

**COUNTY MANAGER'S PROPOSED BUDGET  
MESSAGE AND OVERVIEW**  
Ramsey County, MN

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**2018 - 2019**

# RAMSEY COUNTY, MINNESOTA

## COUNTY MANAGER'S 2018 - 2019 PROPOSED BUDGET

### RAMSEY COUNTY BOARD OF COMMISSIONERS

	<u>District</u>
Blake Huffman	1
Mary Jo McGuire	2
Janice Rettman	3
Toni Carter	4
Rafael Ortega	5
Jim McDonough	6
Victoria Reinhardt	7

### RAMSEY COUNTY MANAGER

Julie Kleinschmidt

Prepared by the Finance Department

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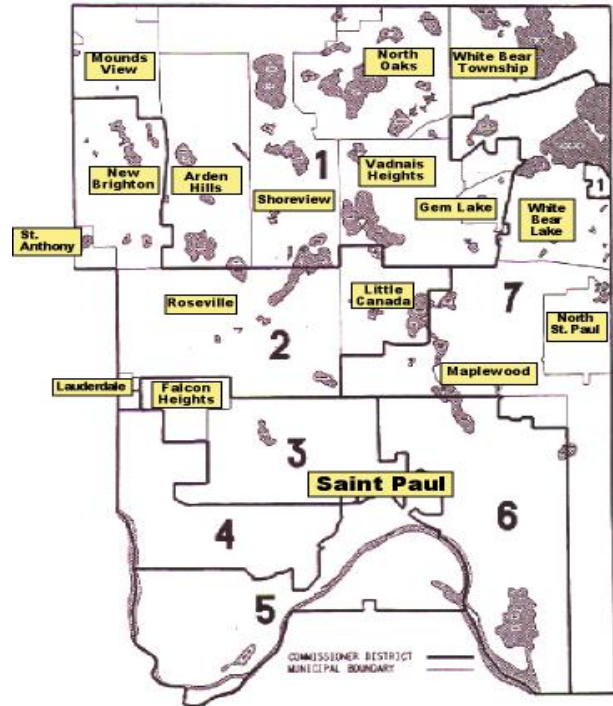
# Ramsey County Profile

## Government

A seven-member Board of Commissioners elected by district for staggered four-year terms governs Ramsey County. The County Attorney and Sheriff are also elected officials. County Commissioners are responsible, among other things, for authorizing resolutions, adopting the annual budget, appointing committees, and hiring a County Manager. The County Manager is responsible for carrying out the policies and resolutions of the Board of Commissioners, for overseeing the day-to-day operations of the County, and for appointing the heads of the County's departments.

In 1990, Ramsey County citizens voted to become the first Home Rule Charter County in Minnesota. Adopted in 1992, the Charter means the people assume more control on the local level over the County and the policies it makes. The Ramsey County Charter called for a strategic plan to be created on behalf of the County. The current strategic plan is reflected in the County Board's Mission, Values Statement, Operating Principles, Goals and Critical Success Indicators.

On December 19, 2008 the Ramsey County Board unanimously selected Julie Kleinschmidt as Ramsey County Manager. Ms. Kleinschmidt served as Ramsey County Finance Director for eight years and has more than 20 years of government finance experience. The County is one of the approximately 34 counties nationwide to receive a triple A credit rating, the highest possible from both Moody's and Standard and Poor's rating agencies. Ramsey County has maintained the Standard & Poor's rating since 2001, and has maintained Aaa rating with Moody's since 1977.



1 <sup>st</sup> District	Commissioner Blake Huffman
2 <sup>nd</sup> District	Commissioner Mary Jo McGuire
3 <sup>rd</sup> District	Commissioner Janice Rettman
4 <sup>th</sup> District	Commissioner Toni Carter
5 <sup>th</sup> District	Commissioner Rafael Ortega
6 <sup>th</sup> District	Commissioner Jim McDonough
7 <sup>th</sup> District	Commissioner Victoria Reinhardt

County Attorney                      John J. Choi  
 County Sheriff                         Jack Serier

## Geography

Ramsey County was established by the territorial legislature of Minnesota in 1849, nine years before Minnesota became a state and was named for Alexander Ramsey, the first governor of the Minnesota territory.

Ramsey County is located at the bend in the Mississippi River, which forms a portion of its southern border. The City of Saint Paul, the county seat and the capital of Minnesota, is one of 19 cities located in the county's borders. The County encompasses 170 square miles with 81 lakes and numerous parks and trails providing recreational opportunities and community amenities to residents.



## Population

Ramsey County has the second largest county population in Minnesota and the smallest land area.

With its population of 540,649, it is the most fully developed and densely populated county in Minnesota. It is also one of most developed counties in the U.S. Saint Paul is the central city and has about 56% of the residents. The suburban area includes communities that range in size from less than 500 people (Gem Lake) to approximately 40,000 people (Maplewood).

The County is a diverse community. The largest communities of color are Asian (13%) and African American (11.1%). About 7.3% of the people have a Hispanic or Latino ethnic background. Of people ages 5 years and older, 21.9% live in homes where a language other than English is spoken.

## Income

Income in Ramsey County is above the U.S. median. The Census Bureau estimated 2013 median household income was \$56,734 compared with the U.S. median of \$52,250. About 16.1% of the population were below the poverty level; nationally 15.8% were below poverty.

## Education

Ramsey County has a well-educated population. Of people 25 years and over, 16% have a graduate or professional degree; the U.S. rate is 11.2%. About 40.4% have a bachelors or higher degree in Ramsey County; 90% have completed high school. The national rates are 29.8% and 86.7% respectively.

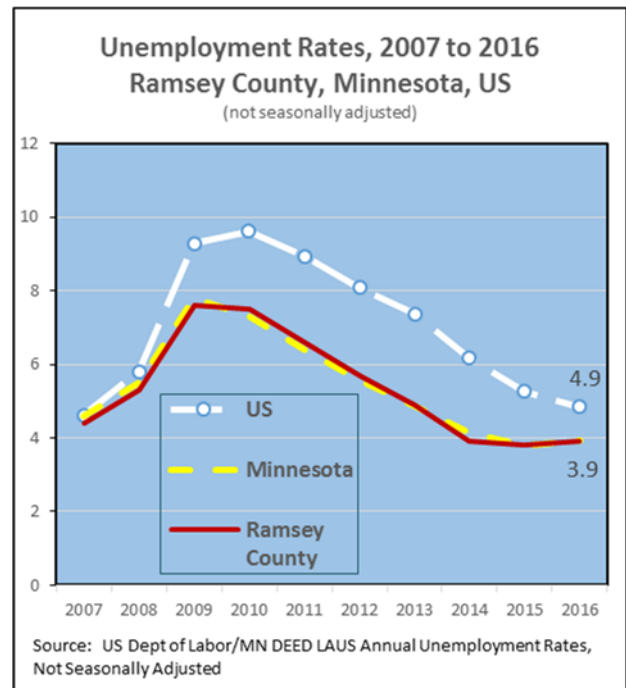
## Jobs

Ramsey County is a major employment center that draws people from surrounding counties to fill the need for employees. There were 330,627 people employed in Ramsey County in 2014. This is more than the number of Ramsey County residents in the labor force (283,043).

Ramsey County is home to many of Minnesota's largest employers including 3M Company, U.S.

Bancorp, Minnesota Mutual Life, and Ecolab, Inc. It is headquarters for four Fortune 500 companies: 3M, Land O' Lakes, Ecolab and St. Jude Medical.

Ramsey County's unemployment rate is consistently below the national rate and similar to or lower than state rates. In 2016 the average unemployment rates were US-4.9%, Minnesota-3.9% and Ramsey County 3.6% (not seasonally adjusted).



## Vision, Mission and Goals

### Vision

A vibrant community where all are valued and thrive.

### Mission

A county of excellence working with you to enhance our quality of life.

### Goals



WELL-BEING

**Strengthen individual, family and community health, safety and well-being**

through effective safety-net services, innovative programming, prevention and early intervention, and environmental stewardship.



PROSPERITY

**Cultivate economic prosperity and invest in neighborhoods with concentrated financial poverty**

through proactive leadership and inclusive initiatives that engage all communities in decisions about our future.



OPPORTUNITY

**Enhance access to opportunity and mobility for all residents and businesses**

through connections to education, employment and economic development throughout our region.

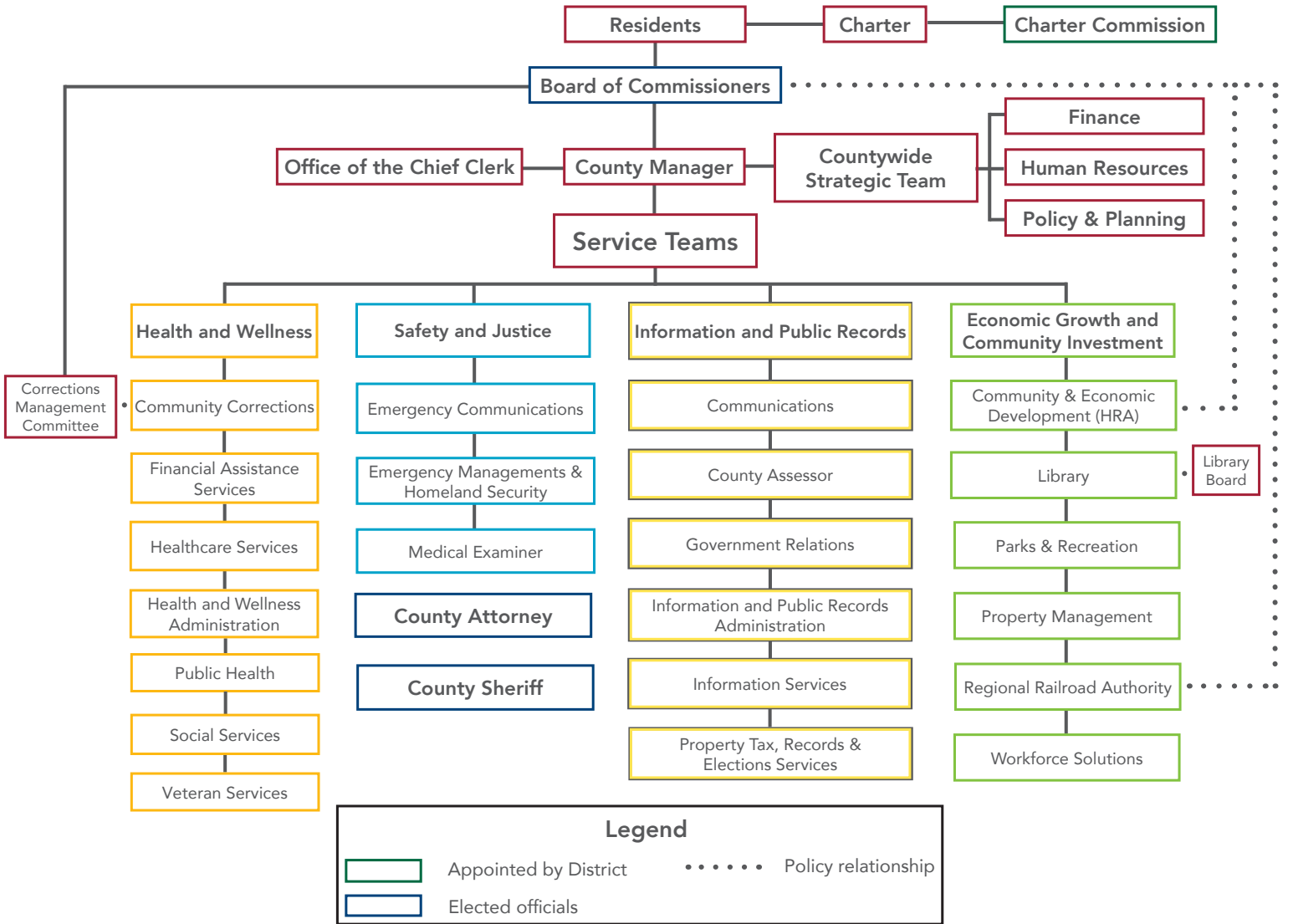


ACCOUNTABILITY

**Model fiscal accountability, transparency and strategic investments**

through professional operations and financial management.





## Services Provided by Ramsey County

Ramsey County is delivering services to its residents, day and night, touching every community within its borders. The county responds to changing community needs by listening to its residents and providing innovative and collaborative programs in the areas of:

### Safety & Justice

#### County Attorney's Office

Prosecuting adult felony, and juvenile offenders who have committed crimes in the County, establishing and collecting child support, and representing County Agencies in legal matters

#### County Sheriff's Office

Providing crime prevention, law enforcement, courtroom security, and operating the pretrial detention facility

#### Emergency Communications

Providing 911 dispatch to County residents and maintains the County's new 800 MHz interoperable radio system

### Economic Growth & Community Investment

#### Libraries

Providing seven suburban Ramsey County Libraries

#### Parks & Recreation

Providing more than 6,300 acres of parks, open space, trails and recreation areas, used for hiking, biking, picnicking, nature discovery, swimming, fishing, cross-country skiing, archery, ice skating and golf

#### Public Works

Responsible for a 290-mile system of county roads, including construction, repairs, maintenance and snow removal

#### Workforce Solutions

Providing job search services for all Ramsey County residents

#### Ramsey County Historical Society

Providing for the operations of the Gibbs Farm

### Health & Wellness

#### Community Human Services

Helping people survive and thrive, each year the County administers and delivers services to approximately 80,000 children and families, low-income and homeless, elderly and physically disabled, chemically dependent, and developmentally disabled residents living at home or in facilities provided by the County or others including the Ramsey County Care Center and Lake Owasso Residence

#### Public Health

Ensuring good health for everyone, working to prevent the spread of disease, protect against environmental hazards, prevent injuries, promote healthy behavior, respond to disasters, and assure accessibility of health services

#### Veteran Services

Providing State mandated services to Ramsey County veterans

#### Community Corrections

Carrying out the decisions of the court system and implementing conditions of probation and treatment plans for juveniles and adult offenders

### Information & Public Records

#### Property Records and Elections

Responsible for assessing the market value of all county properties, conducting county elections, maintaining voter registration files, and serves as the County recorder

Ramsey County employs more than 4,200 people and utilizes more than 3,000 volunteers annually

**Ramsey County ... working with you  
to enhance our quality of life**

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# INTRODUCTION

August 8, 2017

The Honorable Board of County Commissioners  
County of Ramsey  
Saint Paul, Minnesota 55102

Dear Commissioners:

I am respectfully submitting the proposed 2018 - 2019 Biennial Budget for Ramsey County for your consideration. With this proposed budget, the County will effectively and efficiently deliver services to residents in the years ahead as Ramsey County advances its vision to be a vibrant community where all are valued and thrive.

Ramsey County's vision, mission and four goals form the strategic foundation on which this proposed budget was built. The proposed budget maintains and nurtures our quality of life, sustains critical programs and services, and provides for new and emerging initiatives. This proposed budget seeks to address important community needs and rising costs while recognizing the taxation pressures being placed upon the county's residents and businesses. This careful balance of responding to important needs while respecting taxpayers' ability to pay ensures that Ramsey County will continue to be a strong, resilient community within our region.

## **A STRONG STRATEGIC FOUNDATION WITH COLLABORATION**

In February 2015, the County Board of Commissioners adopted a new vision, mission and four goals that will guide the organization during the years ahead. The vision, mission and goals recognize the importance of working across organizational boundaries to best serve the community. Progress towards achieving these goals will advance throughout 2018 and 2019.

### **1) Budget Information Presented by Service Teams**

Ramsey County continues to realign into an integrated service model comprised of four service teams (Health and Wellness, Economic Growth and Community Investment, Safety and Justice, and Information and Public Records) and a Countywide Strategic Team (Human Resources, Finance, and Policy and Planning). The proposed budget reflects the ongoing transition by moving each county department's budget information into the appropriate service or strategic team section to transparently depict the county's realignment and allocation of resources.

### **2) Improvements to the County's Performance Measurement System**

Ramsey County's revised vision, mission and goals provided an opportunity to improve the way in which progress toward those important strategic markers is assessed and presented to readers of the 2018 – 2019 proposed budget. The proposed budget documents for 2018 – 2019 show that all service teams and county departments are now oriented toward a common vision, mission and strategies toward achieving each of the four goals.

## **2018-2019 BUDGET HIGHLIGHTS**

All service teams and county departments were expected to prioritize spending in this budget cycle to align with the board's new vision, mission and goals. All programs and services were reviewed for effectiveness and efficiency to create a fundamentally sound, fiscally prudent budget. Additional funding and strategic reallocations are recommended to provide targeted investments in critical services that demonstrate optimal value to residents, businesses and visitors. This budget is structurally balanced and adequately addresses increased operating costs.

Ramsey County is committed to engaging in an authentic and constructive community dialog to build a more responsive and effective organization. The proposed budget for the **Countywide Strategic Team** includes funding for a dedicated Community Engagement Coordinator to pursue enhanced community engagement activities. Efforts and resources will also be focused on advancing the county's strategic priority for enhanced recruitment, retention and promotion efforts.

The **Safety and Justice Service Team** will work collaboratively with health care providers and other county departments to address unmet mental health, substance abuse and chronic health needs that result in crisis services required at correctional facilities and hospital emergency rooms. The Sheriff's Office will receive funding for increased staffing at the Adult Detention Center and the County Attorney's Office will have sustainable funding to continue the criminal sexual assault justice initiative referred to as "Start by Believing". A new Investigations Supervisor position is proposed in the Medical Examiner's Office. Funding is also recommended to cover increased costs for juvenile legal services.

The new organizational structure of the **Information and Public Records Service Team** is reflected in the 2018-2019 budget with funding provided to modernize information technology systems and expand open and accessible public data. This budget invests in new positions to make meaningful service improvements for the benefit of residents while maintaining compliance with statutory requirements. Two new Appraisers are recommended in the County Assessor's Office. Funding is provided for general election costs in 2018 and for increased costs anticipated with early voting and absentee ballot voting.

The **Economic Growth and Community Investment Service Team** is committed to ensuring that residents and businesses have access to economic opportunity, transit and transportation resources, good housing, recreation and open spaces, information resources, and access to services at public facilities. Efforts in 2018-2019 will promote a comprehensive impact investing framework, economic development initiatives, and transit and transportation improvements. Additional Public Works staff are recommended to support important road improvement projects. Library collections and furniture replacement will be expanded. Funding is also included for a comprehensive golf course study, facility improvements at Aldrich ice arena, and an added Naturalist at Tamarack Nature Center.

The **Health & Wellness Service Team** will continue health care compliance efforts and implementation of electronic health records. New funding for the RUSH program (Redirecting Users of Shelter to Housing) is proposed in 2018. This is a collaborative program involving the County Manager’s Office, Veterans Services, Social Services, community agencies and the philanthropic community to transition long term shelter users to permanent housing in the community. A new Public Health Nurse to serve the incarcerated women was added as a collaborative effort between Public Health, Corrections and Health Care Services to improve the health outcomes for maternal and child health. Finally, additional funding is recommended for increased out-of-home placement costs.

**PROPOSED 2018-2019 BUDGET**

The 2018 Proposed Budget calls for spending \$703,989,334, an increase of \$12,806,385 or 1.9 percent more than 2017. The 2019 Proposed Budget calls for spending \$723,434,548, an increase of \$19,445,214 or 2.8 percent more than 2018. Spending by major functional areas will remain relatively stable.

	<u>2017 Approved</u> <u>Amount</u>	<u>% of</u> <u>Total</u>	<u>2018 Proposed</u> <u>Amount</u>	<u>% of</u> <u>Total</u>	<u>2019 Proposed</u> <u>Amount</u>	<u>% of</u> <u>Total</u>
Admin & General County Purposes	\$52,771,262	7.6%	\$59,530,929	8.5%	\$69,306,244	9.6%
Information & Public Records	46,135,327	6.7%	47,788,695	6.8%	50,694,990	7.0%
Safety & Justice	125,365,437	18.1%	128,627,020	18.3%	130,681,596	18.1%
Econ Growth & Community Investment	120,353,869	17.4%	117,578,052	16.7%	116,573,289	16.1%
Health & Wellness	<u>346,557,055</u>	<u>50.1%</u>	<u>350,464,638</u>	<u>49.8%</u>	<u>356,178,429</u>	<u>49.2%</u>
<b>Totals</b>	<b><u>\$691,182,950</u></b>	<b><u>100.0%</u></b>	<b><u>\$703,989,334</u></b>	<b><u>100.0%</u></b>	<b><u>\$723,434,548</u></b>	<b><u>100.0%</u></b>

**PROPERTY TAX LEVY**

Proposed spending increases will be funded primarily through increased state and federal grants, and an increased property tax levy. The total increase in net property taxes will be \$12,691,537 or a 4.3 percent increase in 2018 and \$13,254,449 or a 4.3 percent increase in 2019.

**PROPOSED FINANCING**

Funding for the services provided to the community by the county comes from several sources:

	2017 Approved		2018 Proposed		2019 Proposed	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
Charges for Services	\$153,670,162	22.1%	\$153,237,135	21.8%	\$158,956,886	22.0%
Intergovernmental Revenues:						
Federal	96,418,376	13.9%	98,088,602	13.9%	98,355,270	13.6%
State	74,259,949	10.7%	73,502,458	10.4%	77,512,971	10.7%
State – Aids	17,842,611	2.6%	17,842,611	2.5%	17,842,611	2.5%
Other	<u>5,384,135</u>	<u>0.8%</u>	<u>5,541,766</u>	<u>0.8%</u>	<u>5,542,791</u>	<u>0.8%</u>
Total IGR Revenue	193,905,071	28.2%	194,975,437	27.7%	199,253,643	27.5%
Use of Money, Property & Sales	32,836,665	4.8%	32,150,748	4.6%	32,237,260	4.5%
Other Revenue & Taxes	17,260,307	2.5%	21,121,047	3.0%	21,311,688	2.9%
Property Taxes	286,901,635	41.5%	299,301,751	42.5%	312,426,797	43.2%
Fund Balance	<u>6,609,110</u>	<u>1.0%</u>	<u>3,203,216</u>	<u>0.5%</u>	<u>(751,726)</u>	<u>-0.1%</u>
<b>Totals</b>	<b><u>\$691,182,950</u></b>	<b><u>100.0%</u></b>	<b><u>\$703,989,334</u></b>	<b><u>100.0%</u></b>	<b><u>\$723,434,548</u></b>	<b><u>100.0%</u></b>

Allowance for Uncollectible Property Taxes\*           5,606,025                                   5,897,446                                   6,026,849  
 292,507,660                                   305,199,197                                   318,453,646

\* Includes Uncollectibles

**CONCLUSION**

Ramsey County is following a positive trajectory of increased growth, prosperity and public service enhancements. Its population growth is among the fastest in the state, it is already seeing billions of dollars in new commercial and industrial investment, and three of the country’s most sought-after economic development sites (Rice Creek Commons, the former Ford plant, and the downtown riverfront property) are poised to drive significant community growth and investment in the immediate future.

This proposed budget seeks to make investments and drive organizational alignment that will enable Ramsey County to build upon these successes so that all residents and businesses are able to access and experience continued prosperity in this community. Finally, we will strive to continually improve how we report progress achievement to our community as we advance the county’s vision, mission and goals through transparent, predictable budgets. Building a prosperous county is hard work that requires the participation of the entire community and Ramsey County is committed to ensuring that collaborative efforts are at the center of our future successes.

Respectfully submitted,



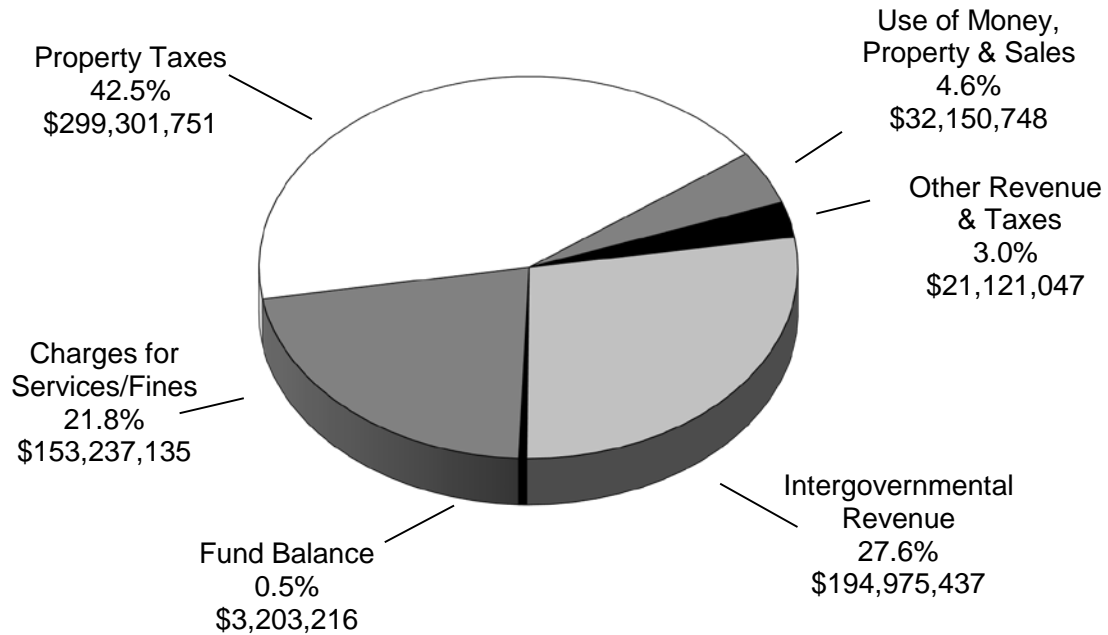
Julie Kleinschmidt  
 Ramsey County Manager



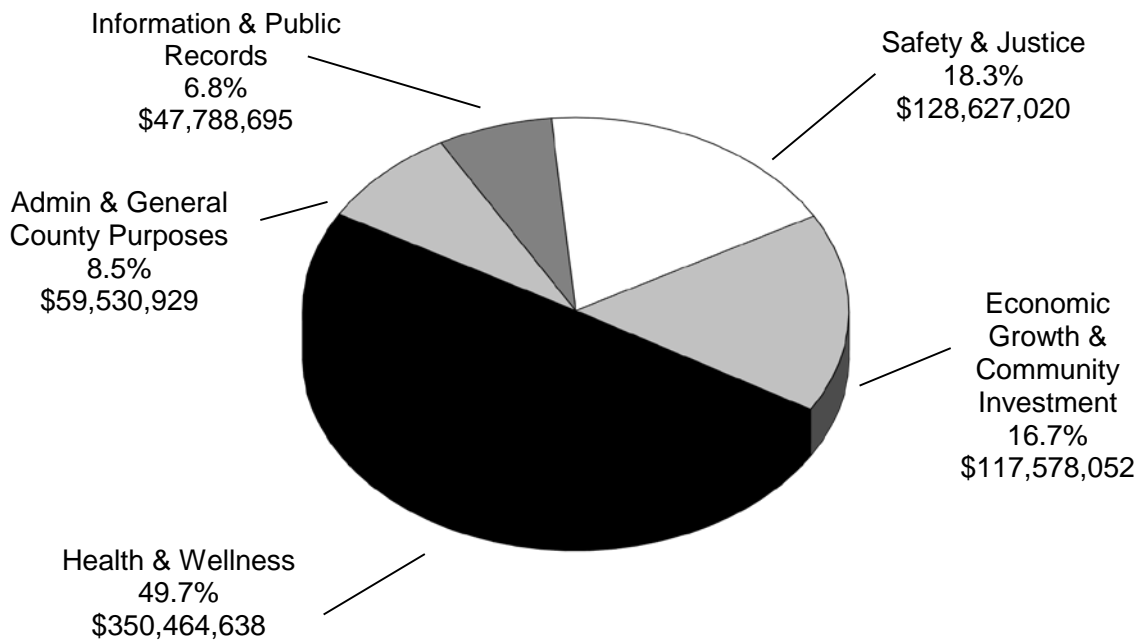
# PROPOSED

## RAMSEY COUNTY - YEAR 2018

*Where The County Dollar Comes From*  
Total \$703,989,334



*Where The County Dollar Goes*  
Total \$703,989,334



**RAMSEY COUNTY BUDGET  
COMPARISON OF 2017 APPROVED WITH 2018 PROPOSED**

	<b>2017 Approved</b>		<b>2018 Proposed</b>	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
<b><u>WHERE THE COUNTY DOLLAR COMES FROM</u></b>				
Charges for services/Fines	153,670,162	22.1%	153,237,135	21.8%
Intergovernmental Revenues				
Federal	96,418,376	13.9%	98,088,602	13.9%
State	74,259,949	10.7%	73,502,458	10.4%
State aids	17,842,611	2.6%	17,842,611	2.5%
Other	5,384,135	0.8%	5,541,766	0.8%
Total Intergovernmental Revenue	<u>193,905,071</u>	<u>28.2%</u>	<u>194,975,437</u>	<u>27.6%</u>
Use of Money, Property & Sales	32,836,665	4.8%	32,150,748	4.6%
Other Revenue & Taxes	17,260,307	2.5%	21,121,047	3.0%
Property Taxes	286,901,635	41.5%	299,301,751	42.5%
Fund Balance	6,609,110	1.0%	3,203,216	0.5%
<b>Total</b>	<b><u>691,182,950</u></b>	<b><u>100.0%</u></b>	<b><u>703,989,334</u></b>	<b><u>100.0%</u></b>
Allowance for Uncollectibles	5,606,025		5,897,446	
Property Taxes (Including Uncollectibles)	292,507,660		305,199,197	
<b><u>WHERE THE COUNTY DOLLAR GOES</u></b>				
Admin & General County Purposes	52,771,262	7.6%	59,530,929	8.5%
Information & Public Records	46,135,327	6.7%	47,788,695	6.8%
Safety & Justice	125,365,437	18.1%	128,627,020	18.3%
Economic Growth & Community Investment	120,353,869	17.4%	117,578,052	16.7%
Health & Wellness	346,557,055	50.1%	350,464,638	49.7%
<b>Total</b>	<b><u>691,182,950</u></b>	<b><u>100.0%</u></b>	<b><u>703,989,334</u></b>	<b><u>100.0%</u></b>

## 2018 RAMSEY COUNTY PROPOSED BUDGET SUMMARY

### BUDGET, REVENUE AND COUNTY TAX LEVY COMPARISON

The following compares the 2018 Proposed County Budget, Revenue and Tax Levy to the 2017 Approved County Budget, Revenue and Tax Levy.

	<u>2017 Approved</u>	<u>2018 Proposed</u>	<u>Dollar Increase/ (Decrease)</u>	<u>Percent Increase/ (Decrease)</u>
Budget	\$691,182,950	\$703,989,334	\$12,806,384	1.9%
Revenue	\$397,672,205	\$401,484,367	\$3,812,161	1.0%
Use of Fund Balance	\$6,609,110	\$3,203,216	\$(3,405,894)	(51.5)%
Allowance for Uncollectibles	\$5,606,025	\$5,897,446	\$291,421	5.2%
County Tax Levy	\$292,507,660	\$305,199,197	\$12,691,537	4.3%

### Major Changes in Budget

	<u>2017 Approved</u>	<u>2018 Proposed</u>	<u>Dollar Increase/ (Decrease)</u>	<u>Percent Increase/ (Decrease)</u>
Budget	\$691,182,950	\$703,989,334	\$12,806,384	1.9%

Major budget changes in the 2018 Proposed Budget are:

\$ 1,757,951	Increase	Personnel Services
11,948,107	Increase	Other Services & Charges / Supplies
3,335,213	Increase	Capital Outlay
3,184,232	Increase	Individual/Family Social Services – Client Specific
(1,951,818)	Decrease	Transfers
(935,368)	Decrease	Intergovernmental Payments
<u>(4,531,932)</u>	Increase	Bond Principal / Bond Interest
\$ 12,806,384		

## **2018 RAMSEY COUNTY PROPOSED BUDGET SUMMARY (Continued)**

### **Personnel Services – \$1,757,951 Increase**

The 2018 Proposed Budget includes salary and fringes for 4,036.91 FTEs (full-time equivalents). Proposed are 20.90 additions and 29.30 reductions. See Ramsey County 2018 – 2019 Personnel Highlights for changes made to the personnel complement for County Departments.

Departmental budgets include increases in salaries and benefits for scheduled step adjustments and anticipated promotions / reclassifications. Continued in 2018 is a 5.0% Payroll Surcharge which will be used to fund severance payments and retiree / early retiree insurance premiums. Current labor contracts will expire on December 31, 2017.

The County Board implemented a vacancy factor of 1.5% effective January 1, 1999, to help reduce the tax levy needed to finance the 1999 Operating Budget. The 2018 Proposed Budget includes a .5% vacancy factor.

Included for 2018 is a Health and Dental Insurance Surcharge of 16.5% of Salaries Permanent to fund health and dental premiums.

### **Other Services & Charges / Supplies – \$11,948,107 Increase**

The operating expense accounts in department budgets increased by \$11,948,107. The Major Changes section in each department's budget explains the major items that have contributed to changes in the department's appropriations from the previous year.

### **Capital Outlay – \$3,335,213 Increase**

The capital outlay expense accounts in department budgets increased by \$3,335,213. The Major Changes section in each department's budget explains the major items that have contributed to changes in the department's appropriations from the previous year. \$2,500,000 is related to transit improvements in 2018.

### **Individual/Family Social Services – Client Spec – \$3,184,232 Increase**

The Individual/Family Social Services expense accounts in department budgets increased by \$3,184,232. The Major Changes section in each department's budget explains the major items that have contributed to changes in the department's appropriations from the previous year. \$2,006,181 is related to Child Foster Care.

### **Transfers – \$1,951,818 Decrease**

The transfers expense accounts in department budgets decreased by \$1,951,818. The Major Changes section in each department's budget explains the major items that have contributed to changes in the department's appropriations from the previous year. In 2018 \$1,223,076 will be transferred from the General Fund to Ramsey County Care Center which is a decrease over 2017.

### **Intergovernmental Payments – \$935,368 Decrease**

The Intergovernmental payments expense accounts in department budgets decreased by \$935,368. The Major Changes section in each department's budget explains the major items that have contributed to changes in the department's appropriations from the previous year. A

**2018 RAMSEY COUNTY PROPOSED BUDGET SUMMARY (Continued)**

majority of this decrease is driven by an increase of \$2,353,877 to Resource Recovery and a decrease of \$3,371,667 to Transit principal repayment.

**Bond Principal / Bond Interest - \$4,531,932 Decrease**

Bond Principal decrease of \$3,470,000 and Bond Interest decrease of \$1,061,932.

**2018 PERSONNEL COMPLEMENT CHANGES**

The 2017 permanent personnel complement is 4,046.06 FTEs (full-time equivalents). A .23% decrease in personnel is proposed for 2018:

	<u>2018 Proposed</u>
Personnel Complement (FTEs)	4,036.91
Decrease from 2017 (FTEs)	(9.15)

See the 2018-2019 Personnel Highlights for narrative detail of the increases and decreases made to County departments personnel complements.

The following schedule shows the changes made to personnel complements of County departments:

<u>County Department/2017 Personnel (FTE)</u>	<u>Proposed Increases in Personnel</u>	<u>Proposed Decreases in Personnel</u>	<u>Net Change</u>
<b>Safety &amp; Justice:</b>			
Office of Safety and Justice – 0.00	2.00		2.00
County Attorney – 335.30	4.00		4.00
Emergency Communications – 151.75	0.00	(2.00)	(2.00)
Medical Examiner – 17.00	1.00		1.00
<b>Administration &amp; General County Purposes:</b>			
County Manager – 101.60	4.90		4.90
<b>Information &amp; Public Records:</b>			
Office of Information and PR – 0.00	0.00	14.00	14.00
Property Tax, Records & Election Services – 74.00	1.00	(6.00)	(5.00)
Countywide Communications – 14.00	1.00		1.00
Information Services – 83.00	1.00	(8.00)	(7.00)

**Economic Growth & Community Investment:**

**2018 RAMSEY COUNTY PROPOSED BUDGET SUMMARY (Continued)**

Office of ECGI – 0.00	3.00		3.00
Parks & Recreation - 93.86	1.00	(1.75)	(0.75)
Public Works - 105.00	3.00		3.00
Central Fleet – 19.58	2.00		2.00
Property Management – 75.80	1.00		1.00
Transit & Transit Oriented Development – 7.00		(1.00)	(1.00)
HRA – 3.00		(1.00)	(1.00)
<b>Health &amp; Wellness:</b>			
Office of Health and Wellness – 0.00	2.00		2.00
Health & Wellness Administration – 113.85	13.00	(9.00)	4.00
Financial Assistance Services – 394.5.00		(13.00)	(13.00)
Social Services – 689.69		(14.50)	(14.50)
Ramsey County Care Center – 165.15		(3.40)	(3.40)
Public Health & Solid Waste – 292.75	2.00	(1.40)	.60
Community Corrections – 509.51		(5.00)	(5.00)
Correctional Health – 1.00	<u>1.00</u>	<u>      </u>	<u>1.00</u>
Totals	20.90	(29.30)	(9.15)

See the 2018-2019 Personnel Highlights for narrative detail of the increases and decreases made to County departments personnel complements.

**MAJOR CHANGES IN REVENUE**

	<u>2017</u> <u>Approved</u>	<u>2018</u> <u>Proposed</u>	Dollar Increase/ <u>(Decrease)</u>	Percent Increase/ <u>(Decrease)</u>
Revenue	\$397,672,205	\$401,484,367	\$3,812,162	1.0%

\$ 2,829,575	Increase	Recovery of Expenses
1,070,366	Increase	Intergovernmental Revenue
1,178,621	Increase	Transfers from Other Funds
(387,186)	Decrease	Charges for Services
(592,486)	Decrease	Use of Money/Property
(104,854)	Decrease	Private Grants & Donations

**2018 RAMSEY COUNTY PROPOSED BUDGET SUMMARY (Continued)**

(222,682)	Decrease	Fines, Sales and Other Taxes & Penalties
<u>40,809</u>	Increase	Licenses & Permits
\$ 3,812,162		

**Recovery of Expenses - \$2,829,575 Increase**

\$3,420,227	Social Services Recoveries of Child Welfare
350,000	Election Services Recovery of Prior Years Expense
(200,000)	Social Services Recoveries of Foster Care
(474,343)	Other Recoveries
<u>(1,214,995)</u>	Reimbursement of Debt Services
\$2,829,575	

**Intergovernmental – \$1,070,366 Increase**

\$1,670,226	Federal
157,631	Other Governmental Units
<u>(757,491)</u>	State
\$1,070,366	

**Transfers from Other Funds – \$1,178,621 Increase**

\$1,223,076	Ramsey County Care Center
<u>(44,455)</u>	Other
\$1,178,621	

**Charges for Services – \$387,786 Decrease**

\$(462,147)	Fees & Services Medical
(303,382)	Fees & Services Legal
(297,908)	Fees & Services Property
(46,206)	Fees & Services Recreational
<u>222,457</u>	Other
\$(387,786)	

**Use of Money / Property – \$592,486 Decrease**

Use of Money / Property in 2017 was estimated at \$31,016,425. \$30,423,939 is estimated in the 2018 proposed budget; a \$592,486 decrease.

**State Revenue – \$757,491 Decrease**

\$3,239,129	Social Services Long Term Services and Support
<u>(3,996,620)</u>	Special Projects
(\$828,964)	

**2018 RAMSEY COUNTY PROPOSED BUDGET SUMMARY (Continued)**

**USE OF FUND BALANCE**

	2017 <u>Approved</u>	2018 <u>Proposed</u>	Dollar Increase/ <u>(Decrease)</u>	Percent Increase/ <u>(Decrease)</u>
Use of Fund Balance	\$6,609,110	\$3,203,216	\$(3,405,894)	(51.5)%

The 2018 proposed budget includes using the following fund balances:

<u>Fund Balance:</u>	2017 <u>Approved</u>	2018 <u>Proposed</u>	2019 <u>Proposed</u>	2018 Increase <u>(Decrease)</u> Over 2017
<u>County Revenue Fund</u>				
County Manager	-	75,000	-	75,000
Financial Assistance Services	-	241,112	-	241,112
Property Tax, Records and Election Services	-	1,021,194	-	1,021,194
Unallocated Gen Exps	-	1,723,076	1,272,928	1,723,076
Parks & Recreation	-	200,000	-	200,000
Hist Society Ramsey	17,000	-	-	(17,000)
Total County Revenue Fund	17,000	3,260,382	1,272,928	3,243,382
<u>Various Other Funds</u>				
Solid Waste Management Fund	(1,437,180)	(1,143,485)	(1,012,000)	293,695
Transit and Transit Oriented Development Fund	(2,140,015)	(4,445,001)	(7,003,177)	(2,304,986)
Community and Economic Development	150,000	150,000	150,000	-
Ramsey Conservation District Fund	15,000	-	-	(15,000)
Emergency Communications Fund	530,000	500,000	511,000	(30,000)
General County Debt Service Fund	5,177,307	2,300,987	3,029,733	(2,876,320)
Ponds at Battle Creek Fund	286,559	-	-	(286,559)
Information Services Fund	199,740	770,000	770,000	570,260
Public Works Facility Fund	204,395	1,485	2,660	(202,910)
Courthouse / City Hall Fund	1,330,889	343,183	380,743	(987,706)
Ramsey County Buildings Fund	2,010,924	1,124,773	803,517	(886,151)
Library. Fund	-	225,000	225,000	225,000
Library Facilities Fund	221,793	15,892	17,870	(205,901)
Library Debt Service Fund	42,698	100,000	100,000	57,302
Total Various Other Funds	6,592,110	(57,166)	(2,024,654)	(6,649,276)
<b>Total Fund Balance &amp; Retained Earnings</b>	<b>6,609,110</b>	<b>3,203,216</b>	<b>(751,726)</b>	<b>(3,405,894)</b>



**COUNTY TAX LEVY**

	2017 <u>Approved</u>	2018 <u>Proposed</u>	Dollar Increase/ <u>(Decrease)</u>	Percent Increase/ <u>(Decrease)</u>
County Tax Levy	\$292,507,660	\$305,199,197	\$12,691,537	4.3%

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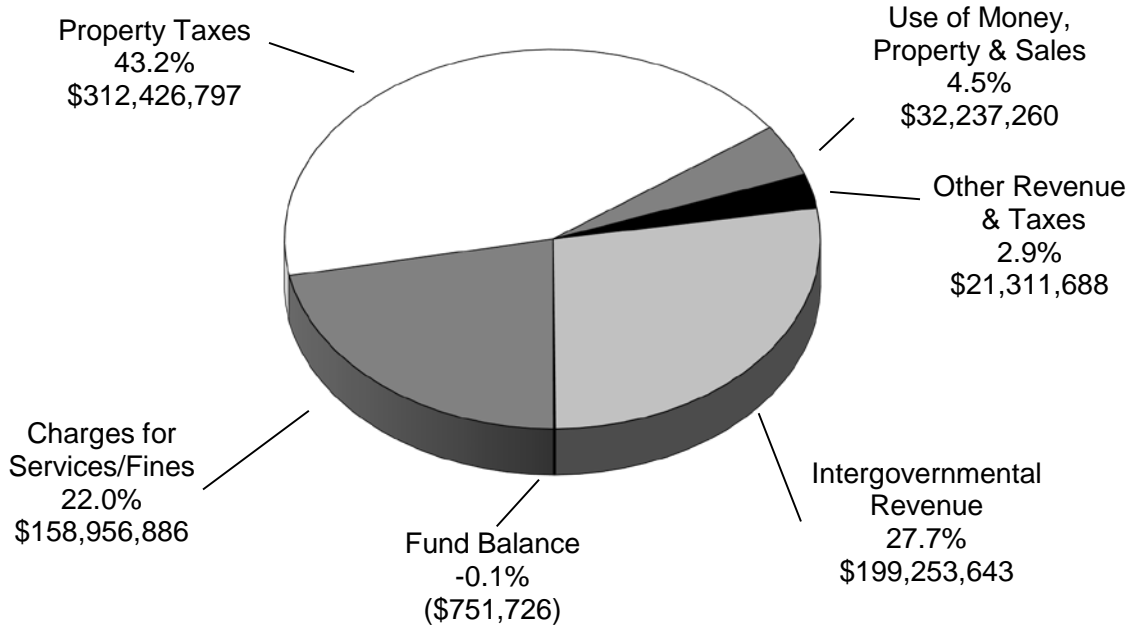
The proposed property tax levy for 2018 totals \$305,199,197, an increase of \$12,691,537 or 4.3% over 2017. This source of revenue represents 42.5% of the total County financing revenues for 2018.

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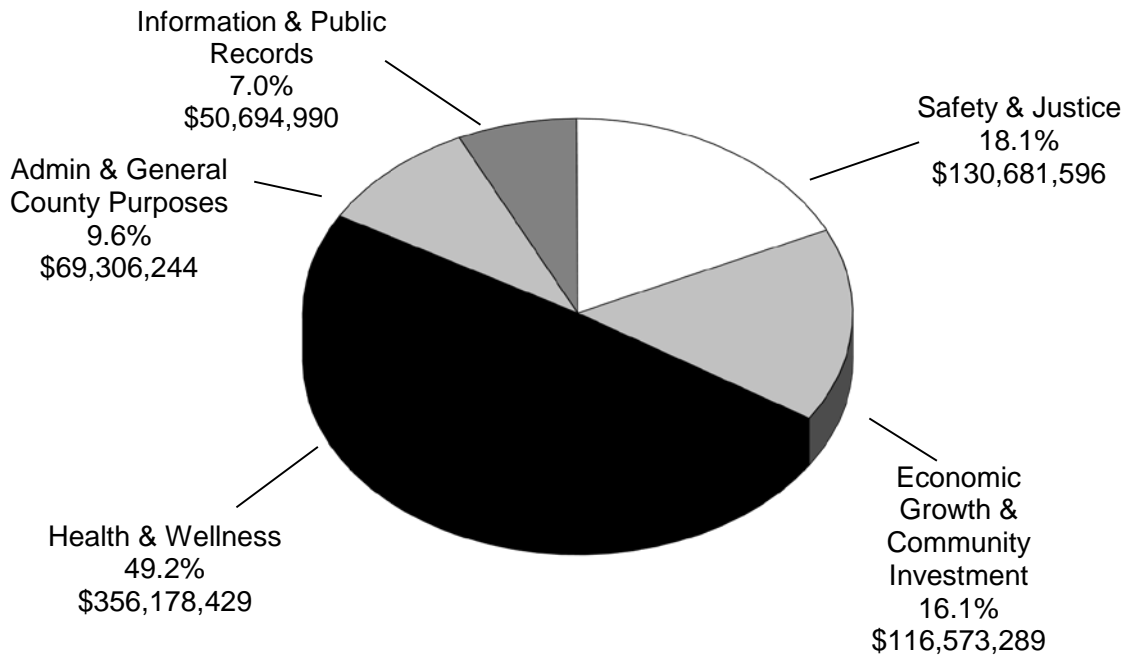
**PROPOSED**

**RAMSEY COUNTY - YEAR 2019**

*Where The County Dollar Comes From  
Total \$723,434,548*



*Where The County Dollar Goes  
Total \$723,434,548*



**RAMSEY COUNTY BUDGET  
COMPARISON OF 2018 PROPOSED WITH 2019 PROPOSED**

	2018 Proposed		2019 Proposed	
	<u>Amount</u>	<u>%</u>	<u>Amount</u>	<u>%</u>
<b><u>WHERE THE COUNTY DOLLAR COMES FROM</u></b>				
Charges for services/Fines	153,237,135	21.8%	158,956,886	22.0%
<b><u>Intergovernmental Revenues</u></b>				
Federal	98,088,602	13.9%	98,355,270	13.6%
State	73,502,458	10.4%	77,512,971	10.7%
State aids	17,842,611	2.5%	17,842,611	2.5%
Other	5,541,766	0.8%	5,542,791	0.8%
Total Intergovernmental Revenue	<u>194,975,437</u>	<u>27.6%</u>	<u>199,253,643</u>	<u>27.7%</u>
Use of Money, Property & Sales	32,150,748	4.6%	32,237,260	4.5%
Other Revenue & Taxes	21,121,047	3.0%	21,311,688	2.9%
Property Taxes	299,301,751	42.5%	312,426,797	43.2%
Fund Balance	3,203,216	0.5%	(751,726)	-0.1%
<b><i>Total</i></b>	<b><u>703,989,334</u></b>	<b><u>100.0%</u></b>	<b><u>723,434,548</u></b>	<b><u>100.0%</u></b>
Allowance for Uncollectibles	5,897,446		6,026,849	
Property Taxes (Including Uncollectibles)	305,199,197		318,453,646	
<b><u>WHERE THE COUNTY DOLLAR GOES</u></b>				
Admin & General County Purposes	59,530,929	8.5%	69,306,244	9.6%
Information & Public Records	47,788,695	6.8%	50,694,990	7.0%
Safety & Justice	128,627,020	18.3%	130,681,596	18.1%
Economic Growth & Community Investment	117,578,052	16.7%	116,573,289	16.1%
Health & Wellness	350,464,638	49.7%	356,178,429	49.2%
<b><i>Total</i></b>	<b><u>703,989,334</u></b>	<b><u>100.0%</u></b>	<b><u>723,434,548</u></b>	<b><u>100.0%</u></b>

## 2019 RAMSEY COUNTY PROPOSED BUDGET SUMMARY

### BUDGET, REVENUE AND COUNTY TAX LEVY COMPARISON

The following compares the 2019 Proposed County Budget, Revenue and Tax Levy to the 2018 Proposed County Budget, Revenue and Tax Levy.

	<u>2018</u> <u>Proposed</u>	<u>2019</u> <u>Proposed</u>	<u>Dollar</u> <u>Increase/</u> <u>(Decrease)</u>	<u>Percent</u> <u>Increase/</u> <u>(Decrease)</u>
Budget	\$703,989,334	\$723,434,548	\$19,445,215	2.8%
Revenue	\$401,484,367	\$411,759,477	\$10,275,111	2.6%
Used from Fund Balance	\$3,203,216	\$(751,726)	\$(3,954,942)	(123.5)%
Allowance for Uncollectibles	\$5,897,446	\$6,026,849	\$129,403	2.2%
County Tax Levy	\$305,199,197	\$318,453,646	\$13,254,449	4.3%

### Major Changes in Budget

	<u>2018</u> <u>Approved</u>	<u>2019</u> <u>Proposed</u>	<u>Dollar</u> <u>Increase/</u> <u>(Decrease)</u>	<u>Percent</u> <u>Increase/</u> <u>(Decrease)</u>
Budget	\$703,989,334	\$723,434,548	\$19,445,215	2.8%

Major budget changes in the 2019 Proposed Budget are:

\$ 6,274,763	Increase	Personnel Services
15,356,573	Increase	Other Services & Charges / Supplies
596,740	Increase	Individual/Family Social Services-Client Spec
45,852	Increase	Transfers & Intergovernmental Payments
(3,519,222)	Decrease	Capital Outlay
<u>690,508</u>	Increase	Bond Principal / Bond Interest
\$ 19,445,215		

**2019 RAMSEY COUNTY PROPOSED BUDGET SUMMARY (Continued)**

**Personnel Services – \$6,274,763 Increase**

The 2019 Proposed Budget includes salary and fringes for 4,034.76 FTEs (full-time equivalents). Proposed are 7.00 additions and 9.15 reductions. See Ramsey County 2018 – 2019 Personnel Highlights for changes made to the personnel complement for County Departments.

Departmental budgets include increases in salaries and benefits for scheduled step adjustments and anticipated promotions / reclassifications. Continued in 2019 is a 5.0% Payroll Surcharge which will be used to fund severance payments and retiree / early retiree insurance premiums. Current labor contracts will expire on December 31, 2017.

The County Board implemented a vacancy factor of 1.5% effective January 1, 1999, to help reduce the tax levy needed to finance the 1999 Operating Budget. The 2019 Proposed Budget includes a .5% vacancy factor.

Included for 2019 is a Health and Dental Insurance Surcharge of 16.5% of Salaries Permanent to fund health and dental premiums.

**Other Services & Charges / Supplies – \$15,356,573 Increase**

The operating expense accounts in department budgets increased by \$15,356,573. The Major Changes section in each department's budget explains the major items that have contributed to changes in the department's appropriations from the previous year.

**Individual/Family Social Services – Client Spec – \$596,740 Increase**

The operating expense accounts in department budgets increased by \$596,740. The Major Changes section in each department's budget explains the major items that have contributed to changes in the department's appropriations from the previous year. \$500,000 is related to Child Foster Care.

**Capital Outlay – \$3,519,222 Decrease**

The capital outlay expense accounts in department budgets decreased by \$3,519,222. The Major Changes section in each department's budget explains the major items that have contributed to changes in the department's appropriations from the previous year. A \$2,500,000 decrease is related to transit improvements.

**Bond Principal / Bond Interest - \$690,508 Increase**

Bond Principal Increase of \$1,130,000 and Bond Interest decrease of \$439,492.

**2019 PERSONNEL COMPLEMENT CHANGES**

The 2018 permanent personnel complement is 4,036.91 FTEs (full-time equivalents). A .05% decrease in personnel is proposed for 2019:

	<u>2019 Proposed</u>
Personnel Complement (FTEs)	4,034.76
Decrease from 2018 (FTEs)	(2.15)

The following schedule shows the changes made to personnel complements of County departments:

<u>County Department/2018 Personnel (FTE)</u>	<u>Proposed Increases in Personnel</u>	<u>Proposed Decreases in Personnel</u>	<u>Net Change</u>
<b>Administration &amp; General County Purposes:</b>			
County Manager – 106.50	4.00		4.00
<b>Information &amp; Public Records:</b>			
Property Tax, Records & Election Services – 69.00	1.00		1.00
County Assessor – 53.00	2.00		2.00
<b>Health &amp; Wellness:</b>			
Financial Assistance Services – 381.50		(8.00)	(8.00)
Public Health & Solid Waste – 293.35	_____	<u>(1.15)</u>	<u>(1.15)</u>
Totals	7.00	(9.15)	(2.15)

See the 2018-2019 Personnel Highlights for narrative detail of the increases and decreases made to County departments personnel complements.

**MAJOR CHANGES IN REVENUE**

	2018 <u>Proposed</u>	2019 <u>Proposed</u>	Dollar Increase/ <u>(Decrease)</u>	Percent Increase/ <u>(Decrease)</u>
Revenue	\$401,484,367	\$411,759,477	\$10,275,110	2.6%

Major revenue changes in the 2019 Proposed Budget are:

\$ 4,278,206	Increase	Intergovernmental
5,715,425	Increase	Charges for Services
81,378	Increase	Use of Money/Property
<u>200,101</u>	Increase	Transfers from Other
\$ 10,275,110		Funds, Other Taxes & Penalties and Recoveries

**Intergovernmental - \$4,278,206 Increase**

\$4,010,513	State
266,668	Federal
<u>1,025</u>	Other Governmental Units
\$4,278,206	

**Charges for Services – \$5,715,425 Increase**

\$2,325,319	Election Services
3,079,052	Other Services
<u>311,054</u>	Fees & Services – Legal, Recreational, Property & Medical
\$5,717,425	

**Use of Money/Property – \$81,378 Increase**

\$81,378	Rentals
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**Transfer from Other Funds, Other Taxes & Penalties and Recoveries – \$200,101 Increase**

\$63,120	Transfers from Other Funds
56,596	Recoveries
<u>80,385</u>	Other Taxes & Penalties
\$200,101	



**2019 RAMSEY COUNTY PROPOSED BUDGET SUMMARY (Continued)**

**USE OF FUND BALANCE**

	2018 <u>Approved</u>	2019 <u>Proposed</u>	Dollar Increase/ <u>(Decrease)</u>	Percent Increase/ <u>(Decrease)</u>
Used from Fund Balance	\$3,203,216	\$(751,726)	\$(3,954,942)	(123.5)%

The 2019 proposed budget includes using the following fund balances:

<b><u>Fund Balance:</u></b>	<b>2018 Proposed</b>	<b>2019 Proposed</b>	<b>2019 Increase (Decrease) Over 2017</b>
<u>County Revenue Fund</u>			
County Manager	75,000	-	(75,000)
Financial Assistance Services	241,112	-	(241,112)
Property Tax, Records and Election Services	1,021,194	-	(1,021,194)
Unallocated Gen Exps	1,723,076	1,272,928	(450,148)
Parks & Recreation	200,000	-	(200,000)
Hist Society Ramsey	-	-	-
Total County Revenue Fund	3,260,382	1,272,928	(1,987,454)

**2019 RAMSEY COUNTY PROPOSED BUDGET SUMMARY (Continued)**

<u>Fund Balance:</u>	<b>2018</b>	<b>2019</b>	<b>2019 Increase</b>
	<b>Proposed</b>	<b>Proposed</b>	<b>(Decrease)</b>
<u>Various Other Funds</u>			<b>Over 2017</b>
Solid Waste Management Fund	(1,143,485)	(1,012,000)	131,485
Transit and Transit Oriented Development Fund	(4,445,001)	(7,003,177)	(2,558,176)
Community and Economic Development	150,000	150,000	-
Ramsey Conservation District Fund	-	-	-
Emergency Communications Fund	500,000	511,000	11,000
General County Debt Service Fund	2,300,987	3,029,733	728,746
Ponds at Battle Creek Fund	-	-	-
Information Services Fund	770,000	770,000	-
Public Works Facility Fund	1,485	2,660	1,175
Courthouse / City Hall Fund	343,183	380,743	37,560
Ramsey County Buildings Fund	1,124,773	803,517	(321,256)
Library. Fund	225,000	225,000	-
Library Facilities Fund	15,892	17,870	1,978
Library Debt Service Fund	100,000	100,000	-
<b>Total Various Other Funds</b>	<b>(57,166)</b>	<b>(2,024,654)</b>	<b>(1,967,488)</b>
<b>Total Fund Balance &amp; Retained Earnings</b>	<b>3,203,216</b>	<b>(751,726)</b>	<b>(3,954,942)</b>

**COUNTY TAX LEVY**

	<u>2018</u>	<u>2019</u>	<u>Dollar</u>	<u>Percent</u>
	<u>Proposed</u>	<u>Proposed</u>	<u>Increase/</u>	<u>Increase/</u>
			<u>(Decrease)</u>	<u>(Decrease)</u>
County Tax Levy	\$305,199,197	\$318,453,646	\$13,254,449	4.3%

The proposed property tax levy for 2019 totals \$318,453,646, an increase of \$13,254,449 or 4.3% over 2018. This source of revenue represents 43.2% of the total County financing revenues for 2019.

**BUDGET PREPARATION TEAM**

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CREDITS:

The Finance Department thanks the staff from County departments for preparing their 2018 - 2019 budgets cooperatively and responsibly. Also, thanks to the staff of River Print for their work in printing this document.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**Ramsey County  
Minnesota**

For the Biennium Beginning

**January 1, 2016**

Executive Director

# BUDGET GOALS & RECOMMENDATIONS

## **RAMSEY COUNTY**

### **BUDGETARY GOALS**

1. Prepare budgets for 2018 and 2019 that position the organization to meet its vision, mission, and goals while balancing our resident's ability to pay.
2. Prepare structurally balanced budgets where operating revenues plus use of reserves equals expenditures.
3. Maintain and nurture our quality of life, sustain critical programs and services, and allow for new and emerging initiatives.
4. Review all programs and services for effectiveness and efficiency to create a fundamentally sound, fiscally prudent budget.
5. Provide important, reliable services that support a vibrant community where all are valued and thrive.
6. Maintain the fiscal health of the County and retain "Triple A" credit rating.
7. Retain the annual capital improvement program.
8. Maintain an annual equipment replacement schedule.
9. Continue to finance technology application systems software needs from the annual operating budget.
10. Continue the County's efforts in collaborating and consolidating activities with other governmental units.
11. Minimize the use of reserves to finance operations.
12. Comply with recommended budgeting and financial management best practices for state and local governments and obtain the Government Finance Officers Association (GFOA) Award for Distinguished Budget Presentation.

**RAMSEY COUNTY**  
**2018 – 2019 BUDGET HIGHLIGHTS**

**HEALTH AND WELLNESS**

The Health and Wellness Service Team budget includes Office of Health and Wellness, Health and Wellness Administration, Social Services, Financial Assistance Services, Public Health, Community Corrections, Health Care Services, and Veteran Services. Ramsey County Care Center and Lake Owasso Residence are also part of the service team. The proposed budget provides \$2 m in 2018 and \$2.5 m in 2019 for increased out of home placement costs. Additional funding also is included to advance health care compliance initiative and implementation of electronic health records. The Community Corrections budget includes funding to significantly expand the availability of community-based services for youth in an effort to further prevent the need for justice system involvement and out-of-home placement. Decrease in state revenue for nursing homes has affected Ramsey County Care Center. Fund balance will be used to bridge the funding gap. Lastly, additional funding provided in the Public Health Budget to increase WIC Nutrition Educators. In addition, a Public Health Nurse was added to serve incarcerated women and post release maternal and child health care. Health Care Services budget includes a behavioral health administrator and continued funding of \$400,000 for integrated behavioral health services.

**SAFETY AND JUSTICE**

The Safety and Justice Service Team budget includes Office of Safety and Justice, Sheriff, County Attorney, Emergency Communications, Emergency Management, Medical Examiner and the Courts. The proposed budget reflects previously approved staffing in the Sheriff's budget. Booking fee is eliminated. The County Attorney's budget includes the funding for the continuation of the criminal sexual assault justice initiative referred to as the "start by believing". The Emergency Communications Department was able to use fund balance to offset fees to the surrounding communities and the Ramsey County Levy. Medical Examiner budget includes funding for an Investigations supervisor. District Court budget includes an increase for legal services to reflect the increase in CHIPS cases.

**ECONOMIC GROWTH AND COMMUNITY INVESTMENT**

The Economic Growth and Community Investment Service Team budget includes Office of Economic Growth and Community Investment, County Libraries, Parks and Recreation, Property Management, Workforce Solutions, Housing and Redevelop Authority, Transit and Transit Oriented Development, Community and Economic Development, and Public Works. In addition, the Ramsey County Conservation District, County Extension Services, Landmark Center and Historical Society work collaboratively with the other departments. Libraries' proposes to use \$225,000 of fund balance each year to increase its collections. Parks budget includes a \$200,000 one-time use of fund balance in 2018 to complete a Golf Course Study. It also provides for a new naturalist in 2019 at the Tamarack Nature Center. The Property Management budget no longer contains tax levy. Workforce Solutions budget is reduced to reflect the declining revenues. Community and Economic Development budget includes use of fund balance for economic

**RAMSEY COUNTY**  
**2018 - 2019 BUDGET HIGHLIGHTS**

gardening in 2018 and 2019. The Public Works budget includes additional Wheelage Tax proceeds that will be used for capital projects and three new positions: Deputy Director of Public Works, Account Clerk and Stock Clerk. These positions will provide administrative support for Public Works projects.

**INFORMATION AND PUBLIC RECORDS**

The Information and Public Records Service Team budget includes the Office of Information and Public Records, Property, Tax, Records and Election Services, County Assessor, Communications, Information Systems and Government Relations. A new organizational structure for Information and Public Records is reflected in the proposed budget. The Property, Tax, Records and Election Services budget includes a \$1,021,194 use of fund balance for increased election costs to the county. \$407,833 is added to 2019 proposed budget to fund election cost increases. The County Assessor budget includes investment in new positions to make meaningful improvements in serving our residents, maintaining compliance with statutory requirements and reallocating positions as necessary. Adding two new appraisers will reduce the parcel counts to numbers suggested by IAAO and bring our staffing levels to our peers. The Communications budget includes one new FTE for a Data Portal Coordinator related to the County's Open Data Program. The Information Systems budget includes a \$770,000 use fund balance in each year for intrusion detection.

**STRATEGIC TEAM / ADMINISTRATION AND GENERAL COUNTY PURPOSES**

The Strategic Team and General County Purposes budget includes the County Manager, Finance, Human Resources, Policy and Planning, County Board, Charter Commission, Contingent, Unallocated General and County and Library Debt. The proposed budget includes funding to advance Community Engagement & Racial Equity initiatives; one Policy Analyst dedicated to community engagement was added in 2018. Additional funding was added to the proposed budget for consulting and training efforts. For the first time in the County, a new form was introduced to the budget process to highlight the efforts made by departments. Other additional FTEs are being proposed to support organizational development, advancement of ERP functions, secretarial support and Human Resources strategic planning. The Human Resources budget includes a \$75,000 use of fund balance for consulting services to develop and support the employee insurance RFP process in 2018. The Unallocated General budget includes a \$500,000 use of fund balance in 2018 to cover expenses related to a one-time self-insurance assessment and \$1,723,076 to support the Ramsey County Care Center.



**RAMSEY COUNTY**  
**2018 – 2019 PERSONNEL HIGHLIGHTS**

The proposed complement for 2018 is 4,036.91 FTEs (full-time equivalents), a net decrease of 9.15, or -.23%, from the 2017 approved complement of 4,046.06 FTEs. The personnel complement will be reduced by 29.30 existing positions. There are 20.90 new positions being proposed for 2018.

The proposed complement for 2019 is 4,034.76 FTEs (full-time equivalents), a net decrease of 2.15 FTEs, or -0.05%, from the 2018 proposed complement of 4,036.91 FTEs. The personnel complement will be reduced by 9.15 existing positions. There are 7.00 new positions being proposed in 2019.

The following narrative details the changes made to the 2017 personnel complements of County Departments for 2018 and 2019:

**HEALTH AND WELLNESS**

**Office of Health and Wellness: INCREASES of 2.00 FTEs in 2018**

2018 Additions – 1 Deputy County Manager from HWAD; 1 Administrative Assistant from HWAD.

**Health and Wellness Administration: NET INCREASE of 4.00 FTEs in 2018**

2018 Additions –12.00 Clerks and 1.0 Office Manager assigned to the Scan Center transferred from the Financial Assistance Services Department.

2018 Reductions – 2.00 Training and Development Specialists transferred to the Human Resources Department; 1.0 Deputy County Manager and 1.0 Administrative Assistant transferred to Office of Health & Wellness; 1.0 elimination of a Data Quality Clerk; and 4.0 Information Technology LAN Specialists eliminated in IT reorganization.

**Financial Assistance Services: DECREASES of 13.00 FTEs in 2018 and 8.00 FTEs in 2019**

2018 Reductions – 12.00 Clerks and 1.0 Office Manager assigned to the Scan Center transferred to the Health & Wellness Administrative Division.

2019 Reductions – 8.0 Customer Service Specialists.

**Social Services: DECREASES of 14.50 FTEs in 2018**

2018 Reductions – 12.00 Social Workers, 1.0 Case Aide, 1.0 Public Health Nurse in Blue Cross/Blue Shield and Medica Unit; .50 Account Clerk in Mental Health.

**Public Health: A NET DECREASE of .60 FTEs in 2018 and a DECREASE of 1.15 FTE in 2019**

2018 Additions – 2.00 Nurses for the Correctional Health Program.

2018 Reductions – 1.00 Clerk 4 and 0.40 Health Educator within the Family Health Division.

**RAMSEY COUNTY**  
**2018 – 2019 PERSONNEL HIGHLIGHTS**

2019 Reductions – 1.00 Clerk 4 and 0.15 Public Health Nurse within the Administration Division.

**Community Corrections: A DECREASE of 5.00 FTEs in 2018**

2018 Reductions – 1.00 Cognitive Programming Supervisor and 1.00 Accounting Support Supervisor within the Administrative Services Division. 3.00 Probation Officers within the Juvenile Probation Division.

**Health Care Services: A INCREASE of 1.00 FTEs in 2018**

2018 Addition – 1.00 Integrated Service Delivery Coordinator.

**SAFETY AND JUSTICE**

**County Attorney: A net INCREASE of 4.00 FTEs in 2018.**

2018 Additions – 2.00 Assistant County Attorney, 1.00 Assistant Program Evaluator Attorney and 1.00 Paralegal.

**Medical Examiner: A net INCREASE of 1.00 FTEs in 2018.**

2018 Additions – 1.00 Supervisor of Investigations.

**ECONOMIC GROWTH AND COMMUNITY INVESTMENT**

**Community and Economic Development: A DECREASE of 1.00 FTE in 2018**

2018 Reduction – 1.00 Planning Specialist transferred to Office of Economic Growth and Community Development.

**Parks & Recreation: A DECREASE of .70 FTE in 2018**

2018 Additions – 1.00 Janitor/Building Guard for VSC.

2018 Reduction – 1.75 in various divisions.

**Public Works: An INCREASE of 3.00 FTEs in 2018**

2018 Additions – 1.00 Deputy Director of Public Works – Administration; 1.00 Account Clerk – Administration; and 1.00 Stock Clerk – Administration.

**Central Fleet: An INCREASE of 2.00 FTEs in 2018**

2018 Additions – 1.00 Assistant General Supervisor of Equipment Maintenance and 1.00 Stock Clerk.

**RAMSEY COUNTY**  
**2018 – 2019 PERSONNEL HIGHLIGHTS**

**Property Management: An INCREASE of 1.00 FTE in 2018**

2018 Addition – 1.00 Real Estate Manager transferred from Transit & Transit Oriented Development (TTOD)

**INFORMATION AND PUBLIC RECORDS**

**Office of Information and Public Records: An INCREASE of 14.00 FTEs in 2018**

2018 Additions – 14.00 FTEs transferred from Property Records and Revenue and Information Services.

**Property Tax, Records & Election Services: An INCREASE of 1.00 FTE in 2018 and 1.00 FTE in 2019**

2018 Addition – 1.00 Data Analyst

2019 Addition – 1.00 Elections Manager

**County Assessors: An INCREASE of 2.00 FTE in 2019**

2019 Addition – 2.00 Senior Appraisers.

**Information Services: An INCREASE of 1.00 FTE in 2018**

2018 Addition – 1.00 Security Analyst

**Countywide Communications: An INCREASE of 1.00 FTE in 2018**

2018 Addition – 1.00 Open Data Coordinator.

**ADMINISTRATION AND GENERAL COUNTY PURPOSES**

**County Manager: An INCREASE of 4.90 FTEs in 2018 and INCREASE of 4.00 FTE in 2019**

2018 Additions – 1.00 Policy Analyst, 1.70 Clerk Typists – County Manager; 1.00 Labor Relations Specialists, 2.00 Diversity and Organizational Specialists and 0.20 Admin Secretary - Human Resources

2018 Reductions – 1.00 Deputy County Manager transferred out of the County Manager department and into the Health and Wellness Service Team.

2019 Additions – 1.00 Clerk Typist – County Manager; 1.00 Senior Business Analyst Hyperion- Finance; 1.00 Senior Business Analyst Summit, 1.00 Management Analyst 3 – Human Resources.

# BUDGET STATISTICAL DATA

**2018 Proposed**

Service Area	Budget	Revenue	Fund Balance	Tax Levy	2017 Approved Tax Levy	Inc/(Dec) over 2017 Tax Levy	%Inc/(Dec) over 2017 Tax Levy
<b>Administration &amp; General County Purposes</b>	59,530,929	4,051,051	4,199,063	51,280,815	41,819,889	9,460,926	22.6%
<b>Information &amp; Public Records</b>	47,788,695	31,412,969	1,791,194	14,584,532	14,262,655	321,877	2.3%
<b>Safety &amp; Justice</b>	128,627,020	41,028,346	500,000	87,098,674	84,338,499	2,760,175	3.3%
<b>Economic Growth &amp; Community Investment</b>	117,578,052	91,625,313	(2,384,668)	28,337,407	27,797,736	539,671	1.9%
<b>Health &amp; Wellness</b>	350,464,638	195,148,189	(902,373)	156,218,822	156,570,508	(351,686)	(0.2)%
	<u>703,989,334</u>	<u>363,265,868</u>	<u>3,203,216</u>	<u>337,520,250</u>	<u>324,789,286</u>	<u>12,730,964</u>	<u>3.9%</u>
Admin Costs-Reimbursement	-	5,981,129	-	(5,981,129)	(4,668,760)	(1,312,369)	28.1%
Interest on Investments	-	6,259,000	-	(6,259,000)	(7,400,000)	1,141,000	(15.4)%
Special Taxes	-	4,930,000	-	(4,930,000)	(5,088,811)	158,811	(3.1)%
Build America Bonds Rebate	-	205,759	-	(205,759)	(237,470)	31,711	(13.4)%
County Program Aid	-	17,842,611	-	(17,842,611)	(17,842,611)	-	0.0%
City of St Paul TIF Agreement	-	3,000,000	-	(3,000,000)	(2,650,000)	(350,000)	13.2%
	<u>-</u>	<u>38,218,499</u>	<u>-</u>	<u>(38,218,499)</u>	<u>(37,887,652)</u>	<u>(330,847)</u>	<u>0.9%</u>
<b>Subtotal</b>	<u>703,989,334</u>	<u>401,484,367</u>	<u>3,203,216</u>	299,301,751	286,901,635	12,400,116	4.3%
Plus Allowance for Uncollectibles				5,897,446	5,606,025	291,421	5.2%
				<u>305,199,197</u>	<u>292,507,660</u>	<u>12,691,537</u>	<u>4.3%</u>

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2018 Proposed				2017 Approved Tax Levy	Inc/(Dec) over 2017 Tax Levy	%Inc/(Dec) over 2017 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
<u>D110000</u>	<u>Board of Ramsey County Commissioners</u>							
D110101	Board of Ramsey County Commissioners	2,255,510	3,700	-	2,251,810	2,272,793	(20,983)	(0.9)%
D120101	Ramsey County Charter Commission	1,000	-	-	1,000	1,000	-	0.0%
	<b>Board of Ramsey County Commissioners Total</b>	<b>2,256,510</b>	<b>3,700</b>	<b>-</b>	<b>2,252,810</b>	<b>2,273,793</b>	<b>(20,983)</b>	<b>(0.9)%</b>
<u>D210000</u>	<u>County Manager</u>							
D210101	County Manager Administration	1,982,459	45,000	-	1,937,459	1,884,372	53,087	2.8%
D210301	Finance	5,103,632	508,881	-	4,594,751	4,618,945	(24,194)	(0.5)%
D210501	Human Resources	6,326,096	360,220	75,000	5,890,876	5,748,658	142,218	2.5%
D210601	Personnel Review Board	5,217	-	-	5,217	5,351	(134)	(2.5)%
	<b>County Manager Total</b>	<b>13,417,404</b>	<b>914,101</b>	<b>75,000</b>	<b>12,428,303</b>	<b>12,257,326</b>	<b>170,977</b>	<b>1.4%</b>
<u>D390000</u>	<u>Unallocated General Expense</u>							
D390101	Unallocated General Expense / Revenue	12,441,964	593,500	1,723,076	10,125,388	705,168	9,420,220	1,335.9%
<u>D400000</u>	<u>Contingent Account</u>							
D400101	Contingent Account	2,000,000	-	-	2,000,000	2,000,000	-	0.0%
	<u>CIP/Equipment Replacement Levy</u>							
	CIP/Equipment Replacement Levy	1,100,000	-	-	1,100,000	1,100,000	-	0.0%
<u>D840000</u>	<u>County Debt Service</u>							
D840000	Bond Expenditures	24,729,000	1,728,013	2,300,987	20,700,000	20,700,000	-	0.0%
<u>D840301</u>	<u>MPFA Pedestrian Connection Loan Debt Service</u>							
D840301	MPFA Pedestrian Connection Loan Debt Service	393,672	393,672	-	-	-	-	0.0%
<u>D850000</u>	<u>County Library Debt Service</u>							
	County Library Debt Service	3,192,379	418,065	100,000	2,674,314	2,783,602	(109,288)	(3.9)%
<b>Total Admin &amp; General County Purposes</b>		<b>59,530,929</b>	<b>4,051,051</b>	<b>4,199,063</b>	<b>51,280,815</b>	<b>41,819,889</b>	<b>9,460,926</b>	<b>22.6%</b>
	<u>Office of Information and Public Records Dept</u>							
D222101	Information & Public Records	3,638,703	1,179,560	-	2,459,143	-	2,459,143	0.0%
D240101	Property Records & Revenue Administration	-	-	-	-	2,310,468	(2,310,468)	(100.0)%
D240180	Computer Equipment Replacement (P070071)	120,000	120,000	-	-	-	-	0.0%
D240180	Permanent Document Imaging (P070072)	295,000	295,000	-	-	-	-	0.0%
D240180	System Upgrade and Enhancement (P070101)	300,000	300,000	-	-	-	-	0.0%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2018 Proposed				2017 Approved Tax Levy	Inc/(Dec) over 2017 Tax Levy	%Inc/(Dec) over 2017 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
	Office of Information and Public Records Dept Sub Total	4,353,703	1,894,560	-	2,459,143	2,310,468	148,675	6.4%
D222201	Countywide Communications	1,698,295	513,000	-	1,185,295	1,003,412	181,883	18.1%
D222301	Government Relations	410,551	-	-	410,551	410,568	(17)	0.0%
<u>D450000</u>	<u>Information Services</u>							
D450101	Information Services	17,319,558	21,477,558	770,000	(4,928,000)	(5,149,650)	221,650	(4.3)%
D450201	Enterprise Resource Planning	2,428,000	-	-	2,428,000	2,299,650	128,350	5.6%
D450401	Computer Equipment and Software	2,500,000	-	-	2,500,000	2,850,000	(350,000)	(12.3)%
D450901	Telecommunications	1,790,000	1,790,000	-	-	-	-	0.0%
	Information Services Sub Total	24,037,558	23,267,558	770,000	-	-	-	(100.0)%
<u>D450000</u>	<u>Technology</u>							
D450501	Technology Applications	2,800,000	-	-	2,800,000	2,800,000	-	0.0%
	Technology Sub Total	2,800,000	-	-	2,800,000	2,800,000	-	-
	Information Services Total	26,837,558	23,267,558	770,000	2,800,000	2,800,000	-	-
	<u>Property Tax, Records and Election Services Department</u>							
D240401	Property Tax Services	2,524,711	1,083,800	-	1,440,911	1,772,660	(331,749)	(18.7)%
D240501	County Recorder	1,755,376	1,782,000	-	(26,624)	(143,580)	116,956	(81.5)%
D240502	Recorder's Fees	-	-	-	-	(147,757)	147,757	(100.0)%
D240601	Elections - County	1,457,197	4,550	1,021,194	431,453	431,660	(207)	0.0%
D240701	Tax Forfeited Land	664,779	664,779	-	-	-	-	0.0%
D240901	Examiner of Titles	528,696	145,000	-	383,696	336,138	47,558	14.1%
D240580	Total ProjectGrants	843,422	843,422	-	-	-	-	0.0%
D240680	Elections City / School (P070035)	-	-	-	-	-	-	0.0%
D240680	Elections Suburban City / School (P070058)	-	-	-	-	-	-	0.0%
D240780	Tax Forfeited - 4 R (P070076)	1,200,000	1,200,000	-	-	-	-	0.0%
	Property Tax, Records and Election Services Department Total	8,974,181	5,723,551	1,021,194	2,229,436	2,249,121	(19,685)	(0.9)%
	<u>County Assessor Department</u>							
D240201	County Assessor	5,514,407	14,300	-	5,500,107	5,489,086	11,021	0.0%
	County Assessor Department Total	5,514,407	14,300	-	5,500,107	5,489,086	11,021	0.0%
<b>Total Information &amp; Public Records</b>		<b>47,788,695</b>	<b>31,412,969</b>	<b>1,791,194</b>	<b>14,584,532</b>	<b>14,262,655</b>	<b>321,877</b>	<b>2.3%</b>
D223101	Safety & Justice	307,014	153,507	-	153,507	-	153,507	0.0%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2018 Proposed				2017 Approved Tax Levy	Inc/(Dec) over 2017 Tax Levy	%Inc/(Dec) over 2017 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D223201	Emergency Management	533,343	200,000	-	333,343	333,343	-	0.0%
D223280	EMERGENCY MANAGEMENT - GRANTS	481,000	481,000	-	-	-	-	0.0%
	Emergency Management Total	1,014,343	681,000	-	333,343	333,343	-	0.0%
<u>D300000</u>	<u>County Attorney's Office</u>							
D300101	Law Office	27,380,643	5,046,167	-	22,334,476	20,966,989	1,367,487	6.5%
D300301	Child Support Enforcement	18,189,190	12,792,872	-	5,396,318	5,200,106	196,212	3.8%
D300180	Justice Assistance Grant (G101023)	29,007	29,007	-	-	-	-	0.0%
D300180	Crime Victim Services (G208044)	-	-	-	-	-	-	0.0%
	County Attorney's Office Total	45,598,840	17,868,046	-	27,730,794	26,167,095	1,563,699	6.0%
<u>D480000</u>	<u>Sheriff's Office</u>							
D480101	Support Services	9,262,041	636,768	-	8,625,273	8,391,635	233,638	2.8%
D480104	Volunteers in Public Safety	219,637	-	-	219,637	84,097	135,540	161.2%
D480201	Court Services	1,650,511	469,000	-	1,181,511	1,203,922	(22,411)	(1.9)%
D480202	Court Security	5,525,028	1,070,000	-	4,455,028	4,564,507	(109,479)	(2.4)%
D480203	Felony Apprehension	3,288,078	150,000	-	3,138,078	2,996,725	141,353	4.7%
D480204	Gun Permits	163,296	260,000	-	(96,704)	(79,145)	(17,559)	22.2%
D480401	Public Safety Services	4,333,930	1,390,174	-	2,943,756	3,161,199	(217,443)	(6.9)%
D480404	Transportation/Hospital	4,409,483	178,000	-	4,231,483	3,435,689	795,794	23.2%
D480405	Law Enforcement Services	7,618,007	7,618,007	-	-	-	-	0.0%
D480406	Impound Lot	151,903	-	-	151,903	151,903	-	0.0%
D480302	Law Enforcement Center	19,617,982	477,800	-	19,140,182	18,913,261	226,921	1.2%
D480303	Firearms Range	68,248	68,248	-	-	-	-	0.0%
D480480	Violent Crime Enforcement Team Grant (G208076)	938,431	938,431	-	-	-	-	0.0%
	Sheriff's Office Total	57,246,575	13,256,428	-	43,990,147	42,823,793	1,166,354	2.7%
<u>D180000</u>	<u>Court - County Court Functions</u>							
D180601	Court Counsel and Rent	3,554,249	120,761	-	3,433,488	3,299,438	134,050	4.1%
	Court - County Court Functions Total	3,554,249	120,761	-	3,433,488	3,299,438	134,050	4.1%
<u>D490100</u>	<u>Emergency Comm</u>							
D490101	Dispatch Center	14,305,310	5,954,517	500,000	7,850,793	8,091,170	(240,377)	(3.0)%
D490102	800 MHz System	984,805	306,174	-	678,631	830,802	(152,171)	(18.3)%
D490103	CAD Operating Budget	2,688,791	1,098,092	-	1,590,699	1,539,059	51,640	3.4%
	Emergency Comm Total	17,978,906	7,358,783	500,000	10,120,123	10,461,031	(340,908)	(3.3)%
<u>D510000</u>	<u>Medical Examiner</u>							



**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2018 Proposed				2017 Approved Tax Levy	Inc/(Dec) over 2017 Tax Levy	%Inc/(Dec) over 2017 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D510101	Medical Examiner	2,927,093	1,589,821	-	1,337,272	1,253,799	83,473	6.7%
	Medical Examiner Total	2,927,093	1,589,821	-	1,337,272	1,253,799	83,473	6.7%
<b>Total Safety &amp; Justice</b>		<b>128,627,020</b>	<b>41,028,346</b>	<b>500,000</b>	<b>87,098,674</b>	<b>84,338,499</b>	<b>2,760,175</b>	<b>3.3%</b>
D220101	Econ Growth & Community Invest	414,361	123,528	-	290,833	-	290,833	0.0%
<u>D650000</u>	<u>Library</u>							
D650101	Library Administration	5,109,581	909,152	225,000	3,975,429	3,604,441	370,988	10.3%
D650104	Automation Services	479,986	-	-	479,986	458,237	21,749	4.7%
D650106	Technical Services	746,450	-	-	746,450	707,508	38,942	5.5%
D650201	New Brighton Library	382,877	-	-	382,877	311,329	71,548	23.0%
D650301	Maplewood Library	1,130,359	-	-	1,130,359	1,204,014	(73,655)	(6.1)%
D650401	Mounds View Library	261,607	-	-	261,607	275,038	(13,431)	(4.9)%
D650501	North St. Paul Library	185,297	-	-	185,297	198,155	(12,858)	(6.5)%
D650601	Roseville Library	2,367,690	-	-	2,367,690	2,442,361	(74,671)	(3.1)%
D650701	Shoreview Library	972,733	-	-	972,733	947,744	24,989	2.6%
D650801	White Bear Lake Library	485,093	-	-	485,093	486,322	(1,229)	(0.3)%
	Library Total	12,121,673	909,152	225,000	10,987,521	10,635,149	352,372	3.3%
<u>D660000</u>	<u>Parks and Recreation</u>							
D660101	Parks & Recreation Administration	2,007,471	137,500	-	1,869,971	1,796,830	73,141	4.1%
D660102	Central Maintenance and Service	406,936	-	-	406,936	381,002	25,934	6.8%
D660104	Active Living Ramsey County	92,846	-	-	92,846	89,398	3,448	3.9%
D660201	Public Ice Arenas	485,879	-	-	485,879	514,285	(28,406)	(5.5)%
D660202	Aldrich Arena	283,754	398,700	-	(114,946)	45,529	(160,475)	(352.5)%
D660203	Highland Arena	537,079	676,800	-	(139,721)	(232,018)	92,297	(39.8)%
D660204	Oscar Johnson Memorial Arena	125,944	194,050	-	(68,106)	(92,875)	24,769	(26.7)%
D660205	Shoreview Arena	117,712	174,500	-	(56,788)	(75,133)	18,345	(24.4)%
D660206	Ken Yackel West Side Arena	114,390	179,200	-	(64,810)	(73,975)	9,165	(12.4)%
D660207	Biff Adams Arena	27,000	27,000	-	-	-	-	0.0%
D660208	Pleasant Arena	234,572	471,325	-	(236,753)	(215,482)	(21,271)	9.9%
D660209	White Bear Arena	118,748	205,560	-	(86,812)	(86,023)	(789)	0.9%
D660210	Harding Arena	115,178	143,525	-	(28,347)	(63,118)	34,771	(55.1)%
D660211	Gustafson-Phalen Arena	125,351	168,000	-	(42,649)	(70,535)	27,886	(39.5)%
D660212	Vadnais Sports Center	1,773,497	1,773,497	-	-	(1)	1	(100.0)%
D660301	Goodrich Golf Course	550,587	660,000	-	(109,413)	(74,885)	(34,528)	46.1%
D660302	Keller Golf Course	807,041	1,245,000	-	(437,959)	(388,740)	(49,219)	12.7%
D660303	Manitou Ridge Golf Course	7,294	165,800	-	(158,506)	(294,685)	136,179	(46.2)%
D660304	Ponds at Battle Creek Golf Course	657,050	470,300	200,000	(13,250)	(25,692)	12,442	(48.4)%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2018 Proposed				2017 Approved Tax Levy	Inc/(Dec) over 2017 Tax Levy	%Inc/(Dec) over 2017 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D660305	Goodrich Clubhouse	25,071	-	-	25,071	22,477	2,594	11.5%
D660306	Keller Clubhouse	68,713	-	-	68,713	62,853	5,860	9.3%
D660402	Beaches	192,853	4,000	-	188,853	185,553	3,300	1.8%
D660403	Battle Creek Waterworks	144,056	136,800	-	7,256	20,132	(12,876)	(64.0)%
D660501	Park Maintenance and Operations	2,072,305	505,250	-	1,567,055	1,524,668	42,387	2.8%
D660601	County Fair	2,400	2,400	-	-	2,000	(2,000)	(100.0)%
D660701	Nature Interpretive Programs	727,403	304,524	-	422,879	399,707	23,172	5.8%
D660801	Planning and Development	570,895	157,237	-	413,658	372,541	41,117	11.0%
D660980	PK TNC Volunteer Program	70,000	70,000	-	-	-	-	0.0%
D660980	PK Legacy MN Conserv Corps	110,000	110,000	-	-	-	-	0.0%
D660980	PRK Outdoor Rec Programming	125,000	125,000	-	-	(1)	1	(100.0)%
	<b>Parks and Recreation Total</b>	<b>12,697,025</b>	<b>8,505,968</b>	<b>200,000</b>	<b>3,991,057</b>	<b>3,723,813</b>	<b>267,245</b>	<b>7.2%</b>
<u>D550000</u>	<u>Public Works</u>							
D550101	Public Works Administration	2,066,874	623,115	-	1,443,759	1,348,321	95,438	7.1%
D550201	Building Operations	1,113,366	82,400	-	1,030,966	1,030,744	222	0.0%
D550401	Road Maintenance	7,895,763	7,774,925	-	120,838	242,463	(121,625)	(50.2)%
D550601	Environmental Services	721,026	155,000	-	566,026	688,950	(122,924)	(17.8)%
D550701	Land Survey	911,535	180,307	-	731,228	709,089	22,139	3.1%
D550801	Design and Construction	3,688,208	2,175,818	-	1,512,390	1,524,235	(11,845)	(0.8)%
	<b>Public Works Total</b>	<b>16,396,772</b>	<b>10,991,565</b>	<b>-</b>	<b>5,405,207</b>	<b>5,543,802</b>	<b>(138,595)</b>	<b>(2.5)%</b>
<u>D550300</u>	<u>Central Fleet</u>							
D550301	Central Motor Equipment	6,967,620	645,428	-	6,322,192	6,285,355	36,837	0.6%
	<b>Central Fleet Total</b>	<b>6,967,620</b>	<b>645,428</b>	<b>-</b>	<b>6,322,192</b>	<b>6,285,355</b>	<b>36,837</b>	<b>0.6%</b>
<u>D750000</u>	<u>Ramsey Conservation District</u>							
D750101	Ramsey Conservation District	538,755	509,184	-	29,571	30,329	(758)	(2.5)%
D750180	CD CWF Installation Wakefield	200,000	200,000	-	-	-	-	0.0%
D750180	CD Conservation Delivery	170,000	170,000	-	-	-	-	0.0%
D750180	CD Unsealed Wells Inventory	-	-	-	-	-	-	0.0%
	<b>Ramsey Conservation District Total</b>	<b>908,755</b>	<b>879,184</b>	<b>-</b>	<b>29,571</b>	<b>30,329</b>	<b>(758)</b>	<b>(2.5)%</b>
<u>D700000</u>	<u>Arts and Science Center</u>							
D710101	Ramsey County Historical Society	83,383	-	-	83,383	79,367	4,016	5.1%
D720101	Landmark Center	896,700	-	-	896,700	896,700	-	0.0%
	<b>Arts and Science Center Total</b>	<b>980,083</b>	<b>-</b>	<b>-</b>	<b>980,083</b>	<b>976,067</b>	<b>4,016</b>	<b>0.4%</b>
<u>D760000</u>	<u>County Extension Services</u>							

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

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		Budget	Revenue	Fund Balance	Tax Levy			
D760101	County Extension Services	44,090	-	-	44,090	45,221	(1,131)	(2.5)%
<b>D350000</b>	<b>Property Management</b>							
D350101	Property Management Administration	1,171,745	774,907	396,838	-	382,872	(382,872)	(100.0)%
D350102	Televising Public Meetings	-	-	-	-	49,500	(49,500)	(100.0)%
D350104	Parking Operations	14,738	207,621	(192,883)	-	(172,418)	172,418	(100.0)%
D350105	Family Service Center	62,382	62,382	-	-	-	-	0.0%
D350110	PRMG Project Mgmt Services	2,102,545	240,703	1,861,842	-	-	-	0.0%
D350901	Public Works Facility	1,533,291	1,531,806	1,485	-	-	-	0.0%
D351001	Library Facilities	1,515,854	1,499,962	15,892	-	-	-	0.0%
D350201	CH/CH Maintenance	3,625,430	3,282,247	343,183	-	-	-	0.0%
D350301	RCGC-East Operations	2,870,238	3,179,615	(309,377)	-	-	-	0.0%
D350601	Juvenile Family Justice Center	1,126,908	1,407,007	(280,099)	-	-	-	0.0%
D350701	Law Enforcement Center (Operations)	2,440,770	2,511,872	(71,102)	-	-	-	0.0%
D351101	Suburban Courts Facility	437,708	159,213	278,495	-	-	-	0.0%
D351201	90 West Plato Building	540,421	745,487	(205,066)	-	-	-	0.0%
D351301	911 Dispatch Center	181,538	139,037	42,501	-	-	-	0.0%
D351401	Union Depot Facility	141,722	141,722	-	-	-	-	0.0%
D351501	Metro Square Facility	3,004,796	3,440,799	(436,003)	-	-	-	0.0%
D351601	402 University Avenue East	258,192	338,574	(80,382)	-	-	-	0.0%
D351701	5 South Owasso Boulevard West	128,926	159,138	(30,212)	-	-	-	0.0%
D351801	Correctional Facility	1,718,390	1,586,103	132,287	-	-	-	0.0%
D351901	Medical Examiner Facility	97,355	102,830	(5,475)	-	-	-	0.0%
D352001	555 Cedar	373,759	350,350	23,409	-	-	-	0.0%
D350280	Ellerbe Memorial Hall Grant (G306031)	11,000	11,000	-	-	-	-	0.0%
	<b>Property Management Total</b>	<b>23,357,708</b>	<b>21,872,375</b>	<b>1,485,333</b>	<b>-</b>	<b>259,954</b>	<b>(259,954)</b>	<b>(100.0)%</b>
<b>D810000</b>	<b>Workforce Solutions</b>							
D810101	Workforce Solutions Administration	2,681,144	2,394,291	-	286,853	298,046	(11,193)	(3.8)%
D810180	WD DTED Title 1 Disl Wrkr (G220001)	425,329	425,329	-	-	-	-	0.0%
D810180	WD DTED State Disl Wrkr	904,955	904,955	-	-	-	-	0.0%
D810180	WS DEED Dislocated Worker NEG	363,158	363,158	-	-	-	-	0.0%
D810280	JT SDES WIA Title I Youth	829,263	829,263	-	-	-	-	0.0%
D810280	WD SDES MN Youth Program	405,185	405,185	-	-	-	-	0.0%
D810380	WD SDES WIA Title 1 Adult	629,324	629,324	-	-	-	-	0.0%
D810480	JT SDHS MFIP - ES	14,992,285	14,992,285	-	-	-	-	0.0%
D810480	WS SDHS SNAP	238,412	238,412	-	-	-	-	0.0%
D810480	WS DEED MN Job Skills Ptrnrshp	72,973	72,973	-	-	-	-	0.0%
D810580	WS DEED Teen Parent Proj-TANF	35,000	35,000	-	-	-	-	0.0%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

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		Budget	Revenue	Fund Balance	Tax Levy			
D810580	WS BSU JobConnect	68,803	68,803	-	-	-	-	0.0%
D810680	WIB General Operations	92,334	92,334	-	-	-	-	0.0%
	Workforce Solutions Total	21,738,165	21,451,312	-	286,853	298,046	(11,193)	(3.8)%
<u>D150000</u>	<u>Transit and Transit Oriented Development</u>						-	
D150100	Regional-Rail	1,496,211	1,496,211	-	-	-	-	0
D150300	Union Depot	11,334,989	15,779,990	(4,445,001)	-	-	-	0
D150400	Rra Right Of Way	3,267,700	3,267,700	-	-	-	-	0
D150500	Rra Rush Line	1,862,900	1,862,900	-	-	-	-	0
D150600	Rra Red Rock	27,400	27,400	-	-	-	-	0
D150700	Rra Robert Street	16,000	16,000	-	-	-	-	0
D150800	Rra I94 East	125,900	125,900	-	-	-	-	0
D150900	Rra High Speed Rail	263,900	263,900	-	-	-	-	0
D151000	Rra Riverview Cordr	1,503,800	1,503,800	-	-	-	-	0
	Transit and Transit Oriented Development Total	19,898,800	24,343,801	(4,445,001)	-	-	-	0
<u>D800000</u>	<u>Community and Economic Development</u>						-	
D800100	Comm Dev Block Grt	1,340,000	1,340,000	-	-	-	-	0
D800200	Home	558,000	558,000	-	-	-	-	0
D800500	Hra Tax Exempt Bonds	150,000	-	150,000	-	-	-	0
D800600	Hra Housing Projects	5,000	5,000	-	-	-	-	0
	Community and Economic Development Total	2,053,000	1,903,000	150,000	-	-	-	0
<b>Total Economic Growth &amp; Community Investment</b>		117,578,052	91,625,313	(2,384,668)	28,337,407	27,797,736	539,671	1.9%
D221101	Health & Wellness	263,794	-	-	263,794	-	263,794	0.0%
<u>D600100</u>	<u>Health and Wellness Admin.</u>							
D600110	Health and Wellness Admin	4,271,974	2,600	-	4,269,374	3,823,312	446,062	11.7%
D600120	Health and Wellness Controller	3,990,388	2,000	-	3,988,388	2,658,551	1,329,837	50.0%
D600140	Health and Wellness Planning	1,049,100	-	-	1,049,100	1,112,934	(63,834)	(5.7)%
D600210	Health and Wellness Support Services	5,476,314	156,000	-	5,320,314	5,134,745	185,569	3.6%
D600220	Health and Wellness Information Support	12,526,249	-	-	12,526,249	10,654,119	1,872,130	17.6%
D600402	Health and Wellness Contract Management	904,524	-	-	904,524	627,134	277,390	44.2%
	Health and Wellness Administration Total	28,218,549	160,600	-	28,057,949	24,010,795	4,047,154	16.9%
<u>D600300</u>	<u>Financial Assistance Services.</u>							
D600301	Financial Assistance Services - FAS	33,509,847	22,714,830	241,112	10,553,905	10,100,006	453,899	4.5%
	Financial Assistance Services Total	33,509,847	22,714,830	241,112	10,553,905	10,100,006	453,899	4.5%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

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		Budget	Revenue	Fund Balance	Tax Levy			
<u>D600400</u>	<u>Social Services.</u>							
D600401	Social Services - Adult & CFS	72,941,026	54,000,331	-	18,940,695	26,846,638	(7,905,943)	(29.4)%
D600403	Social Services - Community Corrections	5,100,000	5,100,000	-	-	-	-	0.0%
D600404	Social Services - Child Placement	17,522,859	2,845,000	-	14,677,859	12,538,160	2,139,699	17.1%
D600501	Social Services - Clinical Services	13,133,106	5,380,944	-	7,752,162	7,472,432	279,730	3.7%
D600502	Social Services - Detox Center	3,376,028	1,027,252	-	2,348,776	1,820,811	527,965	29.0%
D600380	Work Resource Hubs (P061019)	-	-	-	-	51,128	(51,128)	(100.0)%
D600480	CHS DHS Child Protection	1,726,296	1,726,296	-	-	-	-	0.0%
D600480	Continuum of Care (G102802)	93,882	93,882	-	-	8,749	(8,749)	(100.0)%
D600480	Support for Emancipated Living Funct (G201106)	50,000	50,000	-	-	-	-	0.0%
D600480	Time Limited Reunification (G201116)	251,347	251,347	-	-	-	-	0.0%
D600480	Alternative Response (G201117)	202,463	202,463	-	-	-	-	0.0%
D600480	Parent Support Grant (G201125)	200,000	200,000	-	-	-	-	0.0%
D600480	Respite Care (G201129)	49,000	49,000	-	-	-	-	0.0%
D600480	Maternal Child Substance Abuse (G201203)	900,000	900,000	-	-	369,743	(369,743)	(100.0)%
D600480	Rule 78 Adult (G201302)	11,012,201	11,012,201	-	-	2,051,407	(2,051,407)	(100.0)%
D600480	Pre-Admission Screening (G201303)	6,000	6,000	-	-	-	-	0.0%
D600480	Mental Health Screening (G201313)	388,783	388,783	-	-	-	-	0.0%
D600480	Adult Crisis Grant (G201317)	579,200	579,200	-	-	-	-	0.0%
D600480	Mn Housing - Family Homeless (G206001)	-	-	-	-	-	-	0.0%
D600480	Juvenile Prostitution (P070002)	12,000	12,000	-	-	-	-	0.0%
	<b>Social Services Total</b>	<b>127,544,191</b>	<b>83,824,699</b>	<b>-</b>	<b>43,719,492</b>	<b>51,159,068</b>	<b>(7,439,576)</b>	<b>(14.5)%</b>
<u>D590100</u>	<u>Miscellaneous Hlth</u>							
D590101	Miscellaneous Health	385,000	-	-	385,000	378,248	6,752	1.8%
D590102	Correctional Health	7,292,259	55,000	-	7,237,259	7,018,941	218,318	3.1%
	<b>Miscellaneous Health</b>	<b>7,677,259</b>	<b>55,000</b>	<b>-</b>	<b>7,622,259</b>	<b>7,397,189</b>	<b>225,070</b>	<b>3.0%</b>
<u>D620000</u>	<u>Lake Owasso Residence</u>							
D620101	Lake Owasso Residence Administration	1,971,472	8,477,106	-	(6,505,634)	(6,366,593)	(139,041)	2.2%
D620201	Food Services	312,887	-	-	312,887	309,795	3,092	1.0%
D620301	Health Services	426,891	-	-	426,891	448,449	(21,558)	(4.8)%
D620401	Plant Operations & Maintenance	505,722	-	-	505,722	448,994	56,728	12.6%
D620501	Residential Services	5,755,647	-	-	5,755,647	5,783,976	(28,329)	(0.5)%
D620601	Developmental Services	788,522	-	-	788,522	692,338	96,184	13.9%
	<b>Lake Owasso Residence Total</b>	<b>9,761,141</b>	<b>8,477,106</b>	<b>-</b>	<b>1,284,035</b>	<b>1,316,959</b>	<b>(32,924)</b>	<b>(2.5)%</b>

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

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		Budget	Revenue	Fund Balance	Tax Levy			
<u>D610000</u>	<u>Ramsey County Care Center</u>							
D610101	Ramsey County Care Center Administration	3,269,402	17,347,021	-	(14,077,619)	(14,187,001)	109,382	(0.8)%
D610201	Nutritional Services	1,610,357	-	-	1,610,357	1,609,225	1,132	0.1%
D610301	Laundry Services	194,604	-	-	194,604	300,152	(105,548)	(35.2)%
D610401	Housekeeping Services	529,923	-	-	529,923	467,044	62,879	13.5%
D610501	Nursing	8,656,707	-	-	8,656,707	8,298,654	358,053	4.3%
D610502	Transitional Care Unit Nursing	1,513,032	-	-	1,513,032	1,423,441	89,591	6.3%
D610601	Plant Maintenance	765,550	-	-	765,550	1,303,584	(538,034)	(41.3)%
D610701	Patient Activities	277,993	-	-	277,993	334,043	(56,050)	(16.8)%
D610801	RCCC - Social Services	529,453	-	-	529,453	450,858	78,595	17.4%
	<b>Ramsey County Care Center Total</b>	<b>17,347,021</b>	<b>17,347,021</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0.0%</b>
<u>D580000</u>	<u>Public Health</u>							
D580101	Women Infants and Children (WIC)	75,460	-	-	75,460	-	75,460	0.0%
D580201	Family Health	5,247,342	1,995,001	-	3,252,341	3,029,469	222,872	7.4%
D580301	Screening Case Management & PCA Assessment	-	-	-	-	93,364	(93,364)	(100.0)%
D580401	Healthy Communities	764,986	-	-	764,986	833,578	(68,592)	(8.2)%
D580501	Correctional Healthcare	3,411,665	3,411,665	-	-	-	-	0.0%
D580601	Sexual Health - Non Title X	242,295	29,144	-	213,151	180,135	33,016	18.3%
D580602	Communicable Disease Control	1,901,168	197,044	-	1,704,124	1,321,512	382,612	29.0%
D580611	Sexual Offense Services	203,644	-	-	203,644	-	203,644	0.0%
D580701	Public Health Administration	4,245,565	4,007,277	-	238,288	333,450	(95,162)	(28.5)%
D580702	Uncompensated Care	941,700	-	-	941,700	941,700	-	0.0%
D580706	Laboratory 555	337,162	47,500	-	289,662	274,186	15,476	5.6%
D580707	Vital Records	588,142	435,000	-	153,142	17,237	135,905	788.4%
D580709	Housecalls	325,605	180,000	-	145,605	176,890	(31,285)	(17.7)%
D580801	Health Protection	321,144	-	-	321,144	369,801	(48,657)	(13.2)%
	<b>Public Health w/o Environmental Health Subtotal</b>	<b>18,605,878</b>	<b>10,302,631</b>	<b>-</b>	<b>8,303,247</b>	<b>7,571,322</b>	<b>731,925</b>	<b>9.7%</b>
D580180	Women Infants and Children (WIC) (G211009)	3,504,697	3,504,697	-	-	-	-	0.0%
D580180	Breastfeeding-Peer Support (G211020)	124,466	124,466	-	-	-	-	0.0%
D580280	Child & Teen Check Up (G103015)	2,169,423	2,169,423	-	-	-	-	0.0%
D580280	Early Childhood Home Visits (G103026)	-	-	-	-	-	-	0.0%
D580280	Early Childhood Home Visits (G103034)	-	-	-	-	-	-	0.0%
D580280	Early Childhood Home Visits (G103035)	1,687,019	1,687,019	-	-	-	-	0.0%
D580280	Family Home Visiting TANF (G103036)	994,732	994,732	-	-	-	-	0.0%
D580280	Early Hearing Detection and Intervention (G103038)	50,000	50,000	-	-	-	-	0.0%
D580280	Maternal / Child Health (G211001)	860,374	860,374	-	-	-	-	0.0%
D580280	Nurse Family Partnership (G211031)	230,526	230,526	-	-	-	-	0.0%

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D580280	Metro Alliance Healthy Families (G306020)	-	-	-	-	-	-	0.0%
D580480	Healthy Teen (G103025)	244,000	244,000	-	-	-	-	0.0%
D580480	State Health Improvement (G211023)	977,350	977,350	-	-	-	-	0.0%
D580680	Title X (G103027)	826,300	826,300	-	-	-	-	0.0%
D580680	HIV Testing (G103030)	76,400	76,400	-	-	-	-	0.0%
D580680	Refugee Health Screening (G103031)	14,000	14,000	-	-	-	-	0.0%
D580680	TB Outreach (G103032)	11,000	11,000	-	-	-	-	0.0%
D580680	Sexual Offense Services (G202007)	347,314	347,314	-	-	192,941	(192,941)	(100.0)%
D580680	Perinatal Hepatitis B Prevention (G211024)	125,000	125,000	-	-	-	-	0.0%
D580680	Health Disparities (G211026)	47,499	47,499	-	-	-	-	0.0%
D580680	Family Planning (G211029)	37,354	37,354	-	-	-	-	0.0%
D580680	Pre-Exposure Prophylaxis (G211030)	72,283	72,283	-	-	-	-	0.0%
D580780	Block Nurse Program (G102174)	83,000	83,000	-	-	-	-	0.0%
D580880	Medical Reserve Corp (G103019)	-	-	-	-	-	-	0.0%
D580880	Bio-Terrorism Response (G211016)	384,488	384,488	-	-	-	-	0.0%
	Public Health Grants / Projects Subtotal	12,867,225	12,867,225	-	-	192,941	(192,941)	(100.0)%
<u>D581000</u>	<u>Environmental Health</u>							
D581001	Lead Hazard Control	525,573	471,000	-	54,573	114,667	(60,094)	(52.4)%
D581002	Community Sanitation	879,000	879,000	-	-	-	-	0.0%
D581003	Solid Waste Management	19,459,315	20,602,800	(1,143,485)	-	-	-	0.0%
	Environmental Health Subtotal	20,863,888	21,952,800	(1,143,485)	54,573	114,667	(60,094)	(52.4)%
D581080	Lead Paint Hazard Control - Hennepin Co. (G102703)	500,000	500,000	-	-	-	-	0.0%
D581080	Childhood Lead Poisoning (G211021)	15,000	15,000	-	-	-	-	0.0%
D581080	Healthy Homes (G211027)	40,000	40,000	-	-	-	-	0.0%
D581080	Solid Waste Management-SCORE (G213001)	1,576,371	1,576,371	-	-	-	-	0.0%
D581080	Solid Waste Management-LRDG (G213002)	394,884	394,884	-	-	-	-	0.0%
	Environmental Health Grants/Projects Subtotal	2,526,255	2,526,255	-	-	-	-	0.0%
	Public Health Total	54,863,246	47,648,911	(1,143,485)	8,357,820	7,878,930	478,890	6.1%
<u>D380000</u>	<u>Veterans Services</u>							
D380101	Veterans Services	627,737	-	-	627,737	611,883	15,854	2.6%
D380180	Vet Svcs MDVS Operational Enhancement (G214007)	22,500	22,500	-	-	-	-	0.0%
	Veterans Services Subtotal	650,237	22,500	-	627,737	611,883	15,854	2.6%
<u>D500000</u>	<u>Community Corrections</u>							
D500101	Community Corrections Administration	7,418,057	641,632	-	6,776,425	6,717,557	58,868	0.9%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2018 Proposed				2017 Approved Tax Levy	Inc/(Dec) over 2017 Tax Levy	%Inc/(Dec) over 2017 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D500201	Adult Probation	22,442,746	5,745,760	-	16,696,986	16,739,993	(43,007)	(0.3)%
D500401	Correctional Facility	17,350,074	4,210,623	-	13,139,451	12,757,759	381,692	3.0%
D500501	Juvenile Probation	10,290,793	1,509,107	-	8,781,686	6,899,749	1,881,937	27.3%
D500601	Boys Totem Town	5,589,388	659,066	-	4,930,322	5,522,170	(591,848)	(10.7)%
D500701	Juvenile Detention Center	6,074,866	667,905	-	5,406,961	5,458,450	(51,489)	(0.9)%
D500280	Treatment Courts (G219004)	261,653	261,653	-	-	-	-	0.0%
D500280	Justice Assistance Grant (G101023)	23,876	23,876	-	-	-	-	0.0%
D500280	Intensive Supervision (G202002)	981,900	981,900	-	-	-	-	0.0%
D500280	Electronic Alcohol Monitoring (G202011)	60,000	60,000	-	-	-	-	0.0%
D500280	Enhanced Halfway House Reentry Services (G202016)	136,000	136,000	-	-	-	-	0.0%
	<b>Community Corrections Total</b>	<b>70,629,353</b>	<b>14,897,522</b>	<b>-</b>	<b>55,731,831</b>	<b>54,095,678</b>	<b>1,636,153</b>	<b>3.0%</b>
<b>Total Health &amp; Wellness</b>		<b>350,464,638</b>	<b>195,148,189</b>	<b>(902,373)</b>	<b>156,218,822</b>	<b>156,570,508</b>	<b>(351,686)</b>	<b>(0.2)%</b>
D010101	<u>Tax Settlement</u>							
D010102	Admin Costs-Reimbursement	-	5,981,129	-	(5,981,129)	(4,668,760)	(1,312,369)	28.1%
D010102	Interest On Investments	-	6,259,000	-	(6,259,000)	(7,400,000)	1,141,000	(15.4)%
D010101	Special Taxes	-	4,930,000	-	(4,930,000)	(5,088,811)	158,811	(3.1)%
D010101	Build America Bonds Rebate	-	205,759	-	(205,759)	(237,470)	31,711	(13.4)%
D010101	County Program Aid	-	17,842,611	-	(17,842,611)	(17,842,611)	-	0.0%
D010101	City of St Paul TIF Agreement	-	3,000,000	-	(3,000,000)	(2,650,000)	(350,000)	13.2%
<b>Total Unallocated Revenues &amp; Fund Balance</b>		<b>-</b>	<b>38,218,499</b>	<b>-</b>	<b>(38,218,499)</b>	<b>(37,887,652)</b>	<b>(330,847)</b>	<b>0.9%</b>
<b>TOTAL COUNTY BUDGET</b>		<b>703,989,334</b>	<b>401,484,367</b>	<b>3,203,216</b>	<b>299,301,751</b>	<b>286,901,635</b>	<b>12,400,116</b>	<b>4.3%</b>
	Allowance for Uncollectible				5,897,446	5,606,025	291,421	5.2%
<b>TOTAL COUNTY BUDGET (Including Uncollectibles)</b>		<b>703,989,334</b>	<b>401,484,367</b>	<b>3,203,216</b>	<b>305,199,197</b>	<b>292,507,660</b>	<b>12,691,537</b>	<b>4.3%</b>



**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

**2019 Proposed**

Service Area	2019 Proposed				2018 Proposed	Inc/(Dec)	%Inc/(Dec)
	Budget	Revenue	Fund Balance	Tax Levy	Tax Levy	over 2018 Tax Levy	over 2018 Tax Levy
<b>Administration &amp; General County Purposes</b>	69,306,244	4,037,669	4,402,661	60,865,914	51,280,815	9,585,099	18.7%
<b>Information &amp; Public Records</b>	50,694,990	34,495,387	770,000	15,429,603	14,584,532	845,071	5.8%
<b>Safety &amp; Justice</b>	130,681,596	42,410,162	511,000	87,760,434	87,098,674	661,760	0.8%
<b>Economic Growth &amp; Community Investment</b>	116,573,289	93,695,496	(5,423,387)	28,301,180	28,337,407	(36,227)	(0.1)%
<b>Health &amp; Wellness</b>	356,178,429	198,680,883	(1,012,000)	158,509,546	156,218,822	2,290,724	1.5%
	<b>723,434,548</b>	<b>373,319,597</b>	<b>(751,726)</b>	<b>350,866,677</b>	<b>337,520,250</b>	<b>13,346,427</b>	<b>4.0%</b>
Admin Costs-Reimbursement	-	6,142,032	-	(6,142,032)	(5,981,129)	(160,903)	2.7%
Interest on Investments	-	6,259,000	-	(6,259,000)	(6,259,000)	-	0.0%
Special Taxes	-	5,000,000	-	(5,000,000)	(4,930,000)	(70,000)	1.4%
Build America Bonds Rebate	-	196,237	-	(196,237)	(205,759)	9,522	(4.6)%
County Program Aid	-	17,842,611	-	(17,842,611)	(17,842,611)	-	0.0%
City of St Paul TIF Agreement	-	3,000,000	-	(3,000,000)	(3,000,000)	-	0.0%
	-	<b>38,439,880</b>	-	<b>(38,439,880)</b>	<b>(38,218,499)</b>	<b>(221,381)</b>	<b>0.6%</b>
<b>Subtotal</b>	<b>723,434,548</b>	<b>411,759,477</b>	<b>(751,726)</b>	<b>312,426,797</b>	<b>299,301,751</b>	<b>13,125,046</b>	<b>4.4%</b>
Plus Allowance for Uncollectibles				6,026,849	5,897,446	129,403	2.2%
				<b>318,453,646</b>	<b>305,199,197</b>	<b>13,254,449</b>	<b>4.3%</b>

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
<u>D110000</u>	<u>Board of Ramsey County Commissioners</u>							
D110101	Board of Ramsey County Commissioners	2,249,771	3,700	-	2,246,071	2,251,810	(5,739)	-0.3%
D120101	Ramsey County Charter Commission	1,000	-	-	1,000	1,000	-	0.0%
	<b>Board of Ramsey County Commissioners Total</b>	<b>2,250,771</b>	<b>3,700</b>	<b>-</b>	<b>2,247,071</b>	<b>2,252,810</b>	<b>(5,739)</b>	<b>-0.3%</b>
<u>D210000</u>	<u>County Manager</u>							
D210101	County Manager Administration	2,043,535	45,000	-	1,998,535	1,937,459	61,076	3.2%
D210301	Finance	5,208,648	517,001	-	4,691,647	4,594,751	96,896	2.1%
D210501	Human Resources	6,500,849	360,220	-	6,140,629	5,890,876	249,753	4.2%
D210601	Personnel Review Board	5,087	-	-	5,087	5,217	(130)	-2.5%
	<b>County Manager Total</b>	<b>13,758,119</b>	<b>922,221</b>	<b>-</b>	<b>12,835,898</b>	<b>12,428,303</b>	<b>407,595</b>	<b>3.3%</b>
<u>D390000</u>	<u>Unallocated General Expense</u>							
D390101	Unallocated General Expense / Revenue	21,187,295	596,970	1,272,928	19,317,397	10,125,388	9,192,009	90.8%
<u>D400000</u>	<u>Contingent Account</u>							
D400101	Contingent Account	2,000,000	-	-	2,000,000	2,000,000	-	0.0%
	<u>CIP/Equipment Replacement Levy</u>							
	CIP/Equipment Replacement Levy	1,100,000	-	-	1,100,000	1,100,000	-	0.0%
<u>D840000</u>	<u>County Debt Service</u>							
D840000	Bond Expenditures	25,444,256	1,714,523	3,029,733	20,700,000	20,700,000	-	0.0%
<u>D840301</u>	<u>MPFA Pedestrian Connection Loan Debt Service</u>							
D840301	MPFA Pedestrian Connection Loan Debt Service	394,697	394,697	-	-	-	-	0.0%
<u>D850000</u>	<u>County Library Debt Service</u>							
	County Library Debt Service	3,171,106	405,558	100,000	2,665,548	2,674,314	(8,766)	-0.3%
<b>Total Admin &amp; General County Purposes</b>		<b>69,306,244</b>	<b>4,037,669</b>	<b>4,402,661</b>	<b>60,865,914</b>	<b>51,280,815</b>	<b>9,585,099</b>	<b>18.7%</b>
	<u>Office of Information and Public Records Dept</u>							
D222101	Information & Public Records	3,713,258	1,264,506	-	2,448,752	2,459,143	(10,391)	-0.4%
D240180	Computer Equipment Replacement (P070071)	120,000	120,000	-	-	-	-	0.0%
D240180	Permanent Document Imaging (P070072)	295,000	295,000	-	-	-	-	0.0%
D240180	System Upgrade and Enhancement (P070101)	300,000	300,000	-	-	-	-	0.0%
	<b>Office of Information and Public Records Dept Sub Total</b>	<b>4,428,258</b>	<b>1,979,506</b>	<b>-</b>	<b>2,448,752</b>	<b>2,459,143</b>	<b>(10,391)</b>	<b>-0.4%</b>

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D222201	Countywide Communications	1,707,016	519,810	-	1,187,206	1,185,295	1,911	0.2%
D222301	Government Relations	410,551	-	-	410,551	410,551	-	0.0%
<u>D450000</u>	<u>Information Services</u>							
D450101	Information Services	17,933,756	21,763,906	770,000	(4,600,150)	(4,928,000)	327,850	-6.7%
D450201	Enterprise Resource Planning	2,455,000	-	-	2,455,000	2,428,000	27,000	1.1%
D450401	Computer Equipment and Software	2,145,150	-	-	2,145,150	2,500,000	(354,850)	-14.2%
D450901	Telecommunications	1,790,000	1,790,000	-	-	-	-	0.0%
	Information Services Sub Total	24,323,906	23,553,906	770,000	-	-	-	0.0%
<u>D450000</u>	<u>Technology</u>							
D450501	Technology Applications	2,800,000	-	-	2,800,000	2,800,000	-	0.0%
	Technology Sub Total	2,800,000	-	-	2,800,000	2,800,000	-	0.0%
	Information Services Total	27,123,906	23,553,906	770,000	2,800,000	2,800,000	-	0.0%
	<u>Property Tax, Records and Election Services Department</u>							
D240401	Property Tax Services	2,552,536	1,083,800	-	1,468,736	1,440,911	27,825	1.9%
D240501	County Recorder	1,698,157	1,787,000	-	(88,843)	(26,624)	(62,219)	233.7%
D240601	Elections - County	950,756	-	-	950,756	431,453	519,303	120.4%
D240701	Tax Forfeited Land	663,224	663,224	-	-	-	-	0.0%
D240901	Examiner of Titles	542,347	145,000	-	397,347	383,696	13,651	3.6%
D240580	Total ProjectGrants	843,422	843,422	-	-	-	-	0.0%
D240680	Elections City / School (P070035)	1,745,936	1,745,936	-	-	-	-	0.0%
D240680	Elections Suburban City / School (P070058)	579,483	579,483	-	-	-	-	0.0%
D240780	Tax Forfeited - 4 R (P070076)	1,200,000	1,200,000	-	-	-	-	0.0%
D240680	PRR Voting System Replacement	380,000	380,000	-	-	-	-	0.0%
	Property Tax, Records and Election Services Department Total	11,155,861	8,427,865	-	2,727,996	2,229,436	498,560	22.4%
	<u>County Assessor Department</u>							
D240201	County Assessor	5,869,398	14,300	-	5,855,098	5,500,107	354,991	6%
	County Assessor Department Total	5,869,398	14,300	-	5,855,098	5,500,107	354,991	6.5%
	<b>Total Information &amp; Public Records</b>	<b>50,694,990</b>	<b>34,495,387</b>	<b>770,000</b>	<b>15,429,603</b>	<b>14,584,532</b>	<b>845,071</b>	<b>5.8%</b>
D223101	Safety & Justice	307,014	153,507	-	153,507	153,507	-	0.0%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D223201	Emergency Management	533,343	200,000	-	333,343	333,343	-	0.0%
D223280	EMERGENCY MANAGEMENT - GRANTS	481,000	481,000	-	-	-	-	0.0%
	Emergency Management Total	1,014,343	681,000	-	333,343	333,343	-	0.0%
<u>D300000</u>	<u>County Attorney's Office</u>							
D300101	Law Office	27,905,087	5,057,689	-	22,847,398	22,334,476	512,922	2.3%
D300301	Child Support Enforcement	18,423,974	12,944,574	-	5,479,399	5,396,318	83,081	1.5%
D300180	Justice Assistance Grant (G101023)	29,007	29,007	-	-	-	-	0.0%
D300180	Auto Theft Prosecution (G207001)	647,700	647,700	-	-	-	-	0.0%
D300180	Crime Victim Services (G208044)	332,270	332,270	-	-	-	-	0.0%
	County Attorney's Office Total	47,338,038	19,011,240	-	28,326,797	27,730,794	596,003	2.1%
<u>D480000</u>	<u>Sheriff's Office</u>							
D480101	Support Services	9,126,724	636,768	-	8,489,956	8,625,273	(135,317)	-1.6%
D480104	Volunteers in Public Safety	219,400	-	-	219,400	219,637	(237)	-0.1%
D480201	Court Services	1,701,561	469,000	-	1,232,561	1,181,511	51,050	4.3%
D480202	Court Security	5,698,720	1,070,000	-	4,628,720	4,455,028	173,692	3.9%
D480203	Felony Apprehension	3,398,578	150,000	-	3,248,578	3,138,078	110,500	3.5%
D480204	Gun Permits	163,296	260,000	-	(96,704)	(96,704)	-	0.0%
D480401	Public Safety Services	4,454,570	1,390,174	-	3,064,396	2,943,756	120,640	4.1%
D480404	Transportation/Hospital	4,409,483	178,000	-	4,231,483	4,231,483	-	0.0%
D480405	Law Enforcement Services	7,906,253	7,906,253	-	-	-	-	0.0%
D480406	Impound Lot	151,903	-	-	151,903	151,903	-	0.0%
D480302	Law Enforcement Center	19,611,074	477,800	-	19,133,274	19,140,182	(6,908)	0.0%
D480303	Firearms Range	70,295	70,295	-	-	-	-	0.0%
D480480	Violent Crime Enforcement Team Grant (G208076)	938,431	938,431	-	-	-	-	0.0%
	Sheriff's Office Total	57,850,288	13,546,721	-	44,303,567	43,990,147	313,420	0.7%
<u>D180000</u>	<u>Court - County Court Functions</u>							
D180601	Court Counsel and Rent	3,559,717	120,761	-	3,438,956	3,433,488	5,468	0.2%
	Court - County Court Functions Total	3,559,717	120,761	-	3,438,956	3,433,488	5,468	0.2%
<u>D490100</u>	<u>Emergency Comm</u>							
D490101	Dispatch Center	13,999,462	5,858,542	511,000	7,629,920	7,850,793	(220,873)	-2.8%
D490102	800 MHz System	989,757	311,296	-	678,461	678,631	(170)	0.0%
D490103	CAD Operating Budget	2,686,245	1,097,074	-	1,589,171	1,590,699	(1,528)	-0.1%
	Emergency Comm Total	17,675,464	7,266,912	511,000	9,897,552	10,120,123	(222,571)	-2.2%
<u>D510000</u>	<u>Medical Examiner</u>							

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D510101	Medical Examiner	2,936,732	1,630,021	-	1,306,711	1,337,272	(30,561)	-2.3%
	Medical Examiner Total	2,936,732	1,630,021	-	1,306,711	1,337,272	(30,561)	-2.3%
<b>Total Safety &amp; Justice</b>		130,681,596	42,410,162	511,000	87,760,434	87,098,674	661,760	0.8%
D220101	Econ Growth & Community Invest	414,361	123,528	-	290,833	290,833	-	0.0%
<u>D650000</u>	<u>Library</u>							
D650101	Library Administration	5,113,854	909,152	225,000	3,979,702	3,975,429	4,273	0.1%
D650104	Automation Services	484,480	-	-	484,480	479,986	4,494	0.9%
D650106	Technical Services	758,067	-	-	758,067	746,450	11,617	1.6%
D650201	New Brighton Library	390,102	-	-	390,102	382,877	7,225	1.9%
D650301	Maplewood Library	1,150,829	-	-	1,150,829	1,130,359	20,470	1.8%
D650401	Mounds View Library	267,249	-	-	267,249	261,607	5,642	2.2%
D650501	North St. Paul Library	189,680	-	-	189,680	185,297	4,383	2.4%
D650601	Roseville Library	2,408,794	-	-	2,408,794	2,367,690	41,104	1.7%
D650701	Shoreview Library	993,623	-	-	993,623	972,733	20,890	2.1%
D650801	White Bear Lake Library	490,034	-	-	490,034	485,093	4,941	1.0%
	Library Total	12,246,712	909,152	225,000	11,112,560	10,987,521	125,039	1.1%
<u>D660000</u>	<u>Parks and Recreation</u>							
D660101	Parks & Recreation Administration	2,025,812	137,500	-	1,888,312	1,869,971	18,341	1.0%
D660102	Central Maintenance and Service	413,111	-	-	413,111	406,936	6,175	1.5%
D660104	Active Living Ramsey County	93,689	-	-	93,689	92,846	843	0.9%
D660201	Public Ice Arenas	494,745	-	-	494,745	485,879	8,866	1.8%
D660202	Aldrich Arena	269,990	404,700	-	(134,710)	(114,946)	(19,764)	17.2%
D660203	Highland Arena	541,316	680,800	-	(139,484)	(139,721)	237	-0.2%
D660204	Oscar Johnson Memorial Arena	126,301	196,050	-	(69,749)	(68,106)	(1,643)	2.4%
D660205	Shoreview Arena	118,359	174,500	-	(56,141)	(56,788)	647	-1.1%
D660206	Ken Yackel West Side Arena	115,050	181,200	-	(66,150)	(64,810)	(1,340)	2.1%
D660207	Biff Adams Arena	27,000	27,000	-	-	-	-	0.0%
D660208	Pleasant Arena	235,623	475,325	-	(239,702)	(236,753)	(2,949)	1.2%
D660209	White Bear Arena	119,444	209,560	-	(90,116)	(86,812)	(3,304)	3.8%
D660210	Harding Arena	115,827	143,525	-	(27,698)	(28,347)	649	-2.3%
D660211	Gustafson-Phalen Arena	126,035	171,000	-	(44,965)	(42,649)	(2,316)	5.4%
D660212	Vadnais Sports Center	1,833,021	1,833,021	-	-	-	-	0.0%
D660301	Goodrich Golf Course	551,852	660,000	-	(108,148)	(109,413)	1,265	-1.2%
D660302	Keller Golf Course	808,753	1,268,000	-	(459,247)	(437,959)	(21,288)	4.9%
D660303	Manitou Ridge Golf Course	7,372	165,800	-	(158,428)	(158,506)	78	0.0%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018	Inc/(Dec)	%Inc/(Dec)
		Budget	Revenue	Fund Balance	Tax Levy	Proposed Tax Levy	over 2018 Tax Levy	over 2018 Tax Levy
D660304	Ponds at Battle Creek Golf Course	462,220	470,300	-	(8,080)	(13,250)	5,170	-39.0%
D660305	Goodrich Clubhouse	25,126	-	-	25,126	25,071	55	0.2%
D660306	Keller Clubhouse	68,977	-	-	68,977	68,713	264	0.4%
D660402	Beaches	193,074	4,000	-	189,074	188,853	221	0.1%
D660403	Battle Creek Waterworks	144,133	136,800	-	7,333	7,256	77	1.1%
D660501	Park Maintenance and Operations	2,099,184	505,250	-	1,593,934	1,567,055	26,879	1.7%
D660601	County Fair	2,400	2,400	-	-	-	-	0.0%
D660701	Nature Interpretive Programs	787,955	314,394	-	473,561	422,879	50,682	12.0%
D660801	Planning and Development	580,971	160,577	-	420,394	413,658	6,736	1.6%
D660980	PK TNC Volunteer Program	70,000	70,000	-	-	-	-	0.0%
D660980	PK Legacy MN Conserv Corps	110,000	110,000	-	-	-	-	0.0%
D660980	PRK Outdoor Rec Programming	125,000	125,000	-	-	-	-	0.0%
	<b>Parks and Recreation Total</b>	<b>12,692,340</b>	<b>8,626,702</b>	<b>-</b>	<b>4,065,638</b>	<b>3,991,057</b>	<b>74,581</b>	<b>1.9%</b>
<u>D550000</u>	<u>Public Works</u>							
D550101	Public Works Administration	2,060,477	623,115	-	1,437,362	1,443,759	(6,397)	-0.4%
D550201	Building Operations	1,113,645	82,400	-	1,031,245	1,030,966	279	0.0%
D550401	Road Maintenance	7,794,534	7,777,475	-	17,059	120,838	(103,779)	-85.9%
D550601	Environmental Services	713,833	155,000	-	558,833	566,026	(7,193)	-1.3%
D550701	Land Survey	917,669	185,409	-	732,260	731,228	1,032	0.1%
D550801	Design and Construction	3,679,603	2,186,286	-	1,493,317	1,512,390	(19,073)	-1.3%
	<b>Public Works Total</b>	<b>16,279,761</b>	<b>11,009,685</b>	<b>-</b>	<b>5,270,076</b>	<b>5,405,207</b>	<b>(135,131)</b>	<b>-2.5%</b>
<u>D550300</u>	<u>Central Fleet</u>							
D550301	Central Motor Equipment	6,937,904	704,851	-	6,233,053	6,322,192	(89,139)	-1.4%
	<b>Central Fleet Total</b>	<b>6,937,904</b>	<b>704,851</b>	<b>-</b>	<b>6,233,053</b>	<b>6,322,192</b>	<b>(89,139)</b>	<b>-1.4%</b>
<u>D750000</u>	<u>Ramsey Conservation District</u>							
D750101	Ramsey Conservation District	541,358	512,526	-	28,832	29,571	(739)	-2.5%
D750180	CD CWF Installation Wakefield	200,000	200,000	-	-	-	-	0.0%
D750180	CD Conservation Delivery	170,000	170,000	-	-	-	-	0.0%
	<b>Ramsey Conservation District Total</b>	<b>911,358</b>	<b>882,526</b>	<b>-</b>	<b>28,832</b>	<b>29,571</b>	<b>(739)</b>	<b>-2.5%</b>
<u>D700000</u>	<u>Arts and Science Center</u>							
D710101	Ramsey County Historical Society	84,448	-	-	84,448	83,383	1,065	1.3%
D720101	Landmark Center	896,700	-	-	896,700	896,700	-	0.0%
	<b>Arts and Science Center Total</b>	<b>981,148</b>	<b>-</b>	<b>-</b>	<b>981,148</b>	<b>980,083</b>	<b>1,065</b>	<b>0.1%</b>
<u>D760000</u>	<u>County Extension Services</u>							

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D760101	County Extension Services	42,988	-	-	42,988	44,090	(1,102)	-2.5%
<u>D350000</u>	<u>Property Management</u>							
D350101	Property Management Administration	1,175,942	788,037	387,905	-	-	-	0.0%
D350104	Parking Operations	17,335	207,621	(190,286)	-	-	-	0.0%
D350105	Family Service Center	62,382	62,382	-	-	-	-	0.0%
D350110	PRMG Project Mgmt Services	1,563,202	240,794	1,322,408	-	-	-	0.0%
D350901	Public Works Facility	1,535,075	1,532,415	2,660	-	-	-	0.0%
D351001	Library Facilities	1,517,832	1,499,962	17,870	-	-	-	0.0%
D350201	CH/CH Maintenance	3,681,776	3,301,033	380,743	-	-	-	0.0%
D350301	RCGC-East Operations	2,917,191	3,179,615	(262,424)	-	-	-	0.0%
D350601	Juvenile Family Justice Center	1,147,872	1,407,007	(259,135)	-	-	-	0.0%
D350701	Law Enforcement Center (Operations)	2,482,852	2,511,872	(29,020)	-	-	-	0.0%
D351101	Suburban Courts Facility	443,681	159,843	283,838	-	-	-	0.0%
D351201	90 West Plato Building	551,030	745,487	(194,457)	-	-	-	0.0%
D351301	911 Dispatch Center	185,943	139,037	46,906	-	-	-	0.0%
D351401	Union Depot Facility	144,555	144,555	-	-	-	-	0.0%
D351501	Metro Square Facility	3,062,548	3,440,799	(378,251)	-	-	-	0.0%
D351601	402 University Avenue East	263,030	338,574	(75,544)	-	-	-	0.0%
D351701	5 South Owasso Boulevard West	130,665	159,138	(28,473)	-	-	-	0.0%
D351801	Correctional Facility	1,737,669	1,586,103	151,566	-	-	-	0.0%
D351901	Medical Examiner Facility	99,156	102,830	(3,674)	-	-	-	0.0%
D352001	555 Cedar	382,508	350,350	32,158	-	-	-	0.0%
D350280	Ellerbe Memorial Hall Grant (G306031)	11,000	11,000	-	-	-	-	0.0%
	Property Management Total	23,113,244	21,908,454	1,204,790	-	-	-	0.0%
<u>D810000</u>	<u>Workforce Solutions</u>							
D810101	Workforce Solutions Administration	2,608,920	2,332,868	-	276,052	286,853	(10,801)	-3.8%
D810180	WD DTED Title 1 Disl Wrkr (G220001)	425,329	425,329	-	-	-	-	0.0%
D810180	WD DTED State Disl Wrkr	904,955	904,955	-	-	-	-	0.0%
D810180	WS DEED Dislocated Worker NEG	363,158	363,158	-	-	-	-	0.0%
D810280	JT SDES WIA Title I Youth	829,263	829,263	-	-	-	-	0.0%
D810280	WD SDES MN Youth Program	405,185	405,185	-	-	-	-	0.0%
D810380	WD SDES WIA Title 1 Adult	629,324	629,324	-	-	-	-	0.0%
D810480	JT SDHS MFIP - ES	14,992,285	14,992,285	-	-	-	-	0.0%
D810480	WS SDHS SNAP	238,412	238,412	-	-	-	-	0.0%
D810480	WS DEED MN Job Skills Prtnrshp	72,973	72,973	-	-	-	-	0.0%
D810580	WS DEED Teen Parent Proj-TANF	35,000	35,000	-	-	-	-	0.0%
D810580	WS BSU JobConnect	68,803	68,803	-	-	-	-	0.0%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D810680	WIB General Operations	90,811	90,811	-	-	-	-	0.0%
	Workforce Solutions Total	21,664,418	21,388,366	-	276,052	286,853	(10,801)	-3.8%
<u>D150000</u>	<u>Transit and Transit Oriented Development</u>							
D150100	Regional-Rail	1,513,952	1,513,952	-	-	-	-	0.0%
D150300	Union Depot	11,763,903	18,767,080	(7,003,177)	-	-	-	0.0%
D150400	Rra Right Of Way	766,900	766,900	-	-	-	-	0.0%
D150500	Rra Rush Line	2,611,700	2,611,700	-	-	-	-	0.0%
D150600	Rra Red Rock	27,300	27,300	-	-	-	-	0.0%
D150700	Rra Robert Street	16,000	16,000	-	-	-	-	0.0%
D150800	Rra I94 East	2,125,800	2,125,800	-	-	-	-	0.0%
D150900	Rra High Speed Rail	263,900	263,900	-	-	-	-	0.0%
D151000	Rra Riverview Cordr	151,600	151,600	-	-	-	-	0.0%
	Transit and Transit Oriented Development Total	19,241,055	26,244,232	(7,003,177)	-	-	-	0.0%
<u>D800000</u>	<u>Community and Economic Development</u>							
D800100	Comm Dev Block Grt	1,335,000	1,335,000	-	-	-	-	0.0%
D800200	Home	558,000	558,000	-	-	-	-	0.0%
D800500	Hra Tax Exempt Bonds	150,000	-	150,000	-	-	-	0.0%
D800600	Hra Housing Projects	5,000	5,000	-	-	-	-	0.0%
	Community and Economic Development Total	2,048,000	1,898,000	150,000	-	-	-	0.0%
<b>Total Economic Growth &amp; Community Investment</b>		116,573,289	93,695,496	(5,423,387)	28,301,180	28,337,407	(36,227)	-0.1%
D221101	Health & Wellness	263,794	-	-	263,794	263,794	-	0.0%
<u>D600100</u>	<u>Health and Wellness Admin.</u>							
D600110	Health and Wellness Admin	4,412,160	2,600	-	4,409,560	4,269,374	140,186	3.3%
D600120	Health and Wellness Controller	4,019,878	2,000	-	4,017,878	3,988,388	29,490	0.7%
D600140	Health and Wellness Planning	1,054,368	-	-	1,054,368	1,049,100	5,268	0.5%
D600210	Health and Wellness Support Services	5,555,684	156,000	-	5,399,684	5,320,314	79,370	1.5%
D600220	Health and Wellness Information Support	12,704,734	-	-	12,704,734	12,526,249	178,485	1.4%
D600402	Health and Wellness Contract Management	911,188	-	-	911,188	904,524	6,664	0.7%
	Health and Wellness Administration Total	28,658,012	160,600	-	28,497,412	28,057,949	439,463	1.6%
<u>D600300</u>	<u>Financial Assistance Services.</u>							
D600301	Financial Assistance Services - FAS	33,155,888	22,473,730	-	10,682,158	10,553,905	128,253	1.2%
	Financial Assistance Services Total	33,155,888	22,473,730	-	10,682,158	10,553,905	128,253	1.2%



**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
<u>D600400</u>	<u>Social Services</u>							
D600401	Social Services - Adult & CFS	74,254,609	54,208,835	-	20,045,774	18,940,695	1,105,079	5.8%
D600403	Social Services - Community Corrections	5,100,000	5,100,000	-	-	-	-	0.0%
D600404	Social Services - Child Placement	18,025,799	2,845,000	-	15,180,799	14,677,859	502,940	3.4%
D600501	Social Services - Clinical Services	13,136,227	5,380,944	-	7,755,283	7,752,162	3,121	0.0%
D600502	Social Services - Detox Center	3,376,028	1,027,252	-	2,348,776	2,348,776	-	0.0%
D600480	CHS DHS Child Protection	1,726,296	1,726,296	-	-	-	-	0.0%
D600480	Continuum of Care (G102802)	93,882	93,882	-	-	-	-	0.0%
D600480	Support for Emancipated Living Funct (G201106)	50,000	50,000	-	-	-	-	0.0%
D600480	Time Limited Reunification (G201116)	251,347	251,347	-	-	-	-	0.0%
D600480	Alternative Response (G201117)	202,463	202,463	-	-	-	-	0.0%
D600480	Parent Support Grant (G201125)	200,000	200,000	-	-	-	-	0.0%
D600480	Respite Care (G201129)	49,000	49,000	-	-	-	-	0.0%
D600480	Maternal Child Substance Abuse (G201203)	900,000	900,000	-	-	-	-	0.0%
D600480	Rule 78 Adult (G201302)	11,012,201	11,012,201	-	-	-	-	0.0%
D600480	Pre-Admission Screening (G201303)	6,000	6,000	-	-	-	-	0.0%
D600480	Mental Health Screening (G201313)	388,783	388,783	-	-	-	-	0.0%
D600480	Adult Crisis Grant (G201317)	579,200	579,200	-	-	-	-	0.0%
D600480	Mn Housing - Family Homeless (G206001)	3,046,262	3,046,262	-	-	-	-	0.0%
D600480	Juvenile Prostitution (P070002)	12,000	12,000	-	-	-	-	0.0%
	<b>Social Services Total</b>	<b>132,410,097</b>	<b>87,079,465</b>	<b>-</b>	<b>45,330,632</b>	<b>43,719,492</b>	<b>1,611,140</b>	<b>3.7%</b>
<u>D590100</u>	<u>Miscellaneous Hlth</u>							
D590101	Miscellaneous Health	388,800	-	-	388,800	385,000	3,800	1.0%
D590102	Correctional Health	7,117,903	55,000	-	7,062,903	7,237,259	(174,356)	-2.4%
	<b>Miscellaneous Health</b>	<b>7,506,703</b>	<b>55,000</b>	<b>-</b>	<b>7,451,703</b>	<b>7,622,259</b>	<b>(170,556)</b>	<b>-2.2%</b>
<u>D620000</u>	<u>Lake Owasso Residence</u>							
D620101	Lake Owasso Residence Administration	1,995,296	8,642,753	-	(6,647,457)	(6,505,634)	(141,823)	2.2%
D620201	Food Services	322,345	-	-	322,345	312,887	9,458	3.0%
D620301	Health Services	430,689	-	-	430,689	426,891	3,798	0.9%
D620401	Plant Operations & Maintenance	504,907	-	-	504,907	505,722	(815)	-0.2%
D620501	Residential Services	5,836,442	-	-	5,836,442	5,755,647	80,795	1.4%
D620601	Developmental Services	805,008	-	-	805,008	788,522	16,486	2.1%
	<b>Lake Owasso Residence Total</b>	<b>9,894,687</b>	<b>8,642,753</b>	<b>-</b>	<b>1,251,934</b>	<b>1,284,035</b>	<b>(32,101)</b>	<b>-2.5%</b>
<u>D610000</u>	<u>Ramsey County Care Center</u>							
D610101	Ramsey County Care Center Administration	3,306,300	17,397,589	-	(14,091,289)	(14,077,619)	(13,670)	0.1%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D610201	Nutritional Services	1,623,428	-	-	1,623,428	1,610,357	13,071	0.8%
D610301	Laundry Services	195,803	-	-	195,803	194,604	1,199	0.6%
D610401	Housekeeping Services	536,171	-	-	536,171	529,923	6,248	1.2%
D610501	Nursing	8,698,693	-	-	8,698,693	8,656,707	41,986	0.5%
D610502	Transitional Care Unit Nursing	1,535,685	-	-	1,535,685	1,513,032	22,653	1.5%
D610601	Plant Maintenance	687,500	-	-	687,500	765,550	(78,050)	-10.2%
D610701	Patient Activities	279,661	-	-	279,661	277,993	1,668	0.6%
D610801	RCCC - Social Services	534,348	-	-	534,348	529,453	4,895	0.9%
	Ramsey County Care Center Total	17,397,589	17,397,589	-	-	-	-	0.0%
<u>D580000</u>	<u>Public Health</u>							
D580101	Women Infants and Children (WIC)	77,724	-	-	77,724	75,460	2,264	3.0%
D580201	Family Health	5,511,420	1,995,001	-	3,516,419	3,252,341	264,078	8.1%
D580401	Healthy Communities	808,395	-	-	808,395	764,986	43,409	5.7%
D580501	Correctional Healthcare	3,428,038	3,428,038	-	-	-	-	0.0%
D580601	Sexual Health - Non Title X	241,145	30,744	-	210,401	213,151	(2,750)	-1.3%
D580602	Communicable Disease Control	1,888,521	195,354	-	1,693,167	1,704,124	(10,957)	-0.6%
D580611	Sexual Offense Services	227,933	-	-	227,933	203,644	24,289	11.9%
D580701	Public Health Administration	4,249,410	4,067,277	-	182,133	238,288	(56,155)	-23.6%
D580702	Uncompensated Care	941,700	-	-	941,700	941,700	-	0.0%
D580706	Laboratory 555	337,162	47,500	-	289,662	289,662	-	0.0%
D580707	Vital Records	599,766	438,000	-	161,766	153,142	8,624	5.6%
D580709	Housecalls	328,234	180,000	-	148,234	145,605	2,629	1.8%
D580801	Health Protection	333,539	-	-	333,539	321,144	12,395	3.9%
	Public Health w/o Environmental Health Subtotal	18,972,987	10,381,914	-	8,591,073	8,303,247	287,826	3.5%
D580180	Women Infants and Children (WIC) (G211009)	3,551,362	3,551,362	-	-	-	-	0.0%
D580180	Breastfeeding-Peer Support (G211020)	130,000	130,000	-	-	-	-	0.0%
D580280	Early Hearing Detection and Intervention (G103038)	50,000	50,000	-	-	-	-	0.0%
D580280	Family Home Visiting TANF (G103036)	994,732	994,732	-	-	-	-	0.0%
D580280	Child & Teen Check Up (G103015)	2,169,423	2,169,423	-	-	-	-	0.0%
D580280	Early Childhood Home Visits (G103035)	1,688,049	1,688,049	-	-	-	-	0.0%
D580280	Maternal / Child Health (G211001)	860,374	860,374	-	-	-	-	0.0%
D580280	Nurse Family Partnership (G211031)	230,526	230,526	-	-	-	-	0.0%
D580480	Healthy Teen (G103025)	244,000	244,000	-	-	-	-	0.0%
D580480	State Health Improvement (G211023)	977,350	977,350	-	-	-	-	0.0%
D580680	Title X (G103027)	837,300	837,300	-	-	-	-	0.0%
D580680	HIV Testing (G103030)	76,400	76,400	-	-	-	-	0.0%
D580680	Refugee Health Screening (G103031)	14,000	14,000	-	-	-	-	0.0%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D580680	TB Outreach (G103032)	11,000	11,000	-	-	-	-	0.0%
D580680	Sexual Offense Services (G202007)	347,314	347,314	-	-	-	-	0.0%
D580680	Perinatal Hepatitis B Prevention (G211024)	125,000	125,000	-	-	-	-	0.0%
D580680	Health Disparities (G211026)	47,499	47,499	-	-	-	-	0.0%
D580680	Family Planning (G211029)	37,354	37,354	-	-	-	-	0.0%
D580680	Pre-Exposure Prophylaxis (G211030)	72,283	72,283	-	-	-	-	0.0%
D580780	Block Nurse Program (G102174)	83,000	83,000	-	-	-	-	0.0%
D580880	Bio-Terrorism Response (G211016)	393,716	393,716	-	-	-	-	0.0%
	Public Health Grants / Projects Subtotal	12,940,682	12,940,682	-	-	-	-	0.0%
<u>D581000</u>	<u>Environmental Health</u>							
D581001	Lead Hazard Control	531,391	476,000	-	55,391	54,573	818	1.5%
D581002	Community Sanitation	882,000	882,000	-	-	-	-	0.0%
D581003	Solid Waste Management	19,590,800	20,602,800	(1,012,000)	-	-	-	0.0%
	Environmental Health Subtotal	21,004,191	21,960,800	(1,012,000)	55,391	54,573	818	1.5%
D581080	Lead Paint Hazard Control - Hennepin Co. (G102703)	500,000	500,000	-	-	-	-	0.0%
D581080	Childhood Lead Poisoning (G211021)	15,000	15,000	-	-	-	-	0.0%
D581080	Healthy Homes (G211027)	40,000	40,000	-	-	-	-	0.0%
D581080	Solid Waste Management-SCORE (G213001)	1,576,371	1,576,371	-	-	-	-	0.0%
D581080	Solid Waste Management-LRDG (G213002)	394,884	394,884	-	-	-	-	0.0%
	Environmental Health Grants/Projects Subtotal	2,526,255	2,526,255	-	-	-	-	0.0%
	Public Health Total	55,444,115	47,809,651	(1,012,000)	8,646,464	8,357,820	288,644	3.5%
<u>D380000</u>	<u>Veterans Services</u>							
D380101	Veterans Services	638,744	-	-	638,744	627,737	11,007	1.8%
D380180	Vet Svcs MDVS Operational Enhancement (G214007)	22,500	22,500	-	-	-	-	0.0%
	Veterans Services Subtotal	661,244	22,500	-	638,744	627,737	11,007	1.8%
<u>D500000</u>	<u>Community Corrections</u>							
D500101	Community Corrections Administration	7,456,070	650,516	-	6,805,554	6,776,425	29,129	0.4%
D500201	Adult Probation	22,462,696	5,808,582	-	16,654,114	16,696,986	(42,872)	-0.3%
D500401	Correctional Facility	17,313,900	4,242,015	-	13,071,885	13,139,451	(67,566)	-0.5%
D500501	Juvenile Probation	10,193,776	1,529,989	-	8,663,787	8,781,686	(117,899)	-1.3%
D500601	Boys Totem Town	5,719,828	667,912	-	5,051,916	4,930,322	121,594	2.5%
D500701	Juvenile Detention Center	6,176,601	677,152	-	5,499,449	5,406,961	92,488	1.7%
D500280	Treatment Courts (G219004)	261,653	261,653	-	-	-	-	0.0%
D500280	Justice Assistance Grant (G101023)	23,876	23,876	-	-	-	-	0.0%

**BUDGET - ESTIMATED REVENUE - FUND BALANCE = TAX LEVY**

CODE	ACTIVITY/DEPARTMENT	2019 Proposed				2018 Proposed Tax Levy	Inc/(Dec) over 2018 Tax Levy	%Inc/(Dec) over 2018 Tax Levy
		Budget	Revenue	Fund Balance	Tax Levy			
D500280	Intensive Supervision (G202002)	981,900	981,900	-	-	-	-	0.0%
D500280	Electronic Alcohol Monitoring (G202011)	60,000	60,000	-	-	-	-	0.0%
D500280	Enhanced Halfway House Reentry Services (G202016)	136,000	136,000	-	-	-	-	0.0%
	<b>Community Corrections Total</b>	<b>70,786,300</b>	<b>15,039,595</b>	<b>-</b>	<b>55,746,705</b>	<b>55,731,831</b>	<b>14,874</b>	<b>0.0%</b>
<b>Total Health &amp; Wellness</b>		<b>356,178,429</b>	<b>198,680,883</b>	<b>(1,012,000)</b>	<b>158,509,546</b>	<b>156,218,822</b>	<b>2,290,724</b>	<b>1.5%</b>
<u>D010101</u>	<u>Tax Settlement</u>							
D010102	Admin Costs-Reimbursement	-	6,142,032	-	(6,142,032)	(5,981,129)	(160,903)	2.7%
D010102	Interest On Investments	-	6,259,000	-	(6,259,000)	(6,259,000)	-	0.0%
D010101	Special Taxes	-	5,000,000	-	(5,000,000)	(4,930,000)	(70,000)	1.4%
D010101	Build America Bonds Rebate	-	196,237	-	(196,237)	(205,759)	9,522	-4.6%
D010101	County Program Aid	-	17,842,611	-	(17,842,611)	(17,842,611)	-	0.0%
D010101	City of St Paul TIF Agreement	-	3,000,000	-	(3,000,000)	(3,000,000)	-	0.0%
<b>Total Unallocated Revenues &amp; Fund Balance</b>		<b>-</b>	<b>38,439,880</b>	<b>-</b>	<b>(38,439,880)</b>	<b>(38,218,499)</b>	<b>(221,381)</b>	<b>0.6%</b>
<b>TOTAL COUNTY BUDGET</b>		<b>723,434,548</b>	<b>411,759,477</b>	<b>(751,726)</b>	<b>312,426,797</b>	<b>299,301,751</b>	<b>13,125,046</b>	<b>4.4%</b>
	Allowance for Uncollectible				6,026,849	5,897,446	129,403	2.2%
<b>TOTAL COUNTY BUDGET (Including Uncollectibles)</b>		<b>723,434,548</b>	<b>411,759,477</b>	<b>(751,726)</b>	<b>318,453,646</b>	<b>305,199,197</b>	<b>13,254,449</b>	<b>4.3%</b>

**UNALLOCATED REVENUES**

	2017	2018	2019	2018 Increase (Decrease) Over 2017
<b>Unallocated Revenues:</b>	<b>Approved</b>	<b>Proposed</b>	<b>Proposed</b>	
Indirect Cost Allocation Plan	4,668,760	5,981,129	6,142,032	1,312,369
Special Taxes	5,088,811	4,930,000	5,000,000	(158,811)
City of St. Paul TIF Agreement	2,650,000	3,000,000	3,000,000	350,000
Build America Bonds Rebate	237,470	205,759	196,237	(31,711)
County Program Aid	17,842,611	17,842,611	17,842,611	-
Interest on Investments	7,400,000	6,259,000	6,259,000	(1,141,000)
<b>Total Unallocated Revenues</b>	<b>37,887,652</b>	<b>38,218,499</b>	<b>38,439,880</b>	<b>330,847</b>

**CONTINGENT ACCOUNTS**

	2017	2018	2019	2018 Increase (Decrease) Over 2017
<b>General Contingents:</b>	<b>Approved</b>	<b>Proposed</b>	<b>Proposed</b>	
County Revenue Fund:				
Annual Appropriation	2,000,000	2,000,000	2,000,000	-
<b>Total Contingent Accounts</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>-</b>

**APPROPRIATION OF FUND BALANCE / RETAINED EARNINGS**

	2017	2018	2019	2018 Increase (Decrease) Over 2017
<b>Fund Balance:</b>	<b>Approved</b>	<b>Proposed</b>	<b>Proposed</b>	
<b>County Revenue Fund</b>				
County Manager	-	75,000	-	75,000
Financial Assistance Services	-	241,112	-	241,112
Property Tax, Records and Election Services	-	1,021,194	-	1,021,194
Unallocated Gen Exps	-	1,723,076	1,272,928	1,723,076
Parks & Recreation	-	200,000	-	200,000
Hist Society Ramsey	17,000	-	-	(17,000)
<b>Total County Revenue Fund</b>	<b>17,000</b>	<b>3,260,382</b>	<b>1,272,928</b>	<b>3,243,382</b>
<b>Various Other Funds</b>				
Solid Waste Management Fund	(1,437,180)	(1,143,485)	(1,012,000)	293,695
Transit and Transit Oriented Development Fund	(2,140,015)	(4,445,001)	(7,003,177)	(2,304,986)
Community and Economic Development	150,000	150,000	150,000	-
Ramsey Conservation District Fund	15,000	-	-	(15,000)
Emergency Communications Fund	530,000	500,000	511,000	(30,000)
General County Debt Service Fund	5,177,307	2,300,987	3,029,733	(2,876,320)
Ponds at Battle Creek Fund	286,559	-	-	(286,559)
Information Services Fund	199,740	770,000	770,000	570,260
Public Works Facility Fund	204,395	1,485	2,660	(202,910)
Courthouse / City Hall Fund	1,330,889	343,183	380,743	(987,706)
Ramsey County Buildings Fund	2,010,924	1,124,773	803,517	(886,151)
Library. Fund	-	225,000	225,000	225,000
Library Facilities Fund	221,793	15,892	17,870	(205,901)
Library Debt Service Fund	42,698	100,000	100,000	57,302
<b>Total Various Other Funds</b>	<b>6,592,110</b>	<b>(57,166)</b>	<b>(2,024,654)</b>	<b>(6,649,276)</b>
<b>Total Fund Balance &amp; Retained Earnings</b>	<b>6,609,110</b>	<b>3,203,216</b>	<b>(751,726)</b>	<b>(3,405,894)</b>

**SUMMARY OF BUDGET**  
**BY DEPARTMENT**  
**2017 - 2019**

<b>DEPARTMENT</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>
	<b>Adjusted Budget</b>	<b>Proposed Budget</b>	<b>Proposed Budget</b>
Board of Ramsey County Commissioners	2,276,493	2,255,510	2,249,771
Capital Improv./Equip. Replacement	1,100,000	1,100,000	1,100,000
Central Fleet	7,441,335	6,967,620	6,937,904
Community Corrections	69,224,703	70,629,353	70,786,300
Contingent Account	2,000,000	2,000,000	2,000,000
County Assessor Department	5,500,686	5,514,407	5,869,398
County Attorney's Office	44,363,016	45,598,840	47,338,038
County Debt Service	29,059,410	24,729,000	25,444,256
Countywide Communications	1,456,475	1,698,295	1,707,016
County Extension Services	45,221	44,090	42,988
County Manager	13,261,713	13,417,404	13,758,119
Court - County Court Functions	3,492,199	3,554,249	3,559,717
Econ Growth & Community Invest	-	414,361	414,361
Emergency Communications	18,309,834	17,978,906	17,675,464
Emergency Management Office	1,022,043	1,014,343	1,014,343
Financial Assistance Services	29,495,416	33,509,847	33,155,888
Government Relations	410,568	410,551	410,551
Health & Wellness	-	263,794	263,794
Health and Wellness Administration	24,321,194	28,218,549	28,658,012
Health Care Services	7,472,189	7,677,259	7,506,703
Community and Economic Development	2,036,513	2,053,000	2,048,000
Information Services	22,494,274	24,037,558	24,323,906
Lake Owasso Residence	9,785,299	9,761,141	9,894,687
Landmark Center	896,700	896,700	896,700
Libraries Debt Service	3,385,290	3,192,379	3,171,106
Library	11,616,801	12,121,673	12,246,712
Medical Examiner	2,759,605	2,927,093	2,936,732
MPFA Pedestrian Connection Loan Debt Service	392,288	393,672	394,697
Office of Information and Public Records Dept	3,490,548	4,353,703	4,428,258
Office of Safety and Justice	-	307,014	307,014
Parks and Recreation	12,785,868	12,697,025	12,692,340
Property Management	25,773,504	23,357,708	23,113,244
Property Tax, Records and Election Services Dept	9,982,776	8,974,181	11,155,861
Public Health	54,692,045	54,863,246	55,444,115
Public Works	15,850,060	16,396,772	16,279,761
Ramsey Conservation District	602,594	908,755	911,358
Ramsey County Care Center	16,686,252	17,347,021	17,397,589
Ramsey County Charter Commission	1,000	1,000	1,000
Ramsey County Historical Society	96,367	83,383	84,448
Sheriff's Office	55,418,740	57,246,575	57,850,288
Transit and Transit Oriented Development	20,596,617	19,898,800	19,241,055
Social Services	134,245,574	127,544,191	132,410,097
Technology	2,800,000	2,800,000	2,800,000
Unallocated General Expense / Revenue	1,295,068	12,441,964	21,187,295
Veterans Services	634,383	650,237	661,244
Workforce Solutions	22,612,289	21,738,165	21,664,418
<b>TOTAL</b>	<b>691,182,950</b>	<b>703,989,334</b>	<b>723,434,548</b>

**SUMMARY OF PERSONNEL**

**BY DEPARTMENT**

**2017 - 2019**

<b>DEPARTMENT</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>Inc/(Dec)</b>
	<b>Full Time</b>	<b>Full Time</b>	<b>Full Time</b>	
	<b>Equivalent</b>	<b>Equivalent</b>	<b>Equivalent</b>	
	<b>Positions</b>	<b>Positions</b>	<b>Positions</b>	<b>2017 -</b>
				<b>2019</b>
Board of Ramsey County Commissioners	18.00	18.00	18.00	0.00
Central Fleet	19.58	21.58	21.58	2.00
Community Corrections	509.51	504.51	504.51	(5.00)
County Assessor	53.00	53.00	55.00	2.00
County Attorney's Office	335.30	339.30	339.30	4.00
Countywide Communications	14.00	15.00	15.00	1.00
County Extension Services	0.25	0.25	0.25	0.00
County Manager	101.60	106.50	110.50	8.90
Court - County Court Functions	0.00	0.00	0.00	0.00
Emergency Communications (1)	151.75	149.75	149.75	(2.00)
Emergency Management Office	5.00	5.00	5.00	0.00
Financial Assistance Services	394.50	381.50	373.50	(21.00)
Government Relations	2.00	2.00	2.00	0.00
Health and Wellness Administration	113.85	117.85	117.85	4.00
Health Care Services	1.00	2.00	2.00	1.00
Community and Economic Development	3.00	2.00	2.00	(1.00)
Information Services	83.00	76.00	76.00	(7.00)
Lake Owasso Residence	100.10	100.10	100.10	0.00
Landmark Center	0.00	0.00	0.00	0.00
Library	101.37	101.37	101.37	0.00
Medical Examiner	17.00	18.00	18.00	1.00
Office of Information and Public Records	0.00	14.00	14.00	14.00
Office of Health and Wellness	0.00	2.00	2.00	2.00
Office of Safety and Justice	0.00	2.00	2.00	2.00
Office of Economic Growth and Community Investment	0.00	3.00	3.00	3.00
Parks and Recreation	93.86	93.11	93.11	(0.75)
Property Management	75.80	76.80	76.80	1.00
Property Tax, Records and Election Services	74.00	69.00	70.00	(4.00)
Public Health & Solid Waste Mgmt. (2)	292.75	293.35	292.20	(0.55)
Public Works	105.00	108.00	108.00	3.00
Ramsey Conservation District	0.00	0.00	0.00	0.00
Ramsey County Care Center	165.15	161.75	161.75	(3.40)
Ramsey County Charter Commission	0.00	0.00	0.00	0.00
Ramsey County Historical Society	0.00	0.00	0.00	0.00
Sheriff's Office	429.00	429.00	429.00	0.00
Transit and Transit Oriented Development	7.00	6.00	6.00	(1.00)
Social Services	689.69	675.19	675.19	(14.50)
Veterans Services	6.00	6.00	6.00	0.00
Workforce Solutions (3)	84.00	84.00	84.00	0.00
<b>TOTAL</b>	<b>4,046.06</b>	<b>4,036.91</b>	<b>4,034.76</b>	<b>(11.30)</b>

**SUMMARY OF PERSONNEL**

**BY SERVICE TEAM**

**2016 - 2019**

<b>SERVICE AREA</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2018</b>	<b>2019</b>
	<b>Adjusted Budget Positions</b>	<b>Adjusted Budget Positions</b>	<b>Proposed Budget Positions</b>	<b>Proposed Budget Positions</b>	<b>Inc./ (Dec.)</b>	<b>Inc./ (Dec.)</b>
<b>ADMINISTRATION &amp; GENERAL COUNTY PURPOSES</b>						
Administration & General County Purposes	121.60	119.60	124.50	128.50	4.90	4.00
Information & Public Records	211.00	226.00	229.00	232.00	3.00	3.00
Safety & Justice	895.65	938.05	943.05	943.05	5.00	-
Economic Growth & Community Investment	474.26	489.86	496.11	496.11	6.25	-
Health & Wellness	2,233.95	2,272.55	2,244.25	2,235.10	(28.30)	(9.15)
<b>TOTAL COUNTY FTE</b>	<b>3,936.46</b>	<b>4,046.06</b>	<b>4,036.91</b>	<b>4,034.76</b>	<b>(9.15)</b>	<b>(2.15)</b>
<b>ADMINISTRATION &amp; GENERAL COUNTY PURPOSES</b>						
Board of Ramsey County Commissioners	18.00	18.00	18.00	18.00	-	-
County Manager	103.60	101.60	106.50	110.50	4.90	4.00
<b>TOTAL</b>	<b>121.60</b>	<b>119.60</b>	<b>124.50</b>	<b>128.50</b>	<b>4.90</b>	<b>4.00</b>
<b>INFORMATION &amp; PUBLIC RECORDS</b>						
Office of Information and Public Records	-	0.00	14.00	14.00	14.00	-
Countywide Communications	-	14.00	15.00	15.00	1.00	-
Government Relations	-	2.00	2.00	2.00	-	-
Information Services	84.00	83.00	76.00	76.00	(7.00)	-
County Assessor	53.00	53.00	53.00	55.00	-	2.00
Property Tax, Records & Election Services	74.00	74.00	69.00	70.00	(5.00)	1.00
<b>TOTAL</b>	<b>211.00</b>	<b>226.00</b>	<b>229.00</b>	<b>232.00</b>	<b>3.00</b>	<b>3.00</b>
<b>SAFETY &amp; JUSTICE</b>						
Office of Safety and Justice	0.00	0.00	2.00	2.00	2.00	-
County Attorney's Office	332.90	335.30	339.30	339.30	4.00	-
Sheriff's Office	395.00	429.00	429.00	429.00	-	-
Emergency Communications	151.75	151.75	149.75	149.75	(2.00)	-
Medical Examiner	16.00	17.00	18.00	18.00	1.00	-
Emergency Management Office	0.00	5.00	5.00	5.00	-	-
<b>TOTAL</b>	<b>895.65</b>	<b>938.05</b>	<b>943.05</b>	<b>943.05</b>	<b>5.00</b>	<b>-</b>
<b>ECONOMIC GROWTH &amp; COMMUNITY INVESTMENT</b>						
Office of Economic Growth and Community Investment	-	-	3.00	3.00	3.00	-
Library	101.17	101.37	101.37	101.37	-	-
Parks and Recreation	94.46	93.86	93.11	93.11	(0.75)	-
Public Works	117.58	105.00	108.00	108.00	3.00	-
Central Fleet	-	19.58	21.58	21.58	2.00	-
Ramsey Conservation District	-	-	-	-	-	-
Ramsey County Historical Society	-	-	-	-	-	-
Landmark Center	-	-	-	-	-	-
County Extension Services	0.25	0.25	0.25	0.25	-	-
Property Management	75.80	75.80	76.80	76.80	1.00	-
Workforce Solutions	85.00	84.00	84.00	84.00	-	-
Transit and Transit Oriented Development	-	7.00	6.00	6.00	(1.00)	-
Community and Economic Development	-	3.00	2.00	2.00	(1.00)	-
<b>TOTAL</b>	<b>474.26</b>	<b>489.86</b>	<b>496.11</b>	<b>496.11</b>	<b>6.25</b>	<b>-</b>
<b>HEALTH &amp; WELLNESS</b>						
Office of Health and Wellness	-	-	2.00	2.00	2.00	-
Health and Wellness Administration	113.85	113.85	117.85	117.85	4.00	0
Financial Assistance Services	360.50	394.50	381.50	373.50	(13.00)	(8.00)
Social Services	687.69	689.69	675.19	675.19	(14.50)	0
Health Care Services	1.00	1.00	2.00	2.00	1.00	0
Lake Owasso Residence	100.10	100.10	100.10	100.10	0	0
Ramsey County Care Center	165.15	165.15	161.75	161.75	(3.40)	0
Public Health	291.75	292.75	293.35	292.20	0.60	(1.15)
Veterans Services	6.00	6.00	6.00	6.00	0	0
Community Corrections	507.91	509.51	504.51	504.51	(5.00)	0
<b>TOTAL</b>	<b>2,233.95</b>	<b>2,272.55</b>	<b>2,244.25</b>	<b>2,235.10</b>	<b>(28.30)</b>	<b>(9.15)</b>



**A COMPARISON OF EXPENDITURES/APPROPRIATIONS FOR 2016 - 2019**  
**BY MAJOR OBJECT OF EXPENDITURES**  
**INDICATING THE AMOUNT OF CHANGE FROM 2017 TO 2018**  
**AND THE PERCENTAGE OF CHANGE FOR EACH CATEGORY**

Major Expenditures Class	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	% Change
Personnel Services	345,666,991	388,268,048	390,025,999	396,300,762	1,757,951	0.5%
Other Services & Charges	155,020,934	160,309,890	172,963,592	188,406,881	12,653,702	7.9%
Supplies	9,275,460	11,168,219	10,462,624	10,375,908	(705,595)	-6.3%
Capital Outlay	19,108,232	20,546,843	23,882,056	20,362,834	3,335,213	16.2%
Indiv/Fam Soc Srvs-Client Spec	60,339,825	60,682,274	63,866,506	64,463,246	3,184,232	5.2%
Contingent Appropriations	0	2,000,000	2,000,000	2,000,000	0	0.0%
Transfers	11,765,063	3,174,894	1,223,076	1,272,928	(1,951,818)	-61.5%
Intergovernmental Payments	17,131,098	11,263,288	10,327,920	10,323,920	(935,368)	-8.3%
Remittance To Municipalities	124,151	-	-	-	0	0.0%
Bond Principal	24,391,255	24,736,255	21,280,010	22,410,010	(3,456,245)	-14.0%
Bond Interest	8,554,267	9,033,238	7,957,551	7,518,059	(1,075,687)	-11.9%
<b>TOTAL</b>	<b>651,377,276</b>	<b>691,182,950</b>	<b>703,989,334</b>	<b>723,434,548</b>	<b>12,806,384</b>	<b>1.9%</b>

**A COMPARISON OF EXPENDITURES/APPROPRIATIONS FOR 2017 - 2019**  
**BY MAJOR OBJECT OF EXPENDITURE**  
**WITH MAJOR OBJECT OF EXPENDITURE AS PERCENTAGE OF THE TOTAL BUDGET**

Title	2017 Approved	% of Total	2018 Proposed	% of Total	2019 Proposed	% of Total
Personnel Services	388,268,048	56.2%	390,025,999	55.4%	396,300,762	54.8%
Other Services & Charges	160,309,890	23.2%	172,963,592	24.6%	188,406,881	26.0%
Supplies	11,168,219	1.6%	10,462,624	1.5%	10,375,908	1.4%
Capital Outlay	20,546,843	3.0%	23,882,056	3.4%	20,362,834	2.8%
Indiv/Fam Soc Srvs-Client Spec	60,682,274	8.8%	63,866,506	9.1%	64,463,246	8.9%
Contingent Appropriations	2,000,000	0.3%	2,000,000	0.3%	2,000,000	0.3%
Transfers	3,174,894	0.5%	1,223,076	0.2%	1,272,928	0.2%
Intergovernmental Payments	11,263,288	1.6%	10,327,920	1.5%	10,323,920	1.4%
Bond Principal	24,736,255	3.6%	21,280,010	3.0%	22,410,010	3.1%
Bond Interest	9,033,238	1.3%	7,957,551	1.1%	7,518,059	1.0%
<b>TOTAL</b>	<b>691,182,950</b>	<b>100.0%</b>	<b>703,989,334</b>	<b>100.0%</b>	<b>723,434,548</b>	<b>100.0%</b>

**COMPARISON OF EXPENDITURES/APPROPRIATIONS**  
**FOR THE YEARS 2016 THROUGH 2019**  
**SUMMARY BY FUND**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
General Revenue	427,393,439	469,346,924	485,659,835	504,646,304	16,312,911	3.5%
Solid Waste Management	21,721,927	20,322,783	21,430,570	21,562,055	1,107,787	5.5%
Workforce Solutions	20,301,878	22,612,289	21,738,165	21,664,418	(874,124)	-3.9%
Forfeited Tax Properties	591,667	481,940	664,779	663,224	182,839	37.9%
Forfeited Tax 4R	108,660	1,120,000	1,200,000	1,200,000	80,000	7.1%
Ramsey Conservation District	454,388	602,594	908,755	911,358	306,161	50.8%
Emergency Communicaitons	14,726,388	18,309,834	17,978,906	17,675,464	(330,928)	-1.8%
County Debt Service	41,169,026	30,289,152	25,829,000	26,544,256	(4,460,152)	-14.7%
MPFA Pedestrian Conn Loan Debt Service	390,545	392,288	393,672	394,697	1,384	0.4%
Care Center	16,247,563	16,686,252	17,347,021	17,397,589	660,769	4.0%
Lake Owasso Residence	9,783,827	9,785,299	9,761,141	9,894,687	(24,158)	-0.2%
RC Vadnais Sports Center Fund	1,526,035	1,816,152	1,773,497	1,833,021	(42,655)	-2.3%
Law Enforcement Services Contract	7,483,401	7,325,940	7,618,007	7,906,253	292,067	4.0%
Information Services Fund	20,845,384	22,494,534	24,037,558	24,323,906	1,543,024	6.9%
Law Enforcement Center Firearms Range	52,959	66,260	68,248	70,295	1,988	3.0%
Public Works Facility	1,541,250	1,779,342	1,533,291	1,535,075	(246,051)	-13.8%
Central Fleet	4,152,403	7,441,335	6,967,620	6,937,904	(473,715)	-6.4%
Courthouse and City Hall	4,638,156	4,714,237	3,625,430	3,681,776	(1,088,807)	-23.1%
Ramsey County Buildings	15,555,451	16,256,412	16,530,411	16,223,006	273,999	1.7%
Union Depot Facility	-	-	141,722	144,555	141,722	0.0%
Library Operations	10,886,088	11,616,801	12,121,673	12,246,712	504,872	4.3%
Library Facilities	1,411,879	1,704,161	1,515,854	1,517,832	(188,307)	-11.0%
Library Debt Service	3,221,781	3,385,290	3,192,379	3,171,106	(192,911)	-5.7%
Community and Economic Development	953,786	2,036,513	2,053,000	2,048,000	16,487	0.8%
Transit and Transit Oriented Development	15,866,931	20,596,617	19,898,800	19,241,055	(697,817)	-3.4%
<b>Total Expenditures/Appropriations</b>	<b>641,024,812</b>	<b>691,182,950</b>	<b>703,989,334</b>	<b>723,434,548</b>	<b>12,806,384</b>	<b>1.9%</b>

**Summary of Countywide Personnel Services  
For the Years 2016 Through 2019  
Summary by Fund**

	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
General Revenue	272,525,050	309,080,559	308,992,443	314,022,813	(88,116)	0.0%
Solid Waste Management	3,362,817	3,533,438	3,553,383	3,687,958	19,945	0.6%
Workforce Solutions	6,943,374	8,237,517	8,707,170	8,723,523	469,653	5.7%
Forfeited Tax Properties	340,470	260,000	374,441	372,848	114,441	44.0%
Forfeited Tax 4R	0	149,998	115,000	120,000	(34,998)	-23.3%
Ramsey Conservation District	354,664	351,528	456,781	456,775	105,253	29.9%
Emergency Communicaitons	12,590,618	13,928,220	13,065,030	13,070,188	(863,190)	-6.2%
Care Center	11,935,761	12,227,657	12,537,756	12,602,040	310,099	2.5%
Lake Owasso Residence	7,481,237	7,595,734	7,676,636	7,785,583	80,902	1.1%
RC Vadnais Sports Center Fund	419,808	495,532	633,748	641,575	138,216	27.9%
Law Enforcement Services Contract	5,807,108	5,721,932	5,957,641	6,222,644	235,709	4.1%
Information Services Fund	8,773,859	10,114,294	10,478,146	10,958,478	363,852	3.6%
Public Works Facility	378,939	614,153	481,229	481,229	(132,924)	-21.6%
Courthouse and City Hall	1,155,135	1,397,499	1,177,340	1,182,984	(220,159)	-15.8%
Ramsey County Buildings	3,111,802	3,414,950	4,724,982	4,774,928	1,310,032	38.4%
Union Depot Facility	0	0	141,722	144,555	141,722	0.0%
Library Operations	7,210,439	7,955,792	7,982,445	8,057,176	26,653	0.3%
Library Facilities	389,990	435,375	400,484	404,543	(34,891)	-8.0%
Central Fleet	1,775,612	1,816,074	1,989,525	1,999,096	173,451	9.6%
Community and Economic Development	107,455	267,970	230,552	232,943	(37,418)	-14.0%
Transit and Transit Oriented Development	937,005	669,825	349,545	358,883	(320,280)	-47.8%
<b>Total Personnel Services:</b>	<b>345,601,143</b>	<b>388,268,047</b>	<b>390,025,999</b>	<b>396,300,762</b>	<b>1,757,952</b>	<b>0.5%</b>

**Summary of Countywide Personnel Services  
For the Years 2016 Through 2019**

**Comparision by Object of Expenditure**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Salaries Permanent	233,584,054	269,793,054	272,306,491	276,893,856	2,513,438	0.9%
Workers Comp-Wage Replace	465,733	134,751	116,250	106,250	(18,501)	(13.7)%
Salaries Temporary	3,851,487	2,309,272	2,583,478	2,293,612	274,206	11.9%
Salaries Overtime	7,015,241	4,115,017	5,151,836	5,162,310	1,036,819	25.2%
Salaries Perm-St P Cont Empl	4,973,859	5,697,086	5,039,443	5,135,233	(657,643)	(11.5)%
Salaries Otime-St P Cont Empl	404,162	250,000	250,000	250,000	-	0.0%
Vacancy Factor	0	(1,486,496)	(1,488,769)	(1,515,203)	(2,273)	0.2%
Deferred Compensation	576,585	818,647	760,109	777,000	(58,538)	(7.2)%
Intermittent Salaries	2,396,405	1,650,138	1,632,015	1,830,924	(18,123)	(1.1)%
Pera	20,006,208	22,908,397	22,850,171	23,709,313	(58,225)	(0.3)%
Fica - Oasdi	13,071,220	15,657,454	16,220,915	16,486,580	563,461	3.6%
FICA - Hi	3,425,514	4,044,123	4,069,480	4,136,945	25,357	0.6%
Health & Welfare Insurance	40,147,830	43,229,060	44,930,571	45,687,478	1,701,511	3.9%
Dental Insurance	904	(114,853)	378	-	115,231	(100.3)%
Medicare B Coverage	267,335	387,537	325,442	325,943	(62,095)	(16.0)%
Life Insurance	305,185	1,132,061	370,627	376,606	(761,435)	(67.3)%
Long-Term Disability	250,949	309,582	316,157	316,693	6,575	2.1%
Unemployment Compensation	256,213	348,201	229,815	229,887	(118,386)	(34.0)%
Health Care Savings Plan	485,104	516,755	583,476	589,425	66,721	12.9%
Payroll Surcharge	12,234,566	13,695,859	13,878,739	14,108,130	182,880	1.3%
Transportation Allowance	22,043	26,001	25,700	25,700	(301)	(1.2)%
Admin Allowance - Unreimbursed Expense	85,412	89,883	(321,370)	(900,599)	(411,253)	(457.5)%
Uniforms & Clothing Allowance	92,358	120,791	102,181	102,181	(18,610)	(15.4)%
Canine Allowance	7,980	5,880	8,000	8,000	2,120	36.1%
Fringe Benefits-St P Cont Empl	1,478,020	2,237,040	1,873,675	1,886,580	(363,365)	(16.2)%
Cell Phone Allowance	196,777	392,809	(1,788,811)	(1,722,081)	(2,181,620)	(555.4)%
<b>Total Personnel Services:</b>	<b>345,601,143</b>	<b>388,268,048</b>	<b>390,025,999</b>	<b>396,300,762</b>	<b>1,757,951</b>	<b>0.5%</b>

**SUMMARY OF OPERATING CAPITAL OUTLAY**  
**FOR THE YEARS 2016 THROUGH 2019**  
**SUMMARY BY FUND**

	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
General Revenue	2,240,601	719,363	2,042,970	2,086,928	1,323,607	184.0%
Solid Waste Management	326,810	26,810	197,200	97,200	170,390	635.5%
Workforce Solutions	79,558	45,000	40,000	40,000	(5,000)	-11.1%
Ramsey Conservation District	713	7,520	3,600	5,004	(3,920)	-52.1%
Emergency Communicaitons	316,979	1,212,500	1,175,000	825,000	(37,500)	-3.1%
Care Center	24,504	5,533	34,626	24,626	29,093	525.8%
Lake Owasso Residence	217,786	55,490	-	-	0	0.0%
RC Vadnais Sports Center Fund	146,858	295,921	102,589	121,808	(193,332)	-65.3%
Law Enforcement Services Contract	349,146	252,715	262,824	273,336	10,109	4.0%
Information Services Fund	5,103,486	5,194,233	5,210,813	4,849,754	16,580	0.3%
Public Works Facility	593,952	519,903	386,227	380,838	(133,676)	-25.7%
Courthouse and City Hall	1,668,009	1,395,249	495,721	495,721	(899,528)	-64.5%
Ramsey County Buildings	5,114,634	4,807,194	3,792,145	3,244,278	(1,015,049)	-21.1%
Library Operations	1,052,593	905,000	1,160,000	1,185,000	255,000	28.2%
Library Facilities	278,618	381,237	247,246	247,246	(133,991)	-35.1%
Central Fleet	358,515	2,625,190	2,625,095	2,625,095	(95)	0.0%
Transit and Transit Oriented Development	1,235,470	2,097,985	6,106,000	3,861,000	4,008,015	191.0%
Total Operating Capital Outlay	<b>19,108,232</b>	<b>20,546,843</b>	<b>23,882,056</b>	<b>20,362,834</b>	<b>3,335,213</b>	<b>16.2%</b>

**COMPARISON BY OBJECT OF EXPENDITURE**

	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Office Furniture & Equipment	1,306,801	1,769,692	2,449,137	2,257,536	679,445	38.4%
Communications Equipment	230,000	1,710	351,000	1,000	349,290	20426.3%
Facility Operations/Maintenance	74,802	30,153	-	-	0	0.0%
Grounds Operations/Maint	57,547	36,190	36,095	36,095	(95)	-0.3%
Data Processing Equipment	3,755,234	3,745,855	3,654,568	3,277,424	(91,287)	-2.4%
Automotive Equipment	573,295	2,804,500	2,813,060	2,821,962	8,560	0.3%
Software	1,300,338	1,469,720	1,567,800	1,587,800	98,080	6.7%
Telecommunications Systems	228,162	224,233	240,813	234,604	16,580	7.4%
Buildings/Remodeling	10,582,913	8,843,817	8,419,583	8,271,413	(424,234)	-4.8%
Erosion Control/Road Construction	50819	20,973	-	-	0	0.0%
Improvements Other than Building	70,119	-	-	-	0	0.0%
Transit Improvements	-	750,000	3,250,000	750,000	2,500,000	333.3%
Library Books	878,202	850,000	1,100,000	1,125,000	250,000	29.4%
Total Operating Capital Outlay	<b>19,108,232</b>	<b>20,546,843</b>	<b>23,882,056</b>	<b>20,362,834</b>	<b>3,335,213</b>	<b>16.2%</b>

**CLASSIFICATION OF ESTIMATED REVENUES & FUND BALANCE  
FOR THE YEARS 2016 THROUGH 2019  
SUMMARY BY FUND**

Title	2016	2017	2018	2019	2018	
	Actual	Approved	Proposed	Proposed	Inc/(Dec) Over 2017	Percent Change
General Revenue	256,237,111	282,514,483	296,123,454	310,158,513	13,608,971	4.8%
Community Human Services	172,126,429	188,062,184	189,536,381	194,487,791	1,474,197	0.8%
Solid Waste Management	21,721,927	20,322,783	21,430,570	21,562,055	1,107,787	5.5%
Workforce Solutions	20,301,878	22,612,289	21,738,165	21,664,418	(874,124)	-3.9%
Forfeited Tax Properties	591,667	481,940	664,779	663,224	182,839	37.9%
Forfeited Tax 4R	108,660	1,120,000	1,200,000	1,200,000	80,000	7.1%
Ramsey Conservation District	454,388	602,594	908,755	911,358	306,161	50.8%
Emergency Communicaitons	14,726,388	18,309,834	17,978,906	17,675,464	(330,928)	-1.8%
County Debt Service	40,198,925	29,059,410	25,829,000	26,544,256	(3,230,410)	-11.1%
MPFA Pedestrian Conn Loan Debt Service	390,545	392,288	393,672	394,697	1,384	0.4%
Care Center	16,247,563	16,686,252	17,347,021	17,397,589	660,769	4.0%
Lake Owasso Residence	9,783,827	9,785,299	9,761,141	9,894,687	(24,158)	-0.2%
RC Vadnais Sports Center Fund	1,526,035	1,816,152	1,773,497	1,833,021	(42,655)	-2.3%
Law Enforcement Services Contract	7,483,401	7,325,940	7,618,007	7,906,253	292,067	4.0%
Information Services Fund	20,845,384	22,494,534	24,037,558	24,323,906	1,543,024	6.9%
Law Enforcement Center Firearms Range	52,959	66,260	68,248	70,295	1,988	3.0%
Public Works Facility	1,541,250	1,779,342	1,533,291	1,535,075	(246,051)	-13.8%
Central Fleet	4,152,403	7,441,335	6,967,620	6,937,904	(473,715)	-6.4%
Courthouse and City Hall	4,638,156	4,714,237	3,625,430	3,681,776	(1,088,807)	-23.1%
Ramsey County Buildings	15,555,451	16,256,412	16,530,411	16,223,006	273,999	1.7%
Union Depot Facility	-	-	141,722	144,555	141,722	0.0%
Library Operations	10,886,088	11,616,801	12,121,673	12,246,712	504,872	4.3%
Library Facilities	1,411,879	1,704,161	1,515,854	1,517,832	(188,307)	-11.0%
Library Debt Service	3,221,781	3,385,290	3,192,379	3,171,106	(192,911)	-5.7%
Community and Economic Development	953,786	2,036,513	2,053,000	2,048,000	16,487	0.8%
Transit and Transit Oriented Development	15,866,931	20,596,617	19,898,800	19,241,055	(697,817)	-3.4%
<b>Total Revenue &amp; Fund Balance</b>	<b>641,024,812</b>	<b>691,182,950</b>	<b>703,989,334</b>	<b>723,434,548</b>	<b>12,806,384</b>	<b>1.9%</b>

**FEDERAL REVENUES SUMMARY**

Title	2016	2017	2018	2019	2018	
	Actual	Approved	Proposed	Proposed	Inc/(Dec) Over 2017	Percent Change
Workforce Solutions Program - Various	14,003,961	17,484,937	17,347,332	17,347,332	(137,605)	-0.8%
Title IV-D Incentive Revenues	1,202,090	975,000	975,000	975,000	0	0.0%
Child & Community Services Block Grant	3,500,118	3,618,954	3,551,684	3,551,684	(67,270)	-1.9%
DD Waiver Case Management & Screening	1,851,538	1,985,774	1,485,774	1,485,072	(500,000)	-25.2%
AFDC IV-E Reimbursements	2,836,100	2,470,000	2,690,000	2,690,000	220,000	8.9%
MN Family Investment Prog Child Care	1,077,217	1,000,000	1,000,000	1,000,000	0	0.0%
TANF Block Grant	2,462,731	3,476,116	2,996,116	2,996,116	(480,000)	-13.8%
Federal Share - Admin Costs	9,886,751	11,169,568	10,124,568	10,124,568	(1,045,000)	-9.4%
Federal Share - Admin Costs - IV-E	1,580,637	1,415,847	1,415,847	1,415,847	0	0.0%
Federal Share - Admin Costs - IV-D	10,431,769	11,385,184	11,307,558	11,459,260	(77,626)	-0.7%
Child Welfare Targeted Case Management	4,817,819	3,905,249	4,905,249	4,905,249	1,000,000	25.6%
Justice Benefits, Inc.	89,169	110,000	100,000	100,000	(10,000)	-9.1%
<b>Various Other Programs &amp; Grants</b>						
Public Safety & Justice Programs	708,353	401,183	399,583	608,659	(1,600)	-0.4%
Public Health Grants	6,507,362	9,526,420	7,716,962	7,737,220	(1,809,458)	-19.0%
Public Health WIC Grant	1,057,552	3,720,135	3,509,966	3,562,165	(210,169)	-5.6%
CHS-Social Service Information System	151,072	200,000	200,000	200,000	0	0.0%
CHS Social Service Grants/Programs	737,892	1,546,645	1,724,703	1,724,703	178,058	11.5%
Mental Health Case Management	1,283,673	2,000,000	1,399,298	1,400,000	(600,702)	-30.0%
CADI EW & TBI Case Mgmt	712,895	605,163	705,163	705,163	100,000	16.5%
Various Other Grants/Programs	17,000,668	19,422,201	24,533,799	24,367,232	5,111,598	26.3%
<b>Total Federal Revenues</b>	<b>81,899,367</b>	<b>96,418,376</b>	<b>98,088,602</b>	<b>98,355,270</b>	<b>1,670,226</b>	<b>1.7%</b>

**State Revenues Summary**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/Dec Over 2017	Percent Change
County Program Aid	17,098,115	17,842,611	17,842,611	17,842,611	0	0.0%
PERA Rate Increase Aid	824,655	819,344	819,092	819,092	-252	0.0%
State Aid - Police Pensions	1,757,121	1,698,529	1,708,529	1,718,929	10,000	0.6%
Community Corrections Subsidy	9,586,189	9,735,856	9,819,026	9,954,981	83,170	0.9%
Road Maintenance-Regular & Municipal	9,127,586	9,506,425	9,631,032	9,631,934	124,607	1.3%
Community Health Services	2,958,187	2,957,645	2,959,091	2,959,091	1,446	0.0%
Office Of Waste Mgmt (SCORE)	1,530,318	1,437,626	1,576,371	1,576,371	138,745	9.7%
Watercraft Registration	-	36,000	-	-	0	0.0%
DD Waiver Case Management & Screening	1,358,795	1,575,305	1,075,305	1,044,157	-500,000	-31.7%
Adult & Child Comm Support Programs	9,815,980	11,012,201	11,012,201	11,012,201	0	0.0%
<b>Various Other Programs &amp; Grants</b>						
County Attorney	455,444	579,823	482,000	1,200,624	-97,823	-16.9%
Sheriff	76,910	563,755	646,161	646,161	82,406	14.6%
Community Corrections	501,328	1,287,441	1,415,600	1,414,718	128,159	10.0%
Emergency Communications	689,651	689,651	689,651	689,651	0	0.0%
Public Health	218,800	1,325,100	1,702,900	1,702,900	377,800	28.5%
CHS - Other	24,412,967	28,463,190	27,978,782	31,160,444	-484,408	-1.7%
Workforce Solutions Programs & Services	2,159,402	2,209,058	1,311,217	1,311,217	-897,841	-40.6%
Various Other Grants/Programs	1,682,471	363,000	675,500	670,500	312,500	86.1%
<b>Total State Revenues</b>	<b>84,253,919</b>	<b>92,102,560</b>	<b>91,345,069</b>	<b>95,355,582</b>	<b>(757,491)</b>	<b>-0.8%</b>

**COMPARISON OF REVENUES/ESTIMATED REVENUES**  
**BY MAJOR CLASSIFICATION OF REVENUES**  
**FOR THE YEARS 2016 THROUGH 2019**

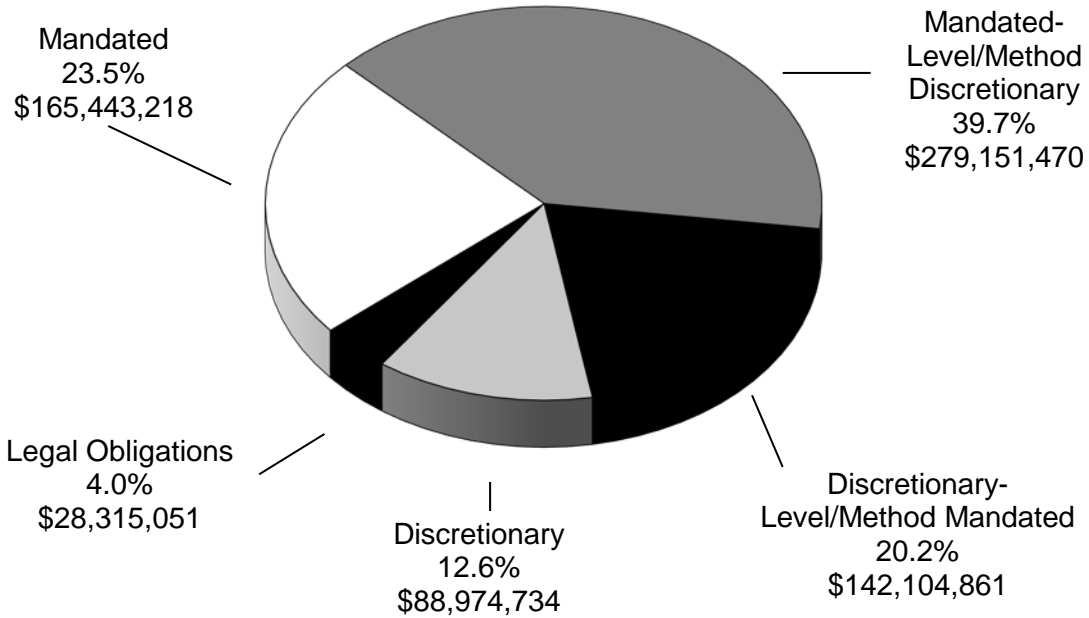
Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
<b>Charges for Services:</b>						
Fees & Services- Legal	3,844,069	4,468,284	4,164,902	4,172,024	(303,382)	-6.8%
Fees & Services - Recreational	2,717,586	2,904,606	2,858,400	2,910,802	(46,206)	-1.6%
Fees & Services - Property	6,229,775	7,039,877	6,741,969	6,813,512	(297,908)	-4.2%
Fees & Services - Medical	32,055,697	30,756,875	30,294,728	30,461,715	(462,147)	-1.5%
Other Services	37,896,968	42,983,794	40,507,443	43,378,501	(2,476,351)	-5.8%
County Environmental Charge	19,797,139	19,000,000	19,500,000	19,500,000	500,000	2.6%
Commissions	1,188,520	1,278,641	1,270,885	1,283,885	(7,756)	-0.6%
Other County Services	38,206,342	42,792,084	45,488,648	48,021,961	2,696,564	6.3%
Telecommunications Services	20,730	1,780,000	1,790,000	1,790,000	10,000	0.6%
<b>Total Charges for Services</b>	<b>141,956,826</b>	<b>153,004,161</b>	<b>152,616,975</b>	<b>158,332,400</b>	<b>(387,186)</b>	<b>-0.3%</b>
<b>Fines &amp; Forfeitures</b>	<b>565,961</b>	<b>666,000</b>	<b>620,160</b>	<b>624,486</b>	<b>(45,840)</b>	<b>-6.9%</b>
<b>Intergovernmental Revenue:</b>						
Other Governmental Units	7,498,607	5,384,135	5,541,766	5,542,791	157,631	2.9%
Federal	81,899,367	96,418,376	98,088,602	98,355,270	1,670,226	1.7%
State	67,155,804	74,259,949	73,502,458	77,512,971	(757,491)	-1.0%
County Program Aid	17,098,115	17,842,611	17,842,611	17,842,611	0	0.0%
<b>Total Intergovernmental Revenue</b>	<b>173,651,893</b>	<b>193,905,071</b>	<b>194,975,437</b>	<b>199,253,643</b>	<b>1,070,366</b>	<b>0.6%</b>
<b>Private Grants &amp; Donations</b>	<b>80,692</b>	<b>123,854</b>	<b>19,000</b>	<b>19,000</b>	<b>(104,854)</b>	<b>-84.7%</b>
<b>Licenses &amp; Permits</b>	<b>1,943,457</b>	<b>1,828,841</b>	<b>1,869,650</b>	<b>1,870,650</b>	<b>40,809</b>	<b>2.2%</b>
<b>Sales</b>	<b>3,450,049</b>	<b>1,790,240</b>	<b>1,644,709</b>	<b>1,649,768</b>	<b>(145,531)</b>	<b>-8.1%</b>
<b>Use of Money/Property:</b>						
Use of Money (Interest)	3,030,389	7,407,000	6,334,000	6,334,000	(1,073,000)	-14.5%
Rentals	20,313,096	23,609,425	24,089,939	24,171,317	480,514	2.0%
<b>Total Use of Money/Property</b>	<b>23,343,485</b>	<b>31,016,425</b>	<b>30,423,939</b>	<b>30,505,317</b>	<b>(592,486)</b>	<b>-1.9%</b>
<b>Other Revenues:</b>						
Recovery of Expenses	16,181,966	8,189,117	11,018,692	11,075,288	2,829,575	34.6%
<b>Total Other Revenues</b>	<b>16,181,966</b>	<b>8,189,117</b>	<b>11,018,692</b>	<b>11,075,288</b>	<b>2,829,575</b>	<b>34.6%</b>
<b>Other Taxes &amp; Penalties</b>	<b>5,927,106</b>	<b>4,702,311</b>	<b>4,671,000</b>	<b>4,741,000</b>	<b>(31,311)</b>	<b>-0.7%</b>
<b>Property Tax Levy</b>	<b>251,381,990</b>	<b>286,901,635</b>	<b>299,301,751</b>	<b>312,426,797</b>	<b>12,400,116</b>	<b>4.3%</b>
<b>Transfer from Other Funds</b>	<b>20,338,642</b>	<b>2,446,184</b>	<b>3,624,805</b>	<b>3,687,925</b>	<b>1,178,621</b>	<b>48.2%</b>
<b>Fund Balance</b>	<b>2,202,745</b>	<b>6,609,110</b>	<b>3,203,216</b>	<b>(751,726)</b>	<b>(3,405,894)</b>	<b>-51.5%</b>
<b>Total Revenues &amp; Fund Balance</b>	<b>641,024,812</b>	<b>691,182,950</b>	<b>703,989,334</b>	<b>723,434,548</b>	<b>12,806,384</b>	<b>1.9%</b>



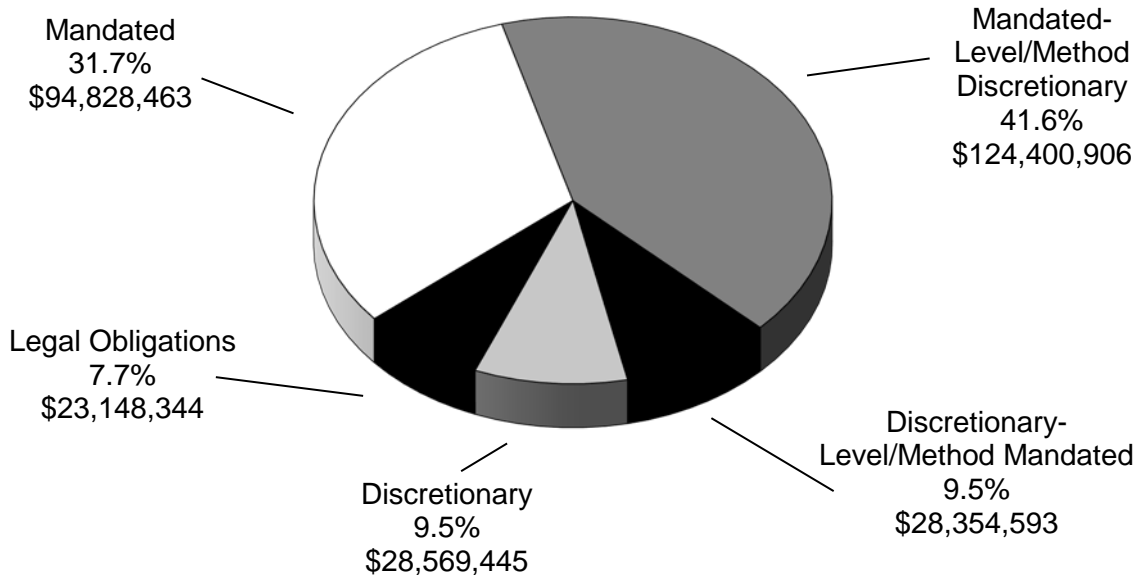
**PROPOSED**

**RAMSEY COUNTY - YEAR 2018**

Mandated/Discretionary Services  
by 2018 County Budget - \$703,989,334



Mandated/Discretionary Services  
by 2018 County Tax Levy - \$299,301,751



**RAMSEY COUNTY**  
**2018 PROPOSED BUDGET / REVENUE / TAX LEVY**  
**MANDATED / DISCRETIONARY SERVICES & LEGAL OBLIGATIONS**

	ADMIN. & GENERAL COUNTY PURPOSES	INFORMATION & PUBLIC RECORDS	SAFETY & JUSTICE	ECONOMIC GROWTH & COMMUNITY INVESTMENT	HEALTH & WELLNESS	UNALLOCATED REVENUES & FUND BALANCE	TOTALS	% COUNTY'S TOTAL BUDGET/ TAX LEVY
<b>MANDATED</b>								
Budget	157,546	13,288,588	88,414,900	16,070,170	47,512,014	-	165,443,218	23.5%
Revenue/Fund Balance	434,204	5,559,045	23,550,368	16,070,170	14,351,928	10,649,040	70,614,755	
Tax Levy	(276,658)	7,729,543	64,864,532	-	33,160,086	(10,649,040)	94,828,463	31.7%
<b>MANDATED-LEVEL/ METHOD DISCRETIONARY</b>								
Budget	9,016,315	-	13,799,398	10,077,920	246,257,837	-	279,151,470	39.7%
Revenue/Fund Balance	774,386	-	2,210,426	2,663,346	135,088,367	14,014,039	154,750,564	
Tax Levy	8,241,929	-	11,588,972	7,414,574	111,169,470	(14,014,039)	124,400,906	41.6%
<b>DISCRETIONARY- LEVEL/METHOD MANDATED</b>								
Budget	718,270	-	25,817,064	62,483,162	53,086,365	-	142,104,861	20.2%
Revenue/Fund Balance	-	-	15,545,038	51,883,098	43,127,412	3,194,720	113,750,268	
Tax Levy	718,270	-	10,272,026	10,600,064	9,958,953	(3,194,720)	28,354,593	9.5%
<b>DISCRETIONARY</b>								
Budget	21,323,747	34,500,107	595,658	28,946,800	3,608,422	-	88,974,734	12.6%
Revenue/Fund Balance	2,100,787	27,645,118	222,514	18,624,031	1,678,109	10,134,730	60,405,289	
Tax Levy	19,222,960	6,854,989	373,144	10,322,769	1,930,313	(10,134,730)	28,569,445	9.5%
<b>LEGAL OBLIGATIONS</b>								
Budget	28,315,051	-	-	-	-	-	28,315,051	4.0%
Revenue/Fund Balance	4,940,737	-	-	-	-	225,970	5,166,707	
Tax Levy	23,374,314	-	-	-	-	(225,970)	23,148,344	7.7%
<b>TOTAL</b>								
Budget	59,530,929	47,788,695	128,627,020	117,578,052	350,464,638	-	703,989,334	100.0%
Revenue/Fund Balance	8,250,114	33,204,163	41,528,346	89,240,645	194,245,816	38,218,499	404,687,583	
Tax Levy	51,280,815	14,584,532	87,098,674	28,337,407	156,218,822	(38,218,499)	299,301,751	100.0%

**DEFINITIONS**

**MANDATED** - A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program.

**MANDATED-LEVEL/METHOD DISCRETIONARY** - A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program. How the service or program is provided is determined by the County.

**DISCRETIONARY-LEVEL OR METHOD MANDATED** - A discretionary service or program which, if provided by the County, involves a specific level or method which is mandated by Federal Law, Federal Regulations, Minnesota Statutes, Court Order, or Minnesota State Rules and Regulations. A specific level would be a minimum standard (for example, ratio of staff to clients). A specific method would mandate how the service must be provided (for example, Public Works environmental services for the County in the area of lake improvement).

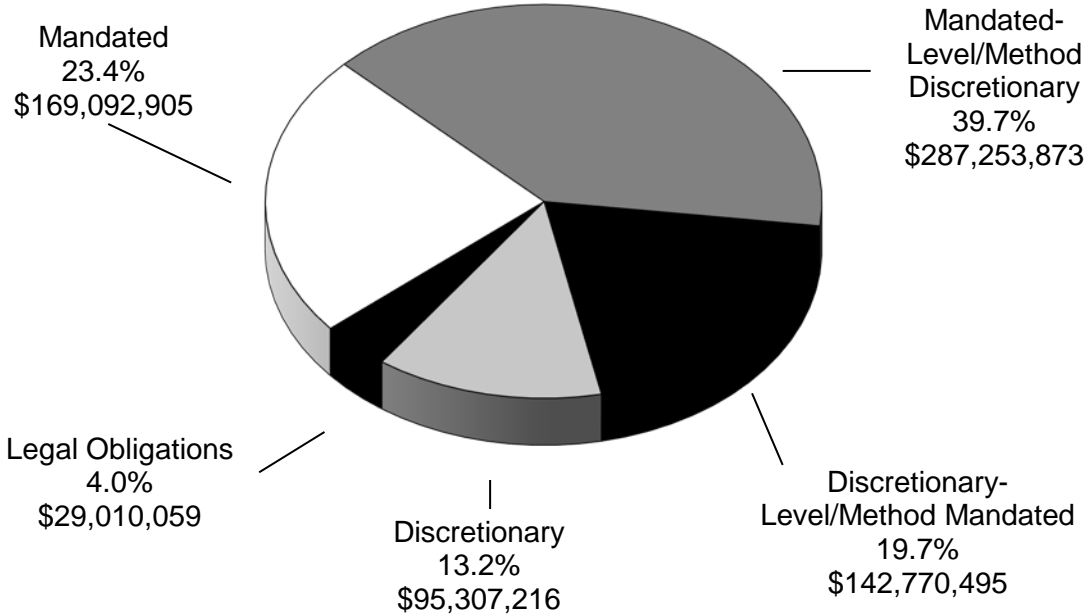
**DISCRETIONARY** - A service or program where the decision to provide the service, and how it is provided, rests completely with the County.

**LEGAL OBLIGATION** - These represent debt service costs. The authority to issue bonds or notes is discretionary. However, when the County Board approves the issuance of the bonds or notes, the tax levies for the total principal and interest costs become legal obligations until the bonds or notes are retired.

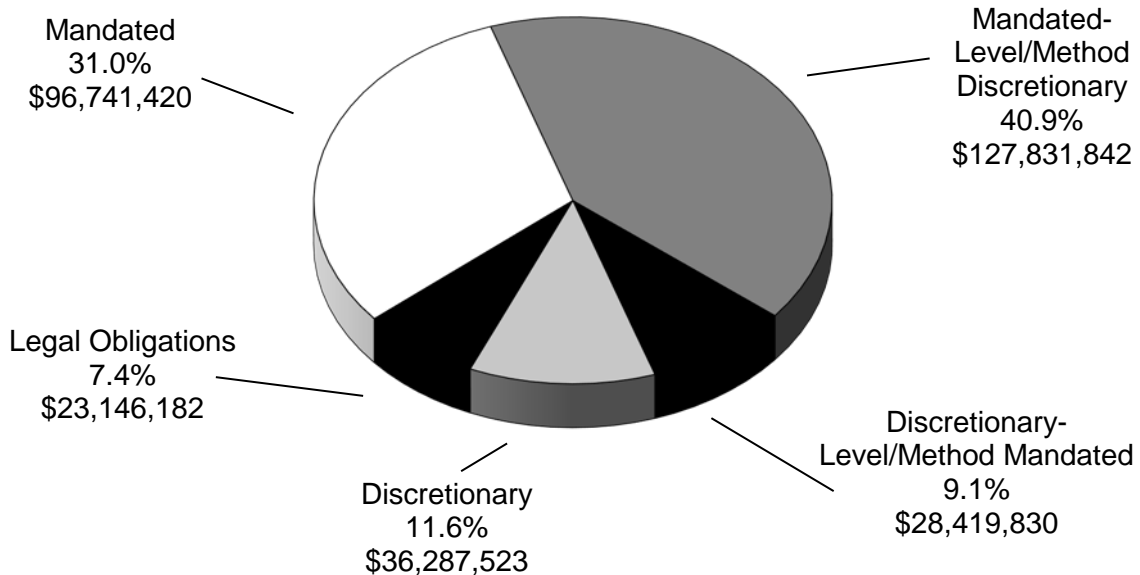
# PROPOSED

## RAMSEY COUNTY - YEAR 2019

Mandated/Discretionary Services  
by 2019 County Budget - \$723,434,548



Mandated/Discretionary Services  
by 2019 County Tax Levy - \$312,426,797



**RAMSEY COUNTY  
2019 PROPOSED BUDGET / REVENUE / TAX LEVY  
MANDATED / DISCRETIONARY SERVICES & LEGAL OBLIGATIONS**

	ADMIN. & GENERAL COUNTY PURPOSES	INFORMATION & PUBLIC RECORDS	SAFETY & JUSTICE	ECONOMIC GROWTH & COMMUNITY INVESTMENT	HEALTH & WELLNESS	UNALLOCATED REVENUES & FUND BALANCE	TOTALS	% COUNTY'S TOTAL BUDGET/ TAX LEVY
<b>MANDATED</b>								
Budget	156,937	15,825,259	89,517,569	16,070,170	47,522,970	-	169,092,905	23.4%
Revenue/Fund Balance	434,430	7,242,165	23,753,792	16,070,170	14,459,838	10,391,090	72,351,485	
Tax Levy	(277,493)	8,583,094	65,763,777	-	33,063,132	(10,391,090)	96,741,420	31.0%
<b>MANDATED-LEVEL/ METHOD DISCRETIONARY</b>								
Budget	9,072,309	-	14,764,691	10,168,949	253,247,924	-	287,253,873	39.7%
Revenue/Fund Balance	704,739	-	3,190,396	2,659,425	139,136,928	13,730,542	159,422,030	
Tax Levy	8,367,570	-	11,574,295	7,509,524	114,110,996	(13,730,542)	127,831,843	40.9%
<b>DISCRETIONARY- LEVEL/METHOD MANDATED</b>								
Budget	715,998	-	25,803,915	62,456,138	53,794,444	-	142,770,495	19.6%
Revenue/Fund Balance	-	-	15,754,460	52,085,487	43,458,117	3,052,601	114,350,665	
Tax Levy	715,998	-	10,049,455	10,370,651	10,336,327	(3,052,601)	28,419,830	9.1%
<b>DISCRETIONARY</b>								
Budget	30,350,941	34,869,731	595,421	27,878,032	1,613,091	-	95,307,216	13.2%
Revenue/Fund Balance	1,656,650	28,023,222	222,514	17,457,027	614,000	11,046,279	59,019,692	
Tax Levy	28,694,291	6,846,509	372,907	10,421,005	999,091	(11,046,279)	36,287,524	11.6%
<b>LEGAL OBLIGATIONS</b>								
Budget	29,010,059	-	-	-	-	-	29,010,059	4.0%
Revenue/Fund Balance	5,644,511	-	-	-	-	219,366	5,863,877	
Tax Levy	23,365,548	-	-	-	-	(219,366)	23,146,182	7.4%
<b>TOTAL</b>								
Budget	69,306,244	50,694,990	130,681,596	116,573,289	356,178,429	-	723,434,548	100.0%
Revenue/Fund Balance	8,440,330	35,265,387	42,921,162	88,272,109	197,668,883	38,439,880	411,007,751	
Tax Levy	60,865,914	15,429,603	87,760,434	28,301,180	158,509,546	(38,439,880)	312,426,797	100.0%

**DEFINITIONS**

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**DISCRETIONARY** - A service or program where the decision to provide the service, and how it is provided, rests completely with the County.

**LEGAL OBLIGATION** - These represent debt service costs. The authority to issue bonds or notes is discretionary. However, when the County Board approves the issuance of the bonds or notes, the tax levies for the total principal and interest costs become legal obligations until the bonds or notes are retired.

**General Revenue Fund**

County General Revenue Fund

This fund includes judicial, general administration, property records and appraisal, legal, general government buildings, public safety, health, parks & recreation, public works and several other activities. These services are financed mostly from charges and fees, intergovernmental revenue and property taxes.

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	272,517,388	309,060,560	308,992,443	314,022,813	(68,117)	0.0%
Other Services & Charges	82,386,852	90,014,964	102,486,367	115,826,995	12,471,403	13.9%
Supplies	5,234,844	6,140,513	5,908,553	5,833,474	(231,960)	(3.8%)
Capital Outlay	1,749,282	2,036,583	2,042,970	2,086,928	6,387	0.3%
Indiv/Fam Soc Svcs-Client Spec	60,339,825	60,658,712	63,866,506	64,463,246	3,207,794	5.3%
Contingent Appropriations	-	2,000,000	2,000,000	2,000,000	-	0.0%
Transfers	11,762,534	1,574,634	1,223,076	1,272,928	(351,558)	(22.3%)
Intergovernmental Payments	-	239,920	239,920	239,920	-	0.0%
Remittance To Municipalities	124,151	-	-	-	-	0.0%
<b>Total Appropriations</b>	<b>434,114,876</b>	<b>471,725,886</b>	<b>486,759,835</b>	<b>505,746,304</b>	<b>15,033,950</b>	<b>3.2%</b>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	43,106,652	47,125,702	44,064,991	47,221,280	(3,060,711)	(6.5%)
Fines And Forfeitures	-	12,000	12,000	12,000	-	0.0%
Intergovernmental Revenue - Other	5,666,769	4,090,749	4,144,000	4,144,000	53,251	1.3%
Intergovernmental Revenue - Federal	66,231,258	76,638,632	78,142,230	78,429,095	1,503,598	2.0%
Intergovernmental Revenue - State	60,917,847	69,082,254	68,677,811	72,687,124	(404,443)	(0.6%)
County Program Aid	16,328,861	17,029,503	17,842,611	17,842,611	813,108	4.8%
Private Grants & Donations	72,430	98,854	19,000	19,000	(79,854)	(80.8%)
Licenses	1,204,689	1,126,841	1,179,650	1,180,650	52,809	4.7%
Revenue From Sales	1,663,337	678,820	659,030	663,980	(19,790)	(2.9%)
Use of Money (Interest)	2,876,240	7,400,000	6,259,000	6,259,000	(1,141,000)	(15.4%)
Rentals	955,400	1,045,702	836,190	839,660	(209,512)	(20.0%)
Recovery of Expenses	6,109,029	1,632,082	2,128,474	2,193,118	496,392	30.4%
CHS - Program Recoveries	6,309,224	3,145,884	6,366,023	6,366,023	3,220,139	102.4%
Other Taxes	5,477,035	4,503,046	4,671,000	4,741,000	167,954	3.7%
Property Taxes	211,765,334	236,910,046	246,897,142	260,261,265	9,987,096	4.2%
Operating Transfers In	5,420,771	1,188,770	1,600,301	1,613,569	411,531	34.6%
Use of Fund Balance	10,000	17,000	3,260,382	1,272,928	3,243,382	19,078.7%
<b>Total Financing</b>	<b>434,114,876</b>	<b>471,725,886</b>	<b>486,759,835</b>	<b>505,746,304</b>	<b>15,033,950</b>	<b>3.2%</b>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	3,092.24	3,177.06	3,180.31	3,177.16	3.25
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**APPROPRIATION SUMMARY:**

**Solid Waste Management Fund**

Waste Mgmt Service Charge Fund - This fund is to account for collection of the County Environmental Charge, which is imposed on the sales prices of Waste Management Services. Funds are used to license and inspect all solid waste facilities and solid waste haulers; to provide yard waste, household hazardous waste and problem waste management services; provide public education and technical assistance on waste issues; and also includes the processing of solid waste. The Counties of Ramsey and Washington, have jointly entered into a service agreement with Resource Recovery Technology (RRT) to process solid waste at its resource recovery facility in Newport, Minnesota.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	3,362,817	3,533,438	3,553,383	3,687,958	19,945	0.6%
Other Services & Charges	8,343,841	8,999,412	9,163,487	9,260,397	164,075	1.8%
Supplies	16,046	17,000	16,500	16,500	(500)	(2.9%)
Capital Outlay	326,810	26,810	197,200	97,200	170,390	635.5%
Transfers	-	1,600,000	-	-	(1,600,000)	(100.0%)
Intergovernmental Payments	9,672,413	6,146,123	8,500,000	8,500,000	2,353,877	38.3%
<b>Total Appropriations</b>	<b>21,721,927</b>	<b>20,322,783</b>	<b>21,430,570</b>	<b>21,562,055</b>	<b>1,107,787</b>	<b>5.5%</b>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	19,797,169	19,165,000	19,500,000	19,500,000	335,000	1.7%
Intergovernmental Revenue - Other	805,000	455,337	726,684	726,684	271,347	59.6%
Intergovernmental Revenue - State	1,534,036	1,437,626	1,576,371	1,576,371	138,745	9.7%
Licenses	738,768	702,000	730,000	730,000	28,000	4.0%
Revenue From Sales	931	-	1,000	1,000	1,000	-
Use of Money (Interest)	49,046	-	40,000	40,000	40,000	-
Recovery of Expenses	30,531	-	-	-	-	-
Other Taxes	391	-	-	-	-	-
Property Taxes	(1,233,945)	-	-	-	-	(49.1%)
Use of Fund Balance	-	(1,437,180)	(1,143,485)	(1,012,000)	293,695	(20.4%)
<b>Total Financing</b>	<b>21,721,927</b>	<b>20,322,783</b>	<b>21,430,570</b>	<b>21,562,055</b>	<b>1,107,787</b>	<b>5.5%</b>

**AUTHORIZED PERSONNEL:**

<b>(FTE)</b>	<b>37.25</b>	<b>37.25</b>	<b>37.25</b>	<b>37.25</b>	<b>-</b>
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**Workforce Solutions Fund**

Job Training Program Fund - This fund is to account for revenues received from the Federal and State governments for the Workforce Incentive Act (WIA) which was enacted in 1973 under the Comprehensive Employment and Training Act. This was revised in 1982 by the Federal Government to provide job training and employment opportunities for the economically disadvantaged, unemployed and under-employed persons. The Board of County Commissioners approved Ordinance No. 2000 204 on June 13, 2000 which authorized the creation of a new county department called Workforce Solutions. Activities include the management of the Consolidated Program created by Joint Powers Agreement dated March 16, 2000, between Ramsey County and the City of Saint Paul, through a merger of the Ramsey County Job Training Program, the City of Saint Paul Workforce Development Program, and the Ramsey County Minnesota Family Investment Program - Employment Services (MFIP-ES). This merger became effective on July 1, 2000.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	6,935,766	8,237,517	8,707,170	8,723,523	469,653	5.7%
Other Services & Charges	13,224,058	14,238,710	12,948,960	12,858,860	(1,289,750)	(9.1%)
Supplies	62,195	67,500	42,035	42,035	(25,465)	(37.7%)
Capital Outlay	79,558	45,000	40,000	40,000	(5,000)	(11.1%)
Indiv/Fam Soc Srvs-Client Spec	-	23,562	-	-	(23,562)	(100.0%)
<b>Total Appropriations</b>	<b>20,301,577</b>	<b>22,612,289</b>	<b>21,738,165</b>	<b>21,664,418</b>	<b>(874,124)</b>	<b>(3.9%)</b>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	1,792,557	2,516,850	2,453,722	2,392,299	(63,128)	(2.5%)
Intergovernmental Revenue - Other	149,545	77,110	77,110	77,110	-	-
Intergovernmental Revenue - Federal	13,991,071	17,484,937	17,584,667	17,584,667	99,730	0.6%
Intergovernmental Revenue - State	2,168,774	2,218,430	1,320,589	1,320,589	(897,841)	(40.5%)
Private Grants & Donations	8,262	-	-	-	-	-
Recovery of Expenses	23,521	16,916	15,224	13,701	(1,692)	(10.0%)
Property Taxes	2,167,847	298,046	286,853	276,052	(11,193)	48.5%
<b>Total Financing</b>	<b>20,301,577</b>	<b>22,612,289</b>	<b>21,738,165</b>	<b>21,664,418</b>	<b>(874,124)</b>	<b>(3.9%)</b>

**AUTHORIZED PERSONNEL:**

<b>(FTE)</b>	-	-	-	-	-	-
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**Forfeited Tax Properties Fund**

Tax Forfeited Land Fund - This fund is to account for the fiscal activities of managing properties forfeited to the State of Minnesota for non-payment of taxes. The primary goal is to return these properties to the tax rolls through auctions, sales to local governments, and repurchase by prior owners.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	340,470	260,000	374,441	372,848	114,441	44.0%
Other Services & Charges	244,154	220,040	283,338	283,376	63,298	28.8%
Supplies	7,043	1,900	7,000	7,000	5,100	268.4%
Total Appropriations	<u>591,667</u>	<u>481,940</u>	<u>664,779</u>	<u>663,224</u>	<u>182,839</u>	<u>37.9%</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	8,555	11,200	8,400	8,400	(2,800)	(25.0%)
Revenue From Sales	1,453,719	450,740	654,579	653,024	203,839	45.2%
Rentals	1,800	20,000	1,800	1,800	(18,200)	(91.0%)
Recovery of Expenses	34,044	-	-	-	-	-
Property Taxes	(906,451)	-	-	-	-	108.7%
Total Financing	<u>591,667</u>	<u>481,940</u>	<u>664,779</u>	<u>663,224</u>	<u>182,839</u>	<u>37.9%</u>

**AUTHORIZED PERSONNEL:  
(FTE)**

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**Forfeited Tax 4R Fund**

Tax Forfeited 4R Fund - Ramsey County established the Reuse, Recycle, and Renovate for Reinvestment Program (the "4R Program" for short) in April 2010. Its mission is 1) to promote productive reuse of old building materials from deconstructed buildings in order to keep those materials out of landfills thereby minimizing the effect on our natural resources and environment, and 2) to renovate dilapidated structures back to being appealing, taxable properties with an emphasis on using sustainable building practices and incorporating sustainable components in each renovation project. Through this mission, the 4R Program reduces the County's ecological footprint and promotes livelier, healthier neighborhoods.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	-	149,998	115,000	120,000	(34,998)	(23.3%)
Other Services & Charges	108,660	970,002	1,085,000	1,080,000	114,998	11.9%
Total Appropriations	<u>108,660</u>	<u>1,120,000</u>	<u>1,200,000</u>	<u>1,200,000</u>	<u>80,000</u>	<u>7.1%</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Recovery of Expenses	356,998	-	350,000	350,000	350,000	-
Other Taxes	-	120,000	-	-	(120,000)	(100.0%)
Property Taxes	(248,338)	-	-	-	-	122.1%
Operating Transfers In	-	1,000,000	850,000	850,000	(150,000)	(15.0%)
Total Financing	<u>108,660</u>	<u>1,120,000</u>	<u>1,200,000</u>	<u>1,200,000</u>	<u>80,000</u>	<u>7.1%</u>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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**Ramsey Conservation District Fund**

Ramsey Conservation District Fund - This fund is to account for the fiscal activities of the District. The District encourages the protection and improvement of Ramsey County's natural resources.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	354,664	351,528	456,781	456,775	105,253	29.9%
Other Services & Charges	97,055	240,996	445,824	447,029	204,828	85.0%
Supplies	1,956	2,550	2,550	2,550	-	-
Capital Outlay	713	7,520	3,600	5,004	(3,920)	(52.1%)
<b>Total Appropriations</b>	<b>454,388</b>	<b>602,594</b>	<b>908,755</b>	<b>911,358</b>	<b>306,161</b>	<b>50.8%</b>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	273,182	307,765	339,184	347,526	31,419	10.2%
Intergovernmental Revenue - State	299,926	219,500	540,000	535,000	320,500	146.0%
Recovery of Expenses	85	-	-	-	-	-
Property Taxes	(133,805)	30,329	29,571	28,832	(758)	94.6%
Operating Transfers In	-	30,000	-	-	(30,000)	(100.0%)
Use of Fund Balance	15,000	15,000	-	-	(15,000)	(100.0%)
<b>Total Financing</b>	<b>454,388</b>	<b>602,594</b>	<b>908,755</b>	<b>911,358</b>	<b>306,161</b>	<b>50.8%</b>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	-	-	-	-	-	-
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**Emergency Communicaitons Fund**

Emergency Communications Fund - This fund is used to account for funds provided by member cities and the County for multi-agency dispatching services for law enforcement, fire, and emergency medical responders.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	12,590,618	13,928,220	13,065,030	13,070,188	(863,190)	(6.2%)
Other Services & Charges	1,750,819	3,048,114	3,623,376	3,664,776	575,262	18.9%
Supplies	67,972	121,000	115,500	115,500	(5,500)	(4.5%)
Capital Outlay	316,979	1,212,500	1,175,000	825,000	(37,500)	(3.1%)
<b>Total Appropriations</b>	<b>14,726,388</b>	<b>18,309,834</b>	<b>17,978,906</b>	<b>17,675,464</b>	<b>(330,928)</b>	<b>(1.8%)</b>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	6,448,226	6,629,152	6,669,132	6,577,261	39,980	0.6%
Intergovernmental Revenue - State	689,651	689,651	689,651	689,651	-	-
Recovery of Expenses	13,760	-	-	-	-	-
Property Taxes	7,574,751	10,461,031	10,120,123	9,897,552	(340,908)	3.2%
Use of Fund Balance	-	530,000	500,000	511,000	(30,000)	(5.7%)
<b>Total Financing</b>	<b>14,726,388</b>	<b>18,309,834</b>	<b>17,978,906</b>	<b>17,675,464</b>	<b>(330,928)</b>	<b>(1.8%)</b>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	<b>151.75</b>	<b>151.75</b>	<b>149.75</b>	<b>149.75</b>	<b>(2.00)</b>
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**County Debt Service Fund**

General Debt Service Fund - This fund is used to account for the payment of principal, interest and related costs on general County long-term debt.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Other Services & Charges	11,755,929	-	-	-	-	-
Bond Principal	21,510,000	21,420,000	18,195,000	19,245,000	(3,225,000)	(15.1%)
Bond Interest	6,932,996	7,639,410	6,534,000	6,199,256	(1,105,410)	(14.5%)
Total Appropriations	<u>40,198,925</u>	<u>29,059,410</u>	<u>24,729,000</u>	<u>25,444,256</u>	<u>(4,330,410)</u>	<u>(14.9%)</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Intergovernmental Revenue - Other	10,057	-	-	-	-	-
Intergovernmental Revenue - Federal	29,909	52,990	45,770	38,080	(7,220)	(13.6%)
Intergovernmental Revenue - State	239,338	260,058	255,858	251,658	(4,200)	(1.6%)
County Program Aid	60,419	61,424	-	-	(61,424)	(100.0%)
Recovery of Expenses	18,602,419	2,641,380	1,426,385	1,424,785	(1,214,995)	(46.0%)
Other Taxes	388,251	-	-	-	-	-
Property Taxes	20,240,693	20,638,576	20,700,000	20,700,000	61,424	301.9%
Operating Transfers In	-	227,675	-	-	(227,675)	(100.0%)
Use of Fund Balance	627,839	5,177,307	2,300,987	3,029,733	(2,876,320)	(55.6%)
Total Financing	<u>40,198,925</u>	<u>29,059,410</u>	<u>24,729,000</u>	<u>25,444,256</u>	<u>(4,330,410)</u>	<u>(14.9%)</u>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	-	-	-	-	-
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**MPFA Pedestrian Conn Loan Debt Service Fund**

MPFA Loan Debt Service Fund - This fund is to provide the appropriations to pay principal and interest due to the Minnesota Public Facilities Authority (MPFA). In April 2001, the MPFA approved a loan to Ramsey County in the amount of \$6,782,000 with an interest rate of 3.59% for construction of a pedestrian connection between the RiverCentre Complex and the existing skyway system beginning in the Landmark Tower in downtown Saint Paul. The MPFA loan was supported by the issuance of Ramsey County General Obligation Notes Series 2000A. The principal and interest on this loan is paid from revenues from the City of Saint Paul in accordance with a facility lease between Ramsey County and the City of Saint Paul.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Bond Principal	230,000	240,000	250,000	260,000	10,000	4.2%
Bond Interest	160,545	152,288	143,672	134,697	(8,616)	(5.7%)
Total Appropriations	<u>390,545</u>	<u>392,288</u>	<u>393,672</u>	<u>394,697</u>	<u>1,384</u>	<u>0.4%</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Intergovernmental Revenue - Other	390,545	392,288	393,672	394,697	1,384	0.4%
Total Financing	<u>390,545</u>	<u>392,288</u>	<u>393,672</u>	<u>394,697</u>	<u>1,384</u>	<u>0.4%</u>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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**Care Center Fund**

Ramsey County Care Center Fund - This is an enterprise fund to account for health care services designed to provide long-term and short-term transitional care to adult patients/residents. The operations are financed and operated in a manner similar to private business enterprises where the intent is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	11,935,761	12,227,657	12,537,756	12,602,040	310,099	2.5%
Other Services & Charges	3,245,111	3,349,157	3,718,350	3,705,991	369,193	11.0%
Supplies	930,932	992,650	961,279	969,922	(31,371)	(3.2%)
Capital Outlay	24,504	5,533	34,626	24,626	29,093	525.8%
Bond Principal	111,255	111,255	95,010	95,010	(16,245)	(14.6%)
<b>Total Appropriations</b>	<b>16,247,563</b>	<b>16,686,252</b>	<b>17,347,021</b>	<b>17,397,589</b>	<b>660,769</b>	<b>4.0%</b>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	16,311,871	16,589,719	15,976,021	15,976,662	(613,698)	(3.7%)
Intergovernmental Revenue - State	33,778	33,778	33,778	33,778	-	-
Revenue From Sales	-	500	-	-	(500)	(100.0%)
Use of Money (Interest)	90,212	30,000	82,100	82,175	52,100	173.7%
Recovery of Expenses	139,717	32,255	32,046	32,046	(209)	(0.6%)
Property Taxes	-	-	0	-	0	(65.4%)
Operating Transfers In	1,438,460	-	1,223,076	1,272,928	1,223,076	-
Use of Fund Balance	(1,766,475)	-	-	-	-	-
<b>Total Financing</b>	<b>16,247,563</b>	<b>16,686,252</b>	<b>17,347,021</b>	<b>17,397,589</b>	<b>660,769</b>	<b>4.0%</b>

**AUTHORIZED PERSONNEL:**

<b>(FTE)</b>	<b>165.15</b>	<b>165.15</b>	<b>161.75</b>	<b>161.75</b>	<b>(3.40)</b>
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**Lake Owasso Residence Fund**

Lake Owasso Residence Fund - This is an enterprise fund used to account for health care and safety services provided to developmentally disabled residents ranging in age from 16 through adult.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	7,481,237	7,595,734	7,676,636	7,785,583	80,902	1.1%
Other Services & Charges	1,387,033	1,398,440	1,331,914	1,345,105	(66,526)	(4.8%)
Supplies	368,826	404,385	415,091	430,999	10,706	2.6%
Capital Outlay	217,786	55,490	-	-	(55,490)	(100.0%)
Bond Principal	280,000	280,000	300,000	310,000	20,000	7.1%
Bond Interest	48,945	51,250	37,500	23,000	(13,750)	(26.8%)
Total Appropriations	<u>9,783,827</u>	<u>9,785,299</u>	<u>9,761,141</u>	<u>9,894,687</u>	<u>(24,158)</u>	<u>(0.2%)</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	8,013,311	7,942,520	7,859,868	8,025,515	(82,652)	(1.0%)
Intergovernmental Revenue - Federal	593,856	505,852	597,270	597,270	91,418	18.1%
Intergovernmental Revenue - State	19,968	19,968	19,968	19,968	-	-
Recovery of Expenses	26	-	-	-	-	-
Property Taxes	1,156,666	1,316,959	1,284,035	1,251,934	(32,924)	(17.3%)
Total Financing	<u>9,783,827</u>	<u>9,785,299</u>	<u>9,761,141</u>	<u>9,894,687</u>	<u>(24,158)</u>	<u>(0.2%)</u>

**AUTHORIZED PERSONNEL:  
(FTE)**

100.10	100.10	100.10	100.10	-
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**RC Vadnais Sports Center Fund**

RC Vadnais Sports Center Fund - This is an enterprise fund to account for the operations of a state-of-the-art sports complex that features two NHL regulation-size hockey rinks and a 100,000 square foot sports dorm. A wide range of ice and turf programs and activities are offered through community programming partners.

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	419,808	495,532	633,748	641,575	138,216	27.9%
Other Services & Charges	462,471	505,699	489,160	520,388	(16,539)	(3.3%)
Supplies	46,898	29,000	58,000	59,250	29,000	100.0%
Capital Outlay	146,858	295,921	102,589	121,808	(193,332)	(65.3%)
Bond Principal	450,000	490,000	490,000	490,000	-	0.0%
Total Appropriations	1,526,035	1,816,152	1,773,497	1,833,021	(42,655)	(2.3%)

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	1,400,790	1,736,000	1,723,497	1,783,021	(12,503)	(0.7%)
Rentals	23,000	50,000	50,000	50,000	-	0.0%
Recovery of Expenses	2,990	30,153	0	0	(30,153)	(100.0%)
Property Taxes	99,255	(1)	-	-	1	98.4%
Total Financing	1,526,035	1,816,152	1,773,497	1,833,021	(42,655)	(2.3%)

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	-	-	-	-	-
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**APPROPRIATION SUMMARY:**



**Law Enforcement Services Contract Fund**

Law Enforcement Services Fund - This is an internal service fund to account for law enforcement services provided on a contract basis to certain municipalities in Ramsey County in addition to the services normally provided or available to all municipalities within Ramsey County.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	5,807,108	5,721,932	5,957,641	6,222,644	235,709	4.1%
Other Services & Charges	1,170,940	1,131,093	1,168,534	1,179,176	37,441	3.3%
Supplies	156,207	220,200	229,008	231,097	8,808	4.0%
Capital Outlay	349,146	252,715	262,824	273,336	10,109	4.0%
Total Appropriations	<u>7,483,401</u>	<u>7,325,940</u>	<u>7,618,007</u>	<u>7,906,253</u>	<u>292,067</u>	<u>4.0%</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	7,016,389	6,931,940	7,208,247	7,480,103	276,307	4.0%
Fines And Forfeitures	63,400	104,000	108,160	112,486	4,160	4.0%
Intergovernmental Revenue - State	250,546	250,000	260,000	270,400	10,000	4.0%
Revenue From Sales	42,719	40,000	41,600	43,264	1,600	4.0%
Recovery of Expenses	44,620	-	-	-	-	-
Property Taxes	65,727	-	0	-	0	(12.0%)
Total Financing	<u>7,483,401</u>	<u>7,325,940</u>	<u>7,618,007</u>	<u>7,906,253</u>	<u>292,067</u>	<u>4.0%</u>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	<u>53.00</u>	<u>53.00</u>	<u>53.00</u>	<u>53.00</u>	<u>-</u>
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**Information Services Fund**

Information Services Fund - This is an internal service fund to account for electronic data processing services provided to county departments and other governmental units.

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	8,773,859	10,114,294	10,478,146	10,958,478	363,852	3.6%
Other Services & Charges	6,944,175	7,141,047	8,303,899	8,470,974	1,162,852	16.3%
Supplies	23,436	44,700	44,700	44,700	-	0.0%
Capital Outlay	5,103,486	5,194,233	5,210,813	4,849,754	16,580	0.3%
Total Appropriations	<u>20,844,956</u>	<u>22,494,274</u>	<u>24,037,558</u>	<u>24,323,906</u>	<u>1,543,284</u>	<u>6.9%</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	21,342,683	22,274,948	23,247,972	23,534,320	973,024	4.4%
Intergovernmental Revenue - State	19,586	19,586	19,586	19,586	-	0.0%
Revenue From Sales	144	-	-	-	-	0.0%
Recovery of Expenses	10,126	-	-	-	-	0.0%
Property Taxes	-	-	-	-	-	(283.0%)
Use of Fund Balance	(527,583)	199,740	770,000	770,000	570,260	285.5%
Total Financing	<u>20,844,956</u>	<u>22,494,274</u>	<u>24,037,558</u>	<u>24,323,906</u>	<u>1,543,284</u>	<u>6.9%</u>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	<u>84.00</u>	<u>83.00</u>	<u>76.00</u>	<u>76.00</u>	<u>(7.00)</u>
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**APPROPRIATION SUMMARY:**

**Law Enforcement Center Firearms Range Fund**

Firearms Range Fund - This is an internal service fund used to account for the operations of the firearms range located at the Ramsey County Law Enforcement Center.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Other Services & Charges	48,713	58,260	60,248	62,295	1,988	3.4%
Supplies	4,246	8,000	8,000	8,000	-	-
Total Appropriations	<u>52,959</u>	<u>66,260</u>	<u>68,248</u>	<u>70,295</u>	<u>1,988</u>	<u>3.0%</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	88,668	66,260	68,248	70,295	1,988	3.0%
Revenue From Sales	1,922	-	-	-	-	-
Property Taxes	(37,631)	-	-	-	-	-
Total Financing	<u>52,959</u>	<u>66,260</u>	<u>68,248</u>	<u>70,295</u>	<u>1,988</u>	<u>3.0%</u>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
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**Public Works Facility Fund**

Public Works Facility Fund - This internal service fund is used to account for rents received from occupants of the Ramsey County Public Works Facility and to pay the expenses incurred in operating and maintaining the facility.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	378,939	614,153	481,229	481,229	(132,924)	(21.6%)
Other Services & Charges	529,933	598,238	626,674	633,847	28,436	4.8%
Supplies	38,426	47,048	39,161	39,161	(7,887)	(16.8%)
Capital Outlay	593,952	519,903	386,227	380,838	(133,676)	(25.7%)
Total Appropriations	<u>1,541,250</u>	<u>1,779,342</u>	<u>1,533,291</u>	<u>1,535,075</u>	<u>(246,051)</u>	<u>(13.8%)</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	21,238	63,446	20,305	20,914	(43,141)	(68.0%)
Rentals	1,384,550	1,511,501	1,511,501	1,511,501	-	-
Recovery of Expenses	200	-	-	-	-	-
Property Taxes	-	-	-	-	-	153.4%
Use of Fund Balance	135,262	204,395	1,485	2,660	(202,910)	(99.3%)
Total Financing	<u>1,541,250</u>	<u>1,779,342</u>	<u>1,533,291</u>	<u>1,535,075</u>	<u>(246,051)</u>	<u>(13.8%)</u>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	<u>6.00</u>	<u>6.00</u>	<u>5.00</u>	<u>5.00</u>	<u>(1.00)</u>
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**Courthouse and City Hall Fund**

Courthouse / City Hall Fund - This internal service fund is used to account for rents received from occupants of the Courthouse & City Hall Facility and to pay the expenses incurred in operating and maintaining the facility.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	1,155,135	1,397,499	1,177,340	1,182,984	(220,159)	(15.8%)
Other Services & Charges	1,776,011	1,865,594	1,905,228	1,955,930	39,634	2.1%
Supplies	39,001	55,895	47,141	47,141	(8,754)	(15.7%)
Capital Outlay	1,668,009	1,395,249	495,721	495,721	(899,528)	(64.5%)
Total Appropriations	<u>4,638,156</u>	<u>4,714,237</u>	<u>3,625,430</u>	<u>3,681,776</u>	<u>(1,088,807)</u>	<u>(23.1%)</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	240	-	-	-	-	-
Intergovernmental Revenue - State	3,978	4,146	3,978	3,978	(168)	(4.1%)
Rentals	3,183,708	3,379,202	3,278,269	3,297,055	(100,933)	(3.0%)
Recovery of Expenses	11,745	-	-	-	-	-
Property Taxes	-	-	-	-	-	58.2%
Use of Fund Balance	1,438,485	1,330,889	343,183	380,743	(987,706)	(74.2%)
Total Financing	<u>4,638,156</u>	<u>4,714,237</u>	<u>3,625,430</u>	<u>3,681,776</u>	<u>(1,088,807)</u>	<u>(23.1%)</u>

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>18.00</u>	<u>-</u>
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**Ramsey County Buildings Fund**

Ramsey County Buildings Fund -

This internal service fund is used to account for rents received from occupants and to pay the expenses incurred in operating and maintaining various County facilities. The following County buildings are included in this fund: RCGC East, Juvenile Family Justice Center, Law Enforcement Center, Suburban Courts, 90 West Plato, 911 Dispatch Center, Metro Square, 402 University Avenue East, 5 South Owasso Boulevard West, Correctional Facility, Medical Examiner Facility, and 555 Cedar.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	3,111,802	3,414,950	4,724,982	4,774,928	1,310,032	38.4%
Other Services & Charges	6,908,438	7,568,040	7,542,960	7,733,476	(25,080)	(0.3%)
Supplies	420,577	466,228	470,324	470,324	4,096	0.9%
Capital Outlay	5,114,634	4,807,194	3,792,145	3,244,278	(1,015,049)	(21.1%)
<b>Total Appropriations</b>	<b>15,555,451</b>	<b>16,256,412</b>	<b>16,530,411</b>	<b>16,223,006</b>	<b>273,999</b>	<b>1.7%</b>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	354,214	362,257	1,036,612	1,050,463	674,355	186.2%
Intergovernmental Revenue - State	3,216	3,300	3,216	3,216	(84)	(2.5%)
Rentals	13,289,679	13,879,931	14,354,810	14,354,810	474,879	3.4%
Recovery of Expenses	24,822	-	11,000	11,000	11,000	-
Property Taxes	-	-	-	-	-	(141.3%)
Use of Fund Balance	1,883,520	2,010,924	1,124,773	803,517	(886,151)	(44.1%)
<b>Total Financing</b>	<b>15,555,451</b>	<b>16,256,412</b>	<b>16,530,411</b>	<b>16,223,006</b>	<b>273,999</b>	<b>1.7%</b>

**AUTHORIZED PERSONNEL:**

<b>(FTE)</b>	<b>38.00</b>	<b>38.00</b>	<b>38.00</b>	<b>38.00</b>	<b>-</b>
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**Union Depot Facility Fund**

Union Depot Facility Fund - This internal service fund is used to account for rents received from occupants of the Union Depot Facility and to pay the expenses incurred in operating and maintaining the facility.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	-	-	141,722	144,555	141,722	-
Total Appropriations	-	-	141,722	144,555	141,722	-

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Rentals	-	-	141,722	144,555	141,722	-
Total Financing	-	-	141,722	144,555	141,722	-

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	-	-	-	-	-
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**Centralized Fleet Fund**

Centralized Fleet -

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	1,775,612	1,816,074	1,989,525	1,999,096	173,451	9.6%
Other Services & Charges	378,527	693,326	498,850	498,850	(194,476)	(28.0%)
Supplies	1,639,749	2,306,745	1,854,150	1,814,863	(452,595)	(19.6%)
Capital Outlay	2,752,254	2,625,190	2,625,095	2,625,095	(95)	0.0%
Total Appropriations	<u>6,546,142</u>	<u>7,441,335</u>	<u>6,967,620</u>	<u>6,937,904</u>	<u>(473,715)</u>	<u>(6.4%)</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	259,353	553,800	323,000	362,423	(230,800)	(41.7%)
Revenue From Sales	513,048	547,180	216,000	216,000	(331,180)	(60.5%)
Rentals	51,243	55,000	75,000	95,000	20,000	36.4%
Recovery of Expenses	17,526	-	-	-	-	-
Property Taxes	5,673,544	6,285,355	6,322,192	6,233,053	36,837	59.5%
Operating Transfers In	31,428	-	31,428	31,428	31,428	-
Total Financing	<u>6,546,142</u>	<u>7,441,335</u>	<u>6,967,620</u>	<u>6,937,904</u>	<u>(473,715)</u>	<u>(6.4%)</u>

**AUTHORIZED PERSONNEL:  
(FTE)**

-	19.58	21.58	21.58	2.00
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**Library Operations Fund**

Library. Fund - This fund provides for a public library system where governmental units do not maintain their own library. The tax levy is on suburban property only as the City of Saint Paul provides library services.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	7,210,439	7,955,792	7,982,445	8,057,176	26,653	0.3%
Other Services & Charges	2,490,659	2,623,009	2,823,228	2,848,536	200,219	7.6%
Supplies	132,397	133,000	156,000	156,000	23,000	17.3%
Capital Outlay	1,052,593	905,000	1,160,000	1,185,000	255,000	28.2%
<b>Total Appropriations</b>	<b>10,886,088</b>	<b>11,616,801</b>	<b>12,121,673</b>	<b>12,246,712</b>	<b>504,872</b>	<b>4.3%</b>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Fines And Forfeitures	502,561	550,000	500,000	500,000	(50,000)	(9.1%)
Intergovernmental Revenue - Other	313,331	233,370	200,000	200,000	(33,370)	(14.3%)
Intergovernmental Revenue - State	22,125	21,652	21,652	21,652	-	-
County Program Aid	553,123	593,864	-	-	(593,864)	(100.0%)
Revenue From Sales	71,835	73,000	72,500	72,500	(500)	(0.7%)
Use of Money (Interest)	9,485	2,000	10,000	10,000	8,000	400.0%
Rentals	102,786	120,000	105,000	105,000	(15,000)	(12.5%)
Recovery of Expenses	70,249	-	-	-	-	-
Other Taxes	(966)	62,623	-	-	(62,623)	(100.0%)
Property Taxes	9,241,559	9,960,292	10,987,521	11,112,560	1,027,229	(159.1%)
Use of Fund Balance	-	-	225,000	225,000	225,000	-
<b>Total Financing</b>	<b>10,886,088</b>	<b>11,616,801</b>	<b>12,121,673</b>	<b>12,246,712</b>	<b>504,872</b>	<b>4.3%</b>

**AUTHORIZED PERSONNEL:**

<b>(FTE)</b>	<b>101.17</b>	<b>101.37</b>	<b>101.37</b>	<b>101.37</b>	<b>-</b>
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**Library Facilities Fund**

Library Facilities Fund - This internal service fund is used to account for rents received from occupants of the Ramsey County Public Library Facilities and to pay the expenses incurred in operating and maintaining the facilities.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	389,990	435,375	400,484	404,543	(34,891)	(8.0%)
Other Services & Charges	663,571	790,444	786,992	784,951	(3,452)	(0.4%)
Supplies	79,700	97,105	81,132	81,092	(15,973)	(16.4%)
Capital Outlay	278,618	381,237	247,246	247,246	(133,991)	(35.1%)
Total Appropriations	<u>1,411,879</u>	<u>1,704,161</u>	<u>1,515,854</u>	<u>1,517,832</u>	<u>(188,307)</u>	<u>(11.0%)</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Rentals	1,301,829	1,482,368	1,499,962	1,499,962	17,594	1.2%
Property Taxes	-	-	-	-	-	80.6%
Use of Fund Balance	110,050	221,793	15,892	17,870	(205,901)	(92.8%)
Total Financing	<u>1,411,879</u>	<u>1,704,161</u>	<u>1,515,854</u>	<u>1,517,832</u>	<u>(188,307)</u>	<u>(11.0%)</u>

**AUTHORIZED PERSONNEL:  
(FTE)**

4.80	4.80	4.80	4.80	-
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**Library Debt Service Fund**

Library Debt Service Fund - This fund is to account for payments of principal and interest on bonds issued for construction or renovation of Ramsey County Public Libraries. The payments are to be made from the collection of ad valorem taxes levied on suburban Ramsey County only.

**APPROPRIATION SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Proposed	2018		
				2019 Proposed	Inc/(Dec) Over 2017	Percent Change
Bond Principal	1,810,000	2,195,000	1,950,000	2,010,000	(245,000)	(11.2%)
Bond Interest	1,411,781	1,190,290	1,242,379	1,161,106	52,089	4.4%
Total Appropriations	<u>3,221,781</u>	<u>3,385,290</u>	<u>3,192,379</u>	<u>3,171,106</u>	<u>(192,911)</u>	<u>(5.7%)</u>

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2018		
				2019 Approved	Inc/(Dec) Over 2017	Percent Change
Intergovernmental Revenue - Other	226	4,881	-	-	(4,881)	(100.0%)
Intergovernmental Revenue - Federal	190,832	178,728	166,665	154,158	(12,063)	(6.7%)
Intergovernmental Revenue - State	90	-	-	-	-	-
County Program Aid	155,712	157,820	-	-	(157,820)	(100.0%)
Recovery of Expenses	125,700	380,262	251,400	251,400	(128,862)	(33.9%)
Other Taxes	1,134	16,642	-	-	(16,642)	(100.0%)
Property Taxes	2,621,440	2,604,259	2,674,314	2,665,548	70,055	200.7%
Use of Fund Balance	126,647	42,698	100,000	100,000	57,302	134.2%
Total Financing	<u>3,221,781</u>	<u>3,385,290</u>	<u>3,192,379</u>	<u>3,171,106</u>	<u>(192,911)</u>	<u>(5.7%)</u>

**AUTHORIZED PERSONNEL:  
(FTE)**

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**Transit and Transit Oriented Development**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	937,005	669,825	349,545	358,883	(320,280)	-47.8%
Other Services & Charges	13,690,866	17,823,007	13,437,755	15,015,872	(4,385,252)	-24.6%
Supplies	3,590	5,800	5,500	5,300	(300)	-5.2%
Capital Outlay	1,235,470	2,097,985	6,106,000	3,861,000	4,008,015	191.0%
Total Appropriations	15,866,931	20,596,617	19,898,800	19,241,055	(697,817)	-3.4%

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Charges for Services	15,788,105	20,665,326	22,082,576	23,946,718	1,417,250	6.9%
Intergovernmental Revenue - Other	23,550	400	300	300	(100)	-25.0%
Intergovernmental Revenue - State	-	-	-	-	-	0.0%
Use of Money (Interest)	33,864	5,000	25,000	25,000	20,000	400.0%
Rentals	19,101	2,065,721	2,235,685	2,271,974	169,964	8.2%
Recovery of Expenses	2,311	185	240	240	55	29.7%
Other Taxes	-	-	-	-	-	0.0%
Property Taxes	-	-	-	-	-	0.0%
Total Financing	15,866,931	22,736,632	24,343,801	26,244,232	1,607,169	7.1%

**AUTHORIZED PERSONNEL:**

<b><u>(FTE)</u></b>	-	7.00	6.00	6.00	(1.00)
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**APPROPRIATION SUMMARY:**

**Community and Economic Development**

Title	2016 Actual	2017 Approved	2018 Proposed	2019 Proposed	2018	
					Inc/(Dec) Over 2017	Percent Change
Personnel Services	107,455	267,970	230,552	232,943	(37,418)	-14.0%
Other Services & Charges	846,331	1,768,543	1,822,448	1,815,057	53,905	0.0%
Total Appropriations	953,786	2,036,513	2,053,000	2,048,000	16,487	0.0%

**FINANCING SUMMARY:**

Title	2016 Actual	2017 Approved	2018 Approved	2019 Approved	2018	
					Inc/(Dec) Over 2017	Percent Change
Intergovernmental Revenue - Federal	217,621	1,544,237	1,552,000	1,552,000	7,763	0.0%
Use of Money (Interest)	57,368	-	-	-	-	0.0%
Recovery of Expenses & Other Services	528,797	342,276	351,000	346,000	8,724	2.5%
Property Taxes	-	-	-	-	-	0.0%
Operating Transfers In	150,000	150,000	150,000	150,000	-	0.0%
Total Financing	953,786	2,036,513	2,053,000	2,048,000	16,487	0.0%

**AUTHORIZED PERSONNEL:  
(FTE)**

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**APPROPRIATION SUMMARY:**

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# CAPITAL IMPROVEMENT PROGRAM

# **CAPITAL IMPROVEMENT PROGRAM 2018-2019 PROPOSED BUDGET 2018-2023 PLAN**

The 2018-2019 Capital Improvement Program (CIP) Budget and 2018-2023 Capital Improvement Program Plan is presented at the same time as the Operating Budget. This is done to emphasize the importance of long-range capital planning as a necessary adjunct to the annual operating budget. The operating budget provides for the funding mechanisms, while the Capital Improvement Program Plan document provides the detailed background and analysis for the proposed capital expenditures.

## **MISSION STATEMENT**

Ramsey County's mission is to enhance the quality of life for its citizens by providing progressive and innovative leadership that addresses Federal and State directives and changing community needs by delivering services in a responsive, professional, and cost-effective manner.

One of the guiding principles critical to the success of the County's mission is: "The County strives to maximize the return on its human, physical, and fiscal resources in providing quality services to the public." The recommendations contained herein are consistent with this principle in that they:

1. Assist departments in providing a quality work environment for employees and clients.
2. Assist departments in preserving and maintaining the County's investment in buildings, land, infrastructure, and equipment.
3. Are based on a prioritized ranking system including the effective utilization of available outside funding sources (Federal, State, Other) in addition to appropriate County funding levels.

## **GOALS AND STRATEGIES**

Following are the goals and strategies used in forming recommendations:

- A. To establish long-range (10 years) projected financing levels for regular capital projects and major building projects.
- B. To continue funding for an Equipment Replacement Schedule (primarily for mobile/motorized equipment) using Capital Improvement and Equipment Replacement Levy (pay-as-you-go) as a financing method.
- C. To continue funding scheduled building improvements in County-owned buildings operated as Internal Services Funds, through dedicated rental revenues.
- D. To establish and finance a Comprehensive Capital Asset Management and Preservation Plan as one of the County Board's priority goals set in 2005.
- E. To establish responsible debt issuance levels, and compare them to certain debt indicator benchmarks.
- F. To provide for needed capital repairs to County buildings, lands, and infrastructure to extend useful lives.
- G. To provide for new capital investment to replace poorly functioning or non-functioning assets.
- H. To maximize the use of Federal, State, and other non-County financing sources.



## **GOVERNANCE**

The Ramsey County Board of Commissioners sets forth and administers the policy and affairs of the Capital Improvement Program Plan.

The Board of Ramsey County Commissioners created a fourteen-member Capital Improvement Program Citizens' Advisory Committee (CIPAC), to be composed of two residents from each of the seven county commissioner districts appointed by the appropriate County Commissioner, to assure citizen participation in the decision making process.

CIPAC members, along with a group of raters assembled by the County Manager, listen to presentations, rate, and rank all submitted CIP projects for recommendation. The results are compiled and the County Manager uses this information in preparing the Proposed Capital Improvement Project Budget which is presented to the Ramsey County Board of Commissioners.

## **PUBLIC RELATIONS**

At a time when costs and demands are rising and public agencies must compete for limited resources, it is crucial that the County Manager, the staff, and Board Members work together to foster a positive public image for the County. While it is important to establish a formal and active public relations program for the County, public relations also encompasses a wide range of daily and informal activities. CIPAC can play a significant role in creating good will for the County. Through their many and varied contacts in the community, CIPAC members have frequent opportunities to inform others about County capital improvement projects accomplishments, and needs. CIPAC can be County's good will ambassadors, building awareness and support wherever possible.

At the same time CIPAC Members are being vocal and visible on behalf of the County, they can also be sensitive to community information needs and demands for better County services. CIPAC Members enjoy unique opportunities to serve as liaisons between the public and the County Commissioners, translating community needs into improved policies and programs.

## **SCOPE**

Capital Improvement Projects are submitted by all County Departments, Ramsey County Library, Landmark Center, Historical Society, and Extension Services.

## **ANNUAL CAPITAL IMPROVEMENT PROGRAM BUDGET PLAN BOOK**

The Capital Improvement Program 2018-2019 Budget and 2018-2023 Plan includes:

- A. Overview from County Manager letter
- B. General summary of contents
- C. Capital Improvement Program Project Policies and Procedures
- D. A list of all capital asset projects costing \$50,000 or more that are proposed to be undertaken during the ensuing six fiscal years with appropriate information to show the necessity for these improvements. Each project shall have funding sources delineated, such as bond proceeds, special tax levies, state or federal grants, donation, special assessment, etc.
- E. Cost estimates, method of financing, and recommended time schedule for each of these improvements.
- F. The estimated cost of operating and maintaining the facility to be constructed or acquired:
  - 1. The estimated cost for debt service for capital expenditures. These will be financed from current revenues in the ensuing fiscal year and shall be included in the budget.
  - 2. Status on Active Capital Improvement Projects.

## **PROPOSED BUDGET**

### **MAJOR PROJECTS**

#### **A. Juvenile Institutions**

This project is for funding the pre-design process for determining the appropriate size and location of a correctional residential treatment facility for youth involved in the justice system. Funding for this project is proposed to be financed with \$500,000 of County Bonds in 2018 and \$500,000 of County Bonds in 2019.

#### **B. Juvenile & Family Justice Center Building Expansion**

This project is for funding the planning and design of the Juvenile & Family Justice Center building, in conjunction with the County's Strategic Facility plan. Funding for this project is proposed to be financed with \$200,000 of County Bonds in 2018.

#### **C. Education and Collections Preservation Facility**

This project is for funding the architectural and engineering costs for the construction of a new facility at the Ramsey County Historical Society Gibbs Farm location. The new facility will provide sever weather shelter, space for growing youth education programs, address inadequate restroom facilities, and create a safe linkage for sit visitors to the Bell Museum. A financing plan incorporating non-County funding will be developed by the Ramsey County Historical Society. Funding for this project is proposed to be financed with \$132,000 of County Bonds in 2018.

#### **D. Aldrich Arena Bituminous & Fire Protection**

This project is for repaving parking lots, installing a new fire suppression system required by the City of Maplewood inside Aldrich Arena and trenching a new watermain to the building's mechanical room for the new fire suppression system. Trees will also be planted to provide some screening, beautification and shade for the parking lot and site. The total project cost is estimated to be \$1,954,200 with County funding proposed to be financed with \$1,454,200 of County Bonds in 2018.

#### **E. Arena Regulatory Compliance**

This project consists of capital life-cycle replacements such as roofing systems and masonry wall systems, infrastructure for new refrigerant systems required due to environmental regulations, and Americans with Disabilities Act required modifications to Shoreview, White Bear Lake, and Aldrich ice arenas. The total project cost is estimated to be \$3,854,450. County funding is proposed to be financed with \$1,516,000 of County Bonds in 2018 and with \$1,738,450 of County Bonds in 2019.

#### **F. Green Ice Initiative**

This project is for implementation of improved building management systems, LED lighting retrofits, and other energy-efficiency projects at the Shoreview, White Bear Lake, and Aldrich Arenas. Funding for this project is proposed to be financed with \$385,000 of County Bonds in 2018 and with \$650,000 of County Bonds in 2019.

#### **G. Parks & Recreation Bituminous Pavement Maintenance**

This project is for the ongoing need of bituminous repair and replacement at County Parks, Golf Courses, and Arenas. There are 40 acres of parking lots, four miles of county park trails and five mile of golf cart paths need repair or replacements, based on a replacement schedule. Funding for this project is proposed to be financed with \$1,396,485 of County Bonds in 2019.

#### **H. Law Enforcement Center Security Access System**

This project is to replace the building access system at the Law Enforcement Center (LEC). The current system supports 24/7 operations of the 500-bed jail, including opening and locking doors and jail cells. The current system has reached its useful life. Funding for this project is proposed to be financed with \$2,400,000 of County Bonds in 2018.

#### **I. Radios Replacement**

This project is to replace the 800 MHz radios used by deputies across the County. The radios provide a critical communications link between all public safety agencies, including the Emergency Communications Center and the community. Funding for this project is proposed to be financed with \$700,000 of County Bonds in 2018 and with \$700,000 of County Bonds in 2019..

### **REGULAR PROJECTS**

Regular projects proposed for funding in the 2018-2019 Capital Improvement Plan Budget address the needs for maintaining capital facilities and infrastructure. The various renovations, repairs, and replacements recommended will allow the County to maintain and improve services currently provided. Funding in the amount of \$3,800,000 in 2018 and \$4,000,000 in 2019 will be available from the sale of bonds.

Regular projects include capital items between \$50,000 and \$1,000,000 such as land, buildings, building improvements, and new equipment purchases. These requests are related to new/improved technology, expansion of programs, or the repair/replacement of assets used in a current program.

### **CAPITAL IMPROVEMENT LEVY**

#### **Building Improvements/Repairs**

Funding of \$1,100,000 in 2018 and \$1,100,000 in 2019 is proposed for Building Improvements/Repairs. This funding is for buildings and grounds which are not currently recorded in separate Internal Service Funds. The County Board set a goal to finance predictable life cycle maintenance of buildings and grounds currently in the County's General Fixed Assets.

## **BUILDING IMPROVEMENTS/MAINTENANCE**

In 1996, the Capital Improvement Program (Citizens) Advisory Committee (CIPAC) recommended, and the County Board approved, the use of dedicated rental revenues in the RCGC-East and RCGC-West buildings' operating budgets to fund a plan of building improvements/maintenance. In the 2001 budget, the County Board approved the use of dedicated rental revenues in the Juvenile and Family Justice Center to finance a 5-Year plan for the first time. Beginning with their opening, the Law Enforcement Center, the Public Works Facility, the Sheriff Patrol Station and the Suburban Court Facility are also using this same funding method. The County Board also approved the use of dedicated rental revenues for the Courthouse/City Hall, the Libraries, the 911 Dispatch Center, the 90 West Plato Boulevard location, the Metro Square building, the 402 University Avenue building, the 5 South Owasso Boulevard location, the Correctional Facility (Workhouse), the Medical Examiner building, and the 555 Cedar building.

Continued funding in this manner for the building improvements/maintenance is proposed, as Other County Funds.

### **2018-2019 CIP FINANCING SOURCES**

	<b><u>2018</u></b>	<b><u>2019</u></b>
<b><u>Bonds</u></b>		
Major Projects	\$7,287,200	\$4,984,935
Bond Issuance Costs	112,800	115,065
Regular Projects	3,625,138	3,791,523
Bond Issuance Costs	<u>174,862</u>	<u>208,477</u>
Total Bonds	11,200,000	9,100,000
<b><u>Capital Improvement Levy</u></b>		
Building Improvements/Repairs	<u>1,100,000</u>	<u>1,100,000</u>
Total Levy	1,100,000	1,100,000
<b><u>Other Funding Sources</u></b>		
Federal Funds	8,229,000	7,943,000
State Funds	14,175,500	12,429,800
Municipal/Other Funds	21,484,820	26,260,090
Emergency Communications	97,300	97,300
Other County Funds	<u>8,061,367</u>	<u>6,795,717</u>
Total Other	<u>52,047,987</u>	<u>53,525,907</u>
<b>TOTAL PROPOSED CIP FINANCING</b>	<b><u>\$64,347,987</u></b>	<b><u>\$63,725,907</u></b>

The Debt Service levy and Capital Improvement and Equipment Replacement levy amounts necessary to finance these approved funding levels are included in the 2018-2019 Proposed Operating Budget.

## **IMPACT ON OPERATING BUDGET**

Ramsey County has worked to stabilize the County's debt service levy and maintain it at a consistent level. The proposed budget supports this goal and allows the County Board to continue reviewing and prioritizing current and future capital improvement demands. Requests for Board Action (RBA), approving major capital improvement projects will include authorization to establish specific capital project budgets.

### **MAJOR PROJECTS**

#### **A. Juvenile Institutions**

There is no impact on the 2018 and 2019 operating budgets as the project is for the pre-design process for determining the appropriate size and location of a correctional residential treatment facility for youth involved in the justice system.

#### **B. Juvenile & Family Justice Center Building Expansion**

There is no impact on the 2018 and 2019 operating budgets as the project is for the planning and design of the Juvenile & family Justice Center building in conjunction with the County's Strategic Facility plan.

#### **C. Education and Collections Preservation Facility**

There is no impact on Ramsey County's operating budgets, as the Gibbs Farm is operated by the Ramsey County Historical Society.

#### **D. Aldrich Arena Bituminous & Fire Protection**

There will be no impact on the annual operating maintenance costs beyond general maintenance.

#### **E. Arena Regulatory Compliance**

It is not expected that there will be any additional costs to the Parks & Recreation's operating budget for 2018 or 2019.

#### **F. Green Ice Initiative**

It is estimated that operating costs such as maintenance and energy costs, will be reduced by \$64,000 per year during the 40 year life-cycle.

#### **G. Parks & Recreation Bituminous Pavement Maintenance**

There is no direct impact on the 2018 and 2019 operating budgets as completing regular pavement maintenance will extend the life cycle of the pavement.

#### **H. Law Enforcement Center Security Access System**

There may be potential savings in staff time achieved by having a more user-friendly security system and reduce litigation risk to the County by ensuring the jail remains secure.

#### **I. Radios Replacement**

The impact on the 2018 and 2019 operating budget is unknown, but the repair costs for radios will be decreased as replacement radios are implemented.

## **REGULAR PROJECTS**

Most of the CIP Regular Projects proposed for financing are repair/replacement and maintenance projects. These projects should help improve operating efficiencies and offset increased costs for operations and repairs.

## **CAPITAL IMPROVEMENT & EQUIPMENT REPLACEMENT LEVY**

### **Building Improvements/Repairs**

The County Board approved the Capital Improvement Program Citizens' Advisory Committee (CIPAC) recommendation to eliminate the separate Comprehensive Capital Asset Management and Preservation Plan (CCAMPP) prioritization process and to expand the use of Internal Services Funds for all facilities not currently in separate Internal Service funds. Staff will continue to work on an inventory of the County's capital assets that have predictable, planned life-cycle costs, and to create the appropriate maintenance schedules.

## **BUILDING IMPROVEMENTS/MAINTENANCE**

Providing funds for building improvements through dedicated rental revenues annually will enable capital improvements to be scheduled as needed, over time, rather than waiting for an emergency situation which will cost more to correct. Completion of scheduled building maintenance improvements will extend the lives of the buildings.

## DEBT STRATEGY

Effective November 6, 1992, Ramsey County became a Home Rule Charter County, the first in the State of Minnesota. Most debt and building fund levy limits and other restrictions established under previous Capital Improvement Program State Statutes no longer apply, giving Ramsey County the opportunity, and the responsibility, to establish realistic and affordable Capital Improvement levies for debt service and the Capital Improvement levy (pay-as-you-go).

**Legal Debt Limit** - Minnesota governmental entities are subject to Minnesota Statutes, Section 475.53, Subd. 1. which establishes a legal limit on the amount of debt that can be incurred by any such entity. The statutory debt limit is 3% of the Estimated Market Value of all taxable property in the County. The computation of Ramsey County's legal debt limit as of December 31, 2016 was 3% of \$43,807,052,300 or \$1,314,211,569. Ramsey County's debt subject to this limit was \$155,035,718, leaving a Legal Debt Margin of \$1,159,175,851.

**Debt Service as a Percentage of Expenditures** - Per Ramsey County, Ramsey County also monitors its debt using the debt affordability measurement *Debt Service as a Percentage of Expenditures*. This ratio measure the annual fixed-cost burden that debt places on the County budget. Ramsey County received a 'Very Strong' score for this measurement for the County's most recent bond rating. To be considered 'Very Strong', the highest classification, the measurement should be less than 8%. County policy also state that this ratio should not rise above 8%. Standard & Poor's (S&P) measured this ratio at 5.1% in 2016. Ramsey County's measurement for 2017 is 4.83%. County projects for 2018 and 2019 are 4.11% and 4.13%.

### Other County Debt Indicators

In addition to complying with the statutory and policy measurements mentioned above, the County also monitors its debt with measurements used by both Standard and Poor's (S&P) and Moody's rating agencies.

### **Net Debt as a Percentage of Operating Revenues (S&P and Moody's) – 'Strong'**

Ramsey County received a 'Strong' score from both S&P and Moody's for this measurement for the most recent bond rating. This ratio measure the total debt burden on the County's revenue position and can show the potential budgetary impact of future debt service. Ramsey County's measurement by S&P was 35.1% and by Moody's was 44%.

	<u>Very Strong</u>	<u>Strong</u>
Standard and Poor's	<30%	30 - 60%
Moody's	<33%	33 - 67 %

### **Net Debt to Taxable Value (Moody's) - 'Very Strong'**

Ramsey County received a 'Very Strong' score for this measurement for the most recent bond rating. This ratio measure how onerous future debt service payments could be to the tax base and the capacity available to generate additional revenues from the tax base to pay debt service. To be considered 'Very Strong', the highest classification, the measurement should be less than .75%. Ramsey County's measurement was .49%.



**Joint Property Tax Advisory Committee (JPTAC)**

Ramsey County also participates in a cross-jurisdictional effort to coordinate and monitor the impact of debt on taxpayers in the City of St. Paul. Elected officials and executive staff representing Ramsey County, the City of St. Paul, Independent School District 625, and the St. Paul Port Authority meet regularly as the Joint Property Tax Advisory Committee (JPTAC). The JPTAC initiates cooperative efforts to jointly plan for meeting the capital needs of each jurisdiction, coordinate general obligation financing of the areas capital needs, keep financings within agreed upon deb level targets, and monitor associated impacts on property taxes in the City of St. Paul.

The JPTAC publishes a report bi-annually and adopts target ranges for certain debt position and ability to pay indicators as benchmarks for the jurisdictions. Many of the measurements which are used, focus on the debt service levied and its effect on City taxpayers. The benchmarks have been met consistently since 1977.

## **POTENTIAL FUTURE MAJOR CAPITAL PROJECTS**

Potential future Major Capital Improvement Projects that have been discussed by the County Board include:

- Boys Totem Town/Juvenile Institutions
- County Environmental Service Center
- Ice Arenas Freon Retrofit
- Solar Gardens
- Strategic Facilities Plan Building Program outcome

## **CIP PROJECT REQUESTS**

CIP projects are currently divided into three categories: 1) Regular Projects, 2) Major Projects, and 3) Building Improvements. Major Projects and Building Improvements are separated from what are generally considered the “regular” capital maintenance projects for discussion and recommendation purposes.

Departments and agencies submitted 14 Major Project requests, 38 Regular Project requests, and 10 Building Improvement requests covering the six-year period of 2018-2023. A working document was created to assist members of the Capital Improvement Program (Citizen) Advisory Committee (CIPAC) and County staff in reviewing the project requests. County department/agency heads and staff made oral presentations and answered questions about their project requests to these raters on March 16, 2017.

## **COUNTY MANAGER RATING SYSTEM**

The County Manager Rating System is based on criteria identified by the County Board and are grouped in two categories: Service Based Criteria and Capital Based Criteria. This grouping reinforces the fact that a capital project has two aspects:

1. It is intended to provide a service, not to exist on its own, and
2. Capital improvement projects are complex activities that need to be developed and implemented well; and once a capital project is completed, it becomes a part of the County’s asset base and should be maintained well.

Eight staff members from various Ramsey County departments were selected to review and rank 18 Regular CIP projects. Twenty Regular CIP projects which did not request bond funding in 2018 or 2019 were not ranked. Requests for staff are made to different County Departments every other year, supporting equitability and variety in opinions. These eight people rated the CIP project requests using a rating system that was established in 1987, and updated in 2000, in order to more clearly distinguish “good” projects. This rating system is based on the criteria outlined in County Board Resolution 87-089 (February 9, 1987).

For the 2018-2023 Capital Improvement Program Plan, each project could receive a point value ranging from 0 to 4 for each of 7 rating criteria. Each of the rating criteria has a weighting percentage assigned to it in the order of its importance. The weighting percentage was multiplied by the point value for each of the criteria to determine the actual rating points for each of the criteria for each project.

The criteria and weighting percentages in order of priority are:

<u>Percentage</u>	<u>Weighting</u>	<u>Max. Points</u>	<u>Max. Score</u>
1. Protect Life/Public Safety/Public Health	25%	4.0	1.00
2. Replace Facility/Maintain Facility	22%	4.0	.88
3. Protect Property	15%	4.0	.60
4. Reduce Operating Costs	15%	4.0	.60
5. Provide Public Service	10%	4.0	.40
6. Provide Public Convenience	7%	4.0	.28
7. Enhance County Image	<u>6%</u>	4.0	<u>.24</u>
	100%		4.00

Each of the eight staff raters was able to assign a maximum of 4 points to a project, giving each project the possibility of being awarded a maximum of 32 points. Total points actually awarded ranged from 12.92 to 26.12.

### **CIPAC RATING SYSTEM**

The Capital Improvement Program (Citizen) Advisory Committee (CIPAC) rated 18 CIP projects concurrent with, but independent from, the County staff. The County Board established the CIPAC in order to obtain input from the citizens of Ramsey County.

Each member of the CIPAC independently rated these projects in groups of eight, a rating system developed for the 1989 CIP, and used consistently since then. Projects in each group then received the following number of points.

<u>Rating Group</u>		<u>Points</u>
First group of	3	6
Second group of	3	5
Third group of	3	4
Fourth group of	3	3
Fifth group of	3	2
Sixth group of	<u>3</u>	1
Total	18	

Points from each member of the CIPAC were tabulated by project and the projects placed in priority order. The maximum number of points assignable to each project by the CIPAC was 72 (12 members of the committee ranked projects for 2018-2019). Total points ranged from 20 to 67.

### **COMBINED RANK**

The Capital Improvement Program Advisory Committee and I agreed upon a statistically valid method of combining the two ratings. The Combined Rank then was used to set overall Regular CIP project request priorities for the Capital Improvement Program 6-Year Plan, 2018 – 2023.

## CONCLUSION

I am again very pleased with the methodology, outcomes, and recommendations obtained through the Capital Improvement Program planning process. The research, analysis, and updating of debt and debt service projections and comparisons with industry benchmarks serves as a guide for future capital plans, and outlines our commitment to long-range planning for capital needs. Objective priority setting allows me to support the projects recommended for funding. The continuation of a funded Equipment Replacement Schedule for mobile/motorized equipment is essential to the continued effective and efficient operation of County departments. Funding for Building Improvements (formerly Comprehensive Capital Assets Management and Preservation Plan) continues the ongoing financing of predictable fixed asset life-cycle maintenance costs. Realistic financing levels and methods help analyze needs and not overburden County taxpayers while restoring our capital infrastructure to a sound level. The Capital Improvement Program Advisory Committee continues the process of reviewing regular capital projects on an ongoing basis.

I would like to take this opportunity to thank all of those who have contributed to this process. I thank the Capital Improvement Program Advisory Committee for their comments and recommendations, and the County departments for their planning and input.

I would also like to thank the staff of the County Manager's Department, Property Management Department, and the Finance Department for their efforts.

### Capital Improvement Program Advisory Committee (as of June 30, 2017):

Gary Bank	District II	(Mary Jo McGuire)
Triesta Brown	District IV	(Toni Carter)
Quinn Doheny	District IV	(Toni Carter)
Sue Hauwiller	District VI	(Jim McDonough)
Bonnie Jackelen	District I	(Blake Huffman)
Joe Kolar	District V	(Rafael Ortega)
Dennis Larson	District VII	(Victoria Reinhardt)
Greg Lauer	District III	(Janice Rettman)
Shaun McClary	District III	(Janice Rettman)
James Miller	District V	(Rafael Ortega)
Dan Parker	District II	(Mary Jo McGuire)
Lawrence Sagstetter	District VI	(Jim McDonough)
Gary Unger	District VII	(Victoria Reinhardt)
Vacant	District I	(Blake Huffman)

**CIP REGULAR PROJECTS - \$3,800,000 CIP BONDS + \$44,217,837 OTHER FUNDING - 2018**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2018 FUNDING SOURCE						2018 TOTAL PROPOSED	
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE	MUNICIPAL/ OTHER		
<b>EMERGENCY COMMUNICATIONS</b>											
4	87	800 MHZ RADIO BASE STATION REPLACEMENT	Not Ranked	-	97,300	434,717	(1)	-	-	-	532,017
5	89	CAD REPLACEMENT	Not Ranked	-	-	800,000	(1)	-	-	-	800,000
		TOTAL EMERGENCY COMMUNICATIONS		-	97,300	1,234,717		-	-	-	1,332,017
<b>HISTORICAL SOCIETY</b>											
6	99	NATIONAL REGISTER & EDUCATION ASSET PRESERVATION	3	111,279	-	-		-	-	-	111,279
		TOTAL HISTORICAL SOCIETY		111,279	-	-		-	-	-	111,279
<b>LANDMARK CENTER</b>											
7	107	NORTH TOWER MASONRY REPAIR	4	210,000	-	-		-	-	-	210,000
		TOTAL LANDMARK CENTER		210,000	-	-		-	-	-	210,000
<b>LIBRARY</b>											
12	123	FURNITURE REUPHOLSTERY & REPLACEMENT	11	-	-	100,000	(2)	-	-	-	100,000
		TOTAL LIBRARY		-	-	100,000		-	-	-	100,000
<b>MEDICAL EXAMINER</b>											
13	131	X-RAY MACHINE	6	349,000	-	-		-	-	-	349,000
14	133	CART REPLACEMENTS	12	90,101	-	-		-	-	-	90,101
15	135	STORAGE SYSTEM & EQUIPMENT	7	56,758	-	-		-	-	-	56,758
		TOTAL MEDICAL EXAMINER		495,859	-	-		-	-	-	495,859
<b>PARKS &amp; RECREATION</b>											
16	143	ADA IMPLEMENTATION-COUNTY FACILITIES	1	100,000	-	-		-	100,000	-	200,000
17	179	NATURAL RESOURCE HABITAT RESTORATION	8	100,000	-	-		-	-	-	100,000
18	183	ISLAND LAKE COUNTY PARK CHANNEL BRIDGE	9	248,000	-	-		-	-	-	248,000
21	201	BEAVER LAKE COUNTY PARK MASTER PLAN	13	100,000	-	-		-	-	-	100,000
24	219	REGIONAL PARK & TRAIL CIP/LEGACY	Not Ranked	-	-	-		-	1,418,000	1,217,820	2,635,820
		TOTAL PARKS & RECREATION		548,000	-	-		-	1,518,000	1,217,820	3,283,820
<b>PUBLIC WORKS</b>											
27	239	PUBLIC WORKS FACILITY SPACE PLANNING	10	100,000	-	-		-	-	-	100,000
28	241	PAVEMENT PRESERVATION	5	2,000,000	-	-		-	-	4,800,000	6,800,000
29	243	COUNTY STATE AID HIGHWAY ROAD CONSTRUCTION	Not Ranked	-	-	-	8,229,000	11,999,000	10,842,000	-	31,070,000
30	245	TRAFFIC SIGNAL UPGRADES	Not Ranked	-	-	-	-	-	800,000	-	800,000
31	247	DRAINAGE SYSTEMS & STRUCTURES	Not Ranked	-	-	-	-	-	600,000	-	600,000
32	249	COMPREHENSIVE BRIDGE MAINTENANCE	Not Ranked	-	-	-	-	-	600,000	-	600,000
33	251	PEDESTRIAN & BIKE FACILITIES	Not Ranked	-	-	-	-	-	800,000	-	800,000
34	253	ADA COMPLIANCE	Not Ranked	-	-	-	-	-	600,000	-	600,000
35	255	ROADWAY APPURTENANCES	Not Ranked	-	-	-	-	-	700,000	-	700,000
36	257	NEW EQUIPMENT	Not Ranked	-	-	-	-	80,000	-	-	80,000
		TOTAL PUBLIC WORKS		2,100,000	-	-	8,229,000	12,079,000	19,742,000	-	42,150,000
<b>SHERIFF</b>											
37	265	SAFETY & SECURITY ENHANCEMENTS-ADULT DETENTION C	2	160,000	-	-		-	-	-	160,000
38	267	SAFETY & SECURITY ENHANCEMENTS-FIREARMS RANGE	14	-	-	-		-	-	-	-
		TOTAL SHERIFF		160,000	-	-		-	-	-	160,000

PROPOSED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT FOR 2018-2019

SCHEDULE 1  
(Continued)

<b>OTHER</b>										
-----	73	BOND ISSUANCE COSTS	Not Ranked	174,862	-	-	-	-	-	174,862
		TOTAL OTHER		<u>174,862</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>174,862</u>
<b>TOTAL CIP REGULAR PROJECTS BONDS</b>				<u>3,800,000</u>	<u>97,300</u>	<u>1,334,717</u>	<u>8,229,000</u>	<u>13,597,000</u>	<u>20,959,820</u>	<u>48,017,837</u>

(1) Emergency Communications fund balance  
(2) \$100,000 to be funded from Library Capital Improvement Program (CIP) Contingent account.

**CIP MAJOR PROJECTS - \$7,600,000 CIP BONDS + \$500,000 OTHER FUNDING - 2018**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2018 FUNDING SOURCE						2018 TOTAL PROPOSED
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE	MUNICIPAL/ OTHER	
<b>MAJOR PROJECTS</b>										
-----	333	JUVENILE INSTITUTIONS	Not Ranked	500,000	-	-	-	-	-	500,000
-----	353	JUVENILE AND FAMILY JUSTICE CENTER BUILDING EXPANSION	Not Ranked	200,000	-	-	-	-	-	200,000
-----	363	EDUCATION AND COLLECTIONS PRESERVATION FACILITY	Not Ranked	132,000	-	-	-	-	-	132,000
-----	441	ALDRICH ARENA BITUMINOUS & FIRE PROTECTION	Not Ranked	1,454,200	-	-	-	-	500,000	1,954,200
-----	473	ARENA REGULATORY COMPLIANCE	Not Ranked	1,516,000	-	-	-	200,000	-	1,716,000
-----	489	GREEN ICE INITIATIVE	Not Ranked	385,000	-	-	-	-	-	385,000
-----	569	LAW ENFORCEMENT CENTER SECURITY ACCESS SYSTEM	Not Ranked	2,400,000	-	-	-	-	-	2,400,000
-----	577	RADIOS REPLACEMENT	Not Ranked	700,000	-	-	-	-	-	700,000
		TOTAL MAJOR PROJECTS		<u>7,287,200</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>500,000</u>	<u>7,987,200</u>
<b>OTHER</b>										
-----	73	BOND ISSUANCE COSTS	Not Ranked	112,800	-	-	-	-	-	112,800
		TOTAL OTHER		<u>112,800</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>112,800</u>
<b>TOTAL CIP MAJOR PROJECTS BONDS</b>				<u>7,400,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>200,000</u>	<u>500,000</u>	<u>8,100,000</u>

PROPOSED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT FOR 2018-2019

SCHEDULE 1  
(Continued)

**BUILDING IMPROVEMENTS/REPAIRS - \$1,100,000 LEVY + \$403,500 OTHER FUNDING - 2018**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2018 FUNDING SOURCE					2018 TOTAL PROPOSED	
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE		MUNICIPAL/ OTHER
<b>BUILDING IMPROVEMENTS/ REPAIRS</b>										
-----	293	BLDG IMPROVEMENTS-BOYS TOTEM TOWN	Not Ranked	-	113,300	-	-	-	-	113,300
-----	297	BLDG IMPROVEMENTS-EXTENSION BARN	Not Ranked	-	31,900	-	-	-	-	31,900
-----	301	BLDG IMPROVEMENTS-FAMILY SERVICE CENTER	Not Ranked	-	28,600	-	-	-	-	28,600
-----	305	BLDG IMPROVEMENTS-LANDMARK CENTER	Not Ranked	-	192,500	-	-	-	-	192,500
-----	309	BLDG IMPROVEMENTS-PARKS	Not Ranked	-	733,700	-	-	378,500	25,000	1,137,200
<b>TOTAL BUILDING IMPROVEMENTS/REPAIRS</b>				-	<b>1,100,000</b>	-	-	<b>378,500</b>	<b>25,000</b>	<b>1,503,500</b>

**BUILDING IMPROVEMENTS - \$6,726,650 RENTAL REVENUES - 2018**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2018 FUNDING SOURCE					2018 TOTAL PROPOSED	
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE		MUNICIPAL/ OTHER
<b>BUILDING IMPROVEMENTS - PROPERTY MANAGEMENT</b>										
-----	271	BLDG IMPROVEMENTS - PUBL WKS/PATROL STATION	Not Ranked	-	-	467,000 (1)	-	-	-	467,000
-----	275	BLDG IMPROVEMENTS - LIBRARIES	Not Ranked	-	-	205,000 (1)	-	-	-	205,000
-----	279	BLDG IMPROVEMENTS - CH/CH	Not Ranked	-	-	1,503,000 (1)	-	-	-	1,503,000
-----	283	BLDG IMPROVEMENTS - GENERAL BUILDING FUND	Not Ranked	-	-	4,551,650 (1)	-	-	-	4,551,650
<b>TOTAL BUILDING IMPROVEMENTS - PROPERTY MANAGEMENT</b>				-	-	<b>6,726,650</b>	-	-	-	<b>6,726,650</b>

(1) Dedicated Rental Revenues and Fund Balance from Building Funds

PROPOSED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT FOR 2018-2019

SCHEDULE 1  
(Continued)

**SUMMARY BY FUNDING AND ACCOUNT CLASSIFICATION FOR 2018**

PROJECT NO.	PAGE NO.	CIP DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2018 FUNDING SOURCE						2018 TOTAL PROPOSED
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE	MUNICIPAL/ OTHER	
<b>CIP REGULAR PROJECT BONDS</b>										
		Building Additions, Renovations, Repairs		581,279	-	-	-	100,000	-	681,279
		Improvements Other Than Buildings		943,859	97,300	1,334,717	-	1,498,000	1,217,820	5,091,696
		County Roads		2,100,000	-	-	8,229,000	11,999,000	19,742,000	42,070,000
		Bond Issuance Costs		174,862	-	-	-	-	-	174,862
		<b>TOTAL CIP REGULAR PROJECTS BONDS</b>		<b>3,800,000</b>	<b>97,300</b>	<b>1,334,717</b>	<b>8,229,000</b>	<b>13,597,000</b>	<b>20,959,820</b>	<b>48,017,837</b>
<b>CIP MAJOR PROJECT BONDS</b>										
		Major Projects		7,287,200	-	-	-	200,000	500,000	7,987,200
		Bond Issuance Costs		112,800	-	-	-	-	-	112,800
		<b>TOTAL CIP MAJOR PROJECTS BONDS</b>		<b>7,400,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>200,000</b>	<b>500,000</b>	<b>8,100,000</b>
<b>CAPITAL IMPROVEMENT &amp; EQUIPMENT REPLACEMENT LEVY</b>										
		Building Lifecycle Maintenance		-	1,100,000	-	-	378,500	25,000	1,503,500
		<b>TOTAL BUILDING IMPROVMENTS/REPAIRS</b>		<b>-</b>	<b>1,100,000</b>	<b>-</b>	<b>-</b>	<b>378,500</b>	<b>25,000</b>	<b>1,503,500</b>
<b>BUILDING IMPROVEMENTS - PROPERTY MANAGEMENT</b>										
		Building Additions, Renovations, Repairs		-	-	6,726,650	-	-	-	6,726,650
		<b>TOTAL BUILDING IMPROVEMENTS - PROPERTY MANAGEMENT</b>		<b>-</b>	<b>-</b>	<b>6,726,650</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>6,726,650</b>
<b>TOTAL CIP PROJECTS PROPOSED FOR FUNDING IN 2018</b>				<b>11,200,000</b>	<b>1,197,300</b>	<b>8,061,367</b>	<b>8,229,000</b>	<b>14,175,500</b>	<b>21,484,820</b>	<b>64,347,987</b>



PROPOSED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT FOR 2018-2019

SCHEDULE 1  
(Continued)

**CIP REGULAR PROJECTS - \$4,000,000 CIP BONDS + \$47,490,107 OTHER FUNDING - 2019**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2019 FUNDING SOURCE						2019 TOTAL PROPOSED		
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE	MUNICIPAL/ OTHER			
<b>EMERGENCY COMMUNICATIONS</b>												
1	81	REPLACE DISPATCH CENTER UPS	Not Ranked	-	-	200,000	(1)	-	-	-	200,000	
4	87	800 MHZ RADIO BASE STATION REPLACEMENT	Not Ranked	-	97,300	434,717	(1)	-	-	-	532,017	
5	89	CAD REPLACEMENT	Not Ranked	-	-	800,000	(1)	-	-	-	800,000	
		TOTAL EMERGENCY COMMUNICATIONS		-	97,300	1,434,717		-	-	-	1,532,017	
<b>LANDMARK CENTER</b>												
7	107	NORTH TOWER MASONRY REPAIR	4	210,000	-	-		-	-	-	210,000	
		TOTAL LANDMARK CENTER		210,000	-	-		-	-	-	210,000	
<b>LIBRARY</b>												
12	123	FURNITURE REUPHOLSTERY & REPLACEMENT	11	-	-	100,000	(2)	-	-	-	100,000	
		TOTAL LIBRARY		-	-	100,000		-	-	-	100,000	
<b>PARKS &amp; RECREATION</b>												
16	143	ADA IMPLEMENTATION-COUNTY FACILITIES	1	100,000	-	-		-	100,000	-	200,000	
17	179	NATURAL RESOURCE HABITAT RESTORATION	8	100,000	-	-		-	-	-	100,000	
20	195	VADNAIS SPORTS CENTER PARKING LOT IMPROVEMENTS	15	581,523	-	-		-	-	-	581,523	
24	219	REGIONAL PARK & TRAIL CIP/LEGACY	Not Ranked	-	-	-		-	-	1,292,090	1,292,090	
		TOTAL PARKS & RECREATION		781,523	-	-		-	100,000	1,292,090	2,173,613	
<b>PUBLIC WORKS</b>												
28	241	PAVEMENT PRESERVATION	5	2,000,000	-	-		-	-	4,800,000	6,800,000	
29	243	COUNTY STATE AID HIGHWAY ROAD CONSTRUCTION	Not Ranked	-	-	-		7,943,000	11,500,000	16,543,000	35,986,000	
30	245	TRAFFIC SIGNAL UPGRADES	Not Ranked	-	-	-		-	-	800,000	800,000	
31	247	DRAINAGE SYSTEMS & STRUCTURES	Not Ranked	-	-	-		-	-	500,000	500,000	
32	249	COMPREHENSIVE BRIDGE MAINTENANCE	Not Ranked	-	-	-		-	-	500,000	500,000	
33	251	PEDESTRIAN & BIKE FACILITIES	Not Ranked	-	-	-		-	-	700,000	700,000	
34	253	ADA COMPLIANCE	Not Ranked	-	-	-		-	-	500,000	500,000	
35	255	ROADWAY APPURTENANCES	Not Ranked	-	-	-		-	-	600,000	600,000	
36	257	NEW EQUIPMENT	Not Ranked	-	-	-		-	80,000	-	80,000	
		TOTAL PUBLIC WORKS		2,000,000	-	-		7,943,000	11,580,000	24,943,000	46,466,000	
<b>SHERIFF</b>												
37	265	SAFETY & SECURITY ENHANCEMENTS-ADULT DETENTION C	2	800,000	-	-		-	-	-	800,000	
38	267	SAFETY & SECURITY ENHANCEMENTS-FIREARMS RANGE	14	-	-	-		-	-	-	-	
		TOTAL SHERIFF		800,000	-	-		-	-	-	800,000	
<b>OTHER</b>												
-----	73	BOND ISSUANCE COSTS		208,477	-	-		-	-	-	208,477	
		TOTAL OTHER		208,477	-	-		-	-	-	208,477	
<b>TOTAL CIP REGULAR PROJECTS BONDS</b>					4,000,000	97,300	1,534,717		7,943,000	11,680,000	26,235,090	51,490,107

(1) Emergency Communications fund balance

(2) \$100,000 to be funded from Library Capital Improvement Program (CIP) Contingent account.

PROPOSED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT FOR 2018-2019

SCHEDULE 1  
(Continued)

**CIP MAJOR PROJECTS - \$5,500,000 CIP BONDS - 2019**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2019 FUNDING SOURCE					2019 TOTAL PROPOSED	
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE		MUNICIPAL/ OTHER
<b>MAJOR PROJECTS</b>										
-----	333	JUVENILE INSTITUTIONS	Not Ranked	500,000	-	-	-	-	-	500,000
-----	521	BITUMINOUS PAVEMENT MAINTENANCE	Not Ranked	1,396,485	-	-	-	-	-	1,396,485
-----	473	ARENA REGULATORY COMPLIANCE	Not Ranked	1,738,450	-	-	-	400,000	-	2,138,450
-----	489	GREEN ICE INITIATIVE	Not Ranked	650,000	-	-	-	-	-	650,000
-----	577	RADIOS REPLACEMENT	Not Ranked	700,000	-	-	-	-	-	700,000
		TOTAL MAJOR PROJECTS		<u>4,984,935</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>400,000</u>	<u>-</u>	<u>5,384,935</u>
<b>OTHER</b>										
-----	73	BOND ISSUANCE COSTS	Not Ranked	115,065	-	-	-	-	-	115,065
		TOTAL OTHER		<u>115,065</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>115,065</u>
		<b>TOTAL CIP MAJOR PROJECTS BONDS</b>		<u><u>5,100,000</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>400,000</u></u>	<u><u>-</u></u>	<u><u>5,500,000</u></u>

**BUILDING IMPROVEMENTS/REPAIRS - \$1,100,000 LEVY + \$374,800 OTHER FUNDING - 2019**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2019 FUNDING SOURCE					2019 TOTAL PROPOSED	
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE		MUNICIPAL/ OTHER
<b>BUILDING IMPROVEMENTS/ REPAIRS</b>										
-----	293	BLDG IMPROVEMENTS-BOYS TOTEM TOWN	NOT RATED	-	113,300	-	-	-	-	113,300
-----	297	BLDG IMPROVEMENTS-EXTENSION BARN	NOT RATED	-	31,900	-	-	-	-	31,900
-----	301	BLDG IMPROVEMENTS-FAMILY SERVICE CENTER	NOT RATED	-	28,600	-	-	-	-	28,600
-----	305	BLDG IMPROVEMENTS-LANDMARK CENTER	NOT RATED	-	192,500	-	-	-	-	192,500
-----	309	BLDG IMPROVEMENTS-PARKS	NOT RATED	-	733,700	-	-	349,800	25,000	1,108,500
		TOTAL BUILDING IMPROVEMENTS/REPAIRS		<u>-</u>	<u>1,100,000</u>	<u>-</u>	<u>-</u>	<u>349,800</u>	<u>25,000</u>	<u>1,474,800</u>

**BUILDING IMPROVEMENTS - \$5,261,000 RENTAL REVENUES - 2019**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2019 FUNDING SOURCE					2019 TOTAL PROPOSED	
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE		MUNICIPAL/ OTHER
<b>BUILDING IMPROVEMENTS - PROPERTY MANAGEMENT</b>										
-----	271	BLDG IMPROVEMENTS - PUBL WKS/PATROL STATION	NOT RATED	-	-	266,000 (1)	-	-	-	266,000
-----	275	BLDG IMPROVEMENTS - LIBRARIES	NOT RATED	-	-	234,000 (1)	-	-	-	234,000
-----	279	BLDG IMPROVEMENTS - CH/CH	NOT RATED	-	-	1,065,000 (1)	-	-	-	1,065,000
-----	283	BLDG IMPROVEMENTS - GENERAL BUILDING FUND	NOT RATED	-	-	3,696,000 (1)	-	-	-	3,696,000
		TOTAL BUILDING IMPROVEMENTS - PROPERTY MANAGEMENT		<u>-</u>	<u>-</u>	<u>5,261,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>5,261,000</u>

(1) Dedicated Rental Revenues and Fund Balance from Building Funds

PROPOSED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT FOR 2018-2019

SCHEDULE 1  
(Continued)

**SUMMARY BY FUNDING AND ACCOUNT CLASSIFICATION FOR 2019**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2019 FUNDING SOURCE					2019 TOTAL PROPOSED	
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE		MUNICIPAL/ OTHER
<b>CIP REGULAR PROJECT BONDS</b>										
		Building Additions, Renovations, Repairs		1,110,000	-	-	-	100,000	-	1,210,000
		Improvements Other Than Buildings		681,523	97,300	1,534,717	-	80,000	1,292,090	3,685,630
		County Roads		2,000,000	-	-	7,943,000	11,500,000	24,943,000	46,386,000
		Bond Issuance Costs		208,477	-	-	-	-	-	208,477
		<b>TOTAL CIP REGULAR PROJECTS BONDS</b>		<b>4,000,000</b>	<b>97,300</b>	<b>1,534,717</b>	<b>7,943,000</b>	<b>11,680,000</b>	<b>26,235,090</b>	<b>51,490,107</b>
<b>CIP MAJOR PROJECT BONDS</b>										
		Major Projects		4,984,935	-	-	-	400,000	-	5,384,935
		Bond Issuance Costs		115,065	-	-	-	-	-	115,065
		<b>TOTAL CIP MAJOR PROJECTS BONDS</b>		<b>5,100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>400,000</b>	<b>-</b>	<b>5,500,000</b>
<b>CAPITAL IMPROVEMENT &amp; EQUIPMENT REPLACEMENT LEVY</b>										
		Building Lifecycle Maintenance		-	1,100,000	-	-	349,800	25,000	1,474,800
		<b>TOTAL BUILDING IMPROVMENTS/REPAIRS</b>		<b>-</b>	<b>1,100,000</b>	<b>-</b>	<b>-</b>	<b>349,800</b>	<b>25,000</b>	<b>1,474,800</b>
<b>BUILDNG IMPROVEMENTS - PROPERTY MANAGEMENT</b>										
		Building Additions, Renovations, Repairs		-	-	5,261,000	-	-	-	5,261,000
		<b>TOTAL BUILDING IMPROVEMENTS - PROPERTY MANAGEMENT</b>		<b>-</b>	<b>-</b>	<b>5,261,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,261,000</b>
<b>TOTAL CIP PROJECTS PROPOSED FOR FUNDING IN 2019</b>				<b>9,100,000</b>	<b>1,197,300</b>	<b>6,795,717</b>	<b>7,943,000</b>	<b>12,429,800</b>	<b>26,260,090</b>	<b>63,725,907</b>

PROPOSED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT FOR 2018-2019

SCHEDULE 1  
(Continued)

**SUMMARY OF PROJECTS BY DEPARTMENT FOR 2018 - 2019**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2018-2019 FUNDING SOURCE					2018-2019 TOTAL PROPOSED	
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE		MUNICIPAL/ OTHER
<b>COMMUNITY CORRECTIONS</b>										
-----	333	JUVENILE INSTITUTIONS	Not Ranked	1,000,000	-	-	-	-	-	1,000,000
		TOTAL COMMUNITY CORRECTIONS		1,000,000	-	-	-	-	-	1,000,000
<b>COURTS</b>										
-----	353	JUVENILE AND FAMILY JUSTICE CENTER BUILDING EXPANSION	Not Ranked	200,000	-	-	-	-	-	200,000
		TOTAL COURTS		200,000	-	-	-	-	-	200,000
<b>EMERGENCY COMMUNICATIONS</b>										
1	81	REPLACE DISPATCH CENTER UPS	Not Ranked	-	-	200,000	-	-	-	200,000
4	87	800 MHZ RADIO BASE STATION REPLACEMENT	Not Ranked	-	194,600	869,434	-	-	-	1,064,034
5	89	CAD REPLACEMENT	Not Ranked	-	-	1,600,000	-	-	-	1,600,000
		TOTAL EMERGENCY COMMUNICATIONS		-	194,600	2,669,434	-	-	-	2,864,034
<b>HISTORICAL SOCIETY</b>										
6	99	NATIONAL REGISTER & EDUCATION ASSET PRESERVATION	3	111,279	-	-	-	-	-	111,279
-----	363	EDUCATION AND COLLECTIONS PRESERVATION FACILITY	Not Ranked	132,000	-	-	-	-	-	132,000
		TOTAL HISTORICAL SOCIETY		243,279	-	-	-	-	-	243,279
<b>LANDMARK CENTER</b>										
7	107	NORTH TOWER MASONRY REPAIR	4	420,000	-	-	-	-	-	420,000
		TOTAL LANDMARK CENTER		420,000	-	-	-	-	-	420,000
<b>LIBRARY</b>										
12	123	FURNITURE REUPHOLSTERY & REPLACEMENT	11	-	-	200,000	-	-	-	200,000
		TOTAL LIBRARY		-	-	200,000	-	-	-	200,000
<b>MEDICAL EXAMINER</b>										
13	131	X-RAY MACHINE	6	349,000	-	-	-	-	-	349,000
14	133	CART REPLACEMENTS	12	90,101	-	-	-	-	-	90,101
15	135	STORAGE SYSTEM & EQUIPMENT	7	56,758	-	-	-	-	-	56,758
		TOTAL MEDICAL EXAMINER		495,859	-	-	-	-	-	495,859
<b>PARKS &amp; RECREATION</b>										
16	143	ADA IMPLEMENTATION-COUNTY FACILITIES	1	200,000	-	-	-	200,000	-	400,000
17	179	NATURAL RESOURCE HABITAT RESTORATION	8	200,000	-	-	-	-	-	200,000
18	183	ISLAND LAKE COUNTY PARK CHANNEL BRIDGE	9	248,000	-	-	-	-	-	248,000
20	195	VADNAIS SPORTS CENTER PARKING LOT IMPROVEMENTS	15	581,523	-	-	-	-	-	581,523
21	201	BEAVER LAKE COUNTY PARK MASTER PLAN	13	100,000	-	-	-	-	-	100,000
24	219	REGIONAL PARK & TRAIL CIP/LEGACY	Not Ranked	-	-	-	-	1,418,000	2,509,910	3,927,910
-----	521	BITUMINOUS PAVEMENT MAINTENANCE	Not Ranked	1,396,485	-	-	-	-	-	1,396,485
-----	441	ALDRICH ARENA BITUMINOUS & FIRE PROTECTION	Not Ranked	1,454,200	-	-	-	-	500,000	1,954,200
-----	473	ARENA REGULATORY COMPLIANCE	Not Ranked	3,254,450	-	-	-	600,000	-	3,854,450
-----	489	GREEN ICE INITIATIVE	Not Ranked	1,035,000	-	-	-	1,035,000	-	1,035,000
		TOTAL PARKS & RECREATION		8,469,658	-	-	-	2,218,000	3,009,910	13,697,568

PROPOSED CAPITAL IMPROVEMENT PROJECTS BY DEPARTMENT FOR 2018-2019

SCHEDULE 1  
(Continued)

**SUMMARY OF PROJECTS BY DEPARTMENT FOR 2018 - 2019**

PROJECT NO.	CIP PAGE NO.	DEPARTMENT NAME/PROJECT TITLE	COMBINED RANK	2018-2019 FUNDING SOURCE						2018-2019 TOTAL PROPOSED
				CIP BONDS	COUNTY LEVY	COUNTY OTHER	FEDERAL	STATE	MUNICIPAL/ OTHER	
<b>PUBLIC WORKS</b>										
27	239	PUBLIC WORKS FACILITY SPACE PLANNING	10	100,000	-	-	-	-	-	100,000
28	241	PAVEMENT PRESERVATION	5	4,000,000	-	-	-	-	9,600,000	13,600,000
29	243	COUNTY STATE AID HIGHWAY ROAD CONSTRUCTION	Not Ranked	-	-	-	16,172,000	23,499,000	27,385,000	67,056,000
30	245	TRAFFIC SIGNAL UPGRADES	Not Ranked	-	-	-	-	-	1,600,000	1,600,000
31	247	DRAINAGE SYSTEMS & STRUCTURES	Not Ranked	-	-	-	-	-	1,100,000	1,100,000
32	249	COMPREHENSIVE BRIDGE MAINTENANCE	Not Ranked	-	-	-	-	-	1,100,000	1,100,000
33	251	PEDESTRIAN & BIKE FACILITIES	Not Ranked	-	-	-	-	-	1,500,000	1,500,000
34	253	ADA COMPLIANCE	Not Ranked	-	-	-	-	-	1,100,000	1,100,000
35	255	ROADWAY APPURTENANCES	Not Ranked	-	-	-	-	-	1,300,000	1,300,000
36	257	NEW EQUIPMENT	Not Ranked	-	-	-	-	160,000	-	160,000
TOTAL PUBLIC WORKS				4,100,000	-	-	16,172,000	23,659,000	44,685,000	88,616,000
<b>SHERIFF</b>										
37	265	SAFETY & SECURITY ENHANCEMENTS-ADULT DETENTION C	2	960,000	-	-	-	-	-	960,000
38	267	SAFETY & SECURITY ENHANCEMENTS-FIREARMS RANGE	14	-	-	-	-	-	-	-
-----	569	LAW ENFORCEMENT CENTER SECURITY ACCESS SYSTEM	Not Ranked	2,400,000	-	-	-	-	-	2,400,000
-----	577	RADIOS REPLACEMENT	Not Ranked	1,400,000	-	-	-	-	-	1,400,000
TOTAL SHERIFF				4,760,000	-	-	-	-	-	4,760,000
<b>BUILDING IMPROVEMENTS - PROPERTY MANAGEMENT</b>										
-----	271	BLDG IMPROVEMENTS - PUBL WKS/PATROL STATION	NOT RATED	-	-	733,000	-	-	-	733,000
-----	275	BLDG IMPROVEMENTS - LIBRARIES	NOT RATED	-	-	439,000	-	-	-	439,000
-----	279	BLDG IMPROVEMENTS - CH/CH	NOT RATED	-	-	2,568,000	-	-	-	2,568,000
-----	283	BLDG IMPROVEMENTS - GENERAL BUILDING FUND	NOT RATED	-	-	8,247,650	-	-	-	8,247,650
TOTAL BUILDING IMPROVEMENTS - PROPERTY MANAGEMENT				-	-	11,987,650	-	-	-	11,987,650
<b>BUILDING IMPROVEMENTS/REPAIRS</b>										
-----	293	BLDG IMPROVEMENTS-BOYS TOTEM TOWN	NOT RATED	-	226,600	-	-	-	-	226,600
-----	297	BLDG IMPROVEMENTS-EXTENSION BARN	NOT RATED	-	63,800	-	-	-	-	63,800
-----	301	BLDG IMPROVEMENTS-FAMILY SERVICE CENTER	NOT RATED	-	57,200	-	-	-	-	57,200
-----	305	BLDG IMPROVEMENTS-LANDMARK CENTER	NOT RATED	-	385,000	-	-	-	-	385,000
-----	309	BLDG IMPROVEMENTS-PARKS	NOT RATED	-	1,467,400	-	-	728,300	50,000	2,245,700
TOTAL BUILDING IMPROVEMENTS/REPAIRS				-	2,200,000	-	-	728,300	50,000	2,978,300
<b>OTHER</b>										
-----	73	BOND ISSUANCE COSTS	NOT RATED	611,204	-	-	-	-	-	611,204
				611,204	-	-	-	-	-	611,204
<b>TOTAL CIP PROJECTS PROPOSED FUNDING FOR 2018 - 2019</b>				<b>20,300,000</b>	<b>2,394,600</b>	<b>14,857,084</b>	<b>16,172,000</b>	<b>26,605,300</b>	<b>47,744,910</b>	<b>128,073,894</b>

# BUDGET PROCESS & POLICIES

## **DESCRIPTION OF BUDGETARY BASIS RAMSEY COUNTY, MINNESOTA**

The Home Rule Charter for Ramsey County became effective on November 6, 1992. The Home Rule Charter requires the County to prepare a complete financial plan of all County funds and activities for the ensuing fiscal year. The General and Special Revenue Fund budgets are prepared on the modified accrual basis of accounting with the following exceptions:

1. Budgetary expenditures include purchase orders and contracts issued for goods or services not received at year-end (encumbrances).
2. Budgetary expenditures include appropriations for capital expenditures for which commitments to outside parties have not yet been made (capital reserves).

Actual results of operations presented in accordance with generally accepted accounting principles (GAAP) and the County's accounting policies do not recognize encumbrances and capital reserves as expenditures until the period in which the actual goods or services are received and a liability is incurred. Encumbrances and capital reserve appropriations are presented as reservations for encumbrances on the balance sheets of the Governmental Funds. It is necessary to include budgetary encumbrances and capital reserve appropriations to reflect actual revenue and expenditures on a basis consistent with the County's legally adopted budget. Encumbrances and capital reserves are reported for budgetary control purposes and only represent commitments of the County.

Budgets prepared for the Capital Projects Funds are prepared only at the time the project is authorized, and overlap fiscal years.

Budgets prepared for the Proprietary Funds are also prepared on a modified accrual basis, which is not the same basis of accounting as that used to account for the actual results of operations (accrual basis). The primary differences of these bases are as follows:

1. Depreciation expense is not budgeted; however, expenditures for capital outlays are budgeted. These outlays have been capitalized into fixed assets and eliminated from the results of operations on a GAAP basis.
2. Encumbrances and capital reserves are recognized on a budgetary basis but are not recorded on a GAAP basis.

Encumbrances accounting, under which purchase orders, contracts, capital reserves, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the Governmental Funds. Encumbrances outstanding as year-end are reported as reservations of fund balances and provide authority for the carry-over of appropriations to the subsequent year in order to complete these transactions.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES RAMSEY COUNTY, MINNESOTA**

Ramsey County's financial policies are found in various sources: State of Minnesota Statutes, Ramsey County Home Rule Charter, Ramsey County Administrative Code, Ramsey County Board Resolutions, Mission, Values Statement, Operating Principles, Goals and Objectives and budgets. Guidelines are based on longstanding County financial management practice, Board direction documented in meeting minutes, and recommended best government finance practices.

The following policies and guidelines assist staff and the County Board throughout the year and aid in developing the annual budget.

### **REVENUE**

#### **Revenue Diversification**

County Departments are encouraged to seek new revenue sources. The County Board regularly pursues legislative initiatives that would allow for more diverse revenue sources, such as sales tax.

#### **Fees and Charges**

The Ramsey County Board has the authority to set fees subject to the limitations provided by law per Section 2.02 of the Ramsey County Home Rule Charter.

The County will charge user fees for various services where it is appropriate and permitted by law. User fees and charges established and maintained at the discretion of the Board of Commissioners should be at a level related to the cost of providing the services for all programs. In calculating that cost, direct and indirect costs may be included. In addition, the rates should be sensitive to the market for similar services.

Fee increases included in the budget are presented to the County Board during the budget process. A public hearing on the fees is held prior to acceptance by the Board.

Per Diem rates charged at County facilities are set by the County Manager in accordance with County Board Resolution 80-1103. The per diems are accepted annually by the County Board.

It is the intent of the County to recover costs for out-of-County facility use through per diem rates. However, it is not always practical to do so. Fixed costs are incurred whether or not the County has any out-of-County facility use. The County will work to recover as much of those costs when the opportunity presents itself.



## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **Use of One-Time Revenues**

One-time revenues are defined as those that are not expected to reoccur. Examples of one-time revenues are certain types of grants, bond refunding savings, and the sale of capital assets.

Proceeds from the sale of surplus real property or the net revenues generated from such property, such as lease or rent income, may be committed as funding for the Housing Endowment Fund to promote the development of affordable and accessible housing per Co. Bd. Resolution 2000-426.

Where possible, one-time revenues will be used to fund one-time expenditures such as capital purchases. Before purchases are made, consideration will be given to related ongoing operating costs.

Grant funding may be used to finance operations over a designated limited period, and/or for one-time capital needs. All grant-supported personnel positions will be designated as such, and will be eliminated when the grant funding expires.

### **Unpredictable Revenues**

The County Board encourages departments to use conservative estimates for revenues that are considered unpredictable. Factors used for estimating unanticipated revenues are: historic information, the size/scope of the revenue, political environment, and economic conditions.

All revenues are carefully analyzed to determine the budget for the upcoming year. Unpredictable revenues are not used to finance the Operating Budget.

The County Board may approve appropriation of unpredictable revenues for non-recurring costs when realized.

Expenditures are reduced as soon as revenue shortfalls are projected.

### **Gifts & Donations**

The Acceptance of Gifts Policy, defined in Resolution 97-374, describes the gifts that the County Manager may administratively accept on behalf of Ramsey County. It identifies conditions that apply to all types of gifts, and specific conditions for each of four categories of gifts: cash, financial instruments, personal property, and real property. With certain exceptions, the County Manager may accept gifts of cash and personal property of less than \$10,000. Gifts received with implied or stated restrictions involving an individual(s) or employee(s) will not be accepted. Sources – Administrative Code: 3.40.03, 4.21.40, 4.54.40, and 5.40.03.

Due to their unpredictable nature, estimated revenue for gifts and donations are seldom included in the operating budget.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **DEBT**

#### **Debt Policy**

The County strives to maintain the highest possible credit rating on its debt obligations.

Debt is only to be incurred for financing capital assets that, because of their long-term nature or because of budgetary constraints, cannot be acquired from current or budgeted resources. Debt is not used for operational needs.

Debt financing will be considered annually in conjunction with approval by the County Board of the County's Capital Improvement Plan.

Ramsey County's debt program is monitored and measured against financial industry standard benchmarks.

For most debt issues, the actual structure and sale is conducted in conjunction with the County's independent financial advisor. Structuring of each issue will take into consideration current market conditions. Debt will be paid off in a time frame that is less than the useful life of the asset or project acquired through the financing.

Debt issues of the County will be sold competitively unless a unique circumstance dictates a negotiated or private placement sale.

Debt issues will customarily include an option by the County to redeem the outstanding principal after a specific date at a price at or above par. The County will consider refunding outstanding debt in order to achieve interest rate savings, restructuring principal or to eliminate burdensome covenants with bondholders. State law requires a 3% minimum present value savings in interest, after transaction costs, in order to refund.

Proceeds of debt issues will be invested in accordance with State law and the Ramsey County Investment Policy.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **Conduit Financing**

Conduit financing is administered through the Ramsey County Housing and Redevelopment Authority (HRA).

Bonds issued under conduit financing are repaid from the revenues and assets pledged in their support and are not a debt obligation of Ramsey County or the HRA.

Projects requesting conduit financing must address the public purpose of one or more of the following:

1. Preserving and/or rehabilitating affordable housing units.
2. Improve the quality, expand the quantity, or improve the efficiency of providing publicly supported services to County residents, including those who are elderly, disabled, low-income or have special needs.
3. Accomplish local development activities to eliminate slums and blight.

Conduit financing is limited to no more than \$10,000,000 annually for all projects.

### **INVESTMENTS**

County Board Resolution 98-176 approved the Investment Policy.

Safety of principal is the foremost objective of the Investment Policy. Investments will be made in the safest securities and in conformance with Chapter 118A of Minnesota Statutes governing the investment of public funds.

Funds shall be invested prudently to assure preservation of principal, provide needed liquidity for daily cash requirements and provide an acceptable rate of return.

The County shall appoint an Investment Review Committee (IRC) to advise the Investment / Debt Manager. The IRC shall consist of five members, including non-County employees, with investment and cash management expertise.

Operating funds shall be invested in short-term securities with periodic maturity dates that match to the extent possible the forecasted outflows and reserve requirements of the County. The Investment / Debt Officer will practice a "buy and hold" philosophy in managing these funds.

The objective of the long-term reserve fund's portfolio is to provide for safety of principal, adequate liquidity and a total return meeting or exceeding the County's chosen benchmarks. All securities purchased by the County will be held by a third party safekeeping agency appointed as custodian by the County.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **BUDGET**

#### **Contingency Planning**

Minnesota Statutes 383A.45, subd.1 allows the County Board to designate a Contingent Fund, from which the County Board may appropriate money for the purposes it considers in the best interest of the County. The County budgets an annual amount for operating contingencies such as unanticipated needs, emergencies, and infrequent expenses.

The County Board will amend the budget if a public emergency is declared per the Ramsey County Charter, 10.04, and the Administrative Code, 5.10.18.

#### **Balanced Budget**

The Ramsey County Home Rule Charter requires that the total of proposed expenditures shall not exceed the total of estimated income in the operating budget. Estimated income can include a planned use of reserves.

During the budget year, the operating budget must be monitored for any anticipated significant revenue shortfalls or expenditure excesses. The County will take action to assure that the operating budget will remain balanced by reduction of expenditures or appropriation of fund balance.

#### **Capital Improvement Plan Budget**

The County will have a five year capital improvement plan.

#### **Budget Presentation**

The County will strive to maintain the Distinguished Budget Presentation Award from the Government Finance Officers Association at all times.

## **FINANCIAL MANAGEMENT POLICIES & GUIDELINES (CONTINUED)**

### **FUND BALANCE**

The County attempts to maintain fund balances at appropriate levels identified for the activities of each Fund. The year end fund balances will take into consideration the working capital requirements; future financing needs and risks; revenue and expenditure trends; budget projections; and credit rating considerations. The County maintains sufficient fund balance to avoid the cost of tax anticipation borrowing to cover operating expenses. General Fund balance may be used to finance cash flow needs of other funds on a short term basis. Pursuant to County Board Resolution 97-531, the County will maintain the year end General Fund undesignated fund balance at 7.5% of the subsequent years General Fund Operating Budget to provide flexibility in responding to unexpected economic circumstances. The County will attempt to comply with the Minnesota Office of the State Auditor (MOSA) recommendation that the amount of unreserved fund balance in the general and special revenue funds be with the range of 35 to 50 percent of fund operating revenues.

### **ACCOUNTING, FINANCIAL REPORTING AND AUDITING**

#### **Accounting and Financial Reporting**

The County will strive to maintain the Certificate of Excellence in Financial Reporting from the Government Finance Officers Association at all times.

The County will prepare a Comprehensive Annual Financial Report to provide detailed information about the County's finances to interested parties and the public.

The County maintains and upgrades its financial management information systems to ensure proper financial controls and accurate and timely information and reporting.

#### **Auditing**

Pursuant to Minnesota Statute 6.48, the MOSA maintains statutory audit jurisdiction over the County and performs the County's annual financial audit.

## **DESCRIPTION OF THE 2018 - 2019 BUDGETING PROCESS RAMSEY COUNTY, MINNESOTA**

Ramsey County's budget is prepared biennially. Following is a description of the budgeting process:

Preparation - In January and February, the County Manager met with budget staff to discuss preparations for next year's budget. The County Board held a 2018 – 2019 Budget Workshop on January 17 to provide strategic direction. A basic budget strategy is developed at this time. Also, if new types of information are requested by the County Board or the County Manager, plans are made as to how this should be obtained from departments. All target budget materials are reviewed and any changes or additions are decided upon.

Distribution of Budget Information to Departments - In February, target budget materials were sent out to departments. Included is a letter of instruction from the County Manager giving specific details on preparation of each type of budget form. Each department is provided with a four-year history of all appropriations and revenues for the department. Actual figures are given for three previous years, along with budgeted figures for the current year. A salary projection report is provided to assist departments in estimating salary budgets.

Target Budget Deadline - Departments are required to submit their target budgets on May 10.

Department Budget Meetings - Each department presents their budget to the County Manager, the Finance Director, and appropriate budget staff. Department operations may also be discussed at this meeting especially as they relate to the budget. The budget meetings are scheduled for April 17 through April 24.

Budget Deliberations - After all departments have presented their 2018 - 2019 budgets, the requests for appropriations and operating revenues will be reviewed and finalized on a County-wide basis by the County Manager, the Finance Director, and appropriate budget staff. Departments will then be contacted on the proposed amounts for their department.

County Manager's Proposed Budget - The proposed budget is presented to the County Board in August. All budget recommendations, resulting from the department budget meetings and deliberations, are compiled in detail and distributed to the County Board.

County Board Budget Hearings - The County Board holds formal hearings on the budget proposal. These occur in August and September. The public, department heads, department staff, the County Manager, the Finance Director, and appropriate budget staff attend the hearings. Public testimony will be taken on the County budget on September 12, 2017, and on November 27, 2017. By state law, the County Board must adopt the 2018 final budget and property tax levy for the coming year on or before five business days of December 20, 2017.

## GENERAL INFORMATION ON BUDGET PRESENTATION AND FORMAT RAMSEY COUNTY, MINNESOTA

Each departmental budget is presented as follows:

### **DEPARTMENT SUMMARY**

County's Vision and Mission – The County's Vision and Mission that was approved by the Board of County Commissioners are stated.

Department Overview – This section describes what the department's functional responsibilities are. This section includes any challenges, issues and opportunities the department faces in the future.

Goals & Strategies – The four goals approved by the Board of County Commissioners are stated with strategies the department has developed to accomplish the Goals.

2017 Organization Chart – The overall departmental organization chart shows the number of permanent staff employed by the department, and the structural organization of the department. Also included is a four-year summary (2016-2019) of the number of permanent staff.

Revenue / Estimated Revenue & Expenditure / Appropriation by Category – This summary shows major classes of revenues and expenditures for a four-year period (2016-2019) by department. This summary does include revenue from property tax levies.

Budget Summary – This section shows a summary of the County tax levy (appropriations less revenues and fund balance) for the department, comparing the previous year (2016), and the current year budget (2017) to the next two years' budgets (2018 and 2019).

Expenditure / Appropriation Summary by Division – The departmental budget summary shows appropriations for a four-year period (2016-2019) by division.

Revenue / Estimated Revenue Summary by Division – The departmental revenue summary shows revenues for a four-year period (2016-2019) by division. Generally, these are revenues generated by departmental operations. They do not include revenues from property tax levies or certain unallocated revenues, which are instead shown on the County-wide Tax Levy Summary.

Personnel Summary by Division – This section shows the department's personnel complement by division for a four-year period (2016-2019). It also shows new personnel requested by the department for program additions or expansions.

Major Changes – This section lists the major items that have contributed to changes in the department's 2018 and 2019 appropriations and revenues.

Explanations of Major Changes – This section provides a detailed explanation of the changes in the proposed budget.

Program / Service Allocation – This form allocates the department's 2018 and 2019 budget by program or service. Each program / service specifies whether it is mandated or discretionary, the number of FTEs, Budget, Financing, and Levy.

**GENERAL INFORMATION ON BUDGET PRESENTATION AND FORMAT  
RAMSEY COUNTY, MINNESOTA**

A summary is provided that shows how the programs / services FTEs, Budget, Financing, and Levy changed from the previous year's budget.

Goals, Strategies & Performance Measures – This form presents the information on department strategies and performance measures for each of the County Board's four Goals. For each performance measure, actuals are listed for 2014, 2015, and 2016 and estimates for 2017 and 2018-2019.



## **BUDGETARY AMENDMENT PROCESS RAMSEY COUNTY, MINNESOTA**

Each year, the County Board approves a line-item budget for each County department. If amendments are needed during the budget year, the department submits a request for budget adjustments to the Budgeting & Accounting Office. This request shows from and to what accounts funds are being transferred. It also indicates reasons for the adjustment, including why funds are available in certain accounts, and why funds are needed in others. Budget adjustments fall into several categories, each one being treated in a different manner, as follows:

Minor Adjustments within A Single Department - The Budget Analyst for each department may approve most adjustments within a single departmental budget that do not involve large dollar amounts or major policy decisions. Other adjustments, within a single departmental budget, not involving major policy decisions, may be approved by the Budget Director.

Major Adjustments Within A Single Department - Budget adjustments within a single department that involve large dollar amounts and/or major policy decisions are submitted to the County Board for formal approval. The Budget Director usually makes a recommendation as to the source of financing.

Adjustments Between Departments - Budget adjustments transferring funds from one department to another must be agreeable to both departments. The Budget Director then makes a recommendation on the source of financing and submits the request to the County Board for formal approval.

Requests For Supplemental Appropriations - When a department is unable to finance necessary programs from within its own budget, a request for supplemental funding may be needed. These funds usually will come from the County's Contingent Account. For these requests, the Budget Director also makes a recommendation as to the source of funding and submits them to the County Board for formal approval.

Appropriation Of Unanticipated Revenue - If a department realizes operating revenues in excess of budgetary estimates, the Budget Director may increase appropriations for operating expenses related to these revenues. Other appropriations of unanticipated revenues must be submitted to the County Board for formal approval.

**DATE:** February 1, 2017  
**TO:** Deputy County Managers, Department Directors  
**FROM:** Julie Kleinschmidt, County Manager  
**SUBJECT:** 2018-2019 Budget Instructions

The 2018-2019 Budget Instructions have been prepared to provide guidance to departments for our upcoming budget cycle. As in past years, we will experience both opportunities and challenges as we attempt to fund service needs within available revenues and the community's ability to pay through program fees and the property tax levy. Strategic prioritization will be at the heart of the 2018-2019 budget process, so we must choose our budget priorities wisely to optimize programs and services that contribute to a vibrant community where all are valued and thrive. We are also evolving as an organization as we advance the structure and foundation established in our strategic planning process. This will provide new opportunities to better serve Ramsey County's residents and businesses. Service team and department leadership will be vital to our organization's future success. Therefore, I ask that you effectively collaborate within your service teams as you prepare the 2018-2019 budget.

My priorities for this budget cycle are firmly embedded in the County's vision, mission and goals. The work around Ramsey County's organizational realignment into service teams reflects my belief that further improving service to our community and making progress toward our vision will require new relationships and partnerships. I am particularly interested in service delivery, programming and operational proposals within this budget cycle that seek to leverage the new service team structure in order to make significant progress, especially as it relates to achieving outcomes that are strongly tied to the organization's goals and the 2017 strategic priorities.

## Vision

A vibrant community where all are valued and thrive.

## Mission

A county of excellence working with you to enhance our quality of life.

## Goals



WELL-BEING

**Strengthen individual, family and community health, safety and well-being**

through effective safety-net services, innovative programming, prevention and early intervention, and environmental stewardship.



PROSPERITY

**Cultivate economic prosperity and invest in neighborhoods with concentrated financial poverty**

through proactive leadership and inclusive initiatives that engage all communities in decisions about our future.



OPPORTUNITY

**Enhance access to opportunity and mobility for all residents and businesses**

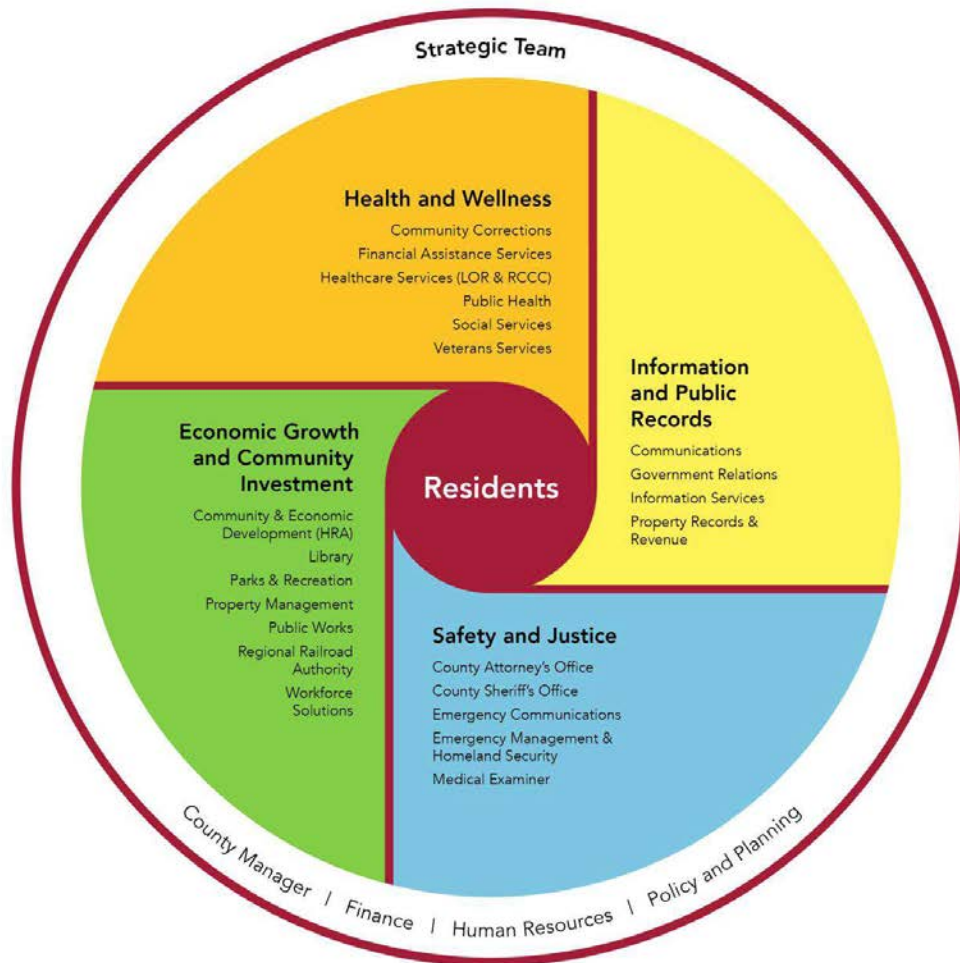
through connections to education, employment and economic development throughout our region.



ACCOUNTABILITY

**Model fiscal accountability, transparency and strategic investments**

through professional operations and financial management.



2018 -2019 Budget submission should include plans to advance the Ramsey County 2017 Strategic Priorities:

*Countywide*

- Inclusive, effective and meaningful community engagement
- Talent attraction, retention and promotion
- Procurement as a tool to strengthen the community
- Proactive and comprehensive risk management

*Health and Wellness*

- Placing health and well-being at the center of decision-making
- Enhance the continuum of care for youth
- Stability starts with a place to call home

*Economic Growth and Community Investment*

- Comprehensive economic development to build prosperity
- Accessible service delivery and facilities

### *Safety and Justice*



- Data integration to promote successful outcomes for young people
- Integrated approach to behavioral health and justice

### *Information and Public Records*

- Open and accessible public data
- Enhance countywide communication strategies and resources

**Service Teams should submit target budgets equal to or less than the levy target amount provided by Finance.** The levy target amounts are based on a -2.5% for 2018 with an additional -2.5% for 2019, for a total -5% by the end of the 2018-2019 biennium. Any reductions in State categorical aids or Federal funds will need to be absorbed in department budgets along with inflationary costs. Cost of living adjustments for positions do not need to be budgeted within each department and will be provided later in the budget process. Any programs and services that were not funded as a result of the levy target should be listed in the program and services not funded form. *The 2018-2019 Levy Targets* lists amounts by Service Team, then by department and is available on RamseyNet.

**Please submit your 2018-2019 Target Budget to the Finance Department no later than April 10th.** The County Manager, Chief Financial Officer, and Finance Department staff will meet with service teams to review the Target Budgets in April 2017.

Budget instructions, Schedules, Levy Targets and other information are on RamseyNet. Go to the Finance Department  Finance Topics & Resources  Budget management or click on this link. [Budget Management](#)

Links will include:

This budget memo and 2018-2019 Budget Instructions

Budget Forms Checklist

Hyperion Instruction Manual

Guide to Strategies and Performance Measure

Schedule of Levy Targets

Forms that are not in Hyperion

As always, please contact your Budget Analyst or Policy Analyst if you have questions. Analyst assignments by Service Team/Department are on page 19.



**2018 – 2019**

**BUDGET INSTRUCTIONS**

**COUNTY MANAGER AND**

**FINANCE DEPARTMENT**

**February, 2017**

This document is to be used in conjunction with the Hyperion instructions manual and the Guide to Strategies and Performance Measures in preparing 2018 – 2019 Biennial Operating Budget.

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**Additional Documents available on RamseyNet**

Budget Forms Checklist

Hyperion Instruction Manual

Guide to Strategies and Performance Measure

Schedule of Levy Targets

Forms that are not in Hyperion

## IMPORTANT BUDGET DUE DATES

2018 - 2019 budget forms are due to the Finance Department on the due dates below. See the *Budget forms checklist* to determine which forms are required. This checklist is posted on RamseyNet.

Target Budget – **April 10, 2017**. Please file your forms in the shared file folder.

Proposed Budget – summary forms by **June 22, 2017**.

(The County Manager will present the Proposed Budget to the County Board on August 8 and Workbooks will be distributed.)

Approved Budget - **December 22, 2017**

**See the 2018-2019 budget schedule on page 17 for a complete list of important budget dates.**

## GENERAL BUDGET INSTRUCTIONS

As in prior years, Hyperion will be used as the budgeting tool to prepare the 2018-2019 budget. Employee and salary information needed for budgeting will be available on February 1<sup>st</sup>. Hyperion Instructions manual is available on RamseyNet. Most budget forms will be generated by Hyperion. The other forms will be prepared using Excel and Word. Templates for these forms will be available on RamseyNet.

The follow the guidelines below are for all budget forms:

- Standard font is Arial; font size 10
- For all 0 amounts, use a dash “-”
- For all decreased amounts, use parenthesis around the amount “( )”
- For all decreased percentages, use parenthesis around the percentage number “(%)”

Please contact your Budget Analyst with any questions on the budget preparation or submission. A *checklist* is available to guide through the forms submission process, along with the corresponding due dates. There will be department check in meetings with the analysts in March. Hyperion help labs are also available.

## COMMUNICATING BETWEEN DEPARTMENTS

Departments should work together to ensure interdepartmental charges and service assumptions are clear and consistent between departments. Your Budget Analyst can assist with communication; please keep them informed. Some examples of interdepartmental charges are: Information Services, County Attorney's services and Property Management services and insurance estimates provided by the County Attorney's office.

## 2018 - 2019 TARGET BUDGET

**TARGET BUDGET FORMS THAT ARE NOT IN HYPERION NEED TO BE SENT ELECTRONICALLY TO THE BUDGET ANALYST or FILED IN THE SHARED FOLDER BY APRIL 10, 2017.** See the *Budget forms checklist* to determine which forms are required.

### TRANSMITTAL LETTER (Word)

Department Directors in consultation with the service team/s Deputy County Manager, should provide a transmittal letter that highlights the important aspects of the Department's 2018 - 2019 budget. The purpose of this letter is to provide an executive overview of the significant issues in the department budget. This information will be used as a reference for department budget meetings, for the County Manager's proposed budget message, in the budget book introduction, and in the development of significant issues. The transmittal letter should address:

- How the 2018 - 2019 budget achieves the County's Vision, Mission, and Goals
- How the service team's priorities will be achieved
- How performance measures were considered in the allocation of resources within their department's budget
- How programs and services were prioritized
- What the significant budget changes are in dollars and positions.

### RACIAL EQUITY AND COMMUNITY ENGAGEMENT (Word)

A new form, *Racial Equity and Community Engagement*, has been added for the 2018-2019 biennial budget process.

#### RACIAL EQUITY IN THE BUDGETING PROCESS

Racial equity is integral to our work in Ramsey County and must be advanced through our budgeting process. As you think about all of the programs and services delivered in the department and the department's budget plans for the future, please describe the racial equity impacts below.

This section is intended to provide racial equity within county activities and the likely impact of improving equity. In this section, discuss the major connections between the department's work and racial equity. As you develop this section, think about the county's vision, mission and goals, and the county's community indicators in regards to your work. The department's Opportunities and Challenges section of the budget and the its Strategies and Performance Measures may



have related discussions. The county's Community Indicators and Strategic Plan can also provide insights. The form has questions to prompt and assist in completing this section. They are not individual questions to be answered. Focus on information that is relevant and important for your department, this is not a request for a detailed inventory.

### **COMMUNITY ENGAGEMENT ACTIVITIES**

Ramsey County is committed to implementing community engagement strategies and processes that are based on trust, understanding, inclusion and transparency. Please describe community engagement efforts currently underway or that the department plans to implement in this budget to improve the delivery of its programs and services.

This section is intended to provide insights into the impact of community engagement within county operations. In this section, discuss, how community engagement will affect connections with the community and have a positive impact on the community or on county operations. As you develop this section, think about the county's vision, mission and goals, and the county's community indicators in regards to your work. The department's Opportunities and Challenges section of the budget and the its Strategies and Performance Measures may have related discussions. The county's Community Indicators and Strategic Plan can also provide insights. There are questions to prompt and help with this section. They are not individual questions to be answered. Focus on information that is relevant and important for your department, this is not a request for a detailed inventory.

### **SERVICE TEAM SUMMARY (Word)**

List the service team priorities from the County Manager's 2018-2019 Budget memo. These priorities were discussed at the budget workshop with the County Board in January. These priorities will provide strategic direction to the service team as the budget is prepared. Service teams are also asked to identify shared or aligned strategies as a result of the department collaboration.

### **BUDGET SUMMARY (Hyperion)**

Levy targets have been determined for each department by Service Team. *See the 2018 - 2019 Levy Target.* **Departments should submit a target budget equal to or less than the department levy target. Deputy County Managers may reallocate their overall service team target among departments within their service team.**

### **EXPENDITURE / APPROPRIATION SUMMARY (Hyperion)**

On March 1, 2017, the amounts for the "2016 Actual" columns and the "2017 Budget" column will be updated in Hyperion from Aspen for the Expenditure / Appropriation Summary. The Actual columns will include amounts expended and encumbered prior to March 2nd. The "2017 Budget" column will include any revisions made prior to March 2nd.

The requested amounts for each appropriation account should be included under the "Budget 2018 Baseline Requested" and "Budget 2019 Baseline Requested" columns. The 2018 and 2019

Budget – *Expense Guidelines* lists the rate increases and procedures to follow for Personnel Related Costs and Other Operating Costs.

### **REVENUE / ESTIMATED REVENUE SUMMARY (Hyperion)**

On March 1, 2017, the amounts for the “2016 Actual” columns and the “2017 Budget” column will be updated in Hyperion from Aspen for the Revenue / Estimated Revenue Summary. The Actual columns and “2017 Budget” column will include any revenues received and revisions made to Estimated Revenue prior to March 2nd.

The estimated amounts for each revenue account should be included under the “Budget 2016 Baseline Requested” and “Budget 2017 Baseline Requested” columns. Use the best estimate known at the time the budget is prepared. Please thoroughly document the basis for the revenue estimates.

A public hearing will be held during the 2018 - 2019 County Board’s budget hearings to consider establishing or changing fees charged for services. Proposed fee increases should be discussed with the County Manager and the Chief Financial Officer at the department budget meetings. Any proposed fee changes must be identified by departments at budget submission, along with the rationale for the change. Proposed fee changes, if approved, will be incorporated into the 2018 and 2019 Budget Resolutions.

### **GRANT BUDGETING**

Grant reporting will be budgeted the same as the operating budget. Actual expenditures and actual revenues will be reported for both single-year and multi-year grants for 2018 and 2019. FTEs need to appear in any year on the Personnel Summary for which you have grant funding. If a department anticipates applying for and receiving grants for 2018 and/or 2019, both appropriations and anticipated revenue should be included in the target budget. On the Personnel Summary, departments should include the positions supported by the grants. During the course of the year, authorization to apply for and accept the grant must still be obtained per the Administrative Code 3.40.39.

### **PERSONNEL SUMMARY (Hyperion)**

List the number of FTEs budgeted for 2016, 2017 (include additional FTEs that the County Board approved subsequent to budget approval), 2018 and 2019 in the FTE Entry form in Hyperion.

### **SALARY PROJECTION REPORTS (Hyperion)**

In February the Finance Department entered salary projection assumptions into Hyperion. 2018 and 2019 salary projections were run for all County departments based on data extracted from Summit. These projections include salary the 2017 COLA increases and fringe benefit accounts that are based on salaries (PERA, FICA-OASDI (SocSec), FICA-HI (Medicare), life insurance,

long-term disability) as well as deferred compensation, and health care savings plan. Built into the spreadsheets are the projected rate increases provided in the 2018 - 2019 Budget – *Expense Guidelines*.

In February, departments can adjust their department's salary projections. In late February a county-wide salary projection report will be produced and the amounts for salary and fringe accounts for 2018 and 2019 will be uploaded to the 41xxxx accounts in the Budget Worksheet.

Departments will need to request 2018 and 2019 appropriations for Salaries Temporary and Unemployment Compensation if needed in the Budget Worksheet. The Vacancy Factor, Health/Dental Insurance, and Payroll Surcharge accounts will be automatically calculated in the Budget Worksheet based on the amounts in the other 41xxxx accounts. Departments do not need to budget for COLA and it is not part of the salary projection in Hyperion.

## **COMPUTER EQUIPMENT AND SOFTWARE**

For the 2018 - 2019 budget, all computer equipment and software will be budgeted centrally in the Information Services' Technology - Computer Equipment & Software Budget (except for Libraries). Hardware / software funds will no longer be allocated to departments. The computer hardware and software replacement program will be financed through the Information Services rate. These rates will be provided by Information Services department at a later date.

## **NEW PROGRAMS**

If the department has a new funding source and requests new programs or initiatives or projects major growth or change in existing programs, it must specifically relate to the County-wide Mission Statement, Goals and Priorities. The program requested for new funding must clearly describe the results or outcomes to be achieved and how they relate to an outcome for the community and/or how the specific results of the program will improve the health and well-being of the overall community in the Major Changes.

## **PROGRAMS / SERVICES NOT FUNDED (Summary from Hyperion)**

Departments are asked to use the Programs / Services Not Funded (PSNF) form to list those programs or services that could not be funded within the levy target. The program or service having the highest priority should be listed first. The PSNF form does not need to include all unfunded items. On the Explanations for each priority, state the program / service and number of FTEs to be affected and the amount of levy needed. Explanations should be provided for each item to explain the consequences of the program / service not being funded.

The amounts in the PSNF form will automatically update the "Budget 2018-2019 Baseline Dept. PSNF" and "Budget 2016 / 2017 Total Budget Target" columns in the Budget Worksheet. A Hyperion report can be printed for the Summary listing of Programs / Services Not Funded. However, a separate Word or Excel document will be needed for the narrative explanations.

## 2018 - 2019 BUDGET MEETING PACKET

Departments need to prepare the 2018 - 2019 packet of information for the budget meeting with the County Manager. Please submit the Target Budget packet to your Budget Analyst by filing the documents electronically in the Finance shared drive. The Budget Analyst will communicate with the department if changes are needed. See the *Budget forms checklist* to determine which forms are required. Schedule of County Manager meeting dates are listed on page 18.

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## 2018 - 2019 PROPOSED BUDGET

**PROPOSED BUDGET FORMS THAT ARE NOT IN HYPERION NEED TO BE SENT ELECTRONICALLY TO THE BUDGET ANALYST or FILED IN THE SHARED FOLDER DUE JUNE 22, 2017.** See the *Budget forms checklist* to determine which forms are required.

### **VISION, MISSION, DEPARTMENT OVERVIEW, PROGRAMS / SERVICES, GOALS & STRATEGIES AND 2017 ORGANIZATION CHART**

The County's Vision, Mission, Department Overview, Programs / Services and Goals & Strategies are needed for the 2018 - 2019 budget.

The Department Overview section should describe department's function and responsibilities. Discuss in this section any future challenges, issues, and opportunities.

Please include the organizational chart for 2017 showing the title of the activity or program, and the number of full-time equivalents (FTEs) for each activity or program. Personnel shown should be only those currently authorized in the 2017 budget. In the Personnel – FTE section detail the number of FTEs for: 2016 Budget, 2017 Budget, 2018 Proposed and 2019 Proposed.

### **BUDGET SUMMARY (Hyperion)**

#### **EXPENDITURE / APPROPRIATION SUMMARY (Hyperion)**

#### **REVENUE / ESTIMATED REVENUE SUMMARY (Hyperion)**

There should be no changes to the "2016 Actual" and "2017 Budget" columns from the amounts that were in the target budget. The "2018 Proposed" and "2019 Proposed" columns should show the amounts proposed by the County Manager. (The target amounts for 2018 and 2019 will not be shown.)

## **PERSONNEL SUMMARY (Hyperion)**

Adjust the FTE Entry form in Hyperion for 2017 if FTE changes have been approved by the County Board subsequent to submittal of the 2018 – 2019 target budget. Also, adjust the FTE Entry form in Hyperion if the number of FTEs changed due to the County Manager's proposed budget.

## **MAJOR CHANGES**

After the 2018 - 2019 proposed budget is completed, list the major items and explain in narrative form the items that have contributed to changes in the department's appropriations and estimated revenues from the 2017 budget and the 2018 proposed budget.

## **PROGRAMS / SERVICES NOT FUNDED (Summary from Hyperion)**

The Programs / Services Not Funded form should list those programs or services that could not be funded within the levy target and are not proposed. The program or service having the highest priority should be listed first. On the Explanations of Programs / Services Not Funded form for each priority state the program / service and number of FTEs to be affected and the amount of levy needed. Explanations should be provided for each item to explain the consequences of the program / service not being funded.

The "Budget 2018 / 2019 Total Budget Target" columns in the Budget Worksheet will be updated by the Budget Analyst for funding of items on departments' Programs / Services Not Funded list or other adjustments as proposed by the County Manager. The "Budget 2018 / 2019 Total Budget Proposed" columns will be created.

A Hyperion Report can be printed for the Summary listing of Programs / Services Not Funded. However, a separate Word or Excel document will be needed for the narrative explanations.

## **PROGRAM / SERVICE ALLOCATION**

After your proposed budget is completed, break down the department's budget by Program / Service on the Program / Service Allocation form. This budget form has been developed to provide meaningful data for the County Board, the general public and staff to see how budget units propose to achieve organizational goals with the funding they receive. A program budget format can facilitate this purpose.

This form needs to be completed for the 2018 and 2019 proposed budgets. Identify the program/ service, whether it is mandated or discretionary, number of FTEs, Budget, Financing (i.e. Revenue, Fund Balance), and Levy. The 2018 Proposed Program / Service Allocation form will show the changes in programs / services from the 2017 Budget. The 2019 Proposed Program / Service Allocation form will show the changes in programs / services from the 2017 Proposed Budget.

## GOALS, STRATEGIES & PERFORMANCE MEASURES (Word)

For the 2018 - 2019 budget, departments should prepare this form for each of the four County Board Goals as follows:

### Strategy or Strategies to make progress towards this goal

- Develop one or more strategies that demonstrate how your department is working towards this goal. See the development guide for detailed instructions within the form.

### Performance Measures – Analysis Highlights

- This is the most important section of the form. Highlight or summarize the most significant information from your performance measures and how it relates to the Goal.
- Explain how performance measures influenced how resources were allocated in the budget.

### Performance Measures - Data

- Definition: Measures are concrete, measurable units into which a program or service can be broken down. They are the way we measure progress towards achieving the County Board's Goals.
- Actual results for performance measures should be listed for 2014, 2015, and 2016 if available. Estimates for 2017 and 2018-2019 should be included for each performance measure.

### Performance Measures – Additional Information (if necessary)

- This section should put into perspective the Highlights and Performance Measures sections described above and provide a context for understanding them. The measures discussed in this section should support the Highlights section.

Additional information is available in the *Guide to Strategies and Performance Measures* posted on RamseyNet. If you have any questions preparing this form, please contact your Policy Analyst listed on page 19.

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## 2018 - 2019 APPROVED BUDGET

**APPROVED BUDGET FORMS TO BE SENT ELECTRONICALLY TO THE BUDGET ANALYST.** See the *Budget forms checklist* to determine which forms are required.

## ADDENDA ADJUSTMENTS (Hyperion)

For each Addenda item provide the 2018 and 2019 amounts in the expenditure and revenue accounts in the Administrative Addenda Year 1 form in Hyperion. The amounts in this form will

automatically change the “Budget 2018 / 2019 Total Budget Proposed” columns for the “Budget 2018 / 2019 Total Budget Approved” columns in the Budget Worksheet.

## **VISION, MISSION, DEPARTMENT OVERVIEW, PROGRAMS / SERVICES, GOALS & STRATEGIES AND 2017 ORGANIZATION CHART**

It is critical that departments use the version of this form that is provided by the Budget Analyst for updating. Important changes have been made to previous versions of department budget forms that will be lost if the latest version provided by the Finance Department are not used for updating. The only change that should be made to this form for the approved budget is to change the Personnel – FTE section. The number of FTEs approved for 2018 and 2019 should be shown. (Do not show the number of FTEs proposed for 2018 and 2019.)

### **BUDGET SUMMARY (Hyperion)**

#### **EXPENDITURE / APPROPRIATION SUMMARY (Hyperion)**

#### **REVENUE / ESTIMATED REVENUE SUMMARY (Hyperion)**

No changes should be made to the “2016 Actual” and “2017 Budget” columns. The “2018 Approved” and “2019 Approved” columns should show the amounts approved by the County Board. (The target and proposed amounts for 2018 and 2019 will not be shown.)

### **PERSONNEL SUMMARY (Hyperion)**

Adjust the FTE Entry form in Hyperion for 2018 and 2019 to show the number of FTEs approved by the County Board.

### **PROGRAM / SERVICE ALLOCATION**

After your 2018-2019 approved budget is completed, break down the department’s budget by Program / Service on the Program / Service Allocation form. This form needs to be completed for the 2018 and 2019 approved budgets. Identify the program / service, whether it is mandated or discretionary, number of FTEs, Budget, Financing (i.e. Revenue, Fund Balance), and Levy. The 2018 Approved Program / Service Allocation form will show the changes in programs / services from the 2017 Budget. The 2019 Approved Program / Service Allocation form will show the changes in programs / services from the 2018 Approved Budget.

### **GOALS, STRATEGIES & PERFORMANCE MEASURES**

Discuss with the Policy Analyst Assigned to the Service Team to determine if changes are necessary based on decisions made by the County Board.

## Expense Guidelines

### 411000 Personnel Related Costs

Account	Description	2018	2019	Notes
411101	Salaries Permanent			Hyperion salary projection include Step, longevity and career development increases
411103	Salaries Temporary			Budget based on business needs
411104	Salaries Overtime			Budget based on business needs
411111	Vacancy Factor	0.5%	0.5%	Included in Hyperion salary projection
411112	Deferred Compensation	x	x	Included in Hyperion salary projection
411201	PERA			Included in Hyperion projection based on the plan
		11.78	11.78	PERA - BASNF
		7.5	7.5	PERA - COORD
		8.75	8.75	PERA - CORREC
		5	5	PERA - DEFC
		16.2	16.2	PERA - PFNF
		16.2	16.2	PERA - PFWF
411202	FICA-OASDI (SocSec in Hyperion)	6.20%	6.20%	Included in Hyperion salary projection. Taxable salary maximum is \$127,200
411203	FICA-HI (Medicare in Hyperion)	1.45%	1.45%	Included in Hyperion salary projection
411301	Health & Dental Insurance	16.5%	16.5%	Hyperion salary projection include 16.5% of Salaries Permanent 411101
411306	Life Insurance	\$0.169 per 1,000	\$0.169 per 1,000	Included in Hyperion salary projection
411307	Long-Term Disability	0.116	0.116	Included in Hyperion salary projection (salaries permanent divided by \$100 x \$.0116)
411308	Unemployment Compensation			Use 2015 Expenditures as a base.
411309	Health Care Savings Plan			
	5 years of employment	540	540	Included in Hyperion salary projection
	10 years of employment	644	644	Included in Hyperion salary projection
	15 years of employment	748	748	Included in Hyperion salary projection
411310	Payroll Surcharge	5%	5%	Included in Hyperion salary projection. The surcharge will be used to pay for severance pay outs, retiree and early retiree insurance, and fund OPEB liability

- NOTE:**
- \* Vacant positions should be budgeted in Hyperion HCP. Hyperion will calculate the necessary fringe benefits accordingly.
  - \* Budget for Temporary, Overtime, differential pay as appropriate.
  - \* Your department Human Resources Payroll contact is available to run Summit queries as needed.
  - \* Departments do not need to budget for COLA increases

**Hyperion Instruction Manual is available to assist with salary projections. All assumptions and rates are built into HCP in Hyperion.**



## Expense Guidelines

### 420000 Other Operating Costs

Account	Description	2018	2019	Notes
421402	Data Proc Services - Mtce	x	x	Departments will receive information from IS later in the budget process.
421701	Postage	x	x	Use 2016 expenditure
421706	Telephone Long Distance Chg	x	x	County Departments NOT on the County system, use 2016 expenditure. County Departments in the County system, long distance charges are included in monthly rate.
421707	Telephone Local Services	x	x	Locations serviced by Ramsey County, use \$22.75 a month/per station; \$12.95 a month/per data line; \$35 per move requiring cabling service or onsite assistance. Outlying Ramsey County department locations, which buy service through the State of Minnesota on their Centrex contract, can expect the rates for 2018 and 2019 to be \$20.27/telephone plus \$8 for voice mail. Use 2016 expenditure for other Ramsey County locations being served and billed directly by a service provider.
421801	Worker's Compensation	x	x	Affected departments will be provided with estimates from Human Resources Department.
422301	Gas	x	x	Use 2016 expenditure
422302	Electricity	x	x	Use 2016 expenditure
422402	Building & Office Space	x	x	Departments located in buildings managed by Ramsey County Property Management do not need to budget for an increase
423101	Tuition Reimbursement	x	x	Maximum is \$1,300 per year for employees
424101	Automobile & Truck Insurance	x	x	Departments will be provided with estimates from the County Attorney's Office.
424102	Fire & Extended Coverage Insurance	x	x	x
424103	Worker's Compensation Insurance	x	x	x
424104	Money & Security Insurance	x	x	x
424105	Fidelity & Forgery Insurance	x	x	x
424107	Liability & Property Damage	x	x	x
424108	Tort Liability Self Insurance	x	x	x
424109	Malpractice Insurance	x	x	x
424110	Public Liability Insurance	x	x	x
424501	Mileage/Parking	x	x	Use 2016 expenditure
424606	Administrative Overhead	x	x	Indirect cost allocation estimates will be provided to affected departments by the Finance department
421602	Gasoline	Central Fleet Fund		Departments no longer need to budget for this expense
421604	Diesel Fuel	Central Fleet Fund		Departments no longer need to budget for this expense

## Ramsey County 2018 - 2019 BUDGET SCHEDULE

This schedule is subject to change

1/17/17	County Board Workshop on Strategic Priorities
2/1/17	2018- 2019 Budget Kick-off Meeting & budget materials distributed
2/6/2017 - 3/3/2017	Hyperion Help Labs (New)
3/13/2017-3/17/2017	Deputy County Manager Check-In Meetings (New)
3/20/2017 - 3/24/2017	Departments check-in meetings with Budget Analysts and Policy (New) analysts. Schedule time for Hyperion Help
4/10/17	Target budgets due to Finance Department
4/17/17 - 4/28/17	Service Team/Department budget meetings with County Manager and Finance Director
5/4/17 - 5/12/17	Budget Deliberations - The 2018-2019 budget will be finalized on a County Wide basis
6/5/17	Preliminary proposed budget set by County Manager
6/22/17	Proposed budget forms due to Finance Department
8/8/17	County Manager presents proposed budget to County Board
8/8/17	2018 - 2019 County Board Budget Workshop & budget books distributed
8/15/17 -9/12/17	County Board formal budget hearings on proposed Service Team budgets
9/12/2017	2016 Financial Overview and Administrative Budget Addenda Public Hearing #1 on County Budget
9/19/2017	County Board certifies 2018 maximum property tax levy
9/25/17	Joint Property Tax Advisory Committee (Ramsey County, City of St. Paul, and St. Paul School District #625) set overall property tax levy
11/10/17-11/24/17	Proposed Tax Notices of estimated taxes mailed
11/27/17	Public Hearing #2/Open House on County Budget
11/28/17	Finalize Budget - Commissioner Budget Addenda
12/12/17	County Board adoption of 2018 & 2019 budgets and 2018 property tax levy
12/22/17	Approved budget forms due to Finance Department

**2018 - 2019 BUDGET MEETINGS SCHEDULE  
COUNTY MANAGER AND SERVICE TEAMS**

**County Board Conference Room - 220 Court House**

<b>DATE</b>	<b>DAY</b>	<b>TIME</b>	<b>SERVICE TEAM</b>	<b>BUDGET ANALYST</b>
<b>Economic Growth &amp; Community</b>				
April 17	Mon	1:00 - 4:30	<b>Investment</b>	
			Library	Steve Kuhn
			Housing & Redevelopment Authority	Steve Kuhn
			Property Management	Steve Kuhn
			Public Works	Steve Kuhn
			Parks & Recreation	Kelly Lehr
			Workforce Solutions	Kelly Lehr
			Regional Rail Authority	Kelly Lehr
<hr/>				
April 20	Thurs	8:30 - 9:15	Historical Society	Kelly Lehr
		9:15 - 10:00	County Extension Service	Kelly Lehr
		10:00 - 10:45	Landmark Center Mgmt.	Kelly Lehr
		10:45 - 11:30	Conservation District	Steve Kuhn
		1:00 - 3:00	<b>Information and Public Records</b>	
			Property Records & Revenue	Tracy West
			Communications	Tracy West
			Information Services	Tracy West
			Government Relations	Tracy West
		3:00 - 3:45	CIP Budget / Capital Improvement	Steve Kuhn
			Equipment Replacement	
		3:45 - 4:30	Debt Service, Co. Board, Misc.	Mark Thompson/Tracy West
<hr/>				
April 26	Wed	1:00 - 4:30	<b>Strategic Team</b>	
			County Manager	Tracy West
			Finance	Tracy West
			Human Resources	Tracy West
			Policy and Planning	Tracy West
<hr/>				
April 27	Thurs	8:00 - 4:30	<b>Safety &amp; Justice</b>	
			Sheriff	Steve Kuhn
			County Attorney	Tracy West
			Emergency Communications	Tracy West
			Emergency Management	Tracy West
			District Court	Oscar ArzamendiaAraujo
			Medical Examiner	Kelly Lehr
<hr/>				
April 28	Fri	8:00 - 4:30	<b>Health and Wellness</b>	<b>Budget Analyst</b>
			Community Corrections	Sean Pfeiffer
			Financial Assistance Services	Sean Pfeiffer
			Public Health	Sean Pfeiffer
			Social Services	Sean Pfeiffer
			Healthcare Services (LOR & RCCC)	Kelly Lehr
			Veterans Services	Jim Butler/Oscar ArzamendiaAraujo
<hr/>				
May 4		8:00 - 4:30	2018 - 2019 Proposed Budget Deliberations	
May 5		8:00 - 12:00	2018 - 2019 Proposed Budget Deliberations	
May 11		1:00 - 2:00	2018 - 2019 Proposed Budget Deliberations	
May 12		8:30 - 4:30	2018 - 2019 Proposed Budget Deliberations	

SERVICE TEAM/DEPARTMENT	BUDGET ANALYST	POLICY ANALYST
<b>Economic Growth and Community Investment</b>		
Library	Steve Kuhn	Justin Hollis
Housing & Redevelopment Authority	Steve Kuhn	Justin Hollis
Property Management	Steve Kuhn	Justin Hollis
Public Works	Steve Kuhn	Justin Hollis
Parks & Recreation	Kelly Lehr	Justin Hollis
Workforce Solutions	Kelly Lehr	Justin Hollis
Regional Rail Authority	Kelly Lehr	Justin Hollis
<b>Safety and Justice</b>		
Sheriff	Steve Kuhn	Katrina Mosser
County Attorney	Tracy West	Katrina Mosser
Emergency Communications	Tracy West	Katrina Mosser
Emergency Management	Tracy West	Katrina Mosser
District Court	Oscar ArzamendiaAraujo	Katrina Mosser
Medical Examiner	Kelly Lehr	Katrina Mosser
<b>Information and Public Records</b>		
Property Records & Revenue	Tracy West	Mary Karcz
Communications	Tracy West	Mary Karcz
Information Services	Tracy West	Mary Karcz
Government Relations	Tracy West	Mary Karcz
<b>Health and Wellness</b>		
Community Corrections	Sean Pfeiffer	Katrina Mosser
Financial Assistance Services	Sean Pfeiffer	Katrina Mosser
Public Health	Sean Pfeiffer	Katrina Mosser
Social Services	Sean Pfeiffer	Katrina Mosser
Healthcare Services (LOR & RCCC)	Kelly Lehr	Katrina Mosser
Veterans Services	Oscar ArzamendiaAraujo	Katrina Mosser
<b>Strategic Team</b>		
County Manager	Tracy West	Justin Hollis
Finance	Tracy West	Justin Hollis
Human Resources	Tracy West	Justin Hollis
Policy and Planning	Tracy West	Justin Hollis
<b>Other</b>		
Law Library	Steve Kuhn	
CIP Budget / CCAMPP Levy	Steve Kuhn	
Conservation District	Steve Kuhn	Justin Hollis
Landmark Center Mgmt.	Kelly Lehr	Justin Hollis
Historical Society	Kelly Lehr	Justin Hollis
County Extension Service	Kelly Lehr	Justin Hollis
Public Defender	Steve Kuhn	
Recycling and Energy Board	Sean Pfeiffer	
Unallocated General	Tracy West	
Contingent Account	Tracy West	
Debt Service, Co. Board, Misc.	154 Mark Thompson/ Tracy West	

RESOLUTION

Board of Ramsey County Commissioners

Presented By: Commissioner Huffman Date: February 10, 2015 No. B2015-055

Attention: Department Directors / Senior Management Team

Page 1 of 2

WHEREAS, On January 27, 2015, the Ramsey County Board of Commissioners met in a Board Work Session to review Ramsey County's current Vision, Mission and Goals statements and drafted the new Vision, Mission and Goals statements set forth below; and

WHEREAS, The Vision, Mission and Goals statements provide the strategic direction that aligns staff, departments and county programs to better serve Ramsey County's residents and businesses; and

WHEREAS, The Vision, Mission and Goals statements are intended to be long-term statements that will last through several budget cycles with minimal adjustments; and

WHEREAS, The Vision, Mission and Goals statements will be effective as soon as they are approved by the Board of Commissioners; and this includes use by the County Manager and departments during the preparation of the 2016-2017 Budget; and

WHEREAS, The County's performance management process is designed to continue improving over time; and

WHEREAS, Commissioners and staff continuously evaluate the current Managing for Results Process and the specific measures attached to it; Now, Therefore, Be It

RESOLVED, The Ramsey County Board of Commissioners adopts the County's Vision, Mission and Goals statements as follow:

Vision: A vibrant community where all are valued and thrive.

Mission: A county of excellence working with you to enhance our quality of life.

Ramsey County Board of Commissioners

Table with 3 columns: YEA, NAY, OTHER and 7 rows of commissioner names with 'X' marks in the YEA column.

Jim McDonough, Chair

By: [Signature] Bonnie C. Jackelen Chief Clerk - County Board

RESOLUTION

Board of Ramsey County Commissioners

Presented By: Commissioner Huffman Date: February 10, 2015 No. B2015-055

Attention: Department Directors / Senior Management Team

Page 2 of 2

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Goals:

- 1. **Strengthen individual, family and community health, safety and well-being** through effective safety-net services; innovative programming; prevention and early intervention; and environmental stewardship.
- 2. **Cultivate economic prosperity and invest in neighborhoods with concentrated financial poverty** through proactive leadership and inclusive initiatives that engage all communities in decisions about our future.
- 3. **Enhance access to opportunity and mobility for all residents and businesses** through connections to education, employment and economic development throughout our region.
- 4. **Model forward-thinking investment, fiscal accountability and transparency** through professional operational and financial management.

Ramsey County Board of Commissioners

	YEA	NAY	OTHER
Toni Carter	X		
Blake Huffman	X		
Mary Jo McGuire	X		
Rafael Ortega	X		
Victoria Reinhardt	X		
Janice Rettman	X		
Jim McDonough	X		

Jim McDonough, Chair

By:   
 Bonnie C. Jackelen  
 Chief Clerk - County Board

## 2018 - 2019 BUDGET FORMS CHECKLIST

*Updated 5/15/17*

		<b>Due Dates</b>		
		<b>April 10</b>	<b>June 22</b>	<b>December 22</b>
<b>Form</b>		Target Budget	Proposed Budget	Approved Budget
1	Department Transmittal Letter			
2	Service Team Transmittal Letter ( <a href="#">New - Optional</a> )			
3	Racial Equity & Community Engagement ( <a href="#">New Form</a> )			
4	Budget Summary ( <b>Hyperion</b> )			
5	Expenditure / Appropriation Summary ( <b>Hyperion</b> )			
6	Revenue / Estimated Revenue Summary ( <b>Hyperion</b> )			
7	Personnel Summary ( <b>Hyperion</b> )			
8	Programs / Services Not Funded ( <b>Hyperion</b> )			
9	Explanations of Programs / Services Not Funded			
10	Vision, Mission, Department Overview, Programs/Services, Programs / Services, Goals & Strategies, and 2017 Organization Chart			
11	Service Team Summary ( <a href="#">New Form</a> )			
12	Revenue/Estimated Revenue & Expenditure/Appropriation Summary by Category ( <b>Hyperion</b> )			
13	Major Changes			
14	Explanations of Major Changes			
15	Program / Service Allocation (2018)			
16	Program / Service Alloc. Change from 2017			
17	Program / Service Allocation (2019)			
18	Program / Service Alloc. Change from 2018			
19	Goals, Strategies & Performance Measures			

**RAMSEY COUNTY**  
**2018 - 2019 SCHEDULE OF LEVY TARGETS**

Service Team / Department	2017 Levy Approved	-2.5%  <b>2018 Levy Target</b>	-2.5%  <b>2019 Levy Target</b>
<b>COUNTY ADMINISTRATION</b>			
Board of Ramsey County Commissioners	2,272,793	2,215,973	2,160,574
Ramsey County Charter Commission	1,000	1,000	1,000
County Manager	12,257,326	11,950,893	11,652,121
	14,531,119	14,167,866	13,813,694
<b>GENERAL COUNTY PURPOSES</b>			
Contingent Account	2,000,000	2,000,000	2,000,000
Unallocated General Expenses	705,597	705,597	705,597
Capital Improvement/Equip. Replacement	1,100,000	1,100,000	1,100,000
County Debt Service	20,700,000	20,700,000	20,700,000
Library Debt Service	2,783,602	2,783,602	2,783,602
	27,289,199	27,289,199	27,289,199
<b>INFORMATION AND PUBLIC RECORDS</b>			
Property Records & Revenue	10,144,324	9,890,716	9,643,448
Countywide Communications	442,418	431,358	420,574
Information Services	2,800,000	2,800,000	2,800,000
Government Relations	410,568	400,304	390,296
	13,797,310	13,522,377	13,254,318
<b>HEALTH &amp; WELLNESS</b>			
Human Services Administration	23,892,608	23,295,293	22,712,910
Financial Assistance Services	10,095,909	9,843,511	9,597,423
Social Services	51,353,075	50,069,248	48,817,517
Lake Owasso Residence	1,316,959	1,284,035	1,251,934
Ramsey County Care Center	0	0	0
Public Health & Solid Waste	8,759,209	8,540,229	8,326,723
Veterans Services	611,883	596,586	581,671
Community Corrections	53,464,467	52,127,855	50,824,659
Correctional Health	7,397,189	7,212,259	7,031,953
	156,891,299	152,969,017	149,144,791
<b>SAFETY &amp; JUSTICE</b>			
County Attorney's Office	26,167,095	25,512,918	24,875,095
Sheriff's Department	42,823,793	41,753,198	40,709,368
Court - County Court Functions	3,299,438	3,216,952	3,136,528
Emergency Management	333,343	325,009	316,884
Emergency Communications	10,461,031	10,199,505	9,944,518
Medical Examiner	1,253,799	1,222,454	1,191,893
	84,338,499	82,230,037	80,174,286
<b>ECONOMIC GROWTH AND COMMUNITY INVESTMENT</b>			
Workforce Solutions	373,213	363,883	354,786
Library	10,635,148	10,369,269	10,110,038
Parks & Recreation	3,792,773	3,697,954	3,605,505
Public Works	11,829,157	11,533,428	11,245,092
Property Management	259,954	253,455	247,119
	26,890,245	26,217,989	25,562,539
Ramsey Conservation District	30,329	29,571	28,832
Landmark Center Management	896,700	874,283	852,425
County Extension Services	45,221	44,090	42,988
Ramsey County Historical Society	79,367	77,383	75,448
	1,051,617	1,025,327	999,693
Other Revenue	(37,887,652)	(37,887,652)	(37,887,652)
<b>Total Departments</b>	<b>286,901,636</b>	<b>279,534,159</b>	<b>272,350,868</b>



## Ramsey County, Minnesota 2018 - 2019 Budget Hearing Schedule

All hearings take place in the Council Chambers, 3<sup>rd</sup> Floor Courthouse, 15 W. Kellogg Blvd., unless otherwise noted.

**This schedule is subject to change. Last updated July 12, 2017**

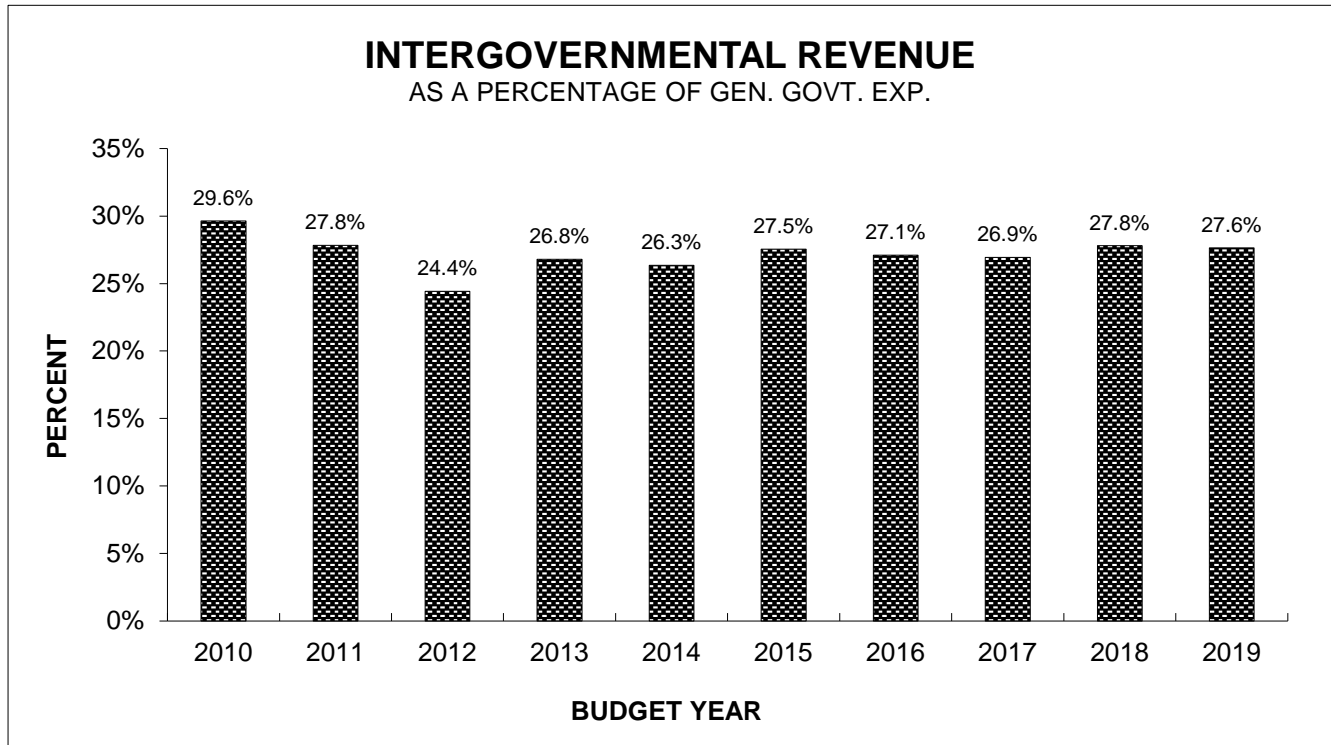
Tuesday, August 8, 2017 9:00 a.m.	County Manager Presents 2018-2019 Budget County Assessor's and County Auditor's reports
Monday, August 14, 2017  1:00-2:00  2:00 - 4:00	Landmark Center and Extension Services  Fee increases, Capital Improvement, Strategic Team, General County Purposes
Tuesday, August 15, 2017 1:00 - 4:30	Historical Society Economic Growth & Community Investment Service Team
Monday, August 21, 2017 8:30 - 4:00	Safety & Justice Service Team
Tuesday, August 22, 2017 1:00 - 4:00	Information & Public Records Service Team
Tuesday, September 5, 2017 8:30 - 4:00	Health & Wellness Service Team
Tuesday, September 12, 2017 9:00 a.m.	Regional Rail Authority Meeting - Certify Maximum Levy
Tuesday, September 12, 2017 1:00 p.m. – until public hearing is completed	<b><u>Public hearing on County Budget</u></b> Contact Janet Guthrie at 651-266-8014 if you wish to speak at this hearing
Tuesday, September 12, 2017 Following public testimony – 4:00 p.m.	2016 Financial Overview Administrative Budget Addenda
Tuesday, September 26, 2017 9:00 a.m.	County Board certifies 2018 maximum property tax levy
Monday, November 27, 2017 6:30 p.m. – until public testimony completed <b>Shoreview Library</b>	<b><u>Public Hearing/Open House on County Budget</u></b> Contact Janet Guthrie at 651-266-8014 if you wish to speak at this hearing
Tuesday, November 28, 2017 1:00 - 4:00	Finalize Budget– Commissioner Budget Addenda
Tuesday, December 12, 2017 9:00 a.m.	County Board approves 2018-2019 Budget and 2018 property tax levy

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## SUPPLEMENTAL INFORMATION

## FINANCIAL TRENDS AND FINANCIAL INFORMATION

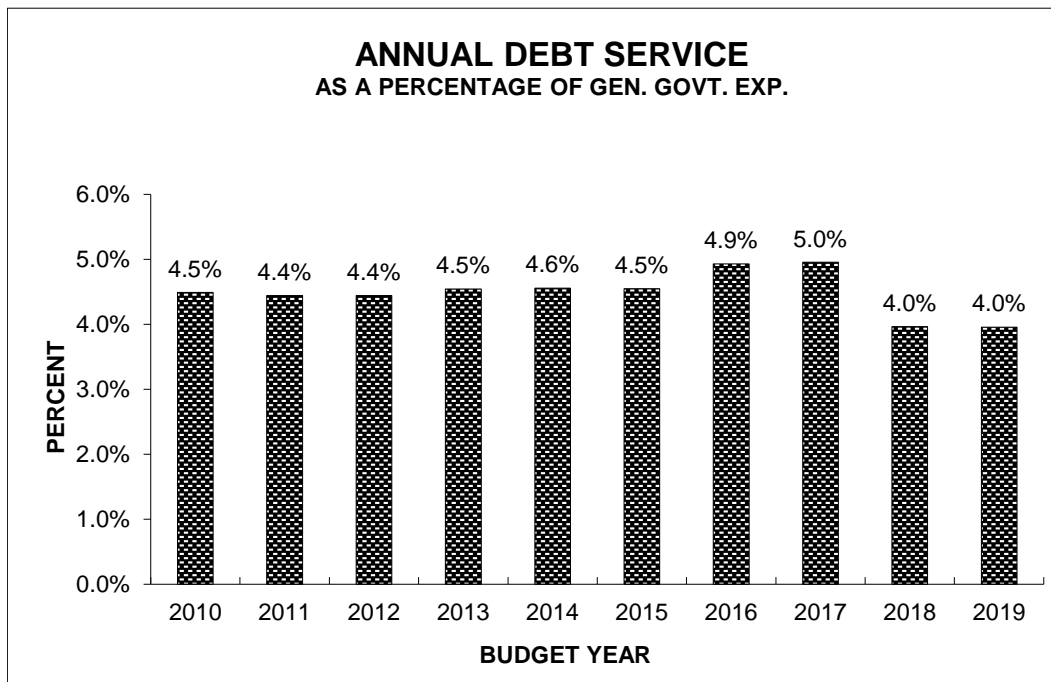
History shows us that the economy runs in cycles. Therefore, it is beneficial to examine the County's financial indicators over a period of years. The following graphs illustrate some of the most important financial trends for Ramsey County over a period of ten years. Also included is a section showing financial information for the County for the past ten years.



### INTERGOVERNMENTAL REVENUE

Until 2002, the State of Minnesota increased its funding of programs and general aids to Ramsey County. Because of state budget shortfalls in 2003, the State of Minnesota began reducing payments to Ramsey County for state aids and for state programs. Intergovernmental revenues currently make up 27.8% of the 2018 proposed budget and 27.6% of the 2019 proposed budget.

The information shown on the graph for the years 2010-2016 is based on actual revenues for those years. The numbers for the years 2017 through 2019 are based on the operating budget for each year.



**DEBT SERVICE**

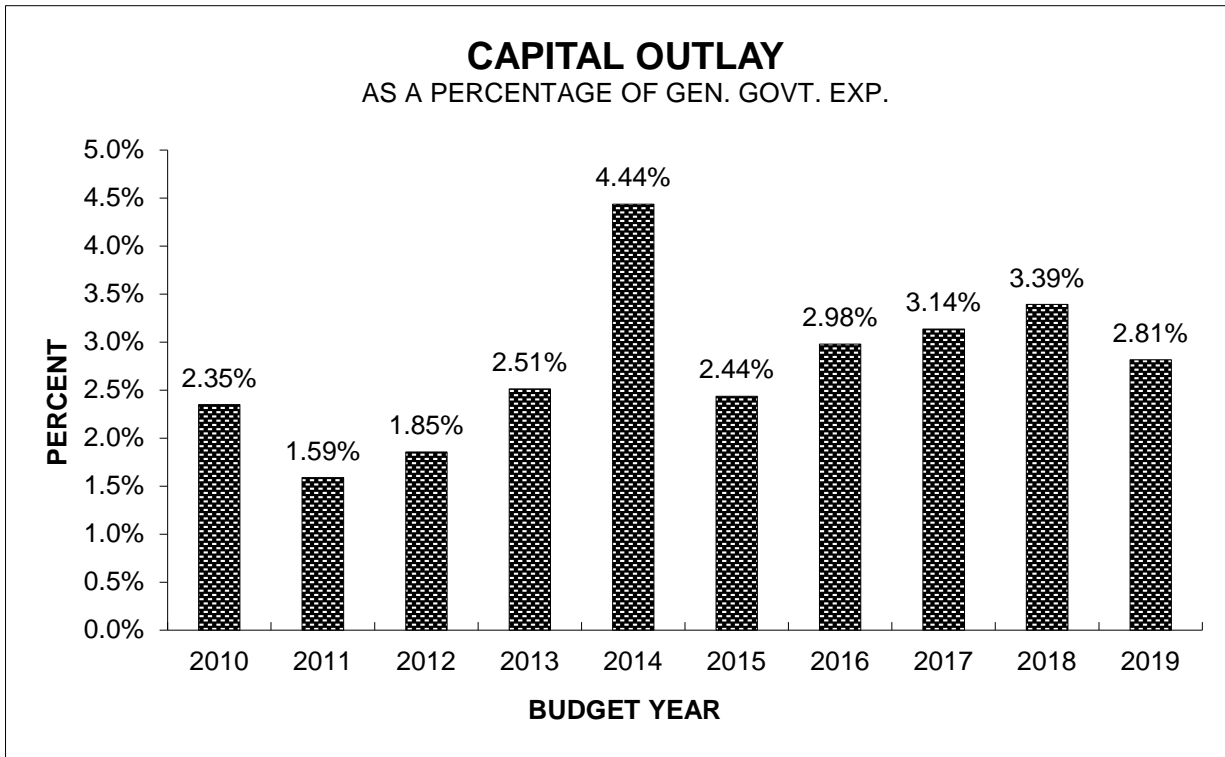
Ramsey County issues bonds for its Capital Improvement Program under authorities in the Ramsey County charter.

Following is a listing of Capital Improvement Bonds that have been issued for the years 2010 - 2016 and the amounts proposed for 2017, 2018, and 2019.

<u>YEAR</u>	<u>REGULAR CIP PROJECTS</u>	<u>MAJOR / OTHER PROJECTS</u>	<u>TOTAL BONDS</u>
2010	2,500,000	14,000,000	16,500,000
2011	2,500,000	16,000,000	18,500,000
2012	2,500,000	16,000,000	18,500,000
2013	3,500,000	31,200,000	34,700,000
2014	3,500,000	27,450,000	30,950,000
2015	3,500,000	9,000,000	12,500,000
2016	4,000,000	25,400,000	29,400,000
2017	4,000,000	7,800,000	11,800,000
2018	3,800,000	11,200,000	15,000,000
2019	4,000,000	9,100,000	13,100,000

The County's goal is to keep the debt ratios considered by the ratings agencies in the strongest categories possible. Ramsey County received a 'Very Strong' score for this ratio from S&P at its most recent bond rating in 2016. To receive this 'Very Strong' score, the highest possible, the measurement should be less than 8.00%.

The information shown on the graph for the years 2010-2016 is based on actual expenditures for those years. The numbers for the years 2017 through 2019 are based on the proposed operating budgets for each year.

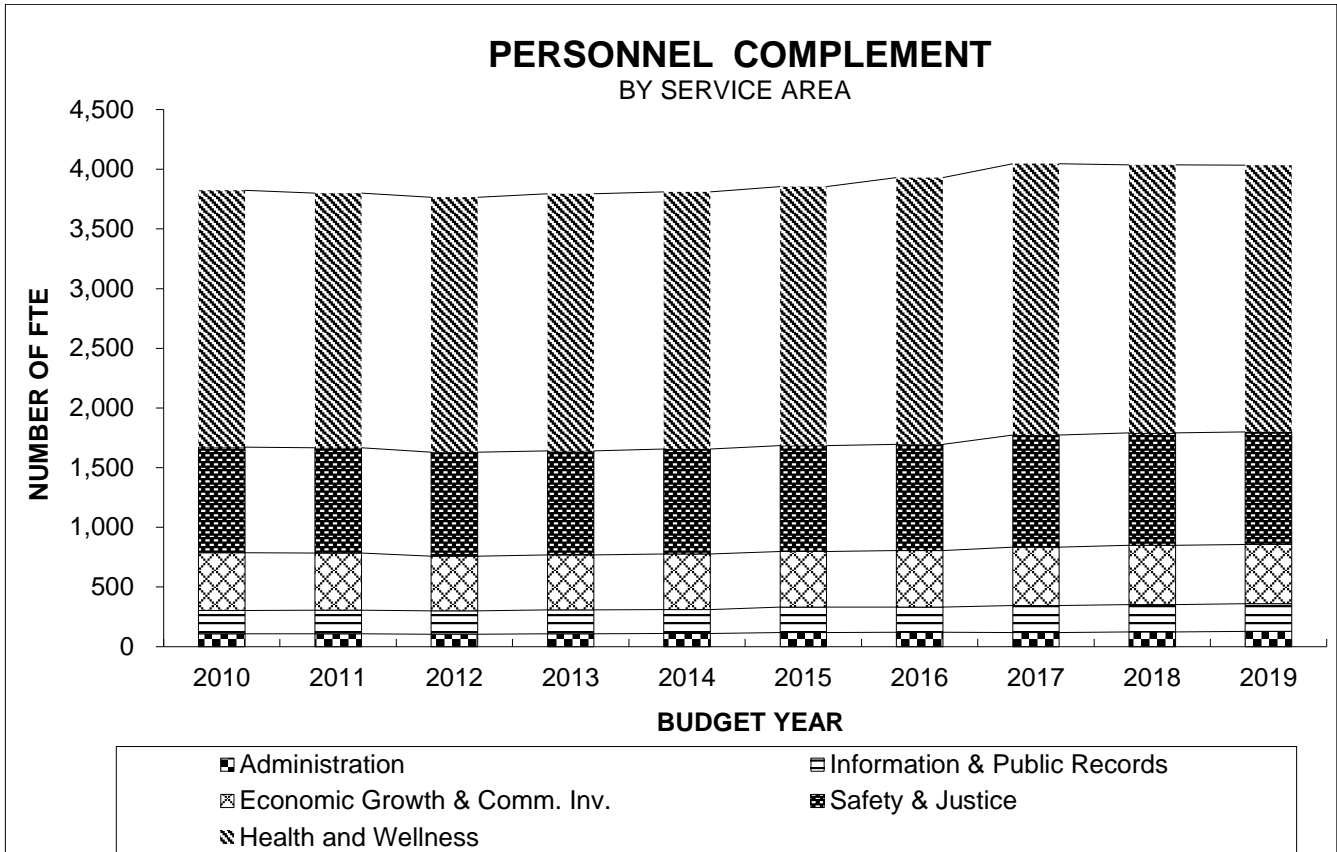


**CAPITAL OUTLAY EXPENDITURES**

Capital expenditures that are financed through the sale of bonds are not included in this graph presentation.

The percentage for 2014 is higher than the other years because of the purchase of the Vadnais Sports Arena which was purchased using funds transferred to capital projects using the fund balance policy. The level of Capital Outlay expenditures shows an increase in 2015 through 2019 because of additional spending to maintain county buildings and transit improvements.

The information shown on the graph for the years 2010-2016 is based on actual expenditures for those years. The numbers for the years 2017 through 2019 are estimates based on the operating budget for each year.



### COUNTY'S PERSONNEL COMPLEMENT

There has been a decrease of 210.4 FTE from 2010 to 2019.

Since 2010 there have been increases of 36.00 FTEs in Information & Public Records, 19.9 FTEs in Administration, 58.7 FTEs in Safety & Justice, 83.4 FTEs in Health & Wellness and 13.3 FTEs in Economic Growth & Community Investment.

<u>SERVICE AREA</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2018</u>	<u>2018</u>	<u>2019</u>
Total H&W	2,152	2,133	2,151	2,133	2,154	2,170	2,234	2,170	2,244	2,235
Total S & J	884	882	884	881	879	886	890	886	943	943
Total E.G. & C.I.	483	479	483	479	466	466	474	466	496	496
Total I & P.R.	196	196	196	196	199	213	211	213	229	232
Total Admin	109	110	109	110	111	119	122	118	125	129
<b>Total FTE</b>	<b><u>3,823</u></b>	<b><u>3,799</u></b>	<b><u>3,823</u></b>	<b><u>3,799</u></b>	<b><u>3,809</u></b>	<b><u>3,853</u></b>	<b><u>3,930</u></b>	<b><u>3,853</u></b>	<b><u>4,037</u></b>	<b><u>4,035</u></b>

TABLE IV

**RAMSEY COUNTY, MINNESOTA**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS**  
**LAST TEN FISCAL YEARS**

(modified accrual basis of accounting)

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
<b>Revenues</b>										
Property taxes	\$ 239,785,933	\$ 249,861,620	\$ 260,402,097	\$ 270,417,546	\$ 276,637,814	\$ 292,649,414	\$ 297,006,997	\$ 302,405,800	\$ 298,815,186	\$ 311,870,705
Licenses and permits	1,471,701	1,639,971	1,625,056	1,604,772	1,684,066	1,916,780	2,153,560	1,998,108	1,981,534	2,312,888
Intergovernmental	237,252,980	225,621,020	215,862,442	233,823,832	258,138,049	226,312,391	198,201,205	216,279,971	227,546,693	229,487,446
Private grants and donations	1,133,959	1,468,043	877,888	836,528	844,288	600,814	476,655	377,992	895,221	459,225
Charges for services	61,155,215	68,393,453	67,244,221	68,575,275	70,931,808	71,022,943	71,563,871	71,446,921	70,737,847	73,255,161
Fines and forfeitures	845,968	733,550	923,872	807,505	951,329	1,073,697	884,816	1,070,054	1,098,169	930,690
Sales	2,568,428	2,486,445	2,552,113	2,321,665	3,219,897	2,940,134	3,274,937	3,834,945	4,154,900	4,268,763
Rental income	1,500,716	1,559,640	1,590,902	1,653,421	2,255,610	1,353,884	1,684,955	2,613,374	2,892,842	2,936,442
Investment earnings	22,514,136	16,012,013	5,720,578	4,439,391	5,658,590	2,912,916	(322,081)	3,020,220	3,118,283	4,087,072
Program recoveries	4,021,196	3,919,001	5,921,413	5,133,919	3,266,715	4,615,256	4,649,593	3,234,327	3,849,708	6,402,097
Miscellaneous	8,816,301	8,813,756	7,257,163	7,394,250	8,172,571	8,468,698	8,470,337	11,456,683	14,045,578	13,757,904
Total revenues	<u>581,066,533</u>	<u>580,508,512</u>	<u>569,977,745</u>	<u>597,008,104</u>	<u>631,760,737</u>	<u>613,866,927</u>	<u>588,044,845</u>	<u>617,738,395</u>	<u>629,135,961</u>	<u>649,768,393</u>
<b>Expenditures</b>										
General government	136,147,236	99,922,521	88,827,004	98,837,741	101,887,173	93,682,790	97,216,767	90,621,432	98,190,690	98,409,399
Public safety	103,852,517	116,561,185	117,216,770	114,767,782	115,360,087	118,643,759	120,450,958	126,290,684	128,053,676	138,993,762
Transportation	15,308,044	15,352,544	34,207,811	53,379,274	106,867,710	19,948,611	46,168,113	25,419,208	26,306,903	25,651,297
Sanitation	20,578,256	21,216,560	20,234,092	17,853,654	20,232,552	18,620,998	19,574,566	20,790,288	19,130,710	21,887,307
Health	27,845,829	29,674,278	29,780,411	36,557,504	39,364,298	34,309,365	35,985,653	37,830,992	40,663,466	36,661,380
Human services	179,473,226	179,189,088	158,512,154	155,917,420	154,412,108	158,943,945	157,930,908	156,653,900	163,910,742	177,983,284
Culture and recreation	18,832,863	19,911,185	19,738,837	20,314,246	21,372,191	21,752,535	20,816,960	21,749,166	22,488,998	24,137,111
Conservation of natural resources	51,254	71,516	50,943	52,899	44,626	42,286	39,225	42,133	43,352	32,929
Economic development and assistance	23,650,189	26,146,647	32,645,070	32,245,092	26,774,013	25,001,606	25,256,316	23,051,049	24,853,630	23,285,626
Capital outlay	66,777,129	35,478,085	42,417,173	48,901,528	55,988,264	97,658,647	58,460,610	72,308,629	67,642,176	74,906,589
Debt service:										
Bond issuance costs	86,872	66,371	171,873	296,715	390,268	390,598	352,841	298,047	169,555	472,717
Principal	16,298,102	24,429,453	28,525,650	14,699,286	15,330,998	25,710,000	35,035,000	31,576,666	22,723,333	29,913,334
Payment to refunded bond escrow agent	-	-	-	-	-	42,080,000	-	-	-	-
Interest	9,651,318	9,166,915	8,379,746	8,793,587	8,909,317	8,724,816	8,475,272	9,166,373	8,388,650	8,410,749
Total expenditures	<u>618,552,835</u>	<u>577,186,348</u>	<u>580,707,534</u>	<u>602,616,728</u>	<u>666,933,605</u>	<u>665,509,956</u>	<u>625,763,189</u>	<u>615,798,567</u>	<u>622,565,881</u>	<u>660,745,484</u>
Excess of revenues over (under) expenditures	<u>(37,486,302)</u>	<u>3,322,164</u>	<u>(10,729,789)</u>	<u>(5,608,624)</u>	<u>(35,172,868)</u>	<u>(51,643,029)</u>	<u>(37,718,344)</u>	<u>1,939,828</u>	<u>6,570,080</u>	<u>(10,977,091)</u>
<b>Other Financing Sources (Uses):</b>										
Contract for Deed	45,278,408	-	-	-	-	-	-	-	-	-
Xcel Energy Loan Proceeds	-	-	-	-	-	-	-	-	-	-
Bonds Issued	18,610,000	6,100,000	22,050,000	16,500,000	18,500,000	18,500,000	34,700,000	12,800,000	17,945,000	23,335,000
Loans Issued	-	-	-	-	-	20,000,000	-	-	-	-
Discount/premium on bonds	690,659	122,772	66,911	508,367	7,408,586	5,065,614	2,718,398	1,236,900	1,426,885	3,218,999
Proceeds from Sale of Assets	3,300,000	3,531,806	-	-	497,594	-	-	383,780	288,799	12,168
Refunding Bonds Issued	-	-	-	6,950,000	35,975,000	16,340,000	-	12,550,000	-	13,505,000
Redemption of refunded bonds	(8,510,000)	(7,355,000)	-	(7,390,000)	-	-	-	-	-	-
Transfers in	5,894,151	8,875,286	13,776,186	5,438,950	27,317,878	11,038,983	14,625,426	23,011,729	23,517,483	3,212,764
Transfers out	(29,567,348)	(13,681,743)	(15,927,674)	(8,082,975)	(31,214,839)	(19,319,325)	(23,412,538)	(27,895,119)	(29,430,491)	(12,408,893)
Total other financing sources (uses)	<u>35,695,870</u>	<u>(2,406,879)</u>	<u>19,965,423</u>	<u>13,924,342</u>	<u>58,484,219</u>	<u>51,625,272</u>	<u>28,631,286</u>	<u>22,087,290</u>	<u>13,747,676</u>	<u>30,875,038</u>
<b>Special Item:</b>										
Capital Lease Forgiveness	-	-	-	-	2,279,995	-	-	-	-	-
Net change in fund balances	<u>\$ (1,790,432)</u>	<u>\$ 915,285</u>	<u>\$ 9,235,634</u>	<u>\$ 8,315,718</u>	<u>\$ 25,591,346</u>	<u>\$ (17,757)</u>	<u>\$ (9,087,058)</u>	<u>\$ 24,027,118</u>	<u>\$ 20,317,756</u>	<u>\$ 19,897,947</u>
Debt service as a percentage of noncapital expenditures	4.61%	6.25%	6.97%	4.17%	4.47%	5.76%	7.61%	6.76%	5.31%	6.08%

\* Capital outlay amounts were reclassified.



TABLE V

**RAMSEY COUNTY, MINNESOTA**  
**NET TAX CAPACITY AND MARKET VALUE OF PROPERTY**  
**LAST TEN FISCAL YEARS**

PAYABLE FISCAL PERIOD	REAL ESTATE			PERSONAL PROPERTY			NET FISCAL DISPARITY (1)	LESS TAX INCREMENT NET CAPTURED TAX CAPACITY	TOTAL NET TAX CAPACITY (2)	TOTAL DIRECT TAX RATE	TAXABLE MARKET VALUE	PERCENT OF TAXABLE MARKET VALUE
	RESIDENTIAL	COMMERCIAL INDUSTRIAL	NET TAX CAPACITY	TAXABLE MARKET VALUE	NET TAX CAPACITY	TAXABLE MARKET VALUE						
2008	404,185,641	184,897,196	589,082,837	48,590,277,100	10,017,460	505,113,100	15,266,511	47,852,805	566,514,003	44.023	49,095,390,200	1.15%
2009	392,447,216	194,114,329	586,561,545	47,879,498,400	9,871,164	498,208,500	18,713,524	47,183,423	596,432,709	46.546	48,377,706,900	1.23%
2010	368,364,207	190,868,511	559,232,718	45,426,036,700	9,797,013	495,033,100	19,029,175	44,851,268	543,207,638	50.248	45,921,069,800	1.18%
2011	347,641,653	176,530,778	524,172,431	42,921,549,600	10,566,921	534,322,500	20,063,169	41,314,153	513,488,368	54.678	43,219,897,400	1.19%
2012	311,038,207	169,547,611	480,585,818	38,746,044,100	9,821,259	498,346,000	17,187,329	39,567,567	468,026,839	61.317	39,244,390,100	1.19%
2013	288,413,459	163,778,574	452,192,033	36,230,777,100	10,342,110	524,899,200	17,227,066	36,112,751	443,648,458	65.240	36,755,676,300	1.21%
2014	290,467,832	164,323,739	454,791,571	36,478,781,600	10,383,426	528,025,300	17,915,338	34,987,307	448,103,028	63.735	37,006,806,900	1.21%
2015	314,379,211	169,713,969	484,093,180	39,369,536,700	10,791,542	548,879,800	19,567,837	33,529,754	480,922,805	58.922	39,918,416,500	1.20%
2016	336,477,866	164,349,138	500,827,004	40,868,476,400	11,332,078	578,215,300	24,505,680	33,509,122	503,155,640	58.885	41,446,691,700	1.21%
2017	362,071,977	173,165,048	535,237,025	43,662,948,000	11,721,219	620,157,700	27,540,809	32,731,581	541,767,472	55.850	44,283,105,700	1.22%

Fiscal Disparity Net Tax Capacity is the increase in the tax base distributed to Ramsey County by the Other metropolitan counties pursuant to M.S. Chapter

(1) 473.F - Metropolitan Revenue distribution. There are no provisions in the law for calculating a market value for the Fiscal Disparity Net Tax Capacity.

All taxable property in Minnesota is listed annually and reappraised at least once every five years with reference to its value on January 2 of that year. Property is currently

(2) appraised at "Market Value," defined as the usual selling price of the property which would be obtained at private sale and not at a forced or auction sale. Statutory percentages are then applied to this value to determine a property's "Taxable Net Tax Capacity," upon which taxes are levied, extended, and collected. The total net tax capacity is reduced by the amount of the tax increment financing captured net tax capacity.

Unaudited

TABLE VI

**RAMSEY COUNTY, MINNESOTA  
PROPERTY TAX RATES AND TAX LEVIES  
LAST TEN FISCAL YEARS**

LEVY YEAR	PAYABLE YEAR	GENERAL FUND		GENERAL DEBT SERVICE	TOTAL GENERAL COUNTY	COUNTY LIBRARY REVENUE (1)	COUNTY LIBRARY DEBT (1)	TOTAL
		GENERAL SERVICES	HUMAN SERVICES					
<u>TAX RATE AS A PERCENTAGE OF NET TAX CAPACITY (2)</u>								
2007	2008	24.808	13.339	3.011	41.158	2.577	0.288	44.023
2008	2009	26.450	13.623	3.098	43.171	2.768	0.607	46.546
2009	2010	28.075	15.198	3.325	46.598	3.051	0.599	50.248
2010	2011	31.119	15.968	3.714	50.801	3.255	0.622	54.678
2011	2012	35.119	17.319	4.507	56.945	3.675	0.697	61.317
2012	2013	37.652	18.265	4.721	60.638	3.875	0.727	65.240
2013	2014	35.999	18.275	4.831	59.105	3.828	0.802	63.735
2014	2015	33.190	16.813	4.459	54.462	3.593	0.867	58.922
2015	2016	32.654	17.056	4.302	54.012	3.796	1.077	58.885
2016	2017	47.207	0.000	3.966	51.173	3.683	0.994	55.850
<u>TAX LEVIES</u>								
2007	2008	140,864,381	75,739,837	17,093,059	233,697,277	7,526,427	839,346	242,063,050
2008	2009	149,151,376	76,820,820	17,466,895	243,439,091	7,853,393	1,720,703	253,013,187
2009	2010	150,599,548	81,523,673	17,835,097	249,958,318	8,368,534	1,644,197	259,971,049
2010	2011	157,450,244	80,792,540	18,791,880	257,034,664	8,467,470	1,618,118	267,120,252
2011	2012	161,283,136	79,536,358	20,699,607	261,519,101	8,637,079	1,638,676	271,794,856
2012	2013	165,256,698	80,169,289	20,721,123	266,147,110	8,750,861	1,640,380	276,538,351
2013	2014	161,969,193	82,223,771	21,735,000	265,927,964	8,771,373	1,839,014	276,538,351
2014	2015	161,798,020	81,960,308	21,735,000	265,493,328	8,897,462	2,147,561	276,538,351
2015	2016	164,476,432	85,907,831	21,671,201	272,055,464	9,628,462	2,732,424	284,416,350
2016	2017	257,968,085	-	21,670,505	279,638,590	10,134,598	2,734,472	292,507,660

- (1) Tax Levy on suburban property only.
- (2) Tax rates may be lower in certain tax areas due to Disparity Reduction Aid paid by the state to governmental units in certain state determined tax areas.
- (3) To make comparable to prior year levies, amount for HACA aid has been added to County's certified levy.

Unaudited

TABLE VII

RAMSEY COUNTY, MINNESOTA  
PROPERTY TAX LEVIES AND COLLECTIONS  
LAST TEN FISCAL YEARS

Payable Fiscal Year	Taxes Levied for the Fiscal Year (Original Levy)	Property Tax Credits (1)	Taxes Levied on Taxpayer	Adjustments	Total Adjusted Levy	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
						Amount	Percentage of Original Levy on Taxpayer		Amount	Percentage of Adjusted Levy
2007	230,929,535	9,162,260	221,767,275	842,256	220,925,019	217,124,442	97.91%	3,758,399	220,882,841	99.98%
2008	242,075,699	8,758,281	233,317,418	984,308	232,333,110	227,391,319	97.46%	4,872,366	232,263,685	99.97%
2009	252,760,267	8,855,957	243,904,310	638,535	243,265,775	238,336,998	97.72%	4,818,559	243,155,557	99.95%
2010	259,971,049	9,196,053	250,774,996	684,747	250,090,249	244,384,790	97.45%	5,570,023	249,954,813	99.95%
2011	267,120,252	9,736,705	257,383,547	1,311,894	256,071,653	252,154,167	97.97%	3,749,529	255,903,696	99.93%
2012	271,794,856	281,830	271,513,026	1,069,739	270,443,287	266,990,571	98.33%	3,209,986	270,200,557	99.91%
2013	276,538,351	262,647	276,275,704	1,022,703	275,253,001	272,492,451	98.63%	2,586,790	275,079,241	99.94%
2014	276,538,351	262,630	276,275,721	1,244,889	275,030,832	272,522,340	98.64%	2,103,365	274,625,705	99.85%
2015	276,538,351	262,894	276,275,457	1,012,383	275,263,074	272,896,122	98.78%	1,727,924	274,624,046	99.77%
2016	284,416,350	262,579	284,153,771	869,215	283,284,556	281,178,822	98.95%	-	281,178,822	99.26%

Source: County Department of Records and Revenue  
1) Payments made by the State for Property Tax relief.

Unaudited

TABLE VIII

**RAMSEY COUNTY, MINNESOTA  
RATIO OF GENERAL OUTSTANDING DEBT BY TYPE  
TO ASSESSED VALUE, DEBT PER CAPITA AND PERSONAL INCOME  
LAST TEN FISCAL YEARS**

YEAR	GOVERNMENTAL ACTIVITIES					BUSINESS-TYPE	TOTAL PRIMARY GOVERNMENT	NET TAX CAPACITY	PERCENT OF DEBT TO TAX CAPACITY	DEBT PER CAPITA	PERCENTAGE OF PERSONAL INCOME
	GENERAL OBLIGATION BONDS	PUBLIC FACILITY LEASE REV. BONDS	CAPITAL LEASES	NOTES PAYABLE	LOANS PAYABLE	GENERAL OBLIGATION BONDS					
2007	189,327,000	12,400,000	55,551	6,072,000	52,420	11,370,000	219,276,971	528,423,534	41.50%	426.40	0.94%
2008	176,187,000	11,890,000	-	5,897,000	35,935	7,840,000	201,849,935	566,514,003	35.63%	390.72	0.85%
2009	185,882,000	11,360,000	-	5,712,000	20,284	7,420,000	210,394,284	567,962,810	37.04%	404.25	0.91%
2010	186,548,781	10,810,000	-	5,522,000	5,998	7,240,897	210,127,676	544,866,274	38.56%	413.12	0.92%
2011	233,404,604	10,235,000	-	5,327,000	-	8,909,134	257,875,738	513,488,368	50.22%	501.03	1.10%
2012	213,939,833	-	-	5,122,000	20,000,000	6,254,875	245,316,708	468,026,839	52.42%	471.63	1.02%
2013	214,220,111	-	-	4,912,000	20,000,000	5,750,382	244,882,493	444,175,623	55.13%	464.92	1.00%
2014	210,783,006	-	-	4,697,000	16,703,334	5,210,889	237,394,229	448,103,028	52.98%	445.68	0.95%
2015	214,600,752	-	-	4,472,000	10,065,001	4,651,396	233,789,149	480,922,805	48.61%	438.07 *	0.90%
2016	228,664,470	-	-	4,242,000	3,371,667	4,045,684	240,323,821	503,155,640	47.76%	444.51	0.92%

Unaudited

\* population number was updated for 2015 and debt per capita updated to reflect revised population number

TABLE X

**RAMSEY COUNTY, MINNESOTA  
DIRECT AND OVERLAPPING GOVERNMENTAL ACTIVITIES DEBT  
AS OF DECEMBER 31, 2016**

<u>Government Unit</u>	<u>Debt Outstanding*</u>	<u>Estimated Percentage Application **</u>	<u>Estimated Share of Direct and Overlapping Debt</u>
<b>Debt repaid with property taxes</b>			
City of Spring Lake Park	764,816	2.5%	19,120
City of St. Anthony	10,820,000	30.1%	3,256,820
City of Blaine	25,736,401	0.7%	180,155
School District #624	86,195,000	78.8%	67,930,281
School District #622	138,260,000	53.0%	73,305,452
School District #282	17,605,000	39.8%	7,013,832
Metro Council	189,226,614	14.7%	27,731,160
Ramsey-Washington Metro Watershed District	4,926,865	100.0%	4,926,865
Capital Region Watershed	3,765,000	100.0%	3,765,000
City of Falcon Heights	605,000	100.0%	605,000
City of Gem Lake	775,000	100.0%	775,000
City of Little Canada	3,115,000	100.0%	3,115,000
City of St. Paul	128,436,012	100.0%	128,436,012
City of Maplewood	9,605,000	100.0%	9,605,000
City of Mounds View	715,601	100.0%	715,601
City of North St. Paul	15,995,000	100.0%	15,995,000
City of Roseville	25,525,000	100.0%	25,525,000
City of Shoreview	11,615,000	100.0%	11,615,000
City of Vadnais Heights	6,511,000	100.0%	6,511,000
School District #621	88,300,000	100.0%	88,300,000
School District #623	37,255,000	100.0%	37,255,000
School District #625	344,845,000	100.0%	344,845,000
Port Authority	34,590,000	100.0%	34,590,000
Subtotal, overlapping debt			896,016,298
<b>Ramsey County Direct Debt</b>	<u>236,278,137</u>	100.0%	<u>236,278,137</u>
<b>Total direct and overlapping debt</b>	<u><u>1,421,465,446</u></u>		<u><u>\$1,132,294,435</u></u>

\* Debt Outstanding - That portion of the debt which is financed by tax levies.

\*\* Determined by ratio of net tax capacity of property subject to taxation in overlapping unit to net tax capacity of property subject to taxation in reporting unit.

Unaudited

TABLE XI

RAMSEY COUNTY, MINNESOTA  
 LEGAL DEBT MARGIN INFORMATION  
 LAST TEN FISCAL YEARS

**Legal Debt Margin Calculation for Fiscal Year 2016**

Estimated Market Value	43,807,052,300
Debt Limit (3% of Estimated Market Value)	1,314,211,569
Debt applicable to limit:	
General obligation bonds	185,100,000
Less: Amount set aside for repayment of general obligation bonds	<u>(30,064,282)</u>
Total net debt applicable to limit	<u>155,035,718</u>
Legal Debt Margin	<u><u>\$ 1,159,175,851</u></u>

	<u>2007</u>	<u>2008</u>	<u>2009</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Debt limit	\$ 918,629,760	\$ 1,472,861,706	\$ 1,451,331,207	\$ 1,380,674,082	\$ 1,296,596,922	\$ 1,177,331,703	\$ 1,103,751,567	\$ 1,110,204,207	1,269,458,952	1,314,211,569
Total net debt applicable to limit	172,812,304	163,445,374	171,896,695	174,350,538	159,522,467	166,444,305	185,142,847	180,471,787	181,777,514	155,035,718
Legal Debt Margin	<u><u>\$ 745,817,456</u></u>	<u><u>\$ 1,309,416,332</u></u>	<u><u>\$ 1,279,434,512</u></u>	<u><u>\$ 1,206,323,544</u></u>	<u><u>\$ 1,137,074,455</u></u>	<u><u>\$ 1,010,887,398</u></u>	<u><u>\$ 918,608,720</u></u>	<u><u>\$ 929,732,420</u></u>	<u><u>\$ 1,087,681,438</u></u>	<u><u>\$ 1,159,175,851</u></u>

Note: Limit on debt - Minnesota Statutes, Section 475.53, Subdivision 1 - "Except as otherwise provided -- no municipality, --, shall incur or be subject to a net debt in excess of 3 percent of the Estimated Market Value of taxable property in the municipality."

Unaudited

TABLE XII

**RAMSEY COUNTY, MINNESOTA  
PRINCIPAL PROPERTY TAXPAYERS  
CURRENT YEAR AND NINE YEARS AGO**

Taxpayer	Type of Business	Payable 2016			Payable 2007		
		Taxable Net Tax Capacity	Rank	Percentage of Total Taxable Net Tax Capacity	Taxable Net Tax Capacity	Rank	Percentage of Total Taxable Net Tax Capacity
NorthernStates Power (Excel Energy)	Utility	\$ 11,916,694	1	2.33%	\$ 8,863,659	1	1.59%
3M	Industrial and Commercial Products	3,846,257	2	0.75%	6,265,547	2	1.13%
PFF RTL Roseville Shopping Ctr LLC	Rosedale Center	3,048,500	3	0.60%	-		
Medtronic	Surgical & Medical Instrument Manufacturing	2,711,390	4	0.53%	-		
CSM Corporation & Investors	Property Management/ Real Estate Investing (Commercial/ Office/ Hotel/ Townhome)	1,746,212	5	0.34%	2,192,682	4	0.39%
BNSF Railway Co	Railroad	1,711,902	6	0.33%	-		
St Paul Tower LP	Property Management	1,668,428	7	0.33%			
St Paul Fire and Marine Ins Co	(St Insurance	1,625,722	8	0.32%	1,454,656	10	0.26%
Maplewood Mall	Real Estate	1,606,800	9	0.31%	1,851,670	7	0.33%
Cardiac Pacemakers, Inc.	Medical Manufacturing	1,548,500	10	0.30%	1,699,250	8	0.31%
Compass Retail Inc	Real Estate Investing (rosedale)				2,484,500	3	0.45%
Minnesota Mutual life Ins Co.	Insurance	-			2,082,664	5	0.37%
Target Corporation	Retail	-			1,886,000	6	0.34%
Capital City Property Mgmt Inc.					1,675,829	9	0.30%
	<b>Total</b>	<b>\$ 31,430,405</b>		<b>6.14%</b>	<b>\$ 30,456,457</b>		<b>5.48%</b>

Source: Ramsey County Department of Property Records and Revenue

Unaudited

TABLE XIII

**RAMSEY COUNTY, MINNESOTA  
DEMOGRAPHIC AND ECONOMIC STATISTICS  
LAST TEN FISCAL YEARS**

<b>Year</b>	<b>Population<sup>a</sup></b>	<b>Personal Income (millions of dollars)<sup>b</sup></b>	<b>Per Capita Personal Income<sup>b</sup></b>	<b>Public School Enrollment (K-12)<sup>c</sup></b>	<b>Annual Average Unemployment Rate<sup>d</sup></b>
2007	499,891	22,528	45,180	82,658	4.4%
2008	501,428	22,960	45,790	82,466	5.3%
2009	506,278	22,469	44,381	84,542	7.8%
2010	508,640	22,897	44,962	84,403	7.0%
2011	514,696	23,349	45,365	82,953	6.6%
2012	520,152	23,991	46,124	85,234	5.8%
2013	526,714	24,507	46,529	86,903	5.0%
2014	532,655	25,045	47,019	87,405	4.2%
2015	533,677	26,076	48,457	87,312	3.5%
2016	540,649	*	*	87,711	3.6%

\* - Figure for this period is not yet available.

<sup>a</sup> Source for 2010 is U.S. Census Bureau; all other years are estimates from the Metropolitan Council or U.S. Census Bureau.

<sup>b</sup> U.S. Department of Commerce, Bureau of Economic Analysis.

<sup>c</sup> State Department of Education.

<sup>d</sup> Minnesota Department of Employment and Economic Security, Research and Planning.

Unaudited



TABLE XIV

**RAMSEY COUNTY, MINNESOTA  
PRINCIPAL EMPLOYERS  
CURRENT YEAR AND NINE YEARS AGO**

<u>Taxpayer</u>	<u>Fiscal Year 2016</u>			<u>Fiscal Year 2006</u>		
	<u>Approximate Number of Employees</u>	<u>Rank</u>	<u>Percentage of Total County Employment</u>	<u>Approximate Number of Employees</u>	<u>Rank</u>	<u>Percentage of Total County Employment</u>
3M Company (Maplewood)	10,500	1	3.88%	16,300 <sup>e</sup>	3	6.13%
Medtronic (Mounds View)	4,000 <sup>b</sup>	2	1.48%	35,750	2	13.44%
Boston Scientific (Arden Hills)	2,532	3	0.94%	14,500	4	5.45%
Ecolab Inc. (St. Paul)	2,500	4	0.92%	5,797	7	2.18%
Securian Financial Group (St. Paul)	2,489	5	0.92%	4,379	8	1.65%
Target Corporation	2,371 <sup>a, c</sup>	6	0.88%	-	-	0.00%
The Traveler's Companies, Inc. (St. Paul)	2,100	7	0.78%	4,000	10	1.50%
US Bancorp (St. Paul)	2,000	8	0.74%	4,500	9	1.69%
Marsden (St. Paul)	1,539	9	0.57%	-	-	0.00%
Abbey Care Incorporated (St. Paul)	1,000	10	0.37%	-	-	0.00%
Merrill Corporation	820	-	-	51,000 <sup>d</sup>	1	19.18%
Land O' Lakes (Arden Hills)	800	-	-	11,400 <sup>f</sup>	5	4.29%
McGough Construction (Roseville)	585	-	-	6,700	6	2.52%
	33,236		11.48%	154,326		58.03%

a: Includes full- and part-time employees.

b: Represents employees at Mounds View location only. Previous figure represented the company's worldwide employment.

c: Includes entire Twin Cities area.

Source: Minnesota Department of Employment and Economic Security.  
County's Official Statement

Unaudited

# GLOSSARY

## Glossary of Terms Used In Budget Document

**Accrual Basis** – The recording of financial effects on the County of transactions and other events that have cash consequences for the County in the period in which those transactions occur rather than only in the period in which cash is received or paid by the County.

**Administration & General County Purposes Service Area** – For the 2018 – 2019 Budget, this Service Area includes: Board of Ramsey County Commissioners, Ramsey County Charter Commission, County Manager, Unallocated General Expense / Revenue, Contingent Account, Capital Improvement & Equipment Replacement Levy, County Debt Service, MPFA Pedestrian Connection Loan Debt Service, and Library Debt Service.

**Appropriation** – An authorization made by the County Board of Commissioners, which permits the County to incur obligations and make expenditures of resources.

**Approved Budget** – The budget as adopted by the County Board of Commissioners each fiscal year.

**Assessed Valuation** – A value that is established for real or personal property for use as a basis for levying property taxes.

**Budget** – A financial plan for a specified period of time (two years) that matches all planned revenues and expenditures with various county services.

**Budget Adjustment** – A procedure used by the County Board of Commissioners and county staff to revise a budget appropriation.

**Budget Document** – The instrument used by the County Manager to present his recommendations for a comprehensive financial program to the County Board of Commissioners.

**Budget Message** – The opening section of the budget document, which provides the County Board of Commissioners and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, an outline of major policy concerns, and the view and recommendations of the County Manager.

**Budgetary Control** – The control or management of a governmental unit or enterprise in accordance with an approved budget for the purpose of keeping expenditures within the limitations of available appropriations and available revenues

**Capital Improvement Program** – Pursuant to the Ramsey County Home Rule Charter, a six-year Capital Improvement Plan is to be prepared each year. Departments request major capital items such as land, buildings, building improvements, and equipment purchases over \$50,000. These items are not included as part of the regular operating budget. The Capital Improvement Program Advisory Committee members and County Manager's staff rate the requests. The annual Capital Improvement Plan and six-year Capital Improvement Program (CIP) Budget is presented at the same time as the Operating Budget. This is done to emphasize the importance of long-range capital planning as a necessary adjunct to the annual operating budget. The operating budget provides for the funding mechanism, while the Capital Improvement Program Plan document provides the detailed background and analysis for the proposed capital expenditures.

**Capital Projects Funds** – The capital projects funds account for financial resources to be used for the acquisition or construction of major capital facilities and infrastructure (other than those financed by proprietary funds).

**Care Center Fund** – This is an enterprise fund to account for health care services provided primarily for the elderly who may be physically or mentally handicapped. The operations are financed and operated in a manner similar to private business enterprises -- where the intent is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges.

**County Debt Service Fund** – This fund is used to account for the payment of principal, interest, and related costs on general County long-term debt.

**County Program Aid** – Financial assistance from the State of Minnesota from income and sales tax collections to counties to reduce the amount to be collected through property taxes. Funds are allocated based on a complex formula, which includes social services and public safety needs and property tax burden relative to population.

**County Revenue Fund** – See General Revenue Fund.

**Courthouse and City Hall Fund** – This internal service fund is used to account for rents received from occupants of the Courthouse & City Hall Facility and to pay the expenses incurred in operating and maintaining the facility.

**Debt Service** – The County's obligation to pay the principal and interest of all bonds and other debt instruments according to a pre-determined payment schedule.

**Department** – A major administrative division of the County, which has overall management responsibility for an operation or a group of related operations within a functional area.

**Disbursement** – Payment for goods or services in cash or by check.

**Discretionary Service** – A service or program where the decision to provide the service, and how it is provided, rests completely with the County.

**Discretionary Service-Level or Method Mandated** – A discretionary service or program which, if provided by the County, involves a specific level or method which is mandated by Federal Law, Federal Regulations, Minnesota Statutes, Court Order, or Minnesota State Rules and Regulations. A specific level would be a minimum standard (for example, ratio of staff to clients). A specific method would mandate how the service must be provided (for example, Public Works environmental services for the County in the area of lake improvement).

**Division** – See **Organizational Unit**.

**Economic Growth & Community Investment Service Team** – For the 2018 – 2019 Budget, this Service Team includes: Library, Parks & Recreation, Public Works, Ramsey Conservation District, Ramsey County Historical Society, Landmark Center, County Extension Services, Property Management and Workforce Solutions.

**Emergency Communications Fund** – This fund is used to account for funds provided by member cities and the County for multi-agency dispatching services for law enforcement, fire, and emergency medical responders.

**Encumbrances** – Obligations incurred in the form of purchase orders, contracts, and similar items that will become payable when goods are delivered or services rendered.

**Enterprise Funds** – Funds that account for operations that are financed and operated in a manner similar to private business enterprises. Enterprise Funds in the County are Care Center, Lake Owasso Residence and Law Enforcement Services that are financed or recovered primarily through user charges.

**Estimated Market Value** – Local assessors determine a value for each home for tax purposes. The estimate is based on tax assessor's judgment of what the home would sell for in an arm's-length transaction.

**Estimated Revenue** – Funds that the County expects to receive as income. In departmental budget presentations, all revenues other than property tax revenues are shown as estimated revenues. This includes fees for services, sales and rental, and interest income.

**Expenditures** – The outflow of funds for an asset obtained or goods and services obtained. Note: An encumbrance is not an expenditure, but reserves funds to be expended.

**Fiduciary Funds** – Funds that are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement or budget because the resources of those funds are not available to support the County's own programs.

**Fiscal Year** – The time period used for the recording of financial transactions for a given budget year. The County's fiscal year runs from January 1 to December 31.

**Fixed Assets** – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, machinery, furniture, and other equipment.

**Forfeited Tax Properties Fund** – This fund is to account for the fiscal activities of managing properties forfeited to the State of Minnesota for non-payment of taxes. The primary goal is to return these properties to the tax rolls through auctions, sales to local governments, and repurchase by prior owners.

**Forfeited Tax 4R Fund** – Ramsey County established the Reuse, Recycle and Renovate for Reinvestment Program – the "4R Program" for short – in April 2010. Its mission is two-fold – 1) to promote productive reuse of old building materials from deconstructed buildings in order to keep those materials out of landfills thereby minimizing the effect on our natural resources and environment, and 2) to renovate dilapidated structures back to being appealing, taxable properties with an emphasis on using sustainable building practices and incorporating sustainable components in each renovation project. Through this mission, the 4R Program reduces the County's eco-footprint and promotes livelier, healthier neighborhoods.

**Full-Time Equivalent (FTE)** – The amount of time a position has been budgeted for in terms of the amount of time a full-time permanent employee normally works in a year. Most permanent full-time employees are paid for 2,088 hours in a year. A position which has been budgeted to work full-time for only six months would be 0.5 FTE.

**Fund** – A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The County, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the County can be divided into three categories: (1) governmental funds, (2) proprietary funds, and (3) fiduciary funds.

**Fund Balance** – The excess of the assets of a fund over liabilities and reserves.

**General Fund** – The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those accounted for in another fund.

**General Revenue Fund** – This fund includes judicial, general administration, property records and appraisal, legal, general government buildings, public safety, health, parks & recreation, public works, and several other activities. These services are financed mostly from charges and fees, intergovernmental revenue, and property taxes.

**Goals** – The Ramsey County Board transitioned to four broad, organization-wide goals for the 2018-2019 budget development process.

1. Strengthen individual, family and community health, safety and well-being through effective safety-net services; innovative programming; prevention and early intervention; and environmental stewardship.
2. Cultivate economic prosperity and invest in neighborhoods with concentrated financial poverty through proactive leadership and inclusive initiatives that engage all communities in decisions about our future.
3. Enhance access to opportunity and mobility for all residents and businesses through connections to education, employment and economic development throughout our region.
4. Model forward-thinking investment, fiscal accountability and transparency through professional operational and financial management.

**Governmental Funds** – Funds that are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. The County maintains three governmental fund types: General, Special Revenue, and Debt Service.

**Grant** – A contribution by a government or other organization to support a particular function. Grants may be classified as either categorical or block, depending upon the amount of discretion allowed by the grantor.

**Health & Dental Insurance Surcharge** – All department budgets that have County personnel budget for a Health & Dental Insurance Surcharge of 16.5% of Salaries Permanent to fund health and dental premiums.

**Health & Wellness Service Team** – For the 2018 – 2019 Budget, this Service Team includes: Social Services, Financial Assistance Services, Health and Wellness Administration, Health Care Services (Correctional Health, Lake Owasso Residence and Ramsey County Care Center), Public Health, Veterans Services and Community Corrections.

**Home Rule Charter** – A constitution-like document, which spells out the duties and responsibilities of the County government. Ramsey County's Home Rule Charter was approved by 58% of voters in the general election on November 6, 1990, and became effective November 6, 1992. Ramsey County is the first and only Minnesota County to be governed by Home Rule; state statutes govern all other counties.

**Information & Public Records Service Team** – For the 2018 – 2019 Budget, this Service Team includes: Information Services, Countywide Communications, Government Relations, Property Tax, Records and Election Services, and County Assessor.

**Information Services Fund** – This is an internal service fund to account for electronic data processing services provided to county departments and other governmental units.

**Intergovernmental Revenue** – Revenue received from another governmental unit for a specified purpose.

**Internal Service Funds** – Funds that account for data processing and property management services provided to other departments or agencies of the government, or to other governments on a cost reimbursement basis.

**Lake Owasso Residence Fund** – This is an enterprise fund used to account for health care and safety services provided to developmentally delayed residents ranging in age from 16 through adult.

**Law Enforcement Center Firearms Range Fund** – This is an internal service fund used to account for the operations of the firearms range located at the Ramsey County Law Enforcement Center.

**Law Enforcement Services Contract Fund** – This is an internal service fund to account for law enforcement services provided on a contract basis to certain municipalities in Ramsey County in addition to the services normally provided or available to all municipalities within Ramsey County.

**Legal Obligations** – These represent debt service costs. The authority to issue bonds or notes is discretionary. However, when the County Board approves the issuance of the bonds or notes, the tax levies for the total principal and interest costs become legal obligations until the bonds or notes are retired.

**Levy** – To impose taxes, special assessments, or service charges for the support of county activities.

**Liabilities** – Obligations incurred in past or current transactions requiring a present or future settlement.

**Library Debt Service Fund** – This fund is to account for payments of principal and interest on bonds issued for construction or renovation of Ramsey County Public Libraries. The payments are to be made from the collection of ad valorem taxes levied on suburban Ramsey County only.

**Library Facilities Fund** – This internal service fund is used to account for rents received from occupants of the Ramsey County Public Library Facilities and to pay the expenses incurred in operating and maintaining the facilities.

**Library Operations Fund** – This fund provides for a public library system where governmental units do not maintain their own library. The tax levy is on suburban property only as the City of Saint Paul provides library services.

**Line Item** – Classifications established to account for expenditures from the approved budget.

**Mandated Service** – A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program.

**Mandated Service-Level or Method Discretionary** – A service or program that the County must provide due to Federal Law, Federal Regulations, Minnesota Statutes, Court Order, Consent Decree, or Minnesota State Rules and Regulations. The law or regulation must clearly state that the County is required to provide the service or program. The County determines how the service or program is provided.

**Mill Rate** – The amount of tax stated in terms of a unit of the tax base expressed as dollars per \$1,000 of assessed valuation.

**Mission** – Ramsey County’s Mission, “A county of excellence working with you to enhance our quality of life,” was updated by the Ramsey County Board for the 2016-2017 budget development process. The mission statement is the highest level declaration of how the organization will begin to take its vision and transform it through behavior into action. The mission statement has general applicability to all work the County does, and it is often where departments can start when trying to align and prioritize work around the County’s strategic direction.

**Mission Statement** – A statement for each organizational unit of county government, which tells what services it provides, to whom they are provided, and with what intended results.

**Modified Accrual Basis** – Under this basis of accounting, revenues, and other financial resources, are recognized when they become susceptible to accrual, that is when they both become “measurable” and “available” to finance expenditures in the current period. “Available” means collectible in the current period or soon enough thereafter to be used to pay liabilities of the current period. Expenditures are recognized when the fund liability is incurred.

**MPFA Pedestrian Connection Loan Debt Service Fund** – This fund is to provide the appropriations to pay principal and interest due to the Minnesota Public Facilities Authority (MPFA). In April 2001, the MPFA approved a loan to Ramsey County in the amount of \$6,782,000 with an interest rate of 3.59% for construction of a pedestrian connection between the RiverCentre Complex and the existing skyway system beginning in the Landmark Tower in downtown Saint Paul. The MPFA loan was supported by the issuance of Ramsey County General Obligation Notes Series 2000A.

**Object Code** – A number assigned to each expenditure account used to record each type of expenditure the County incurs. Several major object codes are used to include large groups of object codes:

**Personal Services** – Salaries and fringe benefits paid to county employees.

**Other Services & Charges** – All expenditures not recorded under other major object codes.

**Supplies** – Various types of supplies purchased for county operations.

**Capital Outlay** – Expenditures for capital costs for such items as land, buildings, machinery, furniture, and equipment.

**Debt Service** – Payments made by the County on all debt it has issued.

**Operating Budget** – The portion of the budget that pertains to the daily operations that provide basic governmental services. The operating budget contains appropriations for such items as personnel, supplies, utilities, travel, and fuel.



**Organizational Unit** – The accounting unit established to account for the operations of a specific county program or service. There may be one or more organizational units for each county department or agency.

**Payroll Surcharge** – Beginning in 2014, all department budgets that have County personnel budget for a 5.0% Payroll Surcharge annually which will be used to fund severance payments and retiree / early retiree insurance premiums.

**Personnel Complement** – The total number of full-time equivalent positions that are authorized for each department or organizational unit.

**Performance Measure** – Concrete, measurable unit into which a program or service can be broken down. Performance measures will be used to measure progress toward a particular strategy.

**Proposed Budget** – The budget as recommended by the County Manager to the County Board of Commissioners.

**Public Works Facility Fund** – This internal service fund is used to account for rents received from occupants of the Ramsey County Public Works Facility and to pay the expenses incurred in operating and maintaining the facility.

**Ramsey Conservation District Fund** – This fund is to account for the fiscal activities of the District. The District encourages the protection and improvement of Ramsey County's natural resources.

**Ramsey County Buildings Fund** – This internal service fund is used to account for rents received from occupants and to pay the expenses incurred in operating and maintaining various County facilities. The following County buildings are included in this fund: Government Center-East, Juvenile Family Justice Center, Law Enforcement Center, Suburban Courts, 90 West Plato, 911 Dispatch Center, Metro Square Facility, 402 University, 5 So. Owasso Blvd. W., Correctional Facility, Medical Examiner, and 555 Cedar.

**Reserves** – Encumbrance accounting is employed in governmental funds. Encumbrances (e.g., purchase orders, contracts, capital reserves, and other commitments for the expenditure of monies) outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be re-appropriated and honored during the subsequent year.

**Revenue** – Funds that the County receives as income. It includes such items as property taxes, fees for services, intergovernmental revenues, fines, forfeitures, grants, revenue from sales and rentals, and interest income.

**Safety & Justice Service Team** – For the 2018 – 2019 Budget, this Service Team includes: County Attorney's Office, County Sheriff's Office, Court – County Court Functions, Emergency Communications, Emergency Management and Medical Examiner.

**Solid Waste Management Fund** – This fund is to account for collection of the County Environmental Charge, which is imposed on the sales prices of Waste Management Services. Funds are used to license and inspect all solid waste facilities and solid waste haulers; to provide yard waste, household hazardous waste and problem waste management services; provide public education and technical assistance on waste issues; and also includes the processing of solid waste.

**Special Revenue Funds**— Funds used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital project(s) that are legally restricted to expenditures for specified purposes.

**Strategy** – A carefully developed plan or method for achieving a goal. For the 2018-2019 budget development process, departments were asked to develop one or more strategies under each of the County Boards four goals. The strategies are the department’s place to link the County’s broad goals to the specific work of the department that will then be assess by performance measures.

**Tax Capacity** – The tax capacity reflects how much of a property’s taxable market value is subject to taxation. The amount of value that is taxable is determined by the class rates set by the Legislature for each type of property. For example, for property owned and occupied for homestead purposes, one percent of the first \$500,000 of a home’s taxable market value is taxable. Any home value over \$500,000 has a class rate of 1.25 percent.

**Tax-Capacity Rates** – Formerly known as mill rates, the tax-capacity rates indicate how much local units of government decided to tax the property in their boundaries. The rate is the result of dividing the amount local governments need to raise by their tax base. The tax rate, multiplied by the home’s tax capacity, produces the gross tax.

**Tax Levy** – The amount levied by the County in property taxes to finance operations that are not provided for by other sources, such as intergovernmental revenue, charges for services, fines, forfeitures, and interest income.

**Taxes** – A mandatory charge levied by a governmental unit for the purpose of financing services performed for the common benefit.

**Telecommunications Fund** – This is an internal service fund to account for the service charges received and to pay expenses incurred in operating and maintaining the telecommunications services. Services are provided to the occupants of the Ramsey County Courthouse & City Hall, Government Center-East Building, 90 West Plato and the Law Enforcement Center.

**Undesignated Fund Balance** – Available expendable financial resources in a governmental fund that are not the object of tentative management plans (e.g., designations).

**Unencumbered Balance** – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

**Vadnais Sports Center Fund** – This is an enterprise fund to account for the operations of the Vadnais Sports Center.

**Vision** – Ramsey County’s first Vision statement, “A vibrant community where all are valued and thrive,” was adopted by the Ramsey County Board to coincide with the development of the 2016 – 2017 budget. The vision statement is intended to be inspiring, broad and shared with the entire community. The emphasis on every individual’s worth and importance in a thriving community recognizes that while the County operates from a large-scale, long-range perspective, it is ultimately how the County’s programs, services and initiatives support and empower individuals of all races, cultures, income levels, ages and abilities that will determine the success of the organization’s work.

**Workforce Solutions Fund** – This fund is to account for revenues received from the Federal and State governments for the Workforce Incentive Act (WIA), which was enacted in 1973 under the Comprehensive Employment and Training Act and revised in 1982 by the Federal Government to provide job training and employment opportunities for the economically disadvantaged, unemployed, and under-employed persons.

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