid Waste Fund                  | (2,844,892)   | 3,534,399     | 4,017,457       | 2,497,633       |
| County Tax Levy                                | 7,024,656     | 8,430,100     | 8,773,901       | 8,776,975       |
| Inc/(Dec) from Previous Year                   |               |               | 343,801         | 3,074           |
| % Inc/-Dec from Previous Year                  |               |               | 4.1%            | 0.0%            |
| Inc/(Dec) for 2 Years                          |               |               |                 | 346,875         |
| % Inc/-Dec for 2 Years                         |               |               |                 | 4.1%            |

# Department Summary



## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

## PUBLIC HEALTH

| Division                                      | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|---|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                       |                   |                   |                   |                   |
| Healthy Families                              | 5,606,229         | 6,591,243         | 6,133,013         | 6,224,546         |
| Screening & Case Management                   | 1,862,242         | 2,498,719         | 2,507,632         | 2,542,690         |
| Healthy Communities                           | 1,022,334         | 932,057           | 873,332           | 880,716           |
| Correctional Health                           | 1,549,378         | 1,604,151         | 1,943,599         | 1,979,805         |
| Preventive Health Services                    | 2,340,864         | 2,557,461         | 2,654,512         | 2,704,779         |
| Administration                                | 2,759,955         | 3,095,527         | 3,460,427         | 3,339,956         |
| Support Services                              | 1,002,586         | 1,169,884         | 1,175,007         | 1,201,051         |
| Epidemiology, Policy, Planning & Preparedness | 429,488           | 502,299           | 407,829           | 414,361           |
| Uncompensated Care                            | 2,895,404         | 2,895,404         | 2,917,904         | 2,917,904         |
| Environmental Health                          | 15,869,195        | 21,343,946        | 22,052,770        | 20,549,357        |
| Total Operating Budget                        | 35,337,675        | 43,190,691        | 44,126,025        | 42,755,165        |
| Inc/(Dec) from Previous Year                  |                   |                   | 935,334           | (1,370,860)       |
| % Inc/-Dec from Previous Year                 |                   |                   | 2.2%              | -3.1%             |
| <u>Grants / Projects</u>                      |                   |                   |                   |                   |
| Supplemental Nutrition (W.I.C.)               | 2,165,921         | 2,330,033         | 2,337,218         | 2,378,766         |
| Child & Teen Check up                         | 1,460,450         | 1,491,075         | 1,491,075         | 1,491,075         |
| Maternal Child Health                         | 963,958           | 965,892           | 964,787           | 967,528           |
| STEPS to a Healthier US                       | 552,900           | 349,500           | 552,900           | 552,900           |
| Sexual Offense Services                       | 167,276           | 142,800           | 279,574           | 279,574           |
| Runaway Intervention                          | 45,682            | -                 | 20,000            | 20,000            |
| SOS Safe Harbor Youth                         | 98,000            | -                 | -                 | -                 |
| BCBS Active Living                            | 74,914            | -                 | -                 | -                 |
| Chlamydia Screening                           | 45,000            | 60,000            | 45,000            | 45,000            |
| Pertussis Surveillance                        | 80,503            | 82,699            | 53,800            | 53,800            |
| Emergency Preparedness                        | 690,178           | 690,178           | 711,191           | 711,191           |
| Cities Readiness Initiative                   | 183,527           | 183,527           | 141,293           | 141,293           |
| Lead Hazard Control ( 3-year)                 | 112,907           | -                 | -                 | -                 |
| Lead Safe Housing                             | 7,800             | -                 | -                 | -                 |
| CDC Environmental Health Preparedness         | 129,333           | 72,725            | 72,725            | 72,725            |
| Indoor Radon                                  | 2,850             | -                 | -                 | -                 |
| Solid Waste Management -SCORE                 | 1,155,336         | 1,163,648         | 1,268,637         | 1,268,637         |
| Local Recycling Development                   | 186,324           | 171,619           | 170,000           | 170,000           |
| Total Grants / Projects                       | 8,122,859         | 7,703,696         | 8,108,200         | 8,152,489         |
| <b>Total Expenditure / Appropriation</b>      | <b>43,460,534</b> | <b>50,894,387</b> | <b>52,234,225</b> | <b>50,907,654</b> |
| Inc/(Dec) from Previous Year                  |                   |                   | 1,339,838         | (1,326,571)       |
| % Inc/-Dec from Previous Year                 |                   |                   | 2.6%              | -2.5%             |
| Inc/(Dec) for 2 Years                         |                   |                   |                   | 13,267            |
| % Inc/-Dec for 2 Years                        |                   |                   |                   | 0.0%              |

# Department Summary



| REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION |                   |                   |                   | PUBLIC HEALTH     |  |
|---|-------------------|-------------------|-------------------|-------------------|--|
| Division  | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |  |
| <b>Operating Budget</b>                         |                   |                   |                   |                   |  |
| Healthy Families                                | 3,480,732         | 4,280,766         | 3,752,463         | 3,777,648         |  |
| Screening & Case Management                     | 1,556,766         | 1,863,783         | 1,882,457         | 1,882,457         |  |
| Healthy Communities                             | 50,823            | -                 | 21,500            | 24,500            |  |
| Correctional Health                             | 1,553,270         | 1,604,151         | 1,943,599         | 1,979,805         |  |
| Preventive Health Services                      | 1,534,933         | 1,756,338         | 1,807,262         | 1,806,061         |  |
| Administration                                  | 3,610,792         | 3,269,076         | 3,330,079         | 3,393,338         |  |
| Support Services                                | 610,364           | 551,166           | 657,876           | 660,906           |  |
| Epidemiology, Policy, Planning & Preparedness   | 22,386            | 71,450            | -                 | -                 |  |
| Uncompensated Care                              | 184,119           | 184,119           | 184,119           | 184,119           |  |
| Environmental Health                            | 18,591,428        | 17,682,569        | 17,905,312        | 17,921,723        |  |
| <b>Total Operating Budget</b>                   | <b>31,195,613</b> | <b>31,263,418</b> | <b>31,484,667</b> | <b>31,630,557</b> |  |
| Inc/(Dec) from Previous Year                    |                   |                   | 221,249           | 145,890           |  |
| % Inc/-Dec from Previous Year                   |                   |                   | 0.7%              | 0.5%              |  |
| <b>Grants / Projects</b>                        |                   |                   |                   |                   |  |
| Supplemental Nutrition (W.I.C.)                 | 2,165,921         | 2,330,033         | 2,337,218         | 2,378,766         |  |
| Child & Teen Check up                           | 1,460,450         | 1,491,075         | 1,491,075         | 1,491,075         |  |
| Maternal Child Health                           | 963,958           | 965,892           | 964,787           | 967,528           |  |
| STEPS to a Healthier US                         | 552,900           | 349,500           | 552,900           | 552,900           |  |
| Sexual Offense Services                         | 129,574           | 105,574           | 129,574           | 129,574           |  |
| Runaway Intervention                            | 45,682            | -                 | 20,000            | 20,000            |  |
| SOS Safe Harbor Youth                           | 98,000            | -                 | -                 | -                 |  |
| BCBS Active Living                              | 74,914            | -                 | -                 | -                 |  |
| Chlamydia Screening                             | 45,000            | 60,000            | 45,000            | 45,000            |  |
| Pertussis Surveillance                          | 80,503            | 82,699            | 53,800            | 53,800            |  |
| Emergency Preparedness                          | 690,178           | 690,178           | 711,191           | 711,191           |  |
| Cities Readiness Initiative                     | 183,527           | 183,527           | 141,293           | 141,293           |  |
| Lead Hazard Control ( 3-year)                   | 112,907           | -                 | -                 | -                 |  |
| Lead Safe Housing                               | 7,800             | -                 | -                 | -                 |  |
| CDC Environmental Health Preparedness           | 129,333           | 72,725            | 72,725            | 72,725            |  |
| Indoor Radon                                    | 2,850             |                   |                   |                   |  |
| Solid Waste Management -SCORE                   | 1,155,336         | 1,163,648         | 1,268,637         | 1,268,637         |  |
| Local Recycling Development                     | 186,324           | 171,619           | 170,000           | 170,000           |  |
| <b>Total Grants / Projects</b>                  | <b>8,085,157</b>  | <b>7,666,470</b>  | <b>7,958,200</b>  | <b>8,002,489</b>  |  |
| <b>Total Revenue / Estimated Revenue</b>        | <b>39,280,770</b> | <b>38,929,888</b> | <b>39,442,867</b> | <b>39,633,046</b> |  |
| Inc/(Dec) from Previous Year                    |                   |                   | 512,979           | 190,179           |  |
| % Inc/-Dec from Previous Year                   |                   |                   | 1.3%              | 0.5%              |  |
| Inc/(Dec) for 2 Years                           |                   |                   |                   | 703,158           |  |
| % Inc/-Dec for 2 Years                          |                   |                   |                   | 1.8%              |  |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## PUBLIC HEALTH

| Permanent FTE                                 | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                       |                |                |                  |                  |
| Supplemental Food (W.I.C.)                    | 35.50          | 40.55          | 40.55            | 40.55            |
| Healthy Families*                             | 72.20          | 72.20          | 74.30            | 74.30            |
| Screening & Case Management                   | 26.30          | 26.30          | 26.20            | 26.20            |
| Healthy Communities                           | 7.60           | 8.00           | 8.00             | 8.00             |
| Correctional Health                           | 18.53          | 19.03          | 19.03            | 21.43            |
| Preventive Health Services                    | 28.60          | 29.60          | 30.20            | 30.20            |
| Administration Services                       | 27.10          | 24.90          | 26.50            | 25.50            |
| Support Services                              | 17.90          | 17.90          | 15.90            | 15.90            |
| Epidemiology, Policy, Planning & Preparedness | 6.90           | 7.90           | 6.90             | 6.90             |
| Environmental Health                          | 40.30          | 42.30          | 44.30            | 45.30            |
| Total Operating Budget                        | 280.93         | 288.68         | 291.88           | 294.28           |
| <u>Grants / Projects</u>                      |                |                |                  |                  |
| Emergency Preparedness                        | 2.00           | 2.00           | 2.00             | 2.00             |
| Lead Hazard Control                           | -              | 1.50           | 1.50             | 1.50             |
| Active Living Ramsey County                   | -              | 1.00           | 1.00             | 1.00             |
| Pertussis Surveillance                        | 1.00           | 1.00           | 1.00             | 1.00             |
| Sexual Offense Services                       | 1.50           | 1.90           | 1.90             | 1.90             |
| STEPS   | 1.00           | 2.00           | 2.00             | 2.00             |
| Hep B   | 0.40           | 0.40           | 0.40             | 0.40             |
| Emergency Preparedness - Food Safety          | 1.00           | 1.00           | 1.00             | 1.00             |
| Maternal Child health                         | 3.20           | 3.20           | 3.20             | 3.20             |
| <b>Total Existing Permanent FTE</b>           | 291.03         | 302.68         | 305.88           | 308.28           |

\*For 2008 & 2009, 1.00 FTE added per Resolution 2007-156 and 5.00 FTEs added per Resolution 2007-254

### NEW POSITIONS

| Description                  | 2008<br>Approved | 2009<br>Approved |
|------------------------------|------------------|------------------|
| Clinic Nurse                 | 1.70             | -                |
| Health Educator              | 1.00             | 1.00             |
| Medical Records Technician   | 0.70             | -                |
| <b>Total New FTE</b>         | 3.40             | 1.00             |
| <b>Total FTE</b>             | 309.28           | 309.28           |
| Inc/(Dec) from Previous Year | 6.60             | -                |
| Inc/(Dec) for 2 Years        |                  | 6.60             |

# Department Summary



## CONDITIONAL FTE's IN COMPLEMENT

## PUBLIC HEALTH

| Starred FTE                                   | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---|----------------|----------------|------------------|------------------|
| Healthy Families                              |                |                |                  |                  |
| Clerk Typist III                              | 0.20           | 0.20           | 0.20             | 0.20             |
| Clinic Nurse                                  | 1.30           | 1.30           | 1.30             | 1.30             |
| Contract Manager                              | 1.00           | 1.00           | 1.00             | 1.00             |
| Health Education Program Assistant            | 1.00           | 1.00           | 1.00             | 1.00             |
| Health Educator                               | 1.00           | 1.00           | 1.00             | 1.00             |
| Public Health Practical Nurse                 | 1.00           | 1.00           | 1.00             | 1.00             |
| Public Health Nurse Clinician                 | 1.00           | 1.00           | 1.00             | 1.00             |
| Public Health Nurse II                        | 7.80           | 13.80          | 13.80            | 13.80            |
| Screening & Case Management                   |                |                |                  |                  |
| Public Health Nurse II                        | 2.00           | 2.00           | 2.00             | 2.00             |
| Epidemiology, Policy, Planning & Preparedness |                |                |                  |                  |
| Planning Specialist II                        | 1.00           | 1.00           | 1.00             | 1.00             |
| Health Educator                               | -              | 1.00           | 1.00             | 1.00             |
| Public Communication Manager                  | 1.00           | 1.00           | 1.00             | 1.00             |
| Environmental Health                          |                |                |                  |                  |
| Environmental Inspector I/II                  | 1.50           | 3.00           | 3.00             | 3.00             |
| Health Educator                               | -              | 1.00           | 1.00             | 1.00             |
| Clerk Typist II                               | 1.00           | 1.00           | 1.00             | 1.00             |
| Preventive Health                             |                |                |                  |                  |
| Clinic Nurse                                  | 1.00           | 1.40           | 1.40             | 1.40             |
| Health Education Program Assistant            | -              | 1.00           | 1.00             | 1.00             |
| Healthy Communities                           |                |                |                  |                  |
| Health Education Program Assistant            | -              | 0.40           | 0.40             | 0.40             |
| Program Analyst                               | -              | 1.00           | 1.00             | 1.00             |
| Nurse Degree                                  | 0.60           | 0.60           | 0.60             | 0.60             |
| Sexual Offense Program Assistant              | 0.40           | 0.40           | 0.40             | 0.40             |
| HV Staff (MFIP TEEN )                         | 22.70          | 22.70          | 22.70            | 22.70            |
| <b>Total Existing Conditional FTE</b>         | 45.50          | 57.80          | 57.80            | 57.80            |

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2008 APPROVED)

## PUBLIC HEALTH

| Program/Service                                 | Mand./<br>Discr. | 2008 Approved |            |            |           |
|---|------------------|---------------|------------|------------|-----------|
|   |                  | FTE's         | Budget     | Financing  | Levy      |
| <b>Administration</b>                           |                  |               |            |            |           |
| Medical Records                                 | M                | 2.50          | 134,897    | 200        | 134,697   |
| Departmental Administration                     | M/D              | 25.10         | 3,460,427  | 3,330,079  | 130,348   |
| <b>Screening &amp; Case Management</b>          |                  |               |            |            |           |
| PCA Assessment/PAS Screening                    | M                | 6.80          | 695,089    | 480,000    | 215,089   |
| Prevention & Case Management                    | D/M              | 19.50         | 1,812,543  | 1,402,457  | 410,086   |
| Senior Agenda for Independent Living            | D                | -             | -          | -          | -         |
| <b>Correctional Health</b>                      |                  |               |            |            |           |
|   | M                | 21.43         | 1,943,599  | 1,943,599  | -         |
| <b>Environmental Health</b>                     |                  |               |            |            |           |
| Haz Waste Generator Licensing                   | M                | 9.45          | 885,976    | 885,976    | -         |
| Lead Based Paint Inspection                     | M                | 1.50          | 130,001    | -          | 130,001   |
| Solid Waste Program Administration              | M                | 3.35          | 664,636    | 664,636    | -         |
| Solid Waste Abatement                           | M                | -             | 242,150    | 242,150    | -         |
| Solid Waste Program Administration              | M/D              | 8.30          | 1,623,261  | 1,623,261  | -         |
| Recycling                                       | M/D              | -             | 1,173,414  | 1,173,414  | -         |
| Solid Waste Abatement                           | M/D              | -             | 1,494,500  | 1,494,500  | -         |
| Resource Recovery Project                       | M/D              | -             | 13,870,000 | 13,870,000 | -         |
| Community Sanitation                            | D/M              | 7.40          | 817,483    | 817,483    | -         |
| Solid Waste Program Administration              | D/M              | 4.50          | 900,407    | 900,407    | -         |
| Yard Waste Compost Sites                        | D/M              | 10.50         | 1,505,522  | 1,505,522  | -         |
| Lead Based Paint Abatement                      | D                | 3.80          | 256,782    | 256,782    | -         |
| <b>Epi, Policy, Planning &amp; Preparedness</b> |                  |               |            |            |           |
|   | M/D              | 9.90          | 1,314,113  | 906,284    | 407,829   |
| <b>Healthy Communities</b>                      |                  |               |            |            |           |
|   | M/D              | 12.30         | 1,725,806  | 723,974    | 1,001,832 |
| <b>Healthy Families</b>                         |                  |               |            |            |           |
| Lead Poisoning Prevention                       | M                | 1.50          | 103,157    | 45,550     | 57,607    |
| Maternal Child Health Grant                     | M/D              | 3.20          | 964,787    | 964,787    | -         |
| Child & Teen Check-up                           | D/M              | 9.30          | 1,491,075  | 1,491,075  | -         |
| Home Visiting                                   | D/M              | 65.40         | 5,646,186  | 3,269,589  | 2,376,597 |
| Juvenile Crime Prevention                       | D                | 0.00          | 650,000    | 530,000    | 120,000   |
| <b>Preventive Health Services</b>               |                  |               |            |            |           |
| Family Planning                                 | D/M              | 5.40          | 449,044    | 436,460    | 12,584    |
| TB Control                                      | M/D              | 7.40          | 574,344    | 337,500    | 236,844   |
| STD Control                                     | M/D              | 4.40          | 430,874    | 163,110    | 267,764   |
| Immunizations                                   | M/D              | 4.95          | 444,807    | 474,625    | (29,818)  |
| Refugee & Immigrant Health                      | M/D              | 8.45          | 800,443    | 440,567    | 359,876   |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2008 APPROVED)

## PUBLIC HEALTH

| Program/Service                | Mand./<br>Discr. | 2008 Approved |                   |                   |                  |
|--------------------------------|------------------|---------------|-------------------|-------------------|------------------|
|                                |                  | FTE's         | Budget            | Financing         | Levy             |
| <b>Support Services</b>        |                  |               |                   |                   |                  |
| Birth & Death Records          | M                | 8.50          | 409,866           | 487,000           | (77,134)         |
| Health Lab                     | D/M              | 3.90          | 363,914           | 78,000            | 285,914          |
| <b>Uncompensated Care</b>      |                  |               |                   |                   |                  |
| Regions Subsidy                | D                | -             | 1,792,086         | -                 | 1,792,086        |
| Community Clinics/ Block Nurse | D                | -             | 1,125,818         | 184,119           | 941,699          |
| <b>Supplemental Food (WIC)</b> | D/M              | 40.55         | 2,337,218         | 2,337,218         | -                |
|                                |                  | <u>309.28</u> | <u>52,234,225</u> | <u>43,460,324</u> | <u>8,773,901</u> |

### SUMMARY

|                                     |     | FTE's         | Budget            | Financing         | Levy             |
|-------------------------------------|-----|---------------|-------------------|-------------------|------------------|
| <b>Total Mandated</b>               | M   | 55.03         | 5,209,371         | 4,749,111         | 460,260          |
| <b>Total Mandated/Discretionary</b> | M/D | 84.00         | 27,876,776        | 25,502,101        | 2,374,675        |
| <b>Total Discretionary/Mandated</b> | D/M | 166.45        | 15,323,392        | 12,238,211        | 3,085,181        |
| <b>Total Discretionary</b>          | D   | 3.80          | 3,824,686         | 970,901           | 2,853,785        |
|                                     |     | <u>309.28</u> | <u>52,234,225</u> | <u>43,460,324</u> | <u>8,773,901</u> |
| <b>2007 Budget</b>                  |     | 302.68        | 50,894,387        | 42,464,287        | 8,430,100        |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     | 6.60          | 1,339,838         | 996,037           | 343,801          |
| <b>% Inc-/Dec. from 2007 Budget</b> |     |               | 2.6%              | 2.3%              | 4.1%             |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary



# Department Summary



## PROGRAM/SERVICE ALLOCATION (2008 APPROVED) CHANGE FROM 2007 BUDGET

## PUBLIC HEALTH

| Program/Service                                      | Change from 2007 Budget |           |           |          |
|--|-------------------------|-----------|-----------|----------|
|  | FTE's                   | Budget    | Financing | Levy     |
| <b>Administration</b>                                |                         |           |           |          |
| Medical Records                                      | (1.00)                  | (45,102)  | -         | (45,102) |
| Departmental Administration                          | -                       | 364,900   | 61,003    | 303,897  |
| <b>Screening &amp; Case Management</b>               |                         |           |           |          |
| PCA Assessment/PAS Screening                         | -                       | 13,190    | 75,000    | (61,810) |
| Prevention & Case Management                         | -                       | (4,277)   | (56,326)  | 52,049   |
| <b>Communicable Disease Prevention &amp; Control</b> |                         |           |           |          |
| Epidemiology   | -                       | -         | -         | -        |
| <b>Correctional Health</b>                           |                         |           |           |          |
|  | 2.40                    | 339,448   | 339,448   | -        |
| <b>Environmental Health</b>                          |                         |           |           |          |
| Haz Waste Generator Licensing                        | -                       | 45,853    | 45,853    | -        |
| Lead Based Paint Inspection                          | -                       | 3,023     | -         | 3,023    |
| Solid Waste Program Administration                   | -                       | 77,213    | 77,213    | -        |
| Solid Waste Abatement                                | -                       | 37,150    | 37,150    | -        |
| Solid Waste Program Administration                   | 1.00                    | 229,100   | 229,100   | -        |
| Recycling  | -                       | 94,138    | 94,138    | -        |
| Solid Waste Abatement                                | -                       | (692,685) | (692,685) | -        |
| Resource Recovery Project                            | -                       | 46,740    | 46,740    | -        |
| Community Sanitation                                 | -                       | 53,946    | 53,946    | -        |
| Solid Waste Program Administration                   | 1.00                    | 646,183   | 646,183   | -        |
| Yard Waste Compost Sites                             | 1.00                    | 174,868   | 174,868   | -        |
| Lead Based Paint Abatement                           | -                       | 96,665    | 96,665    | -        |
| <b>Healthy Communities</b>                           |                         |           |           |          |
|  | 0.40                    | 301,449   | 268,900   | 32,549   |
| <b>Healthy Families</b>                              |                         |           |           |          |
| Lead Poisoning Prevention                            | -                       | 2,905     | 3,500     | (595)    |
| Maternal Child Health Grant                          | -                       | (1,105)   | (1,105)   | -        |
| Child & Teen Check-up                                | 1.00                    | -         | -         | -        |
| Home Visiting  | 1.20                    | (302,840) | (389,636) | 86,796   |
| Juvenile Crime Prevention                            | -                       | (67,080)  | (64,703)  | (2,377)  |
| <b>Preventive Health Services</b>                    |                         |           |           |          |
| Family Planning                                      | -                       | 11,040    | (1,544)   | 12,584   |
| TB Control   | -                       | 27,627    | 38,920    | (11,293) |
| STD Control  | -                       | 24,018    | 28,610    | (4,592)  |
| Immunizations  | -                       | (56,316)  | 575       | (56,891) |
| Refugee & Immigrant Health                           | 0.60                    | 75,682    | (30,637)  | 106,319  |

# Department Summary



**PROGRAM/SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**PUBLIC HEALTH**

| Program/Service                     | Change from 2007 Budget |                  |                |                |
|-------------------------------------|-------------------------|------------------|----------------|----------------|
|                                     | FTE's                   | Budget           | Financing      | Levy           |
| <b>Support Services</b>             |                         |                  |                |                |
| Birth & Death Records               | -                       | (52,888)         | 24,246         | (77,134)       |
| Health Lab                          | -                       | 11,898           | 5,000          | 6,898          |
| <b>Uncompensated Care</b>           |                         |                  |                |                |
| Regions Subsidy                     | -                       | -                | -              | -              |
| Community Clinics/ Block Nurse      | -                       | 22,500           | -              | 22,500         |
| <b>Supplemental Food (WIC)</b>      | -                       | 7,185            | 7,185          | -              |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <b>6.60</b>             | <b>1,339,838</b> | <b>996,037</b> | <b>343,801</b> |
| <b>% Inc/-Dec. from 2007 Budget</b> |                         | <b>2.6%</b>      | <b>2.3%</b>    | <b>4.1%</b>    |

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2009 APPROVED)

## PUBLIC HEALTH

| Program/Service                                 | Mand./<br>Discr. | FTE's | 2009 Approved |            |           |
|---|------------------|-------|---------------|------------|-----------|
|   |                  |       | Budget        | Financing  | Levy      |
| <b>Administration</b>                           |                  |       |               |            |           |
| Grant Administration & Records                  | M                | 2.50  | 142,802       | 200        | 142,602   |
| Departmental Administration                     | M/D              | 24.10 | 3,339,956     | 3,393,338  | (53,382)  |
| <b>Screening &amp; Case Management</b>          |                  |       |               |            |           |
| PCA Assessment/PAS Screening                    | M                | 6.80  | 689,600       | 480,000    | 209,600   |
| Prevention & Case Management                    | D/M              | 19.50 | 1,853,090     | 1,402,457  | 450,633   |
| <b>Correctional Health</b>                      |                  |       |               |            |           |
|   | M                | 21.43 | 1,979,805     | 1,979,805  | -         |
| <b>Environmental Health</b>                     |                  |       |               |            |           |
| Haz Waste Generator Licensing                   | M                | 9.45  | 939,748       | 939,748    | -         |
| Lead Based Paint Inspection                     | M                | 1.50  | 130,001       | -          | 130,001   |
| Solid Waste Program Administration              | M                | 3.35  | 686,092       | 686,092    | -         |
| Solid Waste Abatement                           | M                | -     | 242,150       | 242,150    | -         |
| Solid Waste Program Administration              | M/D              | 9.30  | 1,675,990     | 1,675,990  | -         |
| Recycling                                       | M/D              | -     | 1,173,415     | 1,173,415  | -         |
| Solid Waste Abatement                           | M/D              | -     | 1,567,000     | 1,567,000  | -         |
| Resource Recovery Project                       | M/D              | -     | 12,100,000    | 12,100,000 | -         |
| Community Sanitation                            | D/M              | 7.40  | 825,826       | 825,826    | -         |
| Solid Waste Program Administration              | D/M              | 4.50  | 929,984       | 929,984    | -         |
| Yard Waste Compost Sites                        | D/M              | 10.50 | 1,527,522     | 1,527,522  | -         |
| Lead Based Paint Abatement                      | D                | 3.80  | 262,991       | 262,991    | -         |
| <b>Epi, Policy, Planning &amp; Preparedness</b> |                  |       |               |            |           |
|   | M/D              | 9.90  | 1,320,645     | 906,284    | 414,361   |
| <b>Healthy Communities</b>                      |                  |       |               |            |           |
|   | M/D              | 12.30 | 1,733,190     | 726,974    | 1,006,216 |
| <b>Healthy Families</b>                         |                  |       |               |            |           |
| Lead Poisoning Prevention                       | M                | 1.50  | 105,576       | 45,850     | 59,726    |
| Maternal Child Health Grant                     | M/D              | 3.20  | 967,528       | 967,528    | -         |
| Child & Teen Check-up                           | D/M              | 9.30  | 1,491,075     | 1,491,075  | -         |
| Home Visiting                                   | D/M              | 65.40 | 5,738,382     | 3,296,473  | 2,441,909 |
| Juvenile Crime Prevention                       | D                | -     | 650,000       | 530,000    | 120,000   |
| <b>Preventive Health Services</b>               |                  |       |               |            |           |
| Family Planning                                 | D/M              | 5.40  | 453,640       | 441,560    | 12,080    |
| TB Control                                      | M/D              | 7.40  | 590,123       | 337,500    | 252,623   |
| STD Control                                     | M/D              | 4.40  | 437,532       | 163,310    | 274,222   |
| Immunizations                                   | M/D              | 4.95  | 455,281       | 474,625    | (19,344)  |
| Refugee & Immigrant Health                      | M/D              | 8.45  | 813,203       | 434,066    | 379,137   |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2009 APPROVED)

## PUBLIC HEALTH

| Program/Service                | Mand./<br>Discr. | 2009 Approved |                   |                   |                  |
|--------------------------------|------------------|---------------|-------------------|-------------------|------------------|
|                                |                  | FTE's         | Budget            | Financing         | Levy             |
| <b>Support Services</b>        |                  |               |                   |                   |                  |
| Birth & Death Records          | M                | 8.50          | 424,422           | 488,031           | (63,609)         |
| Health Lab                     | D/M              | 3.90          | 364,415           | 78,000            | 286,415          |
| <b>Uncompensated Care</b>      |                  |               |                   |                   |                  |
| Regions Subsidy                | D                | -             | 1,792,086         | -                 | 1,792,086        |
| Community Clinics/ Block Nurse | D                | -             | 1,125,818         | 184,119           | 941,699          |
| <b>Supplemental Food (WIC)</b> | D/M              | 40.55         | 2,378,766         | 2,378,766         | -                |
|                                |                  | <b>309.28</b> | <b>50,907,654</b> | <b>42,130,679</b> | <b>8,776,975</b> |

### SUMMARY

|  |     | FTE's         | Budget            | Financing         | Levy             |
|--|-----|---------------|-------------------|-------------------|------------------|
| <b>Total Mandated</b>                        | M   | 55.03         | 5,340,196         | 4,861,876         | 478,320          |
| <b>Total Mandated/Discretionary</b>          | M/D | 84.00         | 26,173,863        | 23,920,030        | 2,253,833        |
| <b>Total Discretionary/Mandated</b>          | D/M | 166.45        | 15,562,700        | 12,371,663        | 3,191,037        |
| <b>Total Discretionary</b>                   | D   | 3.80          | 3,830,895         | 977,110           | 2,853,785        |
|  |     | <b>309.28</b> | <b>50,907,654</b> | <b>42,130,679</b> | <b>8,776,975</b> |
| <b>2008 Approved Budget</b>                  |     | 309.28        | 52,234,225        | 43,460,324        | 8,773,901        |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  |     | -             | (1,326,571)       | (1,329,645)       | 3,074            |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |     |               | -2.5%             | -3.1%             | 0.0%             |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM/SERVICE ALLOCATION (2009 APPROVED) CHANGE FROM 2008 APPROVED BUDGET

## PUBLIC HEALTH

| Program/Service                                 | Change from 2008 Approved Budget |             |             |           |
|---|----------------------------------|-------------|-------------|-----------|
|   | FTE's                            | Budget      | Financing   | Levy      |
| <b>Administration</b>                           |                                  |             |             |           |
| Grant Administration & Records                  | -                                | 7,905       | -           | 7,905     |
| Departmental Administration                     | (1.00)                           | (120,471)   | 63,259      | (183,730) |
| <b>Screening &amp; Case Management</b>          |                                  |             |             |           |
| PCA Assessment/PAS Screening                    | -                                | (5,489)     | -           | (5,489)   |
| Prevention & Case Management                    | -                                | 40,547      | -           | 40,547    |
| <b>Correctional Health</b>                      |                                  |             |             |           |
|   | -                                | 36,206      | 36,206      | -         |
| <b>Environmental Health</b>                     |                                  |             |             |           |
| Haz Waste Generator Licensing                   | -                                | 53,772      | 53,772      | -         |
| Lead Based Paint Inspection                     | -                                | -           | -           | -         |
| Solid Waste Program Administration              | -                                | 21,456      | 21,456      | -         |
| Solid Waste Abatement                           | -                                | -           | -           | -         |
| Solid Waste Program Administration              | 1.00                             | 52,729      | 52,729      | -         |
| Recycling                                       | -                                | 1           | 1           | -         |
| Solid Waste Abatement                           | -                                | 72,500      | 72,500      | -         |
| Resource Recovery Project                       | -                                | (1,770,000) | (1,770,000) | -         |
| Community Sanitation                            | -                                | 8,343       | 8,343       | -         |
| Solid Waste Program Administration              | -                                | 29,577      | 29,577      | -         |
| Yard Waste Compost Sites                        | -                                | 22,000      | 22,000      | -         |
| Lead Based Paint Abatement                      | -                                | 6,209       | 6,209       | -         |
| <b>Epi, Policy, Planning &amp; Preparedness</b> |                                  |             |             |           |
|   | -                                | 6,532       | -           | 6,532     |
| <b>Healthy Communities</b>                      |                                  |             |             |           |
|   | -                                | 7,384       | 3,000       | 4,384     |
| <b>Healthy Families</b>                         |                                  |             |             |           |
| Lead Poisoning Prevention                       | -                                | 2,419       | 300         | 2,119     |
| Maternal Child Health Grant                     | -                                | 2,741       | 2,741       | -         |
| Child & Teen Check-up                           | -                                | -           | -           | -         |
| Home Visiting                                   | -                                | 92,196      | 26,884      | 65,312    |
| Juvenile Crime Prevention                       | -                                | -           | -           | -         |
| <b>Preventive Health Services</b>               |                                  |             |             |           |
| Family Planning                                 | -                                | 4,596       | 5,100       | (504)     |
| TB Control                                      | -                                | 15,779      | -           | 15,779    |
| STD Control                                     | -                                | 6,658       | 200         | 6,458     |
| Immunizations                                   | -                                | 10,474      | -           | 10,474    |
| Refugee & Immigrant Health                      | -                                | 12,760      | (6,501)     | 19,261    |

# Department Summary



**PROGRAM/SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**PUBLIC HEALTH**

| Program/Service                              | Change from 2008 Approved Budget |             |             |        |
|--|----------------------------------|-------------|-------------|--------|
|  | FTE's                            | Budget      | Financing   | Levy   |
| <b>Support Services</b>                      |                                  |             |             |        |
| Birth & Death Records                        | -                                | 14,556      | 1,031       | 13,525 |
| Health Lab                                   | -                                | 501         | -           | 501    |
| <b>Uncompensated Care</b>                    |                                  |             |             |        |
| Regions Subsidy                              | -                                | -           | -           | -      |
| Community Clinics/ Block Nurse               | -                                | -           | -           | -      |
| <b>Supplemental Food (WIC)</b>               | -                                | 41,548      | 41,548      | -      |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | -                                | (1,326,571) | (1,329,645) | 3,074  |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |                                  | -2.5%       | -3.1%       | 0.0%   |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PUBLIC HEALTH

### THE COUNTY IS PREPARED FOR EMERGENCIES AND RESPONDS EFFECTIVELY

#### PERFORMANCE MEASURES – HIGHLIGHTS

##### *Areas Needing Improvement:*

- About three-fourths of SPRCDPH staff indicate that they would report to work if required during a pandemic flu event.
- Less than half of Ramsey County households who participated in a survey say they have assembled an emergency kit with basic medical supplies.

#### PERFORMANCE MEASURES

|   |  | 2004   | 2005   | 2006   | 2007     | 2008-09  |
|---|--|--------|--------|--------|----------|----------|
| # | Performance Measures   | Actual | Actual | Actual | Estimate | Estimate |
| 1 | Percent of SPRCDPH staff who intend to report to work during a pandemic influenza if required  | NA     | NA     | 78%    | 78%      | 80%      |
| 2 | Percent of Ramsey County households (that participated in the survey) indicating that they have assembled an emergency kit with basic medical supplies | NA     | NA     | 46%    | 46%      | 48%      |

#### PERFORMANCE MEASURES - DISCUSSION

The ability to respond to a public health emergency will depend a lot on workers' personal preparedness, their willingness to come to work and the knowledge of their personal role. Another important factor is how prepared the general public is for a public health emergency. Because this work is relatively new to Public Health, we do not have trends, but have established some baseline measures.

##### 1. WORKFORCE AVAILABILITY DURING EMERGENCIES

It is assuring at this stage in our work that a majority of staff indicate that they will show up for work if required for service during a pandemic influenza emergency. Still there is room for improvement and the goal is to get people more prepared so that their willingness to show up for work will increase even more. Many factors can feed into this, such as an individual's family preparedness (e.g. having an emergency kit, having a designated person to care for family members) as well as comprehension and competency of an individual's role during emergencies.

##### 2. FAMILY EMERGENCY KITS AMONG RESIDENTS

In the Twin Cities Area Survey, questions were asked for the first time about emergency preparedness. Since this question was new, there is no trend data, but these results can serve as a baseline. According to the survey, less than half of Ramsey County households who took the survey indicate that they have assembled a family emergency kit with basic medical supplies. Residents may need some education about why this important and how to do it in order to take action.

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PUBLIC HEALTH

### SERVICES THAT SUPPORT ENVIRONMENTAL STEWARDSHIP ARE PROVIDED FOR RESIDENTS AND PROPERTY OWNERS

#### PERFORMANCE MEASURES – HIGHLIGHTS

##### *Areas Needing Improvement:*

- In Ramsey County, quantities of materials recycled continues to grow, and recycling rates have leveled off to about 49% (almost half of waste generated).
- In 2006, about 22,000 Ramsey County households helped reduce hazardous materials in our waste stream by bringing hazardous materials to the household hazardous waste collection sites.
- Of all the hazardous waste inspections in Ramsey County, 8.1% had significant violations.
- At routine inspections of food service establishments, the average number of critical violations was 1.43.

#### PERFORMANCE MEASURES

|   |   | 2004                                   | 2005                               | 2006                               | 2007                               | 2008-09                            |
|---|---|--|------------------------------------|------------------------------------|------------------------------------|------------------------------------|
| # | Performance Measures  | Actual                                 | Actual                             | Actual                             | Estimate                           | Estimate                           |
| 1 | Ramsey County recycling rate  | 47.7%                                  | 48.9%                              | 49.6%                              | 50.0%                              | 50.0%                              |
| 2 | Number of Ramsey County households participating in household hazardous waste collection                        | 24,075                                 | 22,951                             | 21,956                             | 23,000                             | 24,000                             |
| 3 | Percent of hazardous waste inspections in Ramsey County where significant violations are observed               | 6.8%                                   | 6.1%                               | 8.1%                               | 7%                                 | 7%                                 |
| 4 | Mean, median and mode number of critical violations per routine inspection of Ramsey County food establishments | Mean: 1.25<br>Median: N/A<br>Mode: N/A | Mean: 1.33<br>Median: 1<br>Mode: 0 | Mean: 1.43<br>Median: 1<br>Mode: 0 | Mean: 1.25<br>Median: 1<br>Mode: 0 | Mean: 1.25<br>Median: 1<br>Mode: 0 |

#### PERFORMANCE MEASURES - DISCUSSION

##### 1. RECYCLING OF WASTE

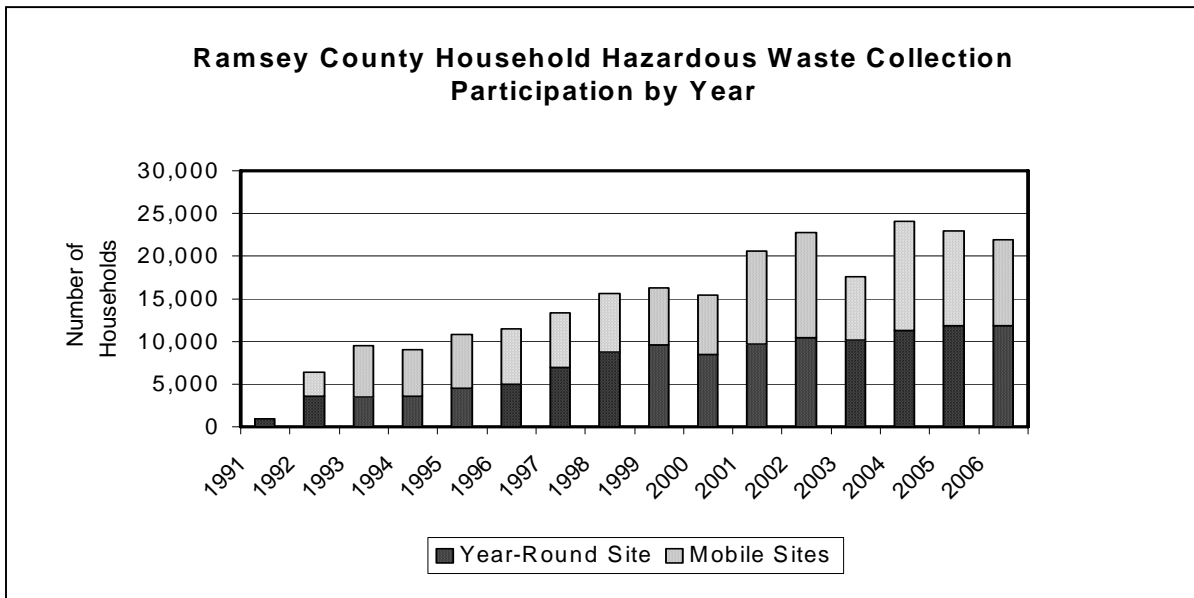
During the 1990s recycling accelerated, as both the quantities and rates (as a percentage of waste generated) grew significantly for the metropolitan area and the nation. Rates have gradually continued to increase at the national level (to about a third of waste generated). In Ramsey County, the rate has leveled off to about 49% of waste generated. Until recent years, materials separated for recycling were mostly shipped to mills to be manufactured into new products. The need for recycled materials has increased, as many areas do not have access to sufficient supplies of raw materials. In addition, the number of products made using recycled materials continues to grow. How materials are separated for recycling has changed dramatically during the past decade, with the evolution from source separation by residents and businesses into many categories to now the co-mingling of materials. The Solid Waste Management Coordinating Board and the MPCA have increased efforts to reinvigorate recycling. Ramsey County continues to strongly encourage residential and business recycling, including development of the County Environmental Charge as an economic incentive.



**SERVICES THAT SUPPORT ENVIRONMENTAL STEWARDSHIP ARE PROVIDED FOR RESIDENTS AND PROPERTY OWNERS**

## 2. HOUSEHOLD HAZARDOUS WASTE COLLECTION

In 2006, almost 22,000 Ramsey County residents participated with household hazardous waste collection. Hazardous materials are present in almost every home in Ramsey County. Numerous household products contain toxic and/or hazardous components. These products can be harmful to human health and the environment. Residents are becoming more aware that certain items should not just be thrown out with the regular garbage, and becoming more aware of using alternative less hazardous products. Ramsey County operates several household hazardous waste recycling sites that collect hazardous products people no longer need so they can be properly disposed, recycled or redistributed for use. Annual site use can be directly related to the level of outreach and education to County residents.



## 3. COMMERCIAL HAZARDOUS WASTE INSPECTIONS

Ramsey County operates a comprehensive hazardous waste licensing and inspection program for businesses. In 2006, Ramsey County licensed 1,905 hazardous waste generators and 15 hazardous waste facilities. Compliance inspections monitor a business' hazardous waste management program, from on-site storage and waste accumulation to hazardous waste disposal. During 2006, Ramsey County performed 1,806 inspections. At 8.1% of these inspections, significant violations occurred. A significant violation is one which has an increased risk of causing harm to human health or the environment. An example of a significant violation is a hazardous waste storage container, such as a 55-gallon drum, that is leaking. These violations are handled with follow-up inspections, enforcement inspections and sometimes site closures.

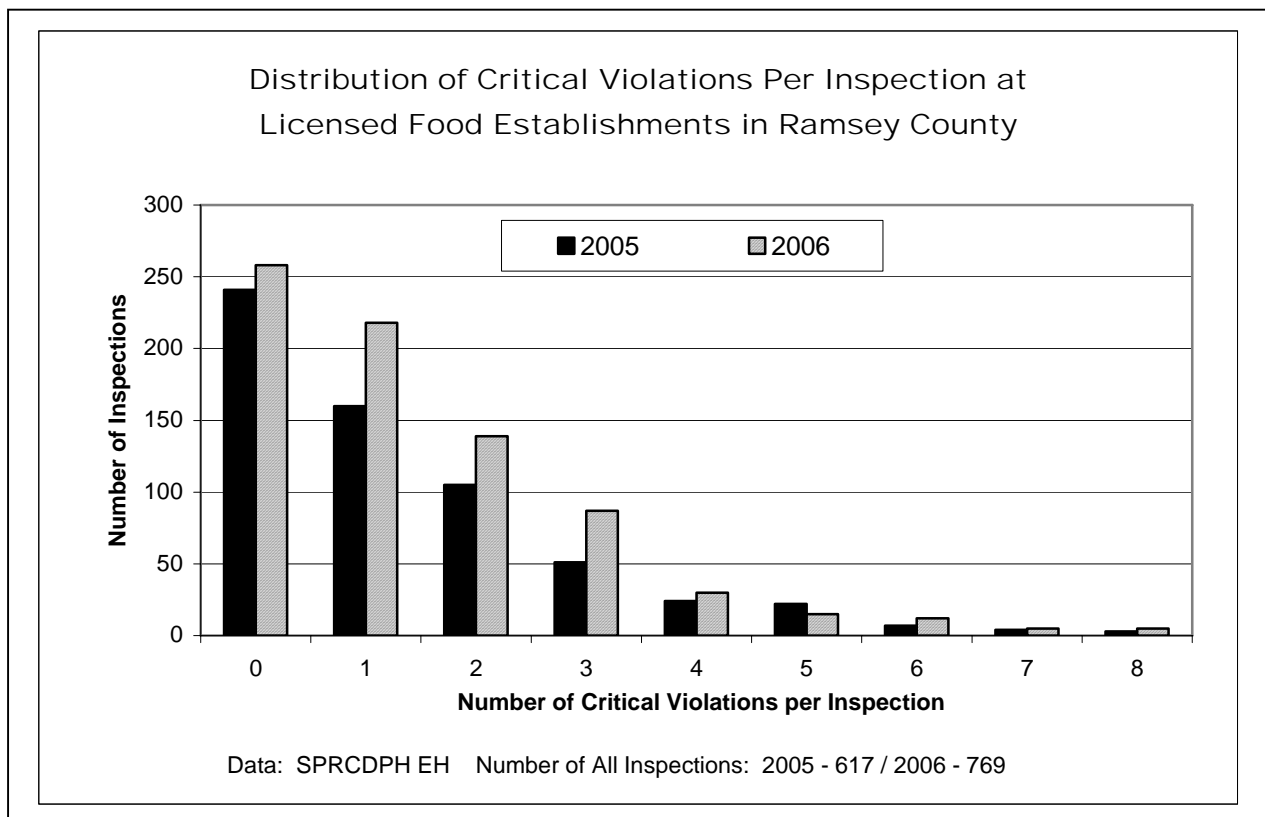
# Department Summary



**SERVICES THAT SUPPORT ENVIRONMENTAL STEWARDSHIP ARE PROVIDED FOR RESIDENTS AND PROPERTY OWNERS**

## 4. FOOD SERVICE ESTABLISHMENT INSPECTIONS

The Centers for Disease Control and Prevention estimate that every year 26% of the population will experience foodborne illness. Applying that estimate to Ramsey County would result in about 132,000 people experiencing a foodborne illness each year. Those most at risk for complications of foodborne illness are the very young, the elderly and those with compromised immune systems. Education and assuring compliance with regulations can help to prevent much of this disease. In a typical year, SPRCDPH will conduct around 700 inspections or compliance visits at licensed food establishments. One measure of the status of compliance is the number of critical violations observed during an inspection. A critical violation is more likely than other violations to contribute to food contamination, illness or environmental degradation. Two examples of critical violations are (1) food being held for an extended period of time at a temperature that promotes growth of microbial pathogens, and (2) improper cleaning of work surfaces, that can lead to the contamination of food with fecal bacteria. An inspection with more than five critical violations results in action by the Department, either mandatory re-inspection within days, or enforcement action. Critical violations in fewer numbers could also result in enforcement, depending on the severity of the violation. In 2005, the Department conducted 617 inspections, and in 2006 it conducted 769. In these, the number of critical violations observed ranged from 0 to 8. In 2005, 5.8% of the total inspections were failed inspections, and in 2006, 5.0% of inspections were failed inspections. As shown in the attached chart, most inspections result in a small number of critical violations. Because of this statistical distribution, the Department is tracking the mean, median and mode to monitor the performance of food establishments.



# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PUBLIC HEALTH

### THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

#### PERFORMANCE MEASURES – HIGHLIGHTS

##### Areas Improving:

- Percent of breastfeeding is increasing in women receiving WIC services.
- Child and Teen Checkup participation rate is increasing.
- The percentage of tests showing elevated lead levels in children has been decreasing over time.

##### Areas Needing Improvement:

- Ramsey County has a high rate of pregnancy among teens ages 15-19.
- Low birth weight in single births.
- Prenatal care received in first trimester.
- Rates of uninsured in Ramsey County are increasing, especially in specific population groups.
- Rate of Tuberculosis is increasing.
- Rate of sexually transmitted infections (such as Chlamydia, Gonorrhea) is high in Ramsey County.
- Increasing percent of Ramsey County population is overweight/obese contributing to chronic disease.
- Increasing injuries in Ramsey County.

#### PERFORMANCE MEASURES

|    |  | 2004   | 2005   | 2006   | 2007     | State or National |     |
|----|--|--------|--------|--------|----------|-------------------|-----|
| #  | Performance Measures   | Actual | Actual | Actual | Estimate | Goal              |     |
| 1  | Percent of single births with low birth weight   | 6%     | 5.8%   | N.A.   | 5.8%     | 3.5%              |     |
| 2  | Percent of prenatal care received in first trimester   | 80.6%  | 81.3%  | N.A.   | 82%      | 90.0%             |     |
| 3  | Rate of pregnancies among teens ages 15-17 years (3 year averages) #/1000 female population                | 33.2   | 32.1   | N.A.   | 32.0     | 26.9              |     |
| 4  | Percent of WIC mothers initiating breastfeeding.   | 59%    | 61%    | 62%    | 63%      | 75%               |     |
| 5  | Percent of youth participating in the Child & Teen Checkup Program (based on the number of youth eligible) | 64%    | 66%    | 67%    | 68%      | 68%               |     |
| 6  | Rate of uninsured persons in Ramsey County (Part or All of Year)   | 13.1%  | N.A    | N.A.   | 13%      | 0%                |     |
| 7  | % of Up-to-Date Immunizations for Age K-12 School Data   | DTP    | 93.3%  | 95.8%  | 94.2%    | 95%               | 90% |
|    |  | Polio  | 96.8%  | 95.7%  | 96.9%    | 97%               | 90% |
|    |  | MMR    | 96.4%  | 93.9%  | 96.8%    | 97%               | 90% |
| 8  | Rate of Tuberculosis (cases/100,000 pop.)  | 5.3    | 7.0    | 8.6    | 8.6      | 1.0               |     |
| 9  | Rate of Chlamydia (cases/100,000 pop.)   | 418    | 399    | 453    | 400      | N.A.              |     |
| 10 | Percent Obese (Body Mass Index $\geq$ 30)<br>Goal is national – “Healthy People 2010”                      | 22.0%  | 24.0%  | 23.8%  | 23.5%    | 15%               |     |
| 11 | Number of Injuries seen in Emergency Rooms and Hospitalizations  | 30,347 | 33,354 | 32,103 | 32,000   | N.A.              |     |
| 12 | Children with Blood Lead Tests 15 or more $\mu$ g/dL <sup>2</sup>  | 63     | 59     | 41     | 41       | 0                 |     |

<sup>2</sup> Venous Tests

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

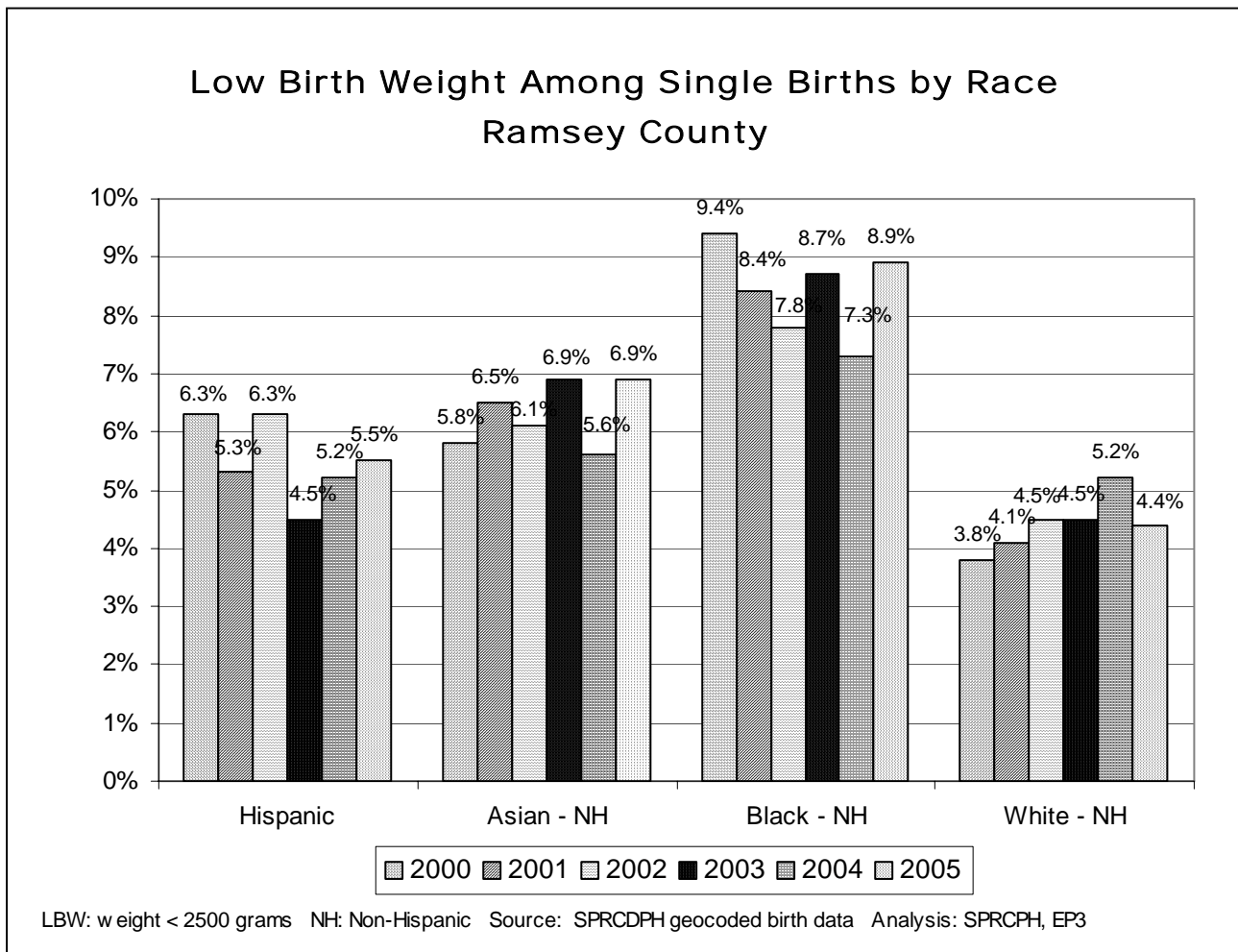
## PUBLIC HEALTH

### THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

#### PERFORMANCE MEASURES - DISCUSSION

##### 1 and 2. LOW BIRTH WEIGHT AND PRENATAL CARE

Babies born weighing less than 5 lb. 8 oz. are at higher risk for a range of poor health outcomes, including death before their first birthday, than babies born at a higher birth weight. The national goal stated in Healthy People 2010 is having less than 5% of babies born at low birth weight. The Healthy Minnesotans goal is 3.5%. The Ramsey County resident rate of 5.8% has not yet reached either of those goals. Babies are at higher risk of being born with low birth weight if their mothers are young, not white, unmarried, smokers, or have poor prenatal care. Economic and safety factors also affect birth outcomes. Lowering the rate of low birth weight births is very challenging because of the complex interaction of risk factors, yet is very important because of the serious nature of the outcomes for infants born at low birth weight. Early and ongoing prenatal care can increase the chances of a normal weight birth. Looking at race, data shows that the highest rates of low birth weight babies occur among Black women.



# Department Summary

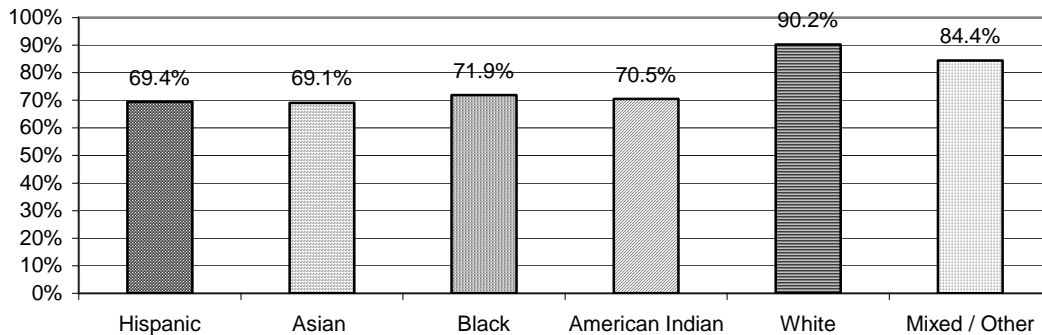


## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PUBLIC HEALTH

### THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

First Trimester Initiation Prenatal Care by Race / Ethnicity 2005

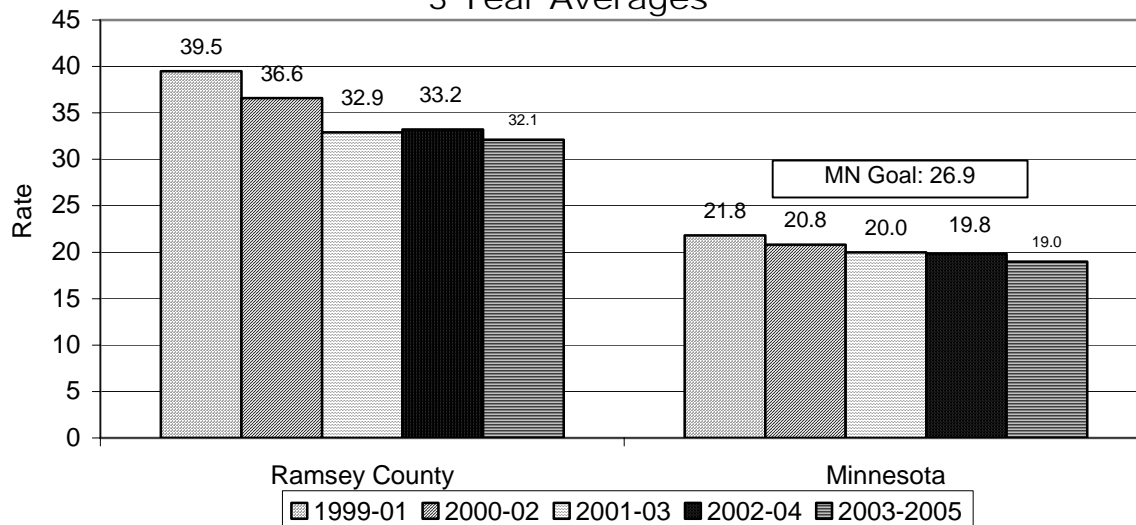


Source: SPRCDPH Geocoded Birth database Analysis: SPRCDPH, EP3

### 3. TEEN PREGNANCY

Children born to teen mothers, compared to children born to older mothers, are more likely to grow up in a single-parent family, to have less educated and less securely employed parents, and to spend more time in poverty. In addition, children of adolescent parents are more likely to have lower intellectual and academic achievement, lower educational expectations, and more behavioral disorders. Teen mothers are more likely than older mothers to need the support of public assistance. Pregnancy rates among teens in Ramsey County are consistently higher than Minnesota rates, but both rates are trending down.

Pregnancy Rates among Teens (15-17 Years)  
3 Year Averages



Pregnancy Rates: # pregnancies/ 1000 15-17 year old females  
Source: MDH, MN County Health Tables Chart: SPRCPH, EP3

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

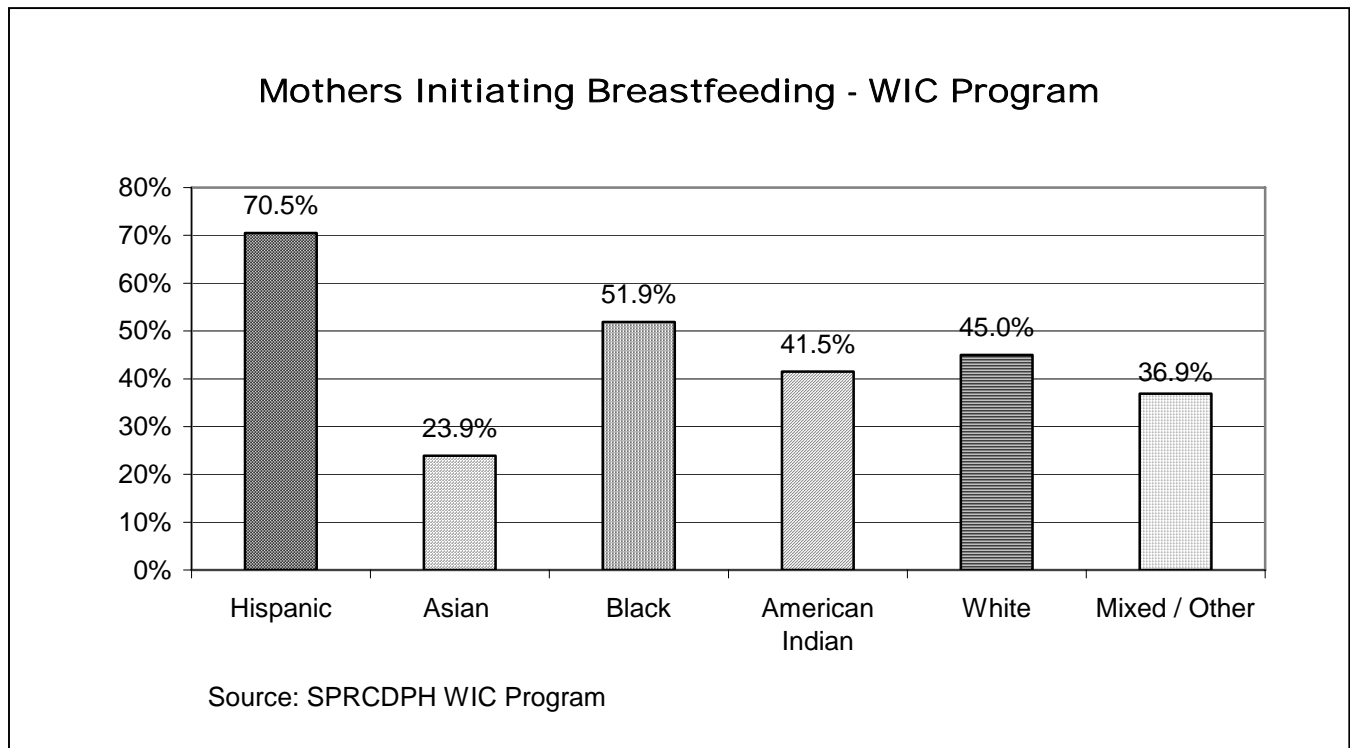
## PUBLIC HEALTH

### THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

#### 4. BREASTFEEDING

The Healthy Minnesotans goal for initiation of breastfeeding is 75% of women giving birth. Breastfeeding is one of the most important contributors to infant health. However, the ability to describe breastfeeding practices by all Ramsey County women would require a system to collect and analyze data both on initiation and on sustaining breastfeeding. There is no systematic surveying done at the time of discharge from the hospital regarding breastfeeding. Breastfeeding is promoted by many agencies, but efforts are often fragmented and uncoordinated. The best data regarding breastfeeding is from the WIC program.

Pregnant women and mothers in the WIC program are encouraged to breastfeed. The data is reported monthly (but not yearly) for the current population enrolled in WIC. With that caution in mind, during August 2002, about 56% of WIC mothers initiated breastfeeding their babies, and in August 2005, the percent was 61%. At these snapshots in time, the percentage of Ramsey County WIC clients who breastfed was smaller than the percentage of Minnesota WIC clients who breastfed. WIC breastfeeding rates are highest among Hispanic women and lowest among Asian women.



#### 5. CHILD & TEEN CHECKUPS NUMBERS IMPROVING

The Child & Teen Checkup program is a preventive health care program that is available to children under 21 years of age who are enrolled in Medical Assistance or MinnesotaCare. Looking at the CTC participation data over the past three years, it has progressively improved. A greater percentage of those eligible for the program are being served. In addition, Ramsey County had a slightly larger percentage of those eligible actually participating, compared to Minnesota.

# Department Summary



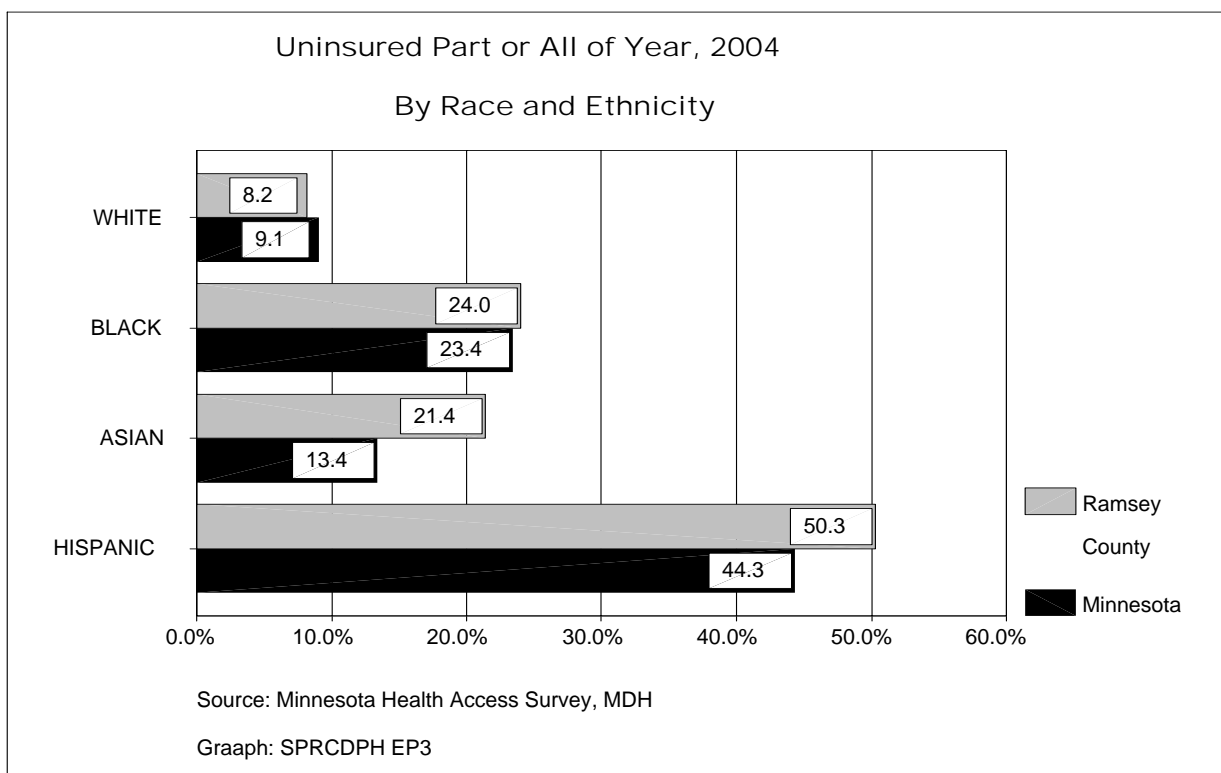
## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## PUBLIC HEALTH

### THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

#### 6. UNINSURED RATES INCREASING

Uninsured rates are increasing in Ramsey County especially among individuals identified as Hispanic. More uninsured residents create an increased use of emergency rooms, less preventive care, increased system costs, and poorer health status.



#### 7. UP-TO-DATE IMMUNIZATIONS FOR K-12 SCHOOL DATA

Ramsey County and St. Paul have less up-to-date immunization rates than the State as a whole. Ramsey County children are less protected from vaccine preventable diseases which include diphtheria, tetanus, pertussis, polio, measles, mumps and rubella.

#### 8. RATES of TUBERCULOSIS INCREASING

TB, or tuberculosis, is a disease caused by bacteria called *Mycobacterium tuberculosis*. The bacteria can attack any part of the body, but usually attacks the lungs. TB is spread through the air from one person to another. TB disease was once the leading cause of death in the United States.

In the 1940s, scientists discovered the first of several drugs now used to treat TB. As a result, TB slowly began to disappear in the United States. But TB has come back. Elevated TB rates continue to be reported in certain populations such as foreign-born persons and racial/ethnic minorities. The greatest percentage of people with tuberculosis in Ramsey County, from the overall period of 1996-2006, have had a birthplace in Asia and Africa. Tuberculosis cases will most likely continue to increase.

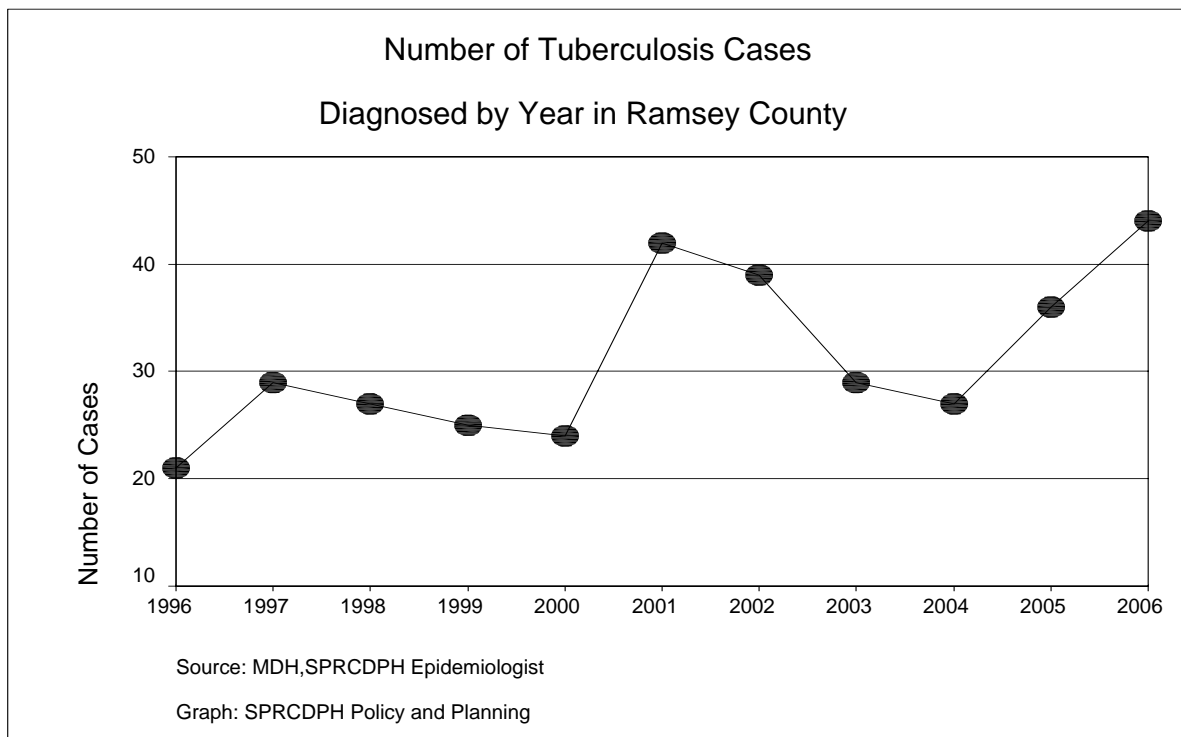
# Department Summary



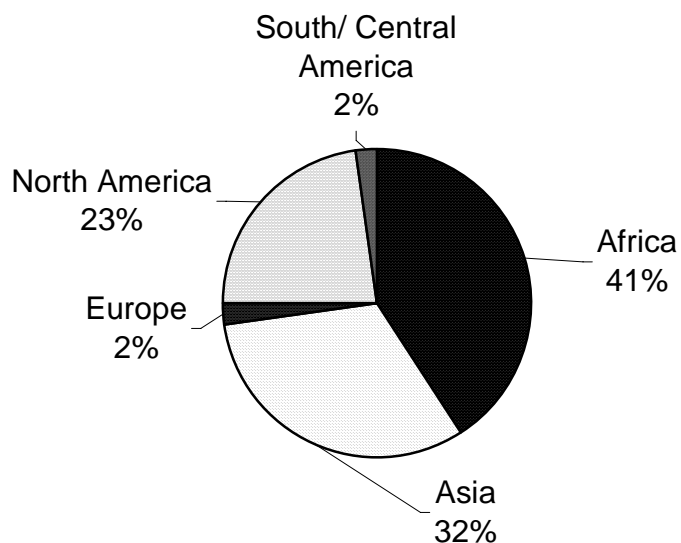
CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

PUBLIC HEALTH

THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET



## Ramsey County Tuberculosis by Place of Birth - 2006





# Department Summary



CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

PUBLIC HEALTH

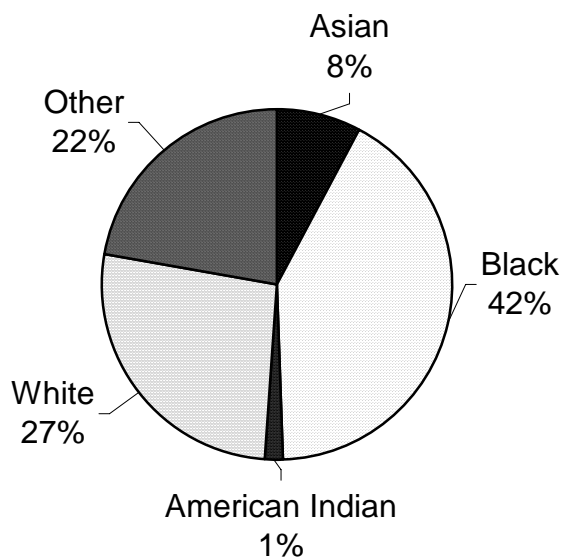
THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

## 9. SEXUALLY TRANSMITTED INFECTIONS INCREASING

Rate of Chlamydia (cases/100,000 pop.)

This sexually transmitted infection is the **most** frequently occurring reportable disease in Ramsey County. It occurs most commonly among adolescents and young adults 15-24 years of age. The incidence of Chlamydia infection has been increasing in Ramsey County since 1995. This trend has been attributed to better screening and diagnosis of the disease. The highest rates of Chlamydia are occurring among the Black population group in Ramsey County.

Ramsey County Chlamydia by Race - 2006



# Department Summary



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**CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES****PUBLIC HEALTH**

|   |
|---|
| <b>THE BASIC NEEDS (FOOD, SHELTER, <u>HEALTH CARE</u>) OF RESIDENTS ARE MET</b> |
|---|

**10. OBESITY LEVELS HIGH**

About 24% of Ramsey County adults are obese which contributes to chronic disease such as heart disease, diabetes, cancer, and other chronic conditions. The prime behavioral factors that contribute to this condition are poor nutritional choices and sedentary lifestyles.

**11. NUMBER OF INJURIES INCREASING**

The top 5 categories for injuries in Ramsey County are due to falls, being struck by or against, cut/pierced, overexertion, and motor vehicle accidents. Unintentional injuries due to falls are most common in the age categories of 1-4 and 85+ years of age.

**12. ELEVATED LEAD LEVELS DECREASING**

Lead poisoning is a significant, preventable environmental health problem. In adults, lead can cause high blood pressure, kidney damage, and damage to the reproductive organs. Lead poisoning can cause learning, behavior, and health problems in young children.

Exposure pathways include deteriorating lead paint; soil and dust; drinking water; air; food; and occupation/hobby sources. A primary source for children has been lead in paint chips and dust in houses older than 1978.

There are a large number of older homes in Ramsey County. But another critical factor relating to lead exposure is how well an older home is maintained, and the care taken when doing renovation projects.

The percentage of tests showing elevated lead levels has been decreasing over time among Ramsey County children. In 2001 there were 79 with lead levels  $15 \mu\text{g/dL}$  or over, 2002 there were 62, in 2003 there were 63, in 2004 there were 63, in 2005 there were 59 and in 2006 there were 41.

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# Department Summary



Steve Lindstrom, Director

88 Court House

(651) 266-8489

## DEPARTMENT MISSION

## **VETERANS SERVICES**

Assisting veterans and their survivors in obtaining maximum federal and state benefits.

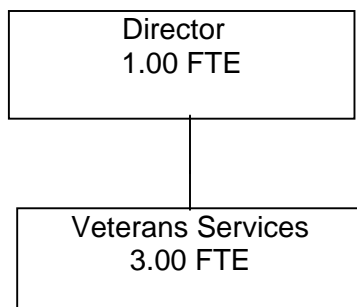
## PROGRAMS / SERVICES

- To counsel veterans and their survivors on federal and state veterans benefits making sure to explain to them what they are entitled to and how those benefits may affect other federal and state programs such as Medicare, Medicaid and Social Security/SSI benefits.
- To assist veterans and their survivors in the accurate and timely completion of federal and state veterans benefits applications for disability, health care and death benefits.
- To timely assist veterans and their survivors in the Veterans Administration appeals process so that they can continue to receive benefits while the appeal is pending.
- To provide timely information on new federal and state veterans and survivors benefits programs to veterans and their survivors and to the veterans service organizations such as the American Legion, Veterans of Foreign Wars and the Disabled American Veterans.
- To effectively partner with various Ramsey County human and health service organizations, federal and state agencies and private organizations to inform veterans and their survivors of their benefits.

## CRITICAL SUCCESS INDICATORS

- The basic needs (food, shelter, health care) of residents are met.

## 2007 ORGANIZATION CHART



### Personnel - FTE

2006 Budget - 4.00

2007 Budget - 4.00

2008 Approved - 4.00

2009 Approved - 4.00

# Department Summary



## BUDGET SUMMARY

## VETERANS SERVICES

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 345,781        | 379,718        | 388,974          | 398,987          |
| Revenue / Est. Revenue - Operating Budget      | -              | -              | -                | -                |
| County Tax Levy                                | 345,781        | 379,718        | 388,974          | 398,987          |
| Inc/(Dec) from Previous Year                   |                |                | 9,256            | 10,013           |
| % Inc/-Dec from Previous Year                  |                |                | 2.4%             | 2.6%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | 19,269           |
| % Inc/-Dec for 2 Years                         |                |                |                  | 5.1%             |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Veterans Services                        | 345,781        | 379,718        | 388,974          | 398,987          |
| <b>Total Expenditure / Appropriation</b> | <b>345,781</b> | <b>379,718</b> | <b>388,974</b>   | <b>398,987</b>   |
| Inc/(Dec) from Previous Year             |                |                | 9,256            | 10,013           |
| % Inc/-Dec from Previous Year            |                |                | 2.4%             | 2.6%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | 19,269           |
| % Inc/-Dec for 2 Years                   |                |                |                  | 5.1%             |

## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Veterans Services                        | -              | -              | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>         |
| Inc/(Dec) from Previous Year             |                |                | -                | -                |
| % Inc/-Dec from Previous Year            |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | -                |
| % Inc/-Dec for 2 Years                   |                |                |                  | 0.0%             |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## VETERANS SERVICES

| <b>Permanent FTE</b>                         | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|--|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u><br>Veterans Services | 4.00                   | 4.00                   | 4.00                     | 4.00                     |
| <b>Total Existing Permanent FTE</b>          | <b>4.00</b>            | <b>4.00</b>            | <b>4.00</b>              | <b>4.00</b>              |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
| None                         | -                        | -                        |
| <b>Total New FTE</b>         | <b>-</b>                 | <b>-</b>                 |
| <b>Total FTE</b>             | <b>4.00</b>              | <b>4.00</b>              |
| Inc/(Dec) from Previous Year | -                        | -                        |
| Inc/(Dec) for 2 Years        |                          | -                        |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | <b>-</b>               | <b>-</b>               | <b>-</b>                 | <b>-</b>                 |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## VETERANS SERVICES

| Program / Service                  | Mand./<br>Discr. | 2008 Approved |                |           |                |
|------------------------------------|------------------|---------------|----------------|-----------|----------------|
|                                    |                  | FTE's         | Budget         | Financing | Levy           |
| <b>Veterans Services</b>           |                  |               |                |           |                |
| Client Services                    | M                | 4.00          | 387,124        | -         | 387,124        |
| <b>Subsidies to Other Entities</b> |                  |               |                |           |                |
| Memorial Day Activities            | D                | -             | 1,850          | -         | 1,850          |
|                                    |                  | <u>4.00</u>   | <u>388,974</u> | <u>-</u>  | <u>388,974</u> |

### SUMMARY

|                                     |     | Levy % | FTE's       | Budget         | Financing | Levy           |
|-------------------------------------|-----|--------|-------------|----------------|-----------|----------------|
| <b>Total Mandated</b>               | M   | 99.5%  | 4.00        | 387,124        | -         | 387,124        |
| <b>Total Mandated/Discretionary</b> | M/D |        |             |                |           |                |
| <b>Total Discretionary/Mandated</b> | D/M |        |             |                |           |                |
| <b>Total Discretionary</b>          | D   | 0.5%   | -           | 1,850          | -         | 1,850          |
|                                     |     |        | <u>4.00</u> | <u>388,974</u> | <u>-</u>  | <u>388,974</u> |
| <b>2007 Budget</b>                  |     |        | 4.00        | 379,718        | -         | 379,718        |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     |        | -           | 9,256          | -         | 9,256          |
| <b>% Inc/-Dec. from 2007 Budget</b> |     |        |             | 2.4%           | 0.0%      | 2.4%           |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**VETERANS SERVICES**

| <b>Program / Service</b>            | <b>Change from 2007 Budget</b> |               |                  |             |
|-------------------------------------|--------------------------------|---------------|------------------|-------------|
|                                     | <b>FTE's</b>                   | <b>Budget</b> | <b>Financing</b> | <b>Levy</b> |
| <b>Veterans Services</b>            |                                |               |                  |             |
| Client Services                     |                                | 9,256         | -                | 9,256       |
| <b>Inc/(Dec.) from 2007 Budget</b>  | -                              | 9,256         | -                | 9,256       |
| <b>% Inc/-Dec. from 2007 Budget</b> |                                | 2.4%          | 0.0%             | 2.4%        |



# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## VETERANS SERVICES

| Program / Service                  | Mand./<br>Discr. | 2009 Approved |         |           |         |
|------------------------------------|------------------|---------------|---------|-----------|---------|
|                                    |                  | FTE's         | Budget  | Financing | Levy    |
| <b>Veterans Services</b>           |                  |               |         |           |         |
| Client Services                    | M                | 4.00          | 397,137 | -         | 397,137 |
| <b>Subsidies to Other Entities</b> |                  |               |         |           |         |
| Memorial Day Activities            | D                | -             | 1,850   | -         | 1,850   |
|                                    |                  | 4.00          | 398,987 | -         | 398,987 |

## SUMMARY

|  |     | Levy % | FTE's | Budget  | Financing | Levy    |
|--|-----|--------|-------|---------|-----------|---------|
| <b>Total Mandated</b>                        | M   | 99.5%  | 4.00  | 397,137 | -         | 397,137 |
| <b>Total Mandated/Discretionary</b>          | M/D |        |       |         |           |         |
| <b>Total Discretionary/Mandated</b>          | D/M |        |       |         |           |         |
| <b>Total Discretionary</b>                   | D   | 0.5%   | -     | 1,850   | -         | 1,850   |
|  |     |        | 4.00  | 398,987 | -         | 398,987 |
| <b>2008 Approved Budget</b>                  |     |        | 4.00  | 388,974 | -         | 388,974 |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  |     |        | -     | 10,013  | -         | 10,013  |
| <b>% Inc-/Dec. from 2008 Approved Budget</b> |     |        |       | 2.6%    | 0.0%      | 2.6%    |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary;  
D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**VETERANS SERVICES**

| <b>Program / Service</b>                     | <b>Change from 2008 Approved Budget</b> |               |                  |             |
|--|---|---------------|------------------|-------------|
|  | <b>FTE's</b>                            | <b>Budget</b> | <b>Financing</b> | <b>Levy</b> |
| <b>Veterans Services</b>                     |   |               |                  |             |
| Client Services                              |   | 10,013        | -                | 10,013      |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | -                                       | 10,013        | -                | 10,013      |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |   | 2.6%          | 0.0%             | 2.6%        |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## VETERANS SERVICES

### THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

#### PERFORMANCE MEASURES – HIGHLIGHTS

- The number of veterans served in 2006 compared to 2005 increased by 25% (420 more veterans) primarily due to the Iraq/Afghanistan wars. Not only are more recently discharged veterans and guardspersons/reservists contacting the office to apply for federal and state benefits, but also veterans from previous wars, especially the Vietnam veterans, are continuing to inquire about their benefits. An increase in the number of veterans served is expected to continue for many years.
- In 2006, State dollars paid to low income Ramsey County veterans and survivors for dental, optical and temporary financial grants increased by 97%. The state has dedicated more money to these programs because of the increasing number of Minnesota Guardspersons who have been activated for full time military service.
- The total amount of federal dollars paid to Ramsey County veterans and their survivors in 2006 for health care at Veterans Administration Medical Centers and long term military and non-military service related disability/death payments is not yet available.

#### PERFORMANCE MEASURES

| # | Performance Measures  | 2004         | 2005         | 2006                           | 2007      | 2008-09   |
|---|---|--------------|--------------|--------------------------------|-----------|-----------|
|   |   | Actual       | Actual       | Actual                         | Estimate  | Estimate  |
| 1 | Personal and telephone contacts with Ramsey County veterans and their survivors | 1,744        | 1,652        | 2,072                          | 2,280     | 2,394     |
| 2 | Amount of state dollars paid to low income Ramsey County veterans               | \$126,655    | \$92,886     | \$183,497                      | \$229,371 | \$504,616 |
| 3 | Amount of federal dollars paid to Ramsey County veterans and their survivors    | \$42,851,359 | \$41,734,000 | No data is currently available | pending   | pending   |

#### PERFORMANCE MEASURES - DISCUSSION

The above measures accurately reflect the increasing number of veterans and their survivors who have been assisted by the Veterans Services Department. The increasing number of client contacts is directly related to the Iraq/Afghanistan wars.

Whenever a Minnesota guardsperson/reservist is activated for full time military service, he/she becomes a veteran after honorably completing their tour of duty. Currently, approximately one half of the military personnel in Iraq and Afghanistan are guardspersons or reservists. If this trend, the workload will increase for many years as the mortality rate of World War II and Korean War veterans rises.

# Department Summary



Patricia Brady, Director

2098 11th Avenue East

(651) 770-4499

## WORKFORCE SOLUTIONS

### DEPARTMENT MISSION

To provide and/or coordinate specialized workplace products and services to employers and individuals that meet the needs of the area labor market.

### PROGRAMS / SERVICES

Dislocated Worker Services – services include assessment, job development, re-employment planning, career counseling, support services, and training.

Youth Services – assist low income, at-risk youth under the YouthLEAD Program.

WIA Adult – employment and training services for under-employed and/or unemployed adult residents.

Cash Assistance Services – employment services to families receiving public assistance through the Minnesota Family Investment Program (MFIP), Diversionary Work Program (DWP), and Food Support Employment and Training (FSET).

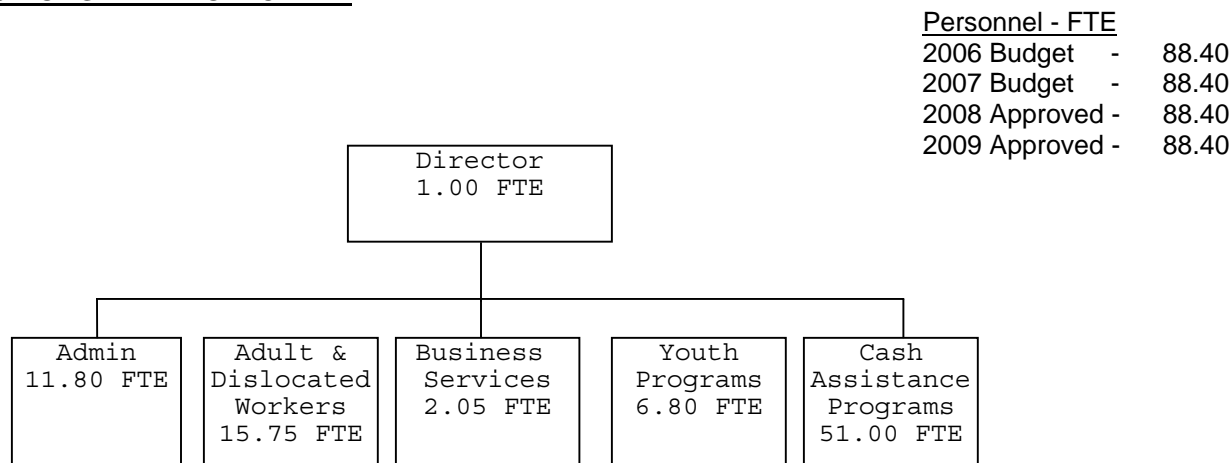
Business Services Unit – align the needs of businesses with those of job seekers and incumbent workers.

### CRITICAL SUCCESS INDICATORS

Effective partnerships with public and private systems result in improved benefit to the community.

The basic needs (food, shelter, health care) of residents are met.

### 2007 ORGANIZATION CHART



# Department Summary



## BUDGET SUMMARY

## WORKFORCE SOLUTIONS

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 1,089,250      | 1,266,515      | 1,188,915        | 1,246,591        |
| Expenditure / Appropriation - Grants/Projects  | 19,572,713     | 21,061,648     | 20,861,434       | 20,959,970       |
| Revenue / Est. Revenue - Operating Budget      | 672,760        | 855,486        | 772,462          | 834,505          |
| Revenue / Est. Revenue - Grants/Projects       | 19,572,713     | 21,061,648     | 20,861,434       | 20,959,970       |
| County Tax Levy                                | 416,490        | 411,029        | 416,453          | 412,086          |
| Inc/(Dec) from Previous Year                   |                |                | 5,424            | (4,367)          |
| % Inc/-Dec from Previous Year                  |                |                | 1.3%             | -1.0%            |
| Inc/(Dec) for 2 Years                          |                |                |                  | 1,057            |
| % Inc/-Dec for 2 Years                         |                |                |                  | 0.3%             |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                  |                   |                   |                   |                   |
| Administration                           | 1,035,340         | 1,217,996         | 1,145,248         | 1,207,291         |
| Inclusiveness In Contracting Program     | -                 | -                 | -                 | -                 |
| WIB                                      | 53,910            | 48,519            | 43,667            | 39,300            |
| Total Operating Budget                   | 1,089,250         | 1,266,515         | 1,188,915         | 1,246,591         |
| Inc/(Dec) from Previous Year             |                   |                   | (77,600)          | 57,676            |
| % Inc/-Dec from Previous Year            |                   |                   | -6.1%             | 4.9%              |
| <u>Grants / Projects</u>                 |                   |                   |                   |                   |
| Dislocated Worker Services               | 2,955,150         | 2,833,399         | 2,712,457         | 2,763,586         |
| Youth Services                           | 1,358,895         | 1,592,839         | 1,359,631         | 1,367,763         |
| Adult Services                           | 808,945           | 1,094,424         | 810,047           | 814,189           |
| Cash Assistance Programs                 | 14,098,936        | 15,202,410        | 15,683,533        | 15,692,042        |
| Business Services                        | 259,900           | 225,000           | 200,000           | 225,000           |
| WIB Share of WIA Funds                   | 90,887            | 113,576           | 95,766            | 97,390            |
| Total Grants / Projects                  | 19,572,713        | 21,061,648        | 20,861,434        | 20,959,970        |
| <b>Total Expenditure / Appropriation</b> | <b>20,661,963</b> | <b>22,328,163</b> | <b>22,050,349</b> | <b>22,206,561</b> |
| Inc/(Dec) from Previous Year             |                   |                   | (277,814)         | 156,212           |
| % Inc/-Dec from Previous Year            |                   |                   | -1.2%             | 0.7%              |
| Inc/(Dec) for 2 Years                    |                   |                   |                   | (121,602)         |
| % Inc/-Dec for 2 Years                   |                   |                   |                   | -0.5%             |

# Department Summary



## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

## WORKFORCE SOLUTIONS

| Division                                 | 2006<br>Actual    | 2007<br>Budget    | 2008<br>Approved  | 2009<br>Approved  |
|--|-------------------|-------------------|-------------------|-------------------|
| <u>Operating Budget</u>                  |                   |                   |                   |                   |
| Administration                           | 672,760           | 855,486           | 772,462           | 834,505           |
| Inclusiveness In Contracting Program     | -                 | -                 | -                 | -                 |
| WIB                                      | -                 | -                 | -                 | -                 |
| <b>Total Operating Budget</b>            | <b>672,760</b>    | <b>855,486</b>    | <b>772,462</b>    | <b>834,505</b>    |
| Inc/(Dec) from Previous Year             |                   |                   | (83,024)          | 62,043            |
| % Inc/-Dec from Previous Year            |                   |                   | -9.7%             | 8.0%              |
| <u>Grants / Projects</u>                 |                   |                   |                   |                   |
| Dislocated Worker Services               | 2,955,150         | 2,833,399         | 2,712,457         | 2,763,586         |
| Youth Services                           | 1,358,895         | 1,592,839         | 1,359,631         | 1,367,763         |
| Adult Services                           | 808,945           | 1,094,424         | 810,047           | 814,189           |
| Cash Assistance Programs                 | 14,098,936        | 15,202,410        | 15,683,533        | 15,692,042        |
| Business Services                        | 259,900           | 225,000           | 200,000           | 225,000           |
| WIB Share of WIA Funds                   | 90,887            | 113,576           | 95,766            | 97,390            |
| <b>Total Grants / Projects</b>           | <b>19,572,713</b> | <b>21,061,648</b> | <b>20,861,434</b> | <b>20,959,970</b> |
| <b>Total Revenue / Estimated Revenue</b> | <b>20,245,473</b> | <b>21,917,134</b> | <b>21,633,896</b> | <b>21,794,475</b> |
| Inc/(Dec) from Previous Year             |                   |                   | (283,238)         | 160,579           |
| % Inc/-Dec from Previous Year            |                   |                   | -1.3%             | 0.7%              |
| Inc/(Dec) for 2 Years                    |                   |                   |                   | (122,659)         |
| % Inc/-Dec for 2 Years                   |                   |                   |                   | -0.6%             |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## WORKFORCE SOLUTIONS

| <b>Permanent FTE</b>                | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>             |                        |                        |                          |                          |
| Administration                      | 12.80                  | 12.80                  | 12.60                    | 12.60                    |
| Inclusiveness In Contracting        | -                      | -                      | -                        | -                        |
| WIB                                 | -                      | -                      | -                        | -                        |
| <b>Total Operating Budget</b>       | <b>12.80</b>           | <b>12.80</b>           | <b>12.60</b>             | <b>12.60</b>             |
| <u>Grants / Projects</u>            |                        |                        |                          |                          |
| Dislocated Worker Services          | 11.95                  | 11.95                  | 12.87                    | 12.87                    |
| Youth Services                      | 6.80                   | 6.80                   | 7.30                     | 7.30                     |
| Adult Services                      | 3.80                   | 3.80                   | 1.68                     | 1.68                     |
| Cash Assistance Programs            | 51.00                  | 51.00                  | 51.95                    | 51.95                    |
| Business Services                   | 2.05                   | 2.05                   | 2.00                     | 2.00                     |
| WIB Share of WIA                    | -                      | -                      | -                        | -                        |
| <b>Total Existing Permanent FTE</b> | <b>88.40</b>           | <b>88.40</b>           | <b>88.40</b>             | <b>88.40</b>             |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
|                              | -                        | -                        |
| <b>Total New FTE</b>         | <b>-</b>                 | <b>-</b>                 |
| <b>Total FTE</b>             | <b>88.40</b>             | <b>88.40</b>             |
| Inc/(Dec) from Previous Year | -                        | -                        |
| Inc/(Dec) for 2 Years        |                          | -                        |

# Department Summary



## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

## WORKFORCE SOLUTIONS

| Starred FTE                               | 2006<br>Budget | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|---|----------------|----------------|------------------|------------------|
| Account Clerk                             | 0.80           | 0.80           | 0.80             | 0.80             |
| Accountant                                | 2.00           | 2.00           | 2.00             | 2.00             |
| Administrative Planning Aide              | 1.00           | 1.00           | 1.00             | 1.00             |
| Administrative Secretary                  | 0.80           | 0.80           | 0.80             | 0.80             |
| Automated Information Systems Coordinator | 1.65           | 1.65           | 1.65             | 1.65             |
| Automated Information Systems Specialist  | 3.00           | 3.00           | 3.00             | 3.00             |
| Clerk-Typist                              | 1.00           | 1.00           | 1.00             | 1.00             |
| Director                                  | 1.00           | 1.00           | 1.00             | 1.00             |
| Employment Guidance Counselor             | 24.60          | 24.60          | 24.60            | 24.60            |
| Employment Guidance Counselor Aide        | 5.00           | 5.00           | 5.00             | 5.00             |
| Employment Guidance Counselor Supervisor  | 2.00           | 2.00           | 2.00             | 2.00             |
| Management Analyst                        | 1.00           | 1.00           | 1.00             | 1.00             |
| Manager Workforce Solutions               | 2.00           | 2.00           | 2.00             | 2.00             |
| Planning Specialist                       | 5.00           | 5.00           | 5.00             | 5.00             |
| Program Specialist                        | 2.00           | 2.00           | 2.00             | 2.00             |
| Secretary                                 | 1.00           | 1.00           | 1.00             | 1.00             |
| <b>Total Existing Conditional FTE</b>     | 53.85          | 53.85          | 53.85            | 53.85            |



# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## WORKFORCE SOLUTIONS

| Program / Service                 | Mand/<br>Discr. | 2008 Approved |                   |                   |                |
|-----------------------------------|-----------------|---------------|-------------------|-------------------|----------------|
|                                   |                 | FTE's         | Budget            | Financing         | Levy           |
| <b>Administration</b>             |                 |               |                   |                   |                |
| General Administration            | D/M             | 12.60         | 1,145,248         | 772,462           | 372,786        |
| WIB Support                       |                 | -             | 43,667            | -                 | 43,667         |
| <b>Dislocated Worker Services</b> |                 |               |                   |                   |                |
| Federal & State Grants            | D/M             | 12.87         | 2,712,457         | 2,712,457         | -              |
| WIB Support                       |                 | -             | 31,975            | 31,975            | -              |
| <b>Youth Services</b>             |                 |               |                   |                   |                |
| Federal & State Grants            | D/M             | 7.30          | 1,359,631         | 1,359,631         | -              |
| WIB Support                       |                 | -             | 36,512            | 36,512            | -              |
| <b>Adult Services</b>             |                 |               |                   |                   |                |
| Federal & State Grants            | D/M             | 1.68          | 810,047           | 810,047           | -              |
| WIB Support                       |                 | -             | 27,279            | 27,279            | -              |
| <b>Cash Assistance Programs</b>   |                 |               |                   |                   |                |
| MFIP/FSET                         | M               | 51.95         | 15,391,033        | 15,391,033        | -              |
| Other Grants                      | D               | -             | 292,500           | 292,500           | -              |
| <b>Business Services</b>          |                 |               |                   |                   |                |
| Business Services Unit            | D               | 2.00          | 200,000           | 200,000           | -              |
|                                   |                 | <b>88.40</b>  | <b>22,050,349</b> | <b>21,633,896</b> | <b>416,453</b> |

### SUMMARY

|                                     |     | Levy %  | FTE's        | Budget            | Financing         | Levy           |
|-------------------------------------|-----|---------|--------------|-------------------|-------------------|----------------|
| <b>Total Mandated</b>               | M   | -       | 51.95        | 15,391,033        | 15,391,033        | -              |
| <b>Total Mandated/Discretionary</b> | M/D | -       | -            | -                 | -                 | -              |
| <b>Total Discretionary/Mandated</b> | D/M | 100.00% | 34.45        | 6,166,816         | 5,750,363         | 416,453        |
| <b>Total Discretionary</b>          | D   | -       | 2.00         | 492,500           | 492,500           | -              |
|                                     |     |         | <b>88.40</b> | <b>22,050,349</b> | <b>21,633,896</b> | <b>416,453</b> |
| <b>2007 Budget</b>                  |     |         | 88.40        | 22,328,163        | 21,917,134        | 411,029        |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     |         | -            | (277,814)         | (283,238)         | 5,424          |
| <b>% Inc/-Dec. from 2007 Budget</b> |     |         |              | -1.2%             | -1.3%             | 1.3%           |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2008 APPROVED)  
CHANGE FROM 2007 BUDGET**

**WORKFORCE SOLUTIONS**

| Program / Service                   | Change from 2007 Budget |                  |                  |              |
|-------------------------------------|-------------------------|------------------|------------------|--------------|
|                                     | FTE's                   | Budget           | Financing        | Levy         |
| <b>Administration</b>               |                         |                  |                  |              |
| General Administration              | (0.20)                  | (72,748)         | (83,024)         | 10,276       |
| WIB Support                         | -                       | (4,852)          | -                | (4,852)      |
| <b>Dislocated Worker Services</b>   |                         |                  |                  |              |
| WIA Dislocated Worker               | 0.67                    | (126,018)        | (126,018)        | -            |
| State Dislocated Worker             | 0.25                    | (279,352)        | (279,352)        | -            |
| Ford Motor Company                  | -                       | 284,428          | 284,428          | -            |
| WIB Support                         | -                       | (4,435)          | (4,435)          | -            |
| <b>Youth Services</b>               |                         |                  |                  |              |
| WIA Youth                           | (1.20)                  | (105,121)        | (105,121)        | -            |
| MN Youth Program                    | 1.70                    | (128,087)        | (128,087)        | -            |
| WIB Support                         | -                       | (3,701)          | (3,701)          | -            |
| <b>Adult Services</b>               |                         |                  |                  |              |
| WIA Adult                           | (2.12)                  | (274,839)        | (274,839)        | -            |
| WIA Incentive                       | -                       | (9,538)          | (9,538)          | -            |
| WIB Support                         | -                       | (9,674)          | (9,674)          | -            |
| <b>Cash Assistance Programs</b>     |                         |                  |                  |              |
| MFIP ES                             | 0.95                    | 1,262,412        | 1,262,412        | -            |
| FSET                                | -                       | 53,182           | 53,182           | -            |
| Refugee Resettlement                | -                       | -                | -                | -            |
| ARMHS                               | -                       | (230,732)        | (230,732)        | -            |
| MFIP Innovation Project             | -                       | (703,739)        | (703,739)        | -            |
| SSI                                 | -                       | 100,000          | 100,000          | -            |
| <b>Business Services</b>            |                         |                  |                  |              |
| Healthcare Project                  | (0.05)                  | (25,000)         | (25,000)         | -            |
| Biosciences Pilot                   | -                       | -                | -                | -            |
| English Language Learner Project    | -                       | -                | -                | -            |
| <b>Inc/(Dec) from 2007 Budget</b>   | <b>-</b>                | <b>(277,814)</b> | <b>(283,238)</b> | <b>5,424</b> |
| <b>% Inc/-Dec. from 2007 Budget</b> |                         | <b>-1.2%</b>     | <b>-1.3%</b>     | <b>1.3%</b>  |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## WORKFORCE SOLUTIONS

| Program / Service                 | Mand./<br>Discr. | 2009 Approved |                   |                   |                |
|-----------------------------------|------------------|---------------|-------------------|-------------------|----------------|
|                                   |                  | FTE's         | Budget            | Financing         | Levy           |
| <b>Administration</b>             |                  |               |                   |                   |                |
| General Administration            | D/M              | 12.60         | 1,207,291         | 834,505           | 372,786        |
| WIB Support                       |                  | -             | 39,300            | -                 | 39,300         |
| <b>Dislocated Worker Services</b> |                  |               |                   |                   |                |
| Federal & State Grants            | D/M              | 12.87         | 2,763,586         | 2,763,586         | -              |
| WIB Support                       |                  | -             | 33,167            | 33,167            | -              |
| <b>Youth Services</b>             |                  |               |                   |                   |                |
| Federal & State Grants            | D/M              | 7.30          | 1,367,763         | 1,367,763         | -              |
| WIB Support                       |                  | -             | 36,798            | 36,798            | -              |
| <b>Adult Services</b>             |                  |               |                   |                   |                |
| Federal & State Grants            | D/M              | 1.68          | 814,189           | 814,189           | -              |
| WIB Support                       |                  | -             | 27,425            | 27,425            | -              |
| <b>Cash Assistance Programs</b>   |                  |               |                   |                   |                |
| MFIP/FSET                         | M                | 51.95         | 15,399,542        | 15,399,542        | -              |
| Other Grants                      | D                | -             | 292,500           | 292,500           | -              |
| <b>Business Services</b>          |                  |               |                   |                   |                |
| Business Services Unit            | D                | 2.00          | 225,000           | 225,000           | -              |
|                                   |                  | <b>88.40</b>  | <b>22,206,561</b> | <b>21,794,475</b> | <b>412,086</b> |

## SUMMARY

|  |     | Levy %  | FTE's        | Budget            | Financing         | Levy           |
|--|-----|---------|--------------|-------------------|-------------------|----------------|
| Total Mandated                               | M   | -       | 51.95        | 15,399,542        | 15,399,542        | -              |
| Total Mandated/Discretionary                 | M/D | -       | -            | -                 | -                 | -              |
| Total Discretionary/Mandated                 | D/M | 100.00% | 34.45        | 6,289,519         | 5,877,433         | 412,086        |
| Total Discretionary                          | D   | -       | 2.00         | 517,500           | 517,500           | -              |
|  |     |         | <b>88.40</b> | <b>22,206,561</b> | <b>21,794,475</b> | <b>412,086</b> |
| <b>2008 Approved Budget</b>                  |     |         | 88.40        | 22,050,349        | 21,633,896        | 416,453        |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  |     |         | -            | 156,212           | 160,579           | (4,367)        |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |     |         |              | 0.7%              | 0.7%              | -1.0%          |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



**PROGRAM / SERVICE ALLOCATION (2009 APPROVED)  
CHANGE FROM 2008 APPROVED BUDGET**

**WORKFORCE SOLUTIONS**

| Program / Service                            | Change from 2008 Approved Budget |                |                |                |
|--|----------------------------------|----------------|----------------|----------------|
|  | FTE's                            | Budget         | Financing      | Levy           |
| <b>Administration</b>                        |                                  |                |                |                |
| General Administration                       | -                                | 62,043         | 62,043         | -              |
| WIB Support                                  | -                                | (4,367)        | -              | (4,367)        |
| <b>Dislocated Worker Services</b>            |                                  |                |                |                |
| WIA Dislocated Worker                        | -                                | 33,865         | 33,865         | -              |
| State Dislocated Worker                      | -                                | 17,264         | 17,264         | -              |
| Ford Motor Company                           | -                                | -              | -              | -              |
| WIB Support                                  | -                                | 1,192          | 1,192          | -              |
| <b>Youth Services</b>                        |                                  |                |                |                |
| WIA Youth                                    | -                                | 8,132          | 8,132          | -              |
| MN Youth Program                             | -                                | -              | -              | -              |
| WIB Support                                  | -                                | 286            | 286            | -              |
| <b>Adult Services</b>                        |                                  |                |                |                |
| WIA Adult                                    | -                                | 4,142          | 4,142          | -              |
| WIA Incentive                                | -                                | -              | -              | -              |
| WIB Support                                  | -                                | 146            | 146            | -              |
| <b>Cash Assistance Programs</b>              |                                  |                |                |                |
| MFIP ES                                      | -                                | -              | -              | -              |
| FSET   | -                                | 8,509          | 8,509          | -              |
| Refugee Resettlement                         | -                                | -              | -              | -              |
| ARMHS  | -                                | -              | -              | -              |
| MFIP Innovation Project                      | -                                | -              | -              | -              |
| SSI  | -                                | -              | -              | -              |
| <b>Business Services</b>                     |                                  |                |                |                |
| Healthcare Project                           | -                                | 25,000         | 25,000         | -              |
| Biosciences Pilot                            | -                                | -              | -              | -              |
| English Language Learner Project             | -                                | -              | -              | -              |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | -                                | <b>156,212</b> | <b>160,579</b> | <b>(4,367)</b> |
| <b>% Inc/-Dec. from 2008 Approved Budget</b> |                                  | <b>0.7%</b>    | <b>0.7%</b>    | <b>-1.0%</b>   |

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## WORKFORCE SOLUTIONS

**EFFECTIVE PARTNERSHIPS WITH PUBLIC AND PRIVATE SYSTEMS RESULT IN IMPROVED BENEFIT TO THE COMMUNITY**

### PERFORMANCE MEASURES – HIGHLIGHTS

In Ramsey County and throughout the State of Minnesota individuals continue to be laid off from large and small businesses both in the private and public sector. Individuals who are laid off from their jobs have a profound effect on the immediate family, neighborhood, and greater community. Most laid-off workers are eligible for unemployment insurance (UI), however the amount of the UI cannot support a family for very long. Private businesses in Minnesota contribute to a fund that assists these dislocated workers. Ramsey County, through its Workforce Solutions department, receives Federal and State Dislocated Worker funds to assist individuals and families with career counseling, job search assistance, training, and support services. Businesses often allow Workforce Solutions' staff to come on site to assist workers prior to their being laid off.

The goal of the program is to return these workers to the workforce as quickly as possible at a wage comparable to their previous wage and with the skills needed for business requirements. With more and more jobs being created in the service sector, it is becoming increasingly more difficult to return these workers to employment at a comparable wage. The skill sets needed for higher paying wages require a minimum of two years training. Many workers do not have the time and resources to commit to two or more years of training. Workforce Solutions' training providers and the business community are working together to customize training programs that can give workers the skills needed for higher wages and return them to the workforce in a shorter period of time thus providing a substantial benefit to the family, the community and business. The performance measures listed below indicate the effectiveness of the program in getting people back to work at a comparable wage.

### PERFORMANCE MEASURES

|   |   | 2004                         | 2005                         | 2006                        | 2007     | 2008-09  |
|---|---|------------------------------|------------------------------|-----------------------------|----------|----------|
| # | Performance Measures                            | Actual                       | Actual                       | Actual                      | Estimate | Estimate |
| 1 | % of dislocated workers that become re-employed | 87%<br>(395/452)             | 86%<br>(630/735)             | 92%<br>(522/570)            | 88%      | 89%      |
| 2 | % of previous wage that is replaced             | 90%<br>(\$17.85/<br>\$19.88) | 92%<br>(\$17.96/<br>\$19.54) | 93%<br>\$20.26/<br>\$21.68) | 93%      | 93%      |

### PERFORMANCE MEASURES – DISCUSSION

The two performance measures listed above are required performance measures for the Federal and State Dislocated Worker Programs. The local program providers have very little control over how the results are calculated and tallied. The data for these measurements are collected by the State through the UI Wage Detail reporting system. The data is collected 6 to 9 months after the individual is re-employed. The wage detail system only collects data that employers who pay into the UI system are required to report. Individuals who are self employed do not pay into the UI system so this data needs to be collected manually. Since employers report the data many months after re-employment has occurred, it becomes difficult to determine the immediate effectiveness of the program.

The actual performance measures show that laid-off workers in Ramsey County are re-entering the workforce at a slightly higher percentage each year.

Recently, the State made a small amount of incumbent worker funds available to Workforce Solutions for upgrading the skills of workers in small manufacturing businesses. These small businesses are very receptive to having their existing workforce obtain the needed technical skills in order to remain competitive.

# Department Summary



## CRITICAL SUCCESS INDICATOR & PERFORMANCE MEASURES

## WORKFORCE SOLUTIONS

### THE BASIC NEEDS (FOOD, SHELTER, HEALTH CARE) OF RESIDENTS ARE MET

#### PERFORMANCE MEASURES – HIGHLIGHTS

The family can only meet their own basic needs when they are able to be self-sufficient enough to provide the requirements of living for themselves. Work is an essential element in being self-sufficient. Workforce Solutions assists families in meeting their basic needs by providing work preparation. In spite of formal education, previous job experience, and training, many individuals may be unsuccessful in finding jobs that fit their skills or lifestyles without help. Often individuals need the help of professional career developers to identify labor market information, provide job search tools, and support them in finding suitable employment. Workforce Solutions has two work-focused programs, mandatory and voluntary.

**Mandatory:** Our cash assistance programs exist to help families overcome the barriers they face in finding and retaining jobs. People who are recently arrived in this country need English instruction, assistance with occupation-specific language, and support to navigate particular work cultures in the United States. People with various disabilities also need specific training and supported-work opportunities. And sometimes families have fallen into a need for support while they recover from circumstances. When families receive certain benefits from County funding sources, they participate, as a requirement, in programs that provide both an employment plan and the necessary help to follow the plan. Our structured, mandatory program is designed to help families prepare for and enter the workplace.

**Voluntary:** Ramsey County, through Workforce Solutions, supports strategies that help link people who are unemployed, laid off, or who are in low-income jobs find the skills they need to meet employment opportunities. Our programs assist individuals in finding jobs at the highest wage possible through assessment, job counseling, job search, and retraining. Low-wage workers are assisted with retraining and assistance in obtaining better paying employment. The measures below provide that of the total number of persons served by Workforce Solutions in our voluntary program, a percentage, as indicated, will exit with jobs.

#### PERFORMANCE MEASURES

|   |  | 2004                      | 2005                      | 2006                      | 2007     | 2008-09  |
|---|--|---------------------------|---------------------------|---------------------------|----------|----------|
| # | Performance Measures   | Actual                    | Actual                    | Actual                    | Estimate | Estimate |
| 1 | % of the total number of persons employed through voluntary programs                                 | 83%<br>(470/566)          | 85%<br>(700/820)          | 86%<br>(604/700)          | 87%      | 87%      |
| 2 | % of the total number of persons employed or exited through the mandatory public assistance programs | 60%<br>(7,338/<br>12,292) | 72%<br>(9,847/<br>13,719) | 73%<br>(9,366/<br>12,831) | 73%      | 74%      |

#### PERFORMANCE MEASURES - DISCUSSION

Through the Workforce One data system (a data collection system operated by the State of Minnesota), the Workforce Investment Act Adult, Dislocated Worker, Youth, and Cash Assistance Programs were reviewed and tallied to come up with the actual percentages and the estimated percentages. The same is true with the State Dislocated Worker Program. The employment performance outcome measures utilized the performance measure dates set by the Federal Department of Labor.

Our work with these families is often intensive. The measure above provides that of the total number of families served by Workforce Solutions in our mandatory program, a percentage, as indicated above, will be employed or exit public assistance.

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# Department Summary



Julie Kleinschmidt

270 Court House

651-266-8040

## MISCELLANEOUS HEALTH

### **MISSION**

To provide for health related obligations of the County, which are mandated by State Statute.

### **PROGRAM/SERVICES**

To provide funds for charges by emergency medical facilities and physicians for evidentiary examinations of victims of criminal sexual assault.

### **ADDITIONAL INFORMATION**

Minnesota Statutes, Section 609.35, provides that

- (a) Costs incurred by a county, city, or private hospital or other emergency medical facility or by a private physician for the examination of a victim of criminal sexual conduct when the examination is performed for the purpose of gathering evidence shall be paid by the county in which the criminal sexual conduct occurred. These costs include, but are not limited to, full cost of the rape kit examination, associated tests relating to the complainant's sexually transmitted disease status, and pregnancy status.
- (b) Nothing in this section shall be construed to limit the duties, responsibilities, or liabilities of any insurer, whether public or private. However, a county may seek insurance reimbursement from the victim's insurer only if authorized by the victim. This authorization may only be sought after the examination is performed. When seeking this authorization, the county shall inform the victim that if the victim does not authorize this, the county is required by law to pay for the examination and that the victim is in no way liable for these costs or obligated to authorize the reimbursement.
- (c) The applicability of this section does not depend upon whether the victim reports the offense to law enforcement or the existence or status of any investigation or prosecution.



# Department Summary



## BUDGET SUMMARY

## MISCELLANEOUS HEALTH

|  | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation - Operating Budget | 350,000        | 375,000        | 345,000          | 360,000          |
| Revenue / Est. Revenue - Operating Budget      | 1,246          | -              | -                | -                |
| County Tax Levy                                | 348,754        | 375,000        | 345,000          | 360,000          |
| Inc/(Dec) from Previous Year                   |                |                | (30,000)         | 15,000           |
| % Inc/-Dec from Previous Year                  |                |                | -8.0%            | 4.3%             |
| Inc/(Dec) for 2 Years                          |                |                |                  | (15,000)         |
| % Inc/-Dec for 2 Years                         |                |                |                  | -4.0%            |

## EXPENDITURE / APPROPRIATION SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Miscellaneous Health                     | 350,000        | 375,000        | 345,000          | 360,000          |
| <b>Total Expenditure / Appropriation</b> | <b>350,000</b> | <b>375,000</b> | <b>345,000</b>   | <b>360,000</b>   |
| Inc/(Dec) from Previous Year             |                |                | (30,000)         | 15,000           |
| % Inc/-Dec from Previous Year            |                |                | -8.0%            | 4.3%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | (15,000)         |
| % Inc/-Dec for 2 Years                   |                |                |                  | -4.0%            |

## REVENUE / ESTIMATED REVENUE SUMMARY BY DIVISION

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| <u>Operating Budget</u>                  |                |                |                  |                  |
| Miscellaneous Health                     | 1,246          | -              | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>1,246</b>   | <b>-</b>       | <b>-</b>         | <b>-</b>         |
| Inc/(Dec) from Previous Year             |                |                | -                | -                |
| % Inc/-Dec from Previous Year            |                |                | -                | -                |
| Inc/(Dec) for 2 Years                    |                |                |                  | -                |
| % Inc/-Dec for 2 Years                   |                |                |                  | -                |

# Department Summary



Barbara Grossman, Dir. Field Ops.

440 Coffey Hall, St. Paul, MN

612-624-2811

## **DEPARTMENT MISSION**

## **COUNTY EXTENSION**

County Extension serves as a primary link between the community and the University of Minnesota, the state's land-grant university. It supports the University of Minnesota Extension program, whose mission is: "Connecting community needs and University resources to address critical issues in Minnesota."

## **PROGRAM / SERVICES**

University of Minnesota Extension:

- Involves Ramsey County residents in high-quality, relevant educational opportunities that provide the information and skills they need to make thoughtful decisions. The network of University researchers, educators and volunteers addresses critical needs by focusing on issues where research-based education can make a difference and by building the capacity of the community to service these needs.

Particular focus is given to the following areas:

- a) Food, nutrition and health
- b) Positive youth development
- c) Family living
- d) Horticulture and the environment
- e) Community vitality

The following programs provide resources to address these areas:

- 4-H Youth Development through clubs and Urban 4-H
  - Community Economics, Leadership and Civic Engagement
  - Agriculture, Food and Horticulture
  - Family Development (parenting, family resource management)
  - Environment and Natural Resources
- 
- Facilitates the exchange of information between the University of Minnesota and the community, advancing the positive impacts of informal, non-credit, research-based education.
  - Provides fiscal and program development, management and evaluation that ensure high-quality educational services and the effective use of volunteers.
  - Promotes a workplace that is safe and respectful for all employees and participants and efficiently and effectively delivers educational services to residents of Ramsey County.

# Department Summary



Barbara Grossman, Dir. Field Ops.

440 Coffey Hall, St. Paul, MN

612-624-2811

## 2007 ORGANIZATIONAL STRUCTURE

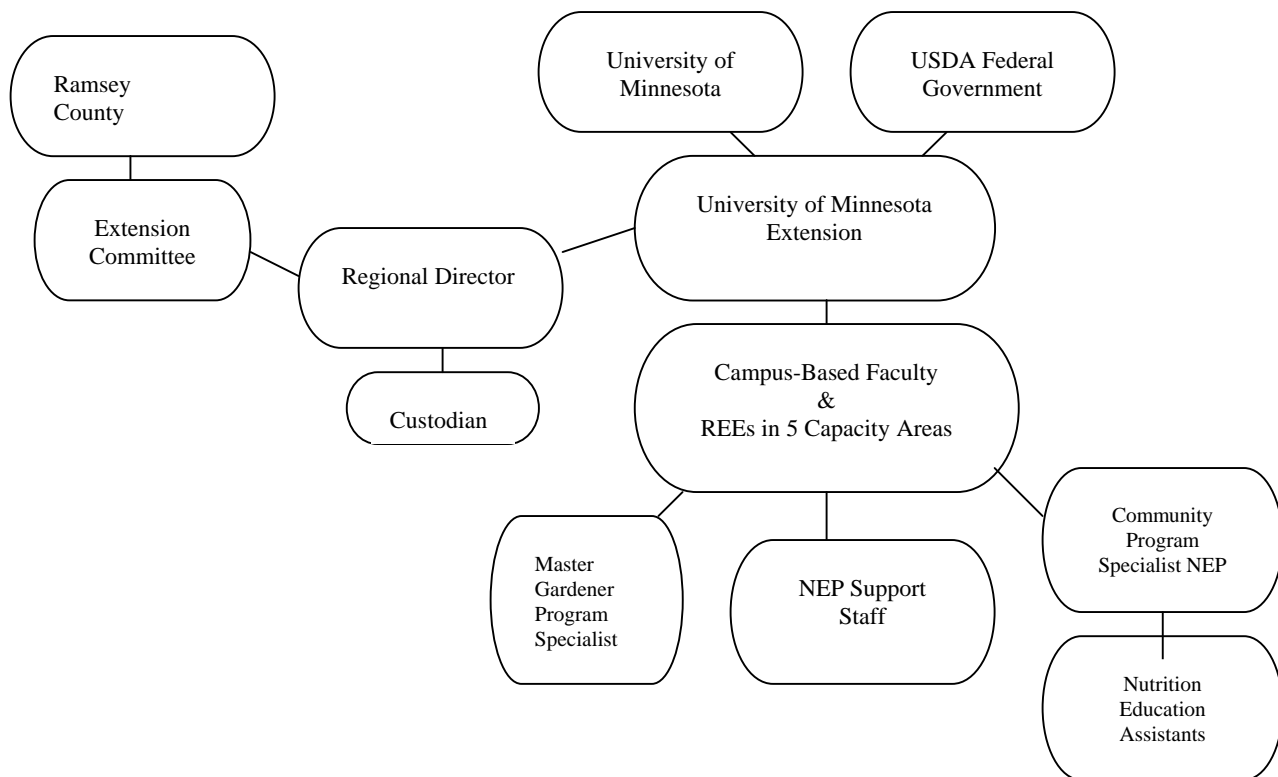
## COUNTY EXTENSION

University of Minnesota Extension provides staff from campus and regional centers. The grant-funded program, Simply Good Eating, provides a community program specialist, nutrition education assistants and support staff at the local Extension office. There is a half-time Master Gardener program specialist funded by Ramsey County Department of Public Health Environmental Health Section. There is also a .25% time custodial position funded through the county budget.

University of Minnesota Extension in Ramsey County is a complex organization with two types of employees—Ramsey County employees and University of Minnesota (U of M) employees based in Ramsey County. Salaries are funded in four different ways:

- a) Ramsey County employees paid directly through Ramsey County Payroll.
- b) U of M positions (or portions of positions) paid with Ramsey County funds through joint funding agreements with the U of M.
- c) U of M positions (or portions of positions) paid by grant funds.
- d) U of M positions (or portions of positions) paid entirely by the U of M (state and/or federal funds).

## 2007 ORGANIZATIONAL CHART



### Personnel – FTE

2006 Budget - .25  
 2007 Budget - .25  
 2008 Approved - .25  
 2009 Approved - .25

# Department Summary



## BUDGET SUMMARY

## COUNTY EXTENSION

|                               | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|-------------------------------|----------------|----------------|------------------|------------------|
| Expenditure / Appropriation   | 57,565         | 65,965         | 67,614           | 67,614           |
| Revenue / Est. Revenue        | -              | -              | -                | -                |
| County Tax Levy               | 57,565         | 65,965         | 67,614           | 67,614           |
| Inc/(Dec) from Previous Year  |                |                | 1,649            | -                |
| % Inc/-Dec from Previous Year |                |                | 2.5%             | 0.0%             |
| Inc/(Dec) for 2 Years         |                |                |                  | 1,649            |
| % Inc/-Dec for 2 Years        |                |                |                  | 2.5%             |

## EXPENDITURE / APPROPRIATION SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| County Extension                         | 57,565         | 65,965         | 67,614           | 67,614           |
| <b>Total Expenditure / Appropriation</b> | <b>57,565</b>  | <b>65,965</b>  | <b>67,614</b>    | <b>67,614</b>    |
| Inc/(Dec) from Previous Year             |                |                | 1,649            | -                |
| % Inc/-Dec from Previous Year            |                |                | 2.5%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | 1,649            |
| % Inc/-Dec for 2 Years                   |                |                |                  | 2.5%             |

## REVENUE / ESTIMATED REVENUE SUMMARY

| Division                                 | 2006<br>Actual | 2007<br>Budget | 2008<br>Approved | 2009<br>Approved |
|--|----------------|----------------|------------------|------------------|
| County Extension                         | -              | -              | -                | -                |
| <b>Total Revenue / Estimated Revenue</b> | <b>-</b>       | <b>-</b>       | <b>-</b>         | <b>-</b>         |
| Inc/(Dec) from Previous Year             |                |                | -                | -                |
| % Inc/-Dec from Previous Year            |                |                | 0.0%             | 0.0%             |
| Inc/(Dec) for 2 Years                    |                |                |                  | -                |
| % Inc/-Dec for 2 Years                   |                |                |                  | 0.0%             |

# Department Summary



## PERSONNEL SUMMARY BY DIVISION

## COUNTY EXTENSION

| <b>Permanent FTE</b>                | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|-------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| <u>Operating Budget</u>             |                        |                        |                          |                          |
| County Extension                    | 0.25                   | 0.25                   | 0.25                     | 0.25                     |
| <br>Total Operating Budget          | <hr/> 0.25             | <hr/> 0.25             | <hr/> 0.25               | <hr/> 0.25               |
| <u>Grants / Projects</u>            |                        |                        |                          |                          |
| <b>Total Existing Permanent FTE</b> | <hr/> <hr/> 0.25       | <hr/> <hr/> 0.25       | <hr/> <hr/> 0.25         | <hr/> <hr/> 0.25         |

## NEW POSITIONS

| <b>Description</b>           | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|------------------------------|--------------------------|--------------------------|
| None                         |                          |                          |
| <b>Total New FTE</b>         | <hr/> -                  | <hr/> -                  |
| <b>Total FTE</b>             | <hr/> <hr/> 0.25         | <hr/> <hr/> 0.25         |
| Inc/(Dec) from Previous Year | -                        | -                        |
| Inc/(Dec) for 2 Years        |                          | -                        |

## CONDITIONAL FTE's IN COMPLEMENT (STARRED POSITIONS)

| <b>Starred FTE</b>                    | <b>2006<br/>Budget</b> | <b>2007<br/>Budget</b> | <b>2008<br/>Approved</b> | <b>2009<br/>Approved</b> |
|---------------------------------------|------------------------|------------------------|--------------------------|--------------------------|
| None                                  |                        |                        |                          |                          |
| <b>Total Existing Conditional FTE</b> | <hr/> <hr/> -          | <hr/> <hr/> -          | <hr/> <hr/> -            | <hr/> <hr/> -            |

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2008 APPROVED)

## COUNTY EXTENSION

| Program / Service                  | Mand./<br>Discr. | 2008 Approved |               |           |               |
|------------------------------------|------------------|---------------|---------------|-----------|---------------|
|                                    |                  | FTE's         | Budget        | Financing | Levy          |
| <b>Administration / Facilities</b> |                  |               |               |           |               |
| Building                           | D                | 0.25          | 67,614        | -         | 67,614        |
|                                    |                  | <u>0.25</u>   | <u>67,614</u> | <u>-</u>  | <u>67,614</u> |

### SUMMARY

|                                     |     | Levy %  | FTE's       | Budget        | Financing | Levy          |
|-------------------------------------|-----|---------|-------------|---------------|-----------|---------------|
| Total Mandated                      | M   | -       | -           | -             | -         | -             |
| Total Mandated/Discretionary        | M/D | -       | -           | -             | -         | -             |
| Total Discretionary/Mandated        | D/M | -       | -           | -             | -         | -             |
| Total Discretionary                 | D   | 100.00% | 0.25        | 67,614        | -         | 67,614        |
|                                     |     |         | <u>0.25</u> | <u>67,614</u> | <u>-</u>  | <u>67,614</u> |
| <b>2007 Budget</b>                  |     |         | 0.25        | 65,965        | -         | 65,965        |
| <b>Inc/(Dec.) from 2007 Budget</b>  |     |         | -           | 1,649         | -         | 1,649         |
| <b>% Inc-/Dec. from 2007 Budget</b> |     |         |             | 2.5%          | 0.0%      | 2.5%          |

### CHANGE FROM 2007 BUDGET

| Program / Service                   | FTE's    | Change from 2007 Budget |           | Levy         |
|-------------------------------------|----------|-------------------------|-----------|--------------|
|                                     |          | Budget                  | Financing |              |
| <b>Administration / Facilities</b>  |          |                         |           |              |
| Building                            | -        | 1,649                   | -         | 1,649        |
| <b>Inc/(Dec.) from 2007 Budget</b>  | <u>-</u> | <u>1,649</u>            | <u>-</u>  | <u>1,649</u> |
| <b>% Inc-/Dec. from 2007 Budget</b> |          | 2.5%                    | 0.0%      | 2.5%         |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

# Department Summary



## PROGRAM / SERVICE ALLOCATION (2009 APPROVED)

## COUNTY EXTENSION

| Program / Service                  | Mand./<br>Discr. | 2009 Approved |               |           |               |
|------------------------------------|------------------|---------------|---------------|-----------|---------------|
|                                    |                  | FTE's         | Budget        | Financing | Levy          |
| <b>Administration / Facilities</b> |                  |               |               |           |               |
| Building                           | D                | 0.25          | 67,614        | -         | 67,614        |
|                                    |                  | <u>0.25</u>   | <u>67,614</u> | <u>-</u>  | <u>67,614</u> |

### SUMMARY

|  |     | Levy %  | FTE's       | Budget        | Financing | Levy          |
|--|-----|---------|-------------|---------------|-----------|---------------|
| Total Mandated                               | M   | -       | -           | -             | -         | -             |
| Total Mandated/Discretionary                 | M/D | -       | -           | -             | -         | -             |
| Total Discretionary/Mandated                 | D/M | -       | -           | -             | -         | -             |
| Total Discretionary                          | D   | 100.00% | 0.25        | 67,614        | -         | 67,614        |
|  |     |         | <u>0.25</u> | <u>67,614</u> | <u>-</u>  | <u>67,614</u> |
| <b>2008 Approved Budget</b>                  |     |         | 0.25        | 67,614        | -         | 67,614        |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  |     |         | -           | -             | -         | -             |
| <b>% Inc-/Dec. from 2008 Approved Budget</b> |     |         |             | 0.0%          | 0.0%      | 0.0%          |

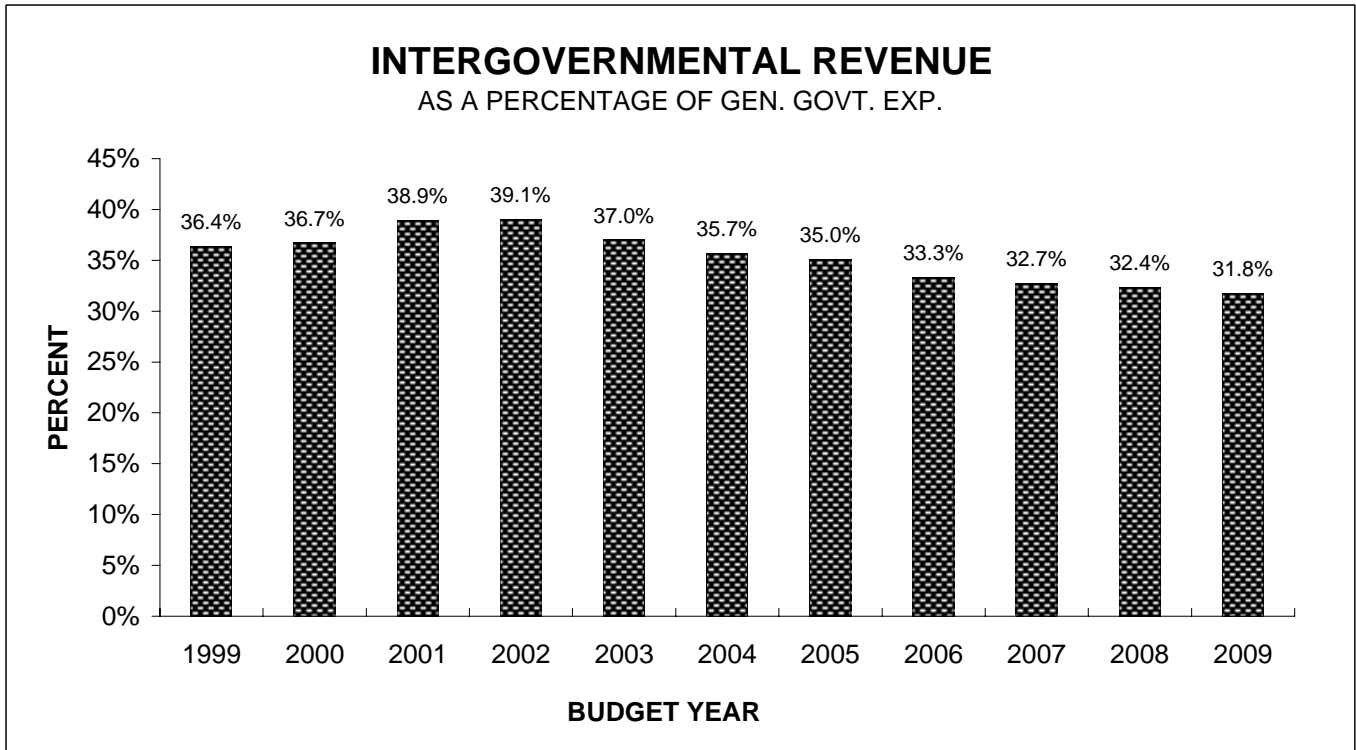
### CHANGE FROM 2008 APPROVED BUDGET

| Program / Service                            | Change from 2008 Approved Budget |          |           |          |
|--|----------------------------------|----------|-----------|----------|
|  | FTE's                            | Budget   | Financing | Levy     |
| <b>Administration / Facilities</b>           |                                  |          |           |          |
| Building                                     | -                                | -        | -         | -        |
|  | <u>-</u>                         | <u>-</u> | <u>-</u>  | <u>-</u> |
| <b>Inc/(Dec.) from 2008 Approved Budget</b>  | -                                | -        | -         | -        |
| <b>% Inc-/Dec. from 2008 Approved Budget</b> |                                  | 0.0%     | 0.0%      | 0.0%     |

KEY: M = Program and Service Level is Mandated; M/D = Program is Mandated, Service Level is Discretionary; D/M = Program is Discretionary, Service Level is Mandated; D = Program and Service Level is Discretionary

## **FINANCIAL TRENDS AND FINANCIAL INFORMATION**

History shows us that the economy runs in cycles. Therefore, it is beneficial to examine the County's financial indicators over a period of years. The following graphs illustrate some of the most important financial trends for Ramsey County over a period of ten years. Also included is a section showing financial information for the County for the past ten years.

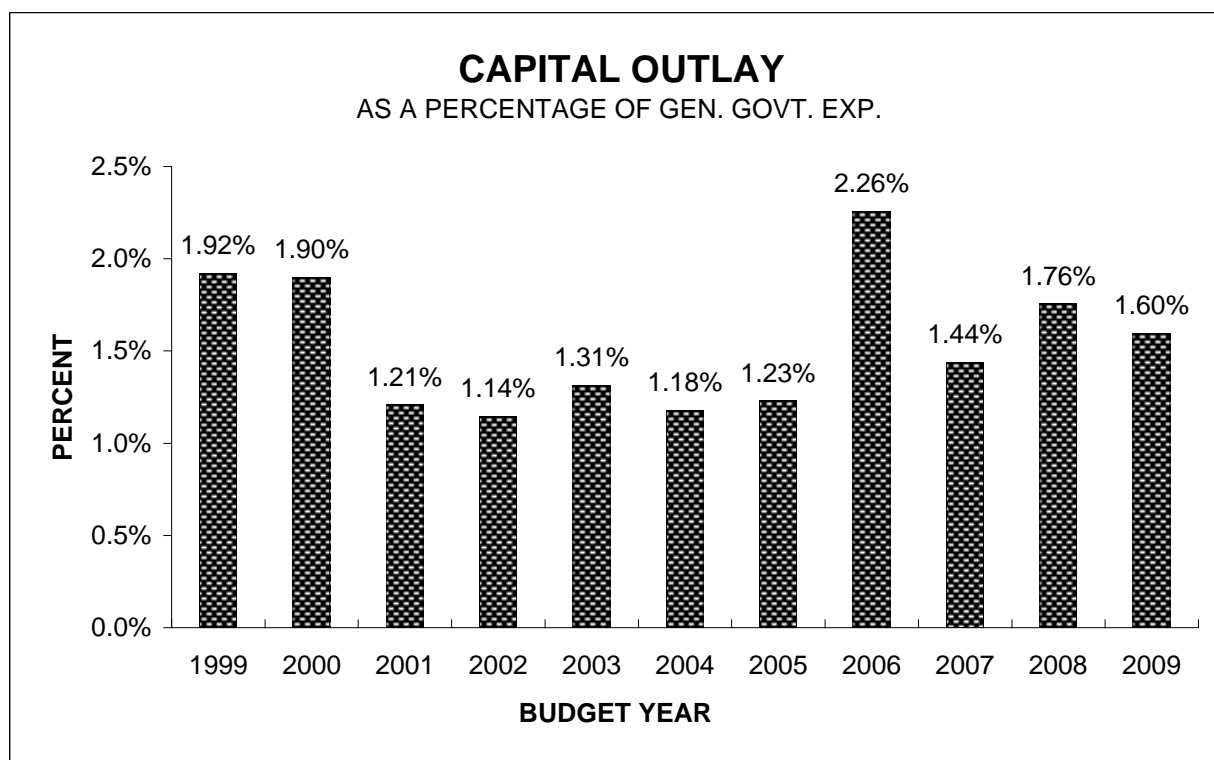


### **INTERGOVERNMENTAL REVENUE**

From 1999 through 2002, the State of Minnesota increased its funding of programs and general aids to Ramsey County. Because of state budget shortfalls in 2003, the State of Minnesota began reducing funds to Ramsey County for state aids and programs. Intergovernmental revenues currently make up 32.4% of the 2008 proposed budget and 31.8% of the 2007 proposed budget.

The information shown on the graph for the years 1999-2006 is based on actual expenditures for those years. The numbers for the years 2007 through 2009 are based on the operating budget for each year.





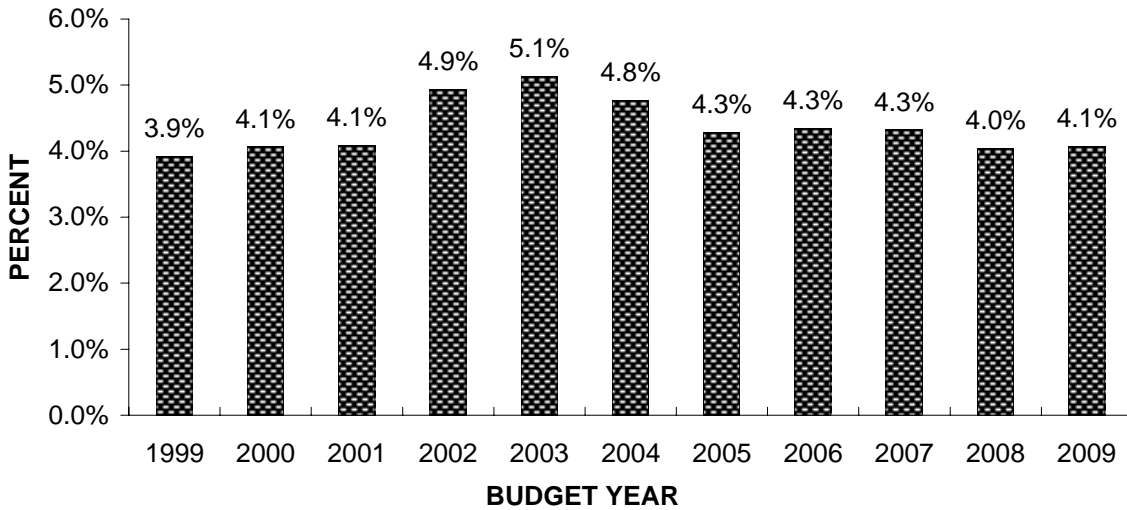
### CAPITAL OUTLAY EXPENDITURES

Capital expenditures that are financed through the sale of bonds are not included in this graph presentation.

The percentages for 1999, 2000 and 2006 are higher than the other years because departments were able to use savings in their operating accounts to purchase capital items that were not funded in the approved budgets. The level of Capital Outlay expenditures remained fairly constant near 1.2% for the years 2001 through 2005. The amount budgeted for 2007 through 2009 has increased due to suppressed need.

The information shown on the graph for the years 1999-2006 is based on actual expenditures for those years. The numbers for the years 2007 through 2009 are estimates based on the operating budget for each year.

**ANNUAL DEBT SERVICE  
AS A PERCENTAGE OF GEN. GOVT. EXP.**



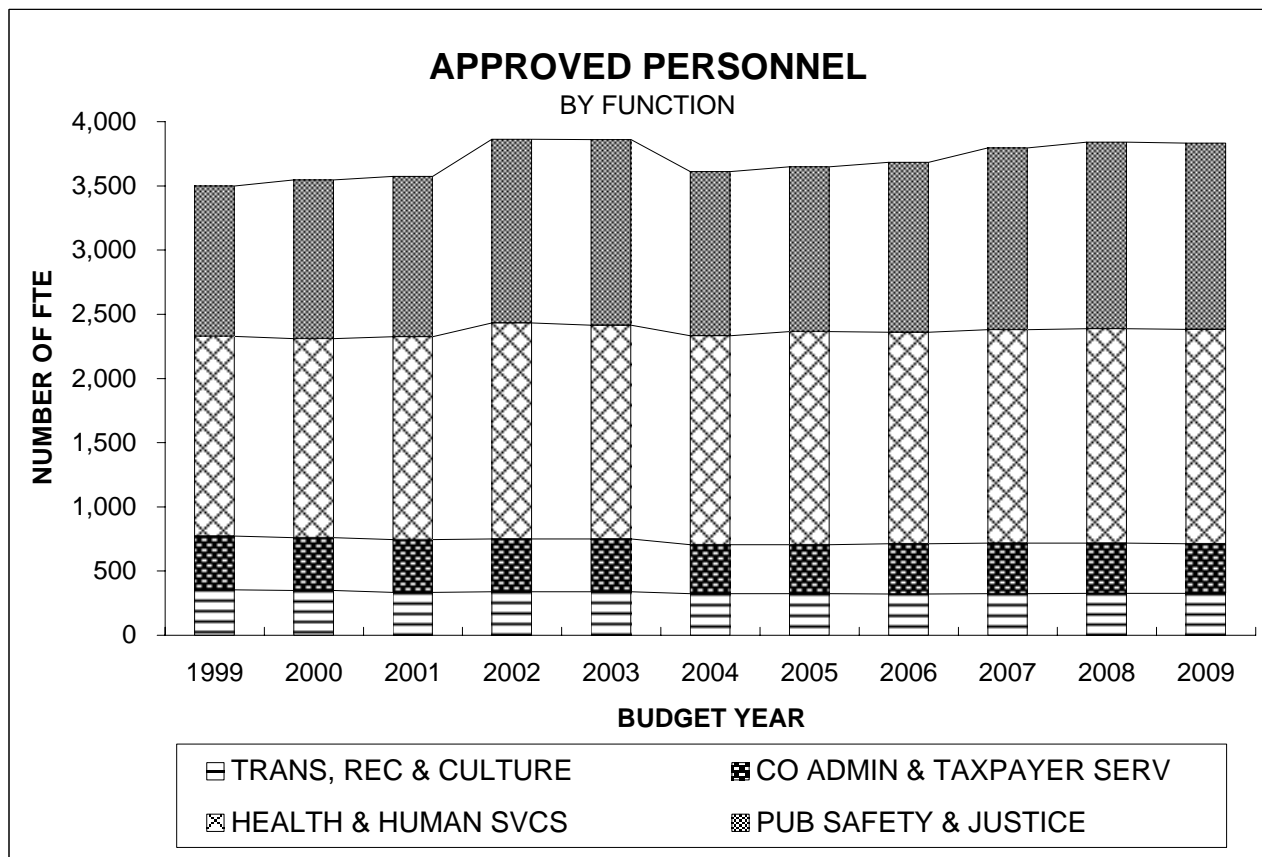
**DEBT SERVICE**

Ramsey County issues bonds for its Capital Improvement Program under authorities in the Ramsey County charter.

Following is a listing of Capital Improvement Bonds that have been issued for the years 1999 - 2007 and the amounts proposed for 2008 and 2009.

| <u>YEAR</u> | <u>REGULAR CIP<br/>PROJECTS</u> | <u>MAJOR / OTHER<br/>PROJECTS</u> | <u>TOTAL<br/>BONDS</u> |
|-------------|---------------------------------|-----------------------------------|------------------------|
| 1999        | 2,485,000                       | 3,000,000                         | 5,485,000              |
| 2000        | 2,625,000                       | 13,755,000                        | 16,380,000             |
| 2001        | 2,500,000                       | 8,710,000                         | 11,210,000             |
| 2002        | 2,550,000                       | 32,163,833                        | 34,713,833             |
| 2003        | 0                               | 41,710,000                        | 41,710,000             |
| 2004        | 2,500,000                       | 25,215,000                        | 27,715,000             |
| 2005        | 2,500,000                       | 6,375,000                         | 8,875,000              |
| 2006        | 2,500,000                       | 4,250,000                         | 6,750,000              |
| 2007        | 2,500,000                       | 10,750,000                        | 13,250,000             |
| 2008        | 2,500,000                       | 10,050,000                        | 12,550,000             |
| 2009        | 2,500,000                       | 13,100,000                        | 15,600,000             |

The information shown on the graph for the years 1999-2006 is based on actual expenditures for those years. The numbers for the years 2007 through 2009 are based on the proposed operating budgets for each year.

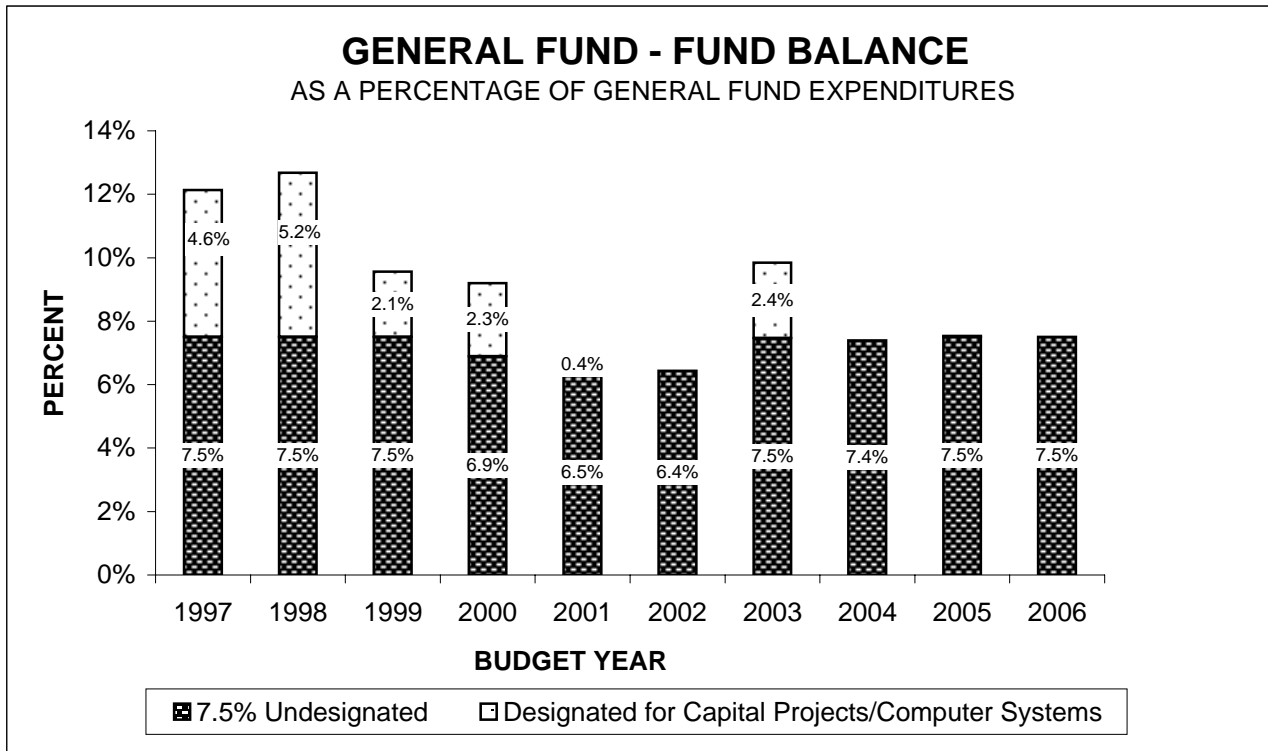


### COUNTY'S APPROVED PERSONNEL COMPLEMENT

There has been an increase of 305 FTE positions from 1999 to 2009, an 8.71% increase. There has also been a shift in the distribution of personnel among the four major County functions. There has been an increase of 270 FTE in Public Safety and Justice; 98 FTE in Health & Human Services; a decrease of 32 FTE in County Administration & Taxpayer Services; and a decrease of 30 FTE in Transportation, Recreation & Culture.

In the area of Health & Human Services, the chart includes an increase of 11.0 FTE included in the 2001 budget as a result of the merger of the City and County Job Training Departments. There was a 2004 decrease of 165.5 FTE in Public Safety & Justice, when most staff in Courts became employees of the State of Minnesota. Increases of 22 FTEs in 2006 and 89 FTEs in 2007 in Public Safety & Justice are due to a new public safety radio system in 2006 and consolidated dispatch beginning in 2007.

| FUNCTION         | YEARS        |              |              |              |              |              |              |              |              |              |              |
|------------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
|                  | 1999         | 2000         | 2001         | 2002         | 2003         | 2004         | 2005         | 2006         | 2007         | 2008         | 2009         |
| Total PSJ        | 1,172        | 1,236        | 1,249        | 1,433        | 1,445        | 1,280        | 1,283        | 1,324        | 1,416        | 1,452        | 1,450        |
| Total HHS        | 1,555        | 1,549        | 1,578        | 1,681        | 1,666        | 1,626        | 1,659        | 1,646        | 1,663        | 1,671        | 1,668        |
| Total ATS        | 418          | 413          | 411          | 412          | 409          | 383          | 381          | 394          | 393          | 390          | 387          |
| Total TRC        | 354          | 348          | 335          | 338          | 340          | 324          | 324          | 320          | 325          | 327          | 327          |
| <b>Total FTE</b> | <b>3,500</b> | <b>3,546</b> | <b>3,573</b> | <b>3,864</b> | <b>3,860</b> | <b>3,612</b> | <b>3,648</b> | <b>3,684</b> | <b>3,796</b> | <b>3,840</b> | <b>3,832</b> |



### FUND BALANCE

One gauge of the County's financial condition is an adequate fund balance, which is essential to maintain cash flow and to provide emergency reserves.

Also, property taxes, a major revenue source that helps finance the budget, are collected twice a year in May and October. Adequate cash reserves are essential at year end to meet the County's financial obligations until the May property tax collections are received.

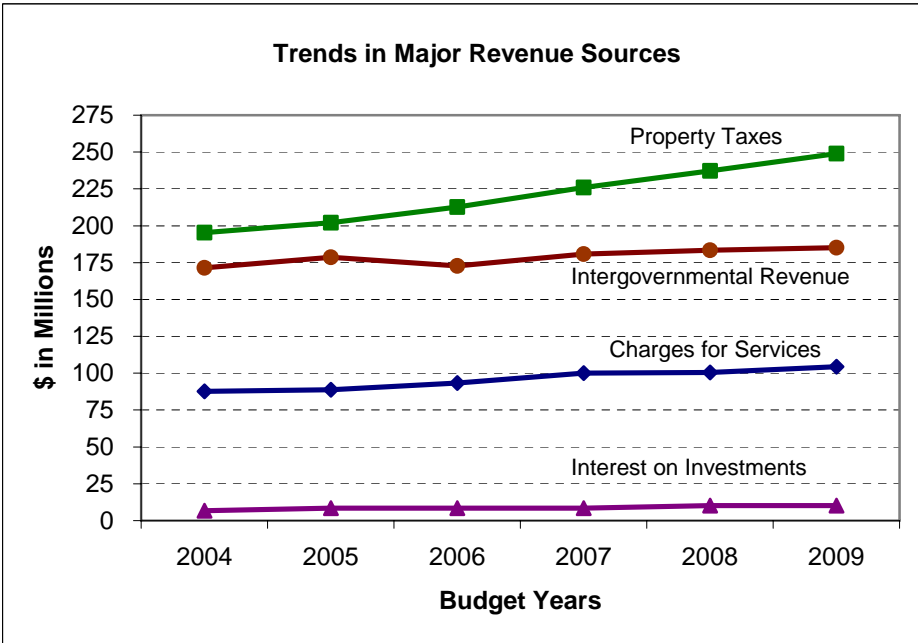
The Board of County Commissioners passed Resolution #97-531 on December 16, 1997, which established a policy of maintaining an Undesignated General Fund Balance of 7.5% of the subsequent year's General Fund operating budget in order to set aside funds that would be available to finance any unanticipated emergency or substantial loss of state or federal revenues.

The resolution further provided that any amount over the 7.5% be designated as follows to: (1) Fund the annual appropriation of fund balance to finance the next year's budget; and (2) Fund capital improvement projects and computer systems development.

The information shown on the graph for the years 1998-2006 is based on actual data from the County's financial reports.

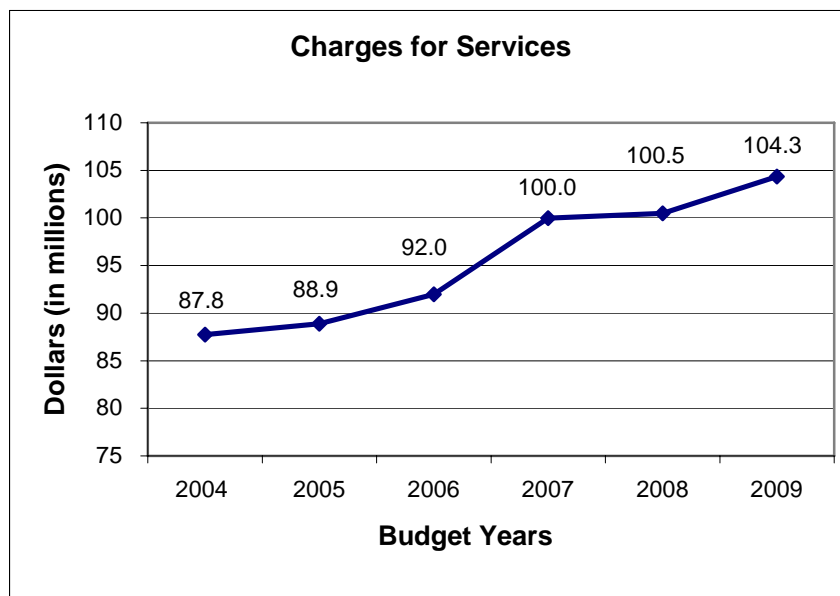
**RAMSEY COUNTY  
ESTIMATED REVENUE PROJECTIONS  
2008 – 2009 BIENNIAL BUDGET**

Property taxes continue to make up the largest source of revenues used to finance Ramsey County’s budget. Intergovernmental revenues, primarily from the Federal government and the State of Minnesota, declined in 2003 and 2004, and have remained relatively flat in the subsequent years. The State of Minnesota, like many other states, has had significant budget deficits that resulted in reductions to funding of essential Ramsey County programs that continues into 2009. The graph below is used to illustrate the trend of the major revenue sources. As you can see, reductions in intergovernmental revenue force property taxes, along with charges for services, to be called upon to play a much larger role in financing the rising costs of services provided. This, in effect, leads to the increasing property tax trends.



## 2008 - 2009 ESTIMATED REVENUE (CONTINUED)

**Charges for Services** are revenues paid by users of various County services. These fees are established charges paid for by the individuals that use specific government services. This allows the County the means to provide a fair method to fund governmental services without charging the population as a whole. In other words, you pay for what you use. The County will charge user fees where it is appropriate and permitted by law, as laid out in Minnesota Statutes 383B.118. This Statute authorizes counties to establish these costs, after public hearings, based upon the cost of providing each specific service. For more information on Ramsey County's Charges for Services, please refer to the Fee Report established for budget years 2008 and 2009, located on the Ramsey County website. These fees are restructured biennially, as part of the County's two-year budget process. Departments within the County are instructed to review their fee schedules to determine where possible changes could be made. Overall, an increase of \$1,235,692 is projected in 2008 bringing the total revenue from these charges to \$101,209,750. An increase of \$3,811,292, up to a total of \$105,021,042, is expected in 2009. The 2009 increase is due in a large part to the inclusion in the budget of a two-year contract with the city of St. Paul to run its elections. In addition, the Ramsey County Care Center will open a new transitional care unit in the fall of 2008 that will generate new revenue.



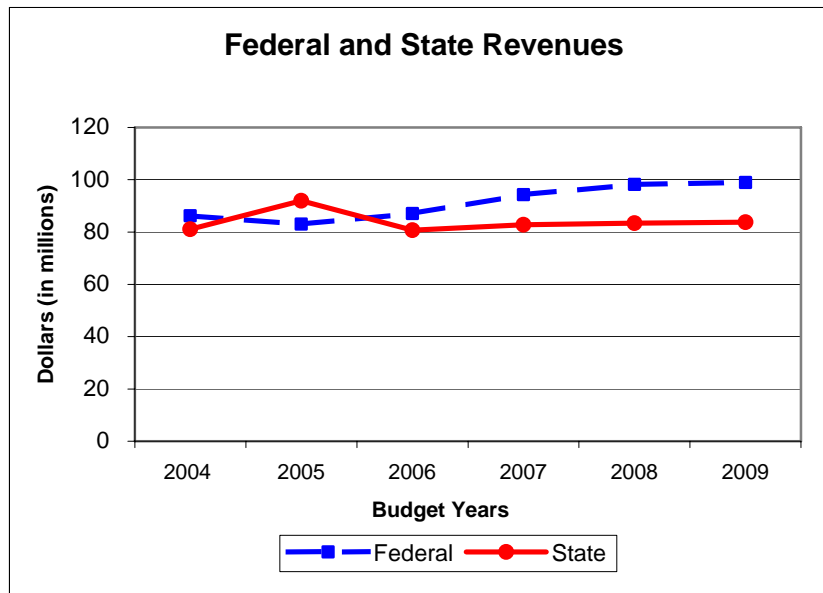
**Fines and Forfeitures** are mostly fines collected by the library system. For example, late fees associated with media rentals would fall into this category. An increase of \$30,547, or 5.5% is projected for 2008. In 2009, the County is expecting an increase of \$20,000, or 2.4% over the 2008 estimates.

## **2008 - 2009 ESTIMATED REVENUE (CONTINUED)**

**Intergovernmental Revenues** are revenues from other governments for local, state and federal grants and programs, property tax relief, and participation in road and building construction.

Revenues from the Federal government include grants and reimbursements, primarily for programs in Human Services, Public Health, Child Support Enforcement and Workforce Solutions Job Training Programs. Estimated revenues from the Federal government are projected to increase by \$4.1 million, or 4.4%. Most of the increases are from Federal Human Services funding allocated to various programs administered by the Community Human Services Department. The budget for 2009 also projects increases in this area of \$1.4 million, or 1.4%.

Revenues from the State of Minnesota are estimated to increase by \$1,150,629 or 1.4% in 2008. This classification includes subsidies for Community Corrections and Public Health, Criminal Justice Programs, Human Services programs, highway construction and maintenance projects, and Workforce Solutions programs and services. The amount of increase in 2009 is once again projected to be lower, amounting to just \$341,462 or a 0.4% increase over 2008.



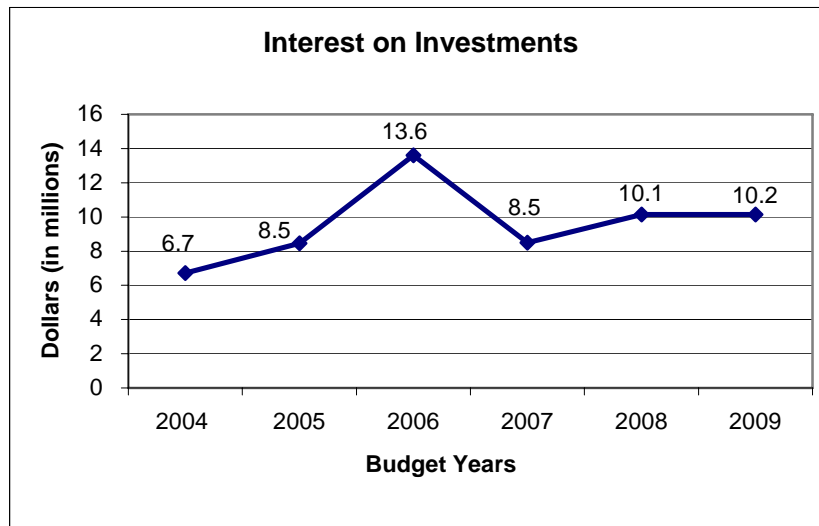
**Grants and Donations** are from non-intergovernmental sources, such as private foundations or individual donors. The County is projecting a decrease in grants and donations of (\$138,000) in 2008. There is expected to be an equal amount of grants and donations in 2009 as in 2008 resulting in no increase or decrease for that budget projection.

**Licenses and Permits** are fees collected from licenses for hazardous waste, solid waste, food establishment, marriage, and other various licenses. Permit revenue is received from applicants for gun permits issued by the Sheriff's department to help finance the cost of background checks on the applicants as required by state law. Overall, an increase of \$49,333, or 3.3%, is projected in 2008, while 2009 projects a decrease of (\$9,044), or 0.6%. This is primarily due to a decrease in solid waste and hazardous waste licenses.

## **2008 - 2009 ESTIMATED REVENUE (CONTINUED)**

**Sales** are revenues from the sale of gasoline to county departments, sale of plants from the productive day nursery program at the County Correctional Facility, sale of bus passes to employees, sale of forfeited tax properties, and sale of information sheets, maps, surplus equipment or property by various county departments. Estimated sales for 2008 show a decrease of (\$73,723), or -3.8% as compared with 2007 figures. However, sales are expected to increase in 2009 by \$37,810 over 2008, resulting in a 2.0% jump in revenue.

**Use of Money and Property** is revenue from interest on investments and rentals of county property. Overall, an increase in revenue from rental property of \$2,466,794, or 15.7%, is projected in 2008. In 2009, that same figure is expected to decrease by (\$113,343) or -6.2%. The 2008 budget also includes increasing estimated interest revenue to the average earnings of the last ten years. This allowed for an increase in the estimated interest revenue of \$1.7 million over 2007. Interest income is expected to continue to grow in 2009, but at a much slower pace increasing only \$5,000 over the 2008 projected numbers.

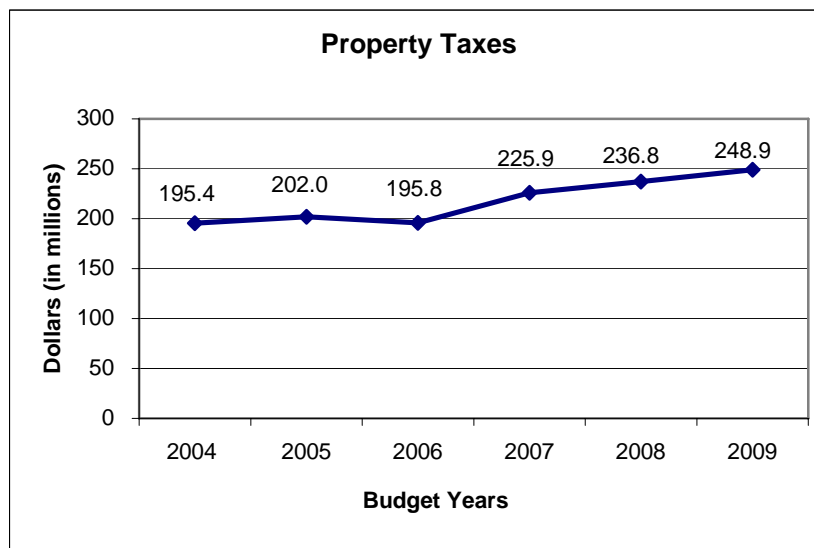


**Other Revenues** includes recovery of payments made in 2007 and prior years, and recoveries in the Community Human Services Department for various programs, including recovery of shelter costs from the Community Corrections Department for juvenile placement costs, and several of the income maintenance or public assistance programs. In total, an increase in other revenues of \$592,178, or 8.1%, is projected for 2008. These other revenues are expected to rise again, albeit slowly, between 2008 and 2009, increasing by \$3,835, or essentially 0.05%.



## 2008 - 2009 ESTIMATED REVENUE (CONTINUED)

**Property Taxes** reflect an increase of \$10.9 million, or 4.8% in 2008. Property taxes represent the amount that is needed to finance operations that are not provided for by other sources of revenues. Property taxes have continued to increase over the period from 2004 to 2008, as other funding sources have declined or remained flat while costs have increased. As you can see, 2009 is expected to continue that trend, increasing by \$12.1 million, which is equal to 5.0% over 2008. Another way to show the importance of property taxes is to illustrate how much budgetary purposes rely on them. In 2000 the property taxes paid for 36% of the County's budget. In contrast, that number is projected to grow to 42% in 2008. In summary, funding from other sources has decreased in such a way that it forces the County to rely more and more on the property taxes it collects to finance the services it provides.



**Fund Balance** is the excess of the assets of a fund over liabilities and reserves. It results from receiving more revenue than estimated and/or expending less than budgeted appropriations in prior years. The budget typically appropriates a portion of fund balances from prior fiscal years to finance operations of the current budget year. In other words, some of the remaining funding left over from prior years is used to pay for a portion of the upcoming year budget. This, in turn, reduces the burden that is put on other forms of revenue including property taxes. The County Board fund balance policy indicates that the balance in Undesignated General Fund Balance should be 7.5% of the General Fund operating budget, in order to set aside funds that would be available to finance any unanticipated emergency or substantial loss of state or federal revenues. The policy further provides that any amount over the 7.5% be designated to fund the annual appropriation of the next year's budget, fund capital improvement projects, and computer systems development.

Overall the use of fund balance appropriations in the 2008 budget has increased by \$298,847 over 2007. Fund balance use is increased to cover the increased cost of elections in 2008 and to finance equipment needs in emergency communications. The use of fund balance is projected to decline by (\$1,811,168) in 2009, a significant 25.8% decrease. This is due in part to a reduction in costs for the Resource Recovery facility.

## RAMSEY COUNTY MANDATED / DISCRETIONARY SERVICES & LEGAL OBLIGATION COSTS

A report is prepared for each budget which allocates the County's approved budget and tax levy by mandated / discretionary services and legal obligations. Each County service or program is allocated to one of the five categories:

- Mandated – A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program.
- Mandated – Level or Method Discretionary – A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program. How the service or program is provided is determined by the County.
- Discretionary – Level or Method Mandated – A discretionary service or program, which, if provided by the County, involves a specific level or method which is mandated by Federal Law, Federal Regulations, Minnesota Statutes, Court Order, or Minnesota State Rules and Regulations. A specific level would be a minimum standard (for example, ratio of staff to clients). A specific method would mandate how the service must be provided (for example, Public Works environmental services for the county in the are of lake improvement).
- Discretionary – A service or program where the decision to provide the service, and how it is provided, rests completely with the County.
- Legal Obligation – These represent debt service costs. The authority to issue bonds or notes is discretionary. However, when the County Board approves the issuance of the bonds or notes, the tax levies for the total principal and interest costs become legal obligations until the bonds or notes are retired.

Below is a summary of the County's 2008 and 2009 approved tax levies allocated by the five categories:

|                               | 2008               | % of            | 2009               | % of            |
|-------------------------------|--------------------|-----------------|--------------------|-----------------|
|                               | <u>Tax Levy</u>    | <u>Tax Levy</u> | <u>Tax Levy</u>    | <u>Tax Levy</u> |
| Mandated                      | 69,505,834         | 29.4%           | 72,494,632         | 29.1%           |
| Mandated -                    |                    |                 |                    |                 |
| Level or Method Discretionary | 106,936,218        | 45.2%           | 109,722,147        | 44.1%           |
| Discretionary -               |                    |                 |                    |                 |
| Level or Method Mandated      | 30,863,190         | 13.0%           | 36,426,119         | 14.6%           |
| Discretionary                 | 12,430,700         | 5.2%            | 12,388,485         | 5.0%            |
| Legal Obligations             | 17,078,466         | 7.2%            | 17,874,442         | 7.2%            |
|                               | <u>236,814,408</u> | 100.0%          | <u>248,905,825</u> | 100.0%          |

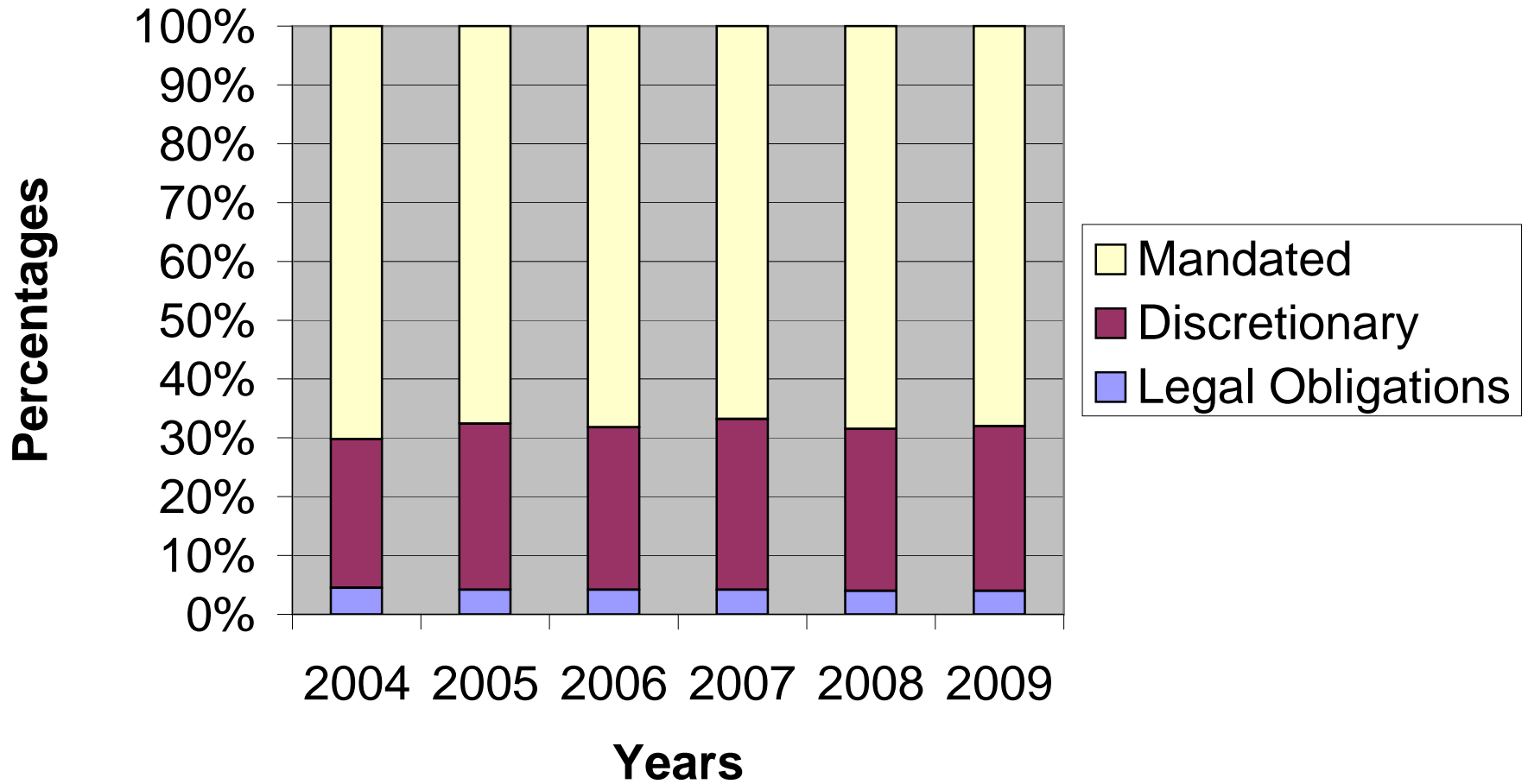
The Changes in Mandated / Discretionary Services & Legal Obligations Summary reflects that percentages have been relatively stable since 2004.

**RAMSEY COUNTY**  
**CHANGES IN MANDATED / DISCRETIONARY SERVICES & LEGAL OBLIGATIONS**

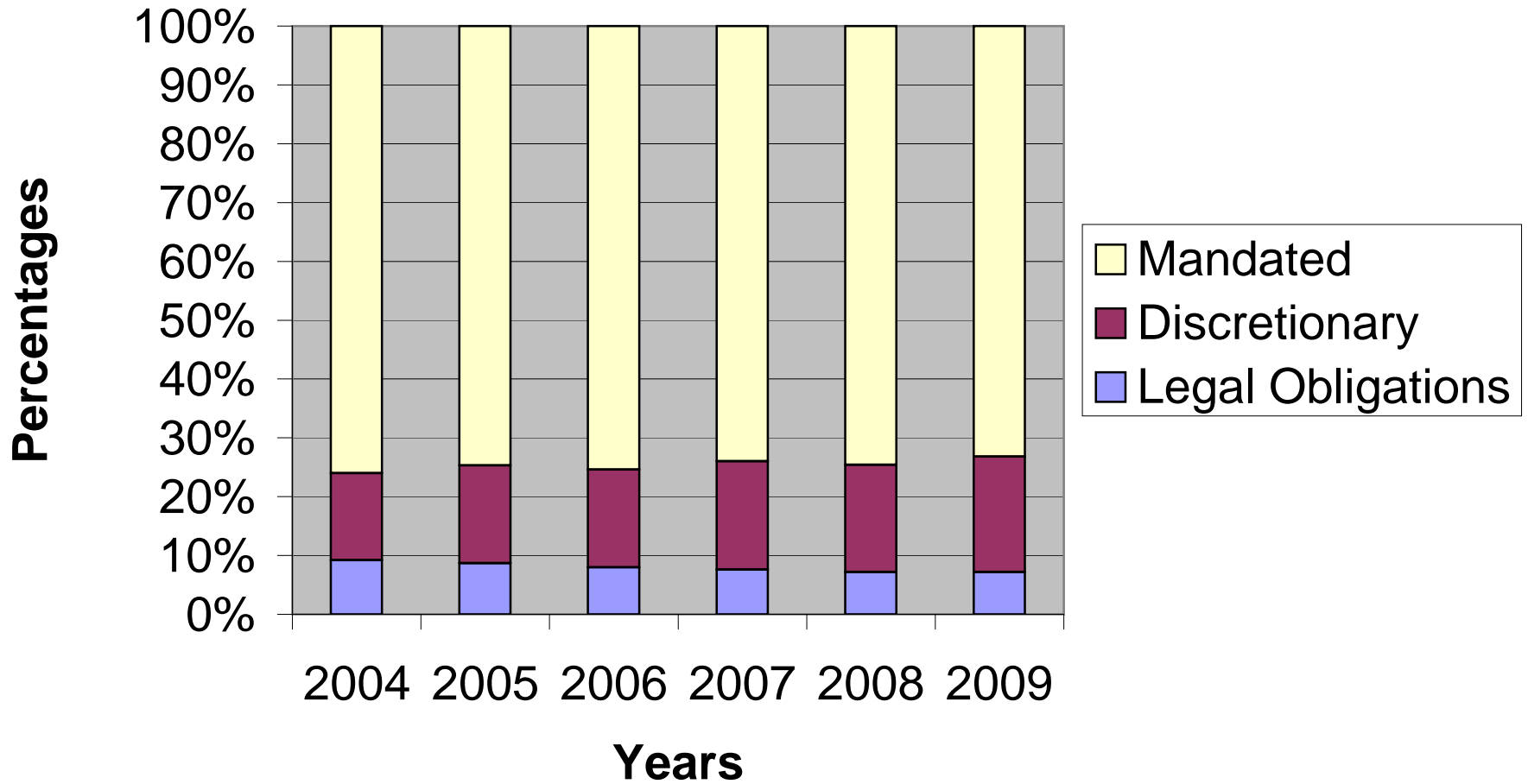
|  | <u>Percentage of Approved Levy</u> |               |               |               |               |               |
|--|------------------------------------|---------------|---------------|---------------|---------------|---------------|
|  | <u>2004</u>                        | <u>2005</u>   | <u>2006</u>   | <u>2007</u>   | <u>2008</u>   | <u>2009</u>   |
| MANDATED                                 | 27.2%                              | 26.2%         | 29.9%         | 29.4%         | 29.4%         | 29.1%         |
| MANDATED<br>Level / Method Discretionary | 48.8%                              | 48.5%         | 45.5%         | 44.6%         | 45.2%         | 44.1%         |
| <b>TOTAL MANDATED</b>                    | <b>76.0%</b>                       | <b>74.7%</b>  | <b>75.4%</b>  | <b>74.0%</b>  | <b>74.6%</b>  | <b>73.2%</b>  |
| DISCRETIONARY<br>Level / Method Mandated | 9.8%                               | 9.5%          | 9.7%          | 11.6%         | 13.0%         | 14.6%         |
| DISCRETIONARY                            | 5.0%                               | 7.1%          | 6.9%          | 6.8%          | 5.2%          | 5.0%          |
| <b>TOTAL DISCRETIONARY</b>               | <b>14.8%</b>                       | <b>16.6%</b>  | <b>16.6%</b>  | <b>18.4%</b>  | <b>18.2%</b>  | <b>19.6%</b>  |
| <b>LEGAL OBLIGATIONS</b>                 | <b>9.2%</b>                        | <b>8.7%</b>   | <b>8.0%</b>   | <b>7.6%</b>   | <b>7.2%</b>   | <b>7.2%</b>   |
|  | <b>100.0%</b>                      | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> |

|  | <u>Percentage of Approved Budget</u> |               |               |               |               |               |
|--|--------------------------------------|---------------|---------------|---------------|---------------|---------------|
|  | <u>2004</u>                          | <u>2005</u>   | <u>2006</u>   | <u>2007</u>   | <u>2008</u>   | <u>2009</u>   |
| MANDATED                                 | 20.3%                                | 20.5%         | 21.9%         | 22.2%         | 22.2%         | 22.5%         |
| MANDATED<br>Level / Method Discretionary | 49.9%                                | 47.1%         | 46.3%         | 44.6%         | 46.3%         | 45.5%         |
| <b>TOTAL MANDATED</b>                    | <b>70.2%</b>                         | <b>67.6%</b>  | <b>68.2%</b>  | <b>66.8%</b>  | <b>68.5%</b>  | <b>68.0%</b>  |
| DISCRETIONARY<br>Level / Method Mandated | 14.7%                                | 16.5%         | 16.3%         | 17.9%         | 16.2%         | 16.9%         |
| DISCRETIONARY                            | 10.6%                                | 11.7%         | 11.3%         | 11.1%         | 11.3%         | 11.1%         |
| <b>TOTAL DISCRETIONARY</b>               | <b>25.3%</b>                         | <b>28.2%</b>  | <b>27.6%</b>  | <b>29.0%</b>  | <b>27.5%</b>  | <b>28.0%</b>  |
| <b>LEGAL OBLIGATIONS</b>                 | <b>4.5%</b>                          | <b>4.2%</b>   | <b>4.2%</b>   | <b>4.2%</b>   | <b>4.0%</b>   | <b>4.0%</b>   |
|  | <b>100.0%</b>                        | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> | <b>100.0%</b> |

# Mandated / Discretionary Services as a Percentage of Approved Budget



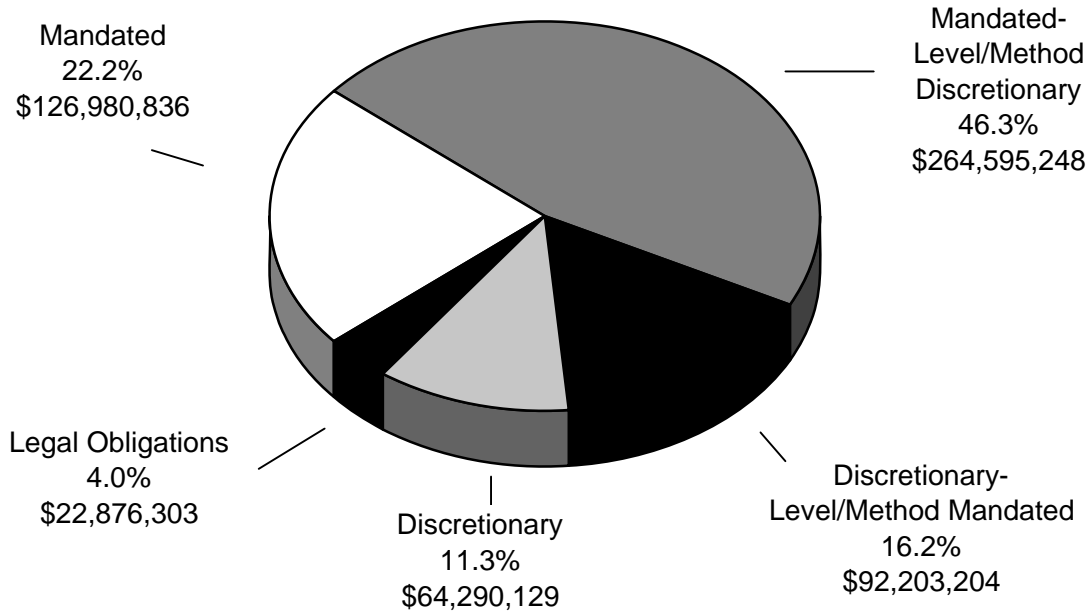
## Mandated / Discretionary Services as a Percentage of Approved Tax Levy



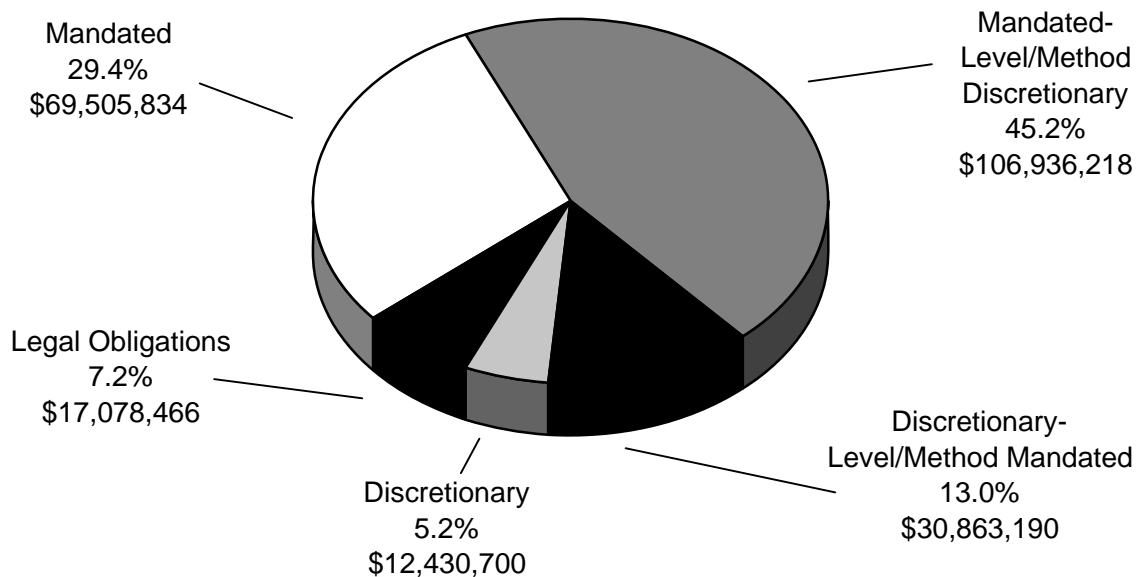
# APPROVED

## RAMSEY COUNTY - YEAR 2008

Mandated/Discretionary Services  
by 2008 County Budget - \$570,945,720



Mandated/Discretionary Services  
by 2008 County Tax Levy - \$236,814,408



**RAMSEY COUNTY**

**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

**MANDATED / DISCRETIONARY SERVICES & LEGAL OBLIGATIONS**

|   | CO. ADMIN.<br>& TAXPAYER<br>SERVICES<br>FUNCTION | GENERAL<br>COUNTY<br>PURPOSES | PUBLIC<br>SAFETY &<br>JUSTICE<br>FUNCTION | TRANSPORT.<br>RECREATION<br>& CULTURE<br>FUNCTION | HEALTH &<br>HUMAN<br>SERVICES<br>FUNCTION | UNALLOCATED<br>REVENUES &<br>FUND BALANCE | TOTALS      | % COUNTY'S<br>TOTAL<br>BUDGET/<br>TAX LEVY |
|---|--|-------------------------------|---|---|---|---|-------------|--|
| <b>MANDATED</b>                                 |  |                               |   |   |   |   |             |  |
| Budget  | 13,211,785                                       | -                             | 92,271,059                                | 165,464   | 21,332,528                                | -   | 126,980,836 | 22.2%                                      |
| Revenue/Fund Balance                            | 5,886,230  | 410,000                       | 23,970,160                                | 100,000   | 20,140,144                                | 6,968,468                                 | 57,475,002  |  |
| Tax Levy  | 7,325,555  | (410,000)                     | 68,300,899                                | 65,464  | 1,192,384                                 | (6,968,468)                               | 69,505,834  | 29.4%                                      |
| <b>MANDATED-LEVEL/<br/>METHOD DISCRETIONARY</b> |  |                               |   |   |   |   |             |  |
| Budget  | 7,743,936  | -                             | 33,602,324                                | 6,156,858   | 217,092,130                               | -   | 264,595,248 | 46.3%                                      |
| Revenue/Fund Balance                            | 575,697  | -                             | 10,596,683                                | 687,949   | 135,077,564                               | 10,721,137                                | 157,659,030 |  |
| Tax Levy  | 7,168,239  | -                             | 23,005,641                                | 6,844,807   | 82,014,566                                | (10,721,137)                              | 106,936,218 | 45.2%                                      |
| <b>DISCRETIONARY-<br/>LEVEL/METHOD MANDATED</b> |  |                               |   |   |   |   |             |  |
| Budget  | 179,348  | 10,242,986                    | 23,997,694                                | 13,612,225  | 44,170,951                                | -   | 92,203,204  | 16.1%                                      |
| Revenue/Fund Balance                            | -  | -                             | 10,650,407                                | 7,553,732   | 40,041,614                                | 3,094,261                                 | 61,340,014  |  |
| Tax Levy  | 179,348  | 10,242,986                    | 13,347,287                                | 6,058,493   | 4,129,337                                 | (3,094,261)                               | 30,863,190  | 13.0%                                      |
| <b>DISCRETIONARY</b>                            |  |                               |   |   |   |   |             |  |
| Budget  | 30,932,146                                       | 10,621,309                    | 2,778,323                                 | 15,571,701  | 4,386,650                                 | -   | 64,290,129  | 11.3%                                      |
| Revenue/Fund Balance                            | 27,420,651                                       | 444,000                       | 1,997,622                                 | 8,284,915   | 1,463,401                                 | 12,248,840                                | 51,859,429  |  |
| Tax Levy  | 3,511,495  | 10,177,309                    | 780,701                                   | 7,286,786   | 2,923,249                                 | (12,248,840)                              | 12,430,700  | 5.2%                                       |
| <b>LEGAL OBLIGATIONS</b>                        |  |                               |   |   |   |   |             |  |
| Budget  | -  | 22,876,303                    | -   | -   | -   | -   | 22,876,303  | 4.0%                                       |
| Revenue/Fund Balance                            | -  | 5,634,560                     | -   | -   | -   | 163,277                                   | 5,797,837   |  |
| Tax Levy  | -  | 17,241,743                    | -   | -   | -   | (163,277)                                 | 17,078,466  | 7.2%                                       |
| <b>TOTAL</b>                                    |  |                               |   |   |   |   |             |  |
| Budget  | 52,067,215                                       | 43,740,598                    | 152,649,400                               | 35,506,248  | 286,982,259                               | -   | 570,945,720 | 100.0%                                     |
| Revenue/Fund Balance                            | 33,882,578                                       | 6,488,560                     | 47,214,872                                | 16,626,596  | 196,722,723                               | 33,195,983                                | 334,131,312 |  |
| Tax Levy  | 18,184,637                                       | 37,252,038                    | 105,434,528                               | 18,879,652  | 90,259,536                                | (33,195,983)                              | 236,814,408 | 100.0%                                     |

**DEFINITIONS**

**MANDATED** - A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program.

**MANDATED-LEVEL/METHOD DISCRETIONARY** - A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program. How the service or program is provided is determined by the County.

**DISCRETIONARY-LEVEL OR METHOD MANDATED** - A discretionary service or program which, if provided by the County, involves a specific level or method which is mandated by Federal Law, Federal Regulations, Minnesota Statutes, Court Order, or Minnesota State Rules and Regulations. A specific level would be a minimum standard (for example, ratio of staff to clients). A specific method would mandate how the service must be provided (for example, Public Works environmental services for the County in the area of lake improvement).

**DISCRETIONARY** - A service or program where the decision to provide the service, and how it is provided, rests completely with the County.

**LEGAL OBLIGATION** - These represent debt service costs. The authority to issue bonds or notes is discretionary. However, when the County Board approves the issuance of the bonds or notes, the tax levies for the total principal and interest costs become legal obligations until the bonds or notes are retired.

**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code                       | Department/Division                          | Total<br>FTE    | Mandated           |                   | Mandated-Level/Method Disc. |                    |                    | Discretionary-Level/Method Mand. |                   |                   | Discretionary     |                   |                   | Total Levy        |                    |
|----------------------------|--|-----------------|--------------------|-------------------|-----------------------------|--------------------|--------------------|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
|                            |  |                 | Budget             | Revenue           | Tax Levy                    | Budget             | Revenue            | Tax Levy                         | Budget            | Revenue           | Tax Levy          | Budget            | Revenue           |                   | Tax Levy           |
| <b>SUMMARY BY FUNCTION</b> |  |                 |                    |                   |                             |                    |                    |                                  |                   |                   |                   |                   |                   |                   |                    |
|                            | <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES</b> | 389.78          | 13,211,785         | 5,886,230         | 7,325,555                   | 7,743,936          | 575,697            | 7,168,239                        | 179,348           | -                 | 179,348           | 30,932,146        | 27,420,651        | 3,511,495         | 18,184,637         |
|                            | <b>GENERAL COUNTY PURPOSES</b>               | 0.00            | -                  | 410,000           | (410,000)                   | -                  | -                  | -                                | 10,242,986        | -                 | 10,242,986        | 10,621,309        | 444,000           | 10,177,309        | 20,010,295         |
|                            | <b>PUBLIC SAFETY &amp; JUSTICE</b>           | 1,451.59        | 92,271,059         | 23,970,160        | 68,300,899                  | 33,602,324         | 10,596,683         | 23,005,641                       | 23,997,694        | 10,650,407        | 13,347,287        | 2,778,323         | 1,997,622         | 780,701           | 105,434,528        |
|                            | <b>TRANSPOR., RECREATION &amp; CULTURE</b>   | 327.44          | 165,464            | 100,000           | 65,464                      | 6,156,858          | 687,949            | 5,468,909                        | 13,612,225        | 7,553,732         | 6,058,493         | 15,571,701        | 8,284,915         | 7,286,786         | 18,879,652         |
|                            | <b>HEALTH &amp; HUMAN SERVICES</b>           | 1,671.02        | 21,332,528         | 20,140,144        | 1,192,384                   | 217,092,130        | 135,077,564        | 82,014,566                       | 44,170,951        | 40,041,614        | 4,129,337         | 4,386,650         | 1,463,401         | 2,923,249         | 90,259,536         |
|                            | <b>UNALLOCATED REVENUES &amp; FUND BAL.</b>  | 0.00            | -                  | 6,968,468         | (6,968,468)                 | -                  | 10,721,137         | (10,721,137)                     | -                 | 3,094,261         | (3,094,261)       | -                 | 12,248,840        | (12,248,840)      | (33,032,706)       |
|                            | <b>TOTAL COUNTY BUDGET w/o Legal Obl.</b>    | <u>3,839.83</u> | <u>126,980,836</u> | <u>57,475,002</u> | <u>69,505,834</u>           | <u>264,595,248</u> | <u>157,659,030</u> | <u>106,936,218</u>               | <u>92,203,204</u> | <u>61,340,014</u> | <u>30,863,190</u> | <u>64,290,129</u> | <u>51,859,429</u> | <u>12,430,700</u> | <u>219,735,942</u> |
|                            | <b>% COUNTY'S TOTAL BUDGET/TAX LEVY</b>      |                 | <u>22.2%</u>       | <u>29.4%</u>      |                             | <u>46.3%</u>       |                    | <u>45.2%</u>                     | <u>16.1%</u>      |                   | <u>13.0%</u>      | <u>11.3%</u>      |                   | <u>5.2%</u>       | <u>92.8%</u>       |



**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                         | Total | Mandated |         | Mandated-Level/Method Disc. |           |         | Discretionary-Level/Method Mand. |         |         | Discretionary |           |         | Total Levy |
|---|---|-------|----------|---------|-----------------------------|-----------|---------|----------------------------------|---------|---------|---------------|-----------|---------|------------|
|   |   | FTE   | Budget   | Revenue | Tax Levy                    | Budget    | Revenue | Tax Levy                         | Budget  | Revenue | Tax Levy      | Budget    | Revenue |            |
| <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES FUNCTION</b> |   |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
| <b>110000 LEGISLATIVE</b>                             |   |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
| 110101  | <u>Board of Ramsey County Commissioners</u> |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | County Commissioners                        | 7.00  | -        | -       | -                           | 862,674   | 6,200   | 856,474                          | -       | -       | -             | -         | -       | 856,474    |
|   | Commissioner Assistants                     | 7.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 662,161   | -       | 662,161    |
|   | Secretarial                                 | 4.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 294,313   | -       | 294,313    |
|   | Total                                       | 18.00 | -        | -       | -                           | 862,674   | 6,200   | 856,474                          | -       | -       | -             | 956,474   | -       | 956,474    |
| 120101  | <u>Ramsey County Charter Commission</u>     |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | RC Charter Commission                       | 0.00  | 1,000    | -       | 1,000                       | -         | -       | -                                | -       | -       | -             | -         | -       | 1,000      |
|   | Total                                       | 0.00  | 1,000    | -       | 1,000                       | -         | -       | -                                | -       | -       | -             | -         | -       | 1,000      |
| <b>LEGISLATIVE TOTAL</b>                              |   | 18.00 | 1,000    | -       | 1,000                       | 862,674   | 6,200   | 856,474                          | -       | -       | -             | 956,474   | -       | 956,474    |
| <b>210000 GENERAL ADMINISTRATION</b>                  |   |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
| 210101  | <u>County Manager</u>                       |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | County Administration                       | 4.00  | -        | -       | -                           | 416,813   | -       | 416,813                          | -       | -       | -             | -         | -       | 416,813    |
|   | Chief Clerk to the County Board             | 2.00  | -        | -       | -                           | 203,259   | 10,000  | 193,259                          | -       | -       | -             | -         | -       | 193,259    |
|   | Administrative                              | 1.50  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 163,077   | 34,000  | 129,077    |
|   | Legislative Unit                            | 4.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 548,523   | 97,000  | 451,523    |
|   | Policy Analysis & Planning                  | 4.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 426,748   | -       | 426,748    |
|   | Public Information                          | 2.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 240,837   | 98,655  | 142,182    |
|   | Homeless Services                           | 1.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 126,000   | 50,000  | 76,000     |
|   | Total                                       | 18.50 | -        | -       | -                           | 620,072   | 10,000  | 610,072                          | -       | -       | -             | 1,505,185 | 279,655 | 1,225,530  |
| 210104  | <u>Emergency Mgmt. &amp; Homeland Sec.</u>  |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Emergency Mgmt. & Homeland Sec.             | 3.00  | -        | -       | -                           | 378,563   | 132,401 | 246,162                          | -       | -       | -             | -         | -       | 246,162    |
|   | Total                                       | 3.00  | -        | -       | -                           | 378,563   | 132,401 | 246,162                          | -       | -       | -             | -         | -       | 246,162    |
| 210180  | <u>Domestic Preparedness Grants</u>         |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Domestic Preparedness Grants                | 1.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 89,076    | 89,076  | -          |
|   | Total                                       | 1.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 89,076    | 89,076  | -          |
| 210301  | <u>Budgeting &amp; Accounting</u>           |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Investment Function                         | 1.00  | 126,974  | -       | 126,974                     | -         | -       | -                                | -       | -       | -             | -         | -       | 126,974    |
|   | Miscellaneous - Finance                     | 0.00  | 397,880  | -       | 397,880                     | -         | -       | -                                | -       | -       | -             | -         | -       | 397,880    |
|   | Accounting                                  | 14.25 | -        | -       | -                           | 1,242,336 | 41,871  | 1,200,465                        | -       | -       | -             | -         | -       | 1,200,465  |
|   | Budgeting                                   | 5.30  | -        | -       | -                           | 564,225   | 51,110  | 513,115                          | -       | -       | -             | -         | -       | 513,115    |
|   | Financial Management                        | 1.85  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 246,462   | 22,296  | 224,166    |
|   | Payroll                                     | 4.40  | -        | -       | -                           | 419,033   | 37,924  | 381,109                          | -       | -       | -             | -         | -       | 381,109    |
|   | Regional Rail Authority                     | 1.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 77,769    | 77,769  | -          |
|   | Court Bailiff                               | 1.00  | -        | -       | -                           | 46,227    | -       | 46,227                           | -       | -       | -             | -         | -       | 46,227     |
|   | Total                                       | 28.80 | 524,854  | -       | 524,854                     | 2,271,821 | 130,905 | 2,140,916                        | -       | -       | -             | 324,231   | 100,065 | 224,166    |
| 210501  | <u>Human Resources</u>                      |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Administration                              | 3.55  | -        | -       | -                           | 385,505   | -       | 385,505                          | -       | -       | -             | -         | -       | 385,505    |
|   | Benefits Administration                     | 7.05  | -        | -       | -                           | 949,020   | 296,191 | 652,829                          | -       | -       | -             | -         | -       | 652,829    |
|   | Labor Relations                             | 2.30  | -        | -       | -                           | 292,423   | -       | 292,423                          | -       | -       | -             | -         | -       | 292,423    |
|   | Classification/Compensation                 | 8.53  | -        | -       | -                           | 754,189   | -       | 754,189                          | -       | -       | -             | -         | -       | 754,189    |
|   | Recruitment/Selection                       | 7.75  | -        | -       | -                           | 728,880   | -       | 728,880                          | -       | -       | -             | -         | -       | 728,880    |
|   | Employee Dev./Recognition                   | 5.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 564,458   | -       | 564,458    |
|   | Worker's Comp/Safety Mgmt.                  | 4.70  | -        | -       | -                           | 500,789   | -       | 500,789                          | -       | -       | -             | -         | -       | 500,789    |
|   | Diversity Programs                          | 2.80  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 293,365   | -       | 293,365    |
|   | Total                                       | 41.68 | -        | -       | -                           | 3,610,806 | 296,191 | 3,314,615                        | -       | -       | -             | 857,823   | -       | 857,823    |
| 210601  | <u>Personnel Review Board</u>               |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Personnel Review Board                      | 0.00  | 6,308    | -       | 6,308                       | -         | -       | -                                | -       | -       | -             | -         | -       | 6,308      |
|   | Total                                       | 0.00  | 6,308    | -       | 6,308                       | -         | -       | -                                | -       | -       | -             | -         | -       | 6,308      |
| 210801  | <u>Inclusiveness in Contracting</u>         |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Inclusiveness in Contracting                | 2.00  | -        | -       | -                           | -         | -       | -                                | 179,348 | -       | 179,348       | -         | -       | 179,348    |
|   | Total                                       | 2.00  | -        | -       | -                           | -         | -       | -                                | 179,348 | -       | 179,348       | -         | -       | 179,348    |
| <b>GENERAL ADMINISTRATION TOTAL</b>                   |   | 94.98 | 531,162  | -       | 531,162                     | 6,881,262 | 569,497 | 6,311,765                        | 179,348 | -       | 179,348       | 2,776,315 | 468,796 | 2,307,519  |

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**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                        | Total<br>FTE | Mandated       |                |          | Mandated-Level/Method Disc. |          |          | Discretionary-Level/Method Mand. |          |          | Discretionary    |                  |           | Total Levy |
|---|--|--------------|----------------|----------------|----------|-----------------------------|----------|----------|----------------------------------|----------|----------|------------------|------------------|-----------|------------|
|   |  |              | Budget         | Revenue        | Tax Levy | Budget                      | Revenue  | Tax Levy | Budget                           | Revenue  | Tax Levy | Budget           | Revenue          | Tax Levy  |            |
| <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES FUNCTION</b> |  |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
| <b>450000 INFORMATION SERVICES</b>                    |  |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
| 450101  | <u>Information Services</u>                |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Administration                             | 6.15         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 682,133          | 682,133          | -         |            |
|   | Total                                      | 6.15         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 682,133          | 682,133          | -         |            |
| 450101  | <u>County Core Services</u>                |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Build/Maintain Network                     | 2.16         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 905,913          | 905,913          | -         |            |
|   | Server Mgmt. & Maint.                      | 3.06         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 679,921          | 679,921          | -         |            |
|   | Business Continuation                      | 1.15         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 148,213          | 148,213          | -         |            |
|   | Countywide Needs Analysis                  | 3.34         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 431,254          | 431,254          | -         |            |
|   | Database Administration                    | 0.63         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 91,102           | 91,102           | -         |            |
|   | Help Desk                                  | 2.89         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 342,587          | 342,587          | -         |            |
|   | Software Administration                    | 1.85         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 230,913          | 230,913          | -         |            |
|   | Web Services Inter(ra)net                  | 2.27         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 279,645          | 279,645          | -         |            |
|   | Technical Asset Administration             | 1.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 141,181          | 141,181          | -         |            |
|   | Technical Services Support                 | 2.36         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 295,401          | 295,401          | -         |            |
|   | Training                                   | 0.16         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 18,339           | 18,339           | -         |            |
|   | Total                                      | 20.87        | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 3,564,469        | 3,564,469        | -         |            |
| 450101  | <u>Countywide Applications</u>             |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Peoplesoft Systems                         | 7.64         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 1,515,455        | 1,515,455        | -         |            |
|   | Total                                      | 7.64         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 1,515,455        | 1,515,455        | -         |            |
| 450101  | <u>Department Specific Services</u>        |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Equipment & Software Support               | 0.90         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 99,156           | 99,156           | -         |            |
|   | DBA Applications                           | 2.63         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 370,699          | 370,699          | -         |            |
|   | Programming/Systems Analysis               | 9.59         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 1,224,565        | 1,224,565        | -         |            |
|   | Training                                   | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 47,730           | 47,730           | -         |            |
|   | Contractual Services                       | 8.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 727,421          | 727,421          | -         |            |
|   | Microfilm / Imaging                        | 2.90         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 283,930          | 283,930          | -         |            |
|   | Records Management                         | 1.32         | 166,773        | 166,773        | -        | -                           | -        | -        | -                                | -        | -        | -                | -                | -         |            |
|   | Total                                      | 25.34        | 166,773        | 166,773        | -        | -                           | -        | -        | -                                | -        | -        | 2,753,501        | 2,753,501        | -         |            |
| 450101  | <u>User Department Cost</u>                |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | User Department Cost                       | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 850,000          | 850,000          | -         |            |
|   | Total                                      | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 850,000          | 850,000          | -         |            |
|   | <b>INFORMATION SERVICES TOTAL</b>          | <b>60.00</b> | <b>166,773</b> | <b>166,773</b> | <b>-</b> | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>-</b> | <b>9,365,558</b> | <b>9,365,558</b> | <b>-</b>  |            |
| <b>350000 PROPERTY MANAGEMENT</b>                     |  |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
| 350101  | <u>Administration</u>                      |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Administration                             | 7.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 861,953          | 576,910          | 285,043   |            |
|   | Total                                      | 7.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 861,953          | 576,910          | 285,043   |            |
| 350102  | <u>Televising Public Meetings</u>          |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Operations                                 | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 52,000           | -                | 52,000    |            |
|   | Total                                      | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 52,000           | -                | 52,000    |            |
| 350104  | <u>Parking Operations</u>                  |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Operations                                 | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 72,033           | 226,410          | (154,377) |            |
|   | Total                                      | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 72,033           | 226,410          | (154,377) |            |
| 350105  | <u>Family Service Center</u>               |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Operations                                 | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 62,382           | 62,382           | -         |            |
|   | Total                                      | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 62,382           | 62,382           | -         |            |
| 350106  | <u>Adult Detention Center (Operations)</u> |              |                |                |          |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Operations                                 | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 152,689          | 87,853           | 64,836    |            |
|   | Total                                      | 0.00         | -              | -              | -        | -                           | -        | -        | -                                | -        | -        | 152,689          | 87,853           | 64,836    |            |

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**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                        | Total<br>FTE                            | Mandated |          |          | Mandated-Level/Method Disc. |          |          | Discretionary-Level/Method Mand. |          |          | Discretionary     |                   |                | Total Levy |
|---|--|---|----------|----------|----------|-----------------------------|----------|----------|----------------------------------|----------|----------|-------------------|-------------------|----------------|------------|
|   |  |   | Budget   | Revenue  | Tax Levy | Budget                      | Revenue  | Tax Levy | Budget                           | Revenue  | Tax Levy | Budget            | Revenue           | Tax Levy       |            |
| <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES FUNCTION</b> |  |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
| <b>350000</b>   | <b>PROPERTY MANAGEMENT (Continued)</b>     |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
| 350107  | <u>Public Works (Old)</u>                  |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Close & Safeguard                          | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | -                 | -                 | -              |            |
|   | Total                                      | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | -                 | -                 | -              |            |
| 350108  | <u>Patrol Station (Old)</u>                |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | -                 | -                 | -              |            |
|   | Total                                      | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | -                 | -                 | -              |            |
| 350501  | <u>Telecommunications</u>                  |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 8.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,673,513         | 1,673,513         | -              |            |
|   | Total                                      | 8.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,673,513         | 1,673,513         | -              |            |
| 350801  | <u>Firearms Range</u>                      |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 50,000            | 50,000            | -              |            |
|   | Total                                      | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 50,000            | 50,000            | -              |            |
| 350901  | <u>Public Works Facility</u>               |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 4.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,233,910         | 1,233,910         | -              |            |
|   | Total                                      | 4.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,233,910         | 1,233,910         | -              |            |
| 351001  | <u>Library Facilities</u>                  |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 4.80                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 931,048           | 931,048           | -              |            |
|   | Total                                      | 4.80                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 931,048           | 931,048           | -              |            |
| 464   | 350201                                     | <u>City Hall/Courthouse Maintenance</u> |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Maintenance & Security                     | 24.00                                   | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 3,795,212         | 3,795,212         | -              |            |
|   | Total                                      | 24.00                                   | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 3,795,212         | 3,795,212         | -              |            |
| 350301  | <u>RCGC-East</u>                           |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 19.00                                   | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,315,532         | 2,315,532         | -              |            |
|   | Building Improvements                      | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 187,407           | 187,407           | -              |            |
|   | Total                                      | 19.00                                   | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,502,939         | 2,502,939         | -              |            |
| 350401  | <u>RCGC-West</u>                           |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 2.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 372,218           | 372,218           | -              |            |
|   | Management Fees                            | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,178,944         | 2,178,944         | -              |            |
|   | Building Improvements                      | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 205,972           | 205,972           | -              |            |
|   | Total                                      | 2.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,757,134         | 2,757,134         | -              |            |
| 350601  | <u>Juvenile Family Justice Center</u>      |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 3.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,021,423         | 1,021,423         | -              |            |
|   | Total                                      | 3.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,021,423         | 1,021,423         | -              |            |
| 350701  | <u>Law Enforcement Center (Operations)</u> |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 6.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,032,338         | 2,032,338         | -              |            |
|   | Total                                      | 6.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,032,338         | 2,032,338         | -              |            |
| 351101  | <u>Suburban Courts</u>                     |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 137,682           | 137,682           | -              |            |
|   | Total                                      | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 137,682           | 137,682           | -              |            |
| 351201  | <u>90 West Plato</u>                       |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 346,213           | 346,213           | -              |            |
|   | Total                                      | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 346,213           | 346,213           | -              |            |
| 351301  | <u>911 Dispatch Center</u>                 |   |          |          |          |                             |          |          |                                  |          |          |                   |                   |                |            |
|   | Operations                                 | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 151,330           | 151,330           | -              |            |
|   | Total                                      | 0.00                                    | -        | -        | -        | -                           | -        | -        | -                                | -        | -        | 151,330           | 151,330           | -              |            |
| <b>PROPERTY MANAGEMENT TOTAL</b>                      |  | <b>77.80</b>                            | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>-</b> | <b>17,833,799</b> | <b>17,586,297</b> | <b>247,502</b> |            |

**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                  | Total<br>FTE | Mandated   |           | Mandated-Level/Method Disc. |           |         | Discretionary-Level/Method Mand. |         |         | Discretionary |            |            | Total Levy |            |
|---|--------------------------------------|--------------|------------|-----------|-----------------------------|-----------|---------|----------------------------------|---------|---------|---------------|------------|------------|------------|------------|
|   |                                      |              | Budget     | Revenue   | Tax Levy                    | Budget    | Revenue | Tax Levy                         | Budget  | Revenue | Tax Levy      | Budget     | Revenue    |            | Tax Levy   |
| <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES FUNCTION</b> |                                      |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
| <b>240000 PROPERTY RECORDS &amp; REVENUE</b>          |                                      |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
| 240101  | <u>Administration</u>                |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Administration                       | 4.00         | 930,475    | 92,000    | 838,475                     | -         | -       | -                                | -       | -       | -             | -          | -          | 838,475    |            |
|   | Public Information                   | 6.00         | 272,123    | -         | 272,123                     | -         | -       | -                                | -       | -       | -             | -          | -          | 272,123    |            |
|   | Total                                | 10.00        | 1,202,598  | 92,000    | 1,110,598                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,110,598  |            |
| 240201  | <u>Valuations</u>                    |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Residential                          | 18.67        | 1,427,645  | 4,747     | 1,422,898                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,422,898  |            |
|   | Commercial                           | 12.67        | 968,850    | 3,221     | 965,629                     | -         | -       | -                                | -       | -       | -             | -          | -          | 965,629    |            |
|   | AIMS                                 | 15.66        | 1,197,495  | 3,982     | 1,193,513                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,193,513  |            |
|   | Homesteads/Abatements                | 5.00         | 382,348    | -         | 382,348                     | -         | -       | -                                | -       | -       | -             | -          | -          | 382,348    |            |
|   | Total                                | 52.00        | 3,976,338  | 11,950    | 3,964,388                   | -         | -       | -                                | -       | -       | -             | -          | -          | 3,964,388  |            |
| 240301  | <u>Local Government</u>              |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Tax Accounting                       | 7.00         | 576,396    | 291,000   | 285,396                     | -         | -       | -                                | -       | -       | -             | -          | -          | 285,396    |            |
|   | Total                                | 7.00         | 576,396    | 291,000   | 285,396                     | -         | -       | -                                | -       | -       | -             | -          | -          | 285,396    |            |
| 240401  | <u>Public Service</u>                |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Payments                             | 5.00         | 408,710    | 194,319   | 214,391                     | -         | -       | -                                | -       | -       | -             | -          | -          | 214,391    |            |
|   | Process                              | 6.00         | 490,452    | 233,183   | 257,269                     | -         | -       | -                                | -       | -       | -             | -          | -          | 257,269    |            |
|   | Public                               | 7.00         | 572,194    | 272,048   | 300,146                     | -         | -       | -                                | -       | -       | -             | -          | -          | 300,146    |            |
|   | Total                                | 18.00        | 1,471,356  | 699,550   | 771,806                     | -         | -       | -                                | -       | -       | -             | -          | -          | 771,806    |            |
| 240501  | <u>Abstract, Title and Ownership</u> |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Abstract                             | 15.00        | 927,303    | 1,466,987 | (539,684)                   | -         | -       | -                                | -       | -       | -             | -          | -          | (539,684)  |            |
|   | Torrens                              | 11.00        | 680,023    | 1,075,791 | (395,768)                   | -         | -       | -                                | -       | -       | -             | -          | -          | (395,768)  |            |
|   | Recorders Fee                        | 14.00        | 1,282,766  | 1,320,000 | (37,234)                    | -         | -       | -                                | -       | -       | -             | -          | -          | (37,234)   |            |
|   | Total                                | 40.00        | 2,890,092  | 3,862,778 | (972,686)                   | -         | -       | -                                | -       | -       | -             | -          | -          | (972,686)  |            |
| 240601  | <u>Elections - County</u>            |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Elections                            | 6.00         | 370,364    | 161,776   | 208,588                     | -         | -       | -                                | -       | -       | -             | -          | -          | 208,588    |            |
|   | Total                                | 6.00         | 370,364    | 161,776   | 208,588                     | -         | -       | -                                | -       | -       | -             | -          | -          | 208,588    |            |
| 240602  | <u>Elections - City/School</u>       |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Elections                            | 1.00         | -          | -         | -                           | -         | -       | -                                | -       | -       | -             | -          | -          | -          |            |
|   | Total                                | 1.00         | -          | -         | -                           | -         | -       | -                                | -       | -       | -             | -          | -          | -          |            |
| 240701  | <u>Tax Forfeited Land</u>            |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Tax Forfeited Land                   | 5.00         | 488,153    | 488,153   | -                           | -         | -       | -                                | -       | -       | -             | -          | -          | -          |            |
|   | Total                                | 5.00         | 488,153    | 488,153   | -                           | -         | -       | -                                | -       | -       | -             | -          | -          | -          |            |
| 240801  | <u>Business Technology</u>           |              |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Business Technology                  | 0.00         | 1,537,553  | 112,250   | 1,425,303                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,425,303  |            |
|   | Total                                | 0.00         | 1,537,553  | 112,250   | 1,425,303                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,425,303  |            |
| <b>PROPERTY RECORDS &amp; REVENUE TOTAL</b>           |                                      | 139.00       | 12,512,850 | 5,719,457 | 6,793,393                   | -         | -       | -                                | -       | -       | -             | -          | -          | 6,793,393  |            |
| <b>TOTAL CO. ADMIN. &amp; TAXPAYER SVCS.</b>          |                                      | 389.78       | 13,211,785 | 5,886,230 | 7,325,555                   | 7,743,936 | 575,697 | 7,168,239                        | 179,348 | 0       | 179,348       | 30,932,146 | 27,420,651 | 3,511,495  | 18,184,637 |

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**RAMSEY COUNTY  
2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code                           | Department/Division                           | Total<br>FTE | Mandated |                |                  | Mandated-Level/Method Disc. |          |          | Discretionary-Level/Method Mand. |          |                   | Discretionary     |                  |                   | Total Levy        |
|--------------------------------|---|--------------|----------|----------------|------------------|-----------------------------|----------|----------|----------------------------------|----------|-------------------|-------------------|------------------|-------------------|-------------------|
|                                |   |              | Budget   | Revenue        | Tax Levy         | Budget                      | Revenue  | Tax Levy | Budget                           | Revenue  | Tax Levy          | Budget            | Revenue          | Tax Levy          |                   |
| <b>GENERAL COUNTY PURPOSES</b> |   |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                  |                   |                   |
| <b>390101</b>                  | <b>UNALLOCATED GENERAL EXPENSES / REVENUE</b> |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                  |                   |                   |
|                                | Medicare B Coverage                           | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | 421,684           | -                 | 421,684          | 421,684           |                   |
|                                | Retirees Health Insurance                     | 0.00         | -        | -              | -                | -                           | -        | -        | 3,665,508                        | -        | 3,665,508         | -                 | -                | 3,665,508         |                   |
|                                | Early Retirees Health Insurance               | 0.00         | -        | -              | -                | -                           | -        | -        | 2,628,574                        | -        | 2,628,574         | -                 | -                | 2,628,574         |                   |
|                                | Countywide Memberships                        | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | 77,485            | -                 | 77,485           | 77,485            |                   |
|                                | Post Employment Benefits-Liability            | 0.00         | -        | -              | -                | -                           | -        | -        | 3,948,904                        | -        | 3,948,904         | -                 | -                | 3,948,904         |                   |
|                                | Medicare D Ret Drug Subsidy                   | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | 244,000           | (244,000)        | (244,000)         |                   |
|                                | PERA Rate Increase Aid                        | 0.00         | -        | 410,000        | (410,000)        | -                           | -        | -        | -                                | -        | -                 | -                 | -                | (410,000)         |                   |
|                                | Base Rent Override-Griffin Bldg.              | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | 200,000           | (200,000)        | (200,000)         |                   |
|                                | <b>UNALLOC. GENERAL EXP/REVENUE TOTAL</b>     | <b>0.00</b>  | <b>-</b> | <b>410,000</b> | <b>(410,000)</b> | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>10,242,986</b>                | <b>-</b> | <b>10,242,986</b> | <b>499,169</b>    | <b>444,000</b>   | <b>55,169</b>     | <b>9,888,155</b>  |
| <b>400101</b>                  | <b>CONTINGENT ACCOUNT</b>                     |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                  |                   |                   |
|                                | Contingent Appropriations                     | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | 2,000,000         | -                 | 2,000,000        | 2,000,000         |                   |
|                                | <b>CONTINGENT ACCOUNT</b>                     | <b>0.00</b>  | <b>-</b> | <b>-</b>       | <b>-</b>         | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>2,000,000</b>  | <b>-</b>          | <b>2,000,000</b> | <b>2,000,000</b>  |                   |
| <b>450401</b>                  | <b>TECHNOLOGY</b>                             |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                  |                   |                   |
|                                | IS and User Departments                       | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | 5,920,690         | -                 | 5,920,690        | 5,920,690         |                   |
|                                | Fund Balance                                  | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | -                 | -                | -                 |                   |
|                                | <b>TECHNOLOGY</b>                             | <b>0.00</b>  | <b>-</b> | <b>-</b>       | <b>-</b>         | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>5,920,690</b>  | <b>-</b>          | <b>5,920,690</b> | <b>5,920,690</b>  |                   |
| <b>490000</b>                  | <b>CAPITAL IMPROVEMENT/EQUIP. REPL.</b>       |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                  |                   |                   |
|                                | CIP Projects/Equipment Replacement            | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | 2,201,450         | -                 | 2,201,450        | 2,201,450         |                   |
|                                | <b>CAP. IMPROVEMENT/EQUIP. REPL.</b>          | <b>0.00</b>  | <b>-</b> | <b>-</b>       | <b>-</b>         | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>2,201,450</b>  | <b>-</b>          | <b>2,201,450</b> | <b>2,201,450</b>  |                   |
|                                | <b>TOTAL GENERAL COUNTY PURPOSES</b>          | <b>0.00</b>  | <b>0</b> | <b>410,000</b> | <b>(410,000)</b> | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>10,242,986</b>                | <b>0</b> | <b>10,242,986</b> | <b>10,621,309</b> | <b>444,000</b>   | <b>10,177,309</b> | <b>20,010,295</b> |

4500

**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                                  | Total         | Mandated          |                   | Mandated-Level/Method Disc. |                  |                  | Discretionary-Level/Method Mand. |                  |                  | Discretionary  |                |                | Total Levy        |
|---|--|---------------|-------------------|-------------------|-----------------------------|------------------|------------------|----------------------------------|------------------|------------------|----------------|----------------|----------------|-------------------|
|   |  | FTE           | Budget            | Revenue           | Tax Levy                    | Budget           | Revenue          | Tax Levy                         | Budget           | Revenue          | Tax Levy       | Budget         | Revenue        |                   |
| <b>PUBLIC SAFETY &amp; JUSTICE FUNCTION</b> |  |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |
| <b>300000</b>                               | <b>COUNTY ATTORNEY</b>                               |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |
| 300101                                      | Law Office   | 160.00        | 17,479,702        | 3,133,027         | 14,346,675                  | -                | -                | -                                | -                | -                | -              | -              | -              | 14,346,675        |
| 300301                                      | Child Support  | 157.20        | 14,958,214        | 11,885,573        | 3,072,641                   | -                | -                | -                                | -                | -                | -              | -              | -              | 3,072,641         |
|   | Auto Theft Grant                                     | 2.80          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |
|   | JABG Grant   | 1.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |
|   | JAG Grant  | 0.80          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |
|   | Runaway Intervention Grant                           | 0.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |
|   | VOCA Grant   | 1.00          | 72,000            | 72,000            | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |
|   | Child Support 1115 Grant                             | 0.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |
| <b>COUNTY ATTORNEY TOTAL</b>                |  | <b>322.80</b> | <b>32,509,916</b> | <b>15,090,600</b> | <b>17,419,316</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>                         | <b>-</b>         | <b>-</b>         | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>17,419,316</b> |
| <b>480000</b>                               | <b>SHERIFF</b>                                       |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |
| 480101                                      | Support Services                                     | 17.00         | -                 | -                 | -                           | 3,737,002        | 384,347          | 3,352,655                        | -                | -                | -              | -              | -              | 3,352,655         |
|   | Total  | 17.00         | -                 | -                 | -                           | 3,737,002        | 384,347          | 3,352,655                        | -                | -                | -              | -              | -              | 3,352,655         |
| 480104                                      | Volunteers in Public Safety                          | 1.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | 106,757        | -              | 106,757           |
|   | Total  | 1.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | 106,757        | -              | 106,757           |
| 480201                                      | Court Services                                       | 35.00         | 3,167,094         | 1,048,648         | 2,118,446                   | -                | -                | -                                | -                | -                | -              | -              | -              | 2,118,446         |
|   | Total  | 35.00         | 3,167,094         | 1,048,648         | 2,118,446                   | -                | -                | -                                | -                | -                | -              | -              | -              | 2,118,446         |
| 480202                                      | Court Security                                       | 47.00         | 3,816,794         | 552,525           | 3,264,269                   | -                | -                | -                                | -                | -                | -              | -              | -              | 3,264,269         |
|   | Total  | 47.00         | 3,816,794         | 552,525           | 3,264,269                   | -                | -                | -                                | -                | -                | -              | -              | -              | 3,264,269         |
| 480203                                      | Felony Apprehension                                  | 21.00         | 2,053,222         | 135,705           | 1,917,517                   | -                | -                | -                                | -                | -                | -              | -              | -              | 1,917,517         |
|   | Narcotics Task Force Grant                           | 1.00          | 285,741           | 285,741           | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |
|   | Total  | 22.00         | 2,338,963         | 421,446           | 1,917,517                   | -                | -                | -                                | -                | -                | -              | -              | -              | 1,917,517         |
| 480204                                      | Gun Permits  | 3.00          | 210,638           | 157,840           | 52,798                      | -                | -                | -                                | -                | -                | -              | -              | -              | 52,798            |
|   | Total  | 3.00          | 210,638           | 157,840           | 52,798                      | -                | -                | -                                | -                | -                | -              | -              | -              | 52,798            |
| 480300                                      | Law Enforcement Center                               | 163.00        | 17,016,414        | 2,649,573         | 14,366,841                  | -                | -                | -                                | -                | -                | -              | -              | -              | 14,366,841        |
|   | Total  | 163.00        | 17,016,414        | 2,649,573         | 14,366,841                  | -                | -                | -                                | -                | -                | -              | -              | -              | 14,366,841        |
| 480380                                      | Gang Strike Force Grant                              | 5.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | 402,051        | 402,051        | -                 |
|   | Total  | 5.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | 402,051        | 402,051        | -                 |
|   | * FTEs are funded by grants received in a prior year |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |
| 480401                                      | Patrol   | 37.00         | -                 | -                 | -                           | 4,096,595        | 1,202,882        | 2,893,713                        | -                | -                | -              | -              | -              | 2,893,713         |
|   | County Parks, Waterways & Facilities                 | 51.00         | -                 | -                 | -                           | -                | -                | -                                | 5,625,446        | 5,625,446        | -              | -              | -              | -                 |
|   | Contract Patrol                                      | 0.00          | -                 | -                 | -                           | -                | -                | -                                | 12,000           | 20,700           | (8,700)        | -              | -              | (8,700)           |
|   | Impound Lot  | 0.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |
|   | Total  | 88.00         | -                 | -                 | -                           | 4,096,595        | 1,202,882        | 2,893,713                        | 5,637,446        | 5,646,146        | (8,700)        | -              | -              | 2,885,013         |
| 480404                                      | Transportation / Hospital                            | 27.00         | 2,491,206         | 165,816           | 2,325,390                   | -                | -                | -                                | -                | -                | -              | -              | -              | 2,325,390         |
|   | Total  | 27.00         | 2,491,206         | 165,816           | 2,325,390                   | -                | -                | -                                | -                | -                | -              | -              | -              | 2,325,390         |
| <b>SHERIFF TOTAL</b>                        |  | <b>408.00</b> | <b>29,041,109</b> | <b>4,995,848</b>  | <b>24,045,261</b>           | <b>7,833,597</b> | <b>1,587,229</b> | <b>6,246,368</b>                 | <b>5,637,446</b> | <b>5,646,146</b> | <b>(8,700)</b> | <b>508,808</b> | <b>402,051</b> | <b>106,757</b>    |
|   |  |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                | <b>30,389,686</b> |

487

**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code   | Department/Division                 | Total           | Mandated          |                   | Mandated-Level/Method Disc. |                   |                   | Discretionary-Level/Method Mand. |                   |                   | Discretionary     |                  |                  | Total Levy     |                    |
|--|-------------------------------------|-----------------|-------------------|-------------------|-----------------------------|-------------------|-------------------|----------------------------------|-------------------|-------------------|-------------------|------------------|------------------|----------------|--------------------|
|  |                                     | FTE             | Budget            | Revenue           | Tax Levy                    | Budget            | Revenue           | Tax Levy                         | Budget            | Revenue           | Tax Levy          | Budget           | Revenue          |                | Tax Levy           |
| <b>PUBLIC SAFETY &amp; JUSTICE FUNCTION</b>  |                                     |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| <b>500000 COMMUNITY CORRECTIONS</b>          |                                     |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 500101                                       | Administrative Services             | 17.30           | -                 | -                 | -                           | 2,900,495         | 191,637           | 2,708,858                        | -                 | -                 | -                 | -                | -                | -              | 2,708,858          |
|  | Total                               | 17.30           | -                 | -                 | -                           | 2,900,495         | 191,637           | 2,708,858                        | -                 | -                 | -                 | -                | -                | -              | 2,708,858          |
| <b>Services to Adults</b>                    |                                     |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 500201                                       | Adult Services                      | 172.25          | -                 | -                 | -                           | 16,085,536        | 6,149,917         | 9,935,619                        | -                 | -                 | -                 | -                | -                | -              | 9,935,619          |
| 500201                                       | Pre-Trial Services                  | 0.00            | 1,359,130         | -                 | 1,359,130                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 1,359,130          |
| 500201                                       | Sentence to Service                 | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 400,200          | 101,400          | 298,800        | 298,800            |
| 500201                                       | Adult Purchase of Service           | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 750,144          | 600,000          | 150,144        | 150,144            |
| 500401                                       | RC Correctional Facility            | 148.30          | 14,346,598        | 2,470,994         | 11,875,604                  | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 11,875,604         |
| 500280                                       | Adult Justice Assistance Grant      | 1.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 30,985           | 30,985           | -              | -                  |
| 500280                                       | Adult Intensive Supervision Grant   | 13.00           | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 820,146          | 820,146          | -              | -                  |
| 500280                                       | Adult REAM Grant                    | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 43,040           | 43,040           | -              | -                  |
|  | Total                               | 334.55          | 15,705,728        | 2,470,994         | 13,234,734                  | 16,085,536        | 6,149,917         | 9,935,619                        | -                 | -                 | -                 | 2,044,515        | 1,595,571        | 448,944        | 23,619,297         |
| <b>Services to Juveniles</b>                 |                                     |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 500501                                       | Juvenile Services                   | 63.57           | -                 | -                 | -                           | 6,362,763         | 2,608,840         | 3,753,923                        | -                 | -                 | -                 | -                | -                | -              | 3,753,923          |
| 500501                                       | Juvenile Placements / Shelter       | 0.00            | 2,096,070         | -                 | 2,096,070                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 2,096,070          |
| 500501                                       | Diversion                           | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 225,000          | -                | 225,000        | 225,000            |
| 500601                                       | Boys Totem Town                     | 71.14           | -                 | -                 | -                           | -                 | -                 | -                                | 6,119,852         | 322,647           | 5,797,205         | -                | -                | -              | 5,797,205          |
| 500701                                       | Juvenile Detention Center           | 80.73           | 7,164,286         | 316,772           | 6,847,514                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 6,847,514          |
| 500580                                       | Juvenile Casey JDAI Grant           | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | -                  |
| 500680                                       | Juvenile JJAC DMC Grant             | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | -                  |
| 500580                                       | Juvenile Accountability Block Grant | 0.50            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | -                  |
|  | Total                               | 215.94          | 9,260,356         | 316,772           | 8,943,584                   | 6,362,763         | 2,608,840         | 3,753,923                        | 6,119,852         | 322,647           | 5,797,205         | 225,000          | -                | 225,000        | 18,719,712         |
| <b>COMMUNITY CORRECTIONS TOTAL</b>           |                                     | <b>567.79</b>   | <b>24,966,084</b> | <b>2,787,766</b>  | <b>22,178,318</b>           | <b>25,348,794</b> | <b>8,950,394</b>  | <b>16,398,400</b>                | <b>6,119,852</b>  | <b>322,647</b>    | <b>5,797,205</b>  | <b>2,269,515</b> | <b>1,595,571</b> | <b>673,944</b> | <b>45,047,867</b>  |
| <b>180000 COURT - COUNTY COURT FUNCTIONS</b> |                                     |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 180601                                       | Title Examiners/Public Service      |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
|  | Title Examiner's Office             | 4.00            | -                 | -                 | -                           | 419,933           | 59,060            | 360,873                          | -                 | -                 | -                 | -                | -                | -              | 360,873            |
|  | Court Operations                    | 0.00            | 3,675,569         | 111,761           | 3,563,808                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 3,563,808          |
|  | Total                               | 4.00            | 3,675,569         | 111,761           | 3,563,808                   | 419,933           | 59,060            | 360,873                          | -                 | -                 | -                 | -                | -                | -              | 3,924,681          |
| <b>COURT - COUNTY COURT FUNC. TOTAL</b>      |                                     | <b>4.00</b>     | <b>3,675,569</b>  | <b>111,761</b>    | <b>3,563,808</b>            | <b>419,933</b>    | <b>59,060</b>     | <b>360,873</b>                   | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>-</b>         | <b>-</b>       | <b>3,924,681</b>   |
| <b>490000 EMERGENCY COMMUNICATIONS</b>       |                                     |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 490101                                       | Dispatch Center                     | 131.50          | -                 | -                 | -                           | -                 | -                 | -                                | 10,916,159        | 4,581,614         | 6,334,545         | -                | -                | -              | 6,334,545          |
| 490102                                       | 800 MHz System                      | 2.50            | -                 | -                 | -                           | -                 | -                 | -                                | 1,324,237         | 100,000           | 1,224,237         | -                | -                | -              | 1,224,237          |
|  | Total                               | 134.00          | -                 | -                 | -                           | -                 | -                 | -                                | 12,240,396        | 4,681,614         | 7,558,782         | -                | -                | -              | 7,558,782          |
| <b>510000 OTHER PUBLIC SAFETY</b>            |                                     |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 510101                                       | Medical Examiner                    |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
|  | Medical Examiner Services           | 15.00           | 2,078,381         | 984,185           | 1,094,196                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 1,094,196          |
|  | Total                               | 15.00           | 2,078,381         | 984,185           | 1,094,196                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 1,094,196          |
| <b>OTHER PUBLIC SAFETY TOTAL</b>             |                                     | <b>15.00</b>    | <b>2,078,381</b>  | <b>984,185</b>    | <b>1,094,196</b>            | <b>-</b>          | <b>-</b>          | <b>-</b>                         | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>-</b>         | <b>-</b>       | <b>1,094,196</b>   |
| <b>TOTAL PUBLIC SAFETY &amp; JUSTICE</b>     |                                     | <b>1,451.59</b> | <b>92,271,059</b> | <b>23,970,160</b> | <b>68,300,899</b>           | <b>33,602,324</b> | <b>10,596,683</b> | <b>23,005,641</b>                | <b>23,997,694</b> | <b>10,650,407</b> | <b>13,347,287</b> | <b>2,778,323</b> | <b>1,997,622</b> | <b>780,701</b> | <b>105,434,528</b> |

**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code   | Department/Division                          | Total         | Mandated |          | Mandated-Level/Method Disc. |                  |                | Discretionary-Level/Method Mand. |          |          | Discretionary |                  |                  | Total Levy       |
|--|--|---------------|----------|----------|-----------------------------|------------------|----------------|----------------------------------|----------|----------|---------------|------------------|------------------|------------------|
|  |  | FTE           | Budget   | Revenue  | Tax Levy                    | Budget           | Revenue        | Tax Levy                         | Budget   | Revenue  | Tax Levy      | Budget           | Revenue          |                  |
| <b>TRANSPORT., RECREATION &amp; CULTURE FUNCTION</b> |  |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| <b>650101</b>  | <b>LIBRARIES</b>                             |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
|  | Arden Hills Library                          | 4.60          | -        | -        | -                           | 346,507          | 38,718         | 307,789                          | -        | -        | -             | -                | -                | 307,789          |
|  | Maplewood Library                            | 16.50         | -        | -        | -                           | 1,224,242        | 136,793        | 1,087,449                        | -        | -        | -             | -                | -                | 1,087,449        |
|  | Mounds View Library                          | 4.40          | -        | -        | -                           | 338,416          | 37,814         | 300,602                          | -        | -        | -             | -                | -                | 300,602          |
|  | North St. Paul Library                       | 2.10          | -        | -        | -                           | 160,252          | 17,906         | 142,346                          | -        | -        | -             | -                | -                | 142,346          |
|  | Roseville Library                            | 33.95         | -        | -        | -                           | 2,505,966        | 280,009        | 2,225,957                        | -        | -        | -             | -                | -                | 2,225,957        |
|  | Shoreview Library                            | 12.78         | -        | -        | -                           | 931,494          | 104,082        | 827,412                          | -        | -        | -             | -                | -                | 827,412          |
|  | White Bear Lake Library                      | 9.15          | -        | -        | -                           | 649,981          | 72,627         | 577,354                          | -        | -        | -             | -                | -                | 577,354          |
|  | Administration                               | 7.67          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 700,028          | 78,219           | 621,809          |
|  | Automation Services                          | 4.10          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 413,212          | 46,171           | 367,041          |
|  | Technical Services                           | 11.30         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 740,288          | 82,717           | 657,571          |
|  | Property Management                          | 0.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 801,848          | 89,596           | 712,252          |
|  | <b>County Libraries Total</b>                | <b>106.55</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>6,156,858</b> | <b>687,949</b> | <b>5,468,909</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>2,655,376</b> | <b>296,703</b>   | <b>2,358,673</b> |
| <b>660000</b>  | <b>PARKS &amp; RECREATION</b>                |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
|  | <u>Administration</u>                        |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660101   | Administration                               | 8.80          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 1,199,812        | 124,439          | 1,075,373        |
|  | Total  | 8.80          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 1,199,812        | 124,439          | 1,075,373        |
|  | <u>Central Store</u>                         |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660103   | Central Store                                | 2.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 129,930          | -                | 129,930          |
|  | Total  | 2.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 129,930          | -                | 129,930          |
|  | <u>Maintenance &amp; Operation</u>           |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660102   | Facility Maintenance & Service               | 6.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 391,598          | -                | 391,598          |
| 660501   | Parks Maintenance & Operation                | 24.71         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 2,373,776        | 547,174          | 1,826,602        |
| 660601   | County Fair                                  | 0.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 4,712            | 2,072            | 2,640            |
|  | Total  | 30.71         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 2,770,086        | 549,246          | 2,220,840        |
|  | <u>Ice Arenas</u>                            |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660201   | Public Ice Arenas                            | 13.34         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 1,149,718        | 1,276,365        | (126,647)        |
| 660202   | Aldrich Arena                                | 4.08          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 393,001          | 357,329          | 35,672           |
| 660202   | Charles M. Schulz Highland Arena             | 4.92          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 426,083          | 609,675          | (183,592)        |
| 660208   | Pleasant Arena                               | 2.09          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 263,502          | 441,789          | (178,287)        |
|  | Total  | 24.43         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 2,232,304        | 2,685,158        | (452,854)        |
|  | <u>Golf Courses</u>                          |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660301   | Goodrich Golf Course                         | 4.89          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 555,117          | 645,695          | (90,578)         |
| 660302   | Keller Golf Course                           | 5.71          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 748,932          | 1,004,548        | (255,616)        |
| 660303   | Manitou Ridge Golf Course                    | 0.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 27,429           | 368,583          | (341,154)        |
|  | Total  | 10.60         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 1,331,478        | 2,018,826        | (687,348)        |
|  | <u>Recreation Services</u>                   |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660402   | Beaches                                      | 0.50          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 177,251          | 10,561           | 166,690          |
| 660403   | Battle Creek Waterworks                      | 0.50          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 177,854          | 161,743          | 16,111           |
|  | Total  | 1.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 355,105          | 172,304          | 182,801          |
|  | <u>Nature Interpretive Services</u>          |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660701   | Nature Interpretive Services                 | 5.87          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 388,485          | 116,842          | 271,643          |
|  | Total  | 5.87          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 388,485          | 116,842          | 271,643          |
|  | <u>Planning &amp; Development</u>            |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660801   | Planning & Development                       | 3.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 234,291          | 15,000           | 219,291          |
|  | Total  | 3.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 234,291          | 15,000           | 219,291          |
|  | <b>PARKS &amp; RECREATION TOTAL</b>          | <b>86.41</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b>         | <b>-</b>       | <b>-</b>                         | <b>-</b> | <b>-</b> | <b>-</b>      | <b>8,641,491</b> | <b>5,681,815</b> | <b>2,959,676</b> |
| <b>660304</b>  | <b>THE PONDS AT BATTLE CREEK GOLF COURSE</b> |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660304   | The Ponds at Battle Creek Golf Course        | 4.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 765,225          | 765,225          | -                |
|  | <b>The Ponds at Battle Creek Golf Course</b> | <b>4.00</b>   | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b>         | <b>-</b>       | <b>-</b>                         | <b>-</b> | <b>-</b> | <b>-</b>      | <b>765,225</b>   | <b>765,225</b>   | <b>-</b>         |

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**RAMSEY COUNTY  
2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code   | Department/Division                 | Total         | Mandated       |                | Mandated-Level/Method Disc. |                  |                | Discretionary-Level/Method Mand. |                   |                  | Discretionary    |                   |                  | Total Levy       |                   |
|--|-------------------------------------|---------------|----------------|----------------|-----------------------------|------------------|----------------|----------------------------------|-------------------|------------------|------------------|-------------------|------------------|------------------|-------------------|
|  |                                     | FTE           | Budget         | Revenue        | Tax Levy                    | Budget           | Revenue        | Tax Levy                         | Budget            | Revenue          | Tax Levy         | Budget            | Revenue          |                  | Tax Levy          |
| <b>TRANSPORT., RECREATION &amp; CULTURE FUNCTION</b> |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| <b>550000 PUBLIC WORKS</b>                           |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| <u>Road &amp; Bridge Maintenance</u>                 |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 500401   | Routine                             | 16.00         | -              | -              | -                           | -                | -              | 2,137,591                        | 1,194,352         | 943,239          | -                | -                 | -                | 943,239          |                   |
| 500401   | Major                               | 15.00         | -              | -              | -                           | -                | -              | 1,306,402                        | 1,133,098         | 173,304          | -                | -                 | -                | 173,304          |                   |
| 500401   | Sweeping                            | 4.00          | -              | -              | -                           | -                | -              | 301,464                          | 196,799           | 104,665          | -                | -                 | -                | 104,665          |                   |
| 500401   | Brush & Weed Control                | 1.25          | -              | -              | -                           | -                | -              | 91,131                           | 35,782            | 55,349           | -                | -                 | -                | 55,349           |                   |
| 500401   | Traffic Svcs.(Pvmt Mkgs & Signs)    | 4.33          | -              | -              | -                           | -                | -              | 601,150                          | 342,663           | 258,487          | -                | -                 | -                | 258,487          |                   |
|  | Total                               | 40.58         | -              | -              | -                           | -                | -              | 4,437,738                        | 2,902,694         | 1,535,044        | -                | -                 | -                | 1,535,044        |                   |
| <u>Snow &amp; Ice Control</u>                        |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 500401   | Snow & Ice Control                  | 8.50          | -              | -              | -                           | -                | -              | 1,321,825                        | 839,698           | 482,127          | -                | -                 | -                | 482,127          |                   |
|  | Total                               | 8.50          | -              | -              | -                           | -                | -              | 1,321,825                        | 839,698           | 482,127          | -                | -                 | -                | 482,127          |                   |
| <u>Engineering</u>                                   |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 500801   | Design                              | 9.00          | -              | -              | -                           | -                | -              | 805,687                          | 671,000           | 134,687          | -                | -                 | -                | 134,687          |                   |
| 500801   | Construction                        | 9.00          | -              | -              | -                           | -                | -              | 847,073                          | 668,500           | 178,573          | -                | -                 | -                | 178,573          |                   |
| 500801   | Traffic Signals                     | 7.00          | -              | -              | -                           | -                | -              | 1,021,502                        | 502,280           | 519,222          | -                | -                 | -                | 519,222          |                   |
| 500801   | Right of Way Management             | 1.50          | -              | -              | -                           | -                | -              | 113,724                          | 62,000            | 51,724           | -                | -                 | -                | 51,724           |                   |
|  | Total                               | 26.50         | -              | -              | -                           | -                | -              | 2,787,986                        | 1,903,780         | 884,206          | -                | -                 | -                | 884,206          |                   |
| <u>Fleet Management</u>                              |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 550301   | Maintenance of Public Works Fleet   | 14.00         | -              | -              | -                           | -                | -              | 1,916,581                        | 605,000           | 1,311,581        | -                | -                 | -                | 1,311,581        |                   |
| 550301   | Maintenance for Others              | 5.00          | -              | -              | -                           | -                | -              | 1,140,853                        | 925,160           | 215,693          | -                | -                 | -                | 215,693          |                   |
|  | Total                               | 19.00         | -              | -              | -                           | -                | -              | 3,057,434                        | 1,530,160         | 1,527,274        | -                | -                 | -                | 1,527,274        |                   |
| <u>Administration &amp; Accounting</u>               |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 500101   | Administration & Accounting         | 7.00          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 1,006,187        | 474,200           | 531,987          | 531,987          |                   |
|  | Total                               | 7.00          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 1,006,187        | 474,200           | 531,987          | 531,987          |                   |
| <u>Regional Rail Authority</u>                       |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 500102   | Regional Rail Authority             | 9.10          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 824,977          | 824,975           | 2                | 2                |                   |
|  | Total                               | 9.10          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 824,977          | 824,975           | 2                | 2                |                   |
| <u>Facilities Maint. &amp; Operations</u>            |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 550201   | Facilities Maint. & Operations      | 0.00          | -              | -              | -                           | -                | -              | 922,983                          | 82,400            | 840,583          | -                | -                 | -                | 840,583          |                   |
|  | Total                               | 0.00          | -              | -              | -                           | -                | -              | 922,983                          | 82,400            | 840,583          | -                | -                 | -                | 840,583          |                   |
| <u>Environmental Services</u>                        |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 500601   | Lakes & Wetlands                    | 4.00          | -              | -              | -                           | -                | -              | 441,136                          | 65,000            | 376,136          | -                | -                 | -                | 376,136          |                   |
| 500601   | Trees                               | 1.50          | -              | -              | -                           | -                | -              | 189,046                          | 40,000            | 149,046          | -                | -                 | -                | 149,046          |                   |
| 500601   | County Agricultural Inspector       | 0.25          | 4,416          | -              | 4,416                       | -                | -              | -                                | -                 | -                | -                | -                 | -                | 4,416            |                   |
| 500601   | Hazardous Substance Management      | 0.25          | 29,990         | -              | 29,990                      | -                | -              | -                                | -                 | -                | -                | -                 | -                | 29,990           |                   |
|  | Total                               | 6.00          | 34,406         | -              | 34,406                      | -                | -              | 630,182                          | 105,000           | 525,182          | -                | -                 | -                | 559,588          |                   |
| <u>County Surveyor</u>                               |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 550701   | Land Survey                         | 4.50          | -              | -              | -                           | -                | -              | 454,077                          | 190,000           | 264,077          | -                | -                 | -                | 264,077          |                   |
| 550701   | Geographic Information Systems      | 5.50          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 440,384          | 49,500            | 390,884          | 390,884          |                   |
|  | Total                               | 10.00         | -              | -              | -                           | -                | -              | 454,077                          | 190,000           | 264,077          | 440,384          | 49,500            | 390,884          | 654,961          |                   |
| <b>PUBLIC WORKS TOTAL</b>                            |                                     | <b>126.68</b> | <b>34,406</b>  | <b>-</b>       | <b>34,406</b>               | <b>-</b>         | <b>-</b>       | <b>13,612,225</b>                | <b>7,553,732</b>  | <b>6,058,493</b> | <b>2,271,548</b> | <b>1,348,675</b>  | <b>922,873</b>   | <b>7,015,772</b> |                   |
| <b>750000 CONSERVATION OF NATURAL RESOURCES</b>      |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| <u>Ramsey Conservation District</u>                  |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 750101   | Capitol Region Watershed Support    | 0.05          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 2,500            | 2,500             | -                | -                |                   |
|  | Native Plant Conservation Practices | 1.00          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 55,000           | 55,000            | -                | -                |                   |
|  | Ramsey Co. Public Works Support     | 0.15          | 15,000         | 15,000         | -                           | -                | -              | -                                | -                 | -                | -                | -                 | -                | -                |                   |
|  | Groundwater Protection Program      | 0.00          | -              | -              | -                           | -                | -              | -                                | -                 | -                | -                | -                 | -                | -                |                   |
|  | MPCA Permit Inspection              | 1.20          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 65,000           | 65,000            | -                | -                |                   |
|  | Natural Resource Data Base (GIS)    | 0.15          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 15,000           | 15,000            | -                | -                |                   |
|  | General Soil & Water Program        | 1.25          | 116,058        | 85,000         | 31,058                      | -                | -              | -                                | -                 | -                | 54,997           | 54,997            | -                | 31,058           |                   |
| <b>Conservation of Natural Resources</b>             |                                     | <b>3.80</b>   | <b>131,058</b> | <b>100,000</b> | <b>31,058</b>               | <b>-</b>         | <b>-</b>       | <b>-</b>                         | <b>-</b>          | <b>-</b>         | <b>192,497</b>   | <b>192,497</b>    | <b>-</b>         | <b>31,058</b>    |                   |
| <b>700000 CULTURAL &amp; SCIENTIFIC</b>              |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| <u>Historical Society</u>                            |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 710101   | Administration/Maintenance          | 0.00          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 93,564           | -                 | 93,564           | 93,564           |                   |
| <u>Landmark Center Management</u>                    |                                     |               |                |                |                             |                  |                |                                  |                   |                  |                  |                   |                  |                  |                   |
| 720101   | Administration/Maintenance          | 0.00          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 937,000          | -                 | 937,000          | 937,000          |                   |
|  | Ice Rink Subsidy                    | 0.00          | -              | -              | -                           | -                | -              | -                                | -                 | -                | 15,000           | -                 | 15,000           | 15,000           |                   |
| <b>Cultural &amp; Scientific Total</b>               |                                     | <b>0.00</b>   | <b>-</b>       | <b>-</b>       | <b>-</b>                    | <b>-</b>         | <b>-</b>       | <b>-</b>                         | <b>-</b>          | <b>-</b>         | <b>1,045,564</b> | <b>-</b>          | <b>1,045,564</b> | <b>1,045,564</b> |                   |
| <b>TOTAL TRANS., RECREATION &amp; CULTURE</b>        |                                     | <b>327.44</b> | <b>165,464</b> | <b>100,000</b> | <b>65,464</b>               | <b>6,156,858</b> | <b>687,949</b> | <b>5,468,909</b>                 | <b>13,612,225</b> | <b>7,553,732</b> | <b>6,058,493</b> | <b>15,571,701</b> | <b>8,284,915</b> | <b>7,286,786</b> | <b>18,879,652</b> |

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**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division          | Total         | Mandated |          | Mandated-Level/Method Disc. |                   |                   | Discretionary-Level/Method Mand. |          |          | Discretionary |          |          | Total Levy |                   |
|---|------------------------------|---------------|----------|----------|-----------------------------|-------------------|-------------------|----------------------------------|----------|----------|---------------|----------|----------|------------|-------------------|
|   |                              | FTE           | Budget   | Revenue  | Tax Levy                    | Budget            | Revenue           | Tax Levy                         | Budget   | Revenue  | Tax Levy      | Budget   | Revenue  |            | Tax Levy          |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b>       |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
| <b>600000 COMMUNITY HUMAN SERVICES DEPARTMENT</b> |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
| <u>Family &amp; Children Services</u>             |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
| <u>Child Protection</u>                           |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Assessment & Intake CP       | 47.00         | -        | -        | -                           | 4,285,239         | 1,074,549         | 3,210,690                        | -        | -        | -             | -        | -        | -          | 3,210,690         |
|   | Community Based Support CP   | 0.00          | -        | -        | -                           | 1,032,610         | 433,786           | 598,824                          | -        | -        | -             | -        | -        | -          | 598,824           |
|   | Emergency Treatment          | 0.00          | -        | -        | -                           | 381,720           | 78,000            | 303,720                          | -        | -        | -             | -        | -        | -          | 303,720           |
|   | Outpatient Treatment CP      | 0.00          | -        | -        | -                           | 1,638,956         | 334,899           | 1,304,057                        | -        | -        | -             | -        | -        | -          | 1,304,057         |
|   | Out of Home Placement        | 0.00          | -        | -        | -                           | 20,418,548        | 10,234,343        | 10,184,205                       | -        | -        | -             | -        | -        | -          | 10,184,205        |
|   | Case Management CP           | 129.07        | -        | -        | -                           | 12,588,379        | 5,040,440         | 7,547,939                        | -        | -        | -             | -        | -        | -          | 7,547,939         |
|   | <b>Total</b>                 | <b>176.07</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>40,345,452</b> | <b>17,196,017</b> | <b>23,149,435</b>                | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>23,149,435</b> |
| <u>Child Welfare</u>                              |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Information & Referral CW    | 0.00          | -        | -        | -                           | 151,000           | 31,651            | 119,349                          | -        | -        | -             | -        | -        | -          | 119,349           |
|   | Assessment & Intake CW       | 4.00          | -        | -        | -                           | 377,879           | 77,215            | 300,664                          | -        | -        | -             | -        | -        | -          | 300,664           |
|   | Community Support            | 0.00          | -        | -        | -                           | 77,716            | 15,880            | 61,836                           | -        | -        | -             | -        | -        | -          | 61,836            |
|   | Out of Home Placement        | 0.00          | -        | -        | -                           | 108,264           | 22,122            | 86,142                           | -        | -        | -             | -        | -        | -          | 86,142            |
|   | Case Management CW           | 16.00         | -        | -        | -                           | 1,604,300         | 1,131,745         | 472,555                          | -        | -        | -             | -        | -        | -          | 472,555           |
|   | <b>Total</b>                 | <b>20.00</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>2,319,159</b>  | <b>1,278,613</b>  | <b>1,040,546</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>1,040,546</b>  |
| <u>MFIP and Child Care</u>                        |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Child Care                   | 25.50         | -        | -        | -                           | 35,323,152        | 34,307,696        | 1,015,456                        | -        | -        | -             | -        | -        | -          | 1,015,456         |
|   | <b>Total</b>                 | <b>25.50</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>35,323,152</b> | <b>34,307,696</b> | <b>1,015,456</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>1,015,456</b>  |
| <u>Chemical Health Services</u>                   |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Information & Referral       | 0.00          | -        | -        | -                           | 89,359            | 18,259            | 71,100                           | -        | -        | -             | -        | -        | -          | 71,100            |
|   | Assessment & Intake          | 9.50          | -        | -        | -                           | 1,109,158         | 744,829           | 364,329                          | -        | -        | -             | -        | -        | -          | 364,329           |
|   | Outpatient Treatment         | 0.00          | -        | -        | -                           | 7,609             | 1,555             | 6,054                            | -        | -        | -             | -        | -        | -          | 6,054             |
|   | Residential Treatment        | 28.30         | -        | -        | -                           | 3,507,327         | 1,753,454         | 1,753,873                        | -        | -        | -             | -        | -        | -          | 1,753,873         |
|   | <b>Total</b>                 | <b>37.80</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>4,713,453</b>  | <b>2,518,097</b>  | <b>2,195,356</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>2,195,356</b>  |
| <u>Adult Mental Health Services</u>               |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Assessment & Intake          | 9.80          | -        | -        | -                           | 1,114,982         | 258,266           | 856,716                          | -        | -        | -             | -        | -        | -          | 856,716           |
|   | Housing                      | 0.00          | -        | -        | -                           | 3,501,787         | 2,107,096         | 1,394,691                        | -        | -        | -             | -        | -        | -          | 1,394,691         |
|   | Community Integration        | 0.00          | -        | -        | -                           | 1,813,137         | 1,813,137         | -                                | -        | -        | -             | -        | -        | -          | -                 |
|   | Emergency / Crisis Treatment | 16.70         | -        | -        | -                           | 1,364,482         | 278,814           | 1,085,668                        | -        | -        | -             | -        | -        | -          | 1,085,668         |
|   | Outpatient Treatment         | 53.83         | -        | -        | -                           | 6,177,695         | 3,888,281         | 2,289,414                        | -        | -        | -             | -        | -        | -          | 2,289,414         |
|   | Residential Treatment        | 0.00          | -        | -        | -                           | 4,683,597         | 2,889,742         | 1,793,855                        | -        | -        | -             | -        | -        | -          | 1,793,855         |
|   | Case Management              | 39.84         | -        | -        | -                           | 8,349,307         | 6,654,734         | 1,694,573                        | -        | -        | -             | -        | -        | -          | 1,694,573         |
|   | <b>Total</b>                 | <b>120.17</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>27,004,987</b> | <b>17,890,070</b> | <b>9,114,917</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>9,114,917</b>  |
| <u>Children's Mental Health Services</u>          |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Assessment & Intake          | 11.50         | -        | -        | -                           | 1,159,260         | 827,480           | 331,780                          | -        | -        | -             | -        | -        | -          | 331,780           |
|   | Community Based Support      | 0.00          | -        | -        | -                           | 2,244,431         | 654,112           | 1,590,319                        | -        | -        | -             | -        | -        | -          | 1,590,319         |
|   | Outpatient Treatment         | 0.00          | -        | -        | -                           | 255,550           | 52,218            | 203,332                          | -        | -        | -             | -        | -        | -          | 203,332           |
|   | Out of Home Placement        | 0.00          | -        | -        | -                           | 2,871,258         | 1,235,875         | 1,635,383                        | -        | -        | -             | -        | -        | -          | 1,635,383         |
|   | Case Management              | 18.50         | -        | -        | -                           | 2,575,116         | 1,399,497         | 1,175,619                        | -        | -        | -             | -        | -        | -          | 1,175,619         |
|   | <b>Total</b>                 | <b>30.00</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>9,105,615</b>  | <b>4,169,182</b>  | <b>4,936,433</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>4,936,433</b>  |
| <u>Developmental Disabilities Services</u>        |                              |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Assessment & Intake          | 22.80         | -        | -        | -                           | 1,835,519         | 1,077,480         | 758,039                          | -        | -        | -             | -        | -        | -          | 758,039           |
|   | Vocational                   | 0.00          | -        | -        | -                           | 264,208           | 53,987            | 210,221                          | -        | -        | -             | -        | -        | -          | 210,221           |
|   | Community Integration        | 0.00          | -        | -        | -                           | 1,452,447         | 1,223,216         | 229,231                          | -        | -        | -             | -        | -        | -          | 229,231           |
|   | Outpatient Treatment         | 0.00          | -        | -        | -                           | 2,850,000         | 582,361           | 2,267,639                        | -        | -        | -             | -        | -        | -          | 2,267,639         |
|   | Residential Treatment        | 0.00          | -        | -        | -                           | 630,000           | 128,732           | 501,268                          | -        | -        | -             | -        | -        | -          | 501,268           |
|   | Case Management              | 59.00         | -        | -        | -                           | 4,834,692         | 3,646,481         | 1,188,211                        | -        | -        | -             | -        | -        | -          | 1,188,211         |
|   | <b>Total</b>                 | <b>81.80</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>11,866,866</b> | <b>6,712,257</b>  | <b>5,154,609</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>5,154,609</b>  |

**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division            | Total         | Mandated |          | Mandated-Level/Method Disc. |                    |                    | Discretionary-Level/Method Mand. |                   |                   | Discretionary  |          |          | Total Levy |                   |
|---|--------------------------------|---------------|----------|----------|-----------------------------|--------------------|--------------------|----------------------------------|-------------------|-------------------|----------------|----------|----------|------------|-------------------|
|   |                                | FTE           | Budget   | Revenue  | Tax Levy                    | Budget             | Revenue            | Tax Levy                         | Budget            | Revenue           | Tax Levy       | Budget   | Revenue  |            | Tax Levy          |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b>                   |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
| <b>600000 COMMUNITY HUMAN SERVICES DEPARTMENT (Continued)</b> |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
| <u>Adult Services</u>   |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
| <u>Low Income Homeless</u>                                    |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
|   | Information & Referral         | 0.00          | -        | -        | -                           | 43,384             | 8,865              | 34,519                           | -                 | -                 | -              | -        | -        | -          | 34,519            |
|   | Assessment & Intake            | 2.00          | -        | -        | -                           | 326,058            | 66,626             | 259,432                          | -                 | -                 | -              | -        | -        | -          | 259,432           |
|   | Housing                        | 0.00          | -        | -        | -                           | 655,994            | 648,971            | 7,023                            | -                 | -                 | -              | -        | -        | -          | 7,023             |
|   | Residential / Shelters         | 0.00          | -        | -        | -                           | 1,099,401          | 224,648            | 874,753                          | -                 | -                 | -              | -        | -        | -          | 874,753           |
|   | <b>Total</b>                   | <b>2.00</b>   | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>2,124,837</b>   | <b>949,110</b>     | <b>1,175,727</b>                 | <b>-</b>          | <b>-</b>          | <b>-</b>       | <b>-</b> | <b>-</b> | <b>-</b>   | <b>1,175,727</b>  |
| <u>Elderly</u>  |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
|   | Assessment & Intake            | 3.00          | -        | -        | -                           | 263,733            | 263,733            | -                                | -                 | -                 | -              | -        | -        | -          | -                 |
|   | Community Integration          | 0.00          | -        | -        | -                           | 197,960            | 40,450             | 157,510                          | -                 | -                 | -              | -        | -        | -          | 157,510           |
|   | Case Management                | 12.00         | -        | -        | -                           | 914,847            | 622,306            | 292,541                          | -                 | -                 | -              | -        | -        | -          | 292,541           |
|   | <b>Total</b>                   | <b>15.00</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>1,376,540</b>   | <b>926,489</b>     | <b>450,051</b>                   | <b>-</b>          | <b>-</b>          | <b>-</b>       | <b>-</b> | <b>-</b> | <b>-</b>   | <b>450,051</b>    |
| <u>Adult Protection</u>                                       |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
|   | Assessment & Intake            | 15.80         | -        | -        | -                           | 1,347,969          | 275,440            | 1,072,529                        | -                 | -                 | -              | -        | -        | -          | 1,072,529         |
|   | Community Integration          | 0.00          | -        | -        | -                           | 851,350            | 173,962            | 677,388                          | -                 | -                 | -              | -        | -        | -          | 677,388           |
|   | Emergency / Crisis             | 0.00          | -        | -        | -                           | 60,103             | 12,281             | 47,822                           | -                 | -                 | -              | -        | -        | -          | 47,822            |
|   | Residential / Shelters         | 0.00          | -        | -        | -                           | 101,717            | 20,785             | 80,932                           | -                 | -                 | -              | -        | -        | -          | 80,932            |
|   | Case Management                | 6.00          | -        | -        | -                           | 487,159            | 340,681            | 146,478                          | -                 | -                 | -              | -        | -        | -          | 146,478           |
|   | <b>Total</b>                   | <b>21.80</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>2,848,298</b>   | <b>823,149</b>     | <b>2,025,149</b>                 | <b>-</b>          | <b>-</b>          | <b>-</b>       | <b>-</b> | <b>-</b> | <b>-</b>   | <b>2,025,149</b>  |
| <u>CADI/TBI</u>   |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
|   | Assessment & Intake            | 3.00          | -        | -        | -                           | 240,114            | 223,611            | 16,503                           | -                 | -                 | -              | -        | -        | -          | 16,503            |
|   | Community Integration          | 0.00          | -        | -        | -                           | 5,000              | 1,022              | 3,978                            | -                 | -                 | -              | -        | -        | -          | 3,978             |
|   | Residential / Shelters         | 0.00          | -        | -        | -                           | 1,296,000          | 264,821            | 1,031,179                        | -                 | -                 | -              | -        | -        | -          | 1,031,179         |
|   | Case Management                | 15.80         | -        | -        | -                           | 1,201,163          | 970,126            | 231,037                          | -                 | -                 | -              | -        | -        | -          | 231,037           |
|   | <b>Total</b>                   | <b>18.80</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>2,742,277</b>   | <b>1,459,580</b>   | <b>1,282,697</b>                 | <b>-</b>          | <b>-</b>          | <b>-</b>       | <b>-</b> | <b>-</b> | <b>-</b>   | <b>1,282,697</b>  |
| <u>Income Maintenance Services</u>                            |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
|   | Assessment & Intake            | 80.50         | -        | -        | -                           | 5,339,083          | 3,082,044          | 2,257,039                        | -                 | -                 | -              | -        | -        | -          | 2,257,039         |
|   | Case Management                | 243.00        | -        | -        | -                           | 17,878,170         | 8,906,232          | 8,971,938                        | -                 | -                 | -              | -        | -        | -          | 8,971,938         |
|   | <b>Total</b>                   | <b>323.50</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>23,217,253</b>  | <b>11,988,276</b>  | <b>11,228,977</b>                | <b>-</b>          | <b>-</b>          | <b>-</b>       | <b>-</b> | <b>-</b> | <b>-</b>   | <b>11,228,977</b> |
| <u>Program Support</u>  |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
|   | Program Support                | 116.85        | -        | -        | -                           | 26,227,465         | 9,356,927          | 16,870,538                       | -                 | -                 | -              | -        | -        | -          | 16,870,538        |
|   | <b>Total</b>                   | <b>116.85</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>26,227,465</b>  | <b>9,356,927</b>   | <b>16,870,538</b>                | <b>-</b>          | <b>-</b>          | <b>-</b>       | <b>-</b> | <b>-</b> | <b>-</b>   | <b>16,870,538</b> |
| <b>Comm. Human Services Total</b>                             |                                | <b>989.29</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>189,215,354</b> | <b>109,575,463</b> | <b>79,639,891</b>                | <b>-</b>          | <b>-</b>          | <b>-</b>       | <b>-</b> | <b>-</b> | <b>-</b>   | <b>79,639,891</b> |
| <b>620000 LAKE OWASSO RESIDENCE</b>                           |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
| 620101  | Administration                 | 6.00          | -        | -        | -                           | -                  | -                  | -                                | 1,533,291         | 1,272,442         | 260,849        | -        | -        | -          | 260,849           |
| 620201  | Food Service                   | 1.00          | -        | -        | -                           | -                  | -                  | -                                | 273,320           | 273,320           | -              | -        | -        | -          | -                 |
| 620301  | Health Service                 | 3.40          | -        | -        | -                           | -                  | -                  | -                                | 309,731           | 309,731           | -              | -        | -        | -          | -                 |
| 620401  | Plant Operations & Maintenance | 4.00          | -        | -        | -                           | -                  | -                  | -                                | 473,853           | 473,853           | -              | -        | -        | -          | -                 |
| 620501  | Residential Services           | 84.60         | -        | -        | -                           | -                  | -                  | -                                | 5,060,734         | 5,060,734         | -              | -        | -        | -          | -                 |
| 620601  | Developmental Services         | 7.80          | -        | -        | -                           | -                  | -                  | -                                | 673,558           | 673,558           | -              | -        | -        | -          | -                 |
| <b>Lake Owasso Residence Total</b>                            |                                | <b>106.80</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b>           | <b>-</b>           | <b>-</b>                         | <b>8,324,487</b>  | <b>8,063,638</b>  | <b>260,849</b> | <b>-</b> | <b>-</b> | <b>-</b>   | <b>260,849</b>    |
| <b>610000 RAMSEY COUNTY CARE CENTER</b>                       |                                |               |          |          |                             |                    |                    |                                  |                   |                   |                |          |          |            |                   |
| 610101  | Administration                 | 2.00          | -        | -        | -                           | -                  | -                  | -                                | 175,686           | 175,686           | -              | -        | -        | -          | -                 |
| 610101  | Program Support                | 8.30          | -        | -        | -                           | -                  | -                  | -                                | 2,650,076         | 2,283,222         | 366,854        | -        | -        | -          | 366,854           |
| 610201  | Nutritional Services           | 17.90         | -        | -        | -                           | -                  | -                  | -                                | 1,267,639         | 1,267,639         | -              | -        | -        | -          | -                 |
| 610301  | Laundry                        | 3.80          | -        | -        | -                           | -                  | -                  | -                                | 175,337           | 175,337           | -              | -        | -        | -          | -                 |
| 610401  | Housekeeping                   | 11.00         | -        | -        | -                           | -                  | -                  | -                                | 555,426           | 555,426           | -              | -        | -        | -          | -                 |
| 610501  | Nursing                        | 112.00        | -        | -        | -                           | -                  | -                  | -                                | 7,647,344         | 7,647,344         | -              | -        | -        | -          | -                 |
| 610502  | Nursing Transitional Care Unit | 7.50          | -        | -        | -                           | -                  | -                  | -                                | 653,636           | 653,636           | -              | -        | -        | -          | -                 |
| 610601  | Plant Maintenance              | 3.00          | -        | -        | -                           | -                  | -                  | -                                | 687,262           | 687,262           | -              | -        | -        | -          | -                 |
| 610701  | Activities                     | 4.00          | -        | -        | -                           | -                  | -                  | -                                | 234,106           | 234,106           | -              | -        | -        | -          | -                 |
| 610801  | Social Services                | 3.50          | -        | -        | -                           | -                  | -                  | -                                | 309,744           | 309,744           | -              | -        | -        | -          | -                 |
| <b>Ramsey County Care Center Total</b>                        |                                | <b>173.00</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b>           | <b>-</b>           | <b>-</b>                         | <b>14,356,256</b> | <b>13,989,402</b> | <b>366,854</b> | <b>-</b> | <b>-</b> | <b>-</b>   | <b>366,854</b>    |

**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                              | Total         | Mandated         |                  | Mandated-Level/Method Disc. |                   |                   | Discretionary-Level/Method Mand. |                   |                   | Discretionary    |                  |                | Total Levy       |                  |
|---|--|---------------|------------------|------------------|-----------------------------|-------------------|-------------------|----------------------------------|-------------------|-------------------|------------------|------------------|----------------|------------------|------------------|
|   |  | FTE           | Budget           | Revenue          | Tax Levy                    | Budget            | Revenue           | Tax Levy                         | Budget            | Revenue           | Tax Levy         | Budget           | Revenue        |                  | Tax Levy         |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |  |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
| <b>580000</b>                               | <b>PUBLIC HEALTH</b>                             |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
| 580700                                      | <u>Administration</u>                            |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Medical Records                                  | 2.50          | 134,897          | 200              | 134,697                     | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 134,697          |                  |
|   | Departmental Administration                      | 25.10         | -                | -                | -                           | 3,460,427         | 3,330,079         | 130,348                          | -                 | -                 | -                | -                | -              | 130,348          |                  |
|   | Total  | 27.60         | 134,897          | 200              | 134,697                     | 3,460,427         | 3,330,079         | 130,348                          | -                 | -                 | -                | -                | -              | 265,045          |                  |
| 580300                                      | <u>Screening &amp; Case Management</u>           |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | PCA Assessment/PAS Screening                     | 6.80          | 695,089          | 480,000          | 215,089                     | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 215,089          |                  |
|   | Prevention & Case Management                     | 19.50         | -                | -                | -                           | -                 | -                 | -                                | 1,812,543         | 1,402,457         | 410,086          | -                | -              | 410,086          |                  |
|   | Total  | 26.30         | 695,089          | 480,000          | 215,089                     | -                 | -                 | -                                | 1,812,543         | 1,402,457         | 410,086          | -                | -              | 625,175          |                  |
| 580500                                      | <u>Correctional Health</u>                       |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Correctional Health                              | 21.43         | 1,943,599        | 1,943,599        | -                           | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Total  | 21.43         | 1,943,599        | 1,943,599        | -                           | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | -                |                  |
| 581000                                      | <u>Environmental Health</u>                      |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Haz. Waste Generator Licensing                   | 9.45          | 885,976          | 885,976          | -                           | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Lead Based Paint Inspection                      | 1.50          | 130,001          | -                | 130,001                     | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 130,001          |                  |
|   | Solid Waste Program Administration               | 16.15         | 664,636          | 664,636          | -                           | 1,623,261         | 1,623,261         | -                                | 900,407           | 900,407           | -                | -                | -              | -                |                  |
|   | Solid Waste Abatement                            | 0.00          | 242,150          | 242,150          | -                           | 1,494,500         | 1,494,500         | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Recycling  | 0.00          | -                | -                | -                           | 1,173,414         | 1,173,414         | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Resource Recovery Project                        | 0.00          | -                | -                | -                           | 13,870,000        | 13,870,000        | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Community Sanitation                             | 7.40          | -                | -                | -                           | -                 | -                 | -                                | 817,483           | 817,483           | -                | -                | -              | -                |                  |
|   | Yard Waste Compost Sites                         | 10.50         | -                | -                | -                           | -                 | -                 | -                                | 1,505,522         | 1,505,522         | -                | -                | -              | -                |                  |
|   | Lead Based Paint Abatement                       | 3.80          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Total  | 48.80         | 1,922,763        | 1,792,762        | 130,001                     | 18,161,175        | 18,161,175        | -                                | 3,223,412         | 3,223,412         | -                | 256,782          | 256,782        | 130,001          |                  |
| 580800                                      | <u>Epidemiology, Policy, Planning &amp; Prep</u> |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Epidemiology, Policy, Planning & Prep            | 9.90          | -                | -                | -                           | 1,314,113         | 906,284           | 407,829                          | -                 | -                 | -                | -                | -              | 407,829          |                  |
|   | Total  | 9.90          | -                | -                | -                           | 1,314,113         | 906,284           | 407,829                          | -                 | -                 | -                | -                | -              | 407,829          |                  |
| 580400                                      | <u>Healthy Communities</u>                       |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Healthy Communities                              | 12.30         | -                | -                | -                           | 1,725,806         | 723,974           | 1,001,832                        | -                 | -                 | -                | -                | -              | 1,001,832        |                  |
|   | Total  | 12.30         | -                | -                | -                           | 1,725,806         | 723,974           | 1,001,832                        | -                 | -                 | -                | -                | -              | 1,001,832        |                  |
| 580200                                      | <u>Healthy Families</u>                          |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Lead Poisoning Prevention                        | 1.50          | 103,157          | 45,550           | 57,607                      | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 57,607           |                  |
|   | Maternal Child Health Grant                      | 3.20          | -                | -                | -                           | 964,787           | 964,787           | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Child & Teen Check-up                            | 9.30          | -                | -                | -                           | -                 | -                 | -                                | 1,491,075         | 1,491,075         | -                | -                | -              | -                |                  |
|   | Home Visiting                                    | 65.40         | -                | -                | -                           | -                 | -                 | -                                | 5,646,186         | 3,269,589         | 2,376,597        | -                | -              | 2,376,597        |                  |
|   | Juvenile Crime Prevention                        | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 650,000          | 530,000        | 120,000          |                  |
|   | Total  | 79.40         | 103,157          | 45,550           | 57,607                      | 964,787           | 964,787           | -                                | 7,137,261         | 4,760,664         | 2,376,597        | 650,000          | 530,000        | 120,000          |                  |
| 580600                                      | <u>Preventive Health Services</u>                |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Family Planning                                  | 5.40          | -                | -                | -                           | -                 | -                 | -                                | 449,044           | 436,460           | 12,584           | -                | -              | -                |                  |
|   | TB Control                                       | 7.40          | -                | -                | -                           | 574,344           | 337,500           | 236,844                          | -                 | -                 | -                | -                | -              | 236,844          |                  |
|   | STD Control                                      | 4.40          | -                | -                | -                           | 430,874           | 163,110           | 267,764                          | -                 | -                 | -                | -                | -              | 267,764          |                  |
|   | Immunizations                                    | 4.95          | -                | -                | -                           | 444,807           | 474,625           | (29,818)                         | -                 | -                 | -                | -                | -              | (29,818)         |                  |
|   | Refugree & Immigrant Health                      | 8.45          | -                | -                | -                           | 800,443           | 440,567           | 359,876                          | -                 | -                 | -                | -                | -              | 359,876          |                  |
|   | Total  | 30.60         | -                | -                | -                           | 2,250,468         | 1,415,802         | 834,666                          | 449,044           | 436,460           | 12,584           | -                | -              | 847,250          |                  |
| 580770                                      | <u>Support Services</u>                          |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Birth & Death Records                            | 8.50          | 409,866          | 487,000          | (77,134)                    | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | (77,134)         |                  |
|   | Health Lab                                       | 3.90          | -                | -                | -                           | -                 | -                 | -                                | 363,914           | 78,000            | 285,914          | -                | -              | 285,914          |                  |
|   | Total  | 12.40         | 409,866          | 487,000          | (77,134)                    | -                 | -                 | -                                | 363,914           | 78,000            | 285,914          | -                | -              | 208,780          |                  |
| 580780                                      | <u>Uncompensated Care</u>                        |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Regions Subsidy                                  | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 1,792,086        | -              | 1,792,086        |                  |
|   | Community Clinics/Block Nurse                    | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 1,125,818        | 184,119        | 941,699          |                  |
|   | Total  | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 2,917,904        | 184,119        | 2,733,785        |                  |
| 580100                                      | <u>Supplemental Food (WIC)</u>                   |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Women/Infants/Children Program                   | 40.55         | -                | -                | -                           | -                 | -                 | -                                | 2,337,218         | 2,337,218         | -                | -                | -              | -                |                  |
|   | Total  | 40.55         | -                | -                | -                           | -                 | -                 | -                                | 2,337,218         | 2,337,218         | -                | -                | -              | -                |                  |
| <b>Public Health Total</b>                  |  | <b>309.28</b> | <b>5,209,371</b> | <b>4,749,111</b> | <b>460,260</b>              | <b>27,876,776</b> | <b>25,502,101</b> | <b>2,374,675</b>                 | <b>15,323,392</b> | <b>12,238,211</b> | <b>3,085,181</b> | <b>3,824,686</b> | <b>970,901</b> | <b>2,853,785</b> | <b>8,773,901</b> |
| <b>380000</b>                               | <b>OTHER ACTIVITIES</b>                          |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
| 380101                                      | <u>Veterans Services</u>                         |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Client Services                                  | 4.00          | 387,124          | -                | 387,124                     | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 387,124          |                  |
|   | Memorial Day Activities                          | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 1,850            | -              | 1,850            |                  |
| <b>Other Activites Total</b>                |  | <b>4.00</b>   | <b>387,124</b>   | <b>-</b>         | <b>387,124</b>              | <b>-</b>          | <b>-</b>          | <b>-</b>                         | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>1,850</b>     | <b>-</b>       | <b>1,850</b>     |                  |

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**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                               | Total<br>FTE    | Mandated          |                   | Mandated-Level/Method Disc. |                    |                    | Discretionary-Level/Method Mand. |                   |                   | Discretionary    |                  |                  | Total Levy       |                   |
|---|---|-----------------|-------------------|-------------------|-----------------------------|--------------------|--------------------|----------------------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
|   |   |                 | Budget            | Revenue           | Tax Levy                    | Budget             | Revenue            | Tax Levy                         | Budget            | Revenue           | Tax Levy         | Budget           | Revenue          |                  | Tax Levy          |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |   |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
| <b>810000</b>                               | <b>WORKFORCE SOLUTIONS</b>                        |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | <u>Administration</u>                             |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | General Administration                            | 12.60           | -                 | -                 | -                           | -                  | -                  | -                                | 1,145,248         | 772,462           | 372,786          | -                | -                | -                | 372,786           |
|   | WIB Support                                       | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | 43,667            | -                 | 43,667           | -                | -                | -                | 43,667            |
|   | Total   | 12.60           | -                 | -                 | -                           | -                  | -                  | -                                | 1,188,915         | 772,462           | 416,453          | -                | -                | -                | 416,453           |
|   | <u>Dislocated Worker Services</u>                 |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Federal & State Grants                            | 12.87           | -                 | -                 | -                           | -                  | -                  | -                                | 2,712,457         | 2,712,457         | -                | -                | -                | -                | -                 |
|   | WIB Support                                       | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | 31,975            | 31,975            | -                | -                | -                | -                | -                 |
|   | Total   | 12.87           | -                 | -                 | -                           | -                  | -                  | -                                | 2,744,432         | 2,744,432         | -                | -                | -                | -                | -                 |
|   | <u>Youth Services</u>                             |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Federal & State Grants                            | 7.30            | -                 | -                 | -                           | -                  | -                  | -                                | 1,359,631         | 1,359,631         | -                | -                | -                | -                | -                 |
|   | WIB Support                                       | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | 36,512            | 36,512            | -                | -                | -                | -                | -                 |
|   | Total   | 7.30            | -                 | -                 | -                           | -                  | -                  | -                                | 1,396,143         | 1,396,143         | -                | -                | -                | -                | -                 |
|   | <u>Adult Services</u>                             |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Federal & State Grants                            | 1.68            | -                 | -                 | -                           | -                  | -                  | -                                | 810,047           | 810,047           | -                | -                | -                | -                | -                 |
|   | WIB Support                                       | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | 27,279            | 27,279            | -                | -                | -                | -                | -                 |
|   | Total   | 1.68            | -                 | -                 | -                           | -                  | -                  | -                                | 837,326           | 837,326           | -                | -                | -                | -                | -                 |
|   | <u>Cash Assistance Programs</u>                   |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | MFIP/FSET   | 51.95           | 15,391,033        | 15,391,033        | -                           | -                  | -                  | -                                | -                 | -                 | -                | -                | -                | -                | -                 |
|   | Other Grants                                      | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 292,500          | 292,500          | -                | -                 |
|   | Total   | 51.95           | 15,391,033        | 15,391,033        | -                           | -                  | -                  | -                                | -                 | -                 | -                | 292,500          | 292,500          | -                | -                 |
|   | <u>Business Services</u>                          |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Business Services Unit                            | 2.00            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 200,000          | 200,000          | -                | -                 |
|   | Total   | 2.00            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 200,000          | 200,000          | -                | -                 |
|   | <b>Workforce Solutions Total</b>                  | <b>88.40</b>    | <b>15,391,033</b> | <b>15,391,033</b> | <b>-</b>                    | <b>-</b>           | <b>-</b>           | <b>-</b>                         | <b>6,166,816</b>  | <b>5,750,363</b>  | <b>416,453</b>   | <b>492,500</b>   | <b>492,500</b>   | <b>-</b>         | <b>416,453</b>    |
|   | <b>590100 MISCELLANEOUS (HEALTH)</b>              |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | 590101 Sexual Assault Examinations                | 0.00            | 345,000           | -                 | 345,000                     | -                  | -                  | -                                | -                 | -                 | -                | -                | -                | -                | 345,000           |
|   | <b>Miscellaneous (Health) Total</b>               | <b>0.00</b>     | <b>345,000</b>    | <b>-</b>          | <b>345,000</b>              | <b>-</b>           | <b>-</b>           | <b>-</b>                         | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>345,000</b>    |
|   | <b>760000 CONSERVATION OF NATURAL RESOURCES</b>   |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | 760101 <u>Extension Administration/Facilities</u> |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Building  | 0.25            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 67,614           | -                | 67,614           | 67,614            |
|   | Total   | 0.25            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 67,614           | -                | 67,614           | 67,614            |
|   | <b>County Extension Total</b>                     | <b>0.25</b>     | <b>-</b>          | <b>-</b>          | <b>-</b>                    | <b>-</b>           | <b>-</b>           | <b>-</b>                         | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>67,614</b>    | <b>-</b>         | <b>67,614</b>    | <b>67,614</b>     |
|   | <b>TOTAL HEALTH &amp; HUMAN SERVICES</b>          | <b>1,671.02</b> | <b>21,332,528</b> | <b>20,140,144</b> | <b>1,192,384</b>            | <b>217,092,130</b> | <b>135,077,564</b> | <b>82,014,566</b>                | <b>44,170,951</b> | <b>40,041,614</b> | <b>4,129,337</b> | <b>4,386,650</b> | <b>1,463,401</b> | <b>2,923,249</b> | <b>90,259,536</b> |

**RAMSEY COUNTY**  
**2008 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code   | Department/Division              | Total    | Mandated    |            | Mandated-Level/Method Disc. |             |             | Discretionary-Level/Method Mand. |            |            | Discretionary |            |              | Total Levy   |
|--|----------------------------------|----------|-------------|------------|-----------------------------|-------------|-------------|----------------------------------|------------|------------|---------------|------------|--------------|--------------|
|  |                                  | FTE      | Budget      | Revenue    | Tax Levy                    | Budget      | Revenue     | Tax Levy                         | Budget     | Revenue    | Tax Levy      | Budget     | Revenue      |              |
| <b>UNALLOCATED REVENUES &amp; FUND BALANCE</b> |                                  |          |             |            |                             |             |             |                                  |            |            |               |            |              |              |
|  | Interest on Investments          | 0.00     | -           | -          | -                           | -           | -           | -                                | -          | -          | -             | 10,000,000 | (10,000,000) | (10,000,000) |
|  | Indirect Cost Reimbursements     | 0.00     | -           | 1,087,626  | (1,087,626)                 | -           | 1,673,335   | (1,673,335)                      | -          | 482,947    | (482,947)     | -          | 350,995      | (350,995)    |
|  | Special Taxes                    | 0.00     | -           | 869,082    | (869,082)                   | -           | 1,337,102   | (1,337,102)                      | -          | 385,905    | (385,905)     | -          | 280,467      | (280,467)    |
|  | County Program Aid               | 0.00     | -           | 5,011,760  | (5,011,760)                 | -           | 7,710,700   | (7,710,700)                      | -          | 2,225,409  | (2,225,409)   | -          | 1,617,378    | (1,617,378)  |
|  | Fund Balance-County General Fund | 0.00     | -           | -          | -                           | -           | -           | -                                | -          | -          | -             | -          | -            | -            |
| <b>TOTAL UNALLOCATED REV./FUND BAL.</b>        |                                  | 0.00     | -           | 6,968,468  | (6,968,468)                 | -           | 10,721,137  | (10,721,137)                     | -          | 3,094,261  | (3,094,261)   | -          | 12,248,840   | (12,248,840) |
| <b>TOTAL COUNTY BUDGET w/o Legal Obl.</b>      |                                  | 3,839.83 | 126,980,836 | 57,475,002 | 69,505,834                  | 264,595,248 | 157,659,030 | 106,936,218                      | 92,203,204 | 61,340,014 | 30,863,190    | 64,290,129 | 51,859,429   | 12,430,700   |
| <b>219,735,942</b>                             |                                  |          |             |            |                             |             |             |                                  |            |            |               |            |              |              |

**RAMSEY COUNTY  
2008 APPROVED BUDGET / REVENUE / TAX LEVY**

**LEGAL OBLIGATIONS**

| Code                      | Department/Division        |                                    | Budget            | Revenue/<br>Fund<br>Balance | Tax Levy          |
|---------------------------|----------------------------|------------------------------------|-------------------|-----------------------------|-------------------|
| <b>DEBT SERVICE</b>       |                            |                                    |                   |                             |                   |
| 840000                    | Debt Service-County        | Bond Principal & Interest          | 19,930,410        | 3,548,307                   | 16,382,103        |
| 840301                    | MPFA Pedestrian Connection | Loan Principal & Interest          | 392,985           | 392,985                     | -                 |
| 850101                    | Debt Service-Library       | Bond Principal & Interest          | 1,269,640         | 410,000                     | 859,640           |
| 860401                    | Ramsey Action Programs     | Debt Service - Paying Agent        | 245,975           | 245,975                     | -                 |
| 870101                    | Griffin Building           | Debt Service - Lease Revenue Bonds | 1,037,293         | 1,037,293                   | -                 |
| <b>TOTAL DEBT SERVICE</b> |                            |                                    | <b>22,876,303</b> | <b>5,634,560</b>            | <b>17,241,743</b> |

**SUMMARY BY FUNCTION**

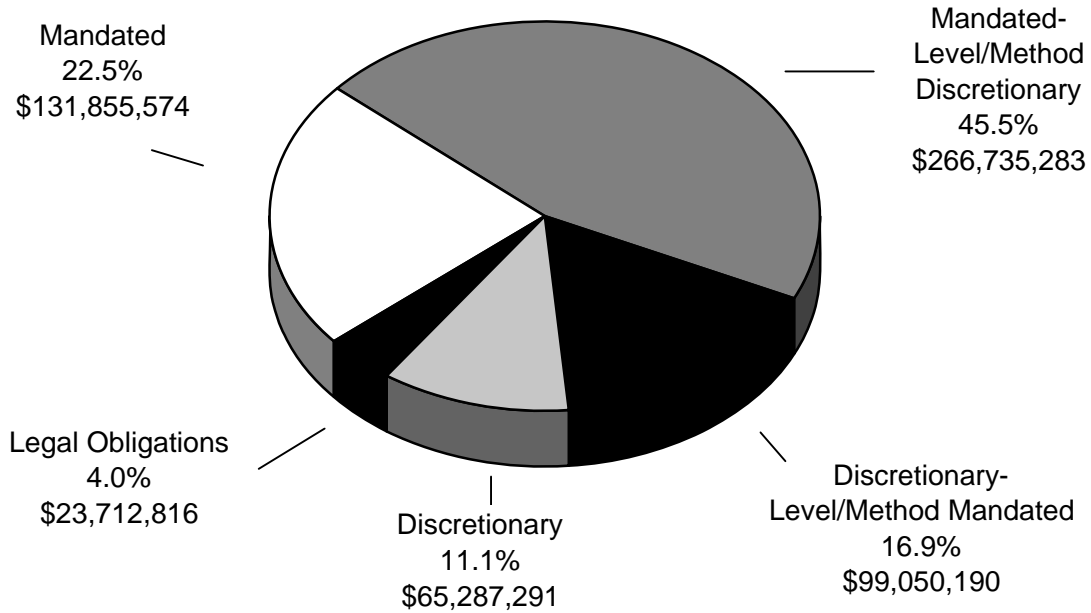
|   |                   |                  |                   |
|---|-------------------|------------------|-------------------|
| <b>GENERAL COUNTY PURPOSES</b>          | 22,876,303        | 5,634,560        | 17,241,743        |
| <b>UNALLOCATED REVENUES</b>             | -                 | 163,277          | (163,277)         |
| <b>TOTAL COUNTY</b>                     | <b>22,876,303</b> | <b>5,797,837</b> | <b>17,078,466</b> |
| <b>% COUNTY'S TOTAL BUDGET/TAX LEVY</b> | <b>4.0%</b>       |                  | <b>7.2%</b>       |

LEGAL OBLIGATION : These represent debt service costs. The authority to issue bonds or notes is discretionary. However, when the County Board approves the issuance of the bonds or notes, the tax levies for the total principal and interest costs become legal obligations until the bonds or notes are retired.

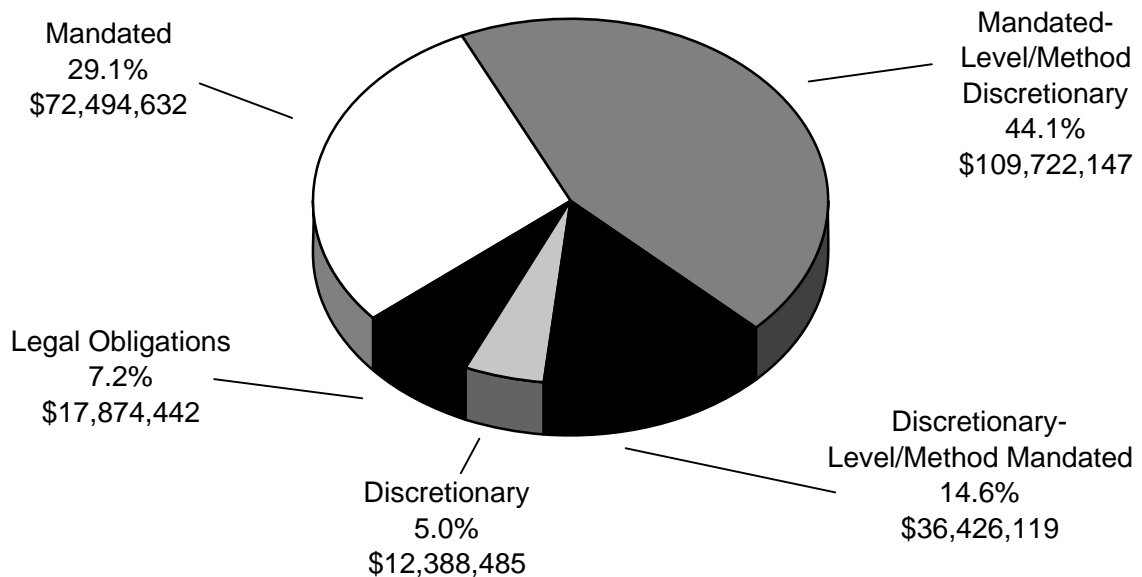
# APPROVED

## RAMSEY COUNTY - YEAR 2009

**Mandated/Discretionary Services  
by 2009 County Budget - \$586,641,154**



**Mandated/Discretionary Services  
by 2009 County Tax Levy - \$248,905,825**





**RAMSEY COUNTY**

**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

**MANDATED / DISCRETIONARY SERVICES & LEGAL OBLIGATIONS**

|  | CO. ADMIN.<br>& TAXPAYER<br>SERVICES<br>FUNCTION | GENERAL<br>COUNTY<br>PURPOSES | PUBLIC<br>SAFETY &<br>JUSTICE<br>FUNCTION | TRANSPORT.<br>RECREATION<br>& CULTURE<br>FUNCTION | HEALTH &<br>HUMAN<br>SERVICES<br>FUNCTION | UNALLOCATED<br>REVENUES &<br>FUND BALANCE | TOTALS      | % COUNTY'S<br>TOTAL<br>BUDGET/<br>TAX LEVY |
|--|--|-------------------------------|---|---|---|---|-------------|--|
| <b><u>MANDATED</u></b>                                 |  |                               |   |   |   |   |             |  |
| Budget   | 14,872,230                                       | -                             | 95,320,002                                | 166,467   | 21,496,875                                | -   | 131,855,574 | 22.5%                                      |
| Revenue/Fund Balance                                   | 7,507,918  | 410,000                       | 24,203,619                                | 100,000   | 20,261,418                                | 6,877,987                                 | 59,360,942  |  |
| Tax Levy   | 7,364,312  | (410,000)                     | 71,116,383                                | 66,467  | 1,235,457                                 | (6,877,987)                               | 72,494,632  | 29.1%                                      |
| <b><u>MANDATED-LEVEL/<br/>METHOD DISCRETIONARY</u></b> |  |                               |   |   |   |   |             |  |
| Budget   | 7,897,484  | -                             | 34,510,967                                | 6,261,714   | 218,065,118                               | -   | 266,735,283 | 45.5%                                      |
| Revenue/Fund Balance                                   | 583,530  | -                             | 10,626,423                                | 672,140   | 134,721,065                               | 10,409,978                                | 157,013,136 |  |
| Tax Levy   | 7,313,954  | -                             | 23,884,544                                | 5,589,574   | 83,344,053                                | (10,409,978)                              | 109,722,147 | 44.1%                                      |
| <b><u>DISCRETIONARY-<br/>LEVEL/METHOD MANDATED</u></b> |  |                               |   |   |   |   |             |  |
| Budget   | 184,384  | 14,638,001                    | 25,162,350                                | 13,692,971  | 45,372,484                                | -   | 99,050,190  | 16.9%                                      |
| Revenue/Fund Balance                                   | -  | -                             | 10,376,054                                | 7,653,551   | 41,138,508                                | 3,455,958                                 | 62,624,071  |  |
| Tax Levy   | 184,384  | 14,638,001                    | 14,786,296                                | 6,039,420   | 4,233,976                                 | (3,455,958)                               | 36,426,119  | 14.6%                                      |
| <b><u>DISCRETIONARY</u></b>                            |  |                               |   |   |   |   |             |  |
| Budget   | 31,683,650                                       | 10,792,833                    | 2,355,084                                 | 16,037,865  | 4,417,859                                 | -   | 65,287,291  | 11.1%                                      |
| Revenue/Fund Balance                                   | 28,191,734                                       | 444,000                       | 2,011,151                                 | 8,633,186   | 1,494,610                                 | 12,124,125                                | 52,898,806  |  |
| Tax Levy   | 3,491,916  | 10,348,833                    | 343,933                                   | 7,404,679   | 2,923,249                                 | (12,124,125)                              | 12,388,485  | 5.0%                                       |
| <b><u>LEGAL OBLIGATIONS</u></b>                        |  |                               |   |   |   |   |             |  |
| Budget   | -  | 23,712,816                    | -   | -   | -   | -   | 23,712,816  | 4.0%                                       |
| Revenue/Fund Balance                                   | -  | 5,626,808                     | -   | -   | -   | 211,566                                   | 5,838,374   |  |
| Tax Levy   | -  | 18,086,008                    | -   | -   | -   | (211,566)                                 | 17,874,442  | 7.2%                                       |
| <b><u>TOTAL</u></b>                                    |  |                               |   |   |   |   |             |  |
| Budget   | 54,637,748                                       | 49,143,650                    | 157,348,403                               | 36,159,017  | 289,352,336                               | -   | 586,641,154 | <u>100.0%</u>                              |
| Revenue/Fund Balance                                   | 36,283,182                                       | 6,480,808                     | 47,217,247                                | 17,058,877  | 197,615,601                               | 33,079,614                                | 337,735,329 |  |
| Tax Levy   | 18,354,566                                       | 42,662,842                    | 110,131,156                               | 19,100,140  | 91,736,735                                | (33,079,614)                              | 248,905,825 | <u>100.0%</u>                              |

**DEFINITIONS**

**MANDATED** - A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program.

**MANDATED-LEVEL/METHOD DISCRETIONARY** - A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program. How the service or program is provided is determined by the County.

**DISCRETIONARY-LEVEL OR METHOD MANDATED** - A discretionary service or program which, if provided by the County, involves a specific level or method which is mandated by Federal Law, Federal Regulations, Minnesota Statutes, Court Order, or Minnesota State Rules and Regulations. A specific level would be a minimum standard (for example, ratio of staff to clients). A specific method would mandate how the service must be provided (for example, Public Works environmental services for the County in the area of lake improvement).

**DISCRETIONARY** - A service or program where the decision to provide the service, and how it is provided, rests completely with the County.

**LEGAL OBLIGATION** - These represent debt service costs. The authority to issue bonds or notes is discretionary. However, when the County Board approves the issuance of the bonds or notes, the tax levies for the total principal and interest costs become legal obligations until the bonds or notes are retired.

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code                       | Department/Division                          | Total<br>FTE    | Mandated           |                   | Mandated-Level/Method Disc. |                    |                    | Discretionary-Level/Method Mand. |                   |                   | Discretionary     |                   |                   | Total Levy        |                    |
|----------------------------|--|-----------------|--------------------|-------------------|-----------------------------|--------------------|--------------------|----------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|--------------------|
|                            |  |                 | Budget             | Revenue           | Tax Levy                    | Budget             | Revenue            | Tax Levy                         | Budget            | Revenue           | Tax Levy          | Budget            | Revenue           |                   | Tax Levy           |
| <b>SUMMARY BY FUNCTION</b> |  |                 |                    |                   |                             |                    |                    |                                  |                   |                   |                   |                   |                   |                   |                    |
|                            | <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES</b> | 386.78          | 14,872,230         | 7,507,918         | 7,364,312                   | 7,897,484          | 583,530            | 7,313,954                        | 184,384           | -                 | 184,384           | 31,683,650        | 28,191,734        | 3,491,916         | 18,354,566         |
|                            | <b>GENERAL COUNTY PURPOSES</b>               | 0.00            | -                  | 410,000           | (410,000)                   | -                  | -                  | -                                | 14,638,001        | -                 | 14,638,001        | 10,792,833        | 444,000           | 10,348,833        | 24,576,834         |
|                            | <b>PUBLIC SAFETY &amp; JUSTICE</b>           | 1,449.59        | 95,320,002         | 24,203,619        | 71,116,383                  | 34,510,967         | 10,626,423         | 23,884,544                       | 25,162,350        | 10,376,054        | 14,786,296        | 2,355,084         | 2,011,151         | 343,933           | 110,131,156        |
|                            | <b>TRANSPOR., RECREATION &amp; CULTURE</b>   | 327.44          | 166,467            | 100,000           | 66,467                      | 6,261,714          | 672,140            | 5,589,574                        | 13,692,971        | 7,653,551         | 6,039,420         | 16,037,865        | 8,633,186         | 7,404,679         | 19,100,140         |
|                            | <b>HEALTH &amp; HUMAN SERVICES</b>           | 1,667.62        | 21,496,875         | 20,261,418        | 1,235,457                   | 218,065,118        | 134,721,065        | 83,344,053                       | 45,372,484        | 41,138,508        | 4,233,976         | 4,417,859         | 1,494,610         | 2,923,249         | 91,736,735         |
|                            | <b>UNALLOCATED REVENUES &amp; FUND BAL.</b>  | 0.00            | -                  | 6,877,987         | (6,877,987)                 | -                  | 10,409,978         | (10,409,978)                     | -                 | 3,455,958         | (3,455,958)       | -                 | 12,124,125        | (12,124,125)      | (32,868,048)       |
|                            | <b>TOTAL COUNTY BUDGET w/o Legal Obl.</b>    | <b>3,831.43</b> | <b>131,855,574</b> | <b>59,360,942</b> | <b>72,494,632</b>           | <b>266,735,283</b> | <b>157,013,136</b> | <b>109,722,147</b>               | <b>99,050,190</b> | <b>62,624,071</b> | <b>36,426,119</b> | <b>65,287,291</b> | <b>52,898,806</b> | <b>12,388,485</b> | <b>231,031,383</b> |
|                            | <b>% COUNTY'S TOTAL BUDGET/TAX LEVY</b>      |                 | <b>22.5%</b>       | <b>29.1%</b>      |                             | <b>45.5%</b>       |                    | <b>44.1%</b>                     | <b>16.9%</b>      |                   | <b>14.6%</b>      | <b>11.1%</b>      |                   | <b>5.0%</b>       | <b>92.8%</b>       |

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                         | Total | Mandated |         | Mandated-Level/Method Disc. |           |         | Discretionary-Level/Method Mand. |         |         | Discretionary |           |         | Total Levy |
|---|---|-------|----------|---------|-----------------------------|-----------|---------|----------------------------------|---------|---------|---------------|-----------|---------|------------|
|   |   | FTE   | Budget   | Revenue | Tax Levy                    | Budget    | Revenue | Tax Levy                         | Budget  | Revenue | Tax Levy      | Budget    | Revenue |            |
| <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES FUNCTION</b> |   |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
| <b>110000</b>   | <b>LEGISLATIVE</b>                          |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
| 110101  | <u>Board of Ramsey County Commissioners</u> |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | County Commissioners                        | 7.00  | -        | -       | -                           | 870,615   | 6,200   | 864,415                          | -       | -       | -             | -         | -       | 864,415    |
|   | Commissioner Assistants                     | 7.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 681,398   | -       | 681,398    |
|   | Secretarial                                 | 4.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 313,629   | -       | 313,629    |
|   | Total                                       | 18.00 | -        | -       | -                           | 870,615   | 6,200   | 864,415                          | -       | -       | -             | 995,027   | -       | 995,027    |
| 120101  | <u>Ramsey County Charter Commission</u>     |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | RC Charter Commission                       | 0.00  | 1,000    | -       | 1,000                       | -         | -       | -                                | -       | -       | -             | -         | -       | 1,000      |
|   | Total                                       | 0.00  | 1,000    | -       | 1,000                       | -         | -       | -                                | -       | -       | -             | -         | -       | 1,000      |
| <b>LEGISLATIVE TOTAL</b>                              |   | 18.00 | 1,000    | -       | 1,000                       | 870,615   | 6,200   | 864,415                          | -       | -       | -             | 995,027   | -       | 995,027    |
| <b>210000</b>   | <b>GENERAL ADMINISTRATION</b>               |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
| 210101  | <u>County Manager</u>                       |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | County Administration                       | 4.00  | -        | -       | -                           | 426,657   | -       | 426,657                          | -       | -       | -             | -         | -       | 426,657    |
|   | Chief Clerk to the County Board             | 2.00  | -        | -       | -                           | 206,560   | 10,320  | 196,240                          | -       | -       | -             | -         | -       | 196,240    |
|   | Administrative                              | 1.50  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 167,469   | 8,000   | 159,469    |
|   | Legislative Unit                            | 3.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 449,999   | 104,500 | 345,499    |
|   | Policy Analysis & Planning                  | 4.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 450,995   | -       | 450,995    |
|   | Public Information                          | 2.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 245,904   | 100,003 | 145,901    |
|   | Homeless Services                           | 1.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 126,000   | 50,000  | 76,000     |
|   | Total                                       | 17.50 | -        | -       | -                           | 633,217   | 10,320  | 622,897                          | -       | -       | -             | 1,440,367 | 262,503 | 1,177,864  |
| 210104  | <u>Emergency Mgmt. &amp; Homeland Sec.</u>  |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Emergency Mgmt. & Homeland Sec.             | 3.00  | -        | -       | -                           | 380,477   | 133,000 | 247,477                          | -       | -       | -             | -         | -       | 247,477    |
|   | Total                                       | 3.00  | -        | -       | -                           | 380,477   | 133,000 | 247,477                          | -       | -       | -             | -         | -       | 247,477    |
| 210180  | <u>Domestic Preparedness Grants</u>         |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Domestic Preparedness Grants                | 1.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 91,289    | 91,289  | -          |
|   | Total                                       | 1.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 91,289    | 91,289  | -          |
| 210301  | <u>Budgeting &amp; Accounting</u>           |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Investment Function                         | 1.00  | 131,899  | -       | 131,899                     | -         | -       | -                                | -       | -       | -             | -         | -       | 131,899    |
|   | Miscellaneous - Finance                     | 0.00  | 400,915  | -       | 400,915                     | -         | -       | -                                | -       | -       | -             | -         | -       | 400,915    |
|   | Accounting                                  | 14.25 | -        | -       | -                           | 1,281,559 | 41,033  | 1,240,526                        | -       | -       | -             | -         | -       | 1,240,526  |
|   | Budgeting                                   | 5.30  | -        | -       | -                           | 583,433   | 52,722  | 530,711                          | -       | -       | -             | -         | -       | 530,711    |
|   | Financial Management                        | 1.85  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 252,709   | 22,782  | 229,927    |
|   | Payroll                                     | 4.40  | -        | -       | -                           | 428,710   | 38,664  | 390,046                          | -       | -       | -             | -         | -       | 390,046    |
|   | Regional Rail Authority                     | 1.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 82,122    | 82,122  | -          |
|   | Court Bailiff                               | 1.00  | -        | -       | -                           | 49,001    | -       | 49,001                           | -       | -       | -             | -         | -       | 49,001     |
|   | Total                                       | 28.80 | 532,814  | -       | 532,814                     | 2,342,703 | 132,419 | 2,210,284                        | -       | -       | -             | 334,831   | 104,904 | 229,927    |
| 210501  | <u>Human Resources</u>                      |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Administration                              | 3.55  | -        | -       | -                           | 392,487   | -       | 392,487                          | -       | -       | -             | -         | -       | 392,487    |
|   | Benefits Administration                     | 7.05  | -        | -       | -                           | 961,260   | 301,591 | 659,669                          | -       | -       | -             | -         | -       | 659,669    |
|   | Labor Relations                             | 2.30  | -        | -       | -                           | 294,228   | -       | 294,228                          | -       | -       | -             | -         | -       | 294,228    |
|   | Classification/Compensation                 | 8.53  | -        | -       | -                           | 771,563   | -       | 771,563                          | -       | -       | -             | -         | -       | 771,563    |
|   | Recruitment/Selection                       | 7.75  | -        | -       | -                           | 747,468   | -       | 747,468                          | -       | -       | -             | -         | -       | 747,468    |
|   | Employee Dev./Recognition                   | 5.00  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 545,198   | -       | 545,198    |
|   | Worker's Comp/Safety Mgmt.                  | 4.70  | -        | -       | -                           | 503,466   | -       | 503,466                          | -       | -       | -             | -         | -       | 503,466    |
|   | Diversity Programs                          | 2.80  | -        | -       | -                           | -         | -       | -                                | -       | -       | -             | 296,398   | -       | 296,398    |
|   | Total                                       | 41.68 | -        | -       | -                           | 3,670,472 | 301,591 | 3,368,881                        | -       | -       | -             | 841,596   | -       | 841,596    |
| 210601  | <u>Personnel Review Board</u>               |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Personnel Review Board                      | 0.00  | 6,308    | -       | 6,308                       | -         | -       | -                                | -       | -       | -             | -         | -       | 6,308      |
|   | Total                                       | 0.00  | 6,308    | -       | 6,308                       | -         | -       | -                                | -       | -       | -             | -         | -       | 6,308      |
| 210801  | <u>Inclusiveness in Contracting</u>         |       |          |         |                             |           |         |                                  |         |         |               |           |         |            |
|   | Inclusiveness in Contracting                | 2.00  | -        | -       | -                           | -         | -       | -                                | 184,384 | -       | 184,384       | -         | -       | 184,384    |
|   | Total                                       | 2.00  | -        | -       | -                           | -         | -       | -                                | 184,384 | -       | 184,384       | -         | -       | 184,384    |
| <b>GENERAL ADMINISTRATION TOTAL</b>                   |   | 93.98 | 539,122  | -       | 539,122                     | 7,026,869 | 577,330 | 6,449,539                        | 184,384 | -       | 184,384       | 2,708,083 | 458,696 | 2,249,387  |

430

**RAMSEY COUNTY  
2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                        | Total        | Mandated       |                | Mandated-Level/Method Disc. |          |          | Discretionary-Level/Method Mand. |          |          | Discretionary    |                  |           | Total Levy |
|---|--|--------------|----------------|----------------|-----------------------------|----------|----------|----------------------------------|----------|----------|------------------|------------------|-----------|------------|
|   |  | FTE          | Budget         | Revenue        | Tax Levy                    | Budget   | Revenue  | Tax Levy                         | Budget   | Revenue  | Tax Levy         | Budget           | Revenue   |            |
| <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES FUNCTION</b> |  |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
| <b>45000</b>  | <b>INFORMATION SERVICES</b>                |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
| 450101  | <u>Information Services</u>                |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Administration                             | 6.15         | -              | -              | -                           | -        | -        | -                                | -        | -        | 704,580          | 704,580          | -         | -          |
|   | Total                                      | 6.15         | -              | -              | -                           | -        | -        | -                                | -        | -        | 704,580          | 704,580          | -         | -          |
| 450101  | <u>County Core Services</u>                |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Build/Maintain Network                     | 2.16         | -              | -              | -                           | -        | -        | -                                | -        | -        | 933,883          | 933,883          | -         | -          |
|   | Server Mgmt. & Maint.                      | 3.06         | -              | -              | -                           | -        | -        | -                                | -        | -        | 705,802          | 705,802          | -         | -          |
|   | Business Continuation                      | 1.15         | -              | -              | -                           | -        | -        | -                                | -        | -        | 152,716          | 152,716          | -         | -          |
|   | Countywide Needs Analysis                  | 3.34         | -              | -              | -                           | -        | -        | -                                | -        | -        | 444,514          | 444,514          | -         | -          |
|   | Database Administration                    | 0.63         | -              | -              | -                           | -        | -        | -                                | -        | -        | 93,915           | 93,915           | -         | -          |
|   | Help Desk                                  | 2.89         | -              | -              | -                           | -        | -        | -                                | -        | -        | 352,868          | 352,868          | -         | -          |
|   | Software Administration                    | 1.85         | -              | -              | -                           | -        | -        | -                                | -        | -        | 238,005          | 238,005          | -         | -          |
|   | Web Services Inter(ra)net                  | 2.27         | -              | -              | -                           | -        | -        | -                                | -        | -        | 288,482          | 288,482          | -         | -          |
|   | Technical Asset Administration             | 1.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 144,578          | 144,578          | -         | -          |
|   | Technical Services Support                 | 2.36         | -              | -              | -                           | -        | -        | -                                | -        | -        | 304,195          | 304,195          | -         | -          |
|   | Training                                   | 0.16         | -              | -              | -                           | -        | -        | -                                | -        | -        | 18,862           | 18,862           | -         | -          |
|   | Total                                      | 20.87        | -              | -              | -                           | -        | -        | -                                | -        | -        | 3,677,820        | 3,677,820        | -         | -          |
| 450101  | <u>Countywide Applications</u>             |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Peoplesoft Systems                         | 7.64         | -              | -              | -                           | -        | -        | -                                | -        | -        | 1,576,378        | 1,576,378        | -         | -          |
|   | Total                                      | 7.64         | -              | -              | -                           | -        | -        | -                                | -        | -        | 1,576,378        | 1,576,378        | -         | -          |
| 450101  | <u>Department Specific Services</u>        |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Equipment & Software Support               | 0.90         | -              | -              | -                           | -        | -        | -                                | -        | -        | 102,158          | 102,158          | -         | -          |
|   | DBA Applications                           | 2.63         | -              | -              | -                           | -        | -        | -                                | -        | -        | 382,475          | 382,475          | -         | -          |
|   | Programming/Systems Analysis               | 9.59         | -              | -              | -                           | -        | -        | -                                | -        | -        | 1,263,587        | 1,263,587        | -         | -          |
|   | Training                                   | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 47,730           | 47,730           | -         | -          |
|   | Contractual Services                       | 8.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 743,964          | 743,964          | -         | -          |
|   | Microfilm / Imaging                        | 2.90         | -              | -              | -                           | -        | -        | -                                | -        | -        | 292,161          | 292,161          | -         | -          |
|   | Records Management                         | 1.32         | 170,665        | 170,665        | -                           | -        | -        | -                                | -        | -        | -                | -                | -         | -          |
|   | Total                                      | 25.34        | 170,665        | 170,665        | -                           | -        | -        | -                                | -        | -        | 2,832,075        | 2,832,075        | -         | -          |
| 450101  | <u>User Department Cost</u>                |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | User Department Cost                       | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 875,000          | 875,000          | -         | -          |
|   | Total                                      | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 875,000          | 875,000          | -         | -          |
|   | <b>INFORMATION SERVICES TOTAL</b>          | <b>60.00</b> | <b>170,665</b> | <b>170,665</b> | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>-</b> | <b>9,665,853</b> | <b>9,665,853</b> | <b>-</b>  | <b>-</b>   |
| <b>35000</b>  | <b>PROPERTY MANAGEMENT</b>                 |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
| 350101  | <u>Administration</u>                      |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Administration                             | 7.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 898,145          | 617,578          | 280,567   | 280,567    |
|   | Total                                      | 7.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 898,145          | 617,578          | 280,567   | 280,567    |
| 350102  | <u>Televising Public Meetings</u>          |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Operations                                 | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 52,000           | -                | 52,000    | 52,000     |
|   | Total                                      | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 52,000           | -                | 52,000    | 52,000     |
| 350104  | <u>Parking Operations</u>                  |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Operations                                 | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 73,033           | 226,410          | (153,377) | (153,377)  |
|   | Total                                      | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 73,033           | 226,410          | (153,377) | (153,377)  |
| 350105  | <u>Family Service Center</u>               |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Operations                                 | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 62,382           | 62,382           | -         | -          |
|   | Total                                      | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 62,382           | 62,382           | -         | -          |
| 350106  | <u>Adult Detention Center (Operations)</u> |              |                |                |                             |          |          |                                  |          |          |                  |                  |           |            |
|   | Operations                                 | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 156,165          | 87,853           | 68,312    | 68,312     |
|   | Total                                      | 0.00         | -              | -              | -                           | -        | -        | -                                | -        | -        | 156,165          | 87,853           | 68,312    | 68,312     |

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                        | Total        | Mandated |          | Mandated-Level/Method Disc. |          |          | Discretionary-Level/Method Mand. |          |          | Discretionary     |                   |                | Total Levy     |
|---|--|--------------|----------|----------|-----------------------------|----------|----------|----------------------------------|----------|----------|-------------------|-------------------|----------------|----------------|
|   |  | FTE          | Budget   | Revenue  | Tax Levy                    | Budget   | Revenue  | Tax Levy                         | Budget   | Revenue  | Tax Levy          | Budget            | Revenue        |                |
| <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES FUNCTION</b> |  |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
| <b>350000</b>   | <b>PROPERTY MANAGEMENT (Continued)</b>     |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
| 350107  | <u>Public Works (Old)</u>                  |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Close & Safeguard                          | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | -                 | -                 | -              | -              |
|   | Total                                      | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | -                 | -                 | -              | -              |
| 350108  | <u>Patrol Station (Old)</u>                |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | -                 | -                 | -              | -              |
|   | Total                                      | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | -                 | -                 | -              | -              |
| 350501  | <u>Telecommunications</u>                  |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 8.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,675,513         | 1,675,513         | -              | -              |
|   | Total                                      | 8.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,675,513         | 1,675,513         | -              | -              |
| 350801  | <u>Firearms Range</u>                      |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 50,000            | 50,000            | -              | -              |
|   | Total                                      | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 50,000            | 50,000            | -              | -              |
| 350901  | <u>Public Works Facility</u>               |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 4.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,233,910         | 1,233,910         | -              | -              |
|   | Total                                      | 4.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,233,910         | 1,233,910         | -              | -              |
| 351001  | <u>Library Facilities</u>                  |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 4.80         | -        | -        | -                           | -        | -        | -                                | -        | -        | 958,131           | 958,131           | -              | -              |
|   | Total                                      | 4.80         | -        | -        | -                           | -        | -        | -                                | -        | -        | 958,131           | 958,131           | -              | -              |
| 350201  | <u>City Hall/Courthouse Maintenance</u>    |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Maintenance & Security                     | 23.00        | -        | -        | -                           | -        | -        | -                                | -        | -        | 3,916,917         | 3,916,917         | -              | -              |
|   | Total                                      | 23.00        | -        | -        | -                           | -        | -        | -                                | -        | -        | 3,916,917         | 3,916,917         | -              | -              |
| 350301  | <u>RCGC-East</u>                           |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 19.00        | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,399,750         | 2,399,750         | -              | -              |
|   | Building Improvements                      | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 187,407           | 187,407           | -              | -              |
|   | Total                                      | 19.00        | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,587,157         | 2,587,157         | -              | -              |
| 350401  | <u>RCGC-West</u>                           |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 2.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 390,334           | 390,334           | -              | -              |
|   | Management Fees                            | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,250,759         | 2,250,759         | -              | -              |
|   | Building Improvements                      | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 205,972           | 205,972           | -              | -              |
|   | Total                                      | 2.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,847,065         | 2,847,065         | -              | -              |
| 350601  | <u>Juvenile Family Justice Center</u>      |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 3.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,050,028         | 1,050,028         | -              | -              |
|   | Total                                      | 3.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 1,050,028         | 1,050,028         | -              | -              |
| 350701  | <u>Law Enforcement Center (Operations)</u> |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 6.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,096,592         | 2,096,592         | -              | -              |
|   | Total                                      | 6.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 2,096,592         | 2,096,592         | -              | -              |
| 351101  | <u>Suburban Courts</u>                     |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 141,429           | 141,429           | -              | -              |
|   | Total                                      | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 141,429           | 141,429           | -              | -              |
| 351201  | <u>90 West Plato</u>                       |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 358,417           | 358,417           | -              | -              |
|   | Total                                      | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 358,417           | 358,417           | -              | -              |
| 351301  | <u>911 Dispatch Center</u>                 |              |          |          |                             |          |          |                                  |          |          |                   |                   |                |                |
|   | Operations                                 | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 157,803           | 157,803           | -              | -              |
|   | Total                                      | 0.00         | -        | -        | -                           | -        | -        | -                                | -        | -        | 157,803           | 157,803           | -              | -              |
| <b>PROPERTY MANAGEMENT TOTAL</b>                      |  | <b>76.80</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>-</b> | <b>18,314,687</b> | <b>18,067,185</b> | <b>247,502</b> | <b>247,502</b> |

**RAMSEY COUNTY  
2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                   | Total  | Mandated   |           | Mandated-Level/Method Disc. |           |         | Discretionary-Level/Method Mand. |         |         | Discretionary |            |            | Total Levy |            |
|---|---------------------------------------|--------|------------|-----------|-----------------------------|-----------|---------|----------------------------------|---------|---------|---------------|------------|------------|------------|------------|
|   |                                       | FTE    | Budget     | Revenue   | Tax Levy                    | Budget    | Revenue | Tax Levy                         | Budget  | Revenue | Tax Levy      | Budget     | Revenue    |            | Tax Levy   |
| <b>COUNTY ADMIN. &amp; TAXPAYER SERVICES FUNCTION</b> |                                       |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
| <b>240000</b>   | <b>PROPERTY RECORDS &amp; REVENUE</b> |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
| 240101  | <u>Administration</u>                 |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Administration                        | 4.00   | 943,369    | 92,000    | 851,369                     | -         | -       | -                                | -       | -       | -             | -          | -          | 851,369    |            |
|   | Public Information                    | 6.00   | 291,464    | -         | 291,464                     | -         | -       | -                                | -       | -       | -             | -          | -          | 291,464    |            |
|   | Total                                 | 10.00  | 1,234,833  | 92,000    | 1,142,833                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,142,833  |            |
| 240201  | <u>Valuations</u>                     |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Residential                           | 18.67  | 1,455,224  | 4,747     | 1,450,477                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,450,477  |            |
|   | Commercial                            | 12.67  | 987,778    | 3,221     | 984,557                     | -         | -       | -                                | -       | -       | -             | -          | -          | 984,557    |            |
|   | AIMS                                  | 15.66  | 1,220,838  | 3,982     | 1,216,856                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,216,856  |            |
|   | Homesteads / Abatements               | 5.00   | 389,837    | -         | 389,837                     | -         | -       | -                                | -       | -       | -             | -          | -          | 389,837    |            |
|   | Total                                 | 52.00  | 4,053,677  | 11,950    | 4,041,727                   | -         | -       | -                                | -       | -       | -             | -          | -          | 4,041,727  |            |
| 240301  | <u>Local Government</u>               |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Tax Accounting                        | 7.00   | 595,341    | 291,000   | 304,341                     | -         | -       | -                                | -       | -       | -             | -          | -          | 304,341    |            |
|   | Total                                 | 7.00   | 595,341    | 291,000   | 304,341                     | -         | -       | -                                | -       | -       | -             | -          | -          | 304,341    |            |
| 240401  | <u>Public Service</u>                 |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Payments                              | 5.00   | 424,840    | 221,926   | 202,914                     | -         | -       | -                                | -       | -       | -             | -          | -          | 202,914    |            |
|   | Process                               | 6.00   | 509,807    | 266,312   | 243,495                     | -         | -       | -                                | -       | -       | -             | -          | -          | 243,495    |            |
|   | Public                                | 6.00   | 509,807    | 266,312   | 243,495                     | -         | -       | -                                | -       | -       | -             | -          | -          | 243,495    |            |
|   | Total                                 | 17.00  | 1,444,454  | 754,550   | 689,904                     | -         | -       | -                                | -       | -       | -             | -          | -          | 689,904    |            |
| 240501  | <u>Abstract, Title and Ownership</u>  |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Abstract                              | 15.00  | 956,027    | 1,498,296 | (542,269)                   | -         | -       | -                                | -       | -       | -             | -          | -          | (542,269)  |            |
|   | Torrens                               | 11.00  | 701,086    | 1,098,751 | (397,665)                   | -         | -       | -                                | -       | -       | -             | -          | -          | (397,665)  |            |
|   | Recorders Fee                         | 14.00  | 1,282,766  | 1,320,000 | (37,234)                    | -         | -       | -                                | -       | -       | -             | -          | -          | (37,234)   |            |
|   | Total                                 | 40.00  | 2,939,879  | 3,917,047 | (977,168)                   | -         | -       | -                                | -       | -       | -             | -          | -          | (977,168)  |            |
| 240601  | <u>Elections - County</u>             |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Elections                             | 6.00   | 233,576    | 25,550    | 208,026                     | -         | -       | -                                | -       | -       | -             | -          | -          | 208,026    |            |
|   | Total                                 | 6.00   | 233,576    | 25,550    | 208,026                     | -         | -       | -                                | -       | -       | -             | -          | -          | 208,026    |            |
| 240602  | <u>Elections - City/School</u>        |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Elections                             | 1.00   | 1,611,843  | 1,611,843 | -                           | -         | -       | -                                | -       | -       | -             | -          | -          | -          |            |
|   | Total                                 | 1.00   | 1,611,843  | 1,611,843 | -                           | -         | -       | -                                | -       | -       | -             | -          | -          | -          |            |
| 240701  | <u>Tax Forfeited Land</u>             |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Tax Forfeited Land                    | 5.00   | 506,813    | 506,813   | -                           | -         | -       | -                                | -       | -       | -             | -          | -          | -          |            |
|   | Total                                 | 5.00   | 506,813    | 506,813   | -                           | -         | -       | -                                | -       | -       | -             | -          | -          | -          |            |
| 240801  | <u>Business Technology</u>            |        |            |           |                             |           |         |                                  |         |         |               |            |            |            |            |
|   | Business Technology                   | 0.00   | 1,541,027  | 126,500   | 1,414,527                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,414,527  |            |
|   | Total                                 | 0.00   | 1,541,027  | 126,500   | 1,414,527                   | -         | -       | -                                | -       | -       | -             | -          | -          | 1,414,527  |            |
| <b>PROPERTY RECORDS &amp; REVENUE TOTAL</b>           |                                       | 138.00 | 14,161,443 | 7,337,253 | 6,824,190                   | -         | -       | -                                | -       | -       | -             | -          | -          | 6,824,190  |            |
| <b>TOTAL CO. ADMIN. &amp; TAXPAYER SVCS.</b>          |                                       | 386.78 | 14,872,230 | 7,507,918 | 7,364,312                   | 7,897,484 | 583,530 | 7,313,954                        | 184,384 | 0       | 184,384       | 31,683,650 | 28,191,734 | 3,491,916  | 18,354,566 |

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**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code                           | Department/Division                           | Total<br>FTE | Mandated |                |                  | Mandated-Level/Method Disc. |          |          | Discretionary-Level/Method Mand. |          |                   | Discretionary     |                |                   | Total Levy        |
|--------------------------------|---|--------------|----------|----------------|------------------|-----------------------------|----------|----------|----------------------------------|----------|-------------------|-------------------|----------------|-------------------|-------------------|
|                                |   |              | Budget   | Revenue        | Tax Levy         | Budget                      | Revenue  | Tax Levy | Budget                           | Revenue  | Tax Levy          | Budget            | Revenue        | Tax Levy          |                   |
| <b>GENERAL COUNTY PURPOSES</b> |   |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                |                   |                   |
| <b>390101</b>                  | <b>UNALLOCATED GENERAL EXPENSES / REVENUE</b> |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                |                   |                   |
|                                | Medicare B Coverage                           | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | 442,768           | -              | 442,768           | 442,768           |
|                                | Retirees Health Insurance                     | 0.00         | -        | -              | -                | -                           | -        | -        | 4,153,021                        | -        | 4,153,021         | -                 | -              | -                 | 4,153,021         |
|                                | Early Retirees Health Insurance               | 0.00         | -        | -              | -                | -                           | -        | -        | 2,966,533                        | -        | 2,966,533         | -                 | -              | -                 | 2,966,533         |
|                                | Countywide Memberships                        | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | 79,375            | -              | 79,375            | 79,375            |
|                                | Post Employment Benefits-Liability            | 0.00         | -        | -              | -                | -                           | -        | -        | 7,518,447                        | -        | 7,518,447         | -                 | -              | -                 | 7,518,447         |
|                                | Medicare D Ret Drug Subsidy                   | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | -                 | 244,000        | (244,000)         | (244,000)         |
|                                | PERA Rate Increase Aid                        | 0.00         | -        | 410,000        | (410,000)        | -                           | -        | -        | -                                | -        | -                 | -                 | -              | -                 | (410,000)         |
|                                | Base Rent Override-Griffin Bldg.              | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | -                 | 200,000        | (200,000)         | (200,000)         |
|                                | <b>UNALLOC. GENERAL EXP/REVENUE TOTAL</b>     | <b>0.00</b>  | <b>-</b> | <b>410,000</b> | <b>(410,000)</b> | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>14,638,001</b>                | <b>-</b> | <b>14,638,001</b> | <b>522,143</b>    | <b>444,000</b> | <b>78,143</b>     | <b>14,306,144</b> |
| <b>400101</b>                  | <b>CONTINGENT ACCOUNT</b>                     |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                |                   |                   |
|                                | Contingent Appropriations                     | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | 2,000,000         | -              | 2,000,000         | 2,000,000         |
|                                | <b>CONTINGENT ACCOUNT</b>                     | <b>0.00</b>  | <b>-</b> | <b>-</b>       | <b>-</b>         | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>-</b>          | <b>2,000,000</b>  | <b>-</b>       | <b>2,000,000</b>  | <b>2,000,000</b>  |
| <b>450401</b>                  | <b>TECHNOLOGY</b>                             |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                |                   |                   |
|                                | IS and User Departments                       | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | 5,920,690         | -              | 5,920,690         | 5,920,690         |
|                                | Fund Balance                                  | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | -                 | -              | -                 | -                 |
|                                | <b>TECHNOLOGY</b>                             | <b>0.00</b>  | <b>-</b> | <b>-</b>       | <b>-</b>         | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>-</b>          | <b>5,920,690</b>  | <b>-</b>       | <b>5,920,690</b>  | <b>5,920,690</b>  |
| <b>490000</b>                  | <b>CAPITAL IMPROVEMENT/EQUIP. REPL.</b>       |              |          |                |                  |                             |          |          |                                  |          |                   |                   |                |                   |                   |
|                                | CIP Projects/Equipment Replacement            | 0.00         | -        | -              | -                | -                           | -        | -        | -                                | -        | -                 | 2,350,000         | -              | 2,350,000         | 2,350,000         |
|                                | <b>CAP. IMPROVEMENT/EQUIP. REPL.</b>          | <b>0.00</b>  | <b>-</b> | <b>-</b>       | <b>-</b>         | <b>-</b>                    | <b>-</b> | <b>-</b> | <b>-</b>                         | <b>-</b> | <b>-</b>          | <b>2,350,000</b>  | <b>-</b>       | <b>2,350,000</b>  | <b>2,350,000</b>  |
|                                | <b>TOTAL GENERAL COUNTY PURPOSES</b>          | <b>0.00</b>  | <b>0</b> | <b>410,000</b> | <b>(410,000)</b> | <b>0</b>                    | <b>0</b> | <b>0</b> | <b>14,638,001</b>                | <b>0</b> | <b>14,638,001</b> | <b>10,792,833</b> | <b>444,000</b> | <b>10,348,833</b> | <b>24,576,834</b> |

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                                  | Total         | Mandated          |                   | Mandated-Level/Method Disc. |                  |                  | Discretionary-Level/Method Mand. |                  |                  | Discretionary  |                |                | Total Levy        |                   |
|---|--|---------------|-------------------|-------------------|-----------------------------|------------------|------------------|----------------------------------|------------------|------------------|----------------|----------------|----------------|-------------------|-------------------|
|   |  | FTE           | Budget            | Revenue           | Tax Levy                    | Budget           | Revenue          | Tax Levy                         | Budget           | Revenue          | Tax Levy       | Budget         | Revenue        |                   | Tax Levy          |
| <b>PUBLIC SAFETY &amp; JUSTICE FUNCTION</b> |  |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
| <b>300000</b>                               | <b>COUNTY ATTORNEY</b>                               |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
| 300101                                      | Law Office   | 161.00        | 18,075,313        | 3,197,508         | 14,877,805                  | -                | -                | -                                | -                | -                | -              | -              | -              | 14,877,805        |                   |
| 300301                                      | Child Support  | 157.20        | 15,426,311        | 12,194,517        | 3,231,794                   | -                | -                | -                                | -                | -                | -              | -              | -              | 3,231,794         |                   |
|   | Auto Theft Grant                                     | 2.80          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |                   |
|   | JABG Grant   | 0.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |                   |
|   | JAG Grant  | 0.80          | 19,812            | 19,812            | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |                   |
|   | Runaway Intervention Grant                           | 0.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |                   |
|   | VOCA Grant   | 1.00          | 72,000            | 72,000            | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |                   |
|   | Child Support 1115 Grant                             | 0.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |                   |
| <b>COUNTY ATTORNEY TOTAL</b>                |  | <b>322.80</b> | <b>33,593,436</b> | <b>15,483,837</b> | <b>18,109,599</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>                         | <b>-</b>         | <b>-</b>         | <b>-</b>       | <b>-</b>       | <b>-</b>       | <b>18,109,599</b> |                   |
| <b>480000</b>                               | <b>SHERIFF</b>                                       |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
| 480101                                      | <u>Support Services</u>                              |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
|   | Support Services                                     | 17.00         | -                 | -                 | -                           | 3,850,685        | 389,074          | 3,461,611                        | -                | -                | -              | -              | -              | 3,461,611         |                   |
|   | Total  | 17.00         | -                 | -                 | -                           | 3,850,685        | 389,074          | 3,461,611                        | -                | -                | -              | -              | -              | 3,461,611         |                   |
| 480102                                      | <u>Radio Communications</u>                          |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
|   | Radio Communications                                 | 0.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |                   |
|   | Total  | 0.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |                   |
| 480104                                      | <u>Volunteers in Public Safety</u>                   |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
|   | Volunteers in Public Safety                          | 1.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | 108,619        | -              | 108,619           |                   |
|   | Total  | 1.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | 108,619        | -              | 108,619           |                   |
| 480201                                      | <u>Court Services</u>                                |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
|   | Court Services                                       | 35.00         | 3,271,145         | 1,034,218         | 2,236,927                   | -                | -                | -                                | -                | -                | -              | -              | -              | 2,236,927         |                   |
|   | Total  | 35.00         | 3,271,145         | 1,034,218         | 2,236,927                   | -                | -                | -                                | -                | -                | -              | -              | -              | 2,236,927         |                   |
| 480202                                      | <u>Court Security</u>                                |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
|   | Court Security                                       | 47.00         | 3,881,947         | 565,645           | 3,316,302                   | -                | -                | -                                | -                | -                | -              | -              | -              | 3,316,302         |                   |
|   | Total  | 47.00         | 3,881,947         | 565,645           | 3,316,302                   | -                | -                | -                                | -                | -                | -              | -              | -              | 3,316,302         |                   |
| 480203                                      | <u>Felony Apprehension</u>                           |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
|   | Felony Apprehension                                  | 21.00         | 2,132,139         | 138,179           | 1,993,960                   | -                | -                | -                                | -                | -                | -              | -              | -              | 1,993,960         |                   |
|   | Narcotics Task Force Grant                           | 1.00          | 287,467           | 287,467           | -                           | -                | -                | -                                | -                | -                | -              | -              | -              | -                 |                   |
|   | Total  | 22.00         | 2,419,606         | 425,646           | 1,993,960                   | -                | -                | -                                | -                | -                | -              | -              | -              | 1,993,960         |                   |
| 480204                                      | <u>Gun Permits</u>                                   |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
|   | Gun Permits  | 3.00          | 219,750           | 131,590           | 88,160                      | -                | -                | -                                | -                | -                | -              | -              | -              | 88,160            |                   |
|   | Total  | 3.00          | 219,750           | 131,590           | 88,160                      | -                | -                | -                                | -                | -                | -              | -              | -              | 88,160            |                   |
| 480300                                      | <u>Law Enforcement Center</u>                        |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
| 480302                                      | Law Enforcement Center                               | 163.00        | 17,555,212        | 2,496,741         | 15,058,471                  | -                | -                | -                                | -                | -                | -              | -              | -              | 15,058,471        |                   |
|   | Total  | 163.00        | 17,555,212        | 2,496,741         | 15,058,471                  | -                | -                | -                                | -                | -                | -              | -              | -              | 15,058,471        |                   |
| 480380                                      | <u>Gang Strike Force Grant</u>                       |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
| *   | Gang Strike Force Grant                              | 5.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | 415,580        | 415,580        | -                 |                   |
|   | Total  | 5.00          | -                 | -                 | -                           | -                | -                | -                                | -                | -                | -              | 415,580        | 415,580        | -                 |                   |
|   | * FTEs are funded by grants received in a prior year |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
| 480401                                      | <u>Patrol</u>  |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
|   | County Parks, Waterways & Facilities                 | 37.00         | -                 | -                 | -                           | 4,263,068        | 1,227,895        | 3,035,173                        | -                | -                | -              | -              | -              | 3,035,173         |                   |
|   | Contract Patrol                                      | 51.00         | -                 | -                 | -                           | -                | -                | -                                | 5,888,593        | 5,888,593        | -              | -              | -              | -                 |                   |
|   | Impound Lot  | 0.00          | -                 | -                 | -                           | -                | -                | -                                | 12,000           | 21,200           | (9,200)        | -              | -              | (9,200)           |                   |
|   | Total  | 88.00         | -                 | -                 | -                           | 4,263,068        | 1,227,895        | 3,035,173                        | 5,900,593        | 5,909,793        | (9,200)        | -              | -              | 3,025,973         |                   |
| 480404                                      | <u>Transportation / Hospital</u>                     |               |                   |                   |                             |                  |                  |                                  |                  |                  |                |                |                |                   |                   |
| *   | Transportation / Hospital                            | 27.00         | 2,561,908         | 169,032           | 2,392,876                   | -                | -                | -                                | -                | -                | -              | -              | -              | 2,392,876         |                   |
|   | Total  | 27.00         | 2,561,908         | 169,032           | 2,392,876                   | -                | -                | -                                | -                | -                | -              | -              | -              | 2,392,876         |                   |
| <b>SHERIFF TOTAL</b>                        |  | <b>408.00</b> | <b>29,909,568</b> | <b>4,822,872</b>  | <b>25,086,696</b>           | <b>8,113,753</b> | <b>1,616,969</b> | <b>6,496,784</b>                 | <b>5,900,593</b> | <b>5,909,793</b> | <b>(9,200)</b> | <b>524,199</b> | <b>415,580</b> | <b>108,619</b>    | <b>31,682,899</b> |

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**RAMSEY COUNTY  
2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                   | Total           | Mandated          |                   | Mandated-Level/Method Disc. |                   |                   | Discretionary-Level/Method Mand. |                   |                   | Discretionary     |                  |                  | Total Levy     |                    |
|---|---------------------------------------|-----------------|-------------------|-------------------|-----------------------------|-------------------|-------------------|----------------------------------|-------------------|-------------------|-------------------|------------------|------------------|----------------|--------------------|
|   |                                       | FTE             | Budget            | Revenue           | Tax Levy                    | Budget            | Revenue           | Tax Levy                         | Budget            | Revenue           | Tax Levy          | Budget           | Revenue          |                | Tax Levy           |
| <b>PUBLIC SAFETY &amp; JUSTICE FUNCTION</b> |                                       |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| <b>50000</b>                                | <b>COMMUNITY CORRECTIONS</b>          |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 500101                                      | Administrative Services               | 17.30           | -                 | -                 | -                           | 2,993,888         | 191,637           | 2,802,251                        | -                 | -                 | -                 | -                | -                | -              | 2,802,251          |
|   | Total                                 | 17.30           | -                 | -                 | -                           | 2,993,888         | 191,637           | 2,802,251                        | -                 | -                 | -                 | -                | -                | -              | 2,802,251          |
|   | Services to Adults                    |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 500201                                      | Adult Services                        | 172.25          | -                 | -                 | -                           | 16,482,802        | 6,149,917         | 10,332,885                       | -                 | -                 | -                 | -                | -                | -              | 10,332,885         |
| 500201                                      | Pre-Trial Services                    | 0.00            | 1,413,500         | -                 | 1,413,500                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 1,413,500          |
| 500201                                      | Sentence to Service                   | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 419,200          | 101,400          | 317,800        | 317,800            |
| 500201                                      | Adult Purchase of Service             | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 292,514          | 600,000          | (307,486)      | (307,486)          |
| 500401                                      | RC Correctional Facility              | 150.30          | 15,371,265        | 2,431,931         | 12,939,334                  | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 12,939,334         |
| 500280                                      | Adult Justice Assistance Grant        | 1.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 30,985           | 30,985           | -              | -                  |
| 500280                                      | Adult Intensive Supervision Grant     | 13.00           | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 820,146          | 820,146          | -              | -                  |
| 500280                                      | Adult REAM Grant                      | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 43,040           | 43,040           | -              | -                  |
|   | Total                                 | 336.55          | 16,784,765        | 2,431,931         | 14,352,834                  | 16,482,802        | 6,149,917         | 10,332,885                       | -                 | -                 | -                 | 1,605,885        | 1,595,571        | 10,314         | 24,696,033         |
|   | Services to Juveniles                 |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 500501                                      | Juvenile Services                     | 63.57           | -                 | -                 | -                           | 6,486,688         | 2,608,840         | 3,877,848                        | -                 | -                 | -                 | -                | -                | -              | 3,877,848          |
| 500501                                      | Juvenile Placements / Shelter         | 0.00            | 2,096,070         | -                 | 2,096,070                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 2,096,070          |
| 500501                                      | Diversion                             | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | 225,000          | -                | 225,000        | 225,000            |
| 500601                                      | Boys Totem Town                       | 71.14           | -                 | -                 | -                           | -                 | -                 | -                                | 6,299,511         | 322,647           | 5,976,864         | -                | -                | -              | 5,976,864          |
| 500701                                      | Juvenile Detention Center             | 76.73           | 7,143,855         | 316,772           | 6,827,083                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 6,827,083          |
| 500580                                      | Juvenile Casey JDAI Grant             | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | -                  |
| 500680                                      | Juvenile JJAC DMC Grant               | 0.00            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | -                  |
| 500580                                      | Juvenile Accountability Block Grant   | 0.50            | -                 | -                 | -                           | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | -                  |
|   | Total                                 | 211.94          | 9,239,925         | 316,772           | 8,923,153                   | 6,486,688         | 2,608,840         | 3,877,848                        | 6,299,511         | 322,647           | 5,976,864         | 225,000          | -                | 225,000        | 19,002,865         |
| <b>COMMUNITY CORRECTIONS TOTAL</b>          |                                       | <b>565.79</b>   | <b>26,024,690</b> | <b>2,748,703</b>  | <b>23,275,987</b>           | <b>25,963,378</b> | <b>8,950,394</b>  | <b>17,012,984</b>                | <b>6,299,511</b>  | <b>322,647</b>    | <b>5,976,864</b>  | <b>1,830,885</b> | <b>1,595,571</b> | <b>235,314</b> | <b>46,501,149</b>  |
| <b>180000</b>                               | <b>COURT - COUNTY COURT FUNCTIONS</b> |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 180601                                      | Title Examiners/Public Service        |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
|   | Title Examiner's Office               | 4.00            | -                 | -                 | -                           | 433,836           | 59,060            | 374,776                          | -                 | -                 | -                 | -                | -                | -              | 374,776            |
|   | Court Operations                      | 0.00            | 3,661,666         | 111,761           | 3,549,905                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 3,549,905          |
|   | Total                                 | 4.00            | 3,661,666         | 111,761           | 3,549,905                   | 433,836           | 59,060            | 374,776                          | -                 | -                 | -                 | -                | -                | -              | 3,924,681          |
| <b>COURT - COUNTY COURT FUNC. TOTAL</b>     |                                       | <b>4.00</b>     | <b>3,661,666</b>  | <b>111,761</b>    | <b>3,549,905</b>            | <b>433,836</b>    | <b>59,060</b>     | <b>374,776</b>                   | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>-</b>         | <b>-</b>       | <b>3,924,681</b>   |
| <b>490000</b>                               | <b>EMERGENCY COMMUNICATIONS</b>       |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 490101                                      | Dispatch Center                       | 131.50          | -                 | -                 | -                           | -                 | -                 | -                                | 11,587,556        | 4,031,614         | 7,555,942         | -                | -                | -              | 7,555,942          |
| 490102                                      | 800 MHz System                        | 2.50            | -                 | -                 | -                           | -                 | -                 | -                                | 1,374,690         | 112,000           | 1,262,690         | -                | -                | -              | 1,262,690          |
|   | Total                                 | 134.00          | -                 | -                 | -                           | -                 | -                 | -                                | 12,962,246        | 4,143,614         | 8,818,632         | -                | -                | -              | 8,818,632          |
| <b>510000</b>                               | <b>OTHER PUBLIC SAFETY</b>            |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
| 510101                                      | Medical Examiner                      |                 |                   |                   |                             |                   |                   |                                  |                   |                   |                   |                  |                  |                |                    |
|   | Medical Examiner Services             | 15.00           | 2,130,642         | 1,036,446         | 1,094,196                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 1,094,196          |
|   | Total                                 | 15.00           | 2,130,642         | 1,036,446         | 1,094,196                   | -                 | -                 | -                                | -                 | -                 | -                 | -                | -                | -              | 1,094,196          |
| <b>OTHER PUBLIC SAFETY TOTAL</b>            |                                       | <b>15.00</b>    | <b>2,130,642</b>  | <b>1,036,446</b>  | <b>1,094,196</b>            | <b>-</b>          | <b>-</b>          | <b>-</b>                         | <b>-</b>          | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>-</b>         | <b>-</b>       | <b>1,094,196</b>   |
| <b>TOTAL PUBLIC SAFETY &amp; JUSTICE</b>    |                                       | <b>1,449.59</b> | <b>95,320,002</b> | <b>24,203,619</b> | <b>71,116,383</b>           | <b>34,510,967</b> | <b>10,626,423</b> | <b>23,884,544</b>                | <b>25,162,350</b> | <b>10,376,054</b> | <b>14,786,296</b> | <b>2,355,084</b> | <b>2,011,151</b> | <b>343,933</b> | <b>110,131,156</b> |

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code   | Department/Division                          | Total         | Mandated |          | Mandated-Level/Method Disc. |                  |                | Discretionary-Level/Method Mand. |          |          | Discretionary |                  |                  | Total Levy       |
|--|--|---------------|----------|----------|-----------------------------|------------------|----------------|----------------------------------|----------|----------|---------------|------------------|------------------|------------------|
|  |  | FTE           | Budget   | Revenue  | Tax Levy                    | Budget           | Revenue        | Tax Levy                         | Budget   | Revenue  | Tax Levy      | Budget           | Revenue          |                  |
| <b>TRANSPORT., RECREATION &amp; CULTURE FUNCTION</b> |  |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| <b>650101</b>  | <b>LIBRARIES</b>                             |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
|  | Arden Hills Library                          | 4.60          | -        | -        | -                           | 352,415          | 37,829         | 314,586                          | -        | -        | -             | -                | -                | 314,586          |
|  | Maplewood Library                            | 16.50         | -        | -        | -                           | 1,245,122        | 133,653        | 1,111,469                        | -        | -        | -             | -                | -                | 1,111,469        |
|  | Mounds View Library                          | 4.40          | -        | -        | -                           | 344,067          | 36,933         | 307,134                          | -        | -        | -             | -                | -                | 307,134          |
|  | North St. Paul Library                       | 2.10          | -        | -        | -                           | 162,798          | 17,475         | 145,323                          | -        | -        | -             | -                | -                | 145,323          |
|  | Roseville Library                            | 33.95         | -        | -        | -                           | 2,549,136        | 273,626        | 2,275,510                        | -        | -        | -             | -                | -                | 2,275,510        |
|  | Shoreview Library                            | 12.78         | -        | -        | -                           | 946,877          | 101,639        | 845,238                          | -        | -        | -             | -                | -                | 845,238          |
|  | White Bear Lake Library                      | 9.15          | -        | -        | -                           | 661,299          | 70,985         | 590,314                          | -        | -        | -             | -                | -                | 590,314          |
|  | Administration                               | 7.67          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 712,678          | 76,500           | 636,178          |
|  | Automation Services                          | 4.10          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 418,477          | 44,920           | 373,557          |
|  | Technical Services                           | 11.30         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 754,799          | 81,021           | 673,778          |
|  | Property Management                          | 0.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 801,848          | 86,071           | 715,777          |
|  | <b>County Libraries Total</b>                | <b>106.55</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>6,261,714</b> | <b>672,140</b> | <b>5,589,574</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>2,687,802</b> | <b>288,512</b>   | <b>2,399,290</b> |
| <b>660000</b>  | <b>PARKS &amp; RECREATION</b>                |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
|  | <u>Administration</u>                        |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660101   | Administration                               | 8.80          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 1,237,020        | 144,439          | 1,092,581        |
|  | Total  | 8.80          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 1,237,020        | 144,439          | 1,092,581        |
|  | <u>Central Store</u>                         |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660103   | Central Store                                | 2.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 133,581          | -                | 133,581          |
|  | Total  | 2.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 133,581          | -                | 133,581          |
|  | <u>Maintenance &amp; Operation</u>           |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660102   | Facility Maintenance & Service               | 6.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 401,648          | -                | 401,648          |
| 660501   | Parks Maintenance & Operation                | 24.71         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 2,417,964        | 553,132          | 1,864,832        |
| 660601   | County Fair                                  | 0.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 4,789            | 2,072            | 2,717            |
|  | Total  | 30.71         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 2,824,401        | 555,204          | 2,269,197        |
|  | <u>Ice Arenas</u>                            |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660201   | Public Ice Arenas                            | 13.34         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 1,192,468        | 1,315,610        | (123,142)        |
| 660202   | Aldrich Arena                                | 4.08          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 399,259          | 361,644          | 37,615           |
| 660202   | Charles M. Schulz Highland Arena             | 4.92          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 433,621          | 626,145          | (192,524)        |
| 660208   | Pleasant Arena                               | 2.09          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 268,597          | 459,934          | (191,337)        |
|  | Total  | 24.43         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 2,293,945        | 2,763,333        | (469,388)        |
|  | <u>Golf Courses</u>                          |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660301   | Goodrich Golf Course                         | 4.89          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 563,074          | 668,001          | (104,927)        |
| 660302   | Keller Golf Course                           | 5.71          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 762,042          | 1,037,438        | (275,396)        |
| 660303   | Manitou Ridge Golf Course                    | 0.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 27,446           | 379,375          | (351,929)        |
|  | Total  | 10.60         | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 1,352,562        | 2,084,814        | (732,252)        |
|  | <u>Recreation Services</u>                   |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660402   | Beaches                                      | 0.50          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 177,979          | 10,561           | 167,418          |
| 660403   | Battle Creek Waterworks                      | 0.50          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 179,588          | 173,338          | 6,250            |
|  | Total  | 1.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 357,567          | 183,899          | 173,668          |
|  | <u>Nature Interpretive Services</u>          |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660701   | Nature Interpretive Services                 | 5.87          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 388,457          | 116,842          | 271,615          |
|  | Total  | 5.87          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 388,457          | 116,842          | 271,615          |
|  | <u>Planning &amp; Development</u>            |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660801   | Planning & Development                       | 3.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 236,637          | 15,000           | 221,637          |
|  | Total  | 3.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 236,637          | 15,000           | 221,637          |
|  | <b>PARKS &amp; RECREATION TOTAL</b>          | <b>86.41</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b>         | <b>-</b>       | <b>-</b>                         | <b>-</b> | <b>-</b> | <b>-</b>      | <b>8,824,170</b> | <b>5,863,531</b> | <b>2,960,639</b> |
| <b>660304</b>  | <b>THE PONDS AT BATTLE CREEK GOLF COURSE</b> |               |          |          |                             |                  |                |                                  |          |          |               |                  |                  |                  |
| 660304   | The Ponds at Battle Creek Golf Course        | 4.00          | -        | -        | -                           | -                | -              | -                                | -        | -        | -             | 772,360          | 772,360          | -                |
|  | <b>The Ponds at Battle Creek Golf Course</b> | <b>4.00</b>   | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b>         | <b>-</b>       | <b>-</b>                         | <b>-</b> | <b>-</b> | <b>-</b>      | <b>772,360</b>   | <b>772,360</b>   | <b>-</b>         |

**RAMSEY COUNTY  
2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code   | Department/Division                       | Total         | Mandated       |                | Mandated-Level/Method Disc. |          |          | Discretionary-Level/Method Mand. |                  |                  | Discretionary     |                  |                  | Total Levy        |
|--|---|---------------|----------------|----------------|-----------------------------|----------|----------|----------------------------------|------------------|------------------|-------------------|------------------|------------------|-------------------|
|  |   | FTE           | Budget         | Revenue        | Tax Levy                    | Budget   | Revenue  | Tax Levy                         | Budget           | Revenue          | Tax Levy          | Budget           | Revenue          |                   |
| <b>TRANSPORT., RECREATION &amp; CULTURE FUNCTION</b> |   |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| <b>550000</b>  | <b>PUBLIC WORKS</b>                       |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
|  | <u>Road &amp; Bridge Maintenance</u>      |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 500401   | Routine                                   | 16.00         | -              | -              | -                           | -        | -        | 2,167,693                        | 1,237,698        | 929,995          | -                 | -                | -                | 929,995           |
| 500401   | Major                                     | 15.00         | -              | -              | -                           | -        | -        | 1,321,627                        | 1,164,078        | 157,549          | -                 | -                | -                | 157,549           |
| 500401   | Sweeping                                  | 4.00          | -              | -              | -                           | -        | -        | 308,844                          | 204,269          | 104,575          | -                 | -                | -                | 104,575           |
| 500401   | Brush & Weed Control                      | 1.25          | -              | -              | -                           | -        | -        | 93,410                           | 37,140           | 56,270           | -                 | -                | -                | 56,270            |
| 500401   | Traffic Svcs.(Pvmt Mkgs & Signs)          | 4.33          | -              | -              | -                           | -        | -        | 607,959                          | 356,549          | 251,410          | -                 | -                | -                | 251,410           |
|  | <u>Total</u>                              | <u>40.58</u>  | <u>-</u>       | <u>-</u>       | <u>-</u>                    | <u>-</u> | <u>-</u> | <u>4,499,533</u>                 | <u>2,999,734</u> | <u>1,499,799</u> | <u>-</u>          | <u>-</u>         | <u>-</u>         | <u>1,499,799</u>  |
|  | <u>Snow &amp; Ice Control</u>             |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 500401   | Snow & Ice Control                        | 8.50          | -              | -              | -                           | -        | -        | 1,356,446                        | 892,078          | 464,368          | -                 | -                | -                | 464,368           |
|  | <u>Total</u>                              | <u>8.50</u>   | <u>-</u>       | <u>-</u>       | <u>-</u>                    | <u>-</u> | <u>-</u> | <u>1,356,446</u>                 | <u>892,078</u>   | <u>464,368</u>   | <u>-</u>          | <u>-</u>         | <u>-</u>         | <u>464,368</u>    |
|  | <u>Engineering</u>                        |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 500801   | Design                                    | 9.00          | -              | -              | -                           | -        | -        | 827,986                          | 671,000          | 156,986          | -                 | -                | -                | 156,986           |
| 500801   | Construction                              | 9.00          | -              | -              | -                           | -        | -        | 862,841                          | 668,500          | 194,341          | -                 | -                | -                | 194,341           |
| 500801   | Traffic Signals                           | 7.00          | -              | -              | -                           | -        | -        | 1,033,839                        | 519,179          | 514,660          | -                 | -                | -                | 514,660           |
| 500801   | Right of Way Management                   | 1.50          | -              | -              | -                           | -        | -        | 115,737                          | 62,000           | 53,737           | -                 | -                | -                | 53,737            |
|  | <u>Total</u>                              | <u>26.50</u>  | <u>-</u>       | <u>-</u>       | <u>-</u>                    | <u>-</u> | <u>-</u> | <u>2,840,403</u>                 | <u>1,920,679</u> | <u>919,724</u>   | <u>-</u>          | <u>-</u>         | <u>-</u>         | <u>919,724</u>    |
|  | <u>Fleet Management</u>                   |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 550301   | Maintenance of Public Works Fleet         | 14.00         | -              | -              | -                           | -        | -        | 1,895,007                        | 612,500          | 1,282,507        | -                 | -                | -                | 1,282,507         |
| 550301   | Maintenance for Others                    | 5.00          | -              | -              | -                           | -        | -        | 1,149,652                        | 931,160          | 218,492          | -                 | -                | -                | 218,492           |
|  | <u>Total</u>                              | <u>19.00</u>  | <u>-</u>       | <u>-</u>       | <u>-</u>                    | <u>-</u> | <u>-</u> | <u>3,044,659</u>                 | <u>1,543,660</u> | <u>1,500,999</u> | <u>-</u>          | <u>-</u>         | <u>-</u>         | <u>1,500,999</u>  |
|  | <u>Administration &amp; Accounting</u>    |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 500101   | Administration & Accounting               | 7.00          | -              | -              | -                           | -        | -        | -                                | -                | -                | 1,036,953         | 474,200          | 562,753          | 562,753           |
|  | <u>Total</u>                              | <u>7.00</u>   | <u>-</u>       | <u>-</u>       | <u>-</u>                    | <u>-</u> | <u>-</u> | <u>-</u>                         | <u>-</u>         | <u>-</u>         | <u>1,036,953</u>  | <u>474,200</u>   | <u>562,753</u>   | <u>562,753</u>    |
|  | <u>Regional Rail Authority</u>            |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 500102   | Regional Rail Authority                   | 9.10          | -              | -              | -                           | -        | -        | -                                | -                | -                | 840,763           | 840,763          | -                | -                 |
|  | <u>Total</u>                              | <u>9.10</u>   | <u>-</u>       | <u>-</u>       | <u>-</u>                    | <u>-</u> | <u>-</u> | <u>-</u>                         | <u>-</u>         | <u>-</u>         | <u>840,763</u>    | <u>840,763</u>   | <u>-</u>         | <u>-</u>          |
|  | <u>Facilities Maint. &amp; Operations</u> |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 550201   | Facilities Maint. & Operations            | 0.00          | -              | -              | -                           | -        | -        | 925,187                          | 82,400           | 842,787          | -                 | -                | -                | 842,787           |
|  | <u>Total</u>                              | <u>0.00</u>   | <u>-</u>       | <u>-</u>       | <u>-</u>                    | <u>-</u> | <u>-</u> | <u>925,187</u>                   | <u>82,400</u>    | <u>842,787</u>   | <u>-</u>          | <u>-</u>         | <u>-</u>         | <u>842,787</u>    |
|  | <u>Environmental Services</u>             |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 500601   | Lakes & Wetlands                          | 4.00          | -              | -              | -                           | -        | -        | 453,399                          | 65,000           | 388,399          | -                 | -                | -                | 388,399           |
| 500601   | Trees                                     | 1.50          | -              | -              | -                           | -        | -        | 192,042                          | 40,000           | 152,042          | -                 | -                | -                | 152,042           |
| 500601   | County Agricultural Inspector             | 0.25          | 4,476          | -              | 4,476                       | -        | -        | -                                | -                | -                | -                 | -                | -                | 4,476             |
| 500601   | Hazardous Substance Management            | 0.25          | 30,933         | -              | 30,933                      | -        | -        | -                                | -                | -                | -                 | -                | -                | 30,933            |
|  | <u>Total</u>                              | <u>6.00</u>   | <u>35,409</u>  | <u>-</u>       | <u>35,409</u>               | <u>-</u> | <u>-</u> | <u>645,441</u>                   | <u>105,000</u>   | <u>540,441</u>   | <u>-</u>          | <u>-</u>         | <u>-</u>         | <u>575,850</u>    |
|  | <u>County Surveyor</u>                    |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 550701   | Land Survey                               | 4.50          | -              | -              | -                           | -        | -        | 381,302                          | 110,000          | 271,302          | -                 | -                | -                | 271,302           |
| 550701   | Geographic Information Systems            | 5.50          | -              | -              | -                           | -        | -        | -                                | -                | -                | 603,168           | 200,300          | 402,868          | 402,868           |
|  | <u>Total</u>                              | <u>10.00</u>  | <u>-</u>       | <u>-</u>       | <u>-</u>                    | <u>-</u> | <u>-</u> | <u>381,302</u>                   | <u>110,000</u>   | <u>271,302</u>   | <u>603,168</u>    | <u>200,300</u>   | <u>402,868</u>   | <u>674,170</u>    |
| <b>PUBLIC WORKS TOTAL</b>                            |   | <b>126.68</b> | <b>35,409</b>  | <b>-</b>       | <b>35,409</b>               | <b>-</b> | <b>-</b> | <b>13,692,971</b>                | <b>7,653,551</b> | <b>6,039,420</b> | <b>2,480,884</b>  | <b>1,515,263</b> | <b>965,621</b>   | <b>7,040,450</b>  |
| <b>750000</b>  | <b>CONSERVATION OF NATURAL RESOURCES</b>  |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 750101   | <u>Ramsey Conservation District</u>       |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
|  | Capitol Region Watershed Support          | 0.05          | -              | -              | -                           | -        | -        | -                                | -                | -                | 2,500             | 2,500            | -                | -                 |
|  | Native Plant Conservation Practices       | 1.00          | -              | -              | -                           | -        | -        | -                                | -                | -                | 55,000            | 55,000           | -                | -                 |
|  | Ramsey Co. Public Works Support           | 0.15          | 15,000         | 15,000         | -                           | -        | -        | -                                | -                | -                | -                 | -                | -                | -                 |
|  | Groundwater Protection Program            | 0.00          | -              | -              | -                           | -        | -        | -                                | -                | -                | -                 | -                | -                | -                 |
|  | MPCA Permit Inspection                    | 1.20          | -              | -              | -                           | -        | -        | -                                | -                | -                | 65,000            | 65,000           | -                | -                 |
|  | Natural Resource Data Base (GIS)          | 0.15          | -              | -              | -                           | -        | -        | -                                | -                | -                | 15,000            | 15,000           | -                | -                 |
|  | General Soil & Water Program              | 1.25          | 116,058        | 85,000         | 31,058                      | -        | -        | -                                | -                | -                | 56,020            | 56,020           | -                | 31,058            |
|  | <u>Conservation of Natural Resources</u>  | <u>3.80</u>   | <u>131,058</u> | <u>100,000</u> | <u>31,058</u>               | <u>-</u> | <u>-</u> | <u>-</u>                         | <u>-</u>         | <u>-</u>         | <u>193,520</u>    | <u>193,520</u>   | <u>-</u>         | <u>31,058</u>     |
| <b>700000</b>  | <b>CULTURAL &amp; SCIENTIFIC</b>          |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
| 710101   | <u>Historical Society</u>                 |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
|  | Administration/Maintenance                | 0.00          | -              | -              | -                           | -        | -        | -                                | -                | -                | 93,564            | -                | 93,564           | 93,564            |
| 720101   | <u>Landmark Center Management</u>         |               |                |                |                             |          |          |                                  |                  |                  |                   |                  |                  |                   |
|  | Administration/Maintenance                | 0.00          | -              | -              | -                           | -        | -        | -                                | -                | -                | 970,565           | -                | 970,565          | 970,565           |
|  | Ice Rink Subsidy                          | 0.00          | -              | -              | -                           | -        | -        | -                                | -                | -                | 15,000            | -                | 15,000           | 15,000            |
|  | <u>Cultural &amp; Scientific Total</u>    | <u>0.00</u>   | <u>-</u>       | <u>-</u>       | <u>-</u>                    | <u>-</u> | <u>-</u> | <u>-</u>                         | <u>-</u>         | <u>-</u>         | <u>1,079,129</u>  | <u>-</u>         | <u>1,079,129</u> | <u>1,079,129</u>  |
| <b>TOTAL TRANS., RECREATION &amp; CULTURE</b>        |   | <b>327.44</b> | <b>166,467</b> | <b>100,000</b> | <b>66,467</b>               | <b>-</b> | <b>-</b> | <b>13,692,971</b>                | <b>7,653,551</b> | <b>6,039,420</b> | <b>16,037,865</b> | <b>8,633,186</b> | <b>7,404,679</b> | <b>19,100,140</b> |

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                        | Total         | Mandated |          | Mandated-Level/Method Disc. |                   |                   | Discretionary-Level/Method Mand. |          |          | Discretionary |          |          | Total Levy |                   |
|---|--|---------------|----------|----------|-----------------------------|-------------------|-------------------|----------------------------------|----------|----------|---------------|----------|----------|------------|-------------------|
|   |  | FTE           | Budget   | Revenue  | Tax Levy                    | Budget            | Revenue           | Tax Levy                         | Budget   | Revenue  | Tax Levy      | Budget   | Revenue  |            | Tax Levy          |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |  |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
| <b>600000</b>                               | <b>COMMUNITY HUMAN SERVICES DEPARTMENT</b> |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | <u>Family &amp; Children Services</u>      |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | <u>Child Protection</u>                    |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Assessment & Intake CP                     | 47.00         | -        | -        | -                           | 4,387,529         | 1,086,732         | 3,300,797                        | -        | -        | -             | -        | -        | -          | 3,300,797         |
|   | Community Based Support CP                 | 0.00          | -        | -        | -                           | 1,032,610         | 433,648           | 598,962                          | -        | -        | -             | -        | -        | -          | 598,962           |
|   | Emergency Treatment                        | 0.00          | -        | -        | -                           | 381,720           | 77,929            | 303,791                          | -        | -        | -             | -        | -        | -          | 303,791           |
|   | Outpatient Treatment CP                    | 0.00          | -        | -        | -                           | 1,316,372         | 268,742           | 1,047,630                        | -        | -        | -             | -        | -        | -          | 1,047,630         |
|   | Out of Home Placement                      | 0.00          | -        | -        | -                           | 20,822,548        | 10,422,728        | 10,399,820                       | -        | -        | -             | -        | -        | -          | 10,399,820        |
|   | Case Management CP                         | 125.07        | -        | -        | -                           | 12,630,256        | 5,042,666         | 7,587,590                        | -        | -        | -             | -        | -        | -          | 7,587,590         |
|   | <b>Total</b>                               | <b>172.07</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>40,571,035</b> | <b>17,332,445</b> | <b>23,238,590</b>                | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>23,238,590</b> |
|   | <u>Child Welfare</u>                       |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Information & Referral CW                  | 0.00          | -        | -        | -                           | 151,000           | 31,623            | 119,377                          | -        | -        | -             | -        | -        | -          | 119,377           |
|   | Assessment & Intake CW                     | 4.00          | -        | -        | -                           | 387,556           | 79,121            | 308,435                          | -        | -        | -             | -        | -        | -          | 308,435           |
|   | Community Support                          | 0.00          | -        | -        | -                           | 77,716            | 15,866            | 61,850                           | -        | -        | -             | -        | -        | -          | 61,850            |
|   | Out of Home Placement                      | 0.00          | -        | -        | -                           | 108,264           | 22,102            | 86,162                           | -        | -        | -             | -        | -        | -          | 86,162            |
|   | Case Management CW                         | 16.00         | -        | -        | -                           | 1,635,913         | 1,153,441         | 482,472                          | -        | -        | -             | -        | -        | -          | 482,472           |
|   | <b>Total</b>                               | <b>20.00</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>2,360,449</b>  | <b>1,302,153</b>  | <b>1,058,296</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>1,058,296</b>  |
|   | <u>MFIP and Child Care</u>                 |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Child Care                                 | 25.50         | -        | -        | -                           | 36,143,430        | 35,101,157        | 1,042,273                        | -        | -        | -             | -        | -        | -          | 1,042,273         |
|   | <b>Total</b>                               | <b>25.50</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>36,143,430</b> | <b>35,101,157</b> | <b>1,042,273</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>1,042,273</b>  |
|   | <u>Chemical Health Services</u>            |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Information & Referral                     | 0.00          | -        | -        | -                           | 89,359            | 18,243            | 71,116                           | -        | -        | -             | -        | -        | -          | 71,116            |
|   | Assessment & Intake                        | 9.50          | -        | -        | -                           | 1,131,089         | 750,928           | 380,161                          | -        | -        | -             | -        | -        | -          | 380,161           |
|   | Outpatient Treatment                       | 0.00          | -        | -        | -                           | 7,609             | 1,553             | 6,056                            | -        | -        | -             | -        | -        | -          | 6,056             |
|   | Residential Treatment                      | 28.30         | -        | -        | -                           | 3,569,258         | 1,765,693         | 1,803,565                        | -        | -        | -             | -        | -        | -          | 1,803,565         |
|   | <b>Total</b>                               | <b>37.80</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>4,797,315</b>  | <b>2,536,417</b>  | <b>2,260,898</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>2,260,898</b>  |
|   | <u>Adult Mental Health Services</u>        |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Assessment & Intake                        | 9.80          | -        | -        | -                           | 1,132,136         | 261,570           | 870,566                          | -        | -        | -             | -        | -        | -          | 870,566           |
|   | Housing                                    | 0.00          | -        | -        | -                           | 3,427,787         | 2,091,667         | 1,336,120                        | -        | -        | -             | -        | -        | -          | 1,336,120         |
|   | Community Integration                      | 0.00          | -        | -        | -                           | 1,813,137         | 1,813,137         | -                                | -        | -        | -             | -        | -        | -          | -                 |
|   | Emergency / Crisis Treatment               | 16.70         | -        | -        | -                           | 1,407,051         | 287,254           | 1,119,797                        | -        | -        | -             | -        | -        | -          | 1,119,797         |
|   | Outpatient Treatment                       | 53.83         | -        | -        | -                           | 6,343,648         | 3,983,981         | 2,359,667                        | -        | -        | -             | -        | -        | -          | 2,359,667         |
|   | Residential Treatment                      | 0.00          | -        | -        | -                           | 4,409,125         | 2,833,294         | 1,575,831                        | -        | -        | -             | -        | -        | -          | 1,575,831         |
|   | Case Management                            | 39.84         | -        | -        | -                           | 8,449,507         | 6,681,640         | 1,767,867                        | -        | -        | -             | -        | -        | -          | 1,767,867         |
|   | <b>Total</b>                               | <b>120.17</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>26,982,391</b> | <b>17,952,543</b> | <b>9,029,848</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>9,029,848</b>  |
|   | <u>Children's Mental Health Services</u>   |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Assessment & Intake                        | 11.50         | -        | -        | -                           | 1,145,295         | 826,227           | 319,068                          | -        | -        | -             | -        | -        | -          | 319,068           |
|   | Community Based Support                    | 0.00          | -        | -        | -                           | 1,980,928         | 599,949           | 1,380,979                        | -        | -        | -             | -        | -        | -          | 1,380,979         |
|   | Outpatient Treatment                       | 0.00          | -        | -        | -                           | 255,550           | 52,171            | 203,379                          | -        | -        | -             | -        | -        | -          | 203,379           |
|   | Out of Home Placement                      | 0.00          | -        | -        | -                           | 2,871,258         | 1,249,883         | 1,621,375                        | -        | -        | -             | -        | -        | -          | 1,621,375         |
|   | Case Management                            | 18.50         | -        | -        | -                           | 2,615,620         | 1,465,185         | 1,150,435                        | -        | -        | -             | -        | -        | -          | 1,150,435         |
|   | <b>Total</b>                               | <b>30.00</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>8,868,651</b>  | <b>4,193,415</b>  | <b>4,675,236</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>4,675,236</b>  |
|   | <u>Developmental Disabilities Services</u> |               |          |          |                             |                   |                   |                                  |          |          |               |          |          |            |                   |
|   | Assessment & Intake                        | 22.80         | -        | -        | -                           | 1,874,281         | 1,085,218         | 789,063                          | -        | -        | -             | -        | -        | -          | 789,063           |
|   | Vocational                                 | 0.00          | -        | -        | -                           | 264,208           | 53,939            | 210,269                          | -        | -        | -             | -        | -        | -          | 210,269           |
|   | Community Integration                      | 0.00          | -        | -        | -                           | 1,452,447         | 1,223,164         | 229,283                          | -        | -        | -             | -        | -        | -          | 229,283           |
|   | Outpatient Treatment                       | 0.00          | -        | -        | -                           | 2,900,000         | 592,045           | 2,307,955                        | -        | -        | -             | -        | -        | -          | 2,307,955         |
|   | Residential Treatment                      | 0.00          | -        | -        | -                           | 630,000           | 128,617           | 501,383                          | -        | -        | -             | -        | -        | -          | 501,383           |
|   | Case Management                            | 59.00         | -        | -        | -                           | 4,969,427         | 3,671,120         | 1,298,307                        | -        | -        | -             | -        | -        | -          | 1,298,307         |
|   | <b>Total</b>                               | <b>81.80</b>  | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>12,090,363</b> | <b>6,754,103</b>  | <b>5,336,260</b>                 | <b>-</b> | <b>-</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>-</b>   | <b>5,336,260</b>  |

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division            | Total         | Mandated |          |          | Mandated-Level/Method Disc. |                    |                   | Discretionary-Level/Method Mand. |                   |                | Discretionary |          |          | Total Levy        |
|---|--------------------------------|---------------|----------|----------|----------|-----------------------------|--------------------|-------------------|----------------------------------|-------------------|----------------|---------------|----------|----------|-------------------|
|   |                                | FTE           | Budget   | Revenue  | Tax Levy | Budget                      | Revenue            | Tax Levy          | Budget                           | Revenue           | Tax Levy       | Budget        | Revenue  | Tax Levy |                   |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b>                   |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
| <b>600000 COMMUNITY HUMAN SERVICES DEPARTMENT (Continued)</b> |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
| <u>Adult Services</u>   |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
| <u>Low Income Homeless</u>                                    |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
|   | Information & Referral         | 0.00          | -        | -        | -        | 43,384                      | 8,857              | 34,527            | -                                | -                 | -              | -             | -        | -        | 34,527            |
|   | Assessment & Intake            | 2.00          | -        | -        | -        | 328,538                     | 67,072             | 261,466           | -                                | -                 | -              | -             | -        | -        | 261,466           |
|   | Housing                        | 0.00          | -        | -        | -        | 655,994                     | 648,970            | 7,024             | -                                | -                 | -              | -             | -        | -        | 7,024             |
|   | Residential / Shelters         | 0.00          | -        | -        | -        | 1,099,401                   | 224,446            | 874,955           | -                                | -                 | -              | -             | -        | -        | 874,955           |
|   | <b>Total</b>                   | <b>2.00</b>   | <b>-</b> | <b>-</b> | <b>-</b> | <b>2,127,317</b>            | <b>949,345</b>     | <b>1,177,972</b>  | <b>-</b>                         | <b>-</b>          | <b>-</b>       | <b>-</b>      | <b>-</b> | <b>-</b> | <b>1,177,972</b>  |
| <u>Elderly</u>  |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
|   | Assessment & Intake            | 3.00          | -        | -        | -        | 273,300                     | 265,686            | 7,614             | -                                | -                 | -              | -             | -        | -        | 7,614             |
|   | Community Integration          | 0.00          | -        | -        | -        | 197,960                     | 40,414             | 157,546           | -                                | -                 | -              | -             | -        | -        | 157,546           |
|   | Case Management                | 12.00         | -        | -        | -        | 949,322                     | 629,276            | 320,046           | -                                | -                 | -              | -             | -        | -        | 320,046           |
|   | <b>Total</b>                   | <b>15.00</b>  | <b>-</b> | <b>-</b> | <b>-</b> | <b>1,420,582</b>            | <b>935,376</b>     | <b>485,206</b>    | <b>-</b>                         | <b>-</b>          | <b>-</b>       | <b>-</b>      | <b>-</b> | <b>-</b> | <b>485,206</b>    |
| <u>Adult Protection</u>                                       |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
|   | Assessment & Intake            | 15.80         | -        | -        | -        | 1,378,781                   | 281,483            | 1,097,298         | -                                | -                 | -              | -             | -        | -        | 1,097,298         |
|   | Community Integration          | 0.00          | -        | -        | -        | 851,350                     | 173,806            | 677,544           | -                                | -                 | -              | -             | -        | -        | 677,544           |
|   | Emergency / Crisis             | 0.00          | -        | -        | -        | 60,103                      | 12,270             | 47,833            | -                                | -                 | -              | -             | -        | -        | 47,833            |
|   | Residential / Shelters         | 0.00          | -        | -        | -        | 101,717                     | 20,766             | 80,951            | -                                | -                 | -              | -             | -        | -        | 80,951            |
|   | Case Management                | 5.00          | -        | -        | -        | 419,761                     | 317,906            | 101,855           | -                                | -                 | -              | -             | -        | -        | 101,855           |
|   | <b>Total</b>                   | <b>20.80</b>  | <b>-</b> | <b>-</b> | <b>-</b> | <b>2,811,712</b>            | <b>806,231</b>     | <b>2,005,481</b>  | <b>-</b>                         | <b>-</b>          | <b>-</b>       | <b>-</b>      | <b>-</b> | <b>-</b> | <b>2,005,481</b>  |
| <u>CADI/TBI</u>   |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
|   | Assessment & Intake            | 3.00          | -        | -        | -        | 245,621                     | 224,732            | 20,889            | -                                | -                 | -              | -             | -        | -        | 20,889            |
|   | Community Integration          | 0.00          | -        | -        | -        | 5,000                       | 1,021              | 3,979             | -                                | -                 | -              | -             | -        | -        | 3,979             |
|   | Residential / Shelters         | 0.00          | -        | -        | -        | 1,296,000                   | 264,583            | 1,031,417         | -                                | -                 | -              | -             | -        | -        | 1,031,417         |
|   | Case Management                | 15.80         | -        | -        | -        | 1,234,958                   | 976,972            | 257,986           | -                                | -                 | -              | -             | -        | -        | 257,986           |
|   | <b>Total</b>                   | <b>18.80</b>  | <b>-</b> | <b>-</b> | <b>-</b> | <b>2,781,579</b>            | <b>1,467,308</b>   | <b>1,314,271</b>  | <b>-</b>                         | <b>-</b>          | <b>-</b>       | <b>-</b>      | <b>-</b> | <b>-</b> | <b>1,314,271</b>  |
| <u>Income Maintenance Services</u>                            |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
|   | Assessment & Intake            | 80.50         | -        | -        | -        | 5,492,239                   | 3,116,326          | 2,375,913         | -                                | -                 | -              | -             | -        | -        | 2,375,913         |
|   | Case Management                | 242.00        | -        | -        | -        | 18,277,471                  | 8,928,562          | 9,348,909         | -                                | -                 | -              | -             | -        | -        | 9,348,909         |
|   | <b>Total</b>                   | <b>322.50</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>23,769,710</b>           | <b>12,044,888</b>  | <b>11,724,822</b> | <b>-</b>                         | <b>-</b>          | <b>-</b>       | <b>-</b>      | <b>-</b> | <b>-</b> | <b>11,724,822</b> |
| <u>Program Support</u>  |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
|   | Program Support                | 113.85        | -        | -        | -        | 27,166,721                  | 9,425,654          | 17,741,067        | -                                | -                 | -              | -             | -        | -        | 17,741,067        |
|   | <b>Total</b>                   | <b>113.85</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>27,166,721</b>           | <b>9,425,654</b>   | <b>17,741,067</b> | <b>-</b>                         | <b>-</b>          | <b>-</b>       | <b>-</b>      | <b>-</b> | <b>-</b> | <b>17,741,067</b> |
| <b>Comm. Human Services Total</b>                             |                                | <b>980.29</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>191,891,255</b>          | <b>110,801,035</b> | <b>81,090,220</b> | <b>-</b>                         | <b>-</b>          | <b>-</b>       | <b>-</b>      | <b>-</b> | <b>-</b> | <b>81,090,220</b> |
| <b>620000 LAKE OWASSO RESIDENCE</b>                           |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
| 620101  | Administration                 | 6.00          | -        | -        | -        | -                           | -                  | -                 | 1,559,701                        | 1,295,702         | 263,999        | -             | -        | -        | 263,999           |
| 620201  | Food Service                   | 1.00          | -        | -        | -        | -                           | -                  | -                 | 285,604                          | 285,604           | -              | -             | -        | -        | -                 |
| 620301  | Health Service                 | 3.40          | -        | -        | -        | -                           | -                  | -                 | 324,328                          | 324,328           | -              | -             | -        | -        | -                 |
| 620401  | Plant Operations & Maintenance | 4.00          | -        | -        | -        | -                           | -                  | -                 | 492,930                          | 492,930           | -              | -             | -        | -        | -                 |
| 620501  | Residential Services           | 84.60         | -        | -        | -        | -                           | -                  | -                 | 5,261,474                        | 5,261,474         | -              | -             | -        | -        | -                 |
| 620601  | Developmental Services         | 6.80          | -        | -        | -        | -                           | -                  | -                 | 631,459                          | 631,459           | -              | -             | -        | -        | -                 |
| <b>Lake Owasso Residence Total</b>                            |                                | <b>105.80</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b>           | <b>-</b>          | <b>8,555,496</b>                 | <b>8,291,497</b>  | <b>263,999</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>263,999</b>    |
| <b>610000 RAMSEY COUNTY CARE CENTER</b>                       |                                |               |          |          |          |                             |                    |                   |                                  |                   |                |               |          |          |                   |
| 610101  | Administration                 | 2.00          | -        | -        | -        | -                           | -                  | -                 | 181,968                          | 181,968           | -              | -             | -        | -        | -                 |
| 610101  | Program Support                | 8.40          | -        | -        | -        | -                           | -                  | -                 | 2,424,238                        | 2,057,384         | 366,854        | -             | -        | -        | 366,854           |
| 610201  | Nutritional Services           | 17.90         | -        | -        | -        | -                           | -                  | -                 | 1,315,500                        | 1,315,500         | -              | -             | -        | -        | -                 |
| 610301  | Laundry                        | 3.80          | -        | -        | -        | -                           | -                  | -                 | 181,560                          | 181,560           | -              | -             | -        | -        | -                 |
| 610401  | Housekeeping                   | 11.00         | -        | -        | -        | -                           | -                  | -                 | 578,491                          | 578,491           | -              | -             | -        | -        | -                 |
| 610501  | Nursing                        | 98.50         | -        | -        | -        | -                           | -                  | -                 | 7,056,738                        | 7,056,738         | -              | -             | -        | -        | -                 |
| 610502  | Nursing Transitional Care Unit | 27.00         | -        | -        | -        | -                           | -                  | -                 | 1,889,278                        | 1,889,278         | -              | -             | -        | -        | -                 |
| 610601  | Plant Maintenance              | 3.00          | -        | -        | -        | -                           | -                  | -                 | 729,780                          | 729,780           | -              | -             | -        | -        | -                 |
| 610701  | Activities                     | 4.00          | -        | -        | -        | -                           | -                  | -                 | 243,372                          | 243,372           | -              | -             | -        | -        | -                 |
| 610801  | Social Services                | 4.00          | -        | -        | -        | -                           | -                  | -                 | 363,844                          | 363,844           | -              | -             | -        | -        | -                 |
| <b>Ramsey County Care Center</b>                              |                                | <b>179.60</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b>                    | <b>-</b>           | <b>-</b>          | <b>14,964,769</b>                | <b>14,597,915</b> | <b>366,854</b> | <b>-</b>      | <b>-</b> | <b>-</b> | <b>366,854</b>    |

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                              | Total         | Mandated         |                  | Mandated-Level/Method Disc. |                   |                   | Discretionary-Level/Method Mand. |                   |                   | Discretionary    |                  |                | Total Levy       |                  |
|---|--|---------------|------------------|------------------|-----------------------------|-------------------|-------------------|----------------------------------|-------------------|-------------------|------------------|------------------|----------------|------------------|------------------|
|   |  | FTE           | Budget           | Revenue          | Tax Levy                    | Budget            | Revenue           | Tax Levy                         | Budget            | Revenue           | Tax Levy         | Budget           | Revenue        |                  | Tax Levy         |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |  |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
| <b>580000</b>                               | <b>PUBLIC HEALTH</b>                             |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
| 580700                                      | <u>Administration</u>                            |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Grant Administration & Records                   | 2.50          | 142,802          | 200              | 142,602                     | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 142,602          |                  |
|   | Departmental Administration                      | 24.10         | -                | -                | -                           | 3,339,956         | 3,393,338         | (53,382)                         | -                 | -                 | -                | -                | -              | (53,382)         |                  |
|   | Total  | 26.60         | 142,802          | 200              | 142,602                     | 3,339,956         | 3,393,338         | (53,382)                         | -                 | -                 | -                | -                | -              | 89,220           |                  |
| 580300                                      | <u>Screening &amp; Case Management</u>           |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | PCA Assessment/PAS Screening                     | 6.80          | 689,600          | 480,000          | 209,600                     | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 209,600          |                  |
|   | Prevention & Case Management                     | 19.50         | -                | -                | -                           | -                 | -                 | -                                | 1,853,090         | 1,402,457         | 450,633          | -                | -              | 450,633          |                  |
|   | Total  | 26.30         | 689,600          | 480,000          | 209,600                     | -                 | -                 | -                                | 1,853,090         | 1,402,457         | 450,633          | -                | -              | 660,233          |                  |
| 580500                                      | <u>Correctional Health</u>                       |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Correctional Health                              | 21.43         | 1,979,805        | 1,979,805        | -                           | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Total  | 21.43         | 1,979,805        | 1,979,805        | -                           | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | -                |                  |
| 581000                                      | <u>Environmental Health</u>                      |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Haz. Waste Generator Licensing                   | 9.45          | 939,748          | 939,748          | -                           | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Lead Based Paint Inspection                      | 1.50          | 130,001          | -                | 130,001                     | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 130,001          |                  |
|   | Solid Waste Program Administration               | 17.15         | 686,092          | 686,092          | -                           | 1,675,990         | 1,675,990         | -                                | 929,984           | 929,984           | -                | -                | -              | -                |                  |
|   | Solid Waste Abatement                            | 0.00          | 242,150          | 242,150          | -                           | 1,567,000         | 1,567,000         | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Recycling  | 0.00          | -                | -                | -                           | 1,173,415         | 1,173,415         | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Resource Recovery Project                        | 0.00          | -                | -                | -                           | 12,100,000        | 12,100,000        | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Community Sanitation                             | 7.40          | -                | -                | -                           | -                 | -                 | -                                | 825,826           | 825,826           | -                | -                | -              | -                |                  |
|   | Yard Waste Compost Sites                         | 10.50         | -                | -                | -                           | -                 | -                 | -                                | 1,527,522         | 1,527,522         | -                | -                | -              | -                |                  |
|   | Lead Based Paint Abatement                       | 3.80          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Total  | 49.80         | 1,997,991        | 1,867,990        | 130,001                     | 16,516,405        | 16,516,405        | -                                | 3,283,332         | 3,283,332         | -                | 262,991          | 262,991        | 130,001          |                  |
| 580800                                      | <u>Epidemiology, Policy, Planning &amp; Prep</u> |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Epidemiology, Policy, Planning & Prep            | 9.90          | -                | -                | -                           | 1,320,645         | 906,284           | 414,361                          | -                 | -                 | -                | -                | -              | 414,361          |                  |
|   | Total  | 9.90          | -                | -                | -                           | 1,320,645         | 906,284           | 414,361                          | -                 | -                 | -                | -                | -              | 414,361          |                  |
| 580400                                      | <u>Healthy Communities</u>                       |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Healthy Communities                              | 12.30         | -                | -                | -                           | 1,733,190         | 726,974           | 1,006,216                        | -                 | -                 | -                | -                | -              | 1,006,216        |                  |
|   | Total  | 12.30         | -                | -                | -                           | 1,733,190         | 726,974           | 1,006,216                        | -                 | -                 | -                | -                | -              | 1,006,216        |                  |
| 580200                                      | <u>Healthy Families</u>                          |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Lead Poisoning Prevention                        | 1.50          | 105,576          | 45,850           | 59,726                      | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 59,726           |                  |
|   | Maternal Child Health Grant                      | 3.20          | -                | -                | -                           | 967,528           | 967,528           | -                                | -                 | -                 | -                | -                | -              | -                |                  |
|   | Child & Teen Check-up                            | 9.30          | -                | -                | -                           | -                 | -                 | -                                | 1,491,075         | 1,491,075         | -                | -                | -              | -                |                  |
|   | Home Visiting                                    | 65.40         | -                | -                | -                           | -                 | -                 | -                                | 5,738,382         | 3,296,473         | 2,441,909        | -                | -              | 2,441,909        |                  |
|   | Juvenile Crime Prevention                        | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 650,000          | 530,000        | 120,000          |                  |
|   | Total  | 79.40         | 105,576          | 45,850           | 59,726                      | 967,528           | 967,528           | -                                | 7,229,457         | 4,787,548         | 2,441,909        | 650,000          | 530,000        | 120,000          |                  |
| 580600                                      | <u>Preventive Health Services</u>                |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Family Planning                                  | 5.40          | -                | -                | -                           | -                 | -                 | -                                | 453,640           | 441,560           | 12,080           | -                | -              | -                |                  |
|   | TB Control                                       | 7.40          | -                | -                | -                           | 590,123           | 337,500           | 252,623                          | -                 | -                 | -                | -                | -              | 252,623          |                  |
|   | STD Control                                      | 4.40          | -                | -                | -                           | 437,532           | 163,310           | 274,222                          | -                 | -                 | -                | -                | -              | 274,222          |                  |
|   | Immunizations                                    | 4.95          | -                | -                | -                           | 455,281           | 474,625           | (19,344)                         | -                 | -                 | -                | -                | -              | (19,344)         |                  |
|   | Refugee & Immigrant Health                       | 8.45          | -                | -                | -                           | 813,203           | 434,066           | 379,137                          | -                 | -                 | -                | -                | -              | 379,137          |                  |
|   | Total  | 30.60         | -                | -                | -                           | 2,296,139         | 1,409,501         | 886,638                          | 453,640           | 441,560           | 12,080           | -                | -              | 898,718          |                  |
| 580770                                      | <u>Support Services</u>                          |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Birth & Death Records                            | 8.50          | 424,422          | 488,031          | (63,609)                    | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | (63,609)         |                  |
|   | Health Lab                                       | 3.90          | -                | -                | -                           | -                 | -                 | -                                | 364,415           | 78,000            | 286,415          | -                | -              | 286,415          |                  |
|   | Total  | 12.40         | 424,422          | 488,031          | (63,609)                    | -                 | -                 | -                                | 364,415           | 78,000            | 286,415          | -                | -              | 222,806          |                  |
| 580780                                      | <u>Uncompensated Care</u>                        |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Regions Subsidy                                  | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 1,792,086        | -              | 1,792,086        |                  |
|   | Community Clinics/Block Nurse                    | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 1,125,818        | 184,119        | 941,699          |                  |
|   | Total  | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 2,917,904        | 184,119        | 2,733,785        |                  |
| 580100                                      | <u>Supplemental Food (WIC)</u>                   |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Women/Infants/Children Program                   | 40.55         | -                | -                | -                           | -                 | -                 | -                                | 2,378,766         | 2,378,766         | -                | -                | -              | -                |                  |
|   | Total  | 40.55         | -                | -                | -                           | -                 | -                 | -                                | 2,378,766         | 2,378,766         | -                | -                | -              | -                |                  |
| <b>Public Health Total</b>                  |  | <b>309.28</b> | <b>5,340,196</b> | <b>4,861,876</b> | <b>478,320</b>              | <b>26,173,863</b> | <b>23,920,030</b> | <b>2,253,833</b>                 | <b>15,562,700</b> | <b>12,371,663</b> | <b>3,191,037</b> | <b>3,830,895</b> | <b>977,110</b> | <b>2,853,785</b> | <b>8,776,975</b> |
| <b>380000</b>                               | <b>OTHER ACTIVITIES</b>                          |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
| 380101                                      | <u>Veterans Services</u>                         |               |                  |                  |                             |                   |                   |                                  |                   |                   |                  |                  |                |                  |                  |
|   | Client Services                                  | 4.00          | 397,137          | -                | 397,137                     | -                 | -                 | -                                | -                 | -                 | -                | -                | -              | 397,137          |                  |
|   | Memorial Day Activities                          | 0.00          | -                | -                | -                           | -                 | -                 | -                                | -                 | -                 | -                | 1,850            | -              | 1,850            |                  |
| <b>Other Activites Total</b>                |  | <b>4.00</b>   | <b>397,137</b>   | <b>-</b>         | <b>397,137</b>              | <b>-</b>          | <b>-</b>          | <b>-</b>                         | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>1,850</b>     | <b>-</b>       | <b>1,850</b>     | <b>398,987</b>   |

**RAMSEY COUNTY  
2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code  | Department/Division                               | Total           | Mandated          |                   | Mandated-Level/Method Disc. |                    |                    | Discretionary-Level/Method Mand. |                   |                   | Discretionary    |                  |                  | Total Levy       |                   |
|---|---|-----------------|-------------------|-------------------|-----------------------------|--------------------|--------------------|----------------------------------|-------------------|-------------------|------------------|------------------|------------------|------------------|-------------------|
|   |   | FTE             | Budget            | Revenue           | Tax Levy                    | Budget             | Revenue            | Tax Levy                         | Budget            | Revenue           | Tax Levy         | Budget           | Revenue          |                  | Tax Levy          |
| <b>HEALTH &amp; HUMAN SERVICES FUNCTION</b> |   |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
| <b>810000</b>                               | <b>WORKFORCE SOLUTIONS</b>                        |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | <u>Administration</u>                             |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | General Administration                            | 12.60           | -                 | -                 | -                           | -                  | -                  | -                                | 1,207,291         | 834,505           | 372,786          | -                | -                | -                | 372,786           |
|   | WIB Support                                       | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | 39,300            | -                 | 39,300           | -                | -                | -                | 39,300            |
|   | Total   | 12.60           | -                 | -                 | -                           | -                  | -                  | -                                | 1,246,591         | 834,505           | 412,086          | -                | -                | -                | 412,086           |
|   | <u>Dislocated Worker Services</u>                 |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Federal & State Grants                            | 12.87           | -                 | -                 | -                           | -                  | -                  | -                                | 2,763,586         | 2,763,586         | -                | -                | -                | -                | -                 |
|   | WIB Support                                       | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | 33,167            | 33,167            | -                | -                | -                | -                | -                 |
|   | Total   | 12.87           | -                 | -                 | -                           | -                  | -                  | -                                | 2,796,753         | 2,796,753         | -                | -                | -                | -                | -                 |
|   | <u>Youth Services</u>                             |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Federal & State Grants                            | 7.30            | -                 | -                 | -                           | -                  | -                  | -                                | 1,367,763         | 1,367,763         | -                | -                | -                | -                | -                 |
|   | WIB Support                                       | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | 36,798            | 36,798            | -                | -                | -                | -                | -                 |
|   | Total   | 7.30            | -                 | -                 | -                           | -                  | -                  | -                                | 1,404,561         | 1,404,561         | -                | -                | -                | -                | -                 |
|   | <u>Adult Services</u>                             |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Federal & State Grants                            | 1.68            | -                 | -                 | -                           | -                  | -                  | -                                | 814,189           | 814,189           | -                | -                | -                | -                | -                 |
|   | WIB Support                                       | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | 27,425            | 27,425            | -                | -                | -                | -                | -                 |
|   | Total   | 1.68            | -                 | -                 | -                           | -                  | -                  | -                                | 841,614           | 841,614           | -                | -                | -                | -                | -                 |
|   | <u>Cash Assistance Programs</u>                   |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | MFIP/FSET   | 51.95           | 15,399,542        | 15,399,542        | -                           | -                  | -                  | -                                | -                 | -                 | -                | -                | -                | -                | -                 |
|   | Other Grants                                      | 0.00            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 292,500          | 292,500          | -                | -                 |
|   | Total   | 51.95           | 15,399,542        | 15,399,542        | -                           | -                  | -                  | -                                | -                 | -                 | -                | 292,500          | 292,500          | -                | -                 |
|   | <u>Business Services</u>                          |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Business Services Unit                            | 2.00            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 225,000          | 225,000          | -                | -                 |
|   | Total   | 2.00            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 225,000          | 225,000          | -                | -                 |
|   | <b>Workforce Solutions Total</b>                  | <b>88.40</b>    | <b>15,399,542</b> | <b>15,399,542</b> | <b>-</b>                    | <b>-</b>           | <b>-</b>           | <b>-</b>                         | <b>6,289,519</b>  | <b>5,877,433</b>  | <b>412,086</b>   | <b>517,500</b>   | <b>517,500</b>   | <b>-</b>         | <b>412,086</b>    |
|   | <b>590100 MISCELLANEOUS (HEALTH)</b>              |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | 590101 Sexual Assault Examinations                | 0.00            | 360,000           | -                 | 360,000                     | -                  | -                  | -                                | -                 | -                 | -                | -                | -                | -                | 360,000           |
|   | <b>Miscellaneous (Health) Total</b>               | <b>0.00</b>     | <b>360,000</b>    | <b>-</b>          | <b>360,000</b>              | <b>-</b>           | <b>-</b>           | <b>-</b>                         | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>360,000</b>    |
|   | <b>760000 CONSERVATION OF NATURAL RESOURCES</b>   |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | 760101 <u>Extension Administration/Facilities</u> |                 |                   |                   |                             |                    |                    |                                  |                   |                   |                  |                  |                  |                  |                   |
|   | Building  | 0.25            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 67,614           | -                | 67,614           | 67,614            |
|   | Total   | 0.25            | -                 | -                 | -                           | -                  | -                  | -                                | -                 | -                 | -                | 67,614           | -                | 67,614           | 67,614            |
|   | <b>County Extension Total</b>                     | <b>0.25</b>     | <b>-</b>          | <b>-</b>          | <b>-</b>                    | <b>-</b>           | <b>-</b>           | <b>-</b>                         | <b>-</b>          | <b>-</b>          | <b>-</b>         | <b>67,614</b>    | <b>-</b>         | <b>67,614</b>    | <b>67,614</b>     |
|   | <b>TOTAL HEALTH &amp; HUMAN SERVICES</b>          | <b>1,667.62</b> | <b>21,496,875</b> | <b>20,261,418</b> | <b>1,235,457</b>            | <b>218,065,118</b> | <b>134,721,065</b> | <b>83,344,053</b>                | <b>45,372,484</b> | <b>41,138,508</b> | <b>4,233,976</b> | <b>4,417,859</b> | <b>1,494,610</b> | <b>2,923,249</b> | <b>91,736,735</b> |

**RAMSEY COUNTY**  
**2009 APPROVED BUDGET / REVENUE / TAX LEVY**

| Code   | Department/Division              | Total    | Mandated    |            | Mandated-Level/Method Disc. |             |             | Discretionary-Level/Method Mand. |            |            | Discretionary |            |            | Total Levy   |              |
|--|----------------------------------|----------|-------------|------------|-----------------------------|-------------|-------------|----------------------------------|------------|------------|---------------|------------|------------|--------------|--------------|
|  |                                  | FTE      | Budget      | Revenue    | Tax Levy                    | Budget      | Revenue     | Tax Levy                         | Budget     | Revenue    | Tax Levy      | Budget     | Revenue    |              | Tax Levy     |
| <b>UNALLOCATED REVENUES &amp; FUND BALANCE</b> |                                  |          |             |            |                             |             |             |                                  |            |            |               |            |            |              |              |
|  | Interest on Investments          | 0.00     | -           | -          | -                           | -           | -           | -                                | -          | -          | -             | -          | 10,000,000 | (10,000,000) | (10,000,000) |
|  | Indirect Cost Reimbursements     | 0.00     | -           | 1,113,670  | (1,113,670)                 | -           | 1,685,563   | (1,685,563)                      | -          | 559,582    | (559,582)     | -          | 343,934    | (343,934)    | (3,702,749)  |
|  | Special Taxes                    | 0.00     | -           | 831,538    | (831,538)                   | -           | 1,258,549   | (1,258,549)                      | -          | 417,820    | (417,820)     | -          | 256,803    | (256,803)    | (2,764,710)  |
|  | County Program Aid               | 0.00     | -           | 4,932,779  | (4,932,779)                 | -           | 7,465,866   | (7,465,866)                      | -          | 2,478,556  | (2,478,556)   | -          | 1,523,388  | (1,523,388)  | (16,400,589) |
|  | Fund Balance-County General Fund | 0.00     | -           | -          | -                           | -           | -           | -                                | -          | -          | -             | -          | -          | -            | -            |
| <b>TOTAL UNALLOCATED REV./FUND BAL.</b>        |                                  | 0.00     | -           | 6,877,987  | (6,877,987)                 | -           | 10,409,978  | (10,409,978)                     | -          | 3,455,958  | (3,455,958)   | -          | 12,124,125 | (12,124,125) | (32,868,048) |
| <b>TOTAL COUNTY BUDGET w/o Legal Obl.</b>      |                                  | 3,831.43 | 131,855,574 | 59,360,942 | 72,494,632                  | 266,735,283 | 157,013,136 | 109,722,147                      | 99,050,190 | 62,624,071 | 36,426,119    | 65,287,291 | 52,898,806 | 12,388,485   | 231,031,383  |



**RAMSEY COUNTY  
2009 APPROVED BUDGET / REVENUE / TAX LEVY**

**LEGAL OBLIGATIONS**

| Code                      | Department/Division        |                                    | Budget            | Revenue/<br>Fund<br>Balance | Tax Levy          |
|---------------------------|----------------------------|------------------------------------|-------------------|-----------------------------|-------------------|
| <b>DEBT SERVICE</b>       |                            |                                    |                   |                             |                   |
| 840000                    | Debt Service-County        | Bond Principal & Interest          | 19,985,700        | 3,538,457                   | 16,447,243        |
| 840301                    | MPFA Pedestrian Connection | Loan Principal & Interest          | 396,702           | 396,702                     | -                 |
| 850101                    | Debt Service-Library       | Bond Principal & Interest          | 2,046,265         | 407,500                     | 1,638,765         |
| 860401                    | Ramsey Action Programs     | Debt Service - Paying Agent        | 245,056           | 245,056                     | -                 |
| 870101                    | Griffin Building           | Debt Service - Lease Revenue Bonds | 1,039,093         | 1,039,093                   | -                 |
| <b>TOTAL DEBT SERVICE</b> |                            |                                    | <b>23,712,816</b> | <b>5,626,808</b>            | <b>18,086,008</b> |

**SUMMARY BY FUNCTION**

|   |                   |                  |                   |
|---|-------------------|------------------|-------------------|
| <b>GENERAL COUNTY PURPOSES</b>          | 23,712,816        | 5,626,808        | 18,086,008        |
| <b>UNALLOCATED REVENUES</b>             | -                 | 211,566          | (211,566)         |
| <b>TOTAL COUNTY</b>                     | <b>23,712,816</b> | <b>5,838,374</b> | <b>17,874,442</b> |
| <b>% COUNTY'S TOTAL BUDGET/TAX LEVY</b> | <b>4.0%</b>       |                  | <b>7.2%</b>       |

LEGAL OBLIGATION : These represent debt service costs. The authority to issue bonds or notes is discretionary. However, when the County Board approves the issuance of the bonds or notes, the tax levies for the total principal and interest costs become legal obligations until the bonds or notes are retired.

**RAMSEY COUNTY**  
**FUND BALANCE/RETAINED EARNINGS FOR BUDGETARY FUNDS**  
**PROJECTION OF FINANCIAL CONDITION AS OF DECEMBER 31, 2008**

Following is a summary of the projected financial condition of the various budgetary funds as of December 31, 2007 and December 31, 2008:

| <b>Unreserved Fund Balance</b>        | Audited            | 2007               |                    | Estimated          | 2008               |                    | Estimated          |
|---------------------------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|
|                                       | 12/31/2006 -       | Expenditures       | + Revenues =       | 12/31/2007 -       | Expenditures       | + Revenues =       | 12/31/2008         |
| <b>General Fund</b> - Designated      | 125,350,133        | 415,603,545        | 415,285,409        | 125,031,997        | 429,388,335        | 428,707,109        | 124,350,771        |
| - Undesignated                        | 30,592,387         |                    |                    | 30,592,387         |                    |                    | 30,592,387         |
| Total General Fund                    | 155,942,520        | 415,603,545        | 415,285,409        | 155,624,384        | 429,388,335        | 428,707,109        | 154,943,158        |
| <b>Special Revenue Funds</b>          |                    |                    |                    |                    |                    |                    |                    |
| Library - Designated                  | 3,496,401          | 8,535,142          | 8,535,142          | 3,496,401          | 8,912,234          | 8,912,234          | 3,496,401          |
| - Undesignated                        | 586,473            |                    |                    | 586,473            |                    |                    | 586,473            |
|                                       | 4,082,874          | 8,535,142          | 8,535,142          | 4,082,874          | 8,912,234          | 8,912,234          | 4,082,874          |
| Solid Waste/Recycling Service Fee     |                    |                    |                    |                    |                    |                    |                    |
| - Designated                          | 19,797,231         | 21,728,004         | 18,193,605         | 16,262,832         | 22,359,866         | 18,342,409         | 12,245,375         |
| Workforce Solutions                   | (4,651)            | 22,328,163         | 22,328,163         | (4,651)            | 22,050,349         | 22,050,349         | (4,651)            |
| Public Health Special Revenue         | 3,707,059          | 9,011,602          | 9,011,602          | 3,707,059          | 9,310,438          | 9,310,438          | 3,707,059          |
| Tax Forfeited Properties              | 63,201             | 627,840            | 627,840            | 63,201             | 488,153            | 488,153            | 63,201             |
| Ramsey Conservation District          | 0                  | 402,827            | 402,827            | 0                  | 323,555            | 323,555            | 0                  |
| Total Special Revenue Funds           | 27,645,714         | 62,633,578         | 59,099,179         | 24,111,315         | 63,444,595         | 59,427,138         | 20,093,858         |
| <b>Reserved for Debt Service</b>      |                    |                    |                    |                    |                    |                    |                    |
| <b>Debt Service Funds</b>             |                    |                    |                    |                    |                    |                    |                    |
| General County                        | 16,634,838         | 19,672,591         | 17,485,705         | 14,447,952         | 19,930,410         | 17,710,410         | 12,227,952         |
| MPFA Pedestrian Conn. Loan            | 0                  | 394,088            | 394,088            | 0                  | 392,985            | 392,985            | 0                  |
| Griffin Building Revenue Debt         | 0                  | 1,039,880          | 1,039,880          | 0                  | 1,037,293          | 1,037,293          | 0                  |
| Library                               | 1,627,317          | 752,862            | 619,062            | 1,493,517          | 1,269,640          | 859,640            | 1,083,517          |
| RAP-Certificates of Participation     | 0                  | 246,834            | 246,834            | 0                  | 245,975            | 245,975            | 0                  |
| Total Debt Service Funds              | 18,262,155         | 22,106,255         | 19,785,569         | 15,941,469         | 22,876,303         | 20,246,303         | 13,311,469         |
| <b>Unrestricted Retained Earnings</b> |                    |                    |                    |                    |                    |                    |                    |
| <b>Enterprise Funds</b>               |                    |                    |                    |                    |                    |                    |                    |
| Ramsey Nursing Home                   | 463,435            | 12,895,792         | 12,895,792         | 463,435            | 14,356,256         | 14,356,256         | 463,435            |
| Lake Owasso Residence                 | 893,445            | 8,124,420          | 8,124,420          | 893,445            | 8,324,487          | 8,324,487          | 893,445            |
| Ponds at Battle Creek                 | (1,109,859)        | 791,200            | 732,919            | (1,168,140)        | 765,225            | 491,299            | (1,442,066)        |
| Law Enforcement Services              | (235,901)          | 5,280,486          | 5,280,486          | (235,901)          | 5,625,446          | 5,625,446          | (235,901)          |
| Total Enterprise Funds                | 11,120             | 27,091,898         | 27,033,617         | (47,161)           | 29,071,414         | 28,797,488         | (321,087)          |
| <b>Internal Service Funds</b>         |                    |                    |                    |                    |                    |                    |                    |
| Information Services                  | 552,833            | 8,843,827          | 8,758,143          | 467,149            | 9,532,331          | 9,532,331          | 467,149            |
| Telecommunications                    | 2,828,509          | 1,615,831          | 1,615,831          | 2,828,509          | 1,673,513          | 1,673,513          | 2,828,509          |
| LEC Firing Range                      | 11,167             | 50,000             | 50,000             | 11,167             | 50,000             | 50,000             | 11,167             |
| Public Works Facility                 | 972,187            | 1,233,910          | 1,233,910          | 972,187            | 1,233,910          | 1,233,910          | 972,187            |
| Courthouse & City Hall                | 0                  | 3,727,095          | 3,727,095          | 0                  | 3,795,212          | 3,271,154          | (524,058)          |
| Ramsey County Buildings               | 6,460,544          | 7,593,870          | 7,183,184          | 6,049,858          | 8,949,059          | 10,049,007         | 7,149,806          |
| Library Facilities                    | 36,654             | 796,589            | 796,589            | 36,654             | 931,048            | 931,048            | 36,654             |
| Total Internal Service Funds          | 10,861,894         | 23,861,122         | 23,364,752         | 10,365,524         | 26,165,073         | 26,740,963         | 10,941,414         |
| <b>TOTAL ALL FUNDS</b>                | <b>212,723,403</b> | <b>551,296,398</b> | <b>544,568,526</b> | <b>205,995,531</b> | <b>570,945,720</b> | <b>563,919,001</b> | <b>198,968,812</b> |

**A COMPARISON OF EXPENDITURES/APPROPRIATIONS FOR 2006 - 2009**  
**BY MAJOR OBJECT OF EXPENDITURE**  
**INDICATING THE AMOUNT OF CHANGE FROM 2007 TO 2008**  
**AND THE PERCENTAGE OF CHANGE FOR EACH CATEGORY**

| <b>Major Expenditure Class</b>         | <b>2006</b>        | <b>2007</b>        | <b>2008</b>        | <b>2009</b>        | <b>2008</b>       |               |
|--|--------------------|--------------------|--------------------|--------------------|-------------------|---------------|
|  |                    |                    |                    |                    | <b>Inc/(Dec)</b>  | <b>%</b>      |
|  | <b>Actual</b>      | <b>Approved</b>    | <b>Approved</b>    | <b>Approved</b>    | <b>Over 2007</b>  | <b>Change</b> |
| Personal Services .....                | 257,816,983        | 288,082,928        | 297,216,351        | 308,841,001        | 9,133,423         | 3.2%          |
| Other Services & Charges .....         | 92,925,750         | 104,582,227        | 108,516,789        | 113,297,663        | 3,934,562         | 3.8%          |
| Supplies .....                         | 8,964,906          | 8,816,329          | 9,859,928          | 10,414,815         | 1,043,599         | 11.8%         |
| Capital Outlay .....                   | 11,340,916         | 7,935,096          | 9,965,961          | 9,310,672          | 2,030,865         | 25.6%         |
| Individual/Family Social Services .... | 99,423,768         | 103,082,963        | 105,742,567        | 106,070,166        | 2,659,604         | 2.6%          |
| Contingent .....                       | 0                  | 2,000,000          | 2,000,000          | 2,000,000          | 0                 | 0.0%          |
| Transfers/Refunds/Reimbursements       | 0                  | 25,000             | 17,500             | 17,500             | (7,500)           | -30.0%        |
| Intergovernmental Payments .....       | 9,563,176          | 13,950,484         | 13,995,000         | 12,225,000         | 44,516            | 0.3%          |
| NSP Loan Payments .....                | 16,871             | 19,163             | 17,194             | 17,194             | (1,969)           | -10.3%        |
| Bond Principal .....                   | 12,963,000         | 13,476,664         | 14,278,995         | 15,392,545         | 802,331           | 6.0%          |
| Bond Interest .....                    | 9,463,596          | 9,325,544          | 9,335,435          | 9,054,598          | 9,891             | 0.1%          |
| <b>TOTAL</b>                           | <b>502,478,966</b> | <b>551,296,398</b> | <b>570,945,720</b> | <b>586,641,154</b> | <b>19,649,322</b> | <b>3.6%</b>   |

**A COMPARISON OF EXPENDITURES/APPROPRIATIONS FOR 2007 - 2009**  
**BY MAJOR OBJECT OF EXPENDITURE**  
**WITH MAJOR OBJECT OF EXPENDITURE AS A PERCENTAGE OF THE TOTAL BUDGET**

| <b>Major Expenditure Class</b>         | <b>2007</b>        | <b>% of</b>   | <b>2008</b>        | <b>% of</b>   | <b>2009</b>        | <b>% of</b>   |
|--|--------------------|---------------|--------------------|---------------|--------------------|---------------|
|  | <b>Approved</b>    | <b>Total</b>  | <b>Approved</b>    | <b>Total</b>  | <b>Approved</b>    | <b>Total</b>  |
| Personal Services .....                | 288,082,928        | 52.3%         | 297,216,351        | 52.1%         | 308,841,001        | 52.6%         |
| Other Services & Charges .....         | 104,582,227        | 19.0%         | 108,516,789        | 19.0%         | 113,297,663        | 19.3%         |
| Supplies .....                         | 8,816,329          | 1.6%          | 9,859,928          | 1.7%          | 10,414,815         | 1.8%          |
| Capital Outlay .....                   | 7,935,096          | 1.4%          | 9,965,961          | 1.7%          | 9,310,672          | 1.6%          |
| Individual/Family Social Services .... | 103,082,963        | 18.7%         | 105,742,567        | 18.5%         | 106,070,166        | 18.1%         |
| Contingent .....                       | 2,000,000          | 0.4%          | 2,000,000          | 0.4%          | 2,000,000          | 0.3%          |
| Transfers/Refunds/Reimbursements       | 25,000             | 0.0%          | 17,500             | 0.0%          | 17,500             | 0.0%          |
| Intergovernmental Payments .....       | 13,950,484         | 2.5%          | 13,995,000         | 2.5%          | 12,225,000         | 2.1%          |
| NSP Loan Payments .....                | 19,163             | 0.0%          | 17,194             | 0.0%          | 17,194             | 0.0%          |
| Bond Principal .....                   | 13,476,664         | 2.4%          | 14,278,995         | 2.5%          | 15,392,545         | 2.6%          |
| Bond Interest .....                    | 9,325,544          | 1.7%          | 9,335,435          | 1.6%          | 9,054,598          | 1.6%          |
| <b>TOTAL</b>                           | <b>551,296,398</b> | <b>100.0%</b> | <b>570,945,720</b> | <b>100.0%</b> | <b>586,641,154</b> | <b>100.0%</b> |

**SUMMARIES BY MAJOR CLASSIFICATION**

**EXPENDITURE/APPROPRIATION SUMMARY**

| Title                                    | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|--|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|  |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....                  | 257,816,983        | 288,082,928        | 297,216,351        | 308,841,001        | 9,133,423              | 3.2%              |
| Other Services & Charges .....           | 92,925,750         | 104,582,227        | 108,516,789        | 113,297,663        | 3,934,562              | 3.8%              |
| Supplies .....                           | 8,964,906          | 8,816,329          | 9,859,928          | 10,414,815         | 1,043,599              | 11.8%             |
| Operating Capital Outlay .....           | 11,340,916         | 7,935,096          | 9,965,961          | 9,310,672          | 2,030,865              | 25.6%             |
| Individual/Family Social Services .....  | 99,423,768         | 103,082,963        | 105,742,567        | 106,070,166        | 2,659,604              | 2.6%              |
| Contingent .....                         | 0                  | 2,000,000          | 2,000,000          | 2,000,000          | 0                      | 0.0%              |
| Transfers .....                          | 0                  | 25,000             | 17,500             | 17,500             | (7,500)                | -30.0%            |
| Intergovernmental Payments .....         | 9,563,176          | 13,950,484         | 13,995,000         | 12,225,000         | 44,516                 | 0.3%              |
| NSP Loan Payments .....                  | 16,871             | 19,163             | 17,194             | 17,194             | (1,969)                | -10.3%            |
| Bond Principal .....                     | 12,963,000         | 13,476,664         | 14,278,995         | 15,392,545         | 802,331                | 6.0%              |
| Bond Interest .....                      | 9,463,596          | 9,325,544          | 9,335,435          | 9,054,598          | 9,891                  | 0.1%              |
| <b>Total Expenditures/Appropriations</b> | <b>502,478,966</b> | <b>551,296,398</b> | <b>570,945,720</b> | <b>586,641,154</b> | <b>19,649,322</b>      | <b>3.6%</b>       |

**REVENUE/ESTIMATED REVENUE SUMMARY**

| Title                                      | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|--|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|  |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....                 | 91,962,263         | 99,974,058         | 101,209,750        | 105,021,042        | 1,235,692              | 1.2%              |
| Fines & Forfeitures .....                  | 553,875            | 550,453            | 581,000            | 601,000            | 30,547                 | 5.5%              |
| Inter-gov't Revenue-Other .....            | 6,485,071          | 3,646,074          | 3,250,520          | 3,174,680          | (395,554)              | -10.8%            |
| Inter-gov't Revenue-Federal .....          | 87,077,444         | 94,225,363         | 98,365,801         | 99,764,014         | 4,140,438              | 4.4%              |
| Inter-gov't Revenue-State .....            | 64,259,111         | 66,373,584         | 67,348,209         | 67,806,040         | 974,625                | 1.5%              |
| Inter-gov't Revenue-State County Progm Aid | 16,449,520         | 16,449,520         | 16,625,524         | 16,509,155         | 176,004                | 1.1%              |
| Grants & Donations .....                   | 76,403             | 138,125            | 125                | 125                | (138,000)              | -99.9%            |
| Licenses & Permits .....                   | 1,305,599          | 1,483,112          | 1,532,445          | 1,523,401          | 49,333                 | 3.3%              |
| Sales .....                                | 2,214,839          | 1,929,472          | 1,855,749          | 1,893,559          | (73,723)               | -3.8%             |
| Use of Money (Interest) .....              | 13,595,944         | 8,490,000          | 10,145,553         | 10,150,553         | 1,655,553              | 19.5%             |
| Use of Property (Rental) .....             | 12,836,951         | 15,727,021         | 18,193,815         | 18,080,472         | 2,466,794              | 15.7%             |
| Recovery of Expenses .....                 | 1,936,940          | 1,178,031          | 1,665,847          | 1,657,102          | 487,816                | 41.4%             |
| CHS Program Recoveries .....               | 3,740,658          | 3,894,893          | 4,041,255          | 4,071,125          | 146,362                | 3.8%              |
| Other Tax Collections .....                | 2,020,932          | 2,235,000          | 2,193,000          | 2,175,710          | (42,000)               | -1.9%             |
| Property Taxes .....                       | 195,777,072        | 225,897,820        | 236,814,408        | 248,905,825        | 10,916,588             | 4.8%              |
| Operating Transfers In .....               | 2,098,643          | 2,376,000          | 96,000             | 91,800             | (2,280,000)            | -96.0%            |
| Fund Balance .....                         | (337,645)          | 6,727,872          | 7,026,719          | 5,215,551          | 298,847                | 4.4%              |
| <b>Total Revenues &amp; Fund Balance</b>   | <b>502,053,620</b> | <b>551,296,398</b> | <b>570,945,720</b> | <b>586,641,154</b> | <b>19,649,322</b>      | <b>3.6%</b>       |

**COMPARISON OF EXPENDITURES/APPROPRIATIONS  
FOR THE YEARS 2006 THROUGH 2009**

**SUMMARY BY FUND**

| Title                                       | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|---|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|   |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| General Revenue .....                       | 205,973,793        | 233,444,209        | 240,172,981        | 251,605,960        | 6,728,772              | 2.9%              |
| Community Human Services .....              | 171,872,742        | 182,159,336        | 189,215,354        | 191,891,254        | 7,056,018              | 3.9%              |
| Solid Waste Management .....                | 16,473,658         | 21,728,004         | 22,359,866         | 20,841,901         | 631,862                | 2.9%              |
| Workforce Solutions Program .....           | 20,661,963         | 22,328,163         | 22,050,349         | 22,206,561         | (277,814)              | -1.2%             |
| Public Health Special Revenues .....        | 8,163,402          | 9,011,602          | 9,310,438          | 9,411,057          | 298,836                | 3.3%              |
| Forfeited Tax Properties .....              | 528,123            | 627,840            | 488,153            | 506,813            | (139,687)              | -22.2%            |
| Ramsey Conservation District .....          | 309,869            | 402,827            | 323,555            | 324,578            | (79,272)               | -19.7%            |
| County Debt Service .....                   | 19,389,184         | 19,672,591         | 19,930,410         | 19,985,700         | 257,819                | 1.3%              |
| MPFA Pedestrian Conn Loan Debt Service ...  | 395,011            | 394,088            | 392,985            | 396,702            | (1,103)                | -0.3%             |
| RAP - Certificates of Participation .....   | 247,019            | 246,834            | 245,975            | 245,056            | (859)                  | -0.3%             |
| Griffin Building Revenue Debt Service ..... | 1,041,943          | 1,039,880          | 1,037,293          | 1,039,093          | (2,587)                | -0.2%             |
| Nursing Home .....                          | 12,245,117         | 12,895,792         | 14,356,256         | 14,964,769         | 1,460,464              | 11.3%             |
| Lake Owasso Residence .....                 | 7,929,162          | 8,124,420          | 8,324,487          | 8,555,496          | 200,067                | 2.5%              |
| Ponds at Battle Creek-Golf .....            | 647,030            | 791,200            | 765,225            | 772,360            | (25,975)               | -3.3%             |
| Law Enforcement Services (Contract) .....   | 5,097,640          | 5,280,486          | 5,625,446          | 5,888,593          | 344,960                | 6.5%              |
| Information Services .....                  | 8,552,630          | 8,843,827          | 9,532,331          | 9,836,518          | 688,504                | 7.8%              |
| Telecommunications .....                    | 1,379,862          | 1,615,831          | 1,673,513          | 1,675,513          | 57,682                 | 3.6%              |
| LEC Firing Range.....                       | 40,361             | 50,000             | 50,000             | 50,000             | 0                      | 0.0%              |
| Public Works Facility.....                  | 889,944            | 1,233,910          | 1,233,910          | 1,233,910          | 0                      | 0.0%              |
| Courthouse & City Hall .....                | 3,279,504          | 3,727,095          | 3,795,212          | 3,916,917          | 68,117                 | 1.8%              |
| Ramsey County Buildings .....               | 7,786,768          | 7,593,870          | 8,949,059          | 9,238,491          | 1,355,189              | 17.8%             |
| Library Operations .....                    | 8,077,227          | 8,535,142          | 8,912,234          | 9,049,516          | 377,092                | 4.4%              |
| Library Facilities .....                    | 742,876            | 796,589            | 931,048            | 958,131            | 134,459                | 16.9%             |
| Library Debt Service .....                  | 754,138            | 752,862            | 1,269,640          | 2,046,265          | 516,778                | 68.6%             |
| <b>Total Expenditures/Appropriations</b>    | <b>502,478,966</b> | <b>551,296,398</b> | <b>570,945,720</b> | <b>586,641,154</b> | <b>19,649,322</b>      | <b>3.6%</b>       |

**SUMMARY OF COUNTYWIDE PERSONAL SERVICES  
FOR THE YEARS 2006 THROUGH 2009**

**SUMMARY BY FUND**

| Title                                     | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|---|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|   |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| General Revenue .....                     | 140,396,837        | 160,214,448        | 164,646,641        | 171,878,046        | 4,432,193              | 2.8%              |
| Community Human Services .....            | 68,654,942         | 74,756,113         | 77,697,376         | 79,541,076         | 2,941,263              | 3.9%              |
| Solid Waste Management .....              | 1,804,676          | 2,130,275          | 2,362,128          | 2,509,894          | 231,853                | 10.9%             |
| Workforce Solutions Program .....         | 5,065,228          | 5,928,480          | 5,705,564          | 6,021,769          | (222,916)              | -3.8%             |
| Public Health Special Revenue .....       | 5,922,321          | 6,668,193          | 6,860,094          | 6,987,920          | 191,901                | 2.9%              |
| Forfeited Tax Properties .....            | 338,308            | 334,949            | 267,303            | 275,063            | (67,646)               | -20.2%            |
| Ramsey Conservation District .....        | 243,436            | 327,215            | 249,169            | 254,852            | (78,046)               | -23.9%            |
| Nursing Home .....                        | 9,387,662          | 10,149,874         | 10,705,939         | 11,661,705         | 556,065                | 5.5%              |
| Lake Owasso Residence .....               | 6,459,651          | 6,582,885          | 6,745,091          | 6,938,957          | 162,206                | 2.5%              |
| Ponds at Battle Creek-Golf .....          | 233,840            | 225,901            | 217,797            | 226,284            | (8,104)                | -3.6%             |
| Law Enforcement Services (Contract) ..... | 3,891,566          | 4,105,841          | 4,316,308          | 4,585,907          | 210,467                | 5.1%              |
| Information Services .....                | 5,449,301          | 5,974,365          | 6,324,068          | 6,540,046          | 349,703                | 5.9%              |
| Telecommunications .....                  | 457,312            | 560,452            | 619,108            | 645,931            | 58,656                 | 10.5%             |
| Public Works Facility.....                | 266,009            | 288,313            | 292,273            | 306,289            | 3,960                  | 1.4%              |
| Courthouse & City Hall .....              | 1,620,535          | 1,722,838          | 1,646,415          | 1,671,832          | (76,423)               | -4.4%             |
| Ramsey County Buildings .....             | 1,887,021          | 1,970,771          | 2,051,576          | 2,145,362          | 80,805                 | 4.1%              |
| Library Operations .....                  | 5,479,963          | 5,850,352          | 6,210,555          | 6,338,289          | 360,203                | 6.2%              |
| Library Facilities .....                  | 258,375            | 291,663            | 298,946            | 311,779            | 7,283                  | 2.5%              |
| <b>Total Personal Services</b>            | <b>257,816,983</b> | <b>288,082,928</b> | <b>297,216,351</b> | <b>308,841,001</b> | <b>9,133,423</b>       | <b>3.2%</b>       |

**COMPARISON BY OBJECT OF EXPENDITURE**

| Title                                       | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|---|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|   |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Salaries Permanent .....                    | 183,961,972        | 196,062,599        | 205,079,334        | 214,353,253        | 9,016,735              | 4.6%              |
| Workers Comp-Wage Replacement .....         | 352,139            | 143,561            | 229,860            | 234,510            | 86,299                 | 60.1%             |
| Salaries Temporary .....                    | 3,206,335          | 2,090,349          | 1,861,682          | 2,033,676          | (228,667)              | -10.9%            |
| Salaries Overtime .....                     | 3,959,844          | 3,003,450          | 2,775,550          | 2,852,063          | (227,900)              | -7.6%             |
| Severance/Separation Pay .....              | 1,001,065          | 780,400            | 948,000            | 942,000            | 167,600                | 21.5%             |
| Reserve for Salary Increase .....           | 9,464              | 8,498,527          | 3,882,610          | 0                  | (4,615,917)            | -54.3%            |
| Salaries Permanent-St Paul Pub Hlth .....   | 2,836,368          | 7,057,370          | 6,785,276          | 7,007,206          | (272,094)              | -3.9%             |
| Vacancy Factor .....                        | (11,911)           | (3,007,595)        | (3,248,523)        | (3,317,850)        | (240,928)              | 8.0%              |
| Deferred Compensation .....                 | 236,473            | 359,518            | 573,422            | 578,986            | 213,904                | 59.5%             |
| PERA .....                                  | 12,417,358         | 12,479,182         | 15,187,835         | 16,268,856         | 2,708,653              | 21.7%             |
| FICA - OASDI .....                          | 10,478,971         | 11,375,948         | 12,086,320         | 12,371,530         | 710,372                | 6.2%              |
| FICA - HI .....                             | 2,633,082          | 2,862,163          | 3,064,604          | 3,133,067          | 202,441                | 7.1%              |
| Health & Welfare Insurance .....            | 24,393,148         | 30,556,267         | 31,839,371         | 34,642,116         | 1,283,104              | 4.2%              |
| Dental Insurance .....                      | 1,444,481          | 1,661,464          | 1,658,586          | 1,725,719          | (2,878)                | -0.2%             |
| Medicare B Coverage .....                   | 618,215            | 768,842            | 650,999            | 684,384            | (117,843)              | -15.3%            |
| Retirees Health & Welfare Insurance .....   | 4,992,193          | 6,052,280          | 6,210,192          | 7,009,364          | 157,912                | 2.6%              |
| Early Retirees Health & Welfare Ins. ....   | 3,596,554          | 4,218,279          | 4,375,786          | 4,936,142          | 157,507                | 3.7%              |
| Life Insurance .....                        | 245,451            | 275,956            | 274,116            | 276,823            | (1,840)                | -0.7%             |
| Long-Term Disability .....                  | 147,819            | 171,751            | 190,082            | 194,431            | 18,331                 | 10.7%             |
| Unemployment Compensation .....             | 133,677            | 211,309            | 140,166            | 145,166            | (71,143)               | -33.7%            |
| Health Care Savings Plan .....              | 0                  | 0                  | 191,297            | 219,905            | 191,297                | ~                 |
| Transportation Allowance .....              | 58,284             | 61,943             | 66,515             | 66,515             | 4,572                  | 7.4%              |
| Admin Allowance-Unreimbursed Expense .....  | 126,439            | 73,646             | 76,714             | 77,586             | 3,068                  | 4.2%              |
| Uniforms & Clothing Allowance .....         | 61,539             | 65,100             | 79,220             | 87,140             | 14,120                 | 21.7%             |
| Canine Allowance .....                      | 8,260              | 10,080             | 9,240              | 9,240              | (840)                  | -8.3%             |
| Fringe Benefits-St Paul Public Health ..... | 906,331            | 2,246,651          | 2,224,209          | 2,305,285          | (22,442)               | -1.0%             |
| Cell Phone Allowance.....                   | 3,432              | 3,888              | 3,888              | 3,888              | 0                      | 0.0%              |
| <b>Total Personal Services</b>              | <b>257,816,983</b> | <b>288,082,928</b> | <b>297,216,351</b> | <b>308,841,001</b> | <b>9,133,423</b>       | <b>3.2%</b>       |

**SUMMARY OF OPERATING CAPITAL OUTLAY  
FOR THE YEARS 2006 THROUGH 2009**

**SUMMARY BY FUND**

| Title                                     | 2006<br>Actual    | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---|-------------------|------------------|------------------|------------------|------------------------|-------------------|
|   |                   |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| General Revenue .....                     | 8,488,534         | 5,107,680        | 5,986,915        | 5,900,892        | 879,235                | 17.2%             |
| Community Human Services .....            | 237,339           | 140,000          | 140,500          | 140,500          | 500                    | 0.4%              |
| Solid Waste Management .....              | 72,160            | 34,160           | 36,520           | 36,520           | 2,360                  | 6.9%              |
| Workforce Solutions Program .....         | 93,368            | 34,250           | 59,000           | 59,000           | 24,750                 | 72.3%             |
| Public Health Special Revenue .....       | 57,141            | 47,150           | 84,300           | 73,580           | 37,150                 | 78.8%             |
| Forfeited Tax Properties .....            | 11,900            | 5,585            | 8,000            | 8,000            | 2,415                  | 43.2%             |
| Ramsey Conservation District .....        | 503               | 6,000            | 3,500            | 3,500            | (2,500)                | -41.7%            |
| Nursing Home .....                        | 73,210            | 85,000           | 543,577          | 74,865           | 458,577                | 539.5%            |
| Lake Owasso Residence .....               | 26,998            | 0                | 21,396           | 16,531           | 21,396                 | ~                 |
| Ponds at Battle Creek-Golf .....          | 664               | 16,865           | 60,000           | 60,000           | 43,135                 | 255.8%            |
| Law Enforcement Services (Contract) ..... | 184,097           | 215,150          | 221,800          | 195,400          | 6,650                  | 3.1%              |
| Information Services .....                | 7,238             | 7,500            | 7,500            | 7,500            | 0                      | 0.0%              |
| Telecommunications .....                  | 222,068           | 222,839          | 254,342          | 226,512          | 31,503                 | 14.1%             |
| LEC Firing Range.....                     | 3,100             | 3,100            | 3,100            | 3,100            | 0                      | 0.0%              |
| Public Works Facility .....               | 108,589           | 111,132          | 329,576          | 298,837          | 218,444                | 196.6%            |
| Courthouse & City Hall .....              | 114,545           | 331,981          | 438,382          | 438,382          | 106,401                | 32.1%             |
| Ramsey County Buildings .....             | 540,126           | 429,282          | 636,668          | 636,668          | 207,386                | 48.3%             |
| Library Operations .....                  | 1,031,913         | 1,069,999        | 1,069,999        | 1,069,999        | 0                      | 0.0%              |
| Library Facilities.....                   | 67,423            | 67,423           | 60,886           | 60,886           | (6,537)                | -9.7%             |
| <b>Total Operating Capital Outlay</b>     | <b>11,340,916</b> | <b>7,935,096</b> | <b>9,965,961</b> | <b>9,310,672</b> | <b>2,030,865</b>       | <b>25.6%</b>      |

**COMPARISON BY OBJECT OF EXPENDITURE**

| Title                                    | 2006<br>Actual    | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--|-------------------|------------------|------------------|------------------|------------------------|-------------------|
|  |                   |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Office Furniture & Equipment .....       | 639,245           | 595,752          | 736,938          | 523,247          | 141,186                | 23.7%             |
| Communications Equipment .....           | 1,374,657         | 69,873           | 104,931          | 105,374          | 35,058                 | 50.2%             |
| Facility Operations/Maintenance .....    | 297,005           | 174,686          | 386,027          | 410,232          | 211,341                | 121.0%            |
| Grounds Operations/Maintenance .....     | 372,506           | 288,160          | 620,282          | 385,256          | 332,122                | 115.3%            |
| Law Enforcement/Water Safety Equip. .... | 127,325           | 0                | 0                | 0                | 0                      | ~                 |
| Data Processing Equipment .....          | 4,009,423         | 3,268,265        | 3,080,464        | 3,057,267        | (187,801)              | -5.7%             |
| Automotive Equipment .....               | 1,156,144         | 1,163,335        | 1,129,401        | 1,249,143        | (33,934)               | -2.9%             |
| Software .....                           | 177,839           | 33,325           | 64,025           | 40,260           | 30,700                 | 92.1%             |
| Telecommunications Systems .....         | 204,939           | 218,628          | 226,512          | 226,512          | 7,884                  | 3.6%              |
| Remodeling .....                         | 826,017           | 915,811          | 1,575,382        | 1,283,382        | 659,571                | 72.0%             |
| Erosion Control/Road Construction .....  | 1,068,921         | 112,000          | 112,000          | 100,000          | 0                      | 0.0%              |
| Improvements Other Than Buildings .....  | 81,510            | 80,262           | 65,000           | 65,000           | (15,262)               | -19.0%            |
| Libray Books .....                       | 1,005,385         | 1,014,999        | 1,014,999        | 1,014,999        | 0                      | 0.0%              |
| Undesignated Capital Projects .....      | 0                 | 0                | 850,000          | 850,000          | 850,000                | ~                 |
| <b>Total Operating Capital Outlay</b>    | <b>11,340,916</b> | <b>7,935,096</b> | <b>9,965,961</b> | <b>9,310,672</b> | <b>2,030,865</b>       | <b>25.6%</b>      |



**CLASSIFICATION OF ESTIMATED REVENUES & FUND BALANCE  
FOR THE YEARS 2006 THROUGH 2009**

**SUMMARY BY FUND**

| Title                                       | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|---|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|   |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| General Revenue .....                       | 215,283,010        | 233,444,209        | 240,172,981        | 251,605,960        | 6,728,772              | 2.9%              |
| Community Human Services .....              | 163,597,550        | 182,159,336        | 189,215,354        | 191,891,254        | 7,056,018              | 3.9%              |
| Solid Waste Management .....                | 16,473,703         | 21,728,004         | 22,359,866         | 20,841,901         | 631,862                | 2.9%              |
| Workforce Solutions Program .....           | 20,661,963         | 22,328,163         | 22,050,349         | 22,206,561         | (277,814)              | -1.2%             |
| Public Health Special Revenues .....        | 7,729,903          | 9,011,602          | 9,310,438          | 9,411,057          | 298,836                | 3.3%              |
| Forfeited Tax Properties .....              | 528,123            | 627,840            | 488,153            | 506,813            | (139,687)              | -22.2%            |
| Ramsey Conservation District .....          | 309,869            | 402,827            | 323,555            | 324,578            | (79,272)               | -19.7%            |
| County Debt Service .....                   | 19,523,077         | 19,672,591         | 19,930,410         | 19,985,700         | 257,819                | 1.3%              |
| MPFA Pedestrian Conn Loan Debt Service ...  | 395,011            | 394,088            | 392,985            | 396,702            | (1,103)                | -0.3%             |
| RAP - Certificates of Participation .....   | 247,019            | 246,834            | 245,975            | 245,056            | (859)                  | -0.3%             |
| Griffin Building Revenue Debt Service ..... | 1,041,943          | 1,039,880          | 1,037,293          | 1,039,093          | (2,587)                | -0.2%             |
| Nursing Home .....                          | 12,160,891         | 12,895,792         | 14,356,256         | 14,964,769         | 1,464,464              | 11.3%             |
| Lake Owasso Residence .....                 | 7,909,772          | 8,124,420          | 8,324,487          | 8,555,496          | 200,067                | 2.5%              |
| Ponds at Battle Creek-Golf .....            | 647,030            | 791,200            | 765,225            | 772,360            | (25,975)               | -3.3%             |
| Law Enforcement Services (Contract) .....   | 5,050,961          | 5,280,486          | 5,625,446          | 5,888,593          | 344,960                | 6.5%              |
| Information Services .....                  | 8,519,900          | 8,843,827          | 9,532,331          | 9,836,518          | 688,504                | 7.8%              |
| Telecommunications .....                    | 1,618,268          | 1,615,831          | 1,673,513          | 1,675,513          | 57,682                 | 3.6%              |
| LEC Firing Range.....                       | 41,778             | 50,000             | 50,000             | 50,000             | 0                      | 0.0%              |
| Public Works Facility.....                  | 1,253,804          | 1,233,910          | 1,233,910          | 1,233,910          | 0                      | 0.0%              |
| Courthouse & City Hall .....                | 1,447,599          | 3,727,095          | 3,795,212          | 3,916,917          | 68,117                 | 1.8%              |
| Ramsey County Buildings .....               | 7,878,039          | 7,593,870          | 8,949,059          | 9,238,491          | 1,355,189              | 17.8%             |
| Library Operations .....                    | 8,176,590          | 8,535,142          | 8,912,234          | 9,049,516          | 377,092                | 4.4%              |
| Library Facilities .....                    | 785,840            | 796,589            | 931,048            | 958,131            | 134,459                | 16.9%             |
| Library Debt Service .....                  | 771,977            | 752,862            | 1,269,640          | 2,046,265          | 516,778                | 68.6%             |
| <b>Total Revenues &amp; Fund Balance</b>    | <b>502,053,620</b> | <b>551,296,398</b> | <b>570,945,720</b> | <b>586,641,154</b> | <b>19,649,322</b>      | <b>3.6%</b>       |

**FEDERAL REVENUES SUMMARY**

| Title                                       | 2006<br>Actual    | 2007<br>Approved  | 2008<br>Approved  | 2009<br>Approved  | 2008                   |                   |
|---|-------------------|-------------------|-------------------|-------------------|------------------------|-------------------|
|   |                   |                   |                   |                   | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Workforce Solutions Program - Various ..... | 15,889,834        | 17,434,937        | 17,104,623        | 17,177,556        | (330,314)              | -1.9%             |
| Title IV-D Incentive Revenues .....         | 1,021,909         | 1,191,600         | 1,105,200         | 1,105,200         | (86,400)               | -7.3%             |
| Child & Community Services Block Grant .... | 4,191,631         | 4,189,289         | 4,189,289         | 4,189,289         | 0                      | 0.0%              |
| DD Waiver Case Management & Screening ..    | 2,370,908         | 2,825,321         | 2,725,321         | 2,725,322         | (100,000)              | -3.5%             |
| AFDC IV-E Reimbursements .....              | 3,870,099         | 3,000,000         | 3,325,000         | 3,450,000         | 325,000                | 10.8%             |
| MN Family Investment Prog Child Care.....   | 12,178,064        | 18,429,455        | 19,567,377        | 19,814,406        | 1,137,922              | 6.2%              |
| TANF Block Grant .....                      | 3,441,727         | 3,460,000         | 3,607,100         | 3,607,100         | 147,100                | 4.3%              |
| Federal Share - Admin Costs .....           | 10,695,828        | 11,238,230        | 11,848,513        | 11,858,313        | 610,283                | 5.4%              |
| Federal Share - Admin Costs - IV-E .....    | 1,110,005         | 1,196,582         | 1,210,083         | 1,215,415         | 13,501                 | 1.1%              |
| Federal Share - Admin Costs - IV-D .....    | 8,678,990         | 9,204,507         | 9,853,534         | 10,162,478        | 649,027                | 7.1%              |
| Child Welfare Targeted Case Management ...  | 4,913,768         | 1,996,260         | 2,317,000         | 2,317,000         | 320,740                | 16.1%             |
| Basic Sliding Fee Grant .....               | 6,096,525         | 7,226,607         | 7,821,936         | 8,213,040         | 595,329                | 8.2%              |
| Justice Benefits, Inc. ....                 | 0                 | 125,000           | 125,000           | 125,000           | 0                      | 0.0%              |
| <u>Various Other Programs &amp; Grants:</u> |                   |                   |                   |                   |                        |                   |
| Public Safety & Justice Programs .....      | 1,010,697         | 1,015,634         | 988,023           | 1,032,373         | (27,611)               | -2.7%             |
| Public Health Grants .....                  | 5,043,515         | 5,363,364         | 5,469,753         | 5,469,995         | 106,389                | 2.0%              |
| Public Health WIC Grant .....               | 1,995,000         | 2,111,400         | 2,265,468         | 2,373,016         | 154,068                | 7.3%              |
| CHS-Social Service Information System ....  | 342,186           | 375,000           | 315,000           | 315,000           | (60,000)               | -16.0%            |
| CHS Social Service Grants/Programs .....    | 437,170           | 377,233           | 310,250           | 310,250           | (66,983)               | -17.8%            |
| Mental Health Case Management .....         | 1,694,385         | 1,974,293         | 1,974,293         | 2,055,223         | 0                      | 0.0%              |
| CADI EW & TBI Case Mgmt .....               | 581,885           | 759,964           | 725,154           | 725,154           | (34,810)               | -4.6%             |
| Medicare D Retiree Drug Subsidy .....       | 8,477             | 0                 | 423,700           | 423,700           | 423,700                | ~                 |
| Various Other Grants/Programs .....         | 1,504,841         | 730,687           | 1,094,184         | 1,099,184         | 363,497                | 49.7%             |
| <b>Total Federal Revenues</b>               | <b>87,077,444</b> | <b>94,225,363</b> | <b>98,365,801</b> | <b>99,764,014</b> | <b>4,140,438</b>       | <b>4.4%</b>       |



**STATE REVENUES SUMMARY**

| Title  | 2006<br>Actual    | 2007<br>Approved  | 2008<br>Approved  | 2009<br>Approved  | 2008                   |                   |
|--|-------------------|-------------------|-------------------|-------------------|------------------------|-------------------|
|  |                   |                   |                   |                   | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| County Program Aid.....                      | 16,449,520        | 16,449,520        | 16,625,524        | 16,509,155        | 176,004                | 1.1%              |
| PERA Rate Increase Aid .....                 | 816,822           | 810,364           | 812,316           | 812,316           | 1,952                  | 0.2%              |
| State Aid for Police Pensions .....          | 1,454,100         | 1,489,856         | 1,520,822         | 1,552,510         | 30,966                 | 2.1%              |
| Community Corrections Subsidy .....          | 6,016,845         | 6,016,845         | 6,367,909         | 6,367,909         | 351,064                | 5.8%              |
| Road Maintenance-Regular & Municipal .....   | 5,222,802         | 5,243,214         | 5,239,152         | 5,370,421         | (4,062)                | -0.1%             |
| Community Health Services .....              | 3,109,054         | 3,014,324         | 2,948,806         | 3,020,773         | (65,518)               | -2.2%             |
| Office of Waste Management (SCORE) .....     | 1,155,336         | 1,163,648         | 1,268,637         | 1,268,637         | 104,989                | 9.0%              |
| Minnesota Family Investment Prog. (MFIP) ... | 5,460,000         | 5,460,000         | 4,586,400         | 4,641,000         | (873,600)              | -16.0%            |
| DD Waiver Case Management & Screening ..     | 1,916,398         | 2,412,750         | 2,312,750         | 2,312,752         | (100,000)              | -4.1%             |
| Adult & Children Comm Support Programs ...   | 8,666,082         | 9,023,633         | 9,716,225         | 9,716,225         | 692,592                | 7.7%              |
| Various State Cost Reimbursement .....       | 2,100,088         | 2,330,381         | 2,759,136         | 2,761,239         | 428,755                | 18.4%             |
| Child Support & Enforcement .....            | 580,425           | 433,200           | 534,857           | 534,857           | 101,657                | 23.5%             |
| Basic Sliding Fee Grant .....                | 3,282,745         | 3,014,900         | 1,955,484         | 2,053,260         | (1,059,416)            | -35.1%            |
| <b>Various Other Programs &amp; Grants</b>   |                   |                   |                   |                   |                        |                   |
| Peace Off. Training & Watercraft Reg. ....   | 140,544           | 132,000           | 140,000           | 140,000           | 8,000                  | 6.1%              |
| Adult/Juv. Probation Caseload Reductions .   | 2,767,179         | 2,767,179         | 2,959,573         | 2,959,574         | 192,394                | 7.0%              |
| Public Safety & Justice Programs .....       | 2,014,025         | 3,036,357         | 3,043,060         | 3,056,589         | 6,703                  | 0.2%              |
| Public Health Grants .....                   | 648,908           | 517,304           | 638,741           | 632,070           | 121,437                | 23.5%             |
| CHS Social Service Grants .....              | 14,843,723        | 15,142,676        | 15,711,317        | 15,732,216        | 568,641                | 3.8%              |
| Workforce Solutions Programs & Services .    | 3,682,879         | 3,626,711         | 3,756,811         | 3,782,414         | 130,100                | 3.6%              |
| Mental Health .....                          | 305,329           | 638,242           | 956,391           | 971,456           | 318,149                | 49.8%             |
| Various Other Grants/Programs .....          | 75,827            | 100,000           | 119,822           | 119,822           | 19,822                 | 19.8%             |
| <b>Total State Revenues</b>                  | <b>80,708,631</b> | <b>82,823,104</b> | <b>83,973,733</b> | <b>84,315,195</b> | <b>1,150,629</b>       | <b>1.4%</b>       |

**COMPARISON OF REVENUES/ESTIMATED REVENUES  
BY MAJOR CLASSIFICATION OF REVENUES  
FOR THE YEARS 2006 THROUGH 2009**

| Title  | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|--|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|  |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| <b><u>Charges for Services:</u></b>            |                    |                    |                    |                    |                        |                   |
| Legal Services/Fees .....                      | 3,385,062          | 3,245,672          | 3,677,176          | 3,676,448          | 431,504                | 13.3%             |
| Parks & Recreation Services/Fees .....         | 2,197,416          | 2,852,550          | 2,299,757          | 2,370,661          | (552,793)              | -19.4%            |
| Property Services/Fees .....                   | 6,857,565          | 7,376,356          | 7,051,250          | 7,247,925          | (325,106)              | -4.4%             |
| Medical Services/Fees .....                    | 23,348,522         | 26,081,040         | 27,515,345         | 28,473,926         | 1,434,305              | 5.5%              |
| Other Services .....                           | 5,129,639          | 6,488,267          | 4,930,726          | 6,492,780          | (1,557,541)            | -24.0%            |
| County Environmental Charge .....              | 16,186,676         | 15,937,376         | 16,000,000         | 16,000,000         | 62,624                 | 0.4%              |
| Commissions .....                              | 358,200            | 406,368            | 511,781            | 535,146            | 105,413                | 25.9%             |
| Engineering Services .....                     | 1,387,058          | 1,387,000          | 1,387,000          | 1,387,000          | 0                      | 0.0%              |
| Other County Services .....                    | 20,110,236         | 22,653,173         | 23,133,362         | 23,814,165         | 480,189                | 2.1%              |
| Nursing/Health Services .....                  | 4,072,738          | 4,251,725          | 4,660,734          | 4,700,728          | 409,009                | 9.6%              |
| Telecommunication Services .....               | 1,616,392          | 1,614,929          | 1,672,611          | 1,674,611          | 57,682                 | 3.6%              |
| Data Processing Services .....                 | 7,312,759          | 7,679,602          | 8,370,008          | 8,647,652          | 690,406                | 9.0%              |
| <b>Total Charges for Services .....</b>        | <b>91,962,263</b>  | <b>99,974,058</b>  | <b>101,209,750</b> | <b>105,021,042</b> | <b>1,235,692</b>       | <b>1.2%</b>       |
| <b>Fines &amp; Forfeitures .....</b>           | <b>553,875</b>     | <b>550,453</b>     | <b>581,000</b>     | <b>601,000</b>     | <b>30,547</b>          | <b>5.5%</b>       |
| <b><u>Intergovernmental Revenue:</u></b>       |                    |                    |                    |                    |                        |                   |
| Other Governmental Units .....                 | 6,485,071          | 3,646,074          | 3,250,520          | 3,174,680          | (395,554)              | -10.8%            |
| Federal .....                                  | 87,077,444         | 94,225,363         | 98,365,801         | 99,764,014         | 4,140,438              | 4.4%              |
| State .....                                    | 64,259,111         | 66,373,584         | 67,348,209         | 67,806,040         | 974,625                | 1.5%              |
| State County Program Aid.....                  | 16,449,520         | 16,449,520         | 16,625,524         | 16,509,155         | 176,004                | 1.1%              |
| <b>Total Intergovernmental Revenue .....</b>   | <b>174,271,146</b> | <b>180,694,541</b> | <b>185,590,054</b> | <b>187,253,889</b> | <b>4,895,513</b>       | <b>2.7%</b>       |
| <b>Grants &amp; Donations .....</b>            | <b>76,403</b>      | <b>138,125</b>     | <b>125</b>         | <b>125</b>         | <b>(138,000)</b>       | <b>-99.9%</b>     |
| <b>Licenses &amp; Permits .....</b>            | <b>1,305,599</b>   | <b>1,483,112</b>   | <b>1,532,445</b>   | <b>1,523,401</b>   | <b>49,333</b>          | <b>3.3%</b>       |
| <b>Sales .....</b>                             | <b>2,214,839</b>   | <b>1,929,472</b>   | <b>1,855,749</b>   | <b>1,893,559</b>   | <b>(73,723)</b>        | <b>-3.8%</b>      |
| <b><u>Use of Money/Property:</u></b>           |                    |                    |                    |                    |                        |                   |
| Use of Money (Interest) .....                  | 13,595,944         | 8,490,000          | 10,145,553         | 10,150,553         | 1,655,553              | 19.5%             |
| Use of Property (Rentals) .....                | 12,836,951         | 15,727,021         | 18,193,815         | 18,080,472         | 2,466,794              | 15.7%             |
| <b>Total Use of Money/Property .....</b>       | <b>26,432,895</b>  | <b>24,217,021</b>  | <b>28,339,368</b>  | <b>28,231,025</b>  | <b>4,122,347</b>       | <b>17.0%</b>      |
| <b><u>Other Revenues:</u></b>                  |                    |                    |                    |                    |                        |                   |
| Recovery of Expenses .....                     | 1,936,940          | 1,178,031          | 1,665,847          | 1,657,102          | 487,816                | 41.4%             |
| CHS-Program Recoveries .....                   | 3,740,658          | 3,894,893          | 4,041,255          | 4,071,125          | 146,362                | 3.8%              |
| <b>Total Other Revenues .....</b>              | <b>5,677,598</b>   | <b>5,072,924</b>   | <b>5,707,102</b>   | <b>5,728,227</b>   | <b>634,178</b>         | <b>12.5%</b>      |
| <b>Other Taxes &amp; Penalties .....</b>       | <b>2,020,932</b>   | <b>2,235,000</b>   | <b>2,193,000</b>   | <b>2,175,710</b>   | <b>(42,000)</b>        | <b>-1.9%</b>      |
| <b>Property Taxes .....</b>                    | <b>195,777,072</b> | <b>225,897,820</b> | <b>236,814,408</b> | <b>248,905,825</b> | <b>10,916,588</b>      | <b>4.8%</b>       |
| <b>Transfer from Other Funds .....</b>         | <b>2,098,643</b>   | <b>2,376,000</b>   | <b>96,000</b>      | <b>91,800</b>      | <b>(2,280,000)</b>     | <b>-96.0%</b>     |
| <b>Fund Balance .....</b>                      | <b>(337,645)</b>   | <b>6,727,872</b>   | <b>7,026,719</b>   | <b>5,215,551</b>   | <b>298,847</b>         | <b>4.4%</b>       |
| <b>Total Revenues &amp; Fund Balance .....</b> | <b>502,053,620</b> | <b>551,296,398</b> | <b>570,945,720</b> | <b>586,641,154</b> | <b>19,649,322</b>      | <b>3.6%</b>       |

**GENERAL REVENUE FUND**

This fund includes judicial, general administration, property records and appraisal, legal, general government buildings, public safety, health, parks & recreation, public works and several other activities. These services are financed mostly from charges and fees, intergovernmental revenue and property taxes.

**APPROPRIATION SUMMARY:**

| Title                                   | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|---|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|   |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....                 | 140,396,837        | 160,214,448        | 164,646,641        | 171,878,046        | 4,432,193              | 2.8%              |
| Other Services & Charges .....          | 50,872,515         | 59,918,738         | 60,664,878         | 64,440,467         | 746,140                | 1.2%              |
| Supplies .....                          | 5,926,146          | 5,756,568          | 6,334,601          | 6,849,609          | 578,033                | 10.0%             |
| Capital Outlay .....                    | 8,488,534          | 5,107,680          | 5,986,915          | 5,900,892          | 879,235                | 17.2%             |
| Individual/Family Social Services ..... | 277,581            | 302,357            | 276,357            | 273,357            | (26,000)               | -8.6%             |
| Contingent .....                        | 0                  | 2,000,000          | 2,000,000          | 2,000,000          | 0                      | 0.0%              |
| Intergovernmental Payments .....        | 0                  | 127,224            | 125,000            | 125,000            | (2,224)                | -1.7%             |
| NSP Loan Payments .....                 | 12,180             | 17,194             | 17,194             | 17,194             | 0                      | 0.0%              |
| Bond Principal .....                    | 0                  | 0                  | 121,395            | 121,395            | 121,395                | ~                 |
| <b>Total Appropriations</b>             | <b>205,973,793</b> | <b>233,444,209</b> | <b>240,172,981</b> | <b>251,605,960</b> | <b>6,728,772</b>       | <b>2.9%</b>       |

**FINANCING SUMMARY:**

| Title                                      | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|--|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|  |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....                 | 32,939,079         | 39,168,203         | 37,768,638         | 39,951,073         | (1,399,565)            | -3.6%             |
| Inter-gov't Revenue-Other .....            | 5,300,683          | 2,357,025          | 2,094,740          | 2,079,184          | (262,285)              | -11.1%            |
| Inter-gov't Revenue-Federal .....          | 14,707,067         | 15,744,845         | 16,647,283         | 17,003,318         | 902,438                | 5.7%              |
| Inter-gov't Revenue-State .....            | 21,436,737         | 21,860,304         | 22,766,322         | 23,003,918         | 906,018                | 4.1%              |
| Inter-gov't Revenue-State County Progm Aid | 14,613,808         | 14,404,862         | 10,550,436         | 10,548,220         | (3,854,426)            | -26.8%            |
| Grants & Donations .....                   | 76,403             | 125                | 125                | 125                | 0                      | 0.0%              |
| Licenses & Permits .....                   | 614,561            | 709,112            | 766,445            | 757,401            | 57,333                 | 8.1%              |
| Sales .....                                | 1,382,442          | 1,035,172          | 1,097,858          | 1,119,258          | 62,686                 | 6.1%              |
| Use of Money (Interest) .....              | 12,398,036         | 8,400,000          | 10,000,000         | 10,000,000         | 1,600,000              | 19.0%             |
| Use of Property (Rentals) .....            | 1,342,189          | 1,231,084          | 1,202,875          | 1,101,893          | (28,209)               | -2.3%             |
| Recovery of Expenses .....                 | 662,516            | 357,590            | 433,236            | 427,391            | 75,646                 | 21.2%             |
| Other Taxes .....                          | 1,584,741          | 1,728,960          | 1,725,000          | 1,707,710          | (3,960)                | -0.2%             |
| Property Taxes .....                       | 106,126,105        | 123,752,791        | 134,342,797        | 143,814,669        | 10,590,006             | 8.6%              |
| Operating Transfers In.....                | 2,098,643          | 2,376,000          | 96,000             | 91,800             | (2,280,000)            | -96.0%            |
| Fund Balance .....                         | 0                  | 318,136            | 681,226            | 0                  | 363,090                | 114.1%            |
| <b>Total Financing</b>                     | <b>215,283,010</b> | <b>233,444,209</b> | <b>240,172,981</b> | <b>251,605,960</b> | <b>6,728,772</b>       | <b>2.9%</b>       |

**AUTHORIZED PERSONNEL: (FTE)**

|                 |                 |                 |                 |              |
|-----------------|-----------------|-----------------|-----------------|--------------|
| <u>1,894.19</u> | <u>1,990.59</u> | <u>2,038.49</u> | <u>2,033.49</u> | <u>47.90</u> |
|-----------------|-----------------|-----------------|-----------------|--------------|

**COMMUNITY HUMAN SERVICES FUND**

This fund is to account for public assistance administration and payments, social services administration and disability categories, clinical services, detoxification services, department financial and support services and special social services grants.

**APPROPRIATION SUMMARY:**

| Title                                   | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|---|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|   |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....                 | 68,654,942         | 74,756,113         | 77,697,376         | 79,541,076         | 2,941,263              | 3.9%              |
| Other Services & Charges .....          | 12,162,805         | 12,189,057         | 13,578,275         | 13,941,831         | 1,389,218              | 11.4%             |
| Supplies .....                          | 643,386            | 621,000            | 712,190            | 722,190            | 91,190                 | 14.7%             |
| Capital Outlay .....                    | 237,339            | 140,000            | 140,500            | 140,500            | 500                    | 0.4%              |
| Individual/Family Social Services ..... | 90,174,270         | 94,453,166         | 97,087,013         | 97,545,657         | 2,633,847              | 2.8%              |
| <b>Total Appropriations</b>             | <b>171,872,742</b> | <b>182,159,336</b> | <b>189,215,354</b> | <b>191,891,254</b> | <b>7,056,018</b>       | <b>3.9%</b>       |

**FINANCING SUMMARY:**

| Title                                      | 2006<br>Actual     | 2007<br>Approved   | 2008<br>Approved   | 2009<br>Approved   | 2008                   |                   |
|--|--------------------|--------------------|--------------------|--------------------|------------------------|-------------------|
|  |                    |                    |                    |                    | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....                 | 4,617,761          | 5,775,122          | 5,969,592          | 6,115,652          | 194,470                | 3.4%              |
| Fines & Forfeitures .....                  | 13,000             | 453                | 1,000              | 1,000              | 547                    | 120.8%            |
| Inter-gov't Revenue-Other .....            | 149,495            | 222,596            | 60,000             | 60,000             | (162,596)              | -73.0%            |
| Inter-gov't Revenue-Federal .....          | 53,023,279         | 57,438,921         | 60,772,500         | 61,631,696         | 3,333,579              | 5.8%              |
| Inter-gov't Revenue-State .....            | 36,831,793         | 38,280,010         | 38,255,131         | 38,445,576         | (24,879)               | -0.1%             |
| Grants & Donations .....                   | 0                  | 138,000            | 0                  | 0                  | (138,000)              | -100.0%           |
| Inter-gov't Revenue-State County Progm Aid | 1,652,494          | 1,841,770          | 5,480,952          | 5,331,241          | 3,639,182              | 197.6%            |
| Sales .....                                | 203,355            | 200,000            | 200,000            | 200,000            | 0                      | 0.0%              |
| Use of Money (Interest) .....              | 0                  | 0                  | 5,553              | 5,553              | 5,553                  | ~                 |
| Recovery of Expenses .....                 | 356,802            | 163,432            | 310,432            | 310,432            | 147,000                | 89.9%             |
| CHS-Program Recoveries .....               | 3,740,658          | 3,894,893          | 4,041,255          | 4,071,125          | 146,362                | 3.8%              |
| Other Taxes .....                          | 313,479            | 421,955            | 375,000            | 375,000            | (46,955)               | -11.1%            |
| Property Taxes .....                       | 62,695,434         | 73,782,184         | 73,743,939         | 75,343,979         | (38,245)               | -0.1%             |
| <b>Total Financing</b>                     | <b>163,597,550</b> | <b>182,159,336</b> | <b>189,215,354</b> | <b>191,891,254</b> | <b>7,056,018</b>       | <b>3.9%</b>       |

**AUTHORIZED PERSONNEL: (FTE)**

|               |               |               |               |             |
|---------------|---------------|---------------|---------------|-------------|
| 2006          | 2007          | 2008          | 2009          | 2008        |
| <u>980.59</u> | <u>987.29</u> | <u>989.29</u> | <u>980.29</u> | <u>2.00</u> |

**SOLID WASTE MANAGEMENT FUND**

This fund is to account for collection of the County Environmental Charge which is imposed on the sales price of Waste Management Services as incurred by any person paying for Waste Management Services. Funds are used to license and inspect all solid waste facilities and solid waste haulers; to provide yard waste, household hazardous waste and problem waste management services; provide public education and technical assistance on waste issues; and also includes the processing of solid waste.

The Counties of Ramsey and Washington contract with Resource Recovery Technologies (RRT) to process solid waste into biomass fuel at its privately-owned facility in Newport, MN. The biomass fuel is used to generate electricity.

This fund includes Ramsey County's cost for the contract with RRT.

**APPROPRIATION SUMMARY:**

| Title                            | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|----------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                  |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....          | 1,804,676      | 2,130,275        | 2,362,128        | 2,509,894        | 231,853                | 10.9%             |
| Other Services & Charges .....   | 5,024,121      | 5,731,209        | 6,081,218        | 6,171,987        | 350,009                | 6.1%              |
| Supplies .....                   | 9,525          | 9,100            | 10,000           | 23,500           | 900                    | 9.9%              |
| Capital Outlay .....             | 72,160         | 34,160           | 36,520           | 36,520           | 2,360                  | 6.9%              |
| Intergovernmental Payments ..... | 9,563,176      | 13,823,260       | 13,870,000       | 12,100,000       | 46,740                 | 0.3%              |
| Total Appropriations             | 16,473,658     | 21,728,004       | 22,359,866       | 20,841,901       | 631,862                | 2.9%              |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....      | 16,267,570     | 16,061,658       | 16,031,245       | 16,031,795       | (30,413)               | -0.2%             |
| Inter-gov't Revenue-Other ..... | 230,142        | 231,619          | 230,000          | 230,000          | (1,619)                | -0.7%             |
| Inter-gov't Revenue-State ..... | 1,159,054      | 1,163,648        | 1,268,637        | 1,268,637        | 104,989                | 9.0%              |
| Licenses & Permits .....        | 647,313        | 729,000          | 725,000          | 725,000          | (4,000)                | -0.5%             |
| Use of Money (Interest) .....   | 986,679        | 0                | 0                | 0                | 0                      | ~                 |
| Use of Property (Rentals) ..... | 8,480          | 7,680            | 30,827           | 31,236           | 23,147                 | 301.4%            |
| Recovery of Expenses .....      | 19,357         | 0                | 56,700           | 57,600           | 56,700                 | ~                 |
| Fund Balance .....              | (2,844,892)    | 3,534,399        | 4,017,457        | 2,497,633        | 483,058                | 13.7%             |
| Total Financing                 | 16,473,703     | 21,728,004       | 22,359,866       | 20,841,901       | 631,862                | 2.9%              |

**AUTHORIZED PERSONNEL: (FTE)**

|              |              |              |              |             |
|--------------|--------------|--------------|--------------|-------------|
| <u>31.75</u> | <u>34.75</u> | <u>35.75</u> | <u>36.75</u> | <u>1.00</u> |
|--------------|--------------|--------------|--------------|-------------|

**WORKFORCE SOLUTIONS PROGRAM FUND**

This fund is to account for revenues received from the Federal and State governments for the Workforce Incentive Act (WIA) which was enacted in 1973 under the Comprehensive Employment and Training Act. This was revised in 1982 by the Federal Government to provide job training and employment opportunities for the economically disadvantaged, unemployed and under-employed persons.

The Board of County Commissioners approved Ordinance No. 2000-204 on June 13, 2000 which authorized the creation of a new county department called Workforce Solutions. Activities include the management of the Consolidated Program created by Joint Powers Agreement dated March 16, 2000, between Ramsey County and the City of Saint Paul, through a merger of the Ramsey County Job Training Program, the City of Saint Paul Workforce Development Program, and the Ramsey County Minnesota Family Investment Program - Employment Services (MFIP-ES). This merger became effective on July 1, 2000.

**APPROPRIATION SUMMARY:**

| Title                                   | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---|----------------|------------------|------------------|------------------|------------------------|-------------------|
|   |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....                 | 5,065,228      | 5,928,480        | 5,705,564        | 6,021,769        | (222,916)              | -3.8%             |
| Other Services & Charges .....          | 6,497,246      | 7,977,743        | 7,864,388        | 7,834,440        | (113,355)              | -1.4%             |
| Supplies .....                          | 44,409         | 61,750           | 44,500           | 44,500           | (17,250)               | -27.9%            |
| Capital Outlay .....                    | 93,368         | 34,250           | 59,000           | 59,000           | 24,750                 | 72.3%             |
| Individual/Family Social Services ..... | 8,961,712      | 8,325,940        | 8,376,897        | 8,246,852        | 50,957                 | 0.6%              |
| Total Appropriations                    | 20,661,963     | 22,328,163       | 22,050,349       | 22,206,561       | (277,814)              | -1.2%             |

**FINANCING SUMMARY:**

| Title                             | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|-----------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                   |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....        | 663,388        | 846,114          | 763,090          | 825,133          | (83,024)               | -9.8%             |
| Inter-gov't Revenue-Federal ..... | 15,889,834     | 17,434,937       | 17,104,623       | 17,177,556       | (330,314)              | -1.9%             |
| Inter-gov't Revenue-State .....   | 3,692,251      | 3,636,083        | 3,766,183        | 3,791,786        | 130,100                | 3.6%              |
| Property Taxes .....              | 416,490        | 411,029          | 416,453          | 412,086          | 5,424                  | 1.3%              |
| Total Financing                   | 20,661,963     | 22,328,163       | 22,050,349       | 22,206,561       | (277,814)              | -1.2%             |

**AUTHORIZED PERSONNEL: (FTE)**

|              |              |              |              |             |
|--------------|--------------|--------------|--------------|-------------|
| <u>88.40</u> | <u>88.40</u> | <u>88.40</u> | <u>88.40</u> | <u>0.00</u> |
|--------------|--------------|--------------|--------------|-------------|

**SAINT PAUL PUBLIC HEALTH SPECIAL REVENUE**

This is a special revenue fund that is used to account for all City of Saint Paul Public Health activities that transferred to the County effective July 1, 1997, pursuant to the Joint Powers Agreement.

**APPROPRIATION SUMMARY:**

| Title                                   | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---|------------------|------------------|------------------|------------------|------------------------|-------------------|
|   |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....                 | 5,922,321        | 6,668,193        | 6,860,094        | 6,987,920        | 191,901                | 2.9%              |
| Other Services & Charges .....          | 1,715,530        | 1,770,523        | 1,815,219        | 1,795,832        | 44,696                 | 2.5%              |
| Supplies .....                          | 458,205          | 524,236          | 548,525          | 549,425          | 24,289                 | 4.6%              |
| Capital Outlay .....                    | 57,141           | 47,150           | 84,300           | 73,580           | 37,150                 | 78.8%             |
| Individual/Family Social Services ..... | 10,205           | 1,500            | 2,300            | 4,300            | 800                    | 53.3%             |
| <b>Total Appropriations</b>             | <b>8,163,402</b> | <b>9,011,602</b> | <b>9,310,438</b> | <b>9,411,057</b> | <b>298,836</b>         | <b>3.3%</b>       |

**FINANCING SUMMARY:**

| Title                             | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------------|-------------------|
|                                   |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....        | 1,558,097        | 1,655,708        | 1,757,425        | 1,764,226        | 101,717                | 6.1%              |
| Inter-gov't Revenue-Other .....   | 291,384          | 296,442          | 342,795          | 278,794          | 46,353                 | 15.6%             |
| Inter-gov't Revenue-Federal ..... | 3,043,044        | 3,266,660        | 3,403,695        | 3,508,744        | 137,035                | 4.2%              |
| Inter-gov't Revenue-State .....   | 442,250          | 704,216          | 565,254          | 567,291          | (138,962)              | -19.7%            |
| Licenses & Permits .....          | 43,725           | 45,000           | 41,000           | 41,000           | (4,000)                | -8.9%             |
| Sales .....                       | 46,402           | 5,000            | 20,000           | 20,000           | 15,000                 | 300.0%            |
| Use of Property (Interest) .....  | 8,079            | 0                | 0                | 0                | 0                      | ~                 |
| Recovery of Expenses .....        | 55,030           | 0                | 0                | 0                | 0                      | ~                 |
| Property Taxes .....              | 2,241,892        | 3,038,576        | 3,180,269        | 3,231,002        | 141,693                | 4.7%              |
| <b>Total Financing</b>            | <b>7,729,903</b> | <b>9,011,602</b> | <b>9,310,438</b> | <b>9,411,057</b> | <b>298,836</b>         | <b>3.3%</b>       |

**AUTHORIZED PERSONNEL: (FTE)**                      100.50                      107.75                      106.95                      106.95                      (0.80)

**FORFEITED TAX FUND**

This fund is to account for the fiscal activities of managing properties forfeited to the State of Minnesota for non-payment of taxes. The primary goal is to return these properties to the tax rolls through auctions, sales to local governments, and repurchase by prior owners.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 338,308        | 334,949          | 267,303          | 275,063          | (67,646)               | -20.2%            |
| Other Services & Charges ..... | 177,264        | 263,393          | 200,850          | 210,750          | (62,543)               | -23.7%            |
| Supplies .....                 | 651            | 23,913           | 12,000           | 13,000           | (11,913)               | -49.8%            |
| Capital Outlay .....           | 11,900         | 5,585            | 8,000            | 8,000            | 2,415                  | 43.2%             |
| <b>Total Appropriations</b>    | <b>528,123</b> | <b>627,840</b>   | <b>488,153</b>   | <b>506,813</b>   | <b>(139,687)</b>       | <b>-22.2%</b>     |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....      | 15,780         | 27,840           | 22,850           | 25,100           | (4,990)                | -17.9%            |
| Inter-gov't Revenue-State ..... | 912            | 0                | 912              | 912              | 912                    | ~                 |
| Sales .....                     | 498,401        | 600,000          | 453,391          | 469,801          | (146,609)              | -24.4%            |
| Use of Property (Rentals) ..... | 900            | 0                | 500              | 500              | 500                    | ~                 |
| Recovery of Expenses .....      | 12,130         | 0                | 10,500           | 10,500           | 10,500                 | ~                 |
| <b>Total Financing</b>          | <b>528,123</b> | <b>627,840</b>   | <b>488,153</b>   | <b>506,813</b>   | <b>(139,687)</b>       | <b>-22.2%</b>     |

**AUTHORIZED PERSONNEL: (FTE)**                      5.00                      5.00                      5.00                      5.00                      0.00

**RAMSEY CONSERVATION DISTRICT**

This fund is to account for the fiscal activities of the District. The District encourages the protection and improvement of Ramsey County's natural resources.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 243,436        | 327,215          | 249,169          | 254,852          | (78,046)               | -23.9%            |
| Other Services & Charges ..... | 64,770         | 67,912           | 64,286           | 64,626           | (3,626)                | -5.3%             |
| Supplies .....                 | 1,160          | 1,700            | 6,600            | 1,600            | 4,900                  | 288.2%            |
| Capital Outlay .....           | 503            | 6,000            | 3,500            | 3,500            | (2,500)                | -41.7%            |
| Total Appropriations           | 309,869        | 402,827          | 323,555          | 324,578          | (79,272)               | -19.7%            |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....      | 251,770        | 302,527          | 249,497          | 250,520          | (53,030)               | -17.5%            |
| Inter-gov't Revenue-Other ..... | 0              | 20,000           | 0                | 0                | (20,000)               | -100.0%           |
| Inter-gov't Revenue-State ..... | 27,439         | 50,000           | 43,000           | 43,000           | (7,000)                | -14.0%            |
| Recovery of Expenses .....      | 360            | 0                | 0                | 0                | 0                      | ~                 |
| Property Taxes .....            | 30,300         | 30,300           | 31,058           | 31,058           | 758                    | 2.5%              |
| Total Financing                 | 309,869        | 402,827          | 323,555          | 324,578          | (79,272)               | -19.7%            |

**AUTHORIZED PERSONNEL: (FTE)**

4.65      4.65      3.80      3.80      (0.85)

**COUNTY DEBT SERVICE FUND**

This fund is used to account for the payment of principal, interest and related costs on general County long-term debt.

**APPROPRIATION SUMMARY:**

| Title                | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|----------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                      |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Bond Principal ..... | 11,483,000     | 11,765,000       | 12,055,000       | 12,330,000       | 290,000                | 2.5%              |
| Bond Interest .....  | 7,906,184      | 7,907,591        | 7,875,410        | 7,655,700        | (32,181)               | -0.4%             |
| Total Appropriations | 19,389,184     | 19,672,591       | 19,930,410       | 19,985,700       | 257,819                | 1.3%              |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Inter-gov't Revenue-Other ..... | 10,864         | 4,304            | 10,000           | 10,000           | 5,696                  | 132.3%            |
| Inter-gov't Revenue-State ..... | 304,242        | 305,942          | 306,880          | 302,330          | 938                    | 0.3%              |
| Use of Property (Rentals) ..... | 180,250        | 174,000          | 172,750          | 171,250          | (1,250)                | -0.7%             |
| Recovery of Expenses .....      | 649,958        | 650,707          | 848,677          | 844,877          | 197,970                | 30.4%             |
| Other Taxes .....               | 105,082        | 84,085           | 93,000           | 93,000           | 8,915                  | 10.6%             |
| Property Taxes .....            | 16,373,003     | 16,266,667       | 16,279,103       | 16,344,243       | 12,436                 | 0.1%              |
| Fund Balance .....              | 1,899,678      | 2,186,886        | 2,220,000        | 2,220,000        | 33,114                 | 1.5%              |
| Total Financing                 | 19,523,077     | 19,672,591       | 19,930,410       | 19,985,700       | 257,819                | 1.3%              |



**MPFA PEDESTRIAN CONNECTION LOAN DEBT SERVICE**

This fund is to provide the appropriations to pay principal and interest due to the Minnesota Public Facilities Authority (MPFA). In April 2001, the MPFA approved a loan to Ramsey County in the amount of \$6,782,000 with an interest rate of 3.59% for construction of a pedestrian connection between the RiverCentre Complex and the existing skyway system beginning in the Landmark Tower in downtown Saint Paul. The MPFA loan was supported by the issuance of Ramsey County General Obligation Notes Series 2000A.

The principal and interest on this loan is paid from revenues from the City of Saint Paul in accordance with a facility lease between Ramsey County and the City of Saint Paul.

**APPROPRIATION SUMMARY:**

| Title                | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|----------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                      |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Bond Principal ..... | 165,000        | 170,000          | 175,000          | 185,000          | 5,000                  | 2.9%              |
| Bond Interest .....  | 230,011        | 224,088          | 217,985          | 211,702          | (6,103)                | -2.7%             |
| Total Appropriations | 395,011        | 394,088          | 392,985          | 396,702          | (1,103)                | -0.3%             |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Inter-gov't Revenue-Other ..... | 395,011        | 394,088          | 392,985          | 396,702          | (1,103)                | -0.3%             |
| Total Financing                 | 395,011        | 394,088          | 392,985          | 396,702          | (1,103)                | -0.3%             |

**RAMSEY ACTION PROGRAM - CERTIFICATES OF PARTICIPATION**

This fund is to account for payments of principal, interest and fees for Certificates of Participation issued for the lease purchase of building, and the revenue received through a sub-lease of the same property to Ramsey Action Programs. These transactions flow through Wells Fargo Bank (formerly Norwest Bank Minnesota), the Trustee of the building and issuer of the Certificates of Participation. The revenue and expenditures are entered by journal entry onto the County's system.

**APPROPRIATION SUMMARY:**

| Title                | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|----------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                      |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Bond Principal ..... | 160,000        | 165,000          | 170,000          | 175,000          | 5,000                  | 3.0%              |
| Bond Interest .....  | 87,019         | 81,834           | 75,975           | 70,056           | (5,859)                | -7.2%             |
| Total Appropriations | 247,019        | 246,834          | 245,975          | 245,056          | (859)                  | -0.3%             |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Use of Property (Rentals) ..... | 247,019        | 246,834          | 245,975          | 245,056          | (859)                  | -0.3%             |
| Total Financing                 | 247,019        | 246,834          | 245,975          | 245,056          | (859)                  | -0.3%             |

**GRIFFIN BUILDING REVENUE DEBT SERVICE**

This fund is to account for payments of principal, interest for Lease Revenue Bonds, issued in late 2003, by Ramsey County to finance improvements to the Griffin Building. The Griffin Building is used as the police department headquarters by the City of St. Paul. The City is making payments of principal and interest on these bonds to the Trustee, through a lease purchase agreement with Ramsey County.

**APPROPRIATION SUMMARY:**

| Title                | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|----------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                      |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Bond Principal ..... | 480,000        | 495,000          | 510,000          | 530,000          | 15,000                 | 3.0%              |
| Bond Interest .....  | 561,943        | 544,880          | 527,293          | 509,093          | (17,587)               | -3.2%             |
| Total Appropriations | 1,041,943      | 1,039,880        | 1,037,293        | 1,039,093        | (2,587)                | -0.2%             |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Use of Property (Rentals) ..... | 1,041,943      | 1,039,880        | 1,037,293        | 1,039,093        | (2,587)                | -0.2%             |
| Total Financing                 | 1,041,943      | 1,039,880        | 1,037,293        | 1,039,093        | (2,587)                | -0.2%             |

**NURSING HOME FUND**

This is an enterprise fund to account for health care services provided primarily for the elderly who may be physically or mentally handicapped. The operations are financed and operated in a manner similar to private business enterprises - where the intent is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 9,387,662      | 10,149,874       | 10,705,939       | 11,661,705       | 556,065                | 5.5%              |
| Other Services & Charges ..... | 2,036,008      | 1,963,061        | 2,326,029        | 2,445,855        | 362,968                | 18.5%             |
| Supplies .....                 | 748,237        | 697,857          | 780,711          | 782,344          | 82,854                 | 11.9%             |
| Capital Outlay .....           | 73,210         | 85,000           | 543,577          | 74,865           | 458,577                | 539.5%            |
| Total Appropriations           | 12,245,117     | 12,895,792       | 14,356,256       | 14,964,769       | 1,460,464              | 11.3%             |

**FINANCING SUMMARY:**

| Title                             | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|-----------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                   |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....        | 11,857,461     | 12,489,108       | 13,915,624       | 14,519,137       | 1,426,516              | 11.4%             |
| Inter-gov't Revenue-Federal ..... | 0              | 0                | 25,000           | 25,000           | 25,000                 | ~                 |
| Inter-gov't Revenue-State .....   | 33,778         | 33,778           | 33,778           | 33,778           | 0                      | 0.0%              |
| Use of Property (Interest) .....  | 15,015         | 15,000           | 15,000           | 20,000           | 0                      | 0.0%              |
| Recovery of Expenses .....        | 78,424         | 0                | 0                | 0                | 0                      | ~                 |
| Property Taxes .....              | 176,213        | 357,906          | 366,854          | 366,854          | 8,948                  | 2.5%              |
| Total Financing                   | 12,160,891     | 12,895,792       | 14,356,256       | 14,964,769       | 1,460,464              | 11.3%             |

**AUTHORIZED PERSONNEL: (FTE)**

|        |        |        |        |      |
|--------|--------|--------|--------|------|
| 2006   | 2007   | 2008   | 2009   | 2008 |
| 170.30 | 170.30 | 173.00 | 179.60 | 2.70 |

**LAKE OWASSO RESIDENCE FUND**

This is an enterprise fund used to account for health care and safety services provided to developmentally delayed residents ranging in age from 16 through adult.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|------------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 6,459,651        | 6,582,885        | 6,745,091        | 6,938,957        | 162,206                | 2.5%              |
| Other Services & Charges ..... | 741,428          | 828,611          | 877,415          | 909,748          | 48,804                 | 5.9%              |
| Supplies .....                 | 332,446          | 343,635          | 344,835          | 357,310          | 1,200                  | 0.3%              |
| Capital Outlay .....           | 26,998           | 0                | 21,396           | 16,531           | 21,396                 | ~                 |
| Bond Principal .....           | 170,000          | 180,000          | 195,000          | 200,000          | 15,000                 | 8.3%              |
| Bond Interest .....            | 198,639          | 189,289          | 140,750          | 132,950          | (48,539)               | -25.6%            |
| <b>Total Appropriations</b>    | <b>7,929,162</b> | <b>8,124,420</b> | <b>8,324,487</b> | <b>8,555,496</b> | <b>200,067</b>         | <b>2.5%</b>       |

**FINANCING SUMMARY:**

| Title                             | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------------|-------------------|
|                                   |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....        | 7,252,290        | 7,559,282        | 7,651,170        | 7,874,029        | 91,888                 | 1.2%              |
| Inter-gov't Revenue-Federal ..... | 405,743          | 340,000          | 386,500          | 391,500          | 46,500                 | 13.7%             |
| Inter-gov't Revenue-State .....   | 19,968           | 19,968           | 19,968           | 19,968           | 0                      | 0.0%              |
| Sales .....                       | 0                | 4,000            | 4,000            | 4,000            | 0                      | 0.0%              |
| Recovery of Expenses .....        | 32,601           | 2,000            | 2,000            | 2,000            | 0                      | 0.0%              |
| Property Taxes .....              | 199,170          | 199,170          | 260,849          | 263,999          | 61,679                 | 31.0%             |
| <b>Total Financing</b>            | <b>7,909,772</b> | <b>8,124,420</b> | <b>8,324,487</b> | <b>8,555,496</b> | <b>200,067</b>         | <b>2.5%</b>       |

**AUTHORIZED PERSONNEL: (FTE)**                      111.20                      110.20                      106.80                      105.80                      (3.40)

**PONDS AT BATTLE CREEK GOLF COURSE**

This is an enterprise fund to account for the operations of an instructionally oriented golf facility featuring a regulation length nine hole course and a significant teaching/practice range that appeals to golfers of all ages and abilities. The facility is maintained primarily with low risk inmates from the Ramsey County Adult Correctional Institution as part of the Productive Day Program.

**APPROPRIATION SUMMARY:**

| Title                                 | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                       |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....               | 233,840        | 225,901          | 217,797          | 226,284          | (8,104)                | -3.6%             |
| Other Services & Charges .....        | 123,467        | 158,870          | 142,896          | 147,044          | (15,974)               | -10.1%            |
| Supplies .....                        | 58,397         | 37,900           | 46,050           | 41,550           | 8,150                  | 21.5%             |
| Capital Outlay .....                  | 664            | 16,865           | 60,000           | 60,000           | 43,135                 | 255.8%            |
| Transfers to Other County Funds ..... | 0              | 25,000           | 17,500           | 17,500           | (7,500)                | -30.0%            |
| Bond Principal .....                  | 140,000        | 326,664          | 150,000          | 155,000          | (176,664)              | -54.1%            |
| Bond Interest.....                    | 90,662         | 0                | 130,982          | 124,982          | 130,982                | ~                 |
| <b>Total Appropriations</b>           | <b>647,030</b> | <b>791,200</b>   | <b>765,225</b>   | <b>772,360</b>   | <b>(25,975)</b>        | <b>-3.3%</b>      |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....      | 390,230        | 663,499          | 431,967          | 451,766          | (231,532)              | -34.9%            |
| Use of Property (Rentals) ..... | 53,668         | 65,118           | 55,030           | 59,796           | (10,088)               | -15.5%            |
| Recovery of Expenses .....      | 3,003          | 4,302            | 4,302            | 4,302            | 0                      | 0.0%              |
| Fund Balance .....              | 200,129        | 58,281           | 273,926          | 256,496          | 215,645                | 370.0%            |
| <b>Total Financing</b>          | <b>647,030</b> | <b>791,200</b>   | <b>765,225</b>   | <b>772,360</b>   | <b>(25,975)</b>        | <b>-3.3%</b>      |

**AUTHORIZED PERSONNEL: (FTE)**                      4.00                      4.00                      4.00                      4.00                      0.00

**LAW ENFORCEMENT SERVICES FUND**

This is an internal service fund to account for law enforcement services provided on a contract basis to certain municipalities in Ramsey County in addition to the services normally provided or available to all municipalities within Ramsey County.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|------------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 3,891,566        | 4,105,841        | 4,316,308        | 4,585,907        | 210,467                | 5.1%              |
| Other Services & Charges ..... | 828,989          | 799,795          | 893,938          | 913,886          | 94,143                 | 11.8%             |
| Supplies .....                 | 192,988          | 159,700          | 193,400          | 193,400          | 33,700                 | 21.1%             |
| Capital Outlay .....           | 184,097          | 215,150          | 221,800          | 195,400          | 6,650                  | 3.1%              |
| <b>Total Appropriations</b>    | <b>5,097,640</b> | <b>5,280,486</b> | <b>5,625,446</b> | <b>5,888,593</b> | <b>344,960</b>         | <b>6.5%</b>       |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|------------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....      | 4,757,460        | 4,985,555        | 5,324,046        | 5,580,493        | 338,491                | 6.8%              |
| Inter-gov't Revenue-State ..... | 258,997          | 264,931          | 271,400          | 278,100          | 6,469                  | 2.4%              |
| Sales .....                     | 26,293           | 30,000           | 30,000           | 30,000           | 0                      | 0.0%              |
| Recovery of Expenses .....      | 8,211            | 0                | 0                | 0                | 0                      | ~                 |
| <b>Total Financing</b>          | <b>5,050,961</b> | <b>5,280,486</b> | <b>5,625,446</b> | <b>5,888,593</b> | <b>344,960</b>         | <b>6.5%</b>       |

**AUTHORIZED PERSONNEL: (FTE)**                      50.00                      50.00                      51.00                      51.00                      1.00

**INFORMATION SERVICES FUND**

This is an internal service fund to account for electronic data processing services provided to county departments and other governmental units.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|------------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 5,449,301        | 5,974,365        | 6,324,068        | 6,540,046        | 349,703                | 5.9%              |
| Other Services & Charges ..... | 3,030,704        | 2,796,762        | 3,132,013        | 3,220,122        | 335,251                | 12.0%             |
| Supplies .....                 | 65,387           | 65,200           | 68,750           | 68,850           | 3,550                  | 5.4%              |
| Capital Outlay .....           | 7,238            | 7,500            | 7,500            | 7,500            | 0                      | 0.0%              |
| <b>Total Appropriations</b>    | <b>8,552,630</b> | <b>8,843,827</b> | <b>9,532,331</b> | <b>9,836,518</b> | <b>688,504</b>         | <b>7.8%</b>       |

**FINANCING SUMMARY:**

| Title                             | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|-----------------------------------|------------------|------------------|------------------|------------------|------------------------|-------------------|
|                                   |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....        | 8,227,238        | 8,703,626        | 9,507,429        | 9,811,616        | 803,803                | 9.2%              |
| Inter-gov't Revenue-Federal ..... | 0                | 0                | 6,800            | 6,800            | 6,800                  | ~                 |
| Inter-gov't Revenue-State .....   | 17,602           | 18,334           | 17,602           | 17,602           | (732)                  | -4.0%             |
| Sales .....                       | 805              | 300              | 500              | 500              | 200                    | 66.7%             |
| Recovery of Expenses .....        | 865              | 0                | 0                | 0                | 0                      | ~                 |
| Property Taxes .....              | 0                | 35,883           | 0                | 0                | (35,883)               | -100.0%           |
| Fund Balance .....                | 273,390          | 85,684           | 0                | 0                | (85,684)               | -100.0%           |
| <b>Total Financing</b>            | <b>8,519,900</b> | <b>8,843,827</b> | <b>9,532,331</b> | <b>9,836,518</b> | <b>688,504</b>         | <b>7.8%</b>       |

**AUTHORIZED PERSONNEL: (FTE)**                      60.00                      60.00                      60.00                      60.00                      0.00

**TELECOMMUNICATIONS FUND**

This is an internal service fund to account for service charges received from occupants of the Ramsey County Courthouse and City Hall, Government Center-East Building and the Government Center-West Building and to pay all expenses incurred in operating and maintaining the telecommunications services.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 457,312        | 560,452          | 619,108          | 645,931          | 58,656                 | 10.5%             |
| Other Services & Charges ..... | 697,218        | 827,752          | 796,563          | 799,570          | (31,189)               | -3.8%             |
| Supplies .....                 | 3,264          | 4,788            | 3,500            | 3,500            | (1,288)                | -26.9%            |
| Capital Outlay .....           | 222,068        | 222,839          | 254,342          | 226,512          | 31,503                 | 14.1%             |
| Total Appropriations           | 1,379,862      | 1,615,831        | 1,673,513        | 1,675,513        | 57,682                 | 3.6%              |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....      | 1,616,481      | 1,614,579        | 1,672,261        | 1,674,261        | 57,682                 | 3.6%              |
| Inter-gov't Revenue-State ..... | 1,252          | 1,252            | 1,252            | 1,252            | 0                      | 0.0%              |
| Recovery of Expenses .....      | 535            | 0                | 0                | 0                | 0                      | ~                 |
| Total Financing                 | 1,618,268      | 1,615,831        | 1,673,513        | 1,675,513        | 57,682                 | 3.6%              |

**AUTHORIZED PERSONNEL: (FTE)**                      8.00                      8.00                      8.00                      8.00                      0.00

**LAW ENFORCEMENT CENTER FIRING RANGE FUND**

This is an internal service fund used to account for the operations of the firearms range located at the Ramsey County Law Enforcement Center.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Other Services & Charges ..... | 29,220         | 37,900           | 37,900           | 37,900           | 0                      | 0.0%              |
| Supplies .....                 | 8,041          | 9,000            | 9,000            | 9,000            | 0                      | 0.0%              |
| Capital Outlay .....           | 3,100          | 3,100            | 3,100            | 3,100            | 0                      | 0.0%              |
| Total Appropriations           | 40,361         | 50,000           | 50,000           | 50,000           | 0                      | 0.0%              |

**FINANCING SUMMARY:**

| Title                      | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|----------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                            |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services ..... | 40,311         | 50,000           | 50,000           | 50,000           | 0                      | 0.0%              |
| Sales .....                | 1,467          | 0                | 0                | 0                | 0                      | ~                 |
| Total Financing            | 41,778         | 50,000           | 50,000           | 50,000           | 0                      | 0.0%              |

**PUBLIC WORKS FACILITY**

This internal service fund has been established to account for rents received from occupants of the Ramsey County Public Works Facility and to pay all expenses incurred in operating and maintaining the facility.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 266,009        | 288,313          | 292,273          | 306,289          | 3,960                  | 1.4%              |
| Other Services & Charges ..... | 485,170        | 760,665          | 507,761          | 523,007          | (252,904)              | -33.2%            |
| Supplies .....                 | 30,176         | 73,800           | 104,300          | 105,777          | 30,500                 | 41.3%             |
| Capital Outlay .....           | 108,589        | 111,132          | 329,576          | 298,837          | 218,444                | 196.6%            |
| Total Appropriations           | 889,944        | 1,233,910        | 1,233,910        | 1,233,910        | 0                      | 0.0%              |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....      | 1,236          | 0                | 0                | 0                | 0                      | ~                 |
| Use of Property (Rentals) ..... | 1,233,910      | 1,233,910        | 1,233,910        | 1,233,910        | 0                      | 0.0%              |
| Recovery of Expenses .....      | 18,658         | 0                | 0                | 0                | 0                      | ~                 |
| Total Financing                 | 1,253,804      | 1,233,910        | 1,233,910        | 1,233,910        | 0                      | 0.0%              |

**AUTHORIZED PERSONNEL: (FTE)**                      4.00                      4.00                      4.00                      4.00                      0.00

**COURTHOUSE & CITY HALL**

This internal service fund has been established to account for rents received from occupants of the Courthouse & City Hall Facility and to pay the expenses incurred in operating and maintaining the facility.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 1,620,535      | 1,722,838        | 1,646,415        | 1,671,832        | (76,423)               | -4.4%             |
| Other Services & Charges ..... | 1,474,095      | 1,605,361        | 1,620,565        | 1,715,485        | 15,204                 | 0.9%              |
| Supplies .....                 | 70,329         | 66,915           | 89,850           | 91,218           | 22,935                 | 34.3%             |
| Capital Outlay .....           | 114,545        | 331,981          | 438,382          | 438,382          | 106,401                | 32.1%             |
| Total Appropriations           | 3,279,504      | 3,727,095        | 3,795,212        | 3,916,917        | 68,117                 | 1.8%              |

**FINANCING SUMMARY:**

| Title                             | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|-----------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                   |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....        | 1,435,353      | 0                | 0                | 0                | 0                      | ~                 |
| Inter-gov't Revenue-Federal ..... | 0              | 0                | 11,400           | 11,400           | 11,400                 | ~                 |
| Inter-gov't Revenue-State .....   | 6,530          | 7,884            | 5,500            | 5,500            | (2,384)                | -30.2%            |
| Use of Property (Rentals) .....   | 0              | 3,719,211        | 3,254,254        | 3,254,254        | (464,957)              | -12.5%            |
| Recovery of Expenses .....        | 5,716          | 0                | 0                | 0                | 0                      | ~                 |
| Property Taxes .....              | 0              | 0                | 0                | 0                | 0                      | ~                 |
| Fund Balance .....                | 0              | 0                | 524,058          | 645,763          | 524,058                | ~                 |
| Total Financing                   | 1,447,599      | 3,727,095        | 3,795,212        | 3,916,917        | 68,117                 | 1.8%              |

**AUTHORIZED PERSONNEL: (FTE)**                      30.00                      30.00                      24.00                      23.00                      (6.00)

**RAMSEY COUNTY BUILDINGS**

This internal service fund accounts for rents received from occupants of following County buildings: RCGC East, RCGC West, Juvenile Family Justice Center, Law Enforcement Center, and the Maplewood Suburban Courts and to pay the expenses incurred in operating and maintaining the facilities.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 1,887,021      | 1,970,771        | 2,051,576        | 2,145,362        | 80,805                 | 4.1%              |
| Other Services & Charges ..... | 5,143,225      | 4,958,550        | 5,887,649        | 6,077,608        | 929,099                | 18.7%             |
| Supplies .....                 | 216,396        | 235,267          | 373,166          | 378,853          | 137,899                | 58.6%             |
| Capital Outlay .....           | 540,126        | 429,282          | 636,668          | 636,668          | 207,386                | 48.3%             |
| Total Appropriations           | 7,786,768      | 7,593,870        | 8,949,059        | 9,238,491        | 1,355,189              | 17.8%             |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....      | 69,758         | 69,887           | 94,916           | 96,241           | 25,029                 | 35.8%             |
| Inter-gov't Revenue-Other ..... | 500            | 0                | 0                | 0                | 0                      | ~                 |
| Inter-gov't Revenue-State ..... | 4,654          | 5,582            | 4,738            | 4,738            | (844)                  | -15.1%            |
| Sales .....                     | 3,669          | 0                | 0                | 0                | 0                      | ~                 |
| Use of Property (Rentals) ..... | 7,794,079      | 7,107,715        | 9,949,353        | 9,949,353        | 2,841,638              | 40.0%             |
| Recovery of Expenses .....      | 5,379          | 0                | 0                | 0                | 0                      | ~                 |
| Property Taxes .....            | 0              | 0                | 0                | 0                | 0                      | ~                 |
| Fund Balance .....              | 0              | 410,686          | (1,099,948)      | (811,841)        | (1,510,634)            | -367.8%           |
| Total Financing                 | 7,878,039      | 7,593,870        | 8,949,059        | 9,238,491        | 1,355,189              | 17.8%             |

**AUTHORIZED PERSONNEL: (FTE)**                      32.00                      32.00                      30.00                      30.00                      (2.00)

**COUNTY LIBRARY FUND**

This fund provides for a public library system where governmental units do not maintain their own library. The tax levy is on suburban property only as the City of Saint Paul provides library services.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|------------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 5,479,963        | 5,850,352        | 6,210,555        | 6,338,289        | 360,203                | 6.2%              |
| Other Services & Charges ..... | 1,467,921        | 1,523,791        | 1,532,980        | 1,542,528        | 9,189                  | 0.6%              |
| Supplies .....                 | 97,430           | 91,000           | 98,700           | 98,700           | 7,700                  | 8.5%              |
| Capital Outlay .....           | 1,031,913        | 1,069,999        | 1,069,999        | 1,069,999        | 0                      | 0.0%              |
| <b>Total Appropriations</b>    | <b>8,077,227</b> | <b>8,535,142</b> | <b>8,912,234</b> | <b>9,049,516</b> | <b>377,092</b>         | <b>4.4%</b>       |

**FINANCING SUMMARY:**

| Title                                      | 2006<br>Actual   | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--|------------------|------------------|------------------|------------------|------------------------|-------------------|
|  |                  |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services .....                 | 1,000            | 1,350            | 0                | 0                | (1,350)                | -100.0%           |
| Fines & Forfeitures .....                  | 540,875          | 550,000          | 580,000          | 600,000          | 30,000                 | 5.5%              |
| Inter-gov't Revenue-Other .....            | 106,925          | 120,000          | 120,000          | 120,000          | 0                      | 0.0%              |
| Inter-gov't Revenue-Federal .....          | 8,477            | 0                | 8,000            | 8,000            | 8,000                  | ~                 |
| Inter-gov't Revenue-State .....            | 21,652           | 21,652           | 21,652           | 21,652           | 0                      | 0.0%              |
| Inter-gov't Revenue-State County Progm Aid | 168,646          | 187,195          | 534,512          | 521,128          | 347,317                | 185.5%            |
| Sales .....                                | 52,005           | 55,000           | 50,000           | 50,000           | (5,000)                | -9.1%             |
| Use of Money (Interest) .....              | 188,135          | 75,000           | 125,000          | 125,000          | 50,000                 | 66.7%             |
| Use of Property (Rentals) .....            | 148,908          | 105,000          | 80,000           | 36,000           | (25,000)               | -23.8%            |
| Recovery of Expenses .....                 | 27,160           | 0                | 0                | 0                | 0                      | ~                 |
| Other Taxes .....                          | 15,881           | 0                | 0                | 0                | 0                      | ~                 |
| Property Taxes .....                       | 6,896,926        | 7,419,945        | 7,393,070        | 7,567,736        | (26,875)               | -0.4%             |
| <b>Total Financing</b>                     | <b>8,176,590</b> | <b>8,535,142</b> | <b>8,912,234</b> | <b>9,049,516</b> | <b>377,092</b>         | <b>4.4%</b>       |

**AUTHORIZED PERSONNEL: (FTE)**                      104.55                      104.55                      106.55                      106.55                      2.00

**LIBRARY FACILITIES**

This internal service fund has been established to account for rents received from occupants of the Ramsey County Public Library Facilities and to pay all expenses incurred in operating and maintaining the facilities.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....        | 258,375        | 291,663          | 298,946          | 311,779          | 7,283                  | 2.5%              |
| Other Services & Charges ..... | 354,054        | 402,534          | 491,966          | 504,977          | 89,432                 | 22.2%             |
| Supplies .....                 | 58,333         | 33,000           | 79,250           | 80,489           | 46,250                 | 140.2%            |
| Capital Outlay .....           | 67,423         | 67,423           | 60,886           | 60,886           | (6,537)                | -9.7%             |
| NSP Loan Payments .....        | 4,691          | 1,969            | 0                | 0                | (1,969)                | -100.0%           |
| <b>Total Appropriations</b>    | <b>742,876</b> | <b>796,589</b>   | <b>931,048</b>   | <b>958,131</b>   | <b>134,459</b>         | <b>16.9%</b>      |

**FINANCING SUMMARY:**

| Title                           | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|---------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                 |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Use of Property (Rentals) ..... | 785,605        | 796,589          | 931,048          | 958,131          | 134,459                | 16.9%             |
| Recovery of Expenses .....      | 235            | 0                | 0                | 0                | 0                      | ~                 |
| <b>Total Financing</b>          | <b>785,840</b> | <b>796,589</b>   | <b>931,048</b>   | <b>958,131</b>   | <b>134,459</b>         | <b>16.9%</b>      |

**AUTHORIZED PERSONNEL: (FTE)**                      4.80                      4.80                      4.80                      4.80                      0.00



**LIBRARY DEBT SERVICE FUND**

This fund is to account for payments of principal and interest on bonds issued for construction or renovation of Ramsey County Public Libraries. The payments are to be made from the collection of ad valorem taxes levied on suburban Ramsey County only.

**APPROPRIATION SUMMARY:**

| Title                | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|----------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                      |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Bond Principal ..... | 365,000        | 375,000          | 902,600          | 1,696,150        | 527,600                | 140.7%            |
| Bond Interest .....  | 389,138        | 377,862          | 367,040          | 350,115          | (10,822)               | -2.9%             |
| Total Appropriations | 754,138        | 752,862          | 1,269,640        | 2,046,265        | 516,778                | 68.6%             |

**FINANCING SUMMARY:**

| Title                                      | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--|----------------|------------------|------------------|------------------|------------------------|-------------------|
|  |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Inter-gov't Revenue-Other .....            | 67             | 0                | 0                | 0                | 0                      | ~                 |
| Inter-gov't Revenue-State County Progm Aid | 14,572         | 15,693           | 59,624           | 108,566          | 43,931                 | 279.9%            |
| Other Taxes .....                          | 1,749          | 0                | 0                | 0                | 0                      | ~                 |
| Property Taxes .....                       | 621,539        | 603,369          | 800,016          | 1,530,199        | 196,647                | 32.6%             |
| Fund Balance .....                         | 134,050        | 133,800          | 410,000          | 407,500          | 276,200                | 206.4%            |
| Total Financing                            | 771,977        | 752,862          | 1,269,640        | 2,046,265        | 516,778                | 68.6%             |

**REGIONAL RAILROAD AUTHORITY SPECIAL REVENUE FUND**

The Ramsey County Regional Railroad Authority was organized by Resolution 87-320, April 20, 1987, by the Ramsey County Board of Commissioners pursuant to Minnesota Statutes 1986, Chapter 398, now Minn. Stat. Ch. 398A, as a "political subdivision of the State of Minnesota to exercise thereunder part of the sovereign power of the state".

The Authority is composed of the seven members of the Ramsey County Board of Commissioners with its registered office in St. Paul. Neither the State of Minnesota, nor the County of Ramsey nor any other political subdivision is liable for obligations of the Authority.

A joint powers agreement was signed on September 14, 1987, between Ramsey County and the Ramsey County Regional Railroad Authority to provide administrative services to the Authority.

The Authority has no employees but County employees from various departments are used to provide the necessary administrative services to carry out its functions.

**APPROPRIATION SUMMARY:**

| Title                          | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|--------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Other Services & Charges ..... | 1,716,164      | 3,174,400        | 3,391,682        | 3,841,886        | 217,282                | 6.8%              |
| Supplies .....                 | 9,402          | 17,250           | 23,051           | 23,592           | 5,801                  | 33.6%             |
| Capital Outlay .....           | 118,000        | 11,033,000       | 38,126,246       | 28,843,080       | 27,093,246             | 245.6%            |
| Contingent .....               | 0              | 180,680          | 0                | 0                | (180,680)              | -100.0%           |
| Bond Principal .....           | 0              | 2,900,000        | 0                | 0                | (2,900,000)            | -100.0%           |
| Bond Interest .....            | 0              | 1,861,868        | 0                | 0                | (1,861,868)            | -100.0%           |
| Total Appropriations           | 1,843,566      | 19,167,198       | 41,540,979       | 32,708,558       | 22,373,781             | 116.7%            |

**FINANCING SUMMARY:**

| Title                             | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|-----------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                   |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Inter-gov't Revenue-Other .....   | 0              | 0                | 400              | 400              | 400                    | ~                 |
| Inter-gov't Revenue-Federal ..... | 0              | 0                | 13,500,000       | 16,000,000       | 13,500,000             | ~                 |
| Inter-gov't Revenue-State .....   | 0              | 0                | 3,500,000        | 0                | 3,500,000              | ~                 |
| Use of Money (Interest) .....     | 633,216        | 100,000          | 400,000          | 400,000          | 300,000                | 300.0%            |
| Use of Property (Rental) .....    | 39,994         | 59,400           | 75,000           | 75,000           | 15,600                 | 26.3%             |
| Recovery of Expenses .....        | 2,093          | 0                | 0                | 0                | 0                      | ~                 |
| Property Taxes .....              | 10,447,817     | 19,407,798       | 19,547,854       | 19,547,853       | 140,056                | 0.7%              |
| Proceeds from Gen Ob Bonds .....  | 0              | 5,000,000        | 0                | 0                | (5,000,000)            | -100.0%           |
| Fund Balance .....                | (9,279,554)    | (5,400,000)      | 4,517,725        | (3,314,695)      | 9,917,725              | -183.7%           |
| Total Financing                   | 1,843,566      | 19,167,198       | 41,540,979       | 32,708,558       | 22,373,781             | 116.7%            |

**HOUSING & REDEVELOPMENT AUTHORITY SPECIAL REVENUE FUND**

This fund is to account for funds provided by the U.S. Department of Housing and Urban Development for development projects in suburban communities benefiting persons of low and moderate income. Also includes Home Investment Partnership Act Grant (HOME), Tax-exempt Bonds, and Housing Endowment funds.

**APPROPRIATION SUMMARY:**

| Title                            | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|----------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                  |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Personal Services .....          | 122,397        | 174,042          | 171,974          | 176,479          | (2,068)                | -1.2%             |
| Other Services & Charges .....   | 138,098        | 150,534          | 130,867          | 127,262          | (19,667)               | -13.1%            |
| Supplies .....                   | 1,202          | 1,500            | 1,500            | 1,500            | 0                      | 0.0%              |
| Capital Outlay .....             | 90             | 1,000            | 1,000            | 100              | 0                      | 0.0%              |
| Intergovernmental Payments ..... | 2,084,671      | 1,830,622        | 1,719,057        | 1,719,057        | (111,565)              | -6.1%             |
| Total Appropriations             | 2,346,458      | 2,157,698        | 2,024,398        | 2,024,398        | (133,300)              | -6.2%             |

**FINANCING SUMMARY:**

| Title                             | 2006<br>Actual | 2007<br>Approved | 2008<br>Approved | 2009<br>Approved | 2008                   |                   |
|-----------------------------------|----------------|------------------|------------------|------------------|------------------------|-------------------|
|                                   |                |                  |                  |                  | Inc/(Dec)<br>Over 2007 | Percent<br>Change |
| Charges for Services.....         | 30,948         | 10,000           | 15,000           | 15,000           | 5,000                  | 50.0%             |
| Inter-gov't Revenue-Federal ..... | 1,876,698      | 1,876,698        | 1,688,398        | 1,688,398        | (188,300)              | -10.0%            |
| Loan Repayments .....             | 438,812        | 271,000          | 321,000          | 321,000          | 50,000                 | 18.5%             |
| Total Financing                   | 2,346,458      | 2,157,698        | 2,024,398        | 2,024,398        | (133,300)              | -6.2%             |

**AUTHORIZED PERSONNEL: (FTE)**

|             |             |             |             |             |
|-------------|-------------|-------------|-------------|-------------|
| 2006        | 2007        | 2008        | 2009        | 2008        |
| <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>4.00</u> | <u>0.00</u> |

TABLE IV

**RAMSEY COUNTY, MINNESOTA**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**LAST FIVE YEARS**

(modified accrual basis of accounting)

|   | Fiscal Year          |                        |                      |                     |                      |
|---|----------------------|------------------------|----------------------|---------------------|----------------------|
|   | <u>2002</u>          | <u>2003</u>            | <u>2004</u>          | <u>2005</u>         | <u>2006</u>          |
| <b>Revenues</b>   |                      |                        |                      |                     |                      |
| Property taxes  | \$ 176,442,599       | \$ 176,103,167         | \$ 187,853,804       | \$ 197,333,878      | \$ 216,674,650       |
| Licenses and permits                                    | 1,128,524            | 1,253,422              | 1,258,037            | 1,410,846           | 1,394,880            |
| Intergovernmental                                       | 241,787,901          | 221,508,422            | 201,310,013          | 216,905,306         | 242,690,517          |
| Private grants and donations                            | 1,097,019            | 1,241,181              | 397,283              | 621,000             | 422,816              |
| Charges for services                                    | 42,762,479           | 56,428,484             | 61,635,081           | 64,869,125          | 62,043,508           |
| Fines and forfeitures                                   | 4,124,232            | 2,437,722              | 733,823              | 761,722             | 745,971              |
| Sales   | 2,649,774            | 2,306,044              | 2,457,870            | 2,804,900           | 2,850,049            |
| Rental income   | 929,341              | 1,007,022              | 1,346,306            | 1,387,051           | 1,658,210            |
| Investment earnings                                     | 11,579,900           | 4,884,456              | 6,254,178            | 9,187,327           | 17,560,179           |
| Program recoveries                                      | 5,600,073            | 4,116,529              | 4,020,666            | 3,948,060           | 3,790,928            |
| Miscellaneous   | 5,645,316            | 7,126,047              | 4,748,409            | 7,104,859           | 5,529,616            |
| Total revenues  | <u>493,747,158</u>   | <u>478,412,496</u>     | <u>472,015,470</u>   | <u>506,334,074</u>  | <u>555,361,324</u>   |
| <b>Expenditures</b>                                     |                      |                        |                      |                     |                      |
| General government                                      | 87,599,504           | 81,731,833             | 79,591,902           | 88,857,578          | 87,579,800           |
| Public safety   | 81,910,462           | 80,891,130             | 86,399,635           | 89,586,294          | 93,978,150           |
| Highways and streets                                    | 14,054,555           | 15,023,259             | 14,087,001           | 14,321,647          | 14,898,949           |
| Sanitation  | 15,850,612           | 14,778,330             | 15,742,726           | 17,852,048          | 17,027,293           |
| Health  | 24,993,929           | 25,702,871             | 24,447,734           | 26,459,940          | 27,620,672           |
| Human services  | 185,217,289          | 178,278,504            | 173,313,709          | 174,403,870         | 178,479,898          |
| Culture and recreation                                  | 16,743,482           | 16,548,538             | 16,140,176           | 17,452,152          | 17,816,393           |
| Conservation of natural resources                       | 828,136              | 775,940                | 458,455              | 438,555             | 406,016              |
| Economic development and assistance                     | 25,678,477           | 23,634,515             | 23,122,428           | 22,734,910          | 22,915,902           |
| Capital outlay  | 63,166,225           | 65,318,576             | 43,153,982           | 38,959,892          | 50,134,804           |
| Debt service  |                      |                        |                      |                     |                      |
| Bond issuance costs                                     | 1,079,357            | 229,302                | 363,672              | 134,111             | 70,093               |
| Principal   | 43,829,429           | 15,496,354             | 11,517,541           | 11,913,241          | 11,835,252           |
| Interest  | 6,541,233            | 7,418,382              | 8,326,082            | 9,660,213           | 9,373,553            |
| Total expenditures                                      | <u>567,492,690</u>   | <u>525,827,534</u>     | <u>496,665,043</u>   | <u>512,774,451</u>  | <u>532,136,775</u>   |
| Excess of revenues over (under) expenditures            | <u>(73,745,532)</u>  | <u>(47,415,038)</u>    | <u>(24,649,573)</u>  | <u>(6,440,377)</u>  | <u>23,224,549</u>    |
| <b>Other Financing Sources (Uses):</b>                  |                      |                        |                      |                     |                      |
| Xcel Energy Loan Proceeds                               | -                    | -                      | -                    | -                   | 76,940               |
| Proceeds from bonds                                     | 80,290,000           | 27,015,000             | 54,620,000           | 17,575,000          | 6,750,000            |
| Proceeds from loan                                      | 4,682,875            | -                      | -                    | -                   | -                    |
| Discount/premium on bonds                               | 1,146,128            | 1,007,203              | 1,770,673            | 1,057,776           | 31,046               |
| Sale of capital assets                                  | 900,000              | 14,400                 | 13,845,000           | 756,306             | 6,000,000            |
| Redemption of refunded bonds                            | -                    | -                      | (2,345,000)          | (10,505,000)        | -                    |
| Transfers in  | 3,024,157            | 9,606,712              | 2,118,199            | 226,989             | 2,331,539            |
| Transfers out   | (3,542,913)          | (11,263,221)           | (2,725,691)          | (805,676)           | (2,950,973)          |
| Total other financing sources (uses)                    | <u>86,500,247</u>    | <u>26,380,094</u>      | <u>67,283,181</u>    | <u>8,305,395</u>    | <u>12,238,552</u>    |
| Net change in fund balances                             | <u>\$ 12,754,715</u> | <u>\$ (21,034,944)</u> | <u>\$ 42,633,608</u> | <u>\$ 1,865,018</u> | <u>\$ 35,463,101</u> |
| Debt service as a percentage of noncapital expenditures | 10.20%               | 5.03%                  | 4.46%                | 4.58%               | 4.41%                |

Note: Due to changes in the county's reporting with GASB Statement 34, fund balance information is available from 2002.

TABLE V

**RAMSEY COUNTY, MINNESOTA  
NET TAX CAPACITY AND MARKET VALUE OF PROPERTY  
LAST TEN FISCAL YEARS**

| PAYABLE<br>FISCAL<br>PERIOD | REAL ESTATE    |                          |                     | PERSONAL PROPERTY          |                     | NET<br>FISCAL<br>DISPARITY<br>(1) | LESS<br>TAX INCREMENT<br>NET CAPTURED<br>TAX CAPACITY | TOTAL                      |                         | PERCENT<br>OF<br>TAXABLE<br>MARKET<br>VALUE |                            |
|-----------------------------|----------------|--------------------------|---------------------|----------------------------|---------------------|-----------------------------------|---|----------------------------|-------------------------|---|----------------------------|
|                             | RESIDENTIAL    | COMMERCIAL<br>INDUSTRIAL | NET TAX<br>CAPACITY | TAXABLE<br>MARKET<br>VALUE | NET TAX<br>CAPACITY |                                   |   | TAXABLE<br>MARKET<br>VALUE | NET TAX<br>CAPACITY (2) |   | TAXABLE<br>MARKET<br>VALUE |
| 1997                        | \$ 205,093,044 | \$ 145,545,918           | \$ 350,638,962      | \$ 16,895,944,100          | \$ 17,947,551       | \$ 394,259,500                    | \$ 24,566,318   | \$ 27,019,845              | \$ 366,132,986          | \$ 17,290,203,600                           | 2.12%                      |
| 1998                        | 203,910,634    | 130,984,058              | 334,894,692         | 17,849,816,194             | 15,819,056          | 402,981,500                       | 25,592,339  | 26,463,486                 | 349,842,601             | 18,252,797,694                              | 1.92%                      |
| 1999                        | 203,149,844    | 130,019,165              | 333,169,009         | 19,178,518,010             | 13,988,644          | 405,934,600                       | 24,589,335  | 27,809,167                 | 343,937,821             | 19,584,452,610                              | 1.76%                      |
| 2000                        | 215,146,749    | 142,295,833              | 357,442,582         | 20,705,655,394             | 14,179,694          | 422,659,400                       | 25,188,986  | 32,264,176                 | 364,547,086             | 21,128,314,794                              | 1.73%                      |
| 2001                        | 239,458,505    | 166,287,124              | 405,745,629         | 22,946,288,200             | 13,809,251          | 412,474,200                       | 24,968,205  | 39,704,914                 | 404,818,171             | 23,358,762,400                              | 1.73%                      |
| 2002                        | 210,627,086    | 106,947,310              | 317,574,396         | 25,264,935,700             | 8,437,837           | 425,801,700                       | 15,476,414  | 25,517,872                 | 315,970,775             | 25,690,737,400                              | 1.23%                      |
| 2003                        | 232,709,558    | 121,254,997              | 353,964,555         | 28,452,378,400             | 8,614,622           | 436,524,200                       | 18,141,924  | 27,493,190                 | 353,227,911             | 28,888,902,600                              | 1.22%                      |
| 2004                        | 260,973,656    | 129,435,303              | 390,408,959         | 31,879,341,300             | 8,929,442           | 450,608,900                       | 14,929,192  | 30,443,069                 | 383,824,524             | 32,329,950,200                              | 1.19%                      |
| 2005                        | 305,043,385    | 133,723,605              | 438,766,990         | 36,273,669,900             | 9,351,087           | 471,470,300                       | 13,244,590  | 31,946,107                 | 429,416,560             | 36,745,140,200                              | 1.17%                      |
| 2006                        | 343,211,827    | 146,572,708              | 489,784,535         | 40,782,233,700             | 9,166,212           | 462,162,600                       | 12,982,384  | 33,549,332                 | 478,383,799             | 41,244,396,300                              | 1.16%                      |
| 2007                        | 382,683,298    | 164,138,472              | 546,821,770         | 45,462,936,100             | 9,300,648           | 468,551,900                       | 12,882,615  | 40,581,499                 | 528,423,534             | 45,931,488,000                              | 1.15%                      |

(1) Fiscal Disparity Net Tax Capacity is the increase in the tax base distributed to Ramsey County by the Other metropolitan counties pursuant to M.S. Chapter 473.F - Metropolitan Revenue distribution. There are no provisions in the law for calculating a market value for the Fiscal Disparity Net Tax Capacity.

(2) All taxable property in Minnesota is listed annually and reappraised at least once every four years with reference to its value on January 2 of that year. Property is currently appraised at "Market Value," defined as the usual selling price of the property which would be obtained at private sale and not at a forced or auction sale. Statutory percentages are then applied to this value to determine a property's "Taxable Net Tax Capacity," upon which taxes are levied, extended, and collected. The total net tax capacity is reduced by the amount of the tax increment financing captured net tax capacity.

unaudited

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**RAMSEY COUNTY, MINNESOTA  
PROPERTY TAX RATES AND TAX LEVIES  
LAST TEN FISCAL YEARS**

**TABLE VI**

| LEVY<br>YEAR  | PAYABLE<br>YEAR | GENERAL FUND        |                   | GENERAL<br>DEBT<br>SERVICE | TOTAL<br>GENERAL<br>COUNTY |
|---|-----------------|---------------------|-------------------|----------------------------|----------------------------|
|   |                 | GENERAL<br>SERVICES | HUMAN<br>SERVICES |                            |                            |
| <u>TAX RATE AS A PERCENTAGE OF NET TAX CAPACITY (3)</u> |                 |                     |                   |                            |                            |
| 1996  | 1997            | 22.087              | 15.382            | 3.071                      | 40.540                     |
| 1997  | 1998            | 22.723              | 16.343            | 3.270                      | 42.336                     |
| 1998  | 1999            | 22.405              | 17.170            | 3.610                      | 43.185                     |
| 1999  | 2000            | 22.103              | 15.180            | 3.712                      | 40.995                     |
| 2000  | 2001            | 20.651              | 14.472            | 3.596                      | 38.719                     |
| 2001  | 2002            | 27.592              | 18.510            | 4.647                      | 50.749                     |
| 2002  | 2003            | 27.734              | 18.250            | 4.302                      | 50.286                     |
| 2003  | 2004            | 27.078              | 17.789            | 4.572                      | 49.439                     |
| 2004  | 2005            | 25.636              | 16.156            | 4.056                      | 45.848                     |
| 2005  | 2006            | 25.541              | 14.465            | 3.548                      | 43.554                     |
| 2006  | 2007            | 24.454              | 14.294            | 3.219                      | 41.967                     |
| <u>TAX LEVIES</u>                                       |                 |                     |                   |                            |                            |
| 1996  | 1997            | 87,163,093          | 60,702,577        | 12,118,844                 | 159,984,514                |
| 1997  | 1998            | 87,229,311          | 62,737,794        | 12,552,196                 | 162,519,301                |
| 1998  | 1999            | 85,503,325          | 65,525,453        | 12,454,087                 | 163,482,865                |
| 1999  | 2000            | 90,186,859          | 61,903,210        | 13,457,145                 | 165,547,214                |
| 2000  | 2001            | 92,781,098          | 65,015,640        | 14,428,727                 | 172,225,465                |
| 2001  | 2002            | 99,131,050          | 66,502,260        | 15,090,354                 | 180,723,664                |
| 2002  | 2003            | 103,504,290         | 68,110,222        | 15,084,238                 | 186,698,750                |
| 2003  | 2004            | 104,154,621         | 68,422,784        | 17,587,559                 | 190,164,964                |
| 2004  | 2005            | 111,196,210         | 70,077,008        | 17,591,732                 | 198,864,950                |
| 2005  | 2006            | 122,936,213         | 69,623,923        | 17,077,462                 | 209,637,598                |
| 2006  | 2007            | 129,778,535         | 75,859,525        | 17,080,720                 | 222,718,780                |

- (1) Tax Levy on suburban property only.
- (2) Tax Levy on property in the watershed district only.
- (3) Tax rates may be lower in certain tax areas due to Disparity Reduction Aid paid by the state to governmental units in certain state determined tax areas.
- (4) To make comparable to prior year levies, amount for HACA aid has been added to County's certified levy.

Unaudited

TABLE VI

| COUNTY<br>LIBRARY<br>REVENUE<br>(1) | COUNTY<br>LIBRARY<br>DEBT<br>(1) | VALLEY<br>BRANCH<br>WATERSHED<br>DEBT<br>(2) | METRO<br>WATERSHED<br>CAPITAL<br>IMPROVEMENTS<br>(2) | TOTAL       |
|-------------------------------------|----------------------------------|--|--|-------------|
| 2.876                               | 0.810                            | 0.931  | -  | 45.157      |
| 3.048                               | 0.862                            | 0.929  | -  | 47.175      |
| 3.089                               | 0.747                            | 0.821  | -  | 47.842      |
| 3.133                               | 0.711                            | 0.781  | -  | 45.620      |
| 2.889                               | 0.558                            | 0.719  | -  | 42.885      |
| 3.899                               | 0.718                            | -  | -  | 55.366      |
| 3.732                               | 0.585                            | -  | -  | 54.603      |
| 3.198                               | 0.498                            | -  | -  | 53.135      |
| 3.025                               | 0.337                            | -  | -  | 49.210      |
| 2.819                               | 0.250                            | -  | -  | 46.623      |
| 2.746                               | 0.230                            | -  | -  | 44.943      |
| 5,742,586                           | 1,622,968                        | 10,044                                       | -  | 167,360,112 |
| 5,994,954                           | 1,704,855                        | 8,850  | -  | 170,227,960 |
| 6,149,168                           | 1,512,655                        | 8,124  | -  | 171,152,812 |
| 6,465,154                           | 1,499,958                        | 7,781  | -  | 173,520,107 |
| 6,727,469                           | 1,349,649                        | 16,885                                       | -  | 180,319,468 |
| 7,056,979                           | 1,352,694                        | -  | -  | 189,133,337 |
| 7,384,610                           | 1,222,757                        | -  | -  | 195,306,117 |
| 6,616,255                           | 1,029,947                        | -  | -  | 197,811,166 |
| 6,918,441                           | 771,317                          | -  | -  | 206,554,708 |
| 7,184,837                           | 637,049                          | -  | -  | 217,459,485 |
| 7,569,452                           | 633,671                          | -  | -  | 230,921,903 |



TABLE VII

**RAMSEY COUNTY, MINNESOTA  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS**

| Fiscal Year | Taxes Levied for the Fiscal Year (Original Levy) | Property Tax Credits (1) | Taxes Levied on Taxpayer | Adjustments | Total Adjusted Levy | Collected within the Fiscal Year of the Levy | Percentage of Original Levy on Taxpayer | Collections in Subsequent Years | Total Collections to Date |                             |
|-------------|--|--------------------------|--------------------------|-------------|---------------------|--|---|---------------------------------|---------------------------|-----------------------------|
|             |  |                          |                          |             |                     | Amount                                       |   |                                 | Amount                    | Percentage of Adjusted Levy |
| 1997        | \$ 159,984,513                                   | \$ 12,253,359            | \$ 147,731,154           | \$ 572,772  | \$ 147,158,382      | \$ 145,281,635                               | 98.34%                                  | \$ 1,370,556                    | \$ 146,652,191            | 99.66%                      |
| 1998        | 162,519,301                                      | 12,279,654               | 150,239,647              | 346,917     | 149,892,730         | 148,330,593                                  | 98.73%                                  | 1,092,673                       | 149,423,266               | 99.69%                      |
| 1999        | 163,482,865                                      | 12,333,535               | 151,149,330              | 484,252     | 150,665,078         | 148,936,175                                  | 98.54%                                  | 1,111,369                       | 150,047,544               | 99.59%                      |
| 2000        | 165,547,214                                      | 14,341,142               | 151,206,072              | 250,821     | 150,955,251         | 149,128,001                                  | 98.63%                                  | 1,370,592                       | 150,498,593               | 99.70%                      |
| 2001        | 180,304,183                                      | 14,925,219               | 165,378,964              | 622,522     | 164,756,442         | 162,538,628                                  | 98.28%                                  | 1,324,893                       | 163,863,521               | 99.46%                      |
| 2002        | 189,146,194                                      | 27,524,379               | 161,621,815              | 249,906     | 161,371,909         | 159,790,921                                  | 98.87%                                  | 543,962                         | 160,334,883               | 99.36%                      |
| 2003        | 195,304,680                                      | 22,773,089               | 172,531,591              | 970,483     | 171,561,108         | 169,910,507                                  | 98.48%                                  | (215,095)                       | 169,695,412               | 98.91%                      |
| 2004        | 197,811,635                                      | 12,743,098               | 185,068,537              | 1,500,388   | 183,568,149         | 181,440,412                                  | 98.04%                                  | 295,954                         | 181,736,366               | 99.00%                      |
| 2005        | 206,554,660                                      | 11,636,585               | 194,918,075              | 1,128,554   | 193,789,521         | 191,406,457                                  | 98.20%                                  | 1,006,322                       | 192,412,779               | 99.29%                      |
| 2006        | 217,459,484                                      | 10,143,743               | 207,315,741              | 797,442     | 206,518,299         | 203,455,200                                  | 98.14%                                  | -                               | 203,455,200               | 98.52%                      |

Source: County Department of Records and Revenue  
1) Payments made by the State for Property Tax relief.

Unaudited

TABLE VIII

**RAMSEY COUNTY, MINNESOTA**  
**RATIO OF NET GENERAL OUTSTANDING DEBT BY TYPE**  
**TO ASSESSED VALUE, NET BONDED DEBT PER CAPITA AND PERSONAL INCOME**  
**LAST TEN FISCAL YEARS**

| YEAR | GOVERNMENTAL ACTIVITIES  |                                  |                | BUSINESS-TYPE ACTIVITIES |                          | LESS DEBT SERVICE FUNDS | NET BONDED DEBT | NET TAX CAPACITY | PERCENT OF NET BONDED DEBT TO TAXABLE VALUE | NET BONDED DEBT PER CAPITA | PERCENTAGE OF PERSONAL INCOME |
|------|--------------------------|----------------------------------|----------------|--------------------------|--------------------------|-------------------------|-----------------|------------------|---|----------------------------|-------------------------------|
|      | GENERAL OBLIGATION BONDS | PUBLIC FACILITY LEASE REV. BONDS | CAPITAL LEASES | GENERAL OBLIGATION BONDS | TOTAL PRIMARY GOVERNMENT |                         |                 |                  |   |                            |                               |
| 1997 | \$ 186,703,248           | \$ -                             | \$ 136,367     | \$ -                     | \$ 186,839,615           | \$ 78,092,406           | \$ 108,747,209  | \$ 349,842,601   | 31.08%                                      | \$ 218.62                  | 0.70%                         |
| 1998 | 169,711,357              | -                                | 72,623         | -                        | 169,783,980              | 70,984,886              | 98,799,094      | 343,937,821      | 28.73%                                      | 198.36                     | 0.60%                         |
| 1999 | 121,708,263              | -                                | 4,114          | -                        | 121,712,377              | 19,222,151              | 102,490,226     | 364,547,086      | 28.11%                                      | 205.84                     | 0.60%                         |
| 2000 | 121,164,678              | -                                | -              | 4,045,000                | 125,209,678              | 17,422,401              | 107,787,277     | 444,323,085      | 24.26%                                      | 210.92                     | 0.61%                         |
| 2001 | 120,061,718              | -                                | -              | 4,045,000                | 124,106,718              | 12,721,534              | 111,385,184     | 352,321,925      | 31.61%                                      | 217.35                     | 0.62%                         |
| 2002 | 147,453,680              | 13,845,000                       | -              | 7,595,000                | 168,893,680              | 13,662,884              | 155,230,796     | 380,721,101      | 40.77%                                      | 301.57                     | 0.85%                         |
| 2003 | 159,002,000              | 13,845,000                       | 244,089        | 7,345,000                | 180,436,089              | 17,007,495              | 163,428,594     | 414,267,593      | 39.45%                                      | 317.17                     | 0.86%                         |
| 2004 | 199,827,000              | 13,845,000                       | 201,570        | 7,075,000                | 220,948,570              | 30,310,653              | 190,637,917     | 461,362,667      | 41.32%                                      | 369.88                     | 1.00%                         |
| 2005 | 195,507,000              | 13,375,000                       | 156,111        | 9,725,000                | 218,763,111              | 35,744,378              | 183,018,733     | 429,416,560      | 42.62%                                      | 355.03                     | 0.96%                         |
| 2006 | 190,962,000              | 12,895,000                       | 107,512        | 9,430,000                | 213,394,512              | 36,513,877              | 176,880,635     | 478,383,799      | 36.97%                                      | 342.79                     | 0.90%                         |

Unaudited

TABLE X

**RAMSEY COUNTY, MINNESOTA  
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT  
AS OF DECEMBER 31, 2006**

| <u>Government Unit</u>                        | <u>Debt<br/>Outstanding*</u> | <u>Estimated<br/>Percentage<br/>Application **</u> | <u>Estimated<br/>Share of<br/>Direct and<br/>Overlapping<br/>Debt</u> |
|---|------------------------------|--|---|
| <b>Debt repaid with property taxes</b>        |                              |  |   |
| City of White Bear Lake                       | \$ 1,895,000                 | 98.4%  | \$ 1,864,680  |
| City of Spring Lake Park                      | 8,180,000                    | 2.4%   | 196,320   |
| City of St. Anthony                           | 3,775,000                    | 26.2%  | 989,050   |
| City of Blaine                                | 13,050,000                   | 1.0%   | 130,500   |
| School District #624                          | 72,235,000                   | 81.9%  | 59,160,466  |
| School District #622                          | 112,935,000                  | 54.6%  | 61,662,510  |
| School District #282                          | 3,000,000                    | 37.9%  | 1,137,000   |
| North Metro Intermediate School District #916 | 1,055,000                    | 43.0%  | 453,650   |
| Metro Council                                 | 175,350,000                  | 15.8%  | 27,705,300  |
| Ramsey-Washington Metro Watershed District    | 927,011                      | 100.0%   | 927,011   |
| City of St. Paul                              | 111,720,000                  | 100.0%   | 111,720,000   |
| City of Maplewood                             | 11,550,000                   | 100.0%   | 11,550,000  |
| City of Mounds View                           | 1,496,880                    | 100.0%   | 1,496,880   |
| City of New Brighton                          | 8,280,000                    | 100.0%   | 8,280,000   |
| City of North St. Paul                        | 5,455,000                    | 100.0%   | 5,455,000   |
| City of Roseville                             | 9,000,000                    | 100.0%   | 9,000,000   |
| City of Shoreview                             | 5,370,000                    | 100.0%   | 5,370,000   |
| City of Vadnais Heights                       | 2,546,000                    | 100.0%   | 2,546,000   |
| Town of White Bear                            | 2,380,000                    | 100.0%   | 2,380,000   |
| School District #621                          | 128,373,495                  | 100.0%   | 128,373,495   |
| School District #623                          | 39,175,000                   | 100.0%   | 39,175,000  |
| School District #625                          | 343,847,152                  | 100.0%   | 343,847,152   |
| Port Authority                                | 13,470,000                   | 100.0%   | 13,470,000  |
| <b>Other debt</b>                             |                              |  |   |
| Ramsey County Capital Leases                  | 107,511                      | 100.0%   | 107,511   |
| Ramsey County Public Facility Revenue Bonds   | 12,895,000                   | 100.0%   | 12,895,000  |
| Subtotal, overlapping debt                    |                              |  | 849,892,525   |
| <b>Ramsey County Direct Debt</b>              | 181,432,000                  | 100.0%   | 181,432,000   |
| <b>Total direct and overlapping debt</b>      |                              |  | <u><u>\$1,031,324,525</u></u>   |

\* Debt Outstanding - That portion of the debt which is financed by tax levies.

\*\* Determined by ratio of net tax capacity of property subject to taxation in overlapping unit to net tax capacity of property subject to taxation in reporting unit.

Unaudited

**RAMSEY COUNTY, MINNESOTA  
LEGAL DEBT MARGIN INFORMATION  
LAST TEN FISCAL YEARS**

**TABLE XI**

**Legal Debt Margin Calculation for Fiscal Year 2006**

|   |                   |
|---|-------------------|
| Assessed value  | \$ 41,244,396,300 |
| Debt Limit ( 2% of assessed value)                                  | 824,887,926       |
| Debt applicable to limit:   |                   |
| General obligation bonds  | 200,392,000       |
| Less: Amount set aside for<br>repayment of general obligation bonds | (36,513,877)      |
| Total net debt applicable to limit                                  | 163,878,123       |
| Legal debt margin   | \$ 661,009,803    |

629

|                                    | 1997           | 1998           | 1999           | 2000           | 2001           | 2002           | 2003           | 2004           | 2005           | 2006           |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Debt limit                         | \$ 365,055,954 | \$ 391,689,052 | \$ 422,566,296 | \$ 467,600,850 | \$ 507,175,248 | \$ 513,814,712 | \$ 577,778,052 | \$ 646,599,044 | \$ 734,902,804 | \$ 824,887,926 |
| Total net debt applicable to limit | 108,154,422    | 98,379,865     | 102,121,971    | 106,916,529    | 111,213,520    | 155,230,796    | 163,184,505    | 176,591,347    | 169,487,622    | 163,878,123    |
| Legal debt margin                  | \$ 256,901,532 | \$ 293,309,187 | \$ 320,444,325 | \$ 360,684,321 | \$ 395,961,728 | \$ 358,583,916 | \$ 414,593,547 | \$ 470,007,697 | \$ 565,415,182 | \$ 661,009,803 |

Note: Limit on debt - Minnesota Statutes, Section 475.53, Subdivision 1 - "Except as otherwise provided -- no municipality, --, shall incur or be subject to a net debt in excess of 2 percent of the market value of taxable property in the municipality."

Unaudited

TABLE XII

**RAMSEY COUNTY, MINNESOTA  
PRINCIPAL PROPERTY TAXPAYERS  
CURRENT YEAR AND NINE YEAR'S AGC**

| Taxpayer   | Type of Business   | 2006                     |      | 1997                     |               | Percentage of Total Taxable Net Tax Capacity | Rank  | Percentage of Total Taxable Net Tax Capacity |
|--|--|--------------------------|------|--------------------------|---------------|--|-------|--|
|  |  | Taxable Net Tax Capacity | Rank | Taxable Net Tax Capacity | Rank          |  |       |  |
| NorthernStates Power (Xcel Energy)                             | Utility  | \$ 7,808,804             | 1    | 1.6 %                    | \$ 12,917,961 | 1  | 3.5 % |  |
| 3M   | Corporate Headquarters /Manufacturing  | 5,677,654                | 2    | 1.1 %                    | 9,574,626     | 2  | 2.6 % |  |
| Compass Retail Inc   | Real Estate Investing (Rosedale)   | 2,187,100                | 3    | 0.4 %                    |               |  |       |  |
| CSM Corporation & Investors                                    | Property Management/ Real Estate Investing (Commercial/ Office/ Hotel/ Townhome) | 1,820,606                | 4    | 0.4 %                    |               |  |       |  |
| Minnesota Mutual Life Insurance                                | Insurance  | 1,731,034                | 5    | 0.4 %                    |               |  |       |  |
| Guidant(Cardiac Pacemakers Inc)                                | Medical Manufacturing  | 1,699,250                | 6    | 0.3 %                    |               |  |       |  |
| Target Corporation   | Retail   | 1,648,414                | 7    | 0.3 %                    | 1,786,466     | 6  | 0.5 % |  |
| Maplewood Mall Associates LP                                   | Real Estate Investing (Maplewood Mall)   | 1,529,250                | 8    | 0.3 %                    | 2,529,426     | 4  | 0.7 % |  |
| US Bank Corp Prop & US Bancorp                                 | Corp Office Building & Banking   | 1,545,153                | 9    | 0.3 %                    |               |  |       |  |
| Heritage Property Investment Trust Inc. (Bradley Operating LP) | Real Estate Investing (Har-Mar & others)   | 1,565,736                | 10   | 0.3 %                    |               |  |       |  |
| Equitable Life Assurance Society                               | Insurance/Real Estate  |                          |      |                          | 3,318,050     | 3  | 0.9 % |  |
| St Paul Fire and Marine Ins Co (St Paul Travelers)             | Insurance  |                          |      |                          | 1,939,921     | 5  | 0.5 % |  |
| Deluxe Corporation   | Printing Company   |                          |      |                          | 1,542,624     | 7  | 0.4 % |  |
| Ford Motor Corporation   | Truck Manufacturing  |                          |      |                          | 1,169,244     | 8  | 0.3 % |  |
| Space Center Enterprises                                       | Warehousing  |                          |      |                          | 1,113,149     | 9  | 0.3 % |  |
| Bradley Real Estate Trust                                      | Real Estate Development  |                          |      |                          | 1,011,546     | 10   | 0.3 % |  |

Source: Ramsey County Department of Property Records and Revenue

Unaudited

TABLE XIII

**RAMSEY COUNTY, MINNESOTA  
DEMOGRAPHIC AND ECONOMIC STATISTICS  
LAST TEN FISCAL YEARS**

| <b>Year</b> | <b>Population<sup>a</sup></b> | <b>Personal<br/>Income<br/>(millions of<br/>dollars)<sup>b</sup></b> | <b>Per Capita<br/>Personal<br/>Income<sup>b</sup></b> | <b>Public<br/>School<br/>Enrollment<br/>(K-12)<sup>c</sup></b> | <b>Annual Average<br/>Unemployment<br/>Rate<sup>d</sup></b> |
|-------------|-------------------------------|--|---|--|---|
| 1997        | 497,423                       | \$ 15,493  | 31,147  | 85,656   | 2.7%  |
| 1998        | 498,080                       | \$ 16,368  | 32,863  | 86,820   | 2.1%  |
| 1999        | 497,919                       | \$ 17,108  | 34,360  | 88,031   | 2.3%  |
| 2000        | 511,035                       | \$ 17,682  | 34,601  | 87,814   | 2.9%  |
| 2001        | 512,462                       | \$ 18,058  | 35,237  | 87,128   | 3.3%  |
| 2002        | 514,748                       | \$ 18,173  | 35,304  | 86,442   | 4.2%  |
| 2003        | 515,274                       | \$ 18,487  | 36,654  | 84,709   | 4.9%  |
| 2004        | 515,411                       | \$ 19,641  | 39,369  | 83,916   | 4.8%  |
| 2005        | 515,258                       | \$ 20,232  | 40,883  | 82,843   | 4.0%  |
| 2006        | *                             | *  | *   | 84,039   | 3.8%  |

\* - Figure for this period is not yet available.

<sup>a</sup> Source for 2000 is U.S. Census Bureau; all other years are estimates from the Metropolitan Council.

<sup>b</sup> U.S. Department of Commerce, Bureau of Economic Analysis.

<sup>c</sup> State Department of Education.

<sup>d</sup> Minnesota Department of Economic Security, Research and Planning.

Unaudited

TABLE XIV

**RAMSEY COUNTY, MINNESOTA  
PRINCIPAL EMPLOYERS  
CURRENT YEAR AND NINE YEAR'S AGO**

| <u>Taxpayer</u>             | <u>Fiscal Year 2006</u>                        |             |  | <u>Fiscal Year 1997</u>                        |             |  |
|-----------------------------|--|-------------|--|--|-------------|--|
|                             | <u>Approximate<br/>Number of<br/>Employees</u> | <u>Rank</u> | <u>Percentage of<br/>Total County<br/>Employment</u> | <u>Approximate<br/>Number of<br/>Employees</u> | <u>Rank</u> | <u>Percentage of<br/>Total County<br/>Employment</u> |
| U.S. Bank N.A.              | 51,000 a                                       | 1           | 19.18%   | -  | -           | -  |
| State of Minnesota          | 35,750   | 2           | 13.44%   | 34,472   | 1           | 12.59%   |
| University of Minnesota     | 16,300 b                                       | 3           | 6.13%  | 3,997  | 5           | 1.46%  |
| 3M Company                  | 14,500   | 4           | 5.45%  | 13,662   | 2           | 4.99%  |
| Target Corporation          | 11,400 c                                       | 5           | 4.29%  | -  | -           | -  |
| Health East                 | 6,700  | 6           | 2.52%  | 3,469  | 7           | 1.27%  |
| Indep. School District #625 | 5,797  | 7           | 2.18%  | 5,300  | 3           | 1.93%  |
| Ramsey County               | 4,379  | 8           | 1.65%  | 3,890  | 6           | 1.42%  |
| United/Children's Hospital  | 4,500  | 9           | 1.69%  | 4,190  | 4           | 1.53%  |
| Regions Hospital            | 4,000  | 10          | 1.50%  | 3,000  | 10          | 1.10%  |
| City of St Paul             | -  | -           | -  | 3,343  | 8           | -  |
| St. Paul Companies          | -  | -           | -  | 3,300  | 9           | 1.20%  |
|                             | <u>154,326</u>                                 |             | <u>58.34%</u>  | <u>78,623</u>                                  |             | <u>27.49%</u>  |

a: Employment figure nationwide headquarter in St. Paul

b: Includes Minneapolis campus

c: Includes entire Twin Cities area

Source: Minnesota Department of Employment and Economic Security.  
County's Official Statement

Unaudited

## **DESCRIPTION OF THE 2008-2009 BUDGETING PROCESS RAMSEY COUNTY, MINNESOTA**

Ramsey County's budget is prepared bi-annually. Following is a description of the budgeting process:

Preparation - In December and January, the County Manager meets with his budget staff to discuss preparations for next year's budget. A basic budget strategy is developed at this time. Also, if new types of information are requested by the County Board or the County Manager, plans are made as to how this should be obtained from departments. All target budget materials are reviewed and any changes or additions are decided upon.

Distribution of Budget Information to Departments - In February, target budget materials are sent out to departments. Included is a letter of instruction from the County Manager and Finance Director giving specific details on preparation of each type of budget form. Each department is provided with a two-year history of all appropriations and revenues for the department. Actual figures are given for one previous year, along with budgeted figures for the current year. A salary projection report generated by the computer is also provided to assist departments in estimating salary budgets.

Budget Request Deadline - Departments are required to submit their complete target budgets March 26 through April 20.

Department Budget Meetings - Each department presents their budget to the County Manager, the Finance Director, and appropriate budget staff. Department operations may also be discussed at this meeting especially as they relate to the budget. The budget meetings are scheduled for April 6 through April 27.

Budget Deliberations - After all departments have presented their 2008-2009 budgets, the requests for appropriations and operating revenues will be reviewed and finalized on a County-wide basis by the County Manager, the Finance Director, and appropriate budget staff. Departments will then be contacted on the proposed amounts for their department.

County Manager's Proposed Budget - The proposed budget is presented to the County Board in July. All budget recommendations, resulting from the department budget meetings and deliberations, are compiled in detail, printed and given to the board members.

County Board Budget Hearings - The County Board holds formal hearings on the budget proposal. These occur in August and September. The public, department heads, departmental staff, the County Manager, the Finance Director, and appropriate budget staff attend the meetings. The County Board gives preliminary approval of departmental budgets at these meetings. The County Board holds a joint public truth-in-taxation meeting with the City of St. Paul and St. Paul School District #625 on December 11. By state law, the County Board must adopt the 2008 final budget and property tax levy for the coming year on or before five business days of December 20, 2007.



## DESCRIPTION OF THE 2008-2009 BUDGETING PROCESS RAMSEY COUNTY, MINNESOTA

| <u>DATE</u>                       | <u>2008-2009 BUDGET CALENDAR</u>   |
|-----------------------------------|--|
| December & January                | County Manager formulates budget strategy.   |
| February 12                       | Distribution of budget information to Departments.   |
| March 26 – April 20               | Departmental target budgets due.   |
| April 6 – April 27                | Department Budget Meetings - Department Heads present their budgets to the County Manager, the Finance Director, and appropriate budget staff.   |
| April 30 – May 25                 | Budget Deliberations – The 2008-2009 budget will be finalized on a County-wide basis.  |
| July 24                           | County Manager presents proposed budget to the County Board.   |
| August 13 – September 4           | County Board holds formal budget hearings on proposed departmental budgets.  |
| September 11                      | County Board certifies the 2008 maximum property tax levy to the Department of Property Records & Revenue (County Auditor). The amount certified will be used in the Truth-in-Taxation Notice.   |
| September 24                      | Joint Property Tax Advisory Committee, comprised of Ramsey County, the City of St. Paul, and St. Paul School District #625, agree on an appropriate level of overall property tax levy for the three jurisdictions and publicly report such to the governing bodies of each jurisdiction for ratification or modification by resolution. |
| Between November 10 & November 24 | Parcel Specific Notice of estimated taxes is mailed to each property owner within the County.  |
| December 11                       | Public Hearing – County Board holds a joint meeting with the City of St. Paul and St. Paul School District #625.   |
| December 18                       | County Board adopts its final budget and property tax levy for 2008 and certifies these amounts to the Department of Property Records & Revenue (County Auditor).  |
| January 1                         | Implementation of adopted budget.  |

## MEMORANDUM

**DATE:** February 12, 2007  
**TO:** Department Directors  
**FROM:** David Twa, County Manager  
Julie Kleinschmidt, Finance Director  
**SUBJECT:** 2008 - 2009 Budget Instructions

As we begin the second two-year budget cycle, we would like to thank you for your help in developing and implementing Ramsey County's first ever two-year budget for 2006 and 2007. We made significant progress towards improved financial management, strategic planning and integrating measures of results with budget decisions. In this next biennium we will continue to improve our focus on managing and budgeting for results so that we continuously refocus resources on services that make the most difference.

Department budgets, outcomes and performance measures should align with the County Board's mission and values statements and strategic directions. The Board will update their strategic directions for 2007-2009 at a workshop tomorrow, February 13, 2007. Department directors will meet the following day to develop performance measures or critical success indicators for the strategic directions.

County finances will continue to be challenged. Federal and state revenue will continue to be constrained and property tax increases will be limited. The County faces significant cost drivers including rapidly rising health care for County clients, employees and retirees, under funded employee pension plans, new debt service and operating costs for Regional Railroad Authority transit projects and replacement of space resulting from Riverfront development. Employee compensation alone is increasing faster than the County can realistically increase property taxes. The fiscal reality is that new programs or services, no matter how important, will have to be financed by reducing other programs or services. It will be imperative to focus resources on the Board's strategic directions and programs and services that make the most difference.

For the 2008 – 2009 budget, departments are again requested to submit a Target Budget and Program / Services Not Funded schedule. **Departments should submit target budgets equal to or less than department total estimated revenue plus the department levy target amount.** The levy target amounts are based on a 2.5% increase for 2008 and a 0% increase for 2009. The Schedule of Levy Targets – 2008 and 2009 lists amounts by department, within major program area, and is available on RamseyNet.

**Please submit your 2008 – 2009 Target Budget to the Office of Budgeting and Accounting no later than three days prior to your department's budget meeting with the County Manager.** The County Manager and/or the Finance Director will meet with departments to review the Target budgets between April 6 and April 27, 2007. A schedule of County Manager / Department Meetings for the 2008 - 2009 Budget is available on RamseyNet.

Please contact your Budget Analyst if you have questions.

All schedules, instructions, and forms are on RamseyNet except for the Outcomes & Performance Measures form. The Outcomes & Performance Measures form will be distributed and available on RamseyNet on February 21, 2007. Go to the Budget & Accounting page and follow the Budget Forms link, or click on this link. [Budget Forms](#)

- 2008 - 2009 Budget Schedule
- 2008 - 2009 Budget Meetings Schedule
- 2008 - 2009 Budget Instructions
- 2008 - 2009 Budget Checklist
- 2008 - 2009 Schedule of Levy Targets
- 2008 - 2009 Budget – Expense Guidelines
- 2008 - 2009 Budget Forms
- 2008 - 2009 Budget Sample

cc: Department Budget Liaisons  
Budget Analysts

**RAMSEY COUNTY**  
**2008 – 2009**  
**BUDGET INSTRUCTIONS**

**COUNTY MANAGER AND**  
**OFFICE OF BUDGETING & ACCOUNTING**  
**FEBRUARY, 2007**

This handout includes the instructions for the preparation of the 2008 - 2009 operating budget forms.

### IMPORTANT BUDGET DUE DATES

2008 - 2009 budget forms are due to the Office of Budgeting & Accounting on the following dates:

Target Budget – 3 days prior to County Manager / Department Budget Meeting

Budget Meeting Packet – 4 copies due 3 days prior to County Manager / Department Budget Meeting

Proposed Budget – summary forms by **June 4** and narrative forms by **June 11** (The Proposed Budget Workbooks will be given to the County Board on July 24)

Approved Budget - **December 11**

### 2008 - 2009 BUDGET CHECKLIST

A checklist of the various budget forms is available at the Budget & Accounting Intranet site. This checklist lists the budget forms and spreadsheets that are due throughout the 2008 - 2009 budget process.

### ASSISTANCE IN PREPARING THE BUDGET

The Excel and Word sample budget forms can be found at the Budget & Accounting Intranet site. For any questions on the 2008 - 2009 budget forms, please contact your Budget Analyst. Please follow the guidelines below for all budget forms:

- Standard font is Arial; font size 10
- For all 0 amounts, use a dash “-“
- For all decreased amounts, use parenthesis around the amount “( )”
- For all decreased percentages, use a dash in front of the percentage number “-“

Given that the timeframe for Budget Analysts to analyze each department’s budget is very short, please consult with and inform your Budget Analyst as much as possible in the coming months as you form the budget. This facilitates Budgeting & Accounting’s understanding and review of the department budget.

Suggestions as to how to improve the budget process are encouraged in order to make budget preparation easier. Please submit these suggestions along with the 2008 - 2009 budget.

### COMMUNICATION BETWEEN DEPARTMENTS

Departments should work together to ensure interdepartmental charges and service assumptions are clear and consistent between departments. Your Budget Analyst can assist with communication, please keep them informed. Some examples of services provided by other departments are data processing, microfilming, County Attorney's services, security services, and nursing services. Copies of any communications on interdepartmental charges should also be sent to the Office of Budgeting & Accounting.

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## **2008 - 2009 TARGET BUDGET**

### DEPARTMENT DIRECTOR TRANSMITTAL LETTER

Department Directors should provide a transmittal letter that highlights the important aspects of the Department's 2008 - 2009 budget. The purpose of this letter is to provide an executive overview of the significant issues in the department budget. This information will be used as a reference for departmental budget meetings, for the County Manager's proposed budget message and in the budget book introduction. The transmittal letter should address:

- how the 2008 - 2009 budget achieves the County's mission statement and strategic direction. The Ramsey County Board of Commissioners will be discussing and approving in February, 2007, a mission statement and strategic direction. When the resolution is available, it will be filed at the Budget & Accounting Intranet site;
- what the department plans to achieve in 2008 and 2009 (i.e. key results);
- how programs and services were prioritized to determine changes (i.e. the process, principles, research, etc. used); and
- what the significant budget changes are in dollars and positions.

### BUDGET SUMMARY

Levy targets have been determined for each department, office or agency. See the Schedule of 2008 - 2009 Levy Target Amounts. **Departments should submit a target budget equal to or less than the department levy target amounts for 2008 and 2009.**

## EXPENDITURE / APPROPRIATION SUMMARY

In March, a report that lists the amounts to use for the “2006 Actual” column and the “2007 Budget” column for the Expenditure / Appropriation Summary will be available at \\rex\BA\_Public\Budget 2008 2009\Aspen Budget & Revenue Files.

The amount of the budget targets should be shown under the “2008 Target” and “2009 Target” columns. The 2008 and 2009 Budget – Expense Guidelines lists the rate increases and procedures to follow for Personnel Related Costs and Other Operating Costs.

## REVENUE / ESTIMATED REVENUE SUMMARY

In March, a report that lists the amounts to use for the “2006 Actual” column and the “2007 Budget” column for the Revenue / Estimated Revenue Summary will be available at \\rex\BA\_Public\Budget 2008 2009\Aspen Budget & Revenue Files.

The amount of the revenue estimates should be shown under the “2008 Target” and “2009 Target” columns. Use the best estimate known at the time the budget is prepared. Please thoroughly document the basis for the revenue estimates.

A public hearing will be held during the 2008 - 2009 County Board's budget hearings to consider establishing or changing fees charged for services. Proposed fee increases should be discussed with the County Manager and the Finance Director at the department budget meetings. Any proposed fee changes must be identified by departments at budget submission, along with the rationale for the change. Proposed fee changes, if approved, will be incorporated into the 2008 and 2009 Budget Resolutions.

## GRANT BUDGETING

Please follow the following guidelines for budgeting grants:

- Single year grants with budget year 2006 – The “2006 Actual” column should show the approved amount of the grant for expenditures, and an equal amount for revenues. Show the number of FTEs in the “2006 Budget” column.
- Single year grants with budget year 2007 – The “2007 Budget” column should show the approved amount of the grant for expenditures, and an equal amount for revenues. Show the number of FTEs in the “2007 Budget” column.
- Multi-year grants with budget year 2006 – The “2006 Actual” column should show the amount expended in 2006, and an equal amount for revenues. The “2007 Budget” column would have no amounts. Identify the number of years of the grant term in parenthesis: for example (2-year) or (3-year). Show the number of FTEs in the years for which funding has been granted.

- Multi-year grants with budget year 2007 – The “2007 Budget” column should show the approved amount of the grant, and an equal amount for revenues. Identify the number of years of the grant term in parenthesis: for example (2-year) or (3-year). Show the number of FTEs in the years for which funding has been granted.

If a department anticipates applying for and receiving grants for 2008 and / or 2009, both the expenditure and anticipated revenue should be included in the target budget. On the Personnel Summaries, departments should include the positions supported by the grants. During the course of the year, authorization to apply for and accept the grant must still be obtained per the Administrative Code 3.40.39.

### PERSONNEL SUMMARY

List the number of FTEs budgeted for 2006 and 2007 (include additional FTEs that the County Board approved subsequent to budget approval). In the “2008 Target” and “2009 Target” columns, list the number of FTEs being requested that are funded in the target budget.

### SALARY PROJECTION REPORTS

On January 31, 2007, Budgeting & Accounting distributed to each department their department’s Summit Salary Projection Reports. Salary projection spreadsheets will be available in February. The salaries projected from the Summit Salary Projection Reports are included in the spreadsheets. These spreadsheets provide projections of salary step increases and fringe benefit accounts that are based on salaries (PERA, FICA-OASDI, FICA-HI, life insurance, long-term disability) as well as health and dental insurance, health care savings plan and the vacancy factor. Built into the spreadsheets are the projected rate increases provided in the 2008 - 2009 Budget – Expense Guidelines.

### COMPUTER EQUIPMENT AND SOFTWARE

For the 2008 - 2009 budget, all computer equipment and software will be budgeted centrally in the Information Services' Technology - Computer Equipment & Software Budget (except for Enterprise Funds, Internal Service Funds, Special Taxing Districts and grants). Please document your department’s need by completing and submitting the Computer Equipment & Software request form to Information Services. Contact Tom Oertel, Information Services, 266-3435, regarding requests in this budget.



## NEW PROGRAMS

If the department has a new funding source and requests new programs or initiatives or projects major growth or change in existing programs, it must specifically relate to the County-wide Strategic Plan. The program requested for new funding must clearly describe the results or outcomes to be achieved and how they relate to an outcome for the community and/or how the specific results of the program will improve the health and well-being of the overall community in the Major Changes.

## PROGRAMS / SERVICES NOT FUNDED

Departments are asked to use the Programs / Services Not Funded form to list those programs or services that could not be funded within the levy target. The program or service having the highest priority should be listed first. The Programs / Services Not Funded form does not need to include all unfunded items. On the Explanations of Programs / Services Not Funded form for each priority state the program / service and number of FTEs to be affected and the amount of levy needed. Explanations should be provided for each item to explain the consequences of the program / service not being funded.

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## **2008 - 2009 BUDGET MEETING PACKET**

Departments need to prepare the 2008 - 2009 packet of information for the budget meeting with the County Manager. Please submit four copies of the packet for the County Manager, Finance Director, Budget Manager, and Budget Analyst with the Target Budget. Bring additional copies of the packets for your departmental staff to the Budget Meeting.

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## 2008 - 2009 PROPOSED BUDGET

**NEW – PROPOSED BUDGET FORMS NEED TO BE SENT ELECTRONICALLY TO THE BUDGET ANALYST**

### DEPARTMENT MISSION, DESCRIPTION OF SERVICES AND 2007 ORGANIZATION CHART

The department's mission, and description of services are needed for the 2008 - 2009 budget. The description of services should describe the major activities, services or functions carried out by your department.

Please include the organizational chart for 2007 showing the title of the activity or program, and the number of full-time equivalents (FTEs) for each activity or program. Personnel shown should be only those currently authorized in the 2007 budget. In the Personnel – FTE section detail the number of FTEs for: 2006 Budget, 2007 Budget, 2008 Proposed and 2009 Proposed.

### BUDGET SUMMARY

#### EXPENDITURE / APPROPRIATION SUMMARY

#### REVENUE / ESTIMATED REVENUE SUMMARY

There should be no changes to the "2006 Actual" and "2007 Budget" columns from the amounts that were in the target budget. The "2008 Proposed" and "2009 Proposed" columns should show the amounts proposed by the County Manager. (The target amounts for 2008 and 2009 will not be shown.)

### PERSONNEL SUMMARY

There should be no changes to the "2006 Budget" column. Adjust the "2007 Budget" column if FTE changes have been approved by the County Board subsequent to submittal of 2008 - 2009 target budget. The "2008 Proposed" and "2009 Proposed" columns should show the number of funded FTEs proposed by the County Manager. (The number of FTEs requested for 2008 and 2009 will not be shown.)

## MAJOR CHANGES

After the 2008 - 2009 proposed budget is completed, list the major items and explain in narrative form the items that have contributed to changes in the department's appropriations and estimated revenues from the 2007 budget and the 2008 proposed budget.

## PROGRAMS / SERVICES NOT FUNDED

The Programs / Services Not Funded form should list those programs or services that could not be funded within the levy target and are not proposed. The program or service having the highest priority should be listed first. On the Explanations of Programs / Services Not Funded form for each priority state the program / service and number of FTEs to be affected and the amount of levy needed. Explanations should be provided for each item to explain the consequences of the program / service not being funded.

## PROGRAM / SERVICE ALLOCATION

After your proposed budget is completed, break down the department's budget by Program / Service on the Program / Service Allocation form. This budget form has been developed to provide meaningful data for the County Board, the general public and staff to see how budget units propose to achieve organizational goals with the funding they receive. A program budget format can facilitate this purpose. In this format, clearly defined goals and outcomes can be assigned to specific departmental programs.

This form needs to be completed for the 2008 and 2009 proposed budgets. Identify the program / service, whether it is mandated or discretionary, number of FTEs, Budget, Financing (i.e. Revenue, Fund Balance), and Levy. The 2008 Proposed Program / Service Allocation form will show the changes in programs / services from the 2007 Budget. The 2009 Proposed Program / Service Allocation form will show the changes in programs / services from the 2008 Proposed Budget.

## OUTCOMES & PERFORMANCE MEASURES

For the 2008 - 2009 budget, departments should continue to establish outcomes and performance measures. Actual results for performance measures should be listed for 2003, 2004, 2005 and 2006 if available. A Target for each performance measure should be listed for 2007, 2008 and 2009. Forms will be distributed and be available at the Budget & Accounting Intranet site on February 21, 2007.

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## 2008 - 2009 APPROVED BUDGET

### **NEW – APPROVED BUDGET FORMS NEED TO BE SENT ELECTRONICALLY TO THE BUDGET ANALYST**

#### DEPARTMENT MISSION, DESCRIPTION OF SERVICES AND 2007 ORGANIZATION CHART

The only change that needs to be made to this form for the approved budget is to change the Personnel – FTE section. The number of FTEs approved for 2008 and 2009 should be shown. (Do not show the number of FTEs proposed for 2008 and 2009.)

#### BUDGET SUMMARY

##### EXPENDITURE / APPROPRIATION SUMMARY

##### REVENUE / ESTIMATED REVENUE SUMMARY

No changes should be made to the “2006 Actual” and “2007 Budget” columns. The “2008 Approved” and “2009 Approved” columns should show the amounts approved by the County Board. (The target and proposed amounts for 2008 and 2009 will not be shown.)

#### PERSONNEL SUMMARY

No changes should be made to the “2006 Budget” and “2007 Budget” columns. The “2008 Approved” and “2009 Approved” columns should show the number of FTEs approved by the County Board. (The number of FTEs requested and proposed for 2008 and 2009 will not be shown.)

#### PROGRAM / SERVICE ALLOCATION

After your 2008 approved budget is completed, break down the department's budget by Program / Service on the Program / Service Allocation form. This form needs to be completed for the 2008 and 2009 approved budgets. Identify the program / service, whether it is mandated or discretionary, number of FTEs, Budget, Financing (i.e. Revenue, Fund Balance), and Levy. The 2008 Approved Program / Service Allocation form will show the changes in programs / services from the 2007 Budget. The 2009 Approved Program / Service Allocation form will show the changes in programs / services from the 2008 Approved Budget.

## OUTCOMES & PERFORMANCE MEASURES

For the 2008 - 2009 budget, departments should continue to establish outcomes and performance measures. Actual results for performance measures should be listed for 2003, 2004, 2005 and 2006 if available. A Target for each performance measure should be listed for 2007, 2008 and 2009. Change the Targets for 2007, 2008 and 2009 if budget changes approved by the County Board affect the Targets.

## **2008 - 2009 BUDGET – EXPENSE GUIDELINES**

(February 12, 2007)

Listed below are the rate increases and procedures to follow for preparing the 2008 - 2009 budget. If you feel some of these guidelines do not apply to your department, please contact Marion Holly at 266-8045.

### **411000-PERSONNEL RELATED COSTS**

The projected rate increases for 2008 and 2009 were provided by the Human Resources Department. Except for Health Care Savings Plan, Severance Pay, retiree insurances, and Unemployment Compensation, other personnel related costs are projected on an Excel spreadsheet provided for each department. That spreadsheet projects personnel costs for each employee and begins with salaries projected from the Summit system.

#### **411101 – SALARIES PERMANENT**

**2008** - The 2008 Summit salary projection report includes the 2.0% salary adjustment that will become effective on March 1, 2007 and projected 2007 and 2008 Step, Longevity, and Career Development increases.

**2009** - The 2009 Summit salary projection report includes the 2.0% salary adjustment that will become effective March 1, 2007. It does not include the 1.5% salary adjustments that will become effective on March 1, 2008 and July 1, 2008. The report does include projected 2007, 2008 and 2009 Step, Longevity, and Career Development increases.

#### **411106 – RESERVE FOR SALARY INCREASE**

**2008** - The 2008 Summit salary projection report does not include the 1.5% salary adjustments that will become effective on March 1, 2008 and July 1, 2008. Estimate a 2.0% increase for 2008.

**2009** - Estimate a 0% increase.

#### **411105 – SEVERANCE PAY**

Current bargaining unit contracts provide a range from \$10,000 to \$18,000 based on unused sick leave.

**2008** - Use an estimate of \$14,000.

**2009** - Use an estimate of \$14,000.

#### **411111 – VACANCY FACTOR – (Calculation does not include projects or grants)**

**2008 & 2009** - Add Salaries Permanent (411101) + Salaries Temporary (411103) + Salaries Overtime (411104) + PERA (411201) + FICA-OASDI (411202) + FICA-HI (411203) for each division. Multiply the total by –1.5%.

411112 – DEFERRED COMPENSATION

**2008 & 2009** - Estimate \$180 per participating full time employee.

For Benefit Plan 8AT – Assistant County Attorneys - estimate \$240 for the year per participating employee for **2008** and for **2009**.

You can run the Summit Query “R\_BUDG\_DEFEMP\_EMPLR\_MATCH\_PART” to get a list of your employees currently participating in the Deferred Compensation Employer Match Program.

411201 – PERA

Add Salaries Permanent (411101) + Salaries Overtime (411104) for each division

Multiply this total by

**2008** - 6.50% (Coordinated Plan) and 12.90% (Police & Fire)

**2009** - 6.75% (Coordinated Plan) and 14.10% (Police & Fire)

Other PERA rates are: Basic 11.78%, Correctional 8.75%.

411202 – FICA-OASDI

**2008 & 2009** - Add Salaries Permanent (411101) + Salaries Temporary (411103) + Salaries Overtime (411104) + Deferred Compensation (411112) for each division x 6.2%.

**2008** – Estimated maximum FICA-OASDI taxable salary is \$101,000.

**2009** – Estimated maximum FICA-OASDI taxable salary is \$104,500.

411203 – FICA-HI

**2008 & 2009** - Add Salaries Permanent (411101) + Salaries Temporary (411103) + Salaries Overtime (411104) + Deferred Compensation (411112) for each division x 1.45%.

411301 – HEALTH INSURANCE

**2008** - Estimating a 10% increase in premiums.

Use the estimated 2008 annual cost:

Full-Time Employee

\$13,182.56 – Family coverage

\$ 7,276.44 – Single coverage

**2009** - Estimating a 10% increase in premiums.

Use the estimated 2009 annual cost:

Full-Time Employee

\$14,355.36 – Family coverage

\$ 7,954.08 – Single coverage

411302 – DENTAL INSURANCE

**2008** - Estimating a 7% increase in premiums.  
Use the estimated 2008 annual cost:

Full-Time Employee  
\$661.92 – Family coverage  
\$336.96 – Single coverage

**2009** - Estimating a 5% increase in premiums.  
Use the estimated 2009 annual cost:

Full-Time Employee  
\$691.44 – Family coverage  
\$350.16 – Single coverage

411303 – MEDICARE B COVERAGE

**2008** - Use 2007 first quarter expenditures x 4, plus 5%.

**2009** - Use 2008 Target Budget amount plus 5%.

411304 – RETIREES HEALTH INSURANCE

**2008** - Use average or latest 2007 monthly expenditures x 12 plus 10%. (Also allow an additional 3% for the potential increase in the number of retirees)

**2009** - Use 2008 Target Budget amount plus 10%. (Also allow an additional 3% for the potential increase in the number of retirees)

411305 – EARLY RETIREES HEALTH INSURANCE

**2008** - Use average or latest 2007 monthly expenditure x 12 plus 9.53%. (Also allow an additional 3% for the potential increase in the number of early retirees)

**2009** - Use 2008 Target Budget amount plus 9.57%. (Also allow an additional 3% for the potential increase in the number of early retirees)

411306 – LIFE INSURANCE

**2008** - Use \$0.134 per \$1,000 of salaries permanent x 12 months. (Limited to \$50,000)

**2009** - Use \$0.134 per \$1,000 of salaries permanent x 12 months. (Limited to \$50,000)

411307 – LONG-TERM DISABILITY

**2008** - Use total salaries permanent divided by \$100 times \$0.091.

**2009** - Use total salaries permanent divided by \$100 times \$0.091.

411308 – UNEMPLOYMENT COMPENSATION

**2008 & 2009** - Use 2006 expenditures as a base. However, if the department needs to include existing- filled positions on the Programs / Services Not Funded form, please provide for an estimated maximum payment of \$10,000 per employee and add it to the 2006 base.



**411309 – HEALTH CARE SAVINGS PLAN**

**2008 & 2009** – For employees hired between 7/1/92 and 12/31/05 who chose to opt out of the retiree benefit and participate in the Health Care Saving Plan (HCSP) option, the County will contribute the following amounts per year on a per pay period basis on the first full pay period following 1/1/08 or the first full pay period following the employee's anniversary date, whichever is later:

- \$500 - 5 years of employment
- \$600 -10 years of employment
- \$700 –15 years of employment

Due to timing of availability of information in Summit, departments will need to enter amounts on Excel spreadsheet salary projection report for each affected employee, based on information to be provided by Payroll from a Summit query.

**OTHER**

Include funding requests for:

Temporary;

Overtime;

Saturday, Sunday, night differentials;

On-call pay increase;

Tuition reimbursement (budget in 423101 – Tuition);

Parking reimbursement (budget in 424501 – Mileage / Parking);

Other allowances (administrative, transportation, uniform, canine, tool, etc.);

Other differentials (medication, extra weekend, etc.); and

Full-time and Part-time staff exchange sick for vacation pay.

Check union contracts for updated rates for each of these categories.

**NOTE:** Your department Human Resources Payroll contact can run the Summit query “R-BUDG\_ERNCD\_BY\_DEPT\_BY\_JOB” for the pay period ending dates of 01/13/06 through 12/29/06 to get detail of 2006 paid amounts by employee for these other pay categories. This query will provide information for only 26.0 pay periods. The 2008 Budget should include 26.2 pay periods (2008 is a leap year) and the 2009 Budget should include 26.1 pay periods.

VACANCIES SHOULD BE TAKEN INTO CONSIDERATION

**CALCULATION OF FRINGE BENEFITS FOR VACANT POSITIONS**

The projections above are based on current biweekly or monthly expenditures based on the current complement. If you have any positions that are vacant or not included above, use the following rates or amounts to add to the projections made above.

**2008**

411201-PERA - Salary x 6.50% (Coordinated Plan Rate; Use other rates if applicable)

411202-FICA-OASDI - Salary (up to \$101,000 est.) x 6.2%

411203-FICA-HI - Salary x 1.45%

411301-HEALTH INSURANCE - Use \$815.54 per vacancy per month

411302-DENTAL INSURANCE - Use \$ 42.35 per vacancy per month

411306-LIFE INSURANCE - Use \$0.134/\$1,000 of permanent salary per month

411307-LONG TERM DISABILITY - Use permanent salary divided by \$100 x \$.091

**2009**

411201-PERA - Salary x 6.75% (Coordinated Plan Rate; Use other rates if applicable)

411202-FICA-OASDI - Salary (up to \$104,500 est.) x 6.2%

411203-FICA-HI - Salary x 1.45%

411301-HEALTH INSURANCE - Use \$889.55 per vacancy per month

411302-DENTAL INSURANCE - Use \$ 44.17 per vacancy per month

411306-LIFE INSURANCE - Use \$0.134/\$1,000 of permanent salary per month

411307-LONG TERM DISABILITY - Use permanent salary divided by \$100 x \$.091

## **OTHER OPERATING COSTS**

When using the following guidelines, please take into consideration any program or activity changes that may impact your operating costs for 2008 and 2009.

### **421512 – PURCHASING**

Affected departments will be provided with cost estimates from the Budgeting and Accounting Office.

### **421701 – POSTAGE**

**2008** - Use 2006 expenditures x 1.10%. Rate increases are anticipated in 2007 and 2008.

**2009** - Use 2006 expenditures x 1.10%.

### **421706 – TELEPHONE-LONG DISTANCE CHARGES**

**2008 & 2009** - Use 2006 average monthly expenditures x 12. (No rate increases expected.)

### **421707 – TELEPHONE-LOCAL SERVICE**

**2008 & 2009** - Departments located in RCGC-West, RCGC-East, Court House, the Law Enforcement Center, Juvenile Family Justice Center, Workhouse, Mental Health 1919 University, Corrections 1021 Marion, Corrections 555 Park, Public Health 555 Cedar, and 2785 N. White Bear Avenue (Environmental Health):

- use \$22.75/month/station
- use \$12.95/month/data line (i.e. fax machines & modems)
- use \$35 per move for any telephone moves requiring cabling services or on-site assistance. Software changes and moves are included in the monthly rate.

Outlying Ramsey County department locations, which buy service through the State of Minnesota on their Centrex contract, can expect the rates for 2008 and 2009 to be \$20.27/telephone plus \$8 for voice mail.

Other Ramsey County locations being served and billed directly from Qwest for standard business lines or trunks. Use 2006 average monthly expenditures x 12.

### **421801 – WORKERS' COMPENSATION-SELF-INSURED**

Affected departments will be provided with cost estimates from the Budgeting and Accounting Office.

### **422300 – UTILITIES**

#### **422301 – GAS**

**2008** - Use 2006 expenditures x 1.03%. (Anticipated 2008 rate increase of 3%)

**2009** - Use 2006 expenditures x 1.06%. (Anticipated additional 2009 rate increase of 3%)

#### **422302 – ELECTRICITY**

**2008** - Use 2006 expenditures x 1.03%. (Anticipated 2008 rate increase of 3%)

**2009** - Use 2006 expenditures x 1.06%. (Anticipated additional 2009 rate increase of 3%)

422402 – BUILDINGS & OFFICE SPACE

Departments paying rent in buildings managed by Property Management should budget the same amount as the 2007 Budget for 2008 and 2009. The Property Management Department is moving toward a blended rate for County owned property, beginning with the 2008 Budget. 2008 and 2009 rents will be adjusted by budget addendum in the fall of 2007.

424100 – INSURANCE

- 424101-AUTOMOBILE & TRUCK INSURANCE
- 424102-FIRE & EXTENDED COVERAGE INSURANCE
- 424103-WORKERS' COMPENSATION INSURANCE
- 424104-MONEY & SECURITY INSURANCE
- 424105-FIDELITY & FORGERY INSURANCE
- 424107-LIABILITY & PROPERTY DAMAGE
- 424108-TORT LIABILITY SELF-INSURANCE
- 424109-MALPRACTICE INSURANCE
- 424110-PUBLIC LIABILITY INSURANCE

**NOTE:** Affected departments will be provided with cost estimates from the County Attorney's Office.

424501 – MILEAGE / PARKING

**2008** - Estimate \$0.485 per mile

**2009** - Estimate \$0.485 per mile

See Summit query info under Salaries – Other for total number of miles reimbursed per employee for 2006.

424606 – ADMINISTRATIVE OVERHEAD

**2008 & 2009** - Indirect Cost Allocation Estimates will be provided to affected departments from the Budgeting & Accounting Office.

431602 – GASOLINE

|                                | <b><u>2008</u></b>     | <b><u>2009</u></b>     |
|--------------------------------|------------------------|------------------------|
|                                | <b><u>Unleaded</u></b> | <b><u>Unleaded</u></b> |
| Estimated price per gallon     |                        |                        |
| Purchased from Public Works    | \$2.00                 | \$2.20                 |
| Purchased from service station | \$2.40                 | \$2.60                 |

431604 – DIESEL FUEL

|                                |        |        |
|--------------------------------|--------|--------|
| Estimated price per gallon     |        |        |
| Purchased from Public Works    | \$2.05 | \$2.25 |
| Purchased from service station | \$2.55 | \$2.75 |

## Glossary Of Terms Used In Budget Document

**Accrual Basis** – The recording of financial effects on the County of transactions and other events that have cash consequences for the County in the period in which those transactions occur rather than only in the period in which cash is received or paid by the County.

**Appropriation** – An authorization made by the County Board of Commissioners, which permits the County to incur obligations and make expenditures of resources.

**Approved Budget** – The budget as adopted by the County Board of Commissioners each fiscal year.

**Assessed Valuation** – A value that is established for real or personal property for use as a basis for levying property taxes.

**Budget** – A financial plan for a specified period of time (two years) that matches all planned revenues and expenditures with various county services.

**Budget Adjustment** – A procedure used by the County Board of Commissioners and county staff to revise a budget appropriation.

**Budget Document** – The instrument used by the County Manager to present his recommendations for a comprehensive financial program to the County Board of Commissioners.

**Budget Message** – The opening section of the budget document, which provides the County Board of Commissioners and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, an outline of major policy concerns, and the view and recommendations of the County Manager.

**Budgetary Control** – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues

**Capital Improvement Program** – Pursuant to the Ramsey County Home Rule Charter, a six-year Capital Improvement Plan is to be prepared each year. Departments request major capital items such as land, buildings, building improvements, and equipment purchases over \$25,000. These items are not included as part of the regular operating budget. The Capital Improvement Program Advisory Committee members and County Manager's staff rate the requests. The annual Capital Improvement Plan and six-year Capital Improvement Program (CIP) Budget is presented at the same time as the Operating Budget. This is done to emphasize the importance of long-range capital planning as a necessary adjunct to the annual operating budget. The operating budget provides for the funding mechanism, while the Capital Improvement Program Plan document provides the detailed background and analysis for the proposed capital expenditures.

**Capital Projects Funds** – The capital projects funds account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure (other than those financed by proprietary funds).

**Community Human Services Fund** – This fund is to account for public assistance administration and payments, social services administration, and disability categories, clinical services, detoxification services, department financial and support services and special social services grants.

**County Library Fund** – This fund provides for a public library system where governmental units do not maintain their own library. The tax levy is on suburban property only as the City of Saint Paul provides library services.

**County Program Aid** – Financial assistance from the State of Minnesota from income and sales tax collections to counties to reduce the amount to be collected through property taxes. Funds are allocated based on a complex formula, which includes social services and public safety needs and property tax burden relative to population.

**County Revenue Fund** – See General Revenue Fund.

**Courthouse & City Hall Fund** – This internal service fund is used to account for rents received from occupants of the Courthouse & City Hall Facility and to pay the expenses incurred in operating and maintaining the facility.

**Critical Success Indicator** – Critical Success Indicators were developed for each of the Ramsey County goals that indicate what life in Ramsey County will look like 3-5 years from now if the County is successful in moving toward these goals.

**Debt Service** – The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Debt Service Fund** – This fund is used to account for the payment of principal, interest, and related costs on general County long-term debt.

**Department** – A major administrative division of the County, which has overall management responsibility for an operation or a group of related operations within a functional area.

**Disbursement** – Payment for goods or services in cash or by check.

**Discretionary Service** – A service or program where the decision to provide the service, and how it is provided, rests completely with the County.

**Discretionary Service-Level or Method Mandated** – A discretionary service or program which, if provided by the County, involves a specific level or method which is mandated by Federal Law, Federal Regulations, Minnesota Statutes, Court Order, or Minnesota State Rules and Regulations. A specific level would be a minimum standard (for example, ratio of staff to clients). A specific method would mandate how the service must be provided (for example, Public Works environmental services for the County in the area of lake improvement).

**Division** – See **Organizational Unit**.

**Encumbrances** – Obligations incurred in the form of purchase orders, contracts, and similar items that will become payable when goods are delivered or services rendered.

**Enterprise Funds** – Funds that account for operations that are financed and operated in a manner similar to private business enterprises. Enterprise Funds in the County are Nursing Home, Lake Owasso Residence, Ponds at Battle Creek Golf Course, and Law Enforcement Services that are financed or recovered primarily through user charges.

**Estimated Market Value** – Local assessors determine a value for each home for tax purposes. The estimate is based on tax assessor's judgment of what the home would sell for in an arm's-length transaction.

**Estimated Revenue** – Funds that the County expects to receive as income. In departmental budget presentations, all revenues other than property tax revenues are shown as estimated revenues. This includes fees for services, sales and rental, and interest income.

**Expenditures** – The outflow of funds for an asset obtained or goods and services obtained. Note: An encumbrance is not an expenditure, but reserves funds to be expended.

**Fiduciary Funds** – Funds that are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement or budget because the resources of those funds are not available to support the County's own programs.

**Fiscal Year** – The time period used for the recording of financial transactions for a given budget year. The County's fiscal year runs from January 1 to December 31.

**Fixed Assets** – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**Forfeited Tax Fund** – This fund is to account for the fiscal activities of managing properties forfeited to the State of Minnesota for non-payment of taxes. The primary goal is to return these properties to the tax rolls through auctions, sales to local governments, and repurchase by prior owners.

**Full-Time Equivalent (FTE)** – The amount of time a position has been budgeted for in terms of the amount of time a full-time permanent employee normally works in a year. Most permanent full-time employees are paid for 2,088 hours in a year. A position which has been budgeted to work full-time for only six months would be 0.5 FTE.

**Fund** – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: (1) governmental funds, (2) proprietary funds, and (3) fiduciary funds.

**Fund Balance** – The excess of the assets of a fund over liabilities and reserves.

**General Fund** – The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

**General Revenue Fund** – This fund includes judicial, general administration, property records and appraisal, legal, general government buildings, public safety, health, parks & recreation, public works, and several other activities. These services are financed mostly from charges and fees, intergovernmental revenue, and property taxes.

**Governmental Funds** – Funds that are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. The County maintains three governmental fund types: General, Special Revenue, and Debt Service.

**Grant** – A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed by the grantor.

**Griffin Building Revenue Debt Service Fund** – This fund is to account for payments of principal, interest for Lease Revenue Bonds, issued in late 2003 by Ramsey County to finance improvements to the Griffin Building. The Griffin Building is used as the police department headquarters by the City of St. Paul. The City is making payments of principal and interest on these bonds to the Trustee, through a lease purchase agreement with Ramsey County.

**Home Rule Charter** – A constitution-like document, which spells out the duties and responsibilities of the County government. Ramsey County's Home Rule Charter was approved by 58% of voters in the general election on November 6, 1990, and became effective November 6, 1992. Ramsey County is the first and only Minnesota County to be governed by Home Rule; state statutes govern all other counties.

**Information Services Fund** – This is an internal service fund to account for electronic data processing services provided to county departments and other governmental units.

**Intergovernmental Revenue** – Revenue received from another governmental unit for a specified purpose.

**Internal Service Funds** – Funds that account for data processing and property management services provided to other departments or agencies of the government, or to other governments on a cost reimbursement basis.

**Lake Owasso Residence Fund** – This is an enterprise fund used to account for health care and safety services provided to developmentally delayed residents ranging in age from 16 through adult.

**Law Enforcement Center Firing Range Fund** – This is an internal service fund used to account for the operations of the firearms range located at the Ramsey County Law Enforcement Center.

**Law Enforcement Services Fund** – This is an enterprise fund to account for law enforcement services provided on a contract basis to certain municipalities in Ramsey County in addition to the services normally provided or available to all municipalities within Ramsey County.

**Legal Obligations** – These represent debt service costs. The authority to issue bonds or notes is discretionary. However, when the County Board approves the issuance of the bonds or notes, the tax levies for the total principal and interest costs become legal obligations until the bonds or notes are retired.

**Levy** – To impose taxes, special assessments, or service charges for the support of county activities.

**Liabilities** – Obligations incurred in past or current transactions requiring a present or future settlement.

**Library Debt Service Fund** – This fund is to account for payments of principal and interest on bonds issued for construction or renovation of Ramsey County Public Libraries. The payments are to be made from the collection of ad valorem taxes levied on suburban Ramsey County only.

**Library Facilities Fund** – This internal service fund used to account for rents received from occupants of the Ramsey County Public Library Facilities and to pay the expenses incurred in operating and maintaining the facilities.

**Line Item** – Classifications established to account for expenditures from the approved budget.

**Mandated Service** – A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program.

**Mandated Service-Level or Method Discretionary** – A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program. The County determines how the service or program is provided.

**Mill Rate** – The amount of tax stated in terms of a unit of the tax base expressed as dollars per \$1,000 of assessed valuation.

**Mission Statement** – A statement for each organizational unit of county government, which tells what services it provides, to whom they are provided, and with what intended results.

**Modified Accrual Basis** – Under this basis of accounting, revenues, and other financial resources, are recognized when they become susceptible to accrual, that is when they both become “measurable” and “available” to finance expenditures in the current period. “Available” means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred.

**MPFA Pedestrian Connection Loan Debt Service Fund** – This fund is to provide the appropriations to pay principal and interest due to the Minnesota Public Facilities Authority (MPFA). In April 2001, the MPFA approved a loan to Ramsey County in the amount of \$6,782,000 with an interest rate of 3.59% for construction of a pedestrian connection between the RiverCentre Complex and the existing skyway system beginning in the Landmark Tower in downtown Saint Paul. The MPFA loan was supported by the issuance of Ramsey County General Obligation Notes Series 2000A.

**Nursing Home Fund** – This is an enterprise fund to account for health care services provided primarily for the elderly who may be physically or mentally handicapped. The operations are financed and operated in a manner similar to private business enterprises -- where the intent is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.



**Object Code** – A number assigned to each expenditure account used to record each type of expenditure the County incurs. Several major object codes are used to include large groups of object codes:

**Personal Services** – Salaries and fringe benefits paid to county employees.

**Other Services & Charges** – All expenditures not recorded under other major object codes.

**Supplies** – Various types of supplies purchased for county operations.

**Capital Outlay** – Expenditures for capital costs for such items as land, buildings, machinery, furniture, and equipment.

**Debt Service** – Payments made by the County on all debt it has issued.

**Operating Budget** – The portion of the budget that pertains to the daily operations that provide basic governmental services. The operating budget contains appropriations for such items as personnel, supplies, utilities, travel, and fuel.

**Organizational Unit** – The accounting unit established to account for the operations of a specific county program or service. There may be one or more organizational units for each county department or agency.

**Personnel Complement** – The total number of full-time equivalent positions that are authorized for each department or organizational unit.

**Performance Measure** – Concrete, measurable unit into which a program or service can be broken down. They are the way we measure progress towards achieving the County Board's goals and critical success indicators.

**Ponds at Battle Creek Golf Course Fund** – This is an enterprise fund to account for the operations of an instructionally oriented golf facility featuring a regulation length nine hole course and a significant teaching/practice range that will appeal to golfers of all ages and abilities. The facility is maintained primarily with low risk inmates from the Ramsey County Adult Correctional Institution as part of the Productive Day Program.

**Programs/Services Not Funded** – An explanation given by county departments of the consequences of not funding items listed on their Programs/Services Not Funded list. It shows which programs are affected, how they are affected, and by what amount.

**Proposed Budget** – The budget as recommended by the County Manager to the County Board of Commissioners.

**Public Works Facility Fund** – This internal service fund is used to account for rents received from occupants of the Ramsey County Public Works Facility and to pay the expenses incurred in operating and maintaining the facility.

**Ramsey Action Program-Certificates of Participation Fund** – This fund is to account for payments of principal, interest, and fees for Certificates of Participation issued for the lease-purchase of a building, and the revenue received through a sub-lease of the same property to Ramsey Action Programs. These transactions flow through Wells Fargo Bank Minnesota NA, the Trustee of the building and issuer of the Certificates of Participation. The revenue and expenditures are entered by journal entry onto the County's system.

**Ramsey Conservation District Fund** – This fund is to account for the fiscal activities of the District. The District encourages the protection and improvement of Ramsey County's natural resources.

**Ramsey County Buildings Fund** – This internal service fund used to account for rents received from occupants of following County buildings: Government Center-East, Government Center-West, Juvenile Family Justice Center, Law Enforcement Center, Suburban Courts, 90 West Plato and the Dispatch Center, and to pay the expenses incurred in operating and maintaining the facilities.

**Reserves** – Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts, capital reserves, and other commitments for the expenditure of monies) outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be re-appropriated and honored during the subsequent year.

**Revenue** – Funds that the County receives as income. In includes such items as property taxes, fees for services, intergovernmental revenues, fines, forfeitures, grants, revenue from sales and rentals, and interest income.

**Saint Paul Public Health Special Revenue Fund** – This is a special revenue fund that is used to account for all City of Saint Paul Public Health activities that transferred to the County effective July 1, 1997, pursuant to the Joint Powers Agreement.

**Solid Waste Management Fund** – This fund is to account for collection of the County Environmental Charge, which is imposed on the sales prices of Waste Management Services. Funds are used to license and inspect all solid waste facilities and solid waste haulers; to provide yard waste, household hazardous waste and problem waste management services; provide public education and technical assistance on waste issues; also includes the processing of solid waste.

**Special Revenue Funds**– Funds used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital project(s) that are legally restricted to expenditures for specified purposes.

**Tax Capacity** – The tax capacity reflects how much of a property's taxable market value is subject to taxation. The amount of value that is taxable is determined by the class rates set by the Legislature for each type of property. For example, for property owned and occupied for homestead purposes, one percent of the first \$500,000 of a home's taxable market value is taxable. Any home value over \$500,000 has a class rate of 1.25 percent.

**Tax-Capacity Rates** – Formerly known as mill rates, the tax-capacity rates indicate how much local units of government decided to tax the property in their boundaries. The rate is the result of dividing the amount local governments need to raise by their tax base. The tax rate, multiplied by the home's tax capacity, produces the gross tax.

**Tax Levy** – The amount levied by the County in property taxes to finance operations that are not provided for by other sources, such as intergovernmental revenue, charges for services, fines, forfeitures, and interest income.

**Taxes** – A mandatory charge levied by a governmental unit for the purpose of financing services performed for the common benefit.

**Telecommunications Fund** – This is an internal service fund to account for service charges received from occupants of the Ramsey County Courthouse & City Hall, Government Center-East Building, and the Government Center-West Building, and to pay the expenses incurred in operating and maintaining the telecommunication services.

**Undesignated Fund Balance** – Available expendable financial resources in a governmental fund that are not the object of tentative management plans (e.g., designations).

**Unencumbered Balance** – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

**Workforce Solutions Program Fund** – This fund is to account for revenues received from the Federal and State governments for the Workforce Incentive Act (WIA), which was enacted in 1973 under the Comprehensive Employment and Training Act and revised in 1982 by the Federal Government to provide job training and employment opportunities for the economically disadvantaged, unemployed, and under-employed persons.